

PLANNING & ZONING COMMISSION

2023 Applicant Submittal Deadlines*

Complete Application Packet Submitted to the City**	Meeting Date***
12/12/2022	1/10/2023
1/9/2023	2/14/2023
2/13/2023	3/14/2023
3/13/2023	4/11/2023
4/10/2023	5/9/2023
5/8/2023	6/13/2023
6/12/2023	7/11/2023
7/10/2023	8/8/2023
8/7/2023	9/12/2023
9/11/2023	10/10/2023
10/9/2023	11/14/2023
11/13/2023	12/12/2023

This calendar provides a general timeframe for submitting development applications for the Planning & Zoning Commission agenda. This schedule may be altered due to conflicts with scheduled holiday's, the number of applications filed at one time, the types of projects to be reviewed or staff and/or Commission availability.

- Depending on the complexity of the application, items which require review by the City Engineer may require additional time which is not reflected upon this schedule.
- **Per Missouri State Statute and Ashland City Code, legal advertisements must be published a minimum of 15 days in advance of a meeting. This schedule accounts for that required notice time while also providing staff adequate time to review the application.
- ***The final drafts of staff reports are due one week prior to the meeting date. Therefore, staff must have all the necessary paperwork one week prior to the staff report deadline., essentially two weeks prior to the anticipated meeting date.