

APRIL 19, 2022
BOARD OF ALDERMEN MINUTES
7:00 P.M.

Mayor Sullivan called the regular meeting to order at 7:00 p.m. on April 19, 2022 at 101 West Broadway.

Mayor Sullivan gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Nathan Volkart-here, Jean Selby-here
Ward Two: Melissa Old-here, Stephanie Bell-here
Ward Three: Rick Lewis-here, Dorise Slinker-here

Staff Present: Darla Sapp, City Clerk, Kyle Michel, City Administrator, Shelley Martin, Treasurer, Darin Ratermann, Community Development Director, Gabe Edwards, Police Chief, John Conway, City Engineer and James Creel, Public Works Director.

Mayor Sullivan presented the minutes of the April 05, 2022 Board meeting for consideration. Alderwoman Old made a motion to approve the minutes as presented. Alderwoman Bell seconded the motion. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan presented the agenda for consideration with the addition of adding under new business 4.d appointment of Mayor Pro-tem. Alderman Volkart made a motion to approve the agenda with the amendment to add under new business 4. d) appointment of Mayor Pro-tem. Alderwoman Selby seconded the motion. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan stated there are no scheduled appearances tonight. He reminded everyone a written request must be received by the City Clerk before Wednesday prior to the meeting.

Mayor Sullivan presented Ordinance No. 1402, an ordinance approving the lease agreement with River Region Credit Union. Alderwoman Old made motion and seconded by Alderman Lewis to take up for consideration Ordinance No. 1402, an ordinance approving the lease agreement with River Region Credit Union. Kyle Michel stated the attorney's worked to incorporate the Board's wishes in the finalized agreement. Nathan Nicholas, City Attorney, stated the red lettering and font needs to be changed before this is signed. He explained the City will have a sublease with special privileges and the primary lease is the YMCA. Mayor Sullivan called for the staff report. Mayor Sullivan called for public comment. Mayor Sullivan called for questions or comments from the Board. Alderwoman Old stated on line 18 it has the old City Hall address instead of the new address. Alderwoman Bell stated there are two number 18's. Alderman Slinker questioned the maintenance. Nathan Nickolaus, City Attorney, stated this will be based on the City using the facility. He stated this is for cleaning and maintenance not for the structure. He stated what is in the contract is an example only. Alderman Lewis stated in line 14. Twenty was not spelled correctly. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1403, an ordinance directing the City Treasurer to take administrative action for an intergovernmental cash transfer within the fiscal year 2023 Budget. Alderwoman Old made motion and seconded by Alderwoman Bell to take up for consideration Ordinance No. 1403, an ordinance directing the City Treasurer to take administrative action for an intergovernmental

cash transfer within the fiscal year 2023 Budget. Mayor Sullivan called for the staff report. Shelley Martin, Treasurer, stated this is the second reading and authorizes the transfer of \$50,000.00 from the court fund balance to the police fund and authorizes the transfer of \$404,200.32 ARPA funds in general fund to the capital fund for this fiscal year. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby- aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1404, an ordinance adopting an annual budget for the fiscal year beginning May 1, 2022 and appropriating funds pursuant thereto. Alderwoman Old made motion and seconded by Alderman Lewis to take up for consideration Ordinance No. 1404, an ordinance adopting an annual budget for the fiscal year beginning May 1, 2022 and appropriating funds pursuant thereto. Mayor Sullivan called for the staff report. Shelley Martin, Treasurer, stated this is the final draft and the additional revisions were implemented and the budget is completed. Alderman Lewis noted there was still a minor misspelling in the table of contents. Mayor Sullivan called for comment from the public. Mayor Sullivan called for comments or questions from the Board. Alderman Slinker questioned the changes on the park ballfield. Shelley Martin, Treasurer, reported they split it out. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Slinker-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1405, an ordinance adopting the fiscal year 2023 Capital Improvement Plan for the City of Ashland. Alderwoman Old made motion and seconded by Alderman Lewis to take up for consideration Ordinance No. 1405, an ordinance adopting the fiscal year 2023 Capital Improvement Plan for the City of Ashland. Mayor Sullivan called for the staff report. Shelley Martin, Treasurer, reported there were no changes made from the first reading. She stated they would be reviewing the capital improvement plan. Kyle Michel, City Administrator, stated will have workshops and review these projects throughout the year. Mayor Sullivan called for comments from the public. Mayor Sullivan called for comments or questions from the Board. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Slinker-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented a Resolution declaring the results of the General Election held in the City of Ashland, Missouri April 05, 2022. Alderwoman Old made motion and seconded by Alderman Slinker to take up for consideration a Resolution declaring the results of the General Election held in the City of Ashland, Missouri April 05, 2022. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Slinker-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan called for comments by outgoing Mayor and Alderpersons. Alderwoman Selby stated she feels this City is in good hands. She expressed appreciation for getting to know everyone on the board. She stated it was her pleasure.

Mayor Sullivan presented Alderwoman Selby with an appreciation award for her service to the Community.

Richard Sullivan stated he appreciated everyone that has sat on this board and believes they will lead us forward. He also commented that the City only works effectively by the staff that works day in and day out. He stated they catch a lot and hear a lot being on the front line. He expressed his gratitude to all the staff members. He thanked Jean Selby for stepping in to help.

Mayor Slinker thanked Richard Sullivan for his years of service and presented him with an appreciation award for his service.

Mayor Sullivan stated the new Board members will be sworn into office then there would be a fifteen-minute break.

The City Clerk swore Mayor Slinker, Alderman Bradford, Alderwoman Old and Alderman Lewis into office.

Darla Sapp, City Clerk

Richard Sullivan, Mayor

Mayor Slinker called the meeting to order with the new Board Members at 7: 27 p.m.

Mayor Slinker called the roll with the new Board members.

Ward One: Nathan Volkart-here, Bryan Bradford-here

Ward Two: Melissa Old-here, Stephanie Bell-here

Ward Three: Rick Lewis-here, vacant seat

Mayor Slinker reported the first new business is a Resolution approving the site plan for Ranken Technical College. Alderwoman Old made motion and seconded by Alderman Bradford to take up for consideration the Resolution approving the site plan for Ranken Technical College. Mayor Slinker called for the staff report. Darin Ratterman, Community Development Director, reported this is the site plan for Ranken Technology College and the Southern Boone County School is the owner and engineer is Crockett Engineering. He stated this is Lot 1 of Ranken Subdivision and consists of 5 acres. He stated this is part of the reason for the Perry Avenue extension. He stated this will be accessed from Route Y to the north and MoDot is going to close of E. Liberty Lane as soon as the Perry Ave. extension is completed. He stated there will be a sidewalk installed at the west end of property at the south end of the site and tie into Salters sidewalk. He stated staff recommends approval and the Planning and Zoning Commission also recommends approval. He stated once this is approved the building permit is ready to be issued tomorrow if passed. Mayor Slinker called for comments from the public. Mayor Slinker called for questions or comments from the Board. Alderman Volkart stated his issue is not the site plan but the traffic nightmare this is going to cause on Route Y. He expressed concern of the traffic at the roundabout. He expressed concern of the lack of plans to rectify this issue. He asked that we work with the Regional Planning Commission and MoDot on this matter. Alderman Bradford questioned the parking lot and tying into Kimberly Drive. It was reported this is not owned by the School. Kyle Michel, City Administrator, reported in Phase 2 this would be the access point. Alderman Volkart questioned if the 63 access is for sure going to be eliminated. James Creel, Public Works Director, stated he is sure this is the plan. Alderman Volkart expressed his concern of the traffic and knows we can't governor MoDot roadways. Alderwoman Old questioned how many parking spots there were. John Conway, City Engineer, stated he did not have a copy of those plans with him and was unsure. But he stated there is more than required by the City. Mayor Slinker called for the vote. Alderman Volkart-aye, Alderman Bradford-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Lewis-aye. Motion carried.

Mayor Slinker presented a Resolution approving the engineering services contract with Allstate Consultants for the final design of the Oak Street Storm water project. Mayor Slinker called for the staff report. Alderwoman Old made motion and seconded by Alderman Bradford to take up for consideration a Resolution approving the engineering services contract with Allstate Consultants for the final design of the Oak Street Storm water project. John Conway, City Engineer, reported they received the preliminary engineering report from Allstate Consultants. He stated the proposed improvements are prioritized in Phase 1 and Phase 2. He stated the engineering services contract will provide for final design for Phase 1 and Phase 2. The Phase 1 construction and material only is a total of \$100,000.00 that will be paid with the A.R.P.A. funds. Mayor Slinker called for comments from the public. Jeff Wright, property owner to the

east of Oak Street, asked if this could be piped to the highway ramp? James Creel, Public Works Director and John Conway discussed the preliminary engineering report by the engineer. They stated this is a natural water way. Meg Wright stated they couldn't do anything with their land. She stated the former owner of the property Kent Nichols, stated he mowed that area all the time. Meg Wright stated the trees are rotting, stagnant water and trees falling and she would like to use the property. After a discussion it was suggested that John Conway, James Creel and Allstate Consultants meet with the adjoining property owners and discuss this project. Mayor Slinker called for comments or questions from the Board. Mayor Slinker called for the vote. James Creel stated this will not have an effect if this tabled. He stated the project is slated for sometime this summer. Alderman Volkart stated he remembers this area always being a valley. Alderwoman Old made motion and seconded by Alderman Volkart to table this Resolution. Mayor Slinker called for the vote to table this Resolution. Motion carried.

Mayor Slinker reported the next item on the agenda is discussion of the Use tax and possible election dates August 2, 2022 and November 08, 2022 Election, if the Board wished to pursue this again. Kyle Michel, City Administrator stated there is no action needed. He stated he wanted the Board to discuss this and see if the Board wishes to place this back on the ballot this year. He stated these were the dates available. For the August 2 election the deadline is May 24. Mayor Slinker called for public comments. Mike Frese stated the cost of the August 2 election would more expensive. Alderman Bradford stated he felt like we had an election and no one was interested or wanted it and he felt like we should not pursue it again. Alderwoman Old stated she disagreed with Alderman Bradford. She stated we should put it before the voters and educate them more on this tax. Alderman Volkart stated he heard some confusion over the tax being city and county ballot issue. Nathan Nickolaus, City Attorney explained you are already paying the state tax. He stated the business has to have a physical presence in Ashland in order to charge the tax. Alderman Lewis stated he felt it might have been more popular if we set the revenue to go towards, park, police, streets, etc. The Board discussed this. Kyle Michel, City Administrator, reported it failed by 58 votes. Alderwoman Bell suggested waiting for at least a year and felt we should make that a public policy.

Mayor Slinker stated he wished to appoint Stephanie Bell to continue to serve as Mayor Pro-tem with the confirmation from the Board. Mayor Slinker called for the vote. Alderman Volkart-aye, Alderman Bradford- no, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Lewis-aye.

Mayor's Report:

Mayor Slinker informed the Board that he will be taking applications for his vacant seat in Ward Three. He questioned if the "No parking" signs will be taken down on College Street. James Creel, Public Works Supervisor, stated they are not planning on removing them as the width of the road per our code does not allow for parking. Mayor Slinker asked if staff could check to see if it would possible to get three containers for recycling for the weekends. He asked them to check on the price for this service. Mayor Slinker stated there are several ribbon cuttings this next week and encouraged the Board members to support the local businesses.

Alderwoman Bell asked for these events to put on our Ashland calendar on our website. She asked if these events could be circulated with an invite to the Board members.

Administrator's Report:

Kyle Michel, City Administrator, reported the trash rate increase will be in June at 3 percent increase raising the residential trash to \$13.34 and the second cart to \$3.90.

He reported the audit for FY 2022 will begin on June 13, 2022 and the final audit presented in August.

Kyle Michel stated we would start working with Tyler Technologies in June to implement the software for utility billing and our financial records. He stated this will take several months in get data entered into the system.

He informed the Board they have met with Lakeside Ashland developer reference sewer service to their property. He stated they are working through a rough development agreement for sewer to service the area. He stated Nathan Nickolaus, City Attorney, is working on this. He stated they would continue to work on this and bring to the Board for consideration.

Kyle Michel, City Administrator, informed the Board that he is meeting with the Middle Creek developers on sewer service and funding and also working on a development agreement.

He stated he provided Municode a copy of the approved agreement and would be working with them on a time line for the recodification of the City Codes. He updated the Board on the land use code revisions and reported the staff will be meeting later this week to discuss before submitting their comments and questions.

He informed the Board that he put locking wheels on the chairs to help with the slipping around.

Kyle Michel, City Administrator, reminded the Board of the MML City official training seminar on June 9 and 10 in Columbia. He asked if anyone wanted to attend to please let us know.

Mayor Slinker stated we need to start working on the 4th of July parade and route soon and not wait until the last minute.

City Attorney's Report:

Nathan Nickolaus, City Attorney, presented a brochure of his firms Newly Elected Officials conference for next Friday. He stated the MML conference is also very good but last a little longer. He encouraged the Board and staff to attend one of these conferences. He questioned if the City was able to log into the system and do the required ARPA report that is due by April 30. Shelley Martin, Treasurer, reported her difficulties in getting this accomplished.

Public Works Director Monthly Report:

James Creel, Public Works Director, stated he had nothing outside of what he has already reported. Alderwoman Old asked that the Park Board be included in the bids for ball field bathroom remodel project. James Creel stated that is the plan and he has been dealing with LWCF grant representative and it has to go to them for approval before it comes to the Board of Aldermen for approval.

Board of Aldermen's Reports:

Alderman Volkart commented we approved another site plan and still are not collecting a developmental impact fee.

Alderman Lewis reported he has reviewed the scholarship applicants and has returned the names of four applicants from Southern Boone County Schools for the Republic Services scholarship fund. He stated they give out four scholarships at \$500 each.

Alderman Bradford thanked the 167 people that voted for him.

Alderwoman Bell stated she would like to see a community event calendar. She stated the Chamber Leadership Breakfast is this Thursday at the Optimist Building with a presentation on Workforce Development. She asked for the Board to have a good showing at this meeting. She asked this information be sent to the Board members. She stated there is a Community BBQ at the YMCA at 5 on Thursday. She

informed the Board there is a community clean up on Friday at 5:30 a.m. for Earth Day sponsored by the YMCA.

Alderwoman Old stated she was contacted by a Ward Two resident regarding the lack of a silt fence on a construction site. She stated that Darin Ratermann has been working with the complainant on trying to get this resolved. Alderwoman Old asked what the recourse would be on this matter. Darin Ratermann, Community Development Director, stated the silt fence has to be in place before construction and this was not caught. He stated the builder has corrected this. He stated his recourse would be to do a stop work order on the building permit. He stated this is the same for contractors as well as developments.

Alderwoman Old reported the Park Board has been approached about organizing a food truck show down to Ashland for the months of May through October. She stated they would get a cut of the profit. She stated they are looking at placing it in the old recycling lot on Redbud and Bass Street. She stated the Park Board will bring this forward to the Board in the near future.

Mayor Slinker called for additional comments from the public.

Mayor Slinker called for comments or questions from the Board or staff.

Mayor Slinker called for the vote to adjourn the meeting. Alderman Bradford made motion and seconded by Alderman Volkart to adjourn the meeting. Mayor Sullivan called for the vote. Motion carried.

Darla Sapp, City Clerk

Dorise Slinker, Mayor