

DECEMBER 07, 2021
BOARD OF ALDERMEN MINUTES
7:00 P.M.

Mayor Sullivan called the regular meeting to order at 7:00 p.m. on December 07, 2021 via zoom.

Mayor Sullivan gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Nathan Volkart-here, Jean Selby-here
Ward Two: Melissa Old-here, Stephanie Bell-here
Ward Three: Rick Lewis-here, Dorise Slinker-here

Staff Present: Darla Sapp, City Clerk, Nathan Nickolaus, City Attorney, Gabe Edwards, Police Chief, City Administrator, Tony St. Romaine and John Conway, Civil Engineer.

Mayor Sullivan presented the minutes of the November 16, 2021 Board meeting for consideration. Alderwoman Old made motion to approve the minutes as presented. Alderman Slinker seconded the motion. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan presented the agenda for consideration. Alderwoman Old made motion and seconded by Alderwoman Bell to approve the agenda. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan stated there are no scheduled public comments. He reminded everyone that a written request must be received by the City Clerk by Wednesday before the meeting date. He stated there is a public speaking comment section after each agenda item.

Mayor Sullivan presented Council Bill No. 2021-065, an ordinance amending Chapter 2, City Organization. Alderwoman Old made motion and seconded by Alderwoman Bell to take up for consideration Council Bill No. 2021-065, an ordinance amending Chapter 2, City Organization. Mayor Sullivan called for the staff report. Tony St. Romaine stated this was discussed in closed session at the last meeting and the City Attorney, Nathan Nickolaus made the changes to Chapter 2 relating to appointed positions. He stated there would not be annual appointments after the election each year. He stated the Treasurer, City Clerk and City Administrator are the rolls that would be affected by this code change. He stated this moves the code into the 21st Century. Mayor Sullivan called for public comments. Mayor Sullivan called for questions or comments from the Board. Alderman Lewis presented some minor grammar errors, typing errors and punctuation corrections that needed to be addressed. Mayor Sullivan called for a motion to make the changes as highlighted by Alderman Lewis. Alderwoman Old made motion and seconded by Alderman Lewis. Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Selby-aye, Alderwoman Bell-aye, Alderman Lewis-aye, Alderman Volkart-aye, Alderman Slinker-aye. Motion carried. Mayor Sullivan called for the vote on the original motion. Alderman Slinker-aye, Alderman Volkart-aye, Alderman Lewis-aye, Alderwoman Bell-aye, Alderwoman Selby-aye, Alderwoman Old-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1386, an ordinance authorizing the Mayor to enter into a Traffic Engineering Assistance Program agreement with Missouri Highways and Transportation Commission. Alderwoman Old made motion and seconded by Alderman Slinker to take up for consideration Ordinance No. 1386, an ordinance authorizing the Mayor to enter into a Traffic Engineering Assistance Program

agreement with Missouri Highways and Transportation Commission. Mayor Sullivan called for the staff report. Tony St. Romaine stated this is the second reading of the Ordinance and it is to study the issue of traffic at the school at the intersection of South Henry Clay Blvd., East Liberty Lane and Main Street. He stated this is not going to be an easy solution. He stated the TEAP grant is for an 80/20 match. He stated Bartlett and West would be doing the engineering study on this. He stated this ordinance is for the approval of the city's commitment of the grant. He stated the grant is up to \$9,600.00 with the City paying 20%. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Nathan Nickolaus, City Attorney reported several cities his firm works with are experiencing traffic issues at school due to covid, mask mandate, etc. He stated parents have switched to taking their kids to school and picking them up instead of the children riding the school bus. Tony St. Romaine stated there was a traffic study done when they started Phase 1 of Liberty Landing North which is a development of about 200 homes. He stated there is also interested parties in developing the Ashland Commons property on the corner of E. Liberty Lane, South Henry Clay Blvd. and Main Street intersection. He stated we need to begin the engineering study and preliminary estimates for this area as we know there is development going to happen. Alderman Volkart suggested waiting until the traffic flow at the school is more normal before covid hit in order to get more accurate numbers. Tony St. Romaine stated he would take this into consideration. He stated the traffic study conducted when Liberty Landing North was presented was a failing grade at that time. He stated this study and report would take about three to four months then we would have to decide how to proceed with the recommendation. Mayor Sullivan called for the vote. Alderman Slinker-aye, Alderman Volkart-aye, Alderman Lewis-aye, Alderwoman Bell-aye, Alderwoman Selby-aye, Alderwoman Old-aye. Motion carried.

Mayor Sullivan presented Ordinance No 1387, an ordinance approving a re-plat for Liberty Landing North Plat 1A. Alderwoman Old made motion and seconded by Alderman Lewis to take up for consideration Ordinance No. 1387, an ordinance approving a re-plat for Liberty Landing North Plat 1A. Mayor Sullivan called for the staff report. Tony St. Romaine stated this is the second reading of this Ordinance and is a lot split. He stated this would have the detention basin on its own lot which will be maintained and owned by the home owners association. He stated staff and the Planning and Zoning Commission recommended approval. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderwoman Old questioned what happens if the neighborhood gets mostly developed and the developer and home owners association abandons this. She questioned who would be responsible for it. Nathan Nickolaus, City Attorney stated it would be the property owners in the subdivision. Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Selby-aye, Alderwoman Bell-aye, Alderman Lewis-aye, Alderman Volkart-aye, Alderman Slinker-aye. Motion carried.

Mayor Sullivan presented a Resolution authorizing the Mayor to enter into a lawn waste disposal contract with Clean Cut Services, LLC. Alderman Lewis made motion and seconded by Alderwoman Selby to take up for consideration a resolution authorizing the Mayor to enter into a lawn waste disposal contract with Clean Cut Services, LLC. Mayor Sullivan called for staff report. Tony St. Romaine stated Lelande Rehard worked on this lawn waste disposal contract with Clean Cut Services and it is a 3 percent increase due to the cost of fuel and labor. He stated staff is recommending the approval with the 3 percent increase. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderwoman Old questioned if the issues with the signage and hours have been addressed. Tony St. Romaine stated that Lelande and Richard had worked through those issues and he has not heard any further complaints. He stated he would check on these items and report back to the board. Alderman Lewis asked if this was a one year or two year contract that is referred to in the memo coversheet Lelande presented. Tony St. Romaine stated it is a one year contract. Alderman Slinker stated he felt instead of having hours listed "until dusk" we set a certain time. Mayor Sullivan stated it says dusk because of daylight savings time and the difference in daylight during the winter and summer months. Tony St. Romaine stated he would check on the signage this week plus we could promote the hours on the website. Alderwoman

Bell asked for a report on how many people are using this service. Mayor Sullivan asked for a motion to table this since the Board had several questions. Alderman Volkart stated the service is good for the town our size. Alderwoman Bell stated she would like to see the usage of this site from our residents and felt the residents do not know about this site. Alderwoman Bell made motion and seconded by Alderwoman Old to table the Resolution. Mayor Sullivan called for the vote. Alderman Slinker-aye, Alderman Volkart-aye, Alderman Lewis-aye, Alderwoman Bell-aye, Alderwoman Selby-aye, Alderwoman Old-aye. Motion carried.

Mayors Report:

Mayor Sullivan stated he had no report.

Administrator's Report:

Tony St. Romaine, City Administrator stated he would give an overview of his report of current projects he included in the packet. He stated with the departure of Dan and Lelande last week he had to reassign these projects to other staff members. He informed the Board the closing date for applications/resume for the full time City Administrator position is December 14 and he has received 9 or 10 applications. He stated the hiring committee would review these and set up interviews. Nathan Nickolaus, City Attorney stated he does not want to weigh in on these but would like to review them. Tony St. Romaine stated Darin Ratermann has been hired as the fulltime building inspector and currently works for Boone County Resource Management doing building inspectors. He stated he would begin work on the 15th of December. He stated that Dan Vandevoorde is filling in doing inspections until Darin begins employment here and he will get him up to speed.

He gave an update on Tyler and Dude Solutions new software for the building permit department and for the financial and utility billing. He stated we would implementing these programs in the next three to four months.

Tony St. Romaine gave an update on the street projects, recodification of city codes, code updates for building and zoning, capital improvement plan, use tax ballot issue, Ashland Municipal Building construction, Downtown Coalition, Alliance Water Resources, wastewater treatment expansion and parking restrictions on certain streets as well as various other projects. He gave an overview of economic development projects.

Alderwoman Bell questioned that since our building should be done by the end of the year if we would return to in person meetings. Tony St. Romaine, City Administrator stated we would either return the first or second meeting of January depending on the completion and furnishings of the building.

City Attorney's Report:

Nathan Nickolaus, City Attorney did not have a report.

Police Chief's Monthly Report:

Chief Edwards stated they received a grant for public safety.

Board of Aldermen's Reports:

Alderwoman Old questioned the flag and orange paint in her yard. Tony St. Romaine stated he was not sure what this was for.

Alderman Slinker stated he received a complaint on the tree limbs hitting vehicles at the corner of Ash Street and North Henry Clay Blvd.

Alderman Slinker reported he received a complaint that drivers are not paying attention to pedestrian traffic at the cross walk on Main Street and Broadway. He questioned if there could be flashing lights at this cross walk like we have at school. Tony St. Romaine, City Administrator stated we received a grant for the pedestrian crossing lights at the school and was unsure of the cost. He stated he would research this and bring back to the Board.

Alderwoman Selby complimented the Ashland Police Department for reaching out to her the other night when her hatch to her vehicle was left open.

Alderwoman Bell gave a shout out to the Parks on the ribbon cutting ceremony for the bathroom murals. She also stated the Christmas parade was a great turn out and the Parks Board did a great job on that.

Mayor Sullivan called for additional comments from the public.

Mayor Sullivan called for additional comments the Board or staff.

Mayor Sullivan called for the vote to adjourn. Alderwoman Old made motion and seconded by Alderman Slinker to adjourn the meeting. Mayor Sullivan called for the vote. Motion carried.

Darla Sapp, City Clerk

Richard Sullivan, Mayor