

SEPTEMBER 20<sup>TH</sup>, 2022  
BOARD OF ALDERMEN MINUTES  
7:00 P.M.

Mayor Slinker called the regular meeting to order at 7:00 p.m. on September 20<sup>th</sup>, 2022 at 101 West Broadway.

**INTRODUCTORY ITEMS:**

Mayor Slinker led in the pledge of allegiance.

Mayor Slinker called the roll:

Ward One: Nathan Volkart-here, Bryan Bradford-here

Ward Two: Melissa Old-here, Stephanie Bell-here

Ward Three: Rick Lewis-here, David Wilson –here

Alderwoman Bell arrived at 7:07 p.m.

Staff Present: City Administrator Kyle Michel, City Attorney Todd Smith, Director of Public Works James Creel, Police Chief Gabe Edwards, City Treasurer Shelley Martin, and Community Development Director Darin Ratermann.

Mayor Slinker presented the minutes of the September 6<sup>th</sup>, 2022 meeting for consideration. Alderman Bradford moved to approve the minutes, supported by Alderman Wilson. Motion carried unanimously.

Mayor Slinker presented the agenda for approval. Alderman Bradford moved to approve the agenda, supported by Alderman Lewis. Motion carried unanimously.

**SPECIAL ITEMS:**

None.

**APPOINTMENTS TO BOARDS AND COMMISSIONS:**

None.

**SCHEDULED PUBLIC COMMENT:**

None.

**PUBLIC HEARING:**

None.

**INTRODUCTION AND FIRST READING:**

Council Bill No. 2022-029, Amending Chapter 20, Traffic Code of the City’s Ordinances Regarding Parade Regulations.

Police Chief Gabe Edwards provided the Board with a staff report indicating a recommendation to amend the City’s Code of Ordinances as they relate to parade regulations, citing an error identified between the approved language of the previous parade regulations and the parade permit. Chief Edwards further reported a need to broaden the scope of the parade permit application to serve as a special event permit for activities occurring within the City. Additionally, Chief Edwards indicated a need to evaluate the possibility of requiring a permit fee application for such parade and special events that may require the use of City staff to close intersections or lengths of streets, provide crowd control, or other services. Such events quickly erode overtime expense lines for the Police Department due to the frequency of events throughout the year.

Discussion ensued regarding potential changes to the City's parade regulations and the need to expand the permit process to cover all special events such as parades, block parties, races, or other events similar in nature that occur on public roadways and may or may not require the assistance of City staff to execute. Alderman Bradford expressed his opinion that he felt a 90 day required permit window for such events was too much time. Chief Edwards indicated that 90 days was previously approved as part of the permit application but contradicted existing Code which stated a 7 to 30 day window to apply for a parade permit. City Administrator Michel advised that 7 to 30 days was insufficient time to allow for scheduling and that a window of time should not be set. Michel recommended 45 to 60 days and would defer to the Chief's recommendation as Chief Edwards would be responsible for reviewing and approving such permits and assigning staff to support such events. Alderwoman Bell expressed an opinion of not necessarily supporting the need for an application and permit for all special events but agreed with the necessity for such permits to ensure the City was tracking on events that intend to occur on public property. City Administrator Michel reminded that Chief Edwards is charged by City Code with the authority to close City streets, the intent of a broader permit is to enable Chief Edwards to carry out his authority and provide him with sufficient time to do so. Chief Edwards advised that the intent would be to only charge permit fees for events that would require City staff to assist with road closures or crowd control. Discussion ensued regarding the potential to amend the permit application and add questions regarding the event organizers ability to provide volunteers to assist with road closures and crowd control. Chief Edwards supported this idea. Alderman Volkart raised the question of protest or other similar displays that are not planned in advance. Chief Edwards advised that the existing Code language already empowers him to grant emergency approvals outside of the permit application window. City Administrator Michel recommended that the Board take no action or take action to table the first reading to allow for further changes to be made to the proposed Ordinances based on comments provided by the Board.

Alderman Bradford moved to table the proposal, supported by Alderman Volkart. Mayor Slinker called for the vote. Alderman Wilson-aye, Alderman Lewis-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderman Volkart-aye. Motion carried unanimously.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

- a. A Resolution to Transfer Funds from the Water Fund to the General Fund for the City Hall payment due October 28<sup>th</sup>, 2022.

City Treasurer Shelley Martin provided the Board with a staff report regarding recommendations made as part of the Fiscal Year 2022 Audit Report to conduct transfers from the Water Fund to the General Fund as part of the loan payment process for the City Hall purchase and remodel project. The City's Auditors recommended that such transfers be done annually by Resolution of the Board in the same month in which loan payments are to be made.

Alderman Bradford questions the need for requiring the City Treasurer to come to the Board for approval of such transfers as the loan payments are already accounted for in the approved budget and the process appeared to create unnecessary work for the Treasurer. City Administrator Michel advised that the purpose of such transfer Resolutions is not to make the City Treasurer's job more or less difficult, but to ensure there are clear records of such transfers and records that occur at the time that such loan payments are due. By presenting the Resolution to the Board, the Board is better informed of financial dealings of the City at the time that such dealings occur and the Resolution provides an additional layer of segregation of duties by further requiring the Board to approve such transfers. Michel stated that in the future, such Resolutions could be built into a Consent Agenda as part of the Board's meeting process. Items places on the Consent Agenda would be routine in nature and would not require individual discussion such as routine transfer Resolutions, prior

meeting minutes, and other similar type items. The Consent Agenda would then be approved with a singular action of the Board as opposed to action on each item.

Alderwoman Old moved to approve the Resolution, supported by Alderman Lewis, Mayor Slinker called for the vote. Alderman Wilson-aye, Alderman Lewis-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderman Volkart-aye. Motion carried unanimously.

b. Discussion Regarding Impact Fee Policy Research and Workshop Scheduling.

City Administrator Michel provided the Board with a staff report regarding the Board's desire to explore the possibilities of implementing an impact fee schedule for new development projects within the City of Ashland. Michel requested that the Board briefly discuss the matter and provide guidance to staff to better tailor policy research and to identify workshop dates for staff to bring forward policy samples for discussion. City Attorney Todd Smith provided the Board with an overview of relevant court cases and statutory requirements impacting and influencing the City's abilities to implement impact fee schedules. Smith advised that Lauber Municipal Law had experience with drafting and implementing impact fee schedules and would be able to provide the Board with a policy proposal relatively quickly once the Board identified the approximate needs and intentions of such a policy. Discussion ensued amongst the Board regarding the need to impose an impact fee schedule to assist with the maintenance of existing City streets and the implementation of traffic and street improvements projects necessitated by the increased traffic caused by new development projects. City Administrator Michel suggested that the Board meet at 6:00 p.m. on October 18<sup>th</sup>, 2022, for an initial one-hour workshop ahead of the regularly scheduled business meeting of the Board of Aldermen. Alderwoman Bell suggested that the Board set 6:00 p.m. on November 29<sup>th</sup>, 2022 as a secondary workshop date should additional time be needed to workshop the issue outside of a regular business meeting of the Board of Aldermen.

**REPORTS:**

Mayor Slinker requested an update on Nextsite. City Administrator Michel provided an update on data provided by Nextsite. Michel reported that some of the data had been presented to the Southern Boone Economic Development Council to better assist their economic development efforts.

City Administrator Michel provided an update on the implementation status for both Incode and SmartGov. Michel indicated that the City's health insurance policies would renew on December 1<sup>st</sup>, 2022. As part of the renewal process, staff met with the City's broker to review renewal projects and options. Michel advised that the City would bid out policies in an effort to reduce costs. This process would likely result in a change of coverage provider but would not change existing coverage plans and out of pocket costs. Michel reported that a draft of the updated ward maps had been completed by the RPC. Michel would work with the City Attorney to move the draft through the review and adoption process. Finally, Michel reported that the City fielded a handful of complaints due to the most recent weekend of activities at Lakeside Ashland. Michel had responded to all complaints and relayed all complaints to Nic Parks. Parks advised that he would be scheduling a monthly meeting with neighboring properties to discuss concerns and make changes as possible to alleviate concerns. Michel indicated that it appeared complaints could be resolved between Parks and the neighboring properties and would not need to come before the Board for their involvement.

Alderman Bradford reported concerns brought to him regarding the recycling bins always being full. City Administrator Michel advised that at least one bin is emptied almost daily and best practice would be to arrive early in the morning or around lunchtime. Director of Public Works Creel advised that he would contact Republic to ensure Ashland was scheduled for additional bin replacements during the holiday season.

Director of Public Works James Creel provided an overview of the Oak Street stormwater project and other stormwater projects. Creel advised that some projects would need to be reevaluated once awards were announced for the Missouri DNR ARPA grants that the City applied for earlier in the summer. Creel advised that the Oak Street project in particular would need to be a phased project and would need to be weighed against other necessary stormwater projects throughout the community to determine a priority list for funding.

Community Development Director Darin Ratermann updated the Board on the status of Scooters and Taco Bell.

**GENERAL COMMENTS BY PUBLIC, ALDERMEN AND STAFF:**

None.

Mayor Slinker called for a motion to enter into Closed Session pursuant to Chapter 610.021 (1) Confidential or privileged communications between a public government body and its attorney.

Alderman Bell moved, supported by Bradford, to enter into Closed Session. Mayor Slinker called for a vote. Alderman Wilson-aye, Alderman Lewis-aye, Alderman Old-aye, Alderman Bell-aye, Alderman Bradford-aye, Alderman Volkart-aye. Motion carried unanimously.

Mayor Slinker dismissed the public at 8:20 p.m.

Mayor Slinker returned the meeting to Open Session at 9:04 p.m., indicating there were no reports or action resulting from Closed Session.

**ADJOURNMENT:**

Mayor Slinker called for the vote to adjourn the meeting. Alderman Bradford moved to adjourn, supported by Alderman Bell. Motion carried unanimously. Mayor Slinker adjourned the meeting at 9:05 p.m.

Darla Sapp, City Clerk

Dorise Slinker, Mayor