

TUESDAY, JANUARY 19, 2021  
BOARD OF ALDERMEN MINUTES  
7:00 P.M.

Mayor Sullivan called the regular meeting to order at 7:00 p.m. on January 19, 2021 via zoom.

Mayor Sullivan gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Nathan Volkart-here, Bryan Bradford-here

Ward Two: Melissa Old-here, Stephanie Bell-here

Ward Three: Rick Lewis-here, Jeff Sapp-here

Staff Present: Darla Sapp, City Clerk, James Creel, Public Works Supervisor, Jeff Kays, City Attorney, Dan Vande Voorde, Building Inspector, Lelande Rehard, Assistant City Administrator and Tony St. Romaine, City Administrator.

Mayor Sullivan presented the minutes of the January 05, 2021 Board meeting for consideration. Alderman Sapp made motion and seconded by Alderwoman Old to approve the minutes as presented. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan presented the agenda for adjustments. Being none, he called for the motion to approve the agenda. Alderman Sapp made motion and seconded by Alderwoman Old to approve the agenda as presented. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan stated there are no scheduled comments.

Mayor Sullivan presented resignation letters from Ernie Wren for the Planning and Zoning Commission and Parks and Recreation Board. Mayor Sullivan stated he is appreciative of Ernie Wren for his service and hopes he recovers from covid-19 effects. Alderman Sapp made motion and seconded by Alderwoman Old to accept the resignation from Ernie Wren from the Planning and Zoning Commission and the Parks and Recreation Board. Mayor Sullivan called for the vote. Alderman Sapp-no. Motion carried.

Mayor Sullivan presented the resignation letter from Pamela Dees from the Parks and Recreation Board. Mayor Sullivan stated he was appreciative of Pamela Dees service to the Parks and Recreation Board. Alderman Sapp made motion and seconded Alderman Bradford to accept the resignation from Pamela Dees. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan stated we did not have any appointments for tonight but we do have some spots to fill. He stated he has received applications and they will be doing interviews and bring some names forward in the near future.

Mayor Sullivan stated there were no schedule comments. He stated the schedule comments needs to be submitted in a written request prior to the Wednesday before the Board of Aldermen meeting. He explained zoom is the official meeting so if the public is viewing on social media and not considered part of the meeting.

Mayor Sullivan presented Council Bill No. 2021-007, an ordinance to amend Chapter 20: Traffic Code, Article VIII. Section 20.720. When permits required for parades and processions of the City of the City of

Ashland. Alderman Sapp made motion and seconded by Alderwoman Old to take up for consideration Council Bill No. 2021-007, an ordinance to amend Chapter 20: Traffic Code, Article VIII. Section 20.720. When permits required for parades and processions of the City of the City of Code. Mayor Sullivan called for the staff report. Mayor Sullivan called for questions or comments from the public. Mayor Sullivan called for staff comments. Lelande Rehard, Assistant City Administrator explained this is regulating right of way or public property. He gave an overview of the permit process. He explained this is modeled after the City of St. Charles. Mayor Sullivan called for comments from the Public. Mayor Sullivan called comments or questions from the Board. Alderwoman Bell stated this is process is needed so we are all on the same page and appreciated Mr. Rehard's work on the ordinance. Alderwoman Old expressed concerns over #8 Standards of Issuance, The parade is not to be held for the sole purpose of advertising any product, cause, goods or event and is not designed to be held purely for private profit. She stated she felt this would affect the rodeo parade. She suggested this be removed. She stated their parade does promote their event. She stated section 20.722.5 appeal from denial of application refers to the city council and it should be Board of Aldermen. The Board discussed requiring City parades to be included in the permit process requirements and possibly a definition of for non profit and private. Alderman Bradford questioned why we were taking a paragraph and turning it into pages on a parade process. Mayor Sullivan stated this is needed because we did not have a process down or review by the police department. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderman Bradford-nay, Alderman Volkart- aye, Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried

Mayor Sullivan presented Council Bill No. 2021-008, an ordinance to change the zoning of a parcel of land from APC (Airport Planned Commercial) to C-G (General Commercial) for Timeless Treasures, LLC. Alderman Sapp made motion and seconded by Alderwoman Old to take up for consideration Council Bill No. 2021-008, an ordinance to change the zoning of a parcel of land from APC (Airport Planned Commercial) to C-G (General Commercial) for Timeless Treasures, LLC. Mayor Sullivan called for the staff report. Dan Vande Voorde, Building Inspector stated this was originally zoned APC and the property owners wants to zone it general commercial to be able to build a storage facility. He stated they are requesting the rezoning to accommodate the building setback requirements. He informed the Board the Planning and Zoning Commission recommended the rezoning and staff recommends approval. Mayor Sullivan called for questions or comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Volkart-aye, Alderman Bradford-aye, Alderman Sapp-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1328, an ordinance authorizing the Mayor to execute a subdivision warranty agreement for Liberty Landing Plat 7. Alderman Sapp made motion and seconded by Alderwoman Old to take up for consideration Ordinance No. 1328, an ordinance authorizing the Mayor to execute a subdivision warranty agreement for Liberty Landing Plat 7. Mayor Sullivan called for the staff report. James Creel, Public Works Director stated this is the second reading for this ordinance, he conducted inspections and there were no deficiencies found. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderman Bradford-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1329, an ordinance authorizing the Mayor to execute a subdivision warranty agreement for East Ashland Plaza. Alderman Sapp made motion and seconded by Alderwoman Bell to take up for consideration Ordinance No. 1329, an ordinance authorizing the Mayor to execute a subdivision warranty agreement for East Ashland Plaza. Mayor Sullivan called for the staff report. James Creel, Public Works Director stated this is also the second reading and there are no deficiencies. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderman Sapp commended our contractors on not having any deficiencies and stated this

is a nice change of pace. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderman Bradford-aye, Alderman Volkart-aye. Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1330, an ordinance authorizing the Mayor to execute an addendum to the real estate purchase and sale agreement with McKinney Properties, LLC. Alderman Sapp made motion and seconded by Alderwoman Old to take up for consideration Ordinance No. 1330, an ordinance authorizing the Mayor to execute an addendum to the real estate purchase and sale agreement with McKinney Properties, LLC. Mayor Sullivan called for the staff report. Tony St. Romaine, City Administrator stated this is the second reading and refers to a couple of amendments. He stated this changes the closing date to the end of February due not being able to obtain the USDA financing in time. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderman Bradford-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1331, an ordinance to amend Chapter 19 of the City code section 19.1200: Regulate and reduce excessive noise and preserve peace and quiet. Alderman Sapp made motion and seconded by Alderman Bradford to take up for consideration Ordinance No. 1331, an ordinance to amend Chapter 19 of the City Code section 19.1200: Regulate and reduce excessive noise and preserve peace and quiet. Mayor Sullivan called for the staff report. Dan Vande Voorde stated this is the second reading and is a permit to allow construction workers to start work earlier with the approval of the City Administrator. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Volkart-aye, Alderman Bradford-aye, Alderman Sapp-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented a Resolution supporting the City of Ashland Broadway Sidewalk TAP grant proposal application. Alderman Sapp made motion and seconded by Alderman Bradford to take up for consideration a Resolution supporting the City of Ashland Broadway Sidewalk TAP grant proposal application. Mayor Sullivan called for the staff report. Lelande Rehard, Assistant City Administrator stated this is a resolution supporting our application for the grant proposal. He stated he has been working with the Mid-Missouri Regional Planning Commission. He stated this is to replace the sidewalk on Broadway with ADA standards. He stated they plan to install conduit for future infrastructure improvements. He stated there is an option to extend the sidewalk on West Broadway. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderman Volkart asked about the cost estimate from Bartlett and West. Lelande Rehard stated this was just for application purposes and it would be open to bids. Alderman Lewis stated he liked the second part on trying to get sidewalks west on Broadway. He stated there are many walkers and joggers walking down the highway to Cottonwood since there are no sidewalks. Mayor Sullivan called for the vote. Alderman Lewis aye, Alderman Sapp-aye, Alderman Bradford-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried

Mayor Sullivan presented a Resolution authorizing the Mayor to execute an agreement with Bartlett and West, Inc. to begin work on an inflow and infiltration study of the City's sanitation sewer. Alderman Sapp made motion and seconded by Alderman Bradford to take up for consideration a Resolution authorizing the Mayor to execute an agreement with Bartlett and West, Inc. to begin work on an inflow and infiltration study of the City's sanitation sewer. Mayor Sullivan called for the staff report. Tony St. Romaine, City Administrator stated we sent out for proposals several months ago for engineering services for an inflow and infiltration study. He stated this study would let us know where the storm water is getting into our sanitary sewer system during rain events. He stated this causes us to have to treat much more water than we should during rain in the wastewater treatment facility. He stated this could come from old pipes,

manholes, the connection of sump pumps and downspouts to our sewer system. He stated once we get this study done we can prioritize the projects for the Capital Improvement Plan. Lelande Rehard stated once this agreement is executed it would need to be sent to DNR for their approval prior to work beginning. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderman Volkart commented it is hard to keep track of all the grant applications and what has been awarded. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderman Bradford-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried.

Mayor Sullivan presented a Resolution authorizing the Mayor to execute an agreement with Allstate Consultants for preliminary engineering report related for Oak Street storm water improvements. Alderman Sapp made motion and seconded by Alderman Bradford to take up for consideration a Resolution authorizing the Mayor to execute an agreement with Allstate Consultants for preliminary engineering report related for Oak Street storm water improvements. Mayor Sullivan called for the staff report. James Creel, Public Works Supervisor stated this is the intersection of Oak Street and Johnson Ave. He stated this has been a problem area and is a low spot. He stated that work has been in the area but was not a permeant solution. He stated there is currently three different stormwater systems and one stormwater box has deteriorated beyond repair. He stated we need to get the engineer report and see what improvements can be made. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderman Bradford-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried.

Mayor Sullivan presented a Resolution authorizing the Mayor to execute an agreement with Allstate Consultants for professional services for storm water improvements at 401 Billy Joe Sapp Drive. Alderman Sapp made motion and seconded by Alderman Bradford to take up for consideration a Resolution authorizing the Mayor to execute an agreement with Allstate Consultants for professional services for storm water improvements at 401 Billy Joe Sapp Drive. Mayor Sullivan called for the staff report. James Creel, Public Works Supervisor stated this has historically had storm water issues. He stated we had the preliminary engineering work completed with several options but we did not have funds available and this was put on hold. He stated staff would complete the work with the direction from Allstate Consultants. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderman Sapp questioned the benefits of option 3b vs option 4. He explained the option they picked is a lot less intrusive and least amount of right of way through fewer properties. He stated option 4 there is difficulty with the grade and the hydraulic flow study did not identify that it would work. Tony St. Romaine stated the option we choose would not be affecting people of the east and west side. He stated it would be less easements we would need to acquire and impact half the property owners and fences. He stated they felt this option would be the most successful. Alderwoman Old stated she appreciated the city staff taking on this project to save money but questioned if it would impact other things your staff should be doing. James Creel stated in the winter they have time. Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Volkart-aye, Alderman Bradford-aye, Alderman Sapp-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented a Resolution authorizing the Mayor to execute an agreement with McConnell and Associates for the Ashland Community Park Tennis Court Repair Project. Alderwoman Old asked that we table this at the request of Park Board President Tracy Banning. She stated the Park Board had not voted on this. Alderwoman Old made motion and seconded by Alderman Volkart to table Resolution authorizing the Mayor to execute an agreement with McConnell and Associates for the Ashland Community Park Tennis Court Repair Project. Mayor Sullivan called for the staff report. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called

for the vote. Alderman Sapp-aye, Alderman Lewis-aye, Alderman Bradford-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried.

Mayor Sullivan presented for approval a payment to the Optimist Club of \$12,604.91 to cover their operating loss in calendar year 2020 due to covid-19. (\$5,000 from Parks fund, \$7,604.91 from General Fund). Alderman Bradford made motion and seconded by Alderwoman Old to approve a payment of \$12,604.91. Mayor Sullivan explained we have been working with the Optimist Club since early last Spring. He explained the Optimist Club approached us about a shortfall of an estimated \$10,000.00. He stated they agreed to go to the Park Board and present this which they did and it was decided to submit a grant application for the covid relief. He stated this grant was denied. Mayor Sullivan explained it was taken back to park board and they did approve the \$5,000.00 expenditure. He stated he is now asking the Board to cover the remainder to leave the Optimist Club in the black. He stated they would be working on a plan of our involvement in the future. He stated this is a service to our community and for our children. Mayor Sullivan called for questions from the public. Mayor Sullivan called for questions or comments from the Board. Alderman Sapp reminded everyone that even though he supports the Optimist Club the City has an contractual agreement only obligated to pay up to \$3,000.00 per year when they lose money. Alderwoman Bell questioned the reason we did not split it in equal shares with the Park Board. Mayor Sullivan stated they had proposed this to the Park Board. He stated this is a one-time deal and we would be discussing how we want to participate going forward. He stated there is an ongoing issue of the sustainability of the pool. He stated the Optimist Club has presented the City with a new contract that we have not discussed yet. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-nay, Alderman Bradford-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye. Motion carried.

#### Mayor's Report:

Mayor Sullivan reported two street lights out on Renee Drive to James Creel, Public Works Supervisor. He thanked the public works department on the snow removal and stated there was one street that did not get taken of care. Mayor Sullivan stated today was closing for filing for Alderman for the April election. He gave an overview of the covid reports for the county. He stated he has gotten his two shots. He encouraged the public to wear their mask.

Mayor Sullivan made an announcement of a commercial development named Lakeside Ashland on the south side of the exit at Route H, which is off Log Providence Road. He stated this would be developed over five phases and will be an entertainment park with an outdoor movie/amphitheater, top golf expectance, shooting range, restaurant, zip-line, potential new park.

#### City Administrator's Report:

Tony St. Romaine, City Administrator reported they are working on the proposed budget and capital improvement plans and we would be holding budget work sessions at 6:00 p.m. prior to the Board meetings from February to April. He informed the Board he is meeting with City staff this week and next on their proposed budget needs. He reported they are still working on the financing of the new City Hall/Police Department and will be meeting with architect firm to go over the renovation plans. He gave an update on the Ranken project and Perry Avenue extension. Tony St. Romaine stated they have been working on the new city website and they have one more training session and hope it can go live in February. He discussed Lakeview park improvements and stated they have contracted with Brush Engineering to complete the land survey. He stated hopefully they could secure park board approval on this project. He stated they would also be applying for grant assistance through the Department of Conservation for lake improvements, to stock the lake, docks and land clearing. He stated it would be a great development to our parks program. He gave an overview of the zoning subdivision codes revisions team and the meetings they have conducted. He stated they have had good attendance and good input. Tony St. Romaine, stated one stake holder has been identified for the Lakeside Ashland and there are other developers starting projects and they are

looking at the cost of running city sewer to the west of Route H across the highway. He stated they have a preliminary cost of \$400,000.00 and have been discussing a cost share with the developers. He stated they have a meeting scheduled tomorrow and would update the Board as the developments becomes public. He stated they will also be planning that region of Ashland has a major entry to Ashland.

City Attorney's Report:

Jeff Kays, City Attorney stated he did not have a report.

Public Works monthly report.

James Creel, Public Works Director a lot of the report has been discussed in the board meeting. He stated in the spring the Sarah Drive Bridge will be painted with reflective beads. He stated they are working on a change order on Sarah Drive Bridge. He gave an overview of the winter prep and winter storm on New Years Day. He discussed the storm water repairs and maintenance improvements. He stated he is working with the Park and Recreations Board on Veterans Memorial design. He stated they are looking at options for new picnic tables and receptacles in the park. He stated they are waiting on grant approval for the lighting at the recycle center. He informed the Board that the holiday decorations have been taken down and in storage. James Creel stated by doing the storm water work on Billy Joe Sapp in house he estimates the cost saving to be \$50,000.00. Mayor Sullivan asked that we look into replacing some of the pole lights with more updated lights.

Board of Aldermen's Reports:

Alderman Lewis asked if there were plans to have a covid-19 vaccine location in Ashland for our residents. Tony St. Romaine, City Administrator stated he did not know but would ask. He reported they have been participating in weekly meetings with the Health Department. He gave an overview of the phases of vaccine tier groups.

Alderwoman Old thanked Lelande Rehard for attending the park meeting last week and discussing a master plan for parks. She stated she is excited in working with them as they go through that process.

Mayor Sullivan called for additional comments by the public or staff comments.

Mayor Sullivan called for adjournment.

Alderman Sapp made motion and seconded by Alderman Bradford to adjourn the meeting. Mayor Sullivan called for the vote. Motion carried.

Darla Sapp, City Clerk

Richard Sullivan, Mayor