

Resolution #25-2018 By Karen Bargy, seconded by Melissa Zelenak

**Resolution to Adopt the 2019 Antrim County Budget,
General Appropriations Act and Millages**

WHEREAS, the Antrim County Board of Commissioners has set the millage rate of 5.3816 for General Operating, 0.3986 for Commission on Aging, 0.4983 for 911 Central Dispatch and 0.9966 for Meadowbrook Medical Care Facility Operating and Renovations, 0.0996 Conservation District, 0.1998 for Recycling, and

THEREFORE BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners reaffirms the following millage rates are 5.3816 for General Operating, 0.3986 for Commission on Aging, 0.4983 for 911 Central Dispatch and 0.9966 for Meadowbrook Medical Care Facility Operating and Renovations, 0.0996 Conservation District, 0.1998 for Recycling, and

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following General Fund and Other Funds budgets for 2019:

Beginning Fund Balance	January 1, 2019	\$9,393,191
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Revenue

From Taxes	\$9,942,116	
From Licenses & Permits	250,025	
From Other Agencies	711,164	
From Current Services	918,977	
From Other Sources	<u>1,176,663</u>	
		<u>12,998,945</u>
TOTAL REVENUE		\$22,392,136

Expenditures

County Commissioners	\$	312,830
Circuit Court		369,622
Family Division-Circuit Court		539,141
Circuit Court Probation		3,000
Family Crt – Detention Support		18,000
District Court		575,229
Friend of the Court		47,198
Probate Court		335,618
Jury Commission		3,064
County Administration		354,881
Accounting		96,252
Budget/Accounting Services		100,554
County Clerk		404,953
Communications		75,062
Computer		245,175
Purchasing		22,230
Tax Allocation Board		370

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County Treasurer	277,349	
Equalization	294,503	
MSU Extension	176,548	
Elections	18,363	
Grove St. Annex	13,400	
'05 Courthouse	122,187	
County Building & Grounds	497,844	
New Building	15,140	
Prosecuting Attorney	528,292	
Register of Deeds	245,226	
Microfilm	11,250	
Human Resources	93,826	
Plat Board	250	
Pros. Atty. – Victims' Rights	29,402	
P.A. Child Support/IVD	24,825	
Drain Commissioner	607	
Abstract Department	114,113	
Survey & Remonumentation	46,055	
Sheriff	3,574,488	
Marine	136,273	
Secondary Roads	58,544	
Jail	397,632	
Zero Tolerance	113,582	
Emergency Services	78,144	
Animal Control	191,295	
Dams & Dams Operator	64,312	
Health	504,260	
Medical Examiner	23,850	
Welfare	67,853	
Aging – not reimbursed	3,161	
Veterans Affairs	141,867	
Housing Administration	2,692	
Resource Recovery	39,044	
Planning Commission	5,800	
Economic Development Commission	6,265	
Parks-Cedar River, Mohrmann, Murphy	1,400	
Parks-Noteware's, Wetzal, Willow Day	7,575	
Parks – Barnes, etc.	277,350	
Parks – Elk Rapids	17,654	
Insurance & Bonds	412,000	
Special Projects – Other	354,550	
Capital Outlay	233,920	
Appropriations	802,576	
Transfer Out	79,967	<u>\$13,608,413</u>

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Ending Fund Balance	December 31, 2018	8,783,723
TOTAL EXPENDITURES		\$22,392,136
Fund #105 – Self Insured Reserve Fund		
Beginning Fund Balance	\$	283,277
Revenue		1,500
Expenditures		-0-
Ending Fund Balance		284,277
Fund #129 – Victims’ Rights Reserve		
Beginning Fund Balance	\$	8,521
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		8,521
Fund #137 – Capital Outlay Reserve		
Beginning Fund Balance	\$	108,723
Revenue		575
Expenditures		-0-
Ending Fund Balance		109,298
Fund #142 – Dams Reserve		
Beginning Fund Balance	\$	571,916
Revenue		3,105
Expenditures		-0-
Ending Fund Balance		575,021
Fund #144 – Gas & Oil Royalties Reserve		
Beginning Fund Balance	\$	585,495
Revenue		18,000
Expenditures		-0-
Ending Fund Balance		603,495
Fund #161 – Grant Match Revenue		
Beginning Fund Balance	\$	88,873
Revenue		500
Expenditures		-0-
Ending Fund Balance		89,373
Fund #165 – Antrim Conservation District Reserve		
Beginning Fund Balance	\$	17,030
Revenue		100
Expenditures		17,030
Ending Fund Balance		100

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Fund #182 – Special Projects Reserve		
Beginning Fund Balance	\$	265,296
Revenue		1,400
Expenditures		-0-
Ending Fund Balance		266,696
Fund #215 – Friend of the Court		
Beginning Fund Balance	\$	365
Revenue		5,000
Expenditures		5,000
Ending Fund Balance		365
Fund #223 – Grass River		
Beginning Fund Balance	\$	152,535
Revenue		106,817
Expenditures		106,817
Ending Fund Balance		152,535
Fund #225 – Animal Control Donations		
Beginning Fund Balance	\$	129,915
Revenue		4,000
Expenditures		50,000
Ending Fund Balance		83,915
Fund #226 – County-Wide Recycling		
Beginning Fund Balance	\$	7,785
Revenue		372,635
Expenditures		355,200
Ending Fund Balance		25,220
Fund #230 – Forestry		
Beginning Fund Balance	\$	377,063
Revenue		51,900
Expenditures		10,150
Ending Fund Balance		418,813
Fund #232 – Conservation District		
Beginning Fund Balance	\$	104
Revenue		185,758
Expenditures		185,758
Ending Fund Balance		-0-

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Fund #234 – Antrim Creek		
Beginning Fund Balance	\$	66,017
Revenue		7,100
Expenditures		6,347
Ending Fund Balance		66,770
Fund #235 – Petoskey Stone Festival		
Beginning Fund Balance	\$	6,889
Revenue		7,085
Expenditures		7,035
Ending Fund Balance		6,939
Fund #236 – Park Fundraiser		
Beginning Fund Balance	\$	7,037
Revenue		2,300
Expenditures		2,300
Ending Fund Balance		7,037
Fund #237 – Transfer Station Land Lease		
Beginning Fund Balance	\$	7,132
Revenue		6,000
Expenditures		-0-
Ending Fund Balance		13,132
Fund #238 – Glacial Hill Grant		
Beginning Fund Balance	\$	3,097
Revenue		-0-
Expenditures		3,097
Ending Fund Balance		-0-
Fund #240 – GIS Operating		
Beginning Fund Balance	\$	17,620
Revenue		755
Expenditures		3,400
Ending Fund Balance		14,975
Fund #242 – Energy Savings		
Beginning Fund Balance	\$	26,329
Revenue		7,500
Expenditure		-0-
Ending Fund Balance		33,829
Fund #249 – Construction Code Enforcement		
Beginning Fund Balance	\$	725,581
Revenue		481,900
Expenditures		481,704
Ending Fund Balance		725,777

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Fund #255 – Homestead Property Tax Exemption Audit

Beginning Fund Balance	\$	3,203
Revenue		2,100
Expenditures		3,000
Ending Fund Balance		2,303

Fund #256 – Register of Deeds Automation

Beginning Fund Balance	\$	71,992
Revenue		65,403
Expenditures		51,500
Ending Fund Balance		85,895

Fund #257 – Budget Stabilization

Beginning Fund Balance	\$	618,580
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		618,580

Fund #259 – 911 Training

Beginning Fund Balance	\$	18,083
Revenue		9,900
Expenditures		9,900
Ending Fund Balance		18,083

Fund #261 – E-911 Operating

Beginning Fund Balance	\$	671,190
Revenue		937,031
Expenditures		912,156
Ending Fund Balance		696,065

Fund #262 – E-911 Wireless

Beginning Fund Balance	\$	625,864
Revenue		151,000
Expenditures		-0-
Ending Fund Balance		776,864

Fund #263 – Concealed Pistol Licensing

Beginning Fund Balance	\$	37,722
Revenue		12,650
Expenditures		3,100
Ending Fund Balance		47,272

Fund #264 – Local Corrections Officers Training

Beginning Fund Balance	\$	33,162
Revenue		5,593
Expenditures		10,000
Ending Fund Balance		28,755

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Fund #266 – O.R.V. Ordinance Training

Beginning Fund Balance	\$	255
Revenue		-50-
Expenditures		-0-
Ending Fund Balance		305

Fund #267 – Jail Inmate Proceeds

Beginning Fund Balance	\$	39,274
Revenue		23,277
Expenditures		19,653
Ending Fund Balance		42,898

Fund #268 – Michigan Justice Training

Beginning Fund Balance	\$	22,157
Revenue		-0-
Expenditures		4,700
Ending Fund Balance		17,457

Fund #269 – Law Library

Beginning Fund Balance	\$	33,922
Revenue		10,000
Expenditures		6,500
Ending Fund Balance		37,422

Fund #272 – Canine (K-9) Program

Beginning Fund Balance	\$	1,825
Revenue		7,200
Expenditures		7,200
Ending Fund Balance		1,825

Fund #275 - Housing Project Income

Beginning Fund Balance	\$	48,853
Revenue		31,600
Expenditures		50,000
Ending Fund Balance		30,453

Fund #278 – Antrim County Housing CDBG Grant

Beginning Fund Balance	\$	7,542
Revenue		50,000
Expenditures		40,800
Ending Fund Balance		16,742

Fund #279 – Snowmobile Grant

Beginning Fund Balance	\$	32,331
Revenue		61,141
Expenditures		73,083
Ending Fund Balance		20,389

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Fund #280– AC Breast Cancer/GT Band Grant

Beginning Fund Balance	\$	10,534
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		10,534

Fund #282 – Clean Lakes

Beginning Fund Balance	\$	7,841
Revenue		-0-
Expenditures		7,841
Ending Fund Balance		-0-

Fund #285 – Revenue Sharing Reserve

Beginning Fund Balance	\$	443,792
Revenue		-0-
Expenditures		443,792
Ending Fund Balance		-0-

Fund #287 – Emergency Services LEPC Grant

Beginning Fund Balance	\$	3,321
Revenue		1,000
Expenditures		2,500
Ending Fund Balance		1,821

Fund #292 – Child Care

Beginning Fund Balance	\$	302,127
Revenue		233,372
Expenditures		372,000
Ending Fund Balance		163,499

Fund #293 – Veterans Relief

Beginning Fund Balance	\$	30,380
Revenue		10,000
Expenditures		25,000
Ending Fund Balance		15,380

Fund #297 – Commission On Aging

Beginning Fund Balance	\$	813,829
Revenue		1,185,403
Expenditures		1,185,403
Ending Fund Balance		813,829

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Fund #298 – Meadowview Senior Housing

Beginning Fund Balance	\$	127,536
Revenue		114,120
Expenditures		101,570
Ending Fund Balance		140,086

Fund #351 – Meadow brook Project Debt Retirement

Beginning Fund Balance	\$	100,151
Revenue		886,875
Expenditures		887,125
Ending Fund Balance		99,901

Fund #468 – Capital Projects – Grass River Center Construction

Beginning Fund Balance	\$	213,664
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		213,664

Fund #470 – Capital Projects – County Buildings & Structures

Beginning Fund Balance	\$	93,145
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		93,145

Fund #581 – Airport Operating

Beginning Fund Balance	\$	3,335,888
Revenue		503,148
Expenditures		503,148
Ending Fund Balance		3,335,888

Fund #582 – Elk Rapids Hydro Utility System

Beginning Fund Balance	\$	466,560
Revenue		23,062
Expenditures		6,250
Ending Fund Balance		483,372

Resolution #25-2018 continued.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following policies for implementation of the 2019 General Fund budget:

1. That any increase in Total Receipts or Total Expenditures shall be approved by action of the Board of Commissioners.
2. That any increase of the total budget of any General Fund Cost Center must be accompanied by a proposed budget amendment and must be approved by the Board of Commissioners.
3. That any position or supplement adopted for 2019 which is reimbursed by grants or other monies from an outside unit may be terminated if the grant and/or other reimbursements are discontinued.
4. That any Capital Outlay and Equipment purchases are consistent with the Antrim County Purchasing and Bid Policy.
5. Computers shall be grouped together, when possible, and purchased through a competitive quote process. Computers will be treated as a depreciating capital outlay through the fixed asset program.
6. That no appropriation be paid to a non-profit Organization not affiliated with Antrim County as a governmental entity until such time as a contract between Antrim County and the non-profit organization in question is approved.
7. That the Chief Administrative Officer of the Budget is authorized to make transfers between line items (excluding salaries, wages, overtime, all fringe benefit line items, capital outlay, and specific appropriations) within the Cost Center provided sufficient data is provided by the Department Head definitely showing that the Cost Center's total budget will not at any time during the budget year be increased as a result of the transfer.
8. The Finance Committee is authorized to make transfers between Cost Centers within the General Fund as long as it does not result in an increase of the overall General Fund Budget, and from fund to fund of up to \$10,000.
9. That any question concerning assignment of GL account to any purchase will be decided by the Chief Administrative Officer of the Budget.
10. That if the CIP has not been approved prior to the submission of departmental Budgets the department heads are authorized to include all requested in Capital Outlay.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers,
Dawn LaVanway, Christian Marcus;

No - None;

Absent – Scott Kruger.

RESOLUTION #25-2018 DECLARED ADOPTED.