

VEHICLE USE POLICY

CONSTRUCTION CODE ENFORCEMENT DEPARTMENT

1. Each inspector will be assigned a County-owned vehicle to use in his/her official duties.
2. The inspector may drive the vehicle from the last inspection location to home each work day and from home to the office or the first scheduled inspection site the morning of each scheduled work day.
3. Construction Code Enforcement employees must use the County-issued vehicles to travel to educational meetings or conferences. Pre-approval is required for an employee to use his/her personal vehicle and be reimbursed at the set amount per mile for travel to meetings or conferences.
4. Construction Code Enforcement employees must comply with all applicable requirements of the Antrim County Safe Driver Program Policy when in county-owned vehicles and his/her personal vehicles.
5. No personal use of County owned vehicles will be authorized.
6. Driving a county-owned vehicle to and from home will be assessed at a value of \$1.50 per one-way trip for tax purposes.