

**PLANNING AND ZONING MEETING
ASHLAND, MO. 65010
MONDAY, MAY 17, 2021**

1. REGULAR MEETING:

Vice Chairman Bryan called the meeting to order Monday, May 17, 2021 at 7:00 p.m. at 815 Broadway Ashland, Missouri. Commissioners in attendance were Jerrod Bryan, Cory Bergthold, Cynthia Wills, Ken Bishop, Jeff Sapp, and Scott Dooley.

Commissioners absent: Mike Frese, Tanner Kruger, and Nicki Rinehart

City Staff Present: Lelande Rehard Asst. City Administrator, Carrie Fischer and Leslie Martin Administrative Assistants, Dan VandeVoorde Building Inspector, Rick Lewis Alderman Liaison

Guests: Chris Sander McClure Engineering, Bill & Kim Martin, Todd Kempker Bartlett & West, Dorise Slinker

2. Approval of Agenda:

Vice Chairman Bryan called for a motion to approve the May 17, 2021 agenda.

Commissioner Bergthold made a motion to approve the May 17, 2021 agenda, seconded by Commissioner Sapp. Motion carried.

3. Approval of Previous Minutes:

Vice Chairman Bryan called for a motion to approve the previous minutes dated April 15, 2021. Motion made by Commissioner Dooley to approve the previous minutes as amended dated April 15, 2021, seconded by Commissioner Sapp. Motion carried.

4. Public Comments:

a.) None

5. OLD BUSINESS:

a.) None

6. NEW BUSINESS:

A. Liberty Landing North Plat 1: Dan Vande Voorde Building Inspector gave the staff report. Dan stated this is a 28-lot phase with lots 101-128 on 12.6 acres. Lot# 117 is being designated for the detention basin area. Commissioner Dooley asked how this will work with the drainage easement being on a private lot. Dan Vande Voorde stated that the Home Owners Association will take care of this. Commissioner Dooley questioned how this is going to be enforced and to make sure that this is maintained by the HOA. Dan Vande Voorde stated that he would look further into this by consulting with the City Attorney and report back. Commissioner Dooley is concerned that it will not be maintained if there is not an agreement and left up to the HOA. Commissioner Dooley suggested having an agreement be drawn up between the HOA and the City. Chris Sanders with

McClure clarified the difference of the two lots with detention basins. Commissioner Bergthold recommended that the City look more into this on the legal issue side for the City. Todd Kempker with Bartlett & West recommended on approving the plat with consulting with the city attorney. Motion was made by Commissioner Sapp to approve Liberty Landing North Final Plat 1 motion was seconded by Commissioner Wills. Vice Chairman Bryan called for the vote: Commissioner Sapp- yes, Commissioner Wills-yes, Commissioner Bishop- yes, Commissioner Dooley- no, Commissioner Bergthold- yes. Motion carried.

B. Election of Chair: Commissioner Sapp nominated himself for Chair and Commissioner Dooley nominated Jerrod Bryan for Chair. Votes were taken by paper ballots results were: Commissioner Sapp-5 Commissioner Bryan-1

C. Election of Vice Chair: Commissioner Sapp nominated Jerrod Bryan for Vice Chair and Commissioner Dooley nominated Jeff Sapp as Vice Chair. Votes were taken by paper ballots and the results were: Bryan-5 Commissioner Sapp-1

7. DISCUSSION:

Information on policy manual consideration was presented. Commissioner Dooley suggested that the board establish a specific day that a special meeting will be held if needed. Commissioner Bryan suggested to review this and put it on the agenda for the next meeting.

8. Mayor's Report:

None

9. City Administrator's Report:

Code rewrite is still pushing forward, City Staff is looking at traffic counters. Dan Vande Voorde Building Inspector asked if the Board would like to know building/permit data at the meetings. The Board was in agreeance with having Dan Vande Voorde on the agenda to give a report Building Department information.

10. Commissioners' Report:

Commissioner Bryan- Had a question for Dan Vande Voorde Building Inspector about the signage on 63. What can be done? Dan Vande Voorde stated that at this time there is nothing that can be done because they are not in violation. There is no violation because nothing is being displayed on them.

Commissioner Bergthold- Stated that his firm has some agenda items that will be on the next meeting and he will not be part of the discussion of those.

Commissioner Wills- Stated she submitted paperwork for a pedestrian cross walk on Allegiance
Commissioner Bishop- Stated that he is very interested in the training that was mentioned in the policy manual

Commissioner Sapp- Stated that he received pictures of improper of silt fencing.

Commissioner Dooley- Had questions for Dan Vande Voorde Building Inspector about the drainage easement when installing fences. Dan Vande Voorde stated the owner must sign paperwork along with a building permit that work can be done if needed.

Vice Chairman Bryan called for a motion to adjourn the May 17, 2021, Planning and Zoning Meeting. Commissioner Sapp made a motion to adjourn the May 17, 2021, Planning and Zoning Meeting. Seconded by Commissioner Bergthold. Motion carried. Meeting adjourned at 8:31.

Minutes prepared by Leslie Martin