

NOVEMBER 16, 2021
BOARD OF ALDERMEN MINUTES
7:00 P.M.

Mayor Sullivan called the regular meeting to order at 7:00 p.m. on November 16, 2021 via zoom.

Mayor Sullivan gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Nathan Volkart-here, Jean Selby-here
Ward Two: Melissa Old-here, Stephanie Bell-here
Ward Three: Rick Lewis-here, Dorise Slinker-here

Staff Present: Darla Sapp, City Clerk, Nathan Nickolaus, City Attorney, Dan Vandevoorde, Building Inspector, Lelande Rehard, Assistant City Administrator, City Administrator Tony St. Romaine, James Creel, Public Works Director and John Conway, Civil Engineer.

Mayor Sullivan presented the minutes of the November 02, 2021 Board meeting for consideration. Alderwoman Old made motion to approve the minutes as presented. Alderman Volkart seconded the motion. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan presented the agenda for consideration. Alderman Slinker made motion and seconded by Alderwoman Old to approve the agenda. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan stated there are no scheduled public comments. He reminded everyone that a written request must be received by the City Clerk by Wednesday before the meeting date. He stated there is a public speaking comment section after each agenda item.

Mayor Sullivan presented Council Bill No. 2021-063, an ordinance authorizing the Mayor to enter into a Traffic Engineering Assistance Program agreement with Missouri Highways and Transportation Commission. Alderwoman Old made motion and seconded by Alderman Slinker to take up for consideration Council Bill No. 2021-063, an ordinance authorizing the Mayor to enter into a Traffic Engineering Assistance Program agreement with Missouri Highways and Transportation Commission. Mayor Sullivan called for the staff report. Lelande Rehard, Assistance City Administrator reported we applied for and was awarded a TEAP grant in the amount of \$9,600.00 to study the intersection at Henry Clay Blvd., Main and Liberty Lane intersection. He stated this is a busy intersection with the school drop off and pick up. He stated the City is responsible for a 20% match. He stated they are working with Bartlett and West to provide the study and will bring an agreement forth at the next meeting or the second meeting in December. Mayor Sullivan stated this is a four way intersection near the school He stated Main Street is close to this intersection as well. He stated the preliminary plat for Ashland Commons was approved as well as a traffic study done. He stated the preliminary plat for Ashland Commons runs Main Street through that development and onto Liberty Lane. He stated the school is a key stakeholder in this discussion of adjustments or improvements that need to be done. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan asked for clarification on if the Ashland Commons development at the intersection of E. Liberty Lane and Main Street was going to happen. Lelande Rehard stated with the passing of the property owner it is unsure of what the family's intent is for this tract of land. Lelande Rehard stated there has been some discussion with the family members and will have to cross that bridge when we engage with them. Mayor Sullivan stated a roundabout

might be the answer. Mayor Sullivan called for the vote. Alderwoman Selby-aye, Alderman Volkart- aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Lewis-aye, Alderman Slinker-aye. Motion carried.

Mayor Sullivan presented Council Bill No. 2021-064, an ordinance approving a re-plat for Liberty Landing North Plat 1A. Alderwoman Old made motion and seconded by Alderwoman Bell to take up for consideration Council Bill No. 2021-064, an ordinance approving a re-plat for Liberty Landing North Plat 1A. Mayor Sullivan called for the staff report. Dan Vandevoorde, Building Inspector reported this is a re-plat of Lot 117 Liberty Landing North Plat 1 and is basically splitting the lot into two lots, 117A and Lot 117B. He stated originally the lot was contained for a detention basin in the rear portion of the property what would be part of a privately owned lot. He stated the developer wants to split the lot into two lots to have the detention basin on its own lot to be controlled by the HOA and not be a portion of the privately owned lot. He stated the lot will have a 16 foot easement located on the north side of Lot 117A and for access to Lot 117B. He stated this was approved by the Planning and Zoning Commission and Chris Sander from McClure Engineering was the engineer for the Martin's and is on the line for questions. Mayor Sullivan called for comments from the public. Chris Sander 1901 Pennsylvania Columbia, Mo. stated they felt this would be cleaner and the homeowners association would be owned fee simple. Mayor Sullivan called for questions or comments from the Board. Alderman Slinker asked if this would be fenced in. Chris Sander reported it would remain unfenced. Mayor Sullivan called for the vote. Alderman Slinker-aye, Alderman Lewis-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Volkart-aye, Alderwoman Selby-aye. Motion carried.

Mayor Sullivan presented a resolution to approve the site plan for 7055 Baldrige Ave. Alderwoman Old made motion and seconded by Alderwoman Selby to take up for consideration the resolution to approve the site plan for 7055 Baldrige Ave. Mayor Sullivan called for the staff report. Dan Vandevoorde, Building Inspector stated this is a commercial site plan for the existing building and approximately 8 acres in the Cartwright Business and Technology Center. He stated this commercial site plan is for a package distribution company that will utilize the exiting 58,700 square foot building with the addition of approximately 8 acres of new paved surface to accommodate delivery vehicles of various sizes. He stated there will be three new entrances/exits along Leadership Drive added for access to the 8-acre portion. He stated the existing building will be renovated and they will redo the parking in the front to have full access around the building. He stated a traffic study was done and no issues were found that warranted improvements. He stated this project meets the vision of the 2020 Comprehensive Plan in regards to promoted development and land use suitability in this area. He stated the positive impacts will be permit fees to allow for a remodel and long term impact would be the utility fees generated along with the residual tax generated from the addition of employees. He stated the engineering firm was McClure Engineering and staff did the review. He stated the Planning and Zoning Commission recommended approval of this site plan. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderwoman Selby-aye, Alderman Volkart-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Lewis-aye, Alderman Slinker-aye. Motion carried.

Mayor Sullivan presented a resolution approving the payment to the Ashland Optimist Club for the community pool. Alderwoman Old made motion and seconded by Alderman Slinker to take up for consideration the resolution approving the payment to the Ashland Optimist Club for the community pool. Mayor Sullivan called for the staff report. Lelande Rehard, Assistant City Administrator reported last spring last we entered into agreement with the Optimist Club He stated the agreement was for a three year period. He stated in the agreement was to pay \$3,000.00 per year for operation of the pool and up to \$3,000.00 a year to assist with needed repairs and replacements. He stated as per the agreement the Optimist Club has provided us with an invoice for \$3,000 and \$888.82 with invoices for capital repairs with the total being \$3,888.82. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderman Slinker asked if the City was looking at grants to help them in the

future and what is the next step to help the Optimist Club for the pool. Lelande Rehard, Assistant City Administrator stated there is ongoing conversations on the pool. He stated with the money the City is putting into the pool it should make it easier for the Optimist to make upgrades. He stated we have started conversations for what the future holds. Alderwoman Old stated the Optimist Club would need to be the driving force behind applying for grants as it is not a City pool. Mayor Sullivan called for the vote. Alderman Slinker-aye, Alderman Lewis-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Volkart-aye, Alderwoman Selby-aye. Motion carried.

Mayor Sullivan presented for appointment Shelley Martin to serve as Interim City Treasurer through April 19, 2022. Alderwoman Old made motion and seconded by Alderwoman Selby to confirm the appointment of Shelley Martin as Interim City Treasurer through April 19, 2022. Mayor Sullivan called for the staff report. Tony St. Romaine, City Administrator discussed how the current code is written on appointments making it difficult to fill this vacancy for a short time period until the after the April election. He stated Shelley Martin served as Treasurer several years ago and is able and willing to work for the City on a part time basis. He stated they will be bringing forward Chapter 2 code changes in the next couple of months on certain non-elected officials being appointed yearly. He stated Shelley will serve as interim Treasurer and asked the Board for their support. Mayor Sullivan stated there is no better person or qualified person to step up without training and she already has expertise and how our system and budget work. Mayor Sullivan called for public comments. He called for comments or questions from the Board. Shelley Martin stated she appreciated the support and will do the best she can and we will get it straightened out. Mayor Sullivan called for the vote. Alderwoman Selby-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Old-aye. Motion carried.

Mayors Report:

Mayor Sullivan read a statement informing the Board and citizens that he will not seek re-election.

Administrator's Report:

Tony St. Romaine, City Administrator stated this is Dan Vandevoorde and Lelande Rehard's last Board of Aldermen meeting. He thanked them publicly for their service to the City of Ashland. He stated that Dan has the building inspections and made code changes and it is in a much better shape than a year ago. He stated Dan is actively helping to recruit someone to fill his position. He stated he has taken a different job for Jefferson City. He thanked Dan for his service to Ashland. He stated Lelande Rehard served as Assistant City Administrator to become City Administrator but things change and he is going to follow his heart with a different job. He wished him the best in his future endeavors.

Dan Vandevoorde thanked the Board for giving him the opportunity. He stated the building community are very good people and he is glad he could be part of that. He stated he hopes we can get someone in here to continue to move the building department forward. He stated he still lives here and still happy to step in and help.

Lelande Rehard stated this is an incredible community and he has enjoyed working with many citizens, community leaders and a staff.

Mayor Sullivan stated he appreciated all Dan Vandevoorde and Lelande Rehard has done for the community.

City Attorney's Report:

Nathan Nickolaus, City Attorney stated he had no report.

Public Works Director Monthly Report:

James Creel, Public Works Director reported the Russian Setter street project has been delayed because they are waiting on locates. He stated the plans is to start this on Thursday and should take a couple of weeks to complete. He thanked the Board for attending the Veterans Memorial ribbon cutting at the park. He stated his guys are proud of this project. He stated with Lelande Rehard and Dan Vandevoorde leaving it is a setback and they will be missed.

Mayor Sullivan thanked the Public Works Department for all the work at the Veterans Memorial and stated it and an honor to our Veterans.

Board of Aldermen's Reports:

Alderman Volkart thanked Dan and Lelande for their service to the city. He thanked James and his crew for the road and street repairs.

Alderman Lewis also thanked Lelande and Dan for their service to the City. He also complimented James on getting their road resurfaced with little inconvenience. He also thanked Christian Construction.

Alderman Slinker thanked James Creel for the mill and overlay on the city streets. He thanked Dan and Lelande for their support to the city. He questioned the roundabout void on Henry Clay Blvd. and stated he would send James a picture. He questioned with the extension of the contract on roundabout how long will it interfere with Breaktime. Lelande Rehard stated the extension will not affect Breaktime. Alderman Slinker reported at 510 Caspian Circle there are two big voids in the curb that needs to be addressed.

Mayor Sullivan called for additional comments from the public.

Mayor Sullivan called for additional comments the Board or staff.

Tony St. Romaine, City Administrator discussed at the last meeting we tabled the no parking on the north side of Red tail Drive until further review. He stated the findings were sent to the Board of Aldermen on the widths of the streets that was put together last year. He stated the findings based on the code is no parking on either side of the roadway. He stated at the speed bump the width is 28 feet and 3 inches. He asked the Board if we want to bring this back at the next board meeting or other suggestions.

Mayor Sullivan asked if we wanted to bring back the ordinance for consideration or change the ordinance.

Alderman Volkart stated if it is against code do we start enforcing tomorrow.

Mayor Sullivan stated we could change the code to allow parking at least on one side of those streets. He stated it won't make everyone happy but it is a safety issue.

Tony St. Romaine, City Administrator stated there are several streets that fall within the perimeter of no parking so do we piece mill or just enforce on Red Tail Drive for now or do we do a code change. He asked for direction from the Board.

Alderwoman Bell stated the question would be to bring the ordinance before the board rather than to address the streets at once. She stated some streets are more concerning and she is interested in amending the code of streets 28 feet and less have parking on one side only.

Alderman Lewis stated he did not like piece milling the enforcement street by street. But he felt that Red Tail does have an issue.

Alderman Slinker stated he didn't like the idea of piece milling it. He stated on Pinto Pony Drive is 27 feet and Dan mentioned you could add a pad. He stated he talked to the Martin's and he stated previous administration had shot down that idea of adding to the driveways. Dan Vandevoorde stated this can be done and they can pave to the property line. Alderman Slinker stated with parking only allowed on one side it is tight through that street.

James Creel, Public Works Director stated this winter John Conway and himself was going to work on the infrastructure code and parking and street widths. He stated they will have a proposal in late winter or early spring for Board consideration.

Alderwoman Old stated she agrees and would be in favor of being consistent and address all streets at the same time.

Alderman Volkart agreed to being consistent and what we decide to do we communicate to all the citizens what is happening and why. He stated his concern is that we have not been enforcing and this could ruffle some feathers.

Alderwoman Selby stated she agrees with being consistent but the safety issues evolve. She stated we can do better and communication and education to the citizens is necessary.

Tony St Romaine stated he is hearing that we need to be consistent throughout the city. He stated he liked James suggestion to look at the street standards and work with the consultants on ordinance changes. He stated we should not bring back ordinance on the no parking on the north side of Red Tail Drive at the next meeting but give them a couple of months to review the design standard and bring back suggestions with a full street inventory. He stated this needs a little more work.

Mayor Sullivan questioned if the plans to move the River Regions building to the Public Works Department site have been made. Lelande Rehard stated they are working on this but do not have a solid plan.

Mayor Sullivan stated in the closed session there was no action taken.

Mayor Sullivan called for the vote to adjourn. Alderman Slinker made motion and seconded by Alderman Lewis to adjourn the meeting. Mayor Sullivan called for the vote. Motion carried.

Darla Sapp, City Clerk

Richard Sullivan, Mayor