

DECEMBER 21, 2021  
BOARD OF ALDERMEN MINUTES  
7:00 P.M.

Mayor Pro-tem Bell called the regular meeting to order at 7:00 p.m. on December 21, 2021 via zoom.

Mayor Pro-tem Bell led in the pledge of allegiance.

Mayor Sullivan was not in attendance.

Mayor Pro-tem Bell called the roll:

Ward One: Nathan Volkart-here, Jean Selby-here  
Ward Two: Melissa Old-here, Stephanie Bell-here  
Ward Three: Rick Lewis-here, Dorise Slinker-here

Staff Present: Darla Sapp, City Clerk, Nathan Nickolaus, City Attorney, James Creel, Public Works Supervisor, City Administrator, Tony St. Romaine and John Conway, Civil Engineer.

Mayor Pro-tem Bell presented the minutes of the December 07, 2021 Board meeting for consideration. Alderwoman Old made motion to approve the minutes as presented. Alderman Lewis seconded the motion. Mayor Pro-tem Bell called for the vote. Motion carried.

Mayor Pro-tem Bell presented the agenda for consideration. Alderwoman Old made motion and seconded by Alderwoman Selby to approve the agenda. Mayor Pro-tem Bell called for the vote. Motion carried.

Mayor Pro-tem Bell stated there are no scheduled public comments.

Mayor Pro-tem Bell presented Council Bill No. 2021-066, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2021-2022 Budget. Mayor Pro-tem Bell called for the staff report. Tony St. Romaine, City Administrator stated this is a budget amendment and more complex than usual. He stated we changed Treasurer and there are numerous changes, numerous incorrectly posted or things not reflected in budget at all. He gave an overview of some of the changes. Shelley Martin stated they would come back later in the year for a final budget amendment along with a resolution to approve the deficit spending out of streets. She stated they are cleaning things up in this fiscal budget year so they can begin the 2022-2023 Budget. Mayor Pro-tem Bell called for comments or questions from the Board. Nathan Nickolaus, City Attorney questioned if the ARPA funds needed to be in a segregated fund. Shelley Martin, City Treasurer, stated there was no fund line created and she stated the auditors stated it did not have to be segregated. She said the money would be appropriated in capital fund and used for ARPA approved expenses. Mayor Pro-tem Bell called for the motion to approve Council Bill No. 2021-066. Alderwoman Old made motion and seconded by Alderman Slinker. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Slinker-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented Ordinance No. 1388, an ordinance amending Chapter 2, City Organization, to clarify individual roles for the City Administrator, the City Clerk, and other appointed officers. Mayor Pro-tem Bell called for the staff report. Tony St. Romaine, City Administrator stated we talked about changes at last meeting and several grammatical and editing types of changes. He stated he thinks those have been reflected in the updated ordinance. He stated the code had not been updated in 20 years. He stated they are trying to clean up these issues before the recodification of the code. Mayor Pro-Tem Bell called for questions or comments from the Board. Mayor Pro-tem Bell called for the motion. Alderwoman Old made motion and seconded by Alderman Lewis. Mayor Pro-tem Bell called for the vote. Alderman Lewis-

aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Slinker-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented Ordinance No. 1389, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2021-2022 Budget. Mayor Pro-tem called for the staff report. Tony St. Romaine stated this is the second reading on the Council Bill you just heard and had no additional comments. Mayor Pro-tem Bell questioned if it was fine doing both readings in the same night. Nathan Nickolaus, City Attorney stated it is not customary but it is legal to do. Mayor Pro-tem Bell called for a motion. Alderwoman Old made motion and seconded by Alderman Lewis to approve Ordinance No. 1389 authorizing the appropriation of funds to certain accounts within the fiscal year 2021-2022 Budget. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Slinker-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented a Resolution authorizing the Mayor to enter into a lawn waste disposal contract with Clean Cut Services, LLC. that was tabled at the last Board meeting. Tony St. Romaine stated he discussed the agreement with Richard Jones of Clean Cut Services and the one thing was making the hours more clear. He stated Mr. Jones does not collect data on the usage but stated it was heavily used. He stated Mr. Jones is not prepared to collect that data. Tony St. Romaine stated the signage has been updated to update the hours of operation and in the contract it states the City will pay half of the cost not to exceed the amount of \$150.00. Tony St. Romaine stated he felt all issues has been addressed. Alderwoman Old stated in clarifying the hours in the contract the holiday hours was taken out. She asked if this was a mistake. It was reported it was in error and this needs to be amended to include the holiday hours. Mayor Pro-tem Bell called for the motion. Alderwoman Old made motion and seconded by Alderman Volkart to approve the amendment of adding the holiday hours in to the lawn waste disposal agreement with Clean Cut Services, LLC. Mayor Pro-tem Bell called for the voice vote. Motion carried. Mayor Pro-tem Bell called for additional questions. Alderman Lewis questioned the hours and when it would be changed. Tony St. Romaine stated the hours will change immediately and the new sign has been purchased. He stated we would get the website updated to this change. Mayor Pro-tem Bell called for the motion to approve the resolution. Alderwoman Old made motion and seconded by Alderman Slinker to approve the resolution. Mayor Pro-tem Bell called for a voice vote. Motion carried.

Mayor Pro-tem Bell presented a Resolution authorizing the Mayor to enter into an agreement for professional services with Bartlett & West for the Henry Clay/Main/Liberty Lane intersection. Mayor Pro-tem Bell called for the staff report. Tony St. Romaine stated that Lelande Rehard and James Creel worked on this project. He stated at the last board meeting we entered into a TEAP agreement with MoDot with cost share to study that intersection. He stated this is the actual agreement with Bartlett & West engineering firm. He stated they are most familiar with this intersection since they conducted a traffic study for East Liberty Lane North. Mayor Pro-tem Bell called for questions or comments from the Board. Alderman Slinker asked that a clause be put in place for overages. Tony St. Romaine stated this is a study not the actual construction. Mayor Pro-tem Bell called for a motion to enter into an agreement with professional services with Bartlett & West for the Henry Clay/Main/Liberty Lane intersection. Alderwoman Old made motion and seconded by Alderman Slinker. Mayor Pro-tem Bell called for a voice vote. Motion carried.

Mayor Pro-tem Bell presented a Resolution to approve the site plan for Lot 5A of Ashland Industrial Park Plat 1A for Samuel Excavating, Inc. Mayor Pro-tem Bell called for the staff report. Tony St. Romaine stated John Conway is in attendance at the meeting and he could give a staff report on this. He stated the Board is seeing this because it is in airport zoning classification. John Conway stated he did the site plan review and recommends final approval by the Board. He stated the Planning and Zoning Commission recommended approval earlier this month. Alderman Lewis stated the Planning and Zoning Commission did not have any real issues and recommended approval. Mayor Pro-tem Bell called for the motion. Alderwoman Old made motion and seconded by Alderman Volkart to take up for consideration the Resolution to approve the site

plan for Lot 5A of Ashland Industrial Park Plat 1A for Samuel Excavating, Inc. Mayor Pro-tem Bell called for the voice vote. Motion carried.

#### Administrator's Report:

Tony St. Romaine, City Administrator gave a brief overview of the City Administrator position that closed last Wednesday. He stated we received a dozen applications and the interview committee has been reviewing applications and conducting interviews. He stated this is still ongoing but they hope to wrap it up by the end of the year and hopefully have a recommendation for appointment in January. He gave an update of the new City Hall/Police Department renovation and asked the Board to stop by and look at it. Tony St. Romaine stated they are still working out the details for the move but it looks to be on January 24-25. He stated the police department will need to be moved by the 16<sup>th</sup> since the closing on the building will take place on that date. He informed the Board of the dedication/ribbon cutting will be on January 28<sup>th</sup> at 2:00 p.m. Mayor Pro-tem Bell asked that a calendar invite be circulated out on this.

#### City Attorney's Report:

Nathan Nickolaus, City Attorney stated we will be moving into the legislative season and they will track those changes for the cities.

#### Public Works Director Monthly Report:

James Creel any questions on any topics that is in his report. He stated the speed hump on Red Tail was removed because of the condition it was in. He gave an overview of the budget constraints and detail on some projects due to this. He stated the Russian Setter street repair was completed working in conjunction with Martin Builders.

Tony St. Romaine asked for an update on the roundabout project. James Creel stated they are still working on the lighting and signage for this intersection. He stated the project should be wrapped up by the end of the year. Tony St. Romaine discussed the island and what could be placed in the center of it. He stated that MoDot has to approve of it prior to us proceeding. Tony St. Romaine stated he felt since this is the entrance to downtown we let the Downtown Betterment Coalition work on this. He stated we could also do an adopt-a-spot. He stated there is water and electric in the island. He asked the Board to share their thoughts on this matter.

James Creel reported Alliance Water Resource report was included in his report.

#### Board of Aldermen's Reports:

Alderman Slinker questioned that status of Nextsite on acquiring commercial developments in Ashland. Tony St. Romaine stated he talked with Charles Branch last week and they would be setting up a meeting and he would update the Board at their next meeting. Alderman Slinker questioned if NextSite would get a finder's fee for the Cartwright Development on Amazon. Tony St. Romaine stated that was in the process already and they would not.

Alderman Volkart questioned the estimated time of when the rewriting of the codes would be? He stated we need to consider developer impact fees. Tony St. Romaine stated we would have a contract for consideration for the recodification at the next meeting with Municode. He stated we have a company rewriting the codes on land development regulations, zoning, storm water, signage, etc. that is still underway and should have a draft in the middle of January. He stated the plan is to have this completed prior to the recodification that should begin in May or June and would take at least 9 months. Alderman Volkart asked if we could move the developer impact fee up for consideration. Tony St. Romaine stated he would make sure this would be included.

Mayor Pro-tem Bell called for additional comments from the public, Board or staff.

Mike Frese thanked the Board for getting the yard waste hours defined. He stated he felt it would take care of a lot of issues.

Mayor Pro-tem Bell called for the vote to adjourn. Alderman Volkart made motion and seconded by Alderman Lewis to adjourn the meeting. Mayor Pro-tem Bell called for the vote. Motion carried.

Darla Sapp, City Clerk

Stephanie Bell, Mayor Pro-tem