

NOVEMBER 02, 2021
BOARD OF ALDERMEN MINUTES
7:00 P.M.

Mayor Sullivan called the regular meeting to order at 7:00 p.m. on November 02, 2021 via zoom.

Mayor Sullivan gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Nathan Volkart-here, Jean Selby-here
Ward Two: Melissa Old-here, Stephanie Bell-here
Ward Three: Rick Lewis-here, Dorise Slinker-here

Staff Present: Darla Sapp, City Clerk, Nathan Nickolaus, City Attorney, Dan Vandevoorde, Building Inspector, Lelande Rehard, Assistant City Administrator, City Administrator Tony St. Romaine, John Conway, Civil Engineer, and Gabe Edwards, Police Chief.

Mayor Sullivan presented the minutes of the October 19, 2021 Board meeting for consideration. Alderwoman Old made motion to approve the minutes as presented. Alderman Slinker seconded the motion. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan presented the agenda for consideration. Alderwoman Old made motion and seconded by Alderwoman Bell to approve the agenda. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan stated there are no scheduled public comments. He reminded everyone that a written request must be received by the City Clerk by Wednesday before the meeting date. He stated there is a public speaking comment section after each agenda item.

Mayor Sullivan presented Council Bill No. 2021-062, an ordinance to amend Chapter 20, Traffic Code, Schedule III. Parking Restrictions of the Code of the City of Ashland. Alderman Slinker made motion and seconded by Alderman Lewis to take up Council Bill No. 2021-062, an ordinance to amend Chapter 20, Traffic Code, Schedule III. Parking Restrictions of the Code of the City of Ashland. Mayor Sullivan stated he would give the report since he is the one that requested this amendment. He stated this parking issue is primarily around the curve and speed bump on Red Tail Drive has been an ongoing issue. He stated we have had a couple of public meetings as well as a meeting with residents at the location. They discussed the width of street parking etc. He stated he asked that this be put on agenda due to an issue this week where a school bus could not get through this area and had to back out of the subdivision. He asked the Board to consider this ordinance for no parking on the north side of Red Tail Drive to Eagle Point Drive. He asked that this be extended to Redwing Drive heading west to be included. Alderwoman Bell questioned if the residents could get a permit and install an extension to their driveway creating a third lane? Dan Vandevoorde, Building Inspector stated they could do this. Mayor Sullivan polled the Board on their thoughts on these parking restrictions and this was discussed at great length. Alderman Slinker questioned if we talked with the homeowners yet. Mayor Sullivan stated we have talked with them previously and they just want to address the speed bump. He stated prior to the second reading we will mail homeowners letters. Nathan Nickolaus, City Attorney stated the Chief of Police has the authority to make this no parking as an experimental temporary basis without a code change to see if the proposed restrictions could work. Mayor Sullivan asked for a motion to table this until the first meeting in December. Jeff Sapp, former Alderman stated this has been discussed in the past and is being discussed again. He stated this street is not wide enough to allow parking on both sides. He stated he thought the Board had already taken direction to

get official measurement of road and it was deemed to not allow parking on both sides. He stated the no parking signs should have been posted at that time. He stated this is reoccurring and nothing happens to get it settled. He stated you can put temporary signs up and allow notice to happen but it should have already had signs placed years ago. Alderman Volkart made motion and seconded by Alderman Slinker to table this ordinance until the first meeting in December. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderman Slinker-aye, Alderman Lewis-aye, Alderwoman Bell-no, Alderwoman Old-aye. Motion carried.

Tony St. Romaine, City Administrator stated this street has a 26 foot paved roadway width and by code no parking is allowed on either side. He stated he recalls that James Creel had measured several streets and sent a report to the Board some time ago. He stated he would research this. He stated for transparency he thinks it is important to notify all neighbors of this.

Mayor Sullivan presented Ordinance No. 1380, an ordinance amending Chapter 27 Animal Ordinance, Section 27.025, Keeping near dwellings of the Code of the City of Ashland. Alderwoman Old made motion and seconded by Alderman Slinker to take up for consideration Ordinance No. 1380, an ordinance amending Chapter 27 Animal Ordinance, Section 27.025, Keeping near dwellings of the Code of the City of Ashland. Mayor Sullivan called for the staff report. Dan Vandevoorde stated this is the second reading and was from a citizen request and at the direction of the Board. He stated the code revision was to change the distance for chicken coops located 100 feet from another dwelling. This ordinance reduces it down to 75 feet and 15 feet for every chicken less than 5. Mayor Sullivan called for public comments. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Slinker-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1381, an ordinance extending the Corporate limits of the City of Ashland, Missouri by annexing incorporated area; directing the City Clerk to give notice of the annexation. Alderwoman Old made motion and seconded by Alderman Volkart to take up for consideration Ordinance No. 1381, an ordinance extending the Corporate limits of the City of Ashland, Missouri by annexing incorporated area; directing the City Clerk to give notice of the annexation. Mayor Sullivan called for the staff report. Lelande Rehard gave an overview of the annexation request of 15.15 acres and stated this is the second reading. He stated it is located off of Hayes Road and Log Providence Road. He stated the applicant Mr. Wolverton is available for comments. Mr. Wolverton stated he had no further comments from last time. Mayor Sullivan called for comments from the public. Allen Bunch 5502 Log Providence Road asked for acknowledgement that the Mayor and Board received the letter he dropped off at the City Hall regarding their opposition to this annexation. Mayor Sullivan stated they did receive it. Allen Bunch stated they had 14 days to submit their objections in writing. He stated he finds the fact that the Board was worried about upsetting people on the parking issue discussed earlier in the meeting and the Board ignores them and don't care about care about them. Susan Skinner 5350 E. Log Providence stated she is still opposed to this annexation. She stated this is not set up to be in the City limits. She stated the infrastructure issue has not been resolved and the annexation is not appropriate at this time. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1382, an ordinance imposing a use tax for general revenue purposes. Alderwoman Old made motion and seconded by Alderwoman Bell to take up for consideration Ordinance No. 1382, an ordinance imposing a use tax for general revenue purposes. Mayor Sullivan called for the staff report. Lelande Rehard, Assistant City Administrator stated this is the second reading and it is to put a question of imposing a use tax on the April 2022 ballot. He stated this is not a new tax but an extension of the sales tax to be able to collect on line sales and vehicles. He stated if this passes we would

not be able to collect the sales tax until 2023. He gave a projected amount of revenue based on 10 and 15 percent. He stated he has spoken to several groups on this proposed ballot issue and plans to educate people on what the tax is and how the revenue could be used. He stated this is confusing language on the ballot and it has failed in Ashland once. Mayor Sullivan called for comments from the public. Mike Frese questioned if the police department gets a lot of calls from packages being stolen. Chief Edwards stated not that he is aware of. Mike Frese stated he felt this should be the choice of the citizens to decide on this use tax. Mayor Sullivan called for questions or comments from the Board. Alderman Slinker questioned if the sales tax rates were set in stone. Lelande Rehard, Assistant City Administrator stated these were voted on by the citizens and is broken out for general sales tax- 1%, capital improvement-.5%, transportation-.5% and stormwater and parks .5% split. He stated we have 2.5% tax rate. Mayor Sullivan called for the vote. Alderwoman Bell-aye, Alderman Lewis-aye, Alderwoman Old-aye, Alderman Slinker-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1383, an ordinance approving the re-plat for Westhoff's Addition. Alderman Lewis made motion and seconded by Alderwoman Old to take up for consideration Ordinance No. 1383, an ordinance approving the re-plat for Westhoff's Addition. Mayor Sullivan called for the staff report. Dan Vandevoorde, Building Inspector stated this is the second reading and is a minor re-plat of three lots in Gays Addition and located off of North Henry Clay Blvd. and Redbud Lane. He stated this re-plat is for Dave Westhoff and the engineer is Christine Luebbert. He stated the City did the review on this. He stated this basically combines three lots into one and is commercial zoned. He stated the Planning and Zoning Commission has recommended approval for this re-plat and they approved the site plan. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderman Slinker-aye, Alderman Lewis-aye, Alderwoman Old-aye, Alderwoman Bell-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1384, an ordinance approving the final plat for Ranken Subdivision. Alderman Slinker made motion and seconded by Alderman Lewis to take up for consideration Ordinance No. 1384, an ordinance approving the final plat for Ranken Subdivision. Mayor Sullivan called for the staff report. Lelande Rehard, Assistant City Administrator stated this is the second reading of a minor plat for Ranken Subdivision and is owned by P & M Properties, LLC with Engineering Surveys and Services as engineer. He stated the City did the review on this. He stated this is the future site of Ranken Institute. He stated this is a re-plat of three lots. He stated one lot consists of 5 acres that will be the Ranken site and site 2 consists of approximately 10.56 acres and lot 3 being a 15.80 acre parcel. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1385, an ordinance authorizing the Mayor to enter into a cost share agreement with Missouri Highways and Transportation Commission. Alderwoman Old made motion and seconded by Alderman Slinker to take up for consideration Ordinance No. 1385, an ordinance authorizing the Mayor to enter into a cost share agreement with Missouri Highways and Transportation Commission. Mayor Sullivan called for the staff report. Lelande Rehard, Assistant City Administrator stated this a cost share for the extension of Perry Avenue. He stated the total cost of the project is \$805,421.00 and the City's cost share is \$402,711.00. He stated the Economic Development Agency grant for the development of the Ashland Ranken Institute campus will allow a 60% reimbursement rate for the city's 50%. He stated this is a 60/40 split and the cities estimated contribution is \$150,000 to \$200,000 dollars. He stated the City was responsible for any overruns on the project. He stated the entrance to Ashley Drive at Highway 63 will be removed. He stated they look forward to getting this project started. Mayor Sullivan called for public comments. Mayor Sullivan called for questions or comments from the Board. Alderman Volkart asked if this was in the planning stages. Lelande Rehard stated it was. Mayor Sullivan

called for the vote. Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Volkart-aye, Alderwoman Selby-aye, Alderman Slinker-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented a resolution authorizing change order #2 for Sam Gaines, Inc. for the Route M/Henry Clay Blvd. round-a-bout. Alderwoman Old made motion and seconded by Alderman Volkart to take up for consideration the resolution establishing the members and terms of the Ashland Betterment Coalition. Mayor Sullivan called for the staff report. Lelande Rehard, Assistant City Administrator stated this is the second request for change orders due to overruns for the Route M/Henry Clay Blvd. round-a-bout and is \$35,514.30. He highlighted that the overrun covers the cost for the installation of the wall and stairs on Mr. Collins property. He stated the overruns will be reconciled at the end of the project by MoDot and presented in whole to the City before being added to the City's MoDot loan payment for the project. He stated this is a low interest loan. He stated the southern half of the round-a-bout should have underruns from River Regions doing their own approaches and not having to use temporary asphalt. He stated this is an older business district and there are a lot of utilities to relocate. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderman Lewis asked since this was part design error are we going to try to recoup a portion of this money. Lelande Rehard stated we might possibly recoup some for cash or services in kind. He stated he would be working with them on this. Mayor Sullivan called for the vote. Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented a resolution authorizing the Mayor to enter into a contract with American Digital Security for the installation of access control and camera's for the new Municipal Center. Alderwoman Old made motion and seconded by Alderman Slinker to take up for consideration the resolution authorizing the Mayor to enter into a contract with American Digital Security for the installation of access control and camera's for the new Municipal Center. Mayor Sullivan called for the staff report. Lelande Rehard stated as we get closer to completing the Municipal Center that will house the Police Department and City Hall we are looking at ways to secure the building. He stated a request for proposals was issued by the City on September 29th for a vendor to install access control and cameras for our new municipal center. He stated we received two proposals by the October 18 deadline. He stated the two vendors were American Digital Security and Elliot Data Systems. He stated the selection/review committee reviewed these and scored these and recommended American Digital Security. He stated the project will be funded by the sale of the Police Department lot that is currently under contract. Lelande Rehard stated the cost is \$56,235.70. He stated this was not included under the construction budget. Mayor Sullivan called for public comment. Mayor Sullivan called for questions or comments from the Board. Alderman Volkart questioned the reason for going with the more expensive bid. Lelande Rehard, Assistant City Administrator reported this company had excellent local references and they are confident that they will be able to carry out the project. Chief Edwards stated this company had local references and he has personally seen their work. He stated they also did the current police department. Mayor Sullivan questioned if there would be a feature to allow people to be buzzed into the upstairs administration area. Tony St. Romaine, City Administrator stated we will have to sort that out in the software set up. Alderman Slinker asked if the new system would link into the recycling center. Chief Edwards stated he is having them look at this and getting an estimate on upgraded cameras to tie into this system. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderman Slinker aye, Alderman Lewis-aye, Alderwoman Old-aye, Alderwoman Bell-aye. Motion carried.

Mayor Sullivan presented a resolution authorizing the Mayor to enter into an agreement for professional engineering services with Allstate Consultants, LLC for the water line replacement project. Alderwoman Bell made motion and seconded by Alderwoman Old to take up for consideration the resolution authorizing the Mayor to enter into an agreement for professional engineering services with Allstate Consultants, LLC for the water line replacement project. Mayor Sullivan called for the staff report. Lelande Rehard, Assistant City Administrator stated they issued a request for qualifications for the waterline replacement and this is

the last project of the master water plan to eliminate the dead-end water mains. He stated this runs along Main Street. He stated we received six responses and interviewed two. One being Bartlett & West and the other Allstate Consultants. He stated the committee decided to recommend Allstate Consultants at a cost of \$80,175.00. John Conway, City Engineer stated the construction would start in 2022 when the school is out. He discussed the scope of the project and stated this would increase the fire flow. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye Alderman Slinker-aye, Alderman Lewis-aye, Alderwoman Old-aye, Alderwoman Bell-aye. Motion carried.

Mayors Report:

Mayor Sullivan stated he received a complaint of a fire hydrant being struck by a vehicle on North Henry Clay Blvd. and Meadowmere. He stated the complainant felt it was unsafe and could rupture. It was reported the water crew has been alerted to this.

Mayor Sullivan gave an update on the City Police Department property under contract. He stated they negotiated the sale by owner. He stated the contract was extended to January 14, 2022. He announced the franchise is for a Scooter's coffee shop.

City Administrator's Report:

Tony St. Romaine stated he had about 30 items he has been working on right now.

City Attorney's Report:

Nathan Nickolaus, City Attorney explained the confusion on the opposition of the annexation. He stated only people that live in the city can protest the annexation. He stated the written letter does not have a legal effect.

Nathan Nickolaus informed the Board of a new state statute requiring cities that have over 20 employees to give paid time off for domestic violence. He stated they will draw up a policy to bring the city up to compliance.

Police Chief's Monthly Report:

Chief Edwards gave an update on the patrol vehicles being equipped. He discussed the traffic studies they have completed and stated they were sent out yesterday. He stated one Officer went from full time to part-time status. He stated he is close to hiring another Officer.

Alderman Slinker questioned the traffic study results on Martha Crump Drive. Chief Edwards stated there is a preliminary study and it is in the Board packet. He stated he has not had time to go through it yet but he did two sections of Martha Crump Drive, 200 block and 500 block. He stated the traffic volume was higher than he expected. He stated the recorded speed was not what he expected based on the neighbors' complaints. He stated there was a couple of high speeds but the average was 21 mph.

Board of Aldermen's Reports:

Alderman Slinker stated the new section of the street at the middle school on West Broadway is a tripping hazard. Lelande Rehard, Assistant City Administrator stated himself, Mr. Creel and John Conway has looked at this and spoken to the school about this.

Alderwoman Bell questioned if the Police Department has been ticketing people on Peterson Lane. Chief Edwards stated his records management system does not let him narrow down specific violations per street.

Alderwoman Bell asked that we update the census numbers on the website. She also stated there is a lot of growth in Ashland and we need to keep the website up to date. She stated we need to keep our best foot

forward. She discussed hosting a MML meeting in our City. Tony St. Romaine stated this is a valued organization and he would reach out about hosting meeting in the new Municipal Center.

Tony St. Romaine discussed with the census we should be able to see the numbers of resident in each ward. He stated the ward boundaries are getting out of whack. He suggested in the next month or so we appoint an appropriation committee with the help of the Regional Planning Commission to look at the numbers over the last 10 years and make recommendation to redraw the ward boundaries.

Mayor Sullivan called for additional comments from the public.

Mayor Sullivan called for additional comments the Board or staff.

Mayor Sullivan called for the vote to adjourn. Alderman Slinker made motion and seconded by Alderman Volkart to adjourn the meeting. Mayor Sullivan called for the vote. Motion carried.

Darla Sapp, City Clerk

Richard Sullivan, Mayor