

NOVEMBER 15, 2022
BOARD OF ALDERMEN MINUTES
7:00 P.M.

Mayor Slinker called the regular meeting to order at 7:00 p.m. on November 15, 2022 at 101 West Broadway.

Mayor Slinker led in the pledge of allegiance.

Mayor Slinker called the roll:

Ward One: Nathan Volkart-here, Bryan Bradford-here
Ward Two: Melissa Old-here, Stephanie Bell-here
Ward Three: Rick Lewis-here, David Wilson -here

Staff Present: Darla Sapp, City Clerk, Kyle Michel, City Administrator, Todd Smith, City Attorney, Darin Ratermann, Community Development Director, Shelley Martin, Treasurer and James Creel, Public Works Director.

Mayor Slinker presented the minutes of the November 01, 2022 meeting for consideration. Alderman Bradford made motion to approve the minutes as presented. Alderman Wilson seconded the motion. Mayor Slinker called for the vote. Motion carried.

Mayor Slinker presented the agenda for approval or adjustment. Alderman Bradford made motion and seconded by Alderman Wilson to approve the agenda as presented. Mayor Slinker called for the vote. Motion carried.

Mayor Slinker stated there were no scheduled public comments. He stated written request must be made to the City Clerk the Wednesday prior to the meeting date.

Alderwoman Bell asked if we still needed members for City Boards and if they had to be residents of Ashland. Kyle Michel, City Administrator stated there are vacancies in the Board of Adjustments. Todd Smith, City Attorney researched this and determined that they do need to be residents of the City limits of Ashland.

Mayor Slinker presented Council Bill No. 2022-030, an ordinance extending the corporate limits of the City of Ashland, Missouri by annexing unincorporated area; directing the City Clerk to give notice of the annexation (Integrated Facility Services, Inc.). Mayor Slinker called for the staff report. Kyle Michel, City Administrator, stated the findings memo was in the packet. He stated it is contiguous with the existing boundaries and is necessary and reasonable to the development of the City. He stated this property is where Integrated Facility Services, Inc. is located and they would be applying for a rezoning in the near future. Mayor Slinker called for questions or comments from the Board. Mayor Slinker called for a motion. Alderman Bradford made motion and seconded by Alderman Lewis to take up for consideration Council Bill No. 2022-030, an ordinance extending the corporate limits of the City of Ashland, Missouri by annexing unincorporated area; directing the City Clerk to give notice of the annexation (Integrated Facility

Services, Inc.). Mayor Slinker called for the vote. Alderwoman Old-aye, Alderman Wilson-aye, Alderman Lewis-aye, Alderwoman Bell-aye, Alderman Volkart-aye, Alderman Bradford-aye. Motion carried.

Mayor Slinker presented Council Bill No. 2022-031, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2022-2023 Budget. Mayor Slinker called for the staff report. Shelley Martin, Treasurer, reported the budget adjustment report is in the packet and is a lot different in the new Tyler software. She stated the configuration is going well. She informed the Board the credit balances in revenues is a true picture of revenues collected and an accurate way to account for balances in normal accounting procedures. She gave an overview of the budget report of the increases and decreases in the expense and revenues. She stated the park and storm water funds is now two separate funds. Mayor Slinker called for questions or comments from the Board. Mayor Slinker stated he liked the new report. Mayor Slinker called for a motion. Alderwoman Bell made motion and seconded by Alderman Wilson to take up for consideration Council Bill No. 2022-031, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2022-2023 Budget. Mayor Slinker called for the vote. Alderman Volkart-aye, Alderman Bradford-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Wilson-aye, Alderman Lewis-aye. Motion carried.

Mayor Slinker presented Ordinance No. 1418, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2022-2023 Budget. Mayor Slinker called for the staff report. Shelley Martin, Treasurer, stated this is the second reading with no changes. Mayor Slinker called for questions or comments from the Board. Mayor Slinker called for a motion. Alderman Bradford made motion and seconded by Alderman Wilson to take up for consideration Ordinance No. 1418, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2022-2023 Budget. Mayor Slinker called for the vote. Alderman Lewis-aye, Alderman Wilson-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderman Volkart-aye. Motion carried.

Mayor Slinker presented a resolution authorizing the purchase of bulk sodium chloride. Mayor Slinker called for the staff report. James Creel, Public Works Director, informed the Board this is the annual purchase of road salt. He informed the Board we are using a Mid-Mo Purchasing Cooperative. He stated this is for 200 tons at a cost of \$15,306.00 and he is requesting authorization of up to \$17,219.25 due to the inexact nature of bulk material delivery. Mayor Slinker called for questions or comments from the Board. Alderman Lewis questioned what we paid last year. James Creel, Public Works Director, stated he did not have this available. Alderman Bradford asked if we were locked in at the 200 tons. James Creel reported we are and this tonnage was based on average usage from previous years. Mayor Slinker called for a motion. Alderman Bradford made motion and seconded by Alderman Wilson to approve the resolution authorizing the purchase of bulk sodium chloride. Mayor Slinker called for the vote. Alderman Lewis-aye, Alderman Wilson-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderman Volkart-aye. Motion carried.

Mayor Slinker presented a resolution to approve the revised site plan for the Baptist Home. Mayor Slinker called for the staff report. Darin Ratermann, Community Development Director, reported this is a revision to the 2017 original site plan for the Baptist Home. He stated the engineer was

Allstate Consultants and John Conway, City Engineer reviewed the revisions. He stated this is a 70 acres development and the proposed changes, primarily relate to the redesign 53,750 square feet assisted living/nursing home and the area immediately surrounding it. The area is on the southwest end of the site and encompasses approximately 6 acres. He stated in 2017 original site plan it proposed a 49,000 square foot community center. He informed the Board any amendments to site plan over 500 square feet to a building requires approval. He stated the Planning and Zoning Commission approved the site plan. Mayor Slinker called for questions or comments from the Board. Mayor Slinker called for a motion. Alderman Lewis made motion and seconded by Alderman Wilson to approve the resolution to approve the revised site plan for the Baptist Home. Mayor Slinker called for the vote. Alderman Volkart-aye, Alderman Bradford-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Wilson-aye, Alderman Lewis-aye. Motion carried.

Mayor Slinker presented a resolution authorizing the Mayor to execute a Memo of Understanding with the Southern Boone School District and, the Southern Boone Area YMCA. Mayor Slinker called for the staff report. James Creel, Public Works Director, stated the Board approved the acceptance of tap agreement and this is the memo of understanding of between the school district and the YMCA. He stated the City will handle the financial management of that project and the YMCA and the school will submit funds on the front side. Mayor Slinker called for questions or comments from the Board. Mayor Slinker called for a motion. Alderman Bradford made motion and seconded by Alderman Wilson to approve the resolution authorizing the Mayor to execute a Memo of understanding with the Southern Boone School District and, the Southern Boone Area YMCA. Mayor Slinker called for the vote. Alderman Lewis-aye, Alderman Wilson-aye, Alderwoman Old-no, Alderwoman Bell-aye, Alderman Bradford-aye, Alderman Volkart-aye. Motion carried.

Mayor's Report:

Mayor Slinker the Christmas luncheon will be on December 16, 2022 at City Hall at noon. Kyle Michel, City Administrator stated this would go out tomorrow by e-mail to the Boards and staff. Mayor Slinker questioned the water fountain at the park being removed. James Creel reported it was removed during the painting of the mural. He stated water fountains would be installed in the future. Mayor Slinker also stated there was a complaint on speed at 530 Commerce Drive. Kyle Michel reported the camera could be moved after the Liberty Lane traffic study is completed to Commerce Drive.

City Administrator Report:

Kyle Michel reported this was the first payroll in accounting software where the employees submit online time cards. He said it should help the employee keep track of time and the leave requests are done on line as well. He stated the Boone County Municipal Dinner is on Thursday in Sturgeon and asked if anyone wished to car pool. He informed the Board the first Friday in December is the Holiday parade at 6:30 p.m. with the tree lighting in the park. He stated the public works department would be installing the Christmas lights soon.

Mayor Slinker discussed the Board vacancy on boards. Kyle Michel stated he would send out an e-mail to former elected officials and Board members in an attempt to the get Boards full.

City Attorney's Report:

Todd Smith, City Attorney, reported with the passage of Missouri Amendment Three legalization of recreational marijuana they are working on an ordinance for ballot language to impose a 3 percent sales tax for the April ballot. He gave a brief overview of this and stated there is a lot that goes with this, zoning provisions and nuisance violation, etc. There was discussion if the sales tax were to pass is the money allocated to a certain thing. Todd Smith, City Attorney stated to the general revenue fund. The Board discussed regulation of how far from schools and if smoking in the parks would be allowed and impacts for the Police Department. Todd Smith reminded the candidates of the filing date for office is December 6 through December 27.

Public Works Director Monthly Report:

James Creel stated his report was in the packet and asked if there were any questions.

Community Development Director Monthly Report:

Darin Ratermann asked if anyone had questions about his report? He stated there might be an issue with Taco Bell staffing. He stated the building should be done by December 9th. He stated it has to be warm in order to put asphalt parking lot but if needed they would do the concrete at \$60,000.00 expense. Alderman Volkart questioned when Scooter's construction would be completed and what the holdup was on it. Darin Ratermann stated the mechanical rough in is done, electric is complete but the plumber has not been on site yet. He stated the owner is making final decisions on the building. The Board discussed the old police building and what was going on with that. Darin Ratermann stated this was for lease.

Board of Alderperson's Reports:

Alderman Lewis stated he received a phone call from a lady that her landlord informed them they would no longer clean their driveway. He stated it was an apartment complex. He explained this was not a city liability.

Alderman Volkart stated he liked the outlook calendar and suggested we post a monthly news letter instead of quarterly. Shelley Martin, Treasurer reported the cost to do in on a monthly basis is approximately \$1200.00. The Board discussed a digital option and possibly the Chamber getting in on that. Alderman Volkart discussed making the outlook calendar for the Board shareable or make it available for people to subscribe to.

Mayor Slinker called for comments from the public, Aldermen and staff.

Mayor Slinker called for the vote to adjourn the meeting. Alderman Bradford made motion and seconded by Alderman Volkart to adjourn the meeting. Mayor Slinker called for the vote. Motion carried. The meeting adjourned at 7:55 p.m.

Darla Sapp, City Clerk

Dorise Slinker, Mayor