

**ANTRIM COUNTY
VACATION POLICY
Policy # 1991-2**

An employee may accumulate and carry over from year to year a maximum of twenty (20) vacation days. Employees at the maximum accumulation must take a minimum of five (5) consecutive vacation days each year.

If an employee does not use at least five (5) consecutive days off (holidays may be included as part of the five (5) days, personal days and weekends may not), the twenty (20) days will not be carried over to the next year.

An employee may accumulate more than twenty (20) vacation days during the course of the year, but only twenty (20) will be eligible for carryover at the year's end.