

**ORGANIZATIONAL MEETING**

**This meeting due to COVID-19 (Coronavirus) Pandemic was held as a virtual meeting. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.**

The County Clerk, Sheryl Guy called the meeting to order at 9:12 a.m.

Present Remote: Jarris Rubingh attending from the County Building Board Room Bellaire MI  
Joshua Watrous attending from home Bellaire, MI  
Karen Bargy attending from home Milton Township  
Ed Boettcher attending from home Elk Rapids Township  
Terry VanAlstine attending from home Bellaire, MI  
Brenda Ricksgers attending from home Alden MI  
Dawn LaVanway attending from home East Jordan, MI  
Jason Helwig attending from office Bellaire, MI  
Christian Marcus attending from home Elmira, MI  
Absent: None.

The Pledge of Allegiance to the U.S. flag.

Invocation offered by Commissioner Rubingh.

The County Clerk requested Public Comment. There was none.

The County Clerk asked Peter Garwood, County Administrator if he would accept the appointment of teller of the election of Chairman of the Board. The County Administrator accepted the appointment.

The County Administrator addressed the members to explain the secret voting process and that the link was sent to each member enabling a secret ballot be cast for the position of the 2021 Antrim County Board Chairperson.

The County Clerk requested nominations for the Antrim County Board Chairman/Chairperson.

Commissioner Watrous nominated Commissioner VanAlstine.  
Commissioner Ricksgers nominated Commissioner Bargy.

Moved by Marcus, seconded by Ricksgers, that nominations be closed for the position of the Antrim County Chairman/Chairperson and that each member click on the secret ballot link provided by the Administration Office to vote and the teller will provide the results to the County Clerk. Roll Call vote as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The teller presented the secret ballot tally to the County Clerk and the County Clerk read the results as follows:

Votes cast for Commissioner VanAlstine for Chairman: 6 votes

Votes cast for Commissioner Bargo for Chairperson: 3 votes

**COMMISSIONER VANALSTINE DECLARED ANTRIM COUNTY BOARD CHAIRMAN**

The County Clerk requested the Chairman, Commissioner VanAlstine conduct the remainder of the meeting.

The Chairman requested nominations for the Vice-Chairman/Chairperson.

Commissioner Watrous nominated Commissioner LaVanway for the position of Vice-Chair.

Commissioner Ricksgers nominated Commissioner Bargo for the position of Vice-Chair.

Moved by Ricksgers, seconded by Helwig, that the nominations for Vice-Chair be closed and that the Board cast their vote. Roll call vote as follows:

Commissioner Rubingh cast vote for Commissioner LaVanway

Commissioner Watrous cast vote for Commissioner LaVanway

Commissioner Bargo cast vote for Commissioner Bargo

Commissioner Boettcher cast vote for Commissioner Bargo

Commissioner VanAlstine cast vote for Commissioner LaVanway

Commissioner Ricksgers cast vote for Commissioner Bargo

Commissioner LaVanway cast vote for Commissioner LaVanway

Commissioner Helwig cast vote for Commissioner Bargo

Commissioner Marcus cast vote for Commissioner Bargo

Tally:

Commissioner LaVanway - 4 votes for Vice-Chair

Commissioner Bargo – 5 votes for Vice-Chair

**COMMISSIONER BARGO DECLARED ANTRIM COUNTY BOARD VICE-CHAIR**

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Administration staff member, Margie Boyd will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Ms. Boyd will also be assisting Board members that experience technical difficulties.

The Chairman requested Public comment. Administration staff member, Margie Boyd called on all public via video and phone in order by attendance. There was none. Public comment closed at 9:36 a.m.

**PROPOSED RESOLUTION:**

**RESOLUTION #01-2021** By Dawn LaVanway, seconded by \_\_\_\_\_

**REGULAR BOARD MEETING DAYS AND TIMES**

**BE IT RESOLVED** the 2021 regular meetings of the Antrim County Board of Commissioners be held on the 1st Thursday at 9:00 a.m. and the 3<sup>rd</sup> Thursday at 7:00 p.m. of each month; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that **Antrim County Board of Commissioners** shall hold their meetings in the Antrim County Commissioners' Room on the second floor of the County Building.

**RESOLUTION #01-2021 DECLARED FAILED DUE TO NO SUPPORT**

**AMENDED RESOLUTION #01A-2021** By Brenda Ricksgers, seconded by Christian Marcus

**REGULAR BOARD MEETING DAYS AND TIMES**

**BE IT RESOLVED** the 2021 regular meetings of the Antrim County Board of Commissioners be held on the 1st Thursday at 9:00 a.m. and the 3<sup>rd</sup> Thursday at **6:30** p.m. of each month; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that **Antrim County Board of Commissioners** shall hold their meetings in the Antrim County Commissioners' Room on the second floor of the County Building or *as needed due to 2020 experience due to COVID-19 (Coronavirus) Pandemic meetings be held as a virtual/remote via zoom access as allowed and continue subject to the Michigan State Legislators' allowance and/or the request to change by the Chairman while adhering to guidelines and protocol.*

Yes – Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Jason Helwig, Christian Marcus;

No – Jarris Rubingh, Joshua Watrous, Karen Bargy, Dawn LaVanway;

Absent – None.

**RESOLUTION #01A-2021 DECLARED ADOPTED AS AMENDED.**

**RESOLUTION #02-2021** By Karen Bargy, seconded by Brenda Ricksgers

**CIVIL RIGHTS ACT/AMERICANS WITH DISABILITIES ACT  
AND  
FAMILY MEDICAL & FAMILY LEAVE ACT**

**WHEREAS**, Antrim County desires to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in all entities:

**BE IT THEREFORE RESOLVED** that, Antrim County shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in the employment and retention of personnel, and all other phases pursuant to these Acts, and affirms its policy prohibiting discriminatory practices, policies, and customs that violate the rights of any citizen or lawful permanent resident of the United States on the basis of race, color, national origin, religion,

creed, sex, age, weight, height, marital status, or physical disability and/or ability and hereby adopts a broadened policy encouraging participation of minorities, the handicapped, and the disabled.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #02-2021 DECLARED ADOPTED.**

**RESOLUTION #03-2021** By Karen Bargy, seconded by Joshua Watrous

**Revised: 1/04/2012**

**Amended: 1/03/2013**

**DISTRIBUTION OF MINUTES**

**WHEREAS**, Public Act #344 of 1982 changes and extends the procedures under which the Board of Commissioners must make the report of its meetings available to the public, and,

**WHEREAS**, the Antrim County Board of Commissioners intends to continue the procedure under which it is currently making the report of its meetings available to the public; and

**BE IT THEREFORE RESOLVED** that, pursuant to P.A. #344 of 1982, the Antrim County Board of Commissioners will direct the County Clerk to make a report of session of the Board available as soon as possible after each session in the Office of the County Clerk for public inspection and copying without charge, and

**BE IT FURTHER RESOLVED**, that, pursuant to P.A. 344 of 1982, sec. 9c, copies of the report of each session will be mailed or e-mailed upon request without charge, and

**BE IT ALSO FURTHER RESOLVED** that, it be advertised in the County newspapers that the report of each open session is available from the Office of the County Clerk without charge.

**BE IT ALSO FURTHER RESOLVED** that, the County Board of Commissioners minutes be posted on the Antrim County web site when available and approved.

**CORRECTION BOC 1/21/2021**

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #03-2021 DECLARED ADOPTED.**

**RESOLUTION #04-2021 By Ed Boettcher, seconded by Brenda Ricksgers****ANNUAL REPORTS**

**WHEREAS**, Michigan P.A. 156 of 1851, as amended, confers on Boards of Commissioners the following power "...require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office...";

**BE IT THEREFORE RESOLVED** that, the following county officers be required to submit their written 2020 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday, in July 2021: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, Dam Operator, County Surveyor, Probate Judge, District Court, Circuit Court, ~~Abstractor~~, County Administrator, Planning Director, County Accountant, Building Official, Animal Control Officer, ACT Director, Airport Manager, Housing Director, Information Technology Coordinator, Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, and Veterans' Counselor. The following agencies are required to provide their Annual Reports in person at a meeting of the full Board: North Country Community Mental Health, Meadow Brook Medical Care Facility, and Department of Human Services, MSU Extension, Antrim Conservation District (County Forester, Soil Erosion Control), Antrim County Community Collaborative, Road Commission, Northern Lakes Economic Alliance, Grass River Natural Area, Inc., Meadowview Apartments, the Antrim County Fair Board and other Agencies contractually and/or receiving funds through an appropriation are required to report to the County.

**BE IT ALSO RESOLVED** that, each report last not more than fifteen (15) minutes.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway; Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #04-2021 DECLARED ADOPTED.**

*ORIGINAL PROPOSED MOTION WITH AMENDEMENTS DECLARED AND ADOPTED PER RESOLUTION #01A-2021: MEETING DATES AND TIMES.*

Moved by Bargy, seconded by Boettcher, that the Board approve the Antrim County Board of Commissioners Procedures as amended September 5, 2019, and continue to use in the year 2021 with the amendments declared adopted by *Resolution #01A-2021 be incorporated as follows: 1. Meetings. 1.2 Time 6:30 p.m. third Thursday of the month; and 1.3 Place. Or held electronically as allowed; and 4.7 Committees. 4.71 Remove Housing Committee and Solid Waste/Recycling* Discussion followed.

**PROPOSED AMENDMENT:**

Moved by Rubingh, seconded by Marcus, that the Board approve an amendment to the proposed Antrim County Board of Commissioners Procedures as amended September 5, 2019, continue to be used in year 2021 with *an amendment to Rule 5.2 Agenda section 5.24 Deferred action be removed*. Roll call vote as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway, Marcus; No – Bargy, Boettcher, Ricksgers, Helwig; Absent - None.  
Discussion continued.

**ORIGINAL MOTION WITH RESOLUTION #01A-2021 AND AMENDMENTS:**

Moved by Bargy, seconded by Boettcher, that the Board approve the Antrim County Board of Commissioners' Procedures with amendments as follows: *1. Meetings 1.2 Time 6:30 p.m. third Thursday of the month; 1.3 Place. Add or held electronically as allowed; 4.7 Committees 4.71 Remove Housing Committee and Solid Waste/Recycling; and Rule 5.2 Agenda. Remove 5.24 Deferred action*. Roll call vote as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman addressed the Board members to discuss and seek input for the next Board meeting Thursday, January 21, 2021 at 6:30 p.m. via zoom. It was a consensus of members that the next meeting be Thursday, January 21, 2021 at 6:30 p.m. and that no members expressed objections.

Commissioner Marcus left the meeting at 10:15 a.m.

**RESOLUTION: #05-2021 By Ed Boettcher, seconded by Karen Bargy**

**DEPOSITORIES**

**BE IT HEREBY RESOLVED**, the Antrim County Board of Commissioners hereby adopts the following institutions and their subsidiaries as depositories of Antrim County funds for the year 2021:

Alden State Bank  
Bank of America  
Charlevoix State Bank  
Comerica  
Fifth Third Bank  
4-Front Credit Union  
Flagstar Bank  
Huntington Bank      \*Main Depository  
PNC Bank  
TCF Bank (was Chemical Bank and soon to be Huntington Bank)  
Lyon Capital/Pershing  
Multibank Securities  
Fifth Third Securities, Inc.  
J.P. Morgan Chase & Co  
Michigan CLASS  
Robinson Capital  
UBS Financial Service Inc.

**NOW THEREFORE BE IT RESOLVED**, that the County Treasurer be authorized to use these designated institutions.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig;

No – None;

Absent – Christian Marcus.

**RESOLUTION #05-2021 DECLARED ADOPTED.**

**RESOLUTION #06-2021 By Ed Boettcher, seconded by Jarris Rubingh**

### **TAX WAIVERS**

**BE IT HEREBY RESOLVED** that the Antrim County Board of Commissioners provides all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled, or blind person, as those persons are defined in Chapter 9 of the Income Tax Act of 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by Chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for the credit to the county treasurer, and if that claimant has not received the credit before March 1:

- a. Any interest, fee, or penalty in excess of the interest, fee or penalty that would have been added if the tax had been paid before February 15 is waived.
- b. Interest paid under subsection (1) of section 89 (1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- c. The county property tax administration fee is waived.

**BE IT FURTHER RESOLVED** that the Antrim County Board of Commissioners approves the following:

- a. The treasurer of the local tax collecting shall indicate on the delinquent tax roll if a 1% property tax administration fee was added to taxes collected before February 15.
- b. The fees authorized and collected under this section and credited to the delinquent property tax administration fund shall be used by the department of treasury to pay expenses incurred in the administration of this act.
- c. The county property tax administration fee shall be used by the county to offset the costs incurred in and ancillary to collecting delinquent property taxes and for purposes authorized by sections 87b and 87d.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig;

No – None;

Absent – Christian Marcus.

**RESOLUTION #06-2021 DECLARED ADOPTED.**

**RESOLUTION #07-2021 By Dawn LaVanway, seconded by Brenda Ricksgers****COUNTY TREASURER'S INVESTMENT AUTHORITY 2021 – 2022**

**WHEREAS**, pursuant to the provisions of Act No 20 of the Public Acts of Michigan of 1943, as amended ("Act 20") the Board of Commissioners of the County of Antrim may authorize the County Treasurer to invest County funds in certain investments; and

**WHEREAS**, this Board wishes to authorize such investments as are permitted by Act 20; and

**WHEREAS**, section 5, of Act 20 required this Board of Commissioners in conjunction with the County Treasurer to adopt an investment policy which complies with the provisions of Act 20; and

**WHEREAS**, the County Treasurer has submitted a proposed Investment Policy which complies with provisions of Act 20;

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF ANTRIM as follows:**

1. The County Treasurer is authorized to invest funds of the County of Antrim in investments authorized by Act 20.
2. The Investment Policy attached hereto as Appendix 1 is approved and shall take effect on January 1, 2021 through December 31, 2022 (see pages).
3. Before executing an order to purchase or trade the funds of the County of Antrim a financial intermediary, broker, or dealer shall be provided with a copy of the County's Investment Policy and shall acknowledge receipt of the Investment Policy and agree to comply with the terms of the Investment Policy regarding the buying or selling of securities by executing the form as Appendix 2.
4. The County Treasurer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the Board of Commissioners.
5. This resolution shall take effect on Friday, January 1, 2021

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,  
Dawn LaVanway, Jason Helwig;

No – None;

Absent – Christian Marcus.

**RESOLUTION #07-2021 DECLARED ADOPTED.**



**RESOLUTION #08-2021 AS AMENDED By Dawn LaVanway, seconded by Jason Helwig****FAIR HOUSING**

**WHEREAS**, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and,

**WHEREAS**, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status;

**LET IT BE KNOWN TO ALL PERSONS** that it is the policy of **Antrim County** to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, **Antrim County** does hereby pass the following Resolution:

**WHEREAS**, Jeremy Scott was appointed the contact person for the Antrim County Housing Program, and Mr. Scott is informed of the Fair Housing laws and is available in Antrim County at 203 E. Cayuga Street, Bellaire, MI;

**BE IT RESOLVED** that in accordance with Executive Order 11063, **Antrim County** shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status;

**Antrim County** will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights.

**Antrim County** will at a minimum post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott Larsen Act. ***These posts will be placed on two (2) bulletin board sites, on the first floor of the County Building. (County Clerk's Office and main bulletin board near the front entrance)***

This Resolution shall take effect the 4<sup>th</sup> day of January 2021.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,  
Dawn LaVanway, Jason Helwig;

No – None;

Absent – Christian Marcus.

**RESOLUTION # 08-2021 DECLARED ADOPTED AS AMENDED.**

**VARIOUS MATTERS:**

The Chairman appointed Commissioner Dawn LaVanway and Commissioner Jason Helwig to the Antrim County Planning Commission to represent the Board of Commissioners.

Moved by Boettcher, seconded by Rubingh, that the Board accept the Chairman's two Board appointments to the Antrim County Planning Commission of Commissioner Dawn LaVanway and Commissioner Jason Helwig. Roll call vote as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Commissioner Bargo addressed the Chairman to request permission to attend the bill pay committee meeting in January for the Health Department.

The Chairman announced that all 2020 appointments be continued until the next regular meeting when he will address the 2021 appointments for Boards and Commissions.

Commissioner Boettcher addressed the Board seeking future consideration be given to re-instate committees. Commissioner Ricksgers agreed with Commissioner Boettcher.

The Chairman requested Public comment. Administration staff member, Margie Boyd called on all public via video and phone in order by attendance. There was none. Public comment closed at 10:28 a.m.

The meeting adjourned at 10:28 a.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a virtual format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and no public attendance in the Board Room.**

The Chairman called the meeting to order at 6:30 p.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Invocation offered by Commissioner Ricksgers.

### **PUBLIC HEARING**

The Chairman called the "Public Hearing" open for the 2021-2025 Antrim County Parks & Recreation Plan at 6:35 p.m. with the hearing being conducted using a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Commissioner's Room.

Present in person: Jarris Rubingh, Joshua Watrous and Christian Marcus attending from Board Room.  
Present Remote: Karen Bargy attending from home, Milton Township  
Ed Boettcher attending from home, Elk Rapids Township  
Terry VanAlstine attending from home, Bellaire, MI  
Brenda Ricksgers attending from home, Alden MI  
Dawn LaVanway attending from home, East Jordan, MI  
Jason Helwig attending from home, Mancelona MI  
Absent: None.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. There was no public comment. Public comment closed at 6:41 p.m.

The Public Hearing **public comment** closed at 6:41 p.m.

**BOC Correction 2/4/2021**

**Commissioner input and discussion.**

**BOC Correction 2/4/2021**

Commissioner Marcus addressed road ending and access sites brought up by Antrim County Planning Commissioner James Gurr.

County Administrator, Peter Garwood addressed road ending and access site.

Commissioner LaVanway – Road Commission input on many road endings and access sites having been turned over to the Townships.

Commissioner Bargy spoke of the Planning Commission corrections sent to each member via email and comment from Elizabeth Calcutt on behalf of Tart Trail/Nakwema Trailway and Top of Michigan Trails Council, which encourages prioritization of goals, which will be passed on to the next edition of plan.

County Administrator, Peter Garwood read emails from Trish Narwold commenting on the Plan and Elizabeth Calcutt on behalf of Tart Trails and Top of Michigan Trails Council.

- Endowment Fund established for the preservation and maintenance of the Natural Area. Overseen by the Endowment Committee, established by and managed by the Grand Traverse Regional Community Foundation.

The Chairman called for the "Public Hearing" to close at 6:49 p.m. **BOC CORRECTION 2/4/2021**

**The Chairman called the regular Board meeting to order at 6:51 p.m.**

Present in person: Jarris Rubingh, Joshua Watrous and Christian Marcus attending from the Board Room.

Present Remote: Karen Bargy attending from home, Milton Township  
Ed Boettcher attending from home, Elk Rapids Township  
Terry VanAlstine attending from home, Bellaire, MI  
Brenda Ricksgers attending from home, Alden MI  
Dawn LaVanway attending from home, Echo Twp., MI  
Jason Helwig attending from home, Mancelona MI

The Chairman requested Public comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Abbie Mandeville addressed the Board to request that the County be unlocked. Cheri Hogan addressed the Board to support that the County unlock and reopen, she asked about the status of a request made by Mr. Barton seeking information on voting equipment and had not heard back from the County and that the Prosecuting Attorney investigate election fraud. Gary Bart addressed the Board to request that the County be re-opened and spoke of the Dominion Voting System. Jon Grote addressed the Board speaking of the Baraga Manifesto requesting members to stand-up and open-up and the Dominion Voting System. Rob Hentschel addressed the Board to support a similar resolution to re-open as passed by the Grand Traverse County Board of Commissioners. Susan Leassner addressed the Board on Election concerns. Taylor S. addressed the Board in support of re-opening County. Sherry Comben addressed the Board to remind them of the Oath of Office each member had taken prior to the start of their term of office "I do solemnly swear that I will support the Constitution of the United States and the Constitution of this State and that I will faithfully discharge the duties of County Commissioner, according to the best of my ability". Our Michigan Legislatures, the Michigan Department of Health and the CDC have set-forth and imposed restrictions due to COVID pandemic for our safety, health and welfare to protect all citizens. Randy Bishop addressed the Board by first responding to the public comment of Sherry Comben in disagreement and requested that the Board support the Baraga County Manifesto resolution, per the Governor and Michigan Department of Health our businesses are targeted to re-open on February 1 with curfews and limiting occupancy if their promise is kept. He recommended that the Board do the research on voting systems and eliminate the Dominion Voting System. Walter Bedell addressed the Board responding to the public comment of Sherry Comben and in full support of the County fully complying with guidelines of the Michigan Health Department and CDC. Ms. Washburn addressed the Board to speak on COVID required guidelines and that the public have a choice to follow or not and that the Board members support and re-open as

businesses are folding. Caller- Kenny Provost turned phone call over to John Friske to address the Board in support of re-opening Antrim County and as Americans have the right to run businesses and with the low numbers of COVID cases in Michigan the impact on our economy is great. Erin McRae addressed the Board in support of Board passing proposed Manifesto resolution as this is a Free Country and business owners are suffering.

Commissioner Watrous thanked the public and assured them that their voices have been heard.

County Administrator, Peter Garwood read public comments per request of the following:

- Jenna Grote in support of Manifesto/Freedom of Choice.
- Kelly Kuff statement that she supports resolution similar to Baraga County Manifesto to re-open County.
- Margie Thomas Boyd stating that Board members are stewards of tax dollars and a Manifesto will not save Antrim County tax revenues and that the Board should not follow others when personal health of our public is at stake.

Commissioner Marcus read a letter from Doug Fox stating physical concerns sense, over financial sense of the Governor and supports re-opening the County.

Public comment closed at 7:36 p.m.

Moved by Marcus, seconded by Ricksgers, that the Board approve the agenda as revised. Roll call vote as follows: Yes – Rubingh, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Lisa Peacock, Health Officer representing the Health Department of Northwest Michigan provided the Board with an update on COVID 19, case trends, vaccines and future target goals. Discussion followed. Board member questions and input.

Moved by Boettcher, seconded by LaVanway, that the Board approve the minutes of the December 17, 2020 meeting as corrected. Roll call vote as follows: Yes – Rubingh, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, seconded by Watrous, that the Board approve the minutes of the January 4, 2021 meeting as corrected. Roll call vote as follows: Yes – Rubingh, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

#### **COMMUNICATIONS/NOTICES:**

Cindi Place, Bellaire Public Library

Commissioner VanAlstine reported on the Bellaire Public Library letter sent on to the DDA - Village Steering Committee

Andy Hickman – Restoration of Bank property

Elizabeth Calcutt, Nakwema Trail Project Manager – Project update

#### **LIAISON REPORTS:**

Commissioner Ricksgers – Antrim County Fair and Commission on Aging update

Commissioner LaVanway – Antrim County Planning Commission, Antrim County Road

Commission and NLEA – updates

Commissioner Helwig – Antrim Conservation District update

Commissioner Bargy – Health Department of Northwest MI and Area Agency on Aging - vaccine update

Commissioner Rubingh – Antrim County Road Commission update

Commissioner Marcus – North Country Community Mental Health update

**COMMITTEE REPORTS:**

There were none.

**OLD/UNFINISHED BUSINESS:**

**Tabled: December 17, 2020.**

Commissioner LaVanway wording request via email 1/22/2021:

Moved by LaVanway, seconded by Watrous, VanAlstine, that the Board authorize the County Prosecuting Attorney, James Rossiter to look into ~~scope of court file William Bailey v Antrim County~~ who deleted the maintenance and adjudication files on the Dominion computer.

**BOC Correction 1/21/2021**

Moved by LaVanway, seconded by Watrous, that due to the abundance of public comment not trusting the current voting system, that the motion of December 17, 2020 Board meeting minutes be amended to be more specific to authorize the Prosecuting Attorney to look into who deleted the maintenance file from the master tabulator in the County Clerk's office and removed 1329 votes for Biden on November 21, 2020 at 11:00 p.m. and then tried to zero/wipe the machine but failed to do so according to the Allied Operation report.

Discussion followed.

Moved by Bargy, seconded by Boettcher, that the Board approve to **TABLE** due to a pending resolution of the ongoing litigation.

Discussion followed.

County Administrator, Peter Garwood addressed the Board on proposed action authorizing the Prosecuting Attorney to investigate as a criminal matter.

Discussion followed.

Moved by Bargy, seconded by Boettcher, that the Board approve to **TABLE** due to a resolution of the ongoing litigation. Roll call vote as follows: Yes -Bargy, Boettcher, Ricksgers, Helwig, No – Rubingh, Watrous, VanAlstine, LaVanway, Marcus; Absent – None. **MOTION TO TABLE FAILED.**

**MOTION AND VOTE CAST:**

Moved by LaVanway, seconded by Watrous, that the Board approve to authorize the Prosecuting Attorney to look into who deleted the maintenance file from the master tabulator in the County Clerk's office and removed 1329 votes for Biden on November 21, 2020 at 11:00 p.m. and then tried to zero/wipe the machine but failed to do so according to the Allied Operation report.

Discussion followed.

Roll call vote as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway, Marcus; No – Bargy, Boettcher, Ricksgers, Helwig; Absent – None.

Moved by Boettcher, seconded by Watrous, that the Board approve and pay Claims and Accounts totaling \$396,712.06. Roll call vote as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board approve to amend the Antrim County Board of Commissioners Procedures by adding appeal boards: Soil Erosion, Sedimentation, and Stormwater Runoff Appeal Board and Street and Road Numbering Appeal Committee. Roll call vote as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**RESOLUTION #09-2021, by Ed Boettcher, seconded by Christian Marcus**

**RESOLUTION IN SUPPORT OF LOCAL BUSINESSES**

**WHEREAS**, the novel coronavirus (COVID-19). Is a respiratory disease that can result in serious illness or death; and

**WHEREAS**, the Antrim County Board of Commissioners recognizes that COVID-19 is having direct impact on all County residents which includes, but is not limited to, physical and mental health care difficulties, education constraints, and financial strain; and

**WHEREAS**, The Antrim County Board of Commissioners understands that many local businesses have suffered and continue to suffer economic harm due to COVID-19, and

**WHEREAS**, The Antrim County Board of Commissioners furthermore recognizes that the local hospitality industry is being hit particularly hard with financial losses due to restrictions associated with COVID-19, and

**WHEREAS**, The Antrim County Board of Commissioners believes that the ability of County residents and visitors to patronize local restaurants, hotels, recreational venues, etc., contributes substantially to the overall well-being of the County; and

**WHEREAS**, The Antrim County Board of Commissioners is aware of many options to support the small businesses such as ordering takeout, using gift cards, and making advanced reservations, and

**WHEREAS**, The Antrim County Board of Commissioners believe small businesses engaged in food service can operate safely by practicing ServSafe health and safety practices specific to operating during a COVID-19 pandemic and limiting occupancy, while meeting the needs of the customer.

**NOW THEREFORE, BE IT RESOLVED**, The Antrim County Board of Commissioners encourages County residents to support their local businesses, particularly during the course of the pandemic, without fear.

**BE IT FURTHER RESOLVED**, that copies of this resolution be transmitted to Governor Whitmer, both the Speaker of the State House of Representatives and the Majority Leader of the State Senate along with the Michigan Association of Counties (MAC) and all counties within the State of Michigan.

Discussion followed. Bargo requested that the eighth paragraph (**without fear**) be removed and stated that February 1 restaurants opening with guidelines Public Health Code Health Department and CDC.

Commissioner Boettcher had no opposition to amendment.

Commissioner Marcus opposed amendment.

**RESOLUTION #09-2021, by Ed Boettcher, seconded by Christian Marcus**

**IN SUPPORT OF LOCAL BUSINESSES**

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**BE IT FURTHER RESOLVED**, that copies of this resolution be transmitted to Governor Whitmer, both the Speaker of the State House of Representatives and the Majority Leader of the State Senate along with the Michigan Association of Counties (MAC) and all counties within the State of Michigan.

Yes – Jarris Rubingh, Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,

Dawn LaVanway, Jason Helwig, Christian Marcus;

No – Karen Bargo;

Absent – None.

**RESOLUTION #09-2021 DECLARED ADOPTED.**



The Chairman made the following 2021 Commissioner Appointments:

### VARIOUS BOARDS AND COMMISSIONS

Antrim County Road Commission	Jarris Rubingh
Antrim Conservation District Liaison	Jason Helwig
Antrim Creek Natural Area	Jarris Rubingh
Antrim Fair Board Liaison	Brenda Ricksgers
Capital Improvement Committee	Karen Bargy, Jason Helwig, Dawn LaVanway
Commission on Aging	Brenda Ricksgers
Community Corrections	Christian Marcus
Community Collaborative Board	Jason Helwig
Construction Code Board of Appeals	Joshua Watrous
E-911 Board	Ed Boettcher, Christian Marcus (alternate)
EDC/BRA Board	Dawn LaVanway
Farm & Open Space Preservation Board	Karen Bargy
Grass River Natural Area Liaison	Terry VanAlstine
Glacial Hills Joint Recreation Board	Joshua Watrous
Health Department Appeals Board	Ed Boettcher, Karen Bargy, Jason Helwig, Joshua Watrous, Terry VanAlstine
Meadow Brook Liaison	Ed Boettcher
North County Community Mental Health	Christian Marcus
Northwest Michigan Community Health Department	Karen Bargy, Jarris Rubingh
Networks Northwest	Ed Boettcher
Northern Lakes Economic Alliance	Dawn LaVanway
Northern Michigan Counties Association	Christian Marcus, Ed Boettcher (alternate)
Northern Michigan Community Action Agency	Ed Boettcher
Petoskey Stone Festival	Brenda Ricksgers
Planning Commission	Dawn LaVanway, Jason Helwig
Soil Erosion, Sedimentation & Stormwater Runoff Appeals Board	Joshua Watrous
Street & Road Numbering Appeals Committee	Terry VanAlstine, Dawn LaVanway, Jarris Rubingh
Veterans Affairs	Joshua Watrous
<b>Circuit Court and District Court Liaisons</b>	
Terry VanAlstine (Chairman, Board of Commissioners)	
Bradley Rizzo (Chief Administrative Fiscal Officer)	
Karen Bargy (Vice Chair)	
Peter Garwood (County Administrator)	
<b>Additional Appointments</b>	
Capital Improvement:	
Bill Bailey	Peter Garwood
Bradley Rizzo	Valerie Craft
Dave Vitale	Gary Lockwood

Moved by Boettcher, seconded by Bargo, that the Board accept the appointments made by the Chairman to Various Boards and Commissions, Circuit Court and District Court Liaisons and Capital Improvement as presented. Roll call vote as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board authorize the Chair to execute an Intergovernmental Agreement for Data Exchange Between Antrim County and Department of Technology, Management and Budget (DTMB) to share GIS Data with the State of Michigan, Department of Technology to share GIS Data, MiSAIL (Michigan Statewide Authoritative Imagery and LiDAR Program) and authorize the budgeted purchase of detailed Aerial Imagery and Data from the State of Michigan and authorize the Chair to execute the purchase agreement with the State of Michigan in the amount of \$45,818.64. Roll call vote as follows: Yes – Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh, Watrous; Absent – None.

Moved by Bargo, seconded by Boettcher, that the Board authorize Board Chairman to execute, on behalf of Antrim County Commission on Aging, the FY2021 MIPPA ADRC Beneficiary Outreach and Assistance Services Sub-Contract Agreement with Area Agency on Aging of Northwest Michigan. Roll call vote as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board authorize the Chairman to execute the Addendum of clarification to the Antrim County Interlocal Agreement for County Designated Assessor. Roll call vote as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**RESOLUTION #10 - 2021 By Ed Boettcher, seconded by Jason Helwig**

**ADDENDUM OF CLARIFICATION TO THE  
ANTRIM COUNTY EQUALIZATION SERVICES CONTRACT  
FOR COUNTY DESIGNATED ASSESSOR**

**WHEREAS**, the Antrim County Equalization Services Contract between Antrim County (COUNTY) and Jamie Houserman and Allison Thompson (CONTRACTOR), signed by Board Chairman Edgar Boettcher III on December 15, 2020, includes fulfillment of the requirements of the Antrim County Designated Assessor as outlined in Public Act 660 of 2018, and

**WHEREAS**, the State of Michigan has informed all counties in which the Equalization Director will be serving in the role of County Designated Assessor that an addendum of clarification to the Interlocal Agreement for County Designated Assessor is required, and

**WHEREAS**, the addendum simply requires that any future contracts for assessing services arising from this interlocal agreement shall be between the County Board of Commissioners and the Assessing District desiring to appoint the Designated Assessor as their assessor of record, and that all payments for services will be paid to the County, and

**WHEREAS**, the CONTRACT between the COUNTY and the CONTRACTOR indicates that any agreement for assessing services will be between the Designated Assessor and the Assessing District, and all payments for services will be from the Assessing District to the Designated Assessor.

**NOW, THEREFORE BE IT RESOLVED**, that, in compliance with the addendum of clarification to the Antrim County Interlocal Agreement for County Designated Assessor, any payment for assessing

services arising from the interlocal agreement will be accepted by the County and paid out to the CONTRACTOR and is separate, and in addition to the compensation reflected in Section 2.1 of the CONTRACT.

**BE IT FURTHER RESOLVED**, there will be no additional cost to the COUNTY as a result of this CONTRACT addendum.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Jason Helwig, Christian Marcus;

No – Dawn LaVanway;

Absent – None.

**RESOLUTION #10-2021 DECLARED ADOPTED.**

**RESOLUTION #11- 2021 By Jason Helwig, seconded by Brenda Ricksgers**

**RESOLUTION ADOPTING THE 2021-2025  
ANTRIM COUNTY PARKS & RECREATION PLAN**

**WHEREAS** the Antrim County Board of Commissioners has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2021 through 2025, and

**WHEREAS** the Antrim County Board of Commissioners began the process of developing a County Parks & Recreation Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

**WHEREAS** residents of Antrim County were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

**WHEREAS** the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days for plan, and

**WHEREAS** a public hearing was held on January 21, 2021 virtually at the regularly scheduled meeting of the Antrim County Board of Commissioners to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Antrim County Parks & Recreation Plan, and

**WHEREAS** the Antrim County Board of Commissioners has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the County, and

**WHEREAS** after the public hearing, the Antrim County Board of Commissioners voted to adopt said Antrim County Parks & Recreation Plan.

**NOW, THEREFORE BE IT RESOLVED** the Antrim County Board of Commissioners hereby adopts the 2021-2025 Antrim County Parks & Recreation Plan.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #11-2021 DECLARED ADOPTED.**

Moved by Boettcher, seconded by Ricksgers, that the Board authorize Board Chairman to execute a one (1) year agreement from 10/1/2020 – 9/30/2021 with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and the United States Geological Survey (USGS) for a lake level gauge on the Upper Chain of Lakes at a cost of \$5,545.00. Roll call vote as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**RESOLUTION #12-2021, By Ed Boettcher, seconded by Karen Bargy**

**RESOLUTION HONORING CARRIE HEBDEN**

**WHEREAS**, Carrie Hebden, Abstractor for Antrim County, and

**WHEREAS**, through diligent effort and dedication over her 22 years working for Antrim County, Carrie advanced through various positions with Antrim County, and

**WHEREAS**, in her 20 years in the Abstract Department, two of which she served as the Abstractor, Carrie provided property owners and citizens of Antrim County with exceptionally accurate and reliable property history research, not to mention the provision of information regarding County services in general, and

**WHEREAS**, Carrie has performed her duties throughout her years of employment in a conscientious and responsible manner, with a very positive and pleasant - can do attitude, and

**WHEREAS**, when the decision was made to combine the Abstract and Equalization Departments Carrie stepped up and took on the supervisory role and did an excellent job, and

**WHEREAS**, Carrie has set an example of dedication and commitment which serves as an inspiration to fellow employees, and

**NOW, THEREFORE BE IT RESOLVED** the Antrim County Board of Commissioners, on behalf of the citizens and employees of Antrim County, do hereby extend to Carrie Hebden our gratitude and most sincere appreciation for her many years of dedicated service to the citizens of Antrim County.

**BE IT FURTHER RESOLVED** that we extend our best wishes to her and her family for continued success, happiness, and good health in the years to come.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #12-2021 DECLARED ADOPTED.**

**STRATEGIC PLANNING:**

Discussion followed. The Chair asked the members if there was any objection to pushing discussion on to the next Board meeting of February 4. It was a consensus of the members that the topic be added to the agenda for the next Board meeting.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board member questions and input.

- Building Department – Survey Summary, Year End FY2020 Financials
- Soil Erosion Control – December 2020 Monthly update
- Antrim County Transportation Financials – October 2020 update
- Commission on Aging – November 2020 & December 2020 Revenue and Expense Reports
- Antrim County Airport – December 2020 Revenue and Expense Report

Finance Director, Brad Rizzo addressed the Board with his report.

- Revenue and Expenditure Report December 2020
- Budget Amendment Report December 2020
- Year End Budget Amendments Fiscal Year 2020
- Roll forward Capital Projects
- Release Funds Radio Project MPSCS

Moved by Marcus, seconded by LaVanway, that the Board approve the 2020 year-end budget amendments as summarized as follows:

<u>FUND</u>	<u>#</u>	<u>INCREASE</u>	<u>(DECREASE)</u>
		<u>In Fund Balance</u>	
General Fund	101	1,160,611	
Self-Insured Reserve	105	1,300	
Capital Outlay Reserve	137	125	
Dams Reserve	142	22,500	
Grant Match Reserve	161	50	
Special Projects Reserve	182	48,890	
Grass River	223	200	
County-Wide Recycling	226		(27,279)
Grass River Center	233		(945)
Commission on Aging	297	0	0
Housing Income	275		(5,841)
Housing CDB	278	32,972	
911 Operating	261	63,000	
911 Wireless	262	183,649	
Construction Code	249	63,000	

Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Bargy, that the Board approve a budget amendment totaling \$368,191.00 to be moved from the 2020 budget fund balances and moved to the 2021 budgets of various funds as follows:

• 101000-270-802.000 (HR – Contractual Services)	3,332
• 101000-301-805.015 (Sheriff – Software)	13,300
• 101000-901-980.264 (Capital outlay –Courts)	14,948
• 101000-901-980.265 (Capital outlay – Cty Bldg)	<u>14,948</u>
<b>Total 101000</b>	<b>46,528</b>
• 182000-966-956.442 (Special Project – Hydro)	31,349
• 249000-901-980.000 (Const Code – Capital Outlay)	63,000
• 261000-901-980.348 (911 – Capital Outlay)	41,100
• 262000-348-802.000 (911 – Contractual Svc)	45,245
• 262000-901-980.348 (911 – Capital Outlay)	<u>140,969</u>
<b>Total 262000</b>	<b>186,214</b>

Roll call vote as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Ricksgers, that the Board authorize the release of funds to OTEC for \$86,266.20 now and \$42,623.70 upon completion and acceptance for services rendered under contract from 2021 budget GL#262000-901-980.348 MPSCS Fire Radio Purchase. Roll call vote as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh, Watrous; Absent – None.

Chairman Report – Commissioner VanAlstine

- No report

Sheriff's Reports:

- Animal Control Statistics
- Township Statistics – Year End 2020

#### **VARIOUS MATTERS:**

Commissioner Marcus addressed the Board regarding the Construction Code Survey Summary. Discussion followed. Number of surveys, one full year of surveys, etc.

Moved by Marcus, seconded by Rubingh, that the Board approve the Director of the Construction Code/Building Department be directed to request permit applicants to voluntarily complete the survey for a period of one (1) year.

Discussion followed. Commissioner Marcus and LaVanway questioned procedural rules.

Commissioner Boettcher requested that the Construction Code Survey directive be **TABLED** survey was informational only and not an action item on agenda.

Commissioner Bargy spoke of the Construction Code Survey Summary was provided per request and for informational purposes and was not offered as an action item on the agenda.

County Administrator, Peter Garwood addressed the Board Rules and Procedures allows no **second** needed to table a non-agenda item per 5.23 of Board Procedures.

Commissioner Bargy Animal Control Report questions.

- Addresses not necessary on report provided for the Board packet
- Questioned number reported in the Animal Control verses the Townships reports monthly verses yearly report
- Detention Agreement status

Commissioner LaVanway

- Finance Director, Brad Rizzo evaluation
- Appropriation made to units that are not providing minutes to County posting to the Website or link.

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Michael Lee addressed the Board to have a safe drive home tonight. Sherry Comben addressed the Board on the County Aerial Imagery informing the members that the Townships pay 50% of cost and the County has contracted services for the ACA reporting for several years. Commissioner Bargy asked if the reporting would be returned to County for staff too complete in house reporting. County Administrator, Peter Garwood spoke to keeping the contract, as the ACA report is very difficult and that there is value in keeping specialist in this field as fines for errors are very expensive and well worth the cost.

The meeting adjourned at 10:32 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a virtual format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and no public attendance in the Board Room.**

The Chairman called the meeting to order at 9:00 a.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Moment of Silence.

Present in person: Terry VanAlstine attending from Board Room, Bellaire, MI.  
Present Remote: Jarris Rubingh attending from home, Banks Township, MI  
Ed Boettcher attending from home, Elk Rapids Township, MI  
Brenda Ricksgers attending from home, Alden, MI  
Dawn LaVanway attending from office, East Jordan, MI  
Jason Helwig attending from office, Bellaire, MI.  
Christian Marcus attending from office, Star Township, MI  
Absent: Joshua Watrous, Karen Bargo

The Chairman requested Public comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Maggie Maul addressed the Board to inform them that she is currently researching concepts and feasibility for a non-motorized trail from Central Lake to the Village of Bellaire. Public comment closed at 9:09 a.m.

Commissioner Bargo entered the meeting at 9:05 a.m. remotely from her home, Kewadin, MI.  
Commissioner Watrous entered the meeting at 9:07 a.m. from the Board Room, Bellaire, MI.

Moved by Ricksgers, seconded by Rubingh, that the Board approve the agenda as presented.  
Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

#### **MINUTES: December 17, 2020 and January 21, 2021**

Commissioner LaVanway addressed the Board to report that the Clerk did not provide the changes she had requested via emails.

#### **December 17, 2020 Board meeting.**

- Page 2. Take out spoke of lack of information she said she made the statement but it was previous to her motion on page 3.
- Page 3. Moved by LaVanway, seconded by **Watrous** that the Board authorize the County Prosecuting Attorney, James Rossiter to look into who deleted the maintenance and adjunction files on the Dominion computer.



January 21, 2021 Board meeting.

- Page 4. Due to the much public comment not trusting the current voting system. I amended my motion to be more specific to authorize the Prosecuting Attorney to look into who deleted the maintenance file from the master tabulator in the County Clerk's office and removed 1329 votes for Biden on November 21<sup>st</sup> at 11 p.m. and then tried to zero/wipe the machine but failed to do so according to the Allied Security Operation report.

Discussion followed. The members held a lengthy decision with Deputy Administrator Jeremy Scott providing the record of the activity and audio from the December 17, 2020 Board meeting via Facebook recording. At marker 1:13:09 into meeting if members want to review. The Board members addressed the motion made by Commissioner LaVanway, recalling discussion and playback of the recording of meeting.

Commissioner Helwig left the meeting at 9:19 a.m.

The Chairman asked for a Board consensus to approve a postponement on action regarding meeting minute approval.  
Discussion followed.

The Chairman **postponed** the approval of the January 21, 2021 meeting minutes to the next Board meeting of February 18, 2021 to ensure that motions are correct.

**COMMUNICATIONS:**

- Emails from public regarding the Retirement of Barnes Park Manager, Eileen Wallick
- The Chairman received an email from Maggie Maul regarding her research and feasibility study for a non-motorized trail from the Village of Central Lake to the Village of Bellaire, seeking support and funds from the Board.

**COMMITTEE/LIAISON REPORTS:**

Commissioner Bargo – Health Department of Northwest MI - Update

Commissioner Marcus – Asked about a Freedom of Information Act (FOIA) request submitted by Randy Bishop and status of reply.

County Clerk, Sheryl Guy reported that she had complied with the FOIA request answering all questions and emailed to Mr. Bishop, the Prosecuting Attorney and all Board members.

**ORIGINAL MOTION & TABLED JANUARY 21, 2021**

The Chairman picked up from the **TABLE** the item from the January 21, 2021 Board meeting **TABLED** by Commissioner Boettcher as following:

Moved by Marcus, seconded by Rubingh, that the Board approve the Director of the Construction Code/Building Department be directed to request permit applicants to voluntarily complete the survey for a period of one (1) year.

Discussion followed.

**AMENDED MOTION:**

Moved by Marcus, seconded by Rubingh, that the Board request that the Director of the Construction Code/Building Department extend the Construction Code survey for a term of one (1) year and that the survey be offered to all permit applicants. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

**STRATEGIC PLANNING – Update:**

County Administrator, Peter Garwood addressed the Board with options:

- Private Company cost estimate \$80,000.00
- Meghan Olds – No opening available.
- MSU Extension – John Amrhein and Beth Prykucki Facilitator Team

Discussion followed. Presentation, outline, schedule and amend to a 5-year plan.

Commissioner Helwig returned to Board meeting at 9:50 a.m.

Moved by Bargo, seconded by Ricksgers, that the Board move forward with the MSU Extension - John Amrhein and Beth Prykucki to facilitate a 5-year Strategic Plan and begin the scheduling process. Roll call as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Rubingh, LaVanway; Absent – None.

Moved by Ricksgers, seconded by LaVanway, that the Board approve and pay Claims and Accounts in the amount of \$52,105.75. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman requested that the Appointment Process for Boards, Commissions, and Committees be waived and that he appoint Sherry Comben to fill the 6-year term expiring on December 31, 2026 on the Antrim County Economic Development Corporation.

Moved by Bargo, seconded by Marcus, that the Board approve to waive the Appointment Process for Boards, Commissions, and Committees and approve the Chairman's appointment of Sherry Comben to fill the 6-year term expiring on December 31, 2026 on the Antrim County Economic Development Corporation. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman appointed Laura Foerster to fill the partial term expiring on December 31, 2021 on the Antrim County Commission on Aging Board of Advisors to replace the position held by Jeanette Hayes.

Moved by Boettcher, seconded by Bargo, that the Board approve the Chairman's appointment of Laura Foerster to fill the partial term expiring on December 31, 2021 on the Antrim County Commission on Aging Board of Advisors. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Ricksgers, that the Board accept the recommendation of the Economic Development Corporation (EDC) and approve a budget amendment to add \$900.00 to the EDC budget- line item 101000-728-901 for the reprint of the Antrim County rack card with changes as recommend by EDC Board of Directors, with the funds to come from the general fund balance.

Discussion followed.

Roll call as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh; Absent – None.

Moved by LaVanway, seconded by Boettcher, that the Board authorize the Chairman to execute the Fiscal Year 2022 Contract Clauses Certification from the Michigan Department of Transportation for Antrim County Transportation. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**RESOLUTION #13-2021 By Ed Boettcher, seconded by Dawn LaVanway****FY 2022 RESOLUTION OF INTENT**

*The approved resolution of intent to apply for state formula operating assistance for fiscal year 2022 under Act 51 of the Public Acts of 1951, as amended.*

**WHEREAS**, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Antrim County Board of Commissioners (hereby known as THE APPLICANT) established under Act 94 provide a local transportation program for the state fiscal year of 2022 and, therefore, apply for state financial assistance under provisions of Act 51; and

**WHEREAS**, It is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

**WHEREAS**, It is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

**WHEREAS**, the performance Indicators have been reviewed and approved by the governing body.

**WHEREAS**, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ 158,400, estimated state funds \$ 330,308, and estimated local funds \$ 185,000 with total estimated expenses of \$880,000.

**NOW THEREFORE**, be it resolved that THE APPLICANT hereby makes its Intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

**HEREBY**, appoints Alan Meacham, ACT Executive Director as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2022.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

No – None;

Absent – None.

**RESOLUTION #13-2021 DECLARED ADOPTED.**

Moved by Boettcher, seconded by Helwig, that the Board approve the reorganization of the Parks Department, establishing a full-time salaried Parks Director position and seasonal Barnes Park Coordinator position, and authorize the appropriate budget amendments.

Discussion followed. Questions and input by Board members, County Administrator and County Treasurer, Sherry Comben.

Roll call as follows: Yes – Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – Rubingh, Watrous, VanAlstine, LaVanway; Absent – None.

Emma Cook, Enbridge Line Five, Senior Community Engagement representative addressed the Board with a presentation and update for Enbridge Line Five.

Discussion followed.

The Chairman asked for a consensus of the Board members that the County Administrator, Peter Garwood prepare and present a resolution of support for the Enbridge Line 5 for the next board meeting. There were no objections stated.

Finance Director, Brad Rizzo addressed the Board on a Parks System Fund.  
Discussion followed.

**ORIGINAL MOTION:**

Moved by Rubingh, seconded by Marcus, that the Board approve the reclassification of the parks system to an Enterprise Fund (#508000), including Barnes Park; Cedar River NA, Mohrmann NA, and Murphy; Noteware, Wetzel, and Beal; Elk Rapids; and the Parks Fundraiser, and approve a 2021 budget amendment to transfer funds from the General Fund (#101000) to the newly created park fund (#508000).

Discussion followed.

- Commissioner Bargo moved to amend the motion for reclassification from an Enterprise Fund to a Special Fund.
- The Finance Director, Brad Rizzo addressed the Board on the differences between a Special Fund and an Enterprise fund.

**AMENDMENT PROPOSED:**

Moved by Bargo, seconded by \_\_\_\_\_, that the Board approve to amend the reclassification of the parks system to an Special Fund (#\_\_\_\_\_), including Barnes Park; Cedar River NA, Mohrmann NA, and Murphy; Noteware, Wetzel, and Beal; Elk Rapids; and the Parks Fundraiser, and approve a 2021 budget amendment to transfer funds from the general fund (#101000) to the newly created park fund (#\_\_\_\_\_).

**NO SECOND AMENDMENT FAILS**

**ORIGINAL MOTION:**

Moved by Rubingh, seconded by Marcus, that the Board approve the reclassification of the parks system to an Enterprise Fund (#508000), including Barnes Park; Cedar River NA, Mohrmann NA, and Murphy; Noteware, Wetzel, and Beal; Elk Rapids; and the Parks Fundraiser, and approve a 2021 budget amendment to transfer funds from the general fund (#101000) to the newly created park fund (#508000). Roll call as follows: Yes – Rubingh, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargo; Absent – None.

Moved by Marcus, seconded by Rubingh, that the Board approve and authorize the County Administrator, as the grant administrator, to execute the Michigan Medical Marijuana Operation and Oversight Grant Agreement in the amount of \$15,650 between the State of Michigan Department of Licensing & Regulatory Affairs and Antrim County, with a grant period of January 1, 2021 through September 15, 2021 and approve a budget amendment and transfer of the grant award of the Medical Marijuana Operation and Oversight Grant to the Health Department of Northwest Michigan:

- 216000-000-564.001 Revenue – From State 15,650.00
- 216000-966-956.004 Appropriation – Health Department 15,650.00

Roll call as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent – None.

Moved by LaVanway, seconded by Rubingh, that the Board approve the following schedule for the Finance Director performance evaluation and that as needed or required closed sessions will be scheduled directly after regular meeting dates and times.

- 2/5/2021 Finance Director receives self-evaluation form.
- 2/5/2021 Each Commissioner receives an Individual Board Member Input form.
- 2/18/2021 Deadline for Commissioners and the Finance Director to return their forms to the HR Director
- 3/4/2021 Board goes into closed session at the request of the Finance Director to discuss the performance of the Finance Director, receives results of the self-evaluation completed by the Finance Director, and jointly complete the final evaluation form.
- 3/18/2021 if needed, Board goes into closed session one more time to review the compilation of the individually completed evaluations, Finance Director self-evaluation, and the collectively completed evaluation prior to signature by the Board Chair.

The final evaluation packet will be placed on the personnel file of the Finance Director.

Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Rubingh, that the Board approve an amendment to the Purchasing and Bid Policy that will increase the upper limit in the definition of a “Routine Purchase” from \$250.00 to \$500.00, in which a purchase order is not required. Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Antrim County Road Commission Manager, Burt Thompson addressed the Board to clarify Road Funding and noted that all Townships in Antrim County have approved Road Millages. Discussion followed.

No action – County Administrator, Peter Garwood addressed a few counties that assist and/or provide loans per project with payback plans to fund future projects and few Counties with road millage. Commissioner Rubingh spoke of his email seeking support for allocation or create a program to assist Township road funding assistance. Discussion followed. (Capital Improvement Plan (CIP) and/or address during Strategic Planning).

Moved by Helwig, seconded by Ricksgers, that the Board accept the 2019 Antrim County Clerk Annual Report as written. Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

#### **REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report. Discussion followed. Board members questions and input.

Finance Director, Brad Rizzo addressed the Board with his report.

- Budget Amendment – Maintenance Overtime

Moved by Helwig, seconded by Boettcher, that the Board approve a 2021 budget amendment for the cost of overtime in the maintenance department for the cost of spraying and disinfecting with funding to be the General Fund, fund balance in the amount of \$2,756.00 as follows:

- 101000-265-709.000 (Maintenance – Overtime) \$2,142.00
- 101000-265-715.000 (Maintenance – FICA) \$164.00
- 101000-265-718.000 (Maintenance – Retirement) \$450.00

Roll call as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh, Watrous; Absent – None.

**Chairman Report – Commissioner VanAlstine**

- Plan to meet and discuss unfunded liability with the County Administrator.
- Equalization Department employee back to work in County Building February 8.

**VARIOUS MATTERS:**

Commissioner Bargy – MDHHS Detention Contract status

County Administrator reported that MDHHS had notified him that the contract is with their legal department.

The Chairman requested Public comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Sherry Comben addressed the Board to encourage each member to review and educate themselves on their own Master Plan before signing resolutions that could be in conflict. Such as preserve and protect natural resources and environment such as high level of water quality, maintaining rural identity and beauty while producing positive economic development and growth. Public comment closed at 1:17 p.m.

The meeting adjourned at 1:18 p.m.

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Chairman, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a virtual format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and no public attendance in the Board Room.**

The Chairman called the meeting to order at 5:30 p.m.

The Chairman called the "Public Hearing" open for the Grass River Natural Area grant Application for the development of a Boardwalk.

#### **PUBLIC HEARING**

Present Remote: Jarris Rubingh attending from home, Banks Township, MI  
Joshua Watrous attending from home, Bellaire, MI  
Karen Bargy attending from home, Kewadin, MI  
Ed Boettcher, attending from Baton Rouge, LA  
Terry VanAlstine attending from home, Bellaire, MI.  
Brenda Ricksgers attending from home, Alden, MI  
Dawn LaVanway attending from home, East Jordan, MI  
Jason Helwig attending from Home, Mancelona, MI  
Christian Marcus attending from office, Star Township, MI

Absent: None.

Jenn Wright, Executive Director presented the grant application to partially fund the development of the boardwalk at Grass River Natural Area in the amount of \$300,000.00. The grant is for submittal to the Michigan Department of Natural Resources, Michigan Natural Resources Trust Fund Grant Program.

The Chairman requested Public comment at 5:49 p.m. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. There was no Public Comment. Public comment closed at 5:51 p.m.

#### Commissioner input and discussion.

Commissioner Bargy asked for the total cost of the project.

- Jenn Wright, Executive Director spoke of cost of project and funding sources: Project \$979,855.00; grant \$300,000.00 and Capital Improvement Plan (CIP) funding \$75,000.00 with the balance to come from private pledge efforts and a possible second grant from Consumers Energy.

Commissioner Ricksgers addressed the grant matching funds and good to go.

Commissioner Marcus addressed the route "floating dock".

- Jenn Wright, Executive Director informed the Board that she will provide a resolution for the Board meeting on March 4 with the grant deadline being April and grant award in December.

The Chairman called for the "Public Hearing" closed at 5:57 p.m.

Present Remote: Jarris Rubingh attending from home, Banks Township, MI  
Joshua Watrous attending from home, Bellaire, MI  
Karen Bargy attending from home, Kewadin, MI  
Ed Boettcher, attending from Baton Rouge, LA  
Terry VanAlstine attending from home, Bellaire, MI.  
Brenda Ricksgers attending from home, Alden, MI  
Dawn LaVanway attending from home, East Jordan, MI  
Jason Helwig attending from Home, Mancelona, MI  
Christian Marcus attending from office, Star Township, MI

Absent: None.

The Chairman called the meeting to order at 6:32 p.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence. Commissioner Marcus introduced his pastor from the Gaylord Life Church Curt Coffield to provide the invocation.

The Chairman requested Public comment at 6:36 p.m. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Seth Rankin addressed the Board in opposition to Enbridge Line 5 Tunnel. Pamela Luce addressed the Board in opposition of Enbridge Line 5 Tunnel. Tom Baird addressed the Board to urge the Board to hold off on resolution for Enbridge Line 5 Tunnel. Ric Evans addressed the Board to request that the proposed resolution be postponed, as the information provided is not factual. Juliette King McAvoy addressed the Board to ask that the Board reject the resolution to support Enbridge Line 5 Tunnel. Mike Null addressed the Board to speak on behalf of the Snowmobile Club and their interest in trail discussions from the last meeting, for a non-motorized trail concept from Village of Central Lake to the Village of Bellaire. That if a feasibility study is conducted that both uses for motorized and non-motorized be addressed. Amy from Jordan Valley addressed the Board to request that they look into the Dominion Voting System and supports resolution for the Enbridge Line 5 Tunnel. Cherie Hogan addressed the Board to demand that voting system must be trusted, status of Prosecuting Attorney's investigation and that she has the Allied Report available and will supply to those interested. Christy Griffen addressed the Board to support the Hazardous Waste Program. Don addressed the Board in support of Ms. Hogan. Greg Valerio addressed the Board in support of continuing to investigate the Dominion Voting System, security and status of the Prosecuting Attorney investigation. Herb Roth addressed the Board in opposition of Enbridge Line 5 Tunnel. LJ from Jordan Valley addressed the Board in opposition to Enbridge Line 5 Tunnel and that the Board stand up for mother earth. Melissa Zelenak addressed the Board in support of the Hazardous Waste Program and asked why the Board is even considering resolution in support of Enbridge Line 5 Tunnel. Martha addressed the Board opposing Enbridge Line 5 Tunnel and support Hazardous Waste Program. Norman Hayes addressed the Board opposing the Enbridge Line 5 Tunnel resolution and urged members to do research and review Enbridge Annual Report. That the Board seek professional facts, circumstances and evidence as this resolution if approved is in conflict of the Antrim County Master Plan. Sharon Schultz addressed the Board to thank Eileen Wallick for her years of service at the Barnes Park and Leslie Meyers for the job she is doing with COVID-19 vaccinations. Shelly Smith addressed the Board in opposition of Enbridge Line 5 Tunnel resolution. Susan Leassner addressed the Board in support of the work that Antrim County is doing with the COVID-19 vaccines and the State of Michigan is not efficient with COVID-19 vaccines. That the State has mandates that limit error rate of Voting System tabulators. Jennifer McKay,



Watershed Council addressed the Board in opposition of resolution for the Enbridge Line 5 Tunnel. Trucker Randy Bishop addressed the Board on the Enbridge Line 5 Tunnel resolution and stated that the facts are the facts and urged the Board to research before approving and that he seeks who was aware of Election file changes on November 4 at 11:03 p.m. and who deleted the files.

County Administrator, Peter Garwood read the following emails per request of public not attending meeting via remote access. Lou Ann McKimmy – **opposition Line 5**, Fay Engle – **opposition Line 5**, Dylan Bromelmeier – **opposition Line 5**, Amelia Wilks – **opposition Line 5 and a phone call from a gentleman opposing Line 5**. Public comment closed at 7:37 p.m.

**CORRECTION BOC 3/4/2021**

Moved by Marcus, seconded by Helwig, that the Board approve the revised agenda. Roll call vote as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Marcus, seconded by Helwig, to approve the minutes of the February 4, 2021 meeting as amended. Roll call vote as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**COMMUNICATIONS/NOTICES:**

County Administrator, Peter Garwood reported that he received six communications supporting the regarding Hazardous Waste Program and eleven communications opposing the resolution to support Enbridge Line 5 Tunnel. All communications have been forwarded to the members. Resolution Menominee County.

**LIAISON REPORTS/COMMITTEE REPORTS:**

Commissioner Ricksgers – Antrim County Fair Board and Petoskey Stone Festival – Updates.  
Commissioner Ricksgers asked the Board to agree that the Petoskey Stone Festival could be held on County property in person while adhering to protocol of the Michigan Department of Health and Human Services orders during COVID-19 and create a contingency plan.

The Chairman asked for a consensus of the Board members to allow the Petoskey Stone Festival to be held on the County property and in person while adhering to protocol of the Michigan Department of Health and Human Services orders during COVID-19 and that the Petoskey Stone Festival Board have a contingency plan.

Commissioner Rubingh – Antrim County Road Commission update.

Commissioner Helwig – Antrim Conservation District update.

Commissioner Marcus – North Country Community Mental Health and Michigan Association of Counties (MAC) updates.

Commissioner Bargo – Health Department of Northwest MI update.

County Administrator, Peter Garwood addressed the Board to inform them that the Department of Health & Human Services for Regional Detention Support Services, contract number MA200000001365, to expire September 30, 2023 continues to be delayed by State.

Moved by Helwig, seconded by Watrous, that the Board approve the minutes of the January 21, 2021 meeting as amended. Roll call vote as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Strategic Planning – County Administrator, Peter Garwood provided an email update.

Moved by Rubingh, seconded by Ricksgers, that the Board approve and pay Claims and Accounts in the amount of \$76,730.08. Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner VanAlstine announced to the Board that the invoice item #30 (The Machine Shop) totaling \$300.00 Airport/snow-blower repair, is his company and he has financial interest.

The Chairman addressed Claims and Accounts and the member's participation and encouraged all members to participate in approval process. The County Clerk provided each member with a sign-up sheet in the Board packet, to review dates available. Commissioner Bargy asked if there was a way to review and approve without traveling to Bellaire. Deputy Administrator Jeremy Scott and the Clerk agreed to seek options.

Moved by Boettcher, seconded by \_\_\_\_\_ to authorize the Board Chair to execute the Memorandum of Understanding between the Village of Central Lake, Village of Bellaire, Forest Home Township, and Antrim County Board of Commissioners to pursue research and development of a non-motorized trail between the Villages of Central Lake and Bellaire. Discussion followed.

**MOTION FAILS NO SUPPORT**

**RESOLUTION #14-2021 By Karen Bargy, seconded by Joshua Watrous**

**RESOLUTION HONORING EILEEN WALLICK**

**WHEREAS**, Eileen Wallick served as the Barnes Park Campground manager for Antrim County, and

**WHEREAS**, Eileen started as a part-time park attendant and was later elevated to park manager, a post she held for over 40 years, and

**WHEREAS**, in her over 40 years as the Barnes Park manager, Eileen was a big part of implementing a number of improvements at the park, including but not limited to, the grand staircase to the beach, an additional bathhouse, the upgrading of electrical sites a couple of times, the creation of trails, and the construction of the park office building, and

**WHEREAS**, Eileen could always be counted on to insist the park staff keep the park well maintained and extremely clean, and

**WHEREAS**, Eileen loved and showed care for Barnes Park as if it were her own, and

**WHEREAS**, Eileen has definitively left the park in a better condition than when she first started and has set an example of dedication and commitment which serves as an inspiration to fellow employees and prior staff.

**NOW, THEREFORE BE IT RESOLVED** the Antrim County Board of Commissioners, on behalf of the citizens and employees of Antrim County, do hereby extend to Eileen Wallick our gratitude and most sincere appreciation for her many years of dedicated service to the citizens and visitors of Antrim County.

**BE IT FURTHER RESOLVED** that we extend our best wishes to Eileen in her retirement for happiness, and good health in the years to come. Roll call vote as follows:

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #14-2021 DECLARED ADOPTED.****RESOLUTION # 15 -2021 By Christian Marcus, seconded by Jarris Rubingh****RESOLUTION IN SUPPORT OF LINE 5 REPLACEMENT TUNNEL**

**WHEREAS**, Enbridge's Line 5 has been operating reliably in the Straits of Mackinaw for more than 67 years; and,

**WHEREAS**, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane demand of the state; and,

**WHEREAS**, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and,

**WHEREAS**, multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac as fit for service; and,

**WHEREAS**, Consequences to energy supply, local producers, regional airports, refineries, jobs, local economies and the finances of Michiganders across the state are too great for Line 5 to be shut down before the tunnel replacement can be completed; and,

**WHEREAS**, Issues raised by several concerned parties regarding a breach of Line 5 into the Straits of Mackinac have resulted in the Michigan legislature creating the Mackinac Straits Corridor Authority (MSCA) authorized to enter into an agreement with Enbridge for a multi-year, multi-million-dollar project to construct a tunnel encasing a Line 5 replacement, the entire length of the Straits in order to mitigate chances of any leak of products into the Great Lakes; and,

**WHEREAS**, the Michigan Attorney General has subsequently opposed the agreement and filed a lawsuit to invalidate the 2018 law passed by the Michigan legislature; and,

**WHEREAS**, the Michigan Attorney General has filed a separate lawsuit to close down Line 5 immediately; and,

**WHEREAS**, the time required to resolve the litigations may result in higher fuel costs or simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years.

**WHEREAS**, Enbridge has demonstrated a willingness to work with the state on a new plan to both protect the Great Lakes and ensure the continued safe delivery of energy Michiganders rely on.

**NOW, THEREFORE, BE IT RESOLVED** that the Antrim County Board of Commissioners hereby joins other Michigan Counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to move the permit process forward, complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

**BE IT FURTHER RESOLVED** that Antrim County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce negative impacts and risks to our environment.

Yes – Jarris Rubingh, Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn

LaVanway, Jason Helwig, Christian Marcus;

No – Karen Bargo;

Absent – None.

**RESOLUTION #15-2021 DECLARED ADOPTED.**

The Chairman appointed himself to represent the Board of Commissioners to the settlement conference on May 11, 2021 and the non-jury trial on June 8 & 9, 2021 for the Bailey vs. Antrim County lawsuit and stated that he has no conflict of interest.

Moved by Helwig, seconded by Marcus, that the Board confirm the appointment of the Chairman Terry VanAlstine to represent the Board of Commissioners at the settlement conference on May 11, 2021 and the non-jury trial on June 8 & 9, 2021 for the Bailey vs. Antrim County lawsuit. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman appointed Ted Schroeder as the Antrim County Emergency Services (ACES) representative on the 911 Board.

Moved Boettcher, seconded by Ricksgers, that the Board confirm the appointment of Ted Schroeder as the Antrim County Emergency Services (ACES) representative on the 911 Board. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Boettcher, that the Board approve and authorize the Local Emergency Planning Committee (LEPC) Chairman to execute the FY2020-2021 Hazardous Materials Emergency Preparedness (HMEP) Grant Application and to submit to the Emergency Management and Homeland Security Division of the Michigan State Police. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, seconded by Boettcher, that the Board approve and authorize the Board Chair to execute the Independent Contractor Appraisal Service Agreement between Antrim County and RFE, LLC to perform the statutory appraisal services for the Equalization Department for the 2022 equalization study be approved at a cost not to exceed \$15,000 as budgeted to expire December 31, 2021. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by Boettcher, that the Board approve and authorize the Board Chairman to execute a one (1) year agreement with ERG Environmental Services for disposal of household hazardous waste, expiring on December 31, 2021.

Discussion followed.

Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman asked that the Finance Director, Brad Rizzo, Deputy Administrator, Jeremy Scott and Antrim District Conservation, Director Wendy Warren meet to study future budget and plan to hold down cost, while maintaining current services.

Moved by Boettcher, seconded by Marcus, that the Board approve the transfer of \$18,337.63 from the General Fund, Department 967 Transfer Out, to Fund 242, Energy Savings and direct the Accounting/Financial Division to make the appropriate budget amendments. Roll call as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh; Absent – None.

**ORIGINAL MOTION:**

Moved by Boettcher, seconded by Helwig, that the Board authorize the Board Chairman and the COA Director to execute a contract for the performance of non-skilled community health nursing services for the Antrim County Commission on Aging clients, beginning March 01, 2021. Discussion followed.

**AMENDMENT TO MOTION:**

Moved by Bargo, seconded by Marcus, that the Board approve to amend the original motion to include the compensation for non-skilled community health nursing services to be based on like current wage schedule and experience. Discussion followed. Boettcher and Helwig support amendment to their motion.

Commissioner Watrous experienced technical difficulties and disconnected from Zoom.

**AMENDED MOTION:**

Moved by Boettcher, seconded by Helwig, that the Board authorize the Board Chairman and the COA Director execute a contract for the performance of non-skilled community health nursing services for the Antrim County Commission on Aging clients, beginning March 01, 2021, and that the compensation for non-skilled community health nursing services be based on current like wage schedule and experience. Roll call as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Helwig, seconded by Rubingh, that the Board authorize the Board Chair to sign the “Memorandum of Understanding (MOU) Among Collaborators in the Intergovernmental Agreement for NextGen 9-1-1 Call Handling System Project” and authorize participation as a member of the Collaborative in grant programs for the purchase of equipment. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Ricksgers, that the Board accept an In-Kind Grant Agreement from Two Seven Oh, Inc. and authorize the Chairman of the Board to execute the three-way grant agreement between Two Seven Oh, Inc., Mancelona Veterinarian Hospital and Antrim County for spay, neuter and other veterinarian procedures for animals (cats and dogs), prior to adoption from the Antrim County Animal Shelter, in the amount of \$5,000. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Watrous, seconded by Ricksgers, that the Board accept the Antrim County Veterans Affairs 2019 Annual Report as written. Roll call as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh; Absent – None.

Moved by Helwig, seconded by Bargo, that the Board approve an amendment to the Purchasing and Bid Policy that will increase the upper limit in the definition of a “Routine Purchase” from \$250.00 to \$500.00, in which a purchase order will be required, but shall be approved by the department head/elected official. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner LaVanway – Asked of Election System options for the County, Allied Report and future elections. Discussion followed.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report. Discussion followed. Board members questions and input.

- Building Department Financials – January 2021
- ACT Financials – December 2020
- Airport Financials – December 2020
- Commission on Aging Financials – January 2021

Finance Director, Brad Rizzo addressed the Board with his report.

- Revenue and Expenditure Report – January 2021
- Budget Amendment Report – January 2021

Chairman Report – Commissioner VanAlstine

- Strategic Planning updates forthcoming

Sheriff Reports:

- Animal Control Statistics – January 2021
- Township Statistics – January 2021

**VARIOUS MATTERS:**

None.

The Chairman requested Public comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Ric Evans addressed the Board on the complexity of energy network and urged Board to reach out to energy experts. CCR addressed the Board to speak of the huge stain Antrim County has due to errors of Election. Cherie Hogan addressed the Board speaking on elimination of the Dominion Voting machines and replace with a trusted system. Norman Hayes addressed the Board on the 85 pages of the Annual Enbridge Report. Susan Leassner addressed the Board to speak on the Allied Election Report – claims real or not no one is reporting. Public comment closed at 9:57 p.m.

The meeting adjourned at 9:58 p.m.

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Chairman, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a virtual format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and no public attendance in the Board Room.**

Present in person: Jarris Rubingh, Joshua Watrous, Terry VanAlstine and Brenda Ricksgers attending from Board Room.

Present Remote: Karen Bargy attending from home, Kewadin, MI  
Dawn LaVanway attending from office, East Jordan, MI  
Jason Helwig attending from office, Bellaire, MI  
Christian Marcus attending from office, Star Township, MI

Absent: Ed Boettcher.

The Chairman called the meeting to order at 9:00 a.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Ms. Beebe addressed the Board to speak of the Dominion Voting Machines, Allied Forensic Report and the Board look into the future to hold safe elections. Callie Cupp addressed the Board to speak on the Allied Forensic Report and requested that the Board ensure and resolve issues prior to the 2022 elections. Cherie Hogan addressed the Board referring to a letter she sent to Commissioner LaVanway, stating frustration with the Board for not addressing voting issues and the reported high rate of errors. Cindy Banwell and John Grote addressed Board in support of comments made by Cherie Hogan. Lindsey Banwell addressed the Board to ask what they are going to do about the Dominion Voting System. Tim Underwood addressed the Board to ask if the Dominion voting machines are connected to the internet. County Administrator, Peter Garwood read two (2) letters per public request. Email from Lori Wood asked why the Board approved Line 5 Resolution, those violating COVID 19 protocol and how was it determined that law enforcement will not enforce COVID Health & Safety guidelines, leaving businesses and employees vulnerable and Board encouraging and enabling such disobedience. Abbie Mandeville wrote email with concerns of the Dominion Voting machines and that she will continue to pass out the Allied Forensic Report and the resolution that the Board passed to open up Antrim County is shameful. Public comment closed at 9:20 a.m.

Moved by Marcus, seconded by Ricksgers, that the Board approve the revised agenda. Roll call as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Boettcher.

Moved by Rubingh, seconded by Watrous, that the Board approve the minutes of the February 18, 2021 meeting as amended. Roll call as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Boettcher.

## COMMUNICATIONS/NOTICES:

There was none.

## LIAISON REPORTS:

Commissioner Marcus – Election lawsuit costs to County to date.

Commissioner Bargo – Health Department of Northwest MI – Vaccine update  
Environmental Health Director – Scott Kendzierski leaving Health Department.

## COMMITTEE REPORTS:

Commissioner VanAlstine – Grass River Natural Area update.

Moved by Marcus, seconded by VanAlstine, that the Board authorize the Board Chairman to execute an agreement with the Department of Health & Human Services for Fiscal Year 2021 Regional Detention Support Services, contract number MA200000001365, to expire September 30, 2023. Roll call as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Boettcher.

Moved by Helwig, seconded by Ricksgers, that the Board approve and authorize the Probate Court to hire the service providers under the Fiscal Year 2021 Regional Detention Support Services contract as part-time irregular employees with no benefits. Roll call as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Boettcher.

Moved by Bargo, seconded by Ricksgers, that the Board approve the Proposal from MSU Extension for the facilitation of an Antrim County Strategic Plan – Option B, along with the agreement contingent on review by legal counsel, with a cost not to exceed \$3,000.00 to be transferred from the General Fund.

Discussion followed.

Roll call as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Boettcher.

**ELECTION SYSTEM/ALLIED FORENSIC REPORT/FUTURE ELECTIONS:**

Commissioners asked questions of the County Clerk and she addressed their questions.  
Discussion followed.

*Moved by Boettcher, seconded by Rubingh, that the Board approve the minutes of March 4, 2021 with amendment to the minutes of the March 4, 2021 meeting page 2 listed as: Election System/Allied Forensic Report/Future Elections as follows: That Commissioner Marcus asked the County Clerk, Sheryl Guy if she or anyone in her office deleted files ~~in~~ on the **Dominion** voting machines. **Sheryl Clerk Guy** responded that her office staff were directed to make any necessary corrections, deletions or replacements to make corrections to errors. ~~to errors in order to get the election results corrected and that any changes were made in the course of doing their job.~~ Motion carried as follows: Yes – Rubingh, Watrous, **Boettcher**, VanAlstine, **Ricksgers**, LaVanway, Marcus; No – Bargo, ~~Boettcher~~, ~~Ricksgers~~, Helwig; Absent – None.*

**BOC 4/15/2021 CORRECTED AND APPROVED  
BOC 5/6/2021 SECOND AMENDMENT  
CORRECTED PER LEGAL COUNSEL REVIEW AND  
RECOMMENDATION/APPROVED**

Further questions to be submitted in writing for legal counsel to address at a future date and time.



Moved by Helwig, seconded by Bargy, that the Board approve Claims and Accounts in the amount of \$258,542.15. Roll call as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Boettcher.

Commissioner Bargy and Helwig addressed the Board on the review of Claims and Accounts via Zoom meeting.

**RESOLUTION #16-2021 By Terry VanAlstine, seconded by Jason Helwig**

**RESOLUTION OF AUTHORIZATION LOCAL UNIT GOVERNMENT**

**MATCH WITH DONATED FUNDS**

**WHEREAS**, Antrim County supports the submission of an application titled “Grass River Natural Area Boardwalk River Access Trail Improvements Project” to the MI Natural Resources Trust Fund for development of 2,050 linear feet of ADA accessible boardwalk, to include dock access to Grass River, once clear-span bridge, and two observation platforms at the Grass River Natural Area; and

**WHEREAS**, the proposed application is supported by the Community’s 5-year Approved Parks and Recreation Plan; and,

**WHEREAS**, Antrim County is hereby making a financial commitment to the project in the amount of \$175,000 matching funds, in case and/or force account; and

**WHEREAS**, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

Grass River Natural Area, Inc     \$504,855 (donated amount)     Total \$504,855 (sum of donations)

**NOW, THEREFORE BE IT RESOLVED** the Antrim County Board of Commissioners hereby authorizes submission of a 2021 MI Natural Resources Trust Fund Grant Application for \$300,000, and further resolves to make available a local match through financial commitment and donations of **\$679,855** (69%) of a total \$979,855 project cost, during the 2022-2023 fiscal year.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Terry VanAlstine, Brenda Ricksgers,  
Dawn LaVanway, Jason Helwig, Christian Marcus;  
No – None;  
Absent – Ed Boettcher.

**RESOLUTION #16-2021 DECLARED ADOPTED.**

Moved by Bargy, seconded by Marcus, that the Board authorize the Board Chairman and the County Administrator to execute a letter of support for the “Grass River Natural Area Boardwalk River Access Trail Improvements Project” grant application to the Consumers Energy Foundational grant. Roll call as follows: Yes – Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh; Absent – Boettcher.

Moved by Bargy, seconded by Ricksgers, that the Board enter into sole source negotiations as allowed in Section VI item #1 of the Forestry Bid Policy and approve a standard contract for a specialty product sale of 50 oversized pine trees from the Hawk Lake County owned property to Steve Bacon with trees to be mutually selected by the buyer, and County Forester, and contingent upon receipt of an

appropriate certificate of insurance. Roll call as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No –None; Absent – Boettcher.

The Chairman appointed Kenn Kiessel to fill the partial term expiring December 31, 2022 on the Antrim County Construction Code Appeals Board.

Moved by Rubingh, seconded by Ricksgers, that the Board confirm the Chairman’s appointment of Kenn Kiessel to fill the partial term expiring on December 31, 2022 on the Antrim County Construction Code Appeals Board. Roll call as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No –None; Absent – Boettcher.

Moved by LaVanway, seconded by Helwig, that the Board approve the Bellaire Chamber of Commerce’s request for use of the Courthouse lawn during the annual Rubber Ducky Festival to take place August 21, 2021; that lawn sprinklers be turned off on August 20 and 21; that an extra trash container be placed in front of the Courthouse; and allow the use of an electrical outlet by “Great Lakes Bounce” Inflatable Company to plug in a “bouncer” (large inflatable toy that kids can enter and bounce around in) subject to receipt of an appropriate certificate of insurance. Roll call as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No –None; Absent – Boettcher.

The Chairman asked Board members if there were any objections to **POSTPONING** to the next Board meeting for clarification on the proposed location of Beer Tent due to Antrim County Alcohol Policy restricting alcohol on County property. (The Bellaire Chamber of Commerce’s request that lawn sprinklers be turned off on September 24 and 25 and to use the Courthouse parking lot and grassy area west of the lot for kids’ bouncers to be provided by “Great Lakes Bounce” Inflatable Company and New Hope Community Church and the parking lot adjacent to the Food Pantry during the annual Harvest Festival to take place September 25, 2021 subject to receipt of an appropriate certificate of insurance). It was a consensus of the members to postpone.

The Chairman asked the Board members if there were any objections to POSTPONING to the next Board meeting for clarification of contract. (approve the Advertising Partnership Agreement between Bay Area Transportation Authority (BATA) and Antrim County on behalf of Antrim County Transportation (ACT). It was a consensus of the Board members to postpone.

Mark Breederland, of MSU Extension addressed the Board with a presentation on High Water Levels.

Moved by Marcus, seconded by Helwig, that the Board approve the creation of a lead mechanic position at Antrim County Transportation at a starting wage of \$24.00 an hour, withdraw authorization for the vacant part-time regular mechanic position and increase the ACT budget by \$24,192 for 2021 with the additional funds to come from the General Fund balance. Roll call as follows: Yes – Rubingh, Watrous, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No –Bargy; Absent – Boettcher.

The Chairman asked the Board if there were any objections to moving the Dispatch – Intrado Agreement to the end of the Board meeting. It was a consensus of the Board members to move to the end of meeting.

Moved by Bargy, seconded by Helwig, that the Board authorize the Board of Chairman to sign the initial work agreement for the EMPG (Emergency Management Performance Grant) for fiscal year

2021. Roll call as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No –None; Absent – Boettcher.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board members questions and input.

Finance Director, Brad Rizzo addressed the Board with his report:

- Budget Amendment – Payroll
- Federal Aid Proposal – Information only
- Revenue Sharing – Information only

Moved by Helwig, seconded by Marcus, that the Board approve the payroll budget amendment as follows to the listed funds:

- 101000 – General Fund 211,570 Addition to fund balance
- 249000 – Construction Code 18,154 Deduction from fund balance
- 261000 – 911 Operations 2,280 Deduction from fund balance
- 297000 – Commission on Aging 45,866 Deduction from fund balance
- 508000 – Parks System 0 Deduction from fund balance
- 581000 – Airport 9,286 Deduction from fund balance

Roll call as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus;  
No –None; Absent – Boettcher.

Chairman Report – Commissioner VanAlstine

- Park Director Interviews – update
- Second Board member to sit in at final interview.
- Commissioner Marcus selected.
- Central Lake to Bellaire Trail

The Chairman addressed the proposed Resolution in Support of the Concept for the Development of a Trail between Central Lake and Bellaire.

Discussion followed.

RESOLUTION DIED DUE TO LACK OF SUPPORT

**VARIOUS MATTERS:**

Commissioner Bargo reported that the Health Department of Northwest MI – Received Best Customer Award and a letter was received stating Antrim County COVID Vaccine Clinics are being run very well.

Commissioner LaVanway asked if public comment can be conducted before Board goes into closed session.

County Administrator, Peter Garwood reported that legal counsel has not finished his review of the Intrado Agreement/contract for Viper upgrade of the shared Next Generation 9-1-1- system.

Moved by Helwig, seconded by Rubingh, that the Board authorize the Board Chair to execute the Intrado Agreement/Contract for Viper upgrade of the shared Next Generation 9-1-1 system,

contingent upon legal review. Roll call as follows: Yes – Rubingh, Watrous, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No –Bargy; Absent – Boettcher.

The Chairman requested Public comment. The Deputy Administrator addressed the public via zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Cherie Hogan addressed the Board to thank them for their service working through various issues, elections, lake levels and for not supporting the Central Lake to Bellaire Trail. Public comment closed at 12:22 p.m.

Moved by Helwig, seconded by LaVanway, that the Board go into closed session to discuss the evaluation of the County Finance Director, Brad Rizzo. Roll call as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No –None; Absent – Boettcher.

The meeting adjourned to closed session at 12:23 p.m.

The meeting adjourned at 1:29 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a virtual format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and no public attendance in the Board Room.**

Present in person: Jarris Rubingh, Joshua Watrous, Terry VanAlstine, Brenda Ricksgers and Christian Marcus attending from Board Room.

Present Remote: Karen Bargy attending from home, Kewadin, MI  
Ed Boettcher attending from home, Elk Rapids, MI  
Dawn LaVanway attending from office, East Jordan, MI  
Jason Helwig attending from office, Bellaire, MI

Absent: None.

The Chairman called the meeting to order at 6:30 p.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Dave Newsom addressed the Board to speak of the voting system integrity in Antrim County. Caller ID #231-649-0363 addressed the Board with concerns over the November 2020 election mistakes made and asked that the County Clerk resign. Matt Scheck addressed the Board on the Dominion Voting system, Michigan Election integrity was a failure, containing fraud and crime. Abbie Mandeville addressed the Board to inform them that callers are unable to unmute to speak. She stated her concerns for the upcoming election, no trust, move to paper ballots and offered to assist with a hand count, legal cost increasing and tax payers should not pay cost and that the Townships will be receiving a lot of money from the Federal Government and share cost. She does not trust election equipment in Antrim County. Beth addressed the Board to remind members that the court order protects and preserves the machines. Bud Rich addressed the Board to support them and asked that the Board do the right thing. Cherie Hogan addressed the Board to comment on election results, Pro V & V proposal, the County Clerk did answer some of the questions she had from the previous meeting and that the world is watching. Dale Eschenburg addressed the Board stating that he also sent an email. He asked that the Board to get rid of Dominion Voting system, that the management of Dominion Voting has no creditability and asked the Clerk if she deleted files or directed her staff to delete files. Greg addressed the Board to speak of his concerns of the Dominion Voting machines and get rid of these machines and vote on paper, vote no on the Pro V & V proposal. Gary Bart addressed the Board with his concerns of the Dominion Voting system, due to mistrust, do not approve the proposal from Pro V & V, and preserve election as required by court order. Marvin Rubingh addressed the Board on the economic stimulus package the County will receive be used to replace Building Department fees and other fees. Stimulus funding could assist with roads and they should do not go into a closed session via zoom. Dominion Voting machines are tied up in court case as evidence and we should count ballots by hand. Michael Rieger addressed the Board to request the firing of the County Clerk, Sheryl Guy and that the County preserve election results as ordered by court case and supports a hand count for the May election. Randy Bishop addressed the Board to request that Antrim County not use the Dominion Voting

machines for further elections in Antrim County and that the Pro V & V Proposal contains lies and that Allied Security Operations Group (ASOG) did not tamper with equipment. Sheri Rieger addressed the Board to speak of her concerns regarding Antrim County being brought into the national news media and that she requests the resignation of the County Clerk, Sheryl Guy due to election errors. Barb Willey addressed the Board on the dismissal of the election court case, asked that the clerk resign, and be arrested. Dotty addressed the Board with concerns of the proposal from Pro V & V and stated that Trump won race for President, and County Clerk, Sheryl Guy resign. Caller ID #231-590-0661 Star Township Supervisor, Robert Marsh addressed the Board on what the Board is going to do to restore voter confidence and call for an investigation but does not want to give up Dominion Voting machine. Jenny addressed the Board to inform them that only two (2) companies are approved in the United States by the EAC Pro V & V proposal. Commissioner LaVanway read the following emails: Cindy Banwell who wrote that she is outraged with the thought of tampering with evidence, bring in Prosecuting Attorney and that County Clerk, Sheryl Guy should not be calling shots. Rhonda Guntzviller wrote that she would like to ask for a question and answer time for the Board members to answer question regarding the 2020 election and that the election was conducted unprofessionally if not perhaps corruptly please present facts. Kristin Molby wrote that she has deep concerns about how little is being done about the embarrassment of our previous 2020 November Presidential Election and how did the County Clerk have authority to dismiss the court case and take steps to pursue justice and that she (we) want to hear from Sheriff Bean. Rita Wier wrote that she is requesting the use of paper ballots for the next election and referred to the investigation report and who will be held responsible. Jessica Beyers wrote that only two (2) companies in the United States are qualified to perform EAC (Engineering Accreditation Commission) and requested that the County Clerk, Sheryl Guy resign. County Administrator, Peter Garwood read the following emails: Dr. Jeremy & Sarah Holmes wrote that they do not trust Dominion Voting System, due to pending lawsuit do not spend over \$5,000 to remove current hard drives and vote on paper ballots. Dale and Dorothy Eschenburg wrote with concerns of the Antrim County Election the key issue faced with is how to deal with partisan human intervention when applying judgments that impact the voting process, hold county offices accountable and restore voter confidence. Sue & Dan Kilgore wrote that they do not trust the Dominion Voting System, due to pending lawsuit do not spend over \$5,000 to remove current hard drives and vote on paper ballots. David & Nancy Stefanic wrote that they do not trust Dominion Voting System, due to pending lawsuit do not spend over \$5,000 to remove current hard drives and vote on paper ballots. Chris Ahart wrote that he does not trust the Dominion Voting System, due to pending lawsuit do not spend over \$5,000 to remove current hard drives and vote on paper ballots. Paul & Regina Grote wrote that they do not trust the Dominion Voting System, due to pending lawsuit do not spend over \$5,000 to remove current hard drives and vote on paper ballots. Terry & Glenda Reinhardt wrote that they do not trust the Dominion Voting System, due to pending lawsuit and vote on paper ballots. Shelley Boisvert, Elk Rapids Township Clerk wrote in support of Dominion Voting System, about the costs involved in the purchase of a new Election Voting System and who will be paying for a new voting system. Stacy Simon Custer Township Clerk wrote she is in support the County Clerk, Sheryl Guy, and the Dominion Voting system. If County Board wants a new voting system, will Antrim County be fronting the cost for all fifteen (15) townships? Donna Heeres, Banks Township Clerk wrote in support of Dominion voting system and asked that the Board not give in to in the conspiracy theories and consider cost for a new system. Kathy Windiate, Torch Lake Township Clerk wrote in support of the Dominion Voting System and that requests made by the Antrim County Conservative Union to remove Dominion machines are not fact based. Public comment closed at 8:10 p.m.

Moved by Rubingh, seconded by Ricksgers, that the Board approve the agenda as revised. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Leslie Meyers, Emergency Operations Center – COVID Update

Antrim County has recently witnessed an uptick in cases and vaccines. She also thanked the Helena Township Board for allowing their Township hall as a clinic site at no cost. Recently entered into a contract with the Helena Township Board to help offset the cost of cleaning their hall.

Emergency Management Director Duties

Reporting that she has stayed on track for her position of Emergency Services Director and thanked all the volunteers.

Discussion followed. Board questions and input.

Minutes of the March 4, 2021 Board meeting:

Lengthy discussion followed. Resume discussion after closed session.

Commissioner Marcus – seeking additional information regarding discussion be added Facebook time noted. 1:04:10 – 1:08:09

Commissioner Bargo – objected.

Per the Open Meeting Act 267 of 1976, 15.268 Closed Sessions, permissible purposes, Section 8 € states a public body may meet in a closed session, “To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect litigating or settlement position of the public body.”

Moved by Boettcher, seconded by Ricksgers, that the Board go into closed session to discuss trial or settlement strategy with County legal counsel and that the following remain in closed session, County Administrator, Peter Garwood, County Clerk, Sheryl Guy and Deputy County Administrator, Jeremy Scott. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Deputy Administrator, Jeremy Scott addressed the Board on closing the regular meeting via Zoom and entering the Closed Session meeting via Zoom.

- Members logged out of the regular meeting at 8:11 p.m.
- Members logged back into the regular meeting at 9:10 p.m.

Present in person: Jarris Rubingh, Joshua Watrous, Terry VanAlstine, Brenda Ricksgers and Christian Marcus attending from Board Room.

Present Remote: Karen Bargo attending from home, Kewadin, MI  
Ed Boettcher attending from home, Elk Rapids, MI  
Dawn LaVanway attending from office, East Jordan, MI  
Jason Helwig attending from office, Bellaire, MI

The Chairman called the meeting to order at 9:16 p.m.

Minutes of the March 4, 2021 Board meeting:

Lengthy discussion followed.

Commissioner Marcus – seeking additional information Facebook time. 1:04:10 – 1:08:09

Commissioner Bargo – objected

Commissioner Marcus – will not accept

Moved by LaVanway, seconded by Marcus, that the Board **POSTPONE** action on Board meeting minutes dated March 4, 2021 due to clarification. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**COMMUNICATIONS/NOTICES:**

There was none.

**LIAISON REPORTS:**

Commissioner Rubingh – Antrim County Road Commission update

Commissioner Ricksgers – Commission on Aging update

Commissioner LaVanway – Township funding

Commissioner Marcus – Michigan Association of Counties (MAC), North Country Community Mental Health and 4.5 million FAA grant– updates.

Moved by Watrous, seconded by Helwig, that the Board approve the Bellaire Chamber of Commerce request that lawn sprinklers be turned off on September 24 and 25 and to use the Courthouse parking lot and grassy area west of the lot for kids’ bouncers to be provided by “Great Lakes Bounce” Inflatable Company and New Hope Community Church and the parking lot adjacent to the Food Pantry during the annual Harvest Festival to take place September 25, 2020 subject to receipt of an appropriate certificate of insurance. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Rubingh, that the Board approve Claims and Accounts in the amount of \$302,512.01. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Watrous, that the Board approve the Advertising Partnership Agreement between Bay Area Transportation Authority (BATA) on behalf of Antrim County Transportation (ACT) and authorize the Chairman to sign agreement. Roll call as follows: Yes – Rubingh, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargo; Absent – None.

Moved by Marcus, seconded by Ricksgers, that the Board approve the display of the statewide traveling art show, Creative Minds Changing Minds, sponsored by the Michigan Association of Community Health Boards in the County Building hallways from May 3, 2021 to May 10, 2021. Roll call as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman asked the members if there were any objections to **POSTPONE** the Antrim County Hiring and Employment Policy Adopted: May 10, 2018 and Revised January 10, 2019. No objections stated.

**Board of Commissioners April 1, 2021 Meeting**

Discussion followed.

No changes April 1, 2021 meeting at 9:00 a.m.

**Pro V & V Contract proposal – No Action**



Moved by LaVanway, seconded by Marcus, that the Board approve the Chairman as the lead contact with Legal Counsel for the William Bailey v Antrim County Court Case #20-9238-NZ. Roll call as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway, Marcus; No – Bargy, Boettcher, Ricksgers, Helwig; Absent – None.

Moved by Rubingh, seconded by VanAlstine, that a letter be drafted by the County Administrator and be forwarded to county legal counsel for review. That the letter be sent to the State of Michigan, Bureau of Elections to notify them that the Board seeks to hold the May 4, 2021 election will be hand counted due to the ongoing litigation. Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus, Helwig; No – None; Absent – None.

Moved by Helwig, seconded by Rubingh, that the Board approve the following 2020 Annual Reports as written:

- Antrim County Surveyor 2020 Annual Report
- Antrim County Medical Examiner 2020 Annual Report
- Antrim County Operator of Dams 2020 Annual Report

Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Hydrology Study Update – Status Report provided by Mark Stone - Information only

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Pause in report for action regarding Strategic Planning as follows:

Moved by Rubingh, seconded by Watrous, that the Board approve postponing the Strategic Planning sessions with MSU Extension facilitators until the Board is able to meet in person. Roll call as follows: Yes – Rubingh, Watrous, Boettcher, VanAlstine, LaVanway, Marcus; No – Bargy, Ricksgers, Helwig; Absent – None.

County Administrator, Peter Garwood continued his report.

Discussion followed. Board members questions and input.

- Antrim County Transportation – Monthly Financials: January 2021
- Building Department – Monthly Financials: February 2021
- Antrim Soil Conservation District – Soil Erosion Control: Monthly Update February 2021

Finance Director, Brad Rizzo addressed the Board with his report:

Discussion followed. Board members questions and input.

Moved by Boettcher, seconded by Helwig, that the Board approve a budget amendment for legal representation for the Bailey lawsuit in the amount of \$53,000.00 to account 101000-262-806 (Elections – Legal Fees) from general fund balance. Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Marcus, that the Board approve the following budget amendment for the unused portion of the AFG grant and CESF grants for the prosecutor, sheriff, and courts as follows:

Federal Grant Revenue	91,207	
Local Unit Match	<u>2,383</u>	
Total Revenue		93,590
Prosecuting Attorney	13,689	
Sheriff	36,683	
Courts	19,384	
Emergency Services	<u>23,834</u>	
Total Expense		93,590

Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Chairman Report – Commissioner VanAlstine: No report.

Sheriff Reports:

Township Statistics

Antrim Control Statistics

**VARIOUS MATTER:**

There was none.

The Chairman called for Public Comment. The Deputy Administrator addressed the public via zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Norman Hayes addressed the Board stating that as a trial attorney and judge for over forty-years that he is concerned about expert witness discussions and that this Board must let the court decide this case, not the public or members of this Board. Do not accuse anyone of a crime this could cost the County a lot of money. Randy Bishop addressed the Board to thank them for listening to all the public comments made tonight. Also, the decision to take no action on the Pro V & V contract proposal and for the decision to vote on paper with a hand count. Jay addressed the Board to thank them for decisions made tonight. Dale Eschenburg addressed the Board to thank them for listening to the public comments, concerns and let the court case run its course. Sherri Rieger addressed the Board to thank them for their decisions made tonight. Sue Leassner addressed the Board to thank them for their decision made tonight. Sherry Comben addressed the Board to address the Boards double standards when addressing public comment, in person or via phone, written letters and emails and that depending on the topic are addressed differently if at all. Public comment closed at 11:39 p.m.

The chair adjourned the meeting at 11:40 p.m.

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Chairman, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a virtual format, being held remotely online utilizing Zoom Webinar for public comment and Board members in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and no public attendance in the Board Room.**

### **SPECIAL MEETING MINUTES**

Present in person: Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, and Jason Helwig.  
Absent: Christian Marcus.

The Chairman called the meeting to order at 10:02 a.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

The Chairman addressed the Board members attending in person and public attending via remotely online utilizing Zoom Webinar.

The purpose of this special meeting is to hold a closed session to discuss with the County legal counsel, Haider Kazim, the Bailey v. Antrim County lawsuit.

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Abby Mandeville addressed the Board with concerns of public opinion and if you ran as a republican, you work for republicans and not your personal opinions. Get new machines, new clerk and paper ballots. Barb Willie addressed the Board to hand count May election illegal or unlawful, she has read the law MCL 168.37 states if after selection of a unified system no longer services the voters that the machines has opportunity to make a stand and inform the Secretary of State that these machines be the right thing, machines not mandated to use. Dale Eschenburg addressed the Board that he and his wife had several conversations with the County Clerk and staff member regarding the human error made by the Clerk's office. That election results are kept at the local level clerks for each precinct and those records should be given up to prove the certified results are correct. Dysfunctional processes lead to several inaccurate reports. Asked for the final certified numbers due to several updated reports be provided and please do not settle court case. Greg addressed the Board seeking relief of election issues and that his Second Amendment Constitutional Rights may have been violated as to if his vote counted and requested future hand count. Jen addressed the Board to encourage that the Board to show strength and let all election issues come out. Heard a rumor that the Board has been told that Michigan Election Law determined that a hand count is unlawful. The public will know if the Board tries to hide any wrongdoing so show strength and do hand count. Jennifer addressed the Board to state her appreciation of the efforts during this election situation and this is the opportunity to restore trust as a whole and supports hand count.

Jon Grote addressed the Board in support of a hand count, volunteered to help and asked that Dominion system be removed. Joy addressed the Board to encourage and thanked members for their service to make the right decisions. Marvin Rubingh addressed the Board to support a hand count election to give residents a valid and secure election, settle lawsuit, and stated that there is no reason for a closed session if you "Board" have nothing to hide. Sarah T addressed the Board in support of a hand count vote. Tami Carlone, Vice-Chair of the Republican Party addressed the Board with concerns of watching impossible results come in on election night and candidates should not have to pay for accurate results. Hand count necessary to trust results and overseen by trust worthy electors. Governmental checks and balances, leadership laughingstock, hand count fully in the Boards hands. Closed session closed at 10:25 a.m.

The Chairman again addressed the Board asked for a motion to go into closed session.

Per the Open Meeting Act 267 of 1976, 15.268 Closed Sessions, permissible purposes, Section 8 € states a public body may meet in a closed session, "To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect litigating or settlement position of the public body."

Moved by Boettcher, seconded by Helwig, that the Board go into closed session to discuss a communication that County counsel received from the plaintiff's counsel – Legal counsel consultation for the matter of Bailey v. Antrim County lawsuit and that County Clerk, Sheryl Guy, County Administrator, Peter Garwood remain in closed session.

Commissioner Rubingh – why go into closed session when case does not involve money.

Roll call as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, Helwig; No – Rubingh, Watrous, LaVanway; Absent – Marcus. 10:27 a.m.

The Chairman asked that all present during closed session turn off their phones and other communications devices (including iPads).

- The Board began closed session at 10:29 a.m.
- The Board reconvened regular special meeting at 1:10 p.m.

Moved by Bargy, seconded by Helwig, that it is a Board conscience that County legal counsel, Haider Kazim be authorized to respond to the first (1) settlement request made by Plaintiff's Attorney Matt DePerno as discussed in closed session. Roll call of Follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – none; Absent – Marcus.

Moved by Helwig, seconded by VanAlstine, that the Board authorize County legal counsel, Haider Kazim to respond to the second (2) request made by Plaintiff's Attorney Matt DePerno and object to adding the County Clerk, Sheryl Guy to the lawsuit as a defendant as discussed in closed session. Roll call as follows: Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig; No – Rubingh, LaVanway; Absent – Marcus.

VARIOUS MATTERS:

There was none.

The Chair requested Public comment. 1:09 p.m. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Dale Eschenburg reported that the audio was not on during the first action made by the Board.

County Clerk read aloud:

Board approved action item one (1).

Commissioner Helwig left the meeting at 1:15 p.m.

Public comment continued. There was no additional public comment from callers on the zoom webinar. Public comment closed at 1:18 p.m.

The meeting adjourned at 1:19 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### **SPECIAL MEETING MINUTES**

Present in person: Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent: None.

The Chairman called the meeting to order at 6:30 p.m.  
The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

The Chairman addressed the Board members attending in person and public attending via remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Called on Cathy Albro who addressed the Board on the \$4.5 Million package from Federal Government. Randy Bishop addressed the Board on the William Bailey v Antrim County court case and that the County attorney has objected to plaintiff's discovery questions and motion to end discovery. Gary Eschenburg addressed the Board on back up of a hand count of the May 4, 2021 election and that the Board approve relief due to COVID-19 restrictions by allowing businesses to re-open to full capacity. Commissioner LaVanway addressed the Board requesting that she be allowed to read an email that was sent to her by Abby Mandeville. Ms. Mandeville wrote that she was encouraging the Board to continue to seek transparency and work diligently to restore hope in the election process. Public comment closed at 6:42 p.m.

Moved by Boettcher, seconded by LaVanway, that the Board approve the agenda as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board approve the minutes of the March 18, 2021 meeting as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Ricksgers, that the Board approve the minutes of the March 24, 2021 special meeting as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – None; Abstain – Marcus.  
**(Chairman excused due to Marcus was absent per Board rules 3.4) BOC CORRECTION 5/6/2021**

**COMMUNICATIONS/NOTICES:**

Commissioner VanAlstine – Grass River Natural Area/Bureau of Elections Director – Jonathan Brater/Antrim County Snowmobile Club – Mike Null President and 2020 Forestry Year Review – Mike Meriwether - Antrim County Forester.

Moved by Helwig, seconded by Watrous, that the Board approve the 2020 Antrim County Forester report as written. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**LIAISON REPORTS:**

Commissioner Marcus – MAC (Michigan Association of Counties) House Bill 4164 and North Country Community Mental Health updates.

Commissioner Rubingh – Antrim County Road Commission update.

Commissioner Boettcher – NMCAA (Northwest MI Community Action Agency) update.

Commissioner Ricksgers – Petoskey Stone Festival update.

Commissioner Barga – Health Department of Northwest MI - Vaccine update.

**COMMITTEE REPORTS:**

There was none.

**POSTPONED MINUTES OF THE MARCH 4, 2021 Board meeting:**

Commissioner Marcus – seeking additional information regarding discussion be added Facebook time noted. 1:04:10 – 1:08:09

Commissioner Barga – objected

Commissioner Marcus – will not accept

**MOTION – POSTPONED AS FOLLOWS:**

Moved by LaVanway, seconded by Marcus, that the Board **POSTPONE** action on Board meeting minutes dated March 4, 2021 due to clarification. Roll call as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**Moved by Barga, seconded by Boettcher, that the Board approve the Board minutes of the March 4, 2021 as amended.**

Discussion followed: lengthy (transcript enclosed in Board packet).

**AMENDMENT Offered:**

Moved by Marcus, seconded by LaVanway, that the Board approve an amendment to the motion to approve the minutes of the March 4, 2021 meeting as follows: That Commissioner Marcus asked the County Clerk, Sheryl Guy if she or anyone in her office deleted files in the voting machines. Sheryl Guy responded that her office made necessary corrections to errors in order to get the election results corrected and that any changes were made in the course of doing their job. Motion carried as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway, Marcus; No – Barga, Boettcher, Ricksgers, Helwig; Absent – None.

**ORIGINAL MOTION with Amendment:** Commissioner Barga withdrew her motion.

**MOTION WITH APPROVED AMENDMENT:**

Moved by Boettcher, seconded by Rubingh, that the Board approve the minutes of March 4, 2021 with amendment to the minutes of the March 4, 2021 meeting page 2 listed as: Election System/Allied Forensic Report/Future Elections as follows: That Commissioner Marcus asked the County Clerk, Sheryl Guy if she or anyone in her office deleted files in the voting machines. Sheryl Guy responded that her office made necessary corrections to errors in order to get the election results

corrected and that any changes were made in the course of doing their job. Motion carried as follows: Yes – Rubingh, Watrous, Boettcher, Ricksgers, VanAlstine, LaVanway, Marcus; No – Bargo, Helwig; Absent – None.

**SECOND AMENDMENT BOC 5/6/2021 PER LEGAL COUNSEL:**

*Moved by Boettcher, seconded by Rubingh, that the Board approve the minutes of March 4, 2021 with amendment to the minutes of the March 4, 2021 meeting page 2 listed as: Election System/Allied Forensic Report/Future Elections as follows: That Commissioner Marcus asked the County Clerk, Sheryl Guy if she or anyone in her office deleted files in on the **Dominion** voting machines. ~~Sheryl Clerk Guy~~ responded that her office staff were directed to make any necessary corrections, deletions or replacements to make corrections to errors. ~~to errors in order to get the election results corrected and that any changes were made in the course of doing their job.~~ Motion carried as follows: Yes – Rubingh, Watrous, **Boettcher**, VanAlstine, **Ricksgers**, LaVanway, Marcus; No – Bargo, ~~Boettcher, Ricksgers~~, Helwig; Absent – None.*

**BOC 4/15/2021 CORRECTED AND APPROVED**

**BOC 5/6/2021 SECOND AMENDMENT CORRECTED PER LEGAL COUNSEL REVIEW AND RECOMMENDATION/APPROVED**

Moved by Rubingh, seconded by Watrous, that the Board approve the Antrim County Hiring and Employment Policy as amended, replacing the policy adopted on January 10, 2019. Motion carried as follows: Yes – Rubingh, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargo; Absent – None.

Moved by Bargo, seconded by Boettcher, that the Board approve and pay Claims and Accounts in the amount of \$288,543.21. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Boettcher, that the Board approve the purchase of thirty-nine (39) VM5930 Kenwood Viking mobile radios from Grand Traverse Mobile Communications for \$109,200.00 from GL# 262000-901-980.304 to be used by the Antrim County Sheriff's Office, Bellaire PD, Central Lake PD Elk Rapids PD, Ellsworth PD and Mancelona PD, as budgeted with payment of 50% (\$54,600.00) upon approval of agreement and the remaining balance of 50% upon completion of project (\$54,600.00) for a total cost of \$109,200.00, and approve the purchase of twenty-eight (28) VP5430 Kenwood Viking portable radios with accessories for use by the Antrim County Sheriff's Office for \$55,710.22 from GL# 101000-901-980.301, as budgeted with payment of 50% (\$27,855.11) upon approval of agreement and the remaining balance of 50% upon completion of project (\$27,855.11) for a total cost of \$55,710.22, total cost of both projects totaling \$164,910.22. Discussion followed.

Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board authorize the Board Chair to execute a three-year contract with Rave Mobile Safety for Rave 911 Suite Standard Including: Rapid SOS Service Data for \$4,000 annual service for a total of \$12,000. Budgeted in 261000-348-933.006. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.



**ORIGINAL PROPOSED MOTION:**

Moved by Marcus, seconded by Helwig, that the Board approve and authorize Antrim Conservation District to keep the fees for the Household Hazardous Waste Day program the same as last year.

Discussion followed.

**FIRST AMENDMENT TO MOTION:**

Moved by Rubingh, seconded by Marcus that the Board approve an amendment to the current motion to increase the cost of latex paint from \$1.00 to \$10.00 per gallon can.

Discussion followed.

Motion as follows: Yes – Rubingh, Watrous, Marcus; No – Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; Absent – None.

**AMENDMENT FAILS**

**SECOND AMENDMENT TO MOTION:**

Moved by Bargo, seconded by Boettcher, that the Board approve and amend the current motion that the Antrim County Household Hazardous Rates be established as follows: latex paint cans increase to \$4.00 per gallon can (\$20.00/5gal bucket) in 2021, set the tire cost at \$1.00 each in 2021, and that the rates for the Electronic fees remain at the 2020 rates as follows: \$5.00 for electronics 30 inches or less and \$15.00 for items over 30 inches.

Discussion followed:

Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Marcus; Absent - None.

**AMENDMENT PASSES**

**ORIGINAL & AMENDMENT:**

Moved by Marcus, seconded by Helwig, that the Board approve and authorize Antrim Conservation District to revise the 2021 Antrim County Household Hazardous Waste Fee Schedule to include;

1. SUGGESTED DONATION, and;
2. 2021 increase latex paint fees from \$1.00 per 1 gallon can to \$4.00 per 1 gallon can (\$20/5gal bucket), and;
3. No increase for 2021 electronics fees from \$5.00 for items up to 30" and \$15.00 items 30" and over (TVs, Computers, hard drives and misc.), and;
4. 2021 charge @ \$1.00/per tire.

Motion carried as follows: Yes - Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Boettcher, seconded by Marcus, that the Board approve and authorize the Chairman to execute a permanent easement agreement between Forest Home Township and Antrim County.

Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Boettcher, seconded by Helwig, that the Board approve the proposal from BS&A for the Subscription Option to BS&A Online, in which BS&A will setup and implement online services that will allow the public to search or lookup building department records, delinquent tax, P.R.E. audit data, assessing data, tax data and special assessment data. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Director of Housing North, Yarrow Brown addressed the Board with her presentation on Housing North Homes for Our Future Campaign. Seeking Antrim County Board support and proposed a Resolution in Support of the Housing North Homes for Our Future Campaign.

**No action taken.**

District Court, Court Administrator, Carol Stocking and District Court Judge Michael Stepka addressed the Board with a presentation on District Court Legislative Updates, seeking approval to hire a non-attorney Magistrate (due to current Magistrate having resigned) and create a new position of Office Manager.

Moved by Ricksgers, seconded by Helwig, that the Board approve the appointment of Sarah Lorigan as a non-attorney Magistrate in the District Court effective May 1, 2021, as budgeted. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Boettcher, seconded by Rubingh, that the Board approve a new non-contract Office Manager position in the District Court that would provide services to Antrim, Leelanau and Grand Traverse Counties, to be paid for through the utilization of budgeted funds for currently unfilled full time employees in the District Court budget.

Discussion followed.

Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Jamie Houserman, Equalization Director addressed the Board with her presentation of the Antrim County 2021 Equalization Report.

**RESOLUTION #17- 2021 By Karen Bargy, seconded by Brenda Ricksgers**

**RESOLUTION TO ADOPT THE  
2021 EQUALIZATION REPORT**

**WHEREAS**, the Antrim County Board of Commissioners hereby certify that the assessment rolls of the Townships and Villages have been examined and we find the rolls relatively equal as equalized;

**WHEREAS**, the Antrim County Board of Commissioners hereby approve that the valuations be equalized on taxable property, by class, in Antrim County, for the year 2021 in compliance with Sections 209.5 and 211.34 MCL of 1948 as amended, and in accordance with the equalization certificates; and

**NOW THEREFORE, BE IT RESOLVED**, the Antrim County Board of Commissioners adopts the 2021 Equalization Report and authorize the Chairman, Terry VanAlstine, the Director of Equalization, Jamie Houserman, and the County Clerk, Sheryl Guy to sign the Statements of Acreages and Valuations (L-4024's) as equalized and all Assessment Roll Certifications (L-4037/2691) County-wide totals and individually for each municipality.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #17-2021 DECLARED ADOPTED.**

Moved by Bargy, seconded by Rubingh, Helwig, that the Board approve contracting with the Antrim Conservation District for the application of Galerucella Beetles as a biocontrol agent to three batches of Purple Loosestrife on Antrim County owned property on Six Mile Lake, Parcel # 05-05-008-031-00 and approve a budget amendment, with the addition of \$318 to line item 230000-285-956.029 Forestry Fund - Invasive Species, with funds to come from Forestry Fund - fund balance. Motion carried as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh, Watrous; Absent - None.

**BOC CORRECTED 5/6/2021**

Moved by Boettcher, seconded by Ricksgers, that the Board authorize the use of the Courthouse lawn along Cayuga Street for vendor display during the annual M88 Outdoor Market Tour event to take place June 19, 2021. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

**RESOLUTION #18 - 2021 By Terry VanAlstine, seconded by Dawn LaVanway**

**A RESOLUTION IN SUPPORT OF  
AND  
AUTHORIZING ACTION IN FURTHERANCE OF FIBER INTERNET ACCESS**

**WHEREAS**, The Residents and Businesses of Antrim County are woefully underserved for high speed broadband internet connectivity; and

**WHEREAS**, The Antrim County Board of Commissioners has identified high-speed fiber internet connection availability to county residents and businesses as an objective which promotes economic development, quality of life, housing development, infrastructure, and otherwise furthers the major goals of the county; and

**WHEREAS**, the purpose of the Antrim County fiber project is to provide a backbone for connectivity and ultimately reliable ultra-high speed internet connection availability to all county residents and businesses at a reasonable cost; and

**WHEREAS**, the Antrim County Board of Commissioners recognizes that high-speed fiber internet connection service is included within the definition of telecommunication service under Act 48 of the State of Michigan of 2002, as amended (Metro Act);

**NOW, THEREFORE, BE IT RESOLVED** that the Antrim County Board of Commissioners supports the pursuit of high-speed fiber internet connection availability for all county residents and businesses; and

**BE IT FUTHER RESOLVED** that the Antrim County Board of Commissioners approves the following actions to be undertaken by county staff in furtherance of the goal of obtaining high-speed internet connection availability for all county residents and businesses, pursuant to, and in accordance with, the provisions of Act 48 of the State of Michigan of 2002, as amended (Metro Act). The Board of Commissioners recognizes that under the Metro Act, these actions are required prior to the passage of any ordinance or resolution authorizing the county to either construct telecommunication facilities or provide telecommunication or cable modem service provided through a broadband internet access transport service.

(a) **REQUEST FOR PROPOSAL (RFP)**. Develop and issue a Request For Proposal (RFP) for competitive sealed bids, which meets the requirements of the Metro Act and allows for the determination of whether a bidder is qualified to complete the work described in the RFP.

(b) **COST-BENEFIT ANALYSIS**. If less than 3 qualified bids have been received from private providers, and more than 60 days has elapsed from the date the RFP was issued, the county may undertake a Cost- Benefit Analysis (CBA) for the construction of telecommunication

facilities and the providing of telecommunication or cable modem service provided through a broadband internet access transport device. The CBA shall meet the requirements of the Metro Act and shall include reasonable projections for at least a 3-year period and total projected direct costs of and the revenues to be derived from constructing the telecommunication facilities and providing the telecommunication service.

(c) **PUBLIC HEARING.** Antrim County shall conduct at least one public hearing before the passage of any ordinance or resolution authorizing the county to construct telecommunications facilities or provide telecommunication service. Notice of the hearing shall be provided as required by law and the hearing shall occur no sooner than 30 days from the release of the CBA.

**BE IT FURTHER RESOLVED** that should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

Yes – Jarris Rubingh, Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,  
Dawn LaVanway, Jason Helwig;

No – Karen Bargy, Christian Marcus;

Absent – None.

**RESOLUTION #18-2021 DECLARED ADOPTED.**

County Administrator, Peter Garwood addressed the Board to discuss declaring of a countywide state of emergency. He reported that he has received inquiries from local units of government (townships/villages) and other agencies (libraries/medical care facility/intergovernmental groups), each are subject to the Open Meeting Act (OMA). The agencies do not have the authority to declare a state of emergency to allow their meetings to be held hybrid (in person and/or virtually).

**RESOLUTION #19-2021 By Terry VanAlstine, seconded by Dawn LaVanway**

**ANTRIM COUNTY**

**RESOLUTION DECLARING A COUNTY-WIDE STATE OF EMERGENCY**

**RESOLUTION #19-2021**

**WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic, and on March 13, 2020, the President of the United States declared a National Emergency as a result of the COVID-19 outbreak; and

**WHEREAS**, on December 22, 2020 the Governor of Michigan signed a bill into law that amended the Open Meetings Act, Act 276 of 1976 to allow meetings to be held electronically for any circumstance, but only until March 31, 2021, after which, in order to meet electronically, a state of emergency must be declared; and

**WHEREAS**, boards and commissions for various organizations throughout Antrim County that are subject to the Open Meetings Act, Act 276 of 1976 have expressed an interest in the ability to continue to meet electronically out of safety concerns, but lack the authority to do so without a state of emergency declaration; and

**WHEREAS**, Antrim County Board of Commissioners possess the authority to declare a county-wide state of emergency pursuant to Section 10 of the Emergency Management Act, (Act 390 of the Public Acts of 1976), being MCL 30.410; and

**NOW THEREFORE BE IT RESOLVED**, that the Antrim County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a "state of emergency" exists within our jurisdiction, due to the COVID-19 pandemic, effective immediately; and

**BE IT FURTHER RESOLVED** that local resources and funding are being utilized to the fullest possible extent, and the Emergency Operations Plan will be partially or fully implemented as this pandemic necessitates; and

**FINALLY, BE IT RESOLVED** that this "local state of emergency" shall be effective upon the adoption of this Resolution and shall continue in effect until May 31, 2021, unless renewed by the Chairperson of the Antrim County Board of Commissioners for a seven (7) day period or for a longer period by vote of the Antrim County Board of Commissioners.

Yes – Karen Bargy, Ed Boettcher, Terry VanAlstine, Dawn LaVanway, Jason Helwig;

No – Jarris Rubingh, Joshua Watrous, Brenda Ricksgers, Christian Marcus;

Absent – None.

**RESOLUTION #19-2021 DECLARED ADOPTED.**

Moved by LaVanway, seconded by Helwig, that the Board accept the 2020 Antrim County Treasurer Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board members questions and input.

- Building Department Financials – March 2021
  - Permit application discussion and expiration of permits
- Antrim County Transportation Financials – March 2021
- Antrim County Airport Financials – March 2021

Finance Director, Brad Rizzo addressed the Board with his report

Discussion followed.

- Revenue & Expenditure Report – March 2021
- Budget Amendment Report – March 2021

Chairman Report, Terry VanAlstine – No report.

Sheriff's Report:

Township Statistics – March 2021

Animal Control Statistics – March 2021

**VARIOUS MATTERS:**

There was none.

The Chairman requested Public comment at 10:10 p.m. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Randy Bishop addressed the Board to speak of the Analysis of the Antrim County, MI November 3, 2020 Election Incident by J. Alex Halderman of University of Michigan, March 26, 2021 and his Dominion Voting Machines Study from 2018 and asked that the registered voter file in

Antrim County be reviewed and cleanup list. Norman Hayes addressed the Board supporting virtual meetings and enables public to watch and add input during public comment from the luxury of their homes. Sherry Comben addressed the Board to thank them for their passing the BS & A Online, public record search and for accepting her Antrim County Treasurer Annual Report. Public comment closed at 10:16 p.m.

The meeting adjourned at 10:16 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### MEETING MINUTES

Present in person: Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent: None.

The Chairman called the meeting to order at 9:00 a.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Caller Ethel Larsen from Emmett County an election worker spoke in support of the Antrim County Clerk. Myrna Holland of Elk Rapids spoke in support of the COVID 19 vaccine rate in Antrim County, increased percentages, and put out press release, links to data. Paul Warrick spoke in support of all election workers in Michigan, Local, County, and State. Judith Kuiper addressed the Board to support our County Clerk and concern over election lies. Allen Wolf of Kearney Township support County Clerk and Kearney Township Clerk stop the spread of lies. Walt Rosenthal from Marion Township, Charlevoix County asked the Board to vote no confidence in the Clerk and ask that she resign. Laura Bogdan addressed the Board to speak **of no** support of the Antrim County Clerk and **Matt DePerno research honest and truth**. Stacey Greenberg spoke in support of County Clerk. (Cherie) Cheryl Hogan of Echo Township spoke of election concerns and that the Board vote no confidence in Clerk. Michelle Rosenthal of Marion Township, Charlevoix County and Antrim County property owner addressed the Board to request a hand recount of ballots and a vote of no confidence of the Clerk. Bob Spencer from Torch Lake Township addressed the Board in support of the Antrim County Clerk and staff. Dixon Dudderar of Emmet County addressed the Board to support the Antrim County Clerk and the people stating that the election was stolen, which means that someone stole something, with no proven evidence has been admitted into a court of law and that this Board is helping to spur Americans to buy into a failed Democracy, and those followers in the big lie who believed that the election was stolen and who organized the storming and as lynch mobs attacked the Capital who believe that election was stolen and followers acted as workers being chased by lynch mobs. Abby Hamilton addressed the Board to support the Antrim County Clerk, and support our democracy. The Antrim County Boards leadership role is being observed by many surrounding counties. Jamie Houserman, Equalization Director addressed the Board to let them know that she was available if any members have any questions on the proposed L4029. Janet Wrench of Elk Rapids spoke of concerns with election machines, thumb drives and has questions regarding processes.

Barbara Naumes of Forest Home Township spoke to the Board on the court case and amendment filed by Matt DePerno and that the Board not support Secretary of State, Jocelyn Benson or the Antrim County Clerk Sheryl Guy and that the County Clerk step aside until the court case has settled. Jay a former county resident and addressed the Board to the organization - Action Network has a drive "democrats" to support County Clerk and staff. Joanne Galloway of Lansing, Ingham County addressed the Board speak of what happens in Antrim County affects others all across the country and question for the Board did you not support the purchase of the dominion machines and Antrim County is being used and in the spotlight for a greater purpose. Joanne Marcoux from Antrim County addressed the Board to speak of her concerns of evidence of which has been found regarding the election, that the County Clerk be investigated and she should step down until all issues have been settled. John Grote from Custer Township addressed the Board on the election and the "Dominion" machines and that County Clerk step down until cleared. Joy - Helena Township addressed the Board requesting the County Clerk be suspended until this case is settled and do not support her. Levi from West Traverse Township, Grand Traverse County addressed the Board to speak to the fishing expedition, conspiracy, and untruths are disgusting to watch and a sad day for our democracy. Support your elected official and staff. Larry & Sarah of Rapid City, Milton Township that human error was announced almost immediately, not election fraud, and support clerk and staff as these ongoing lies continue. The court case is a huge waste of funds and we cannot control Plaintiffs actions to lie about the election. Kathleen Dwan of the Village of Elk Rapids a former commissioner, that the democrats are calling in from other places and calling conspiracy and support a thorough investigation, clerk should step aside until settled. Marsha Graham of Torch Lake Township attack on your Clerk is a form of harassment is outrageous, post what this is costing the taxpayer's of Antrim County, write a letter of support, and move on. Lisa Levgotte of Charlevoix County addressed the Board to demand an audit and obey the Constitution of Michigan. Steve and Sally Folley of Forest Home Township addressed the Board to support our democracy and that processes of court will prevail and total confidence the County Clerk. Martha Davidson of Forest Home Township addressed the Board in support of County Clerk, Sheryl Guy and that the hand audit showed that the voting machines did run correctly. **Marvin Rubingh of Banks Township informed the Board that the fund balance s were excessive and should be reduced. The method to accomplish this would be to reduce Millages for any funds that exceed 1-He also recommended that the county not provide legal counsel to the Clerk who would not adhere to recommendations to the Board, namely, to use hand counting instead of machines for the May election. And Antrim Creek Natural Area garbage containers at the cost of \$3,000.00 not needed just install signs to inform visitors to take trash with them.** Robin Ryarmak of Milton Township addressed the Board to support a no confidence in County Clerk **and to vote again.** Owen Goslin Cheboygan addressed the Board to show support for County Clerk, Sheryl Guy as affecting Cheboygan County and impossible to steal election. Sharon Schultz of Torch Lake Township addressed the Board in support of County Clerk, Sheryl Guy. **BOC CORRECTION 5/20/21**

In person public comment: Pat Collins of Echo Township addressed the Board to inform them that a very inappropriate and vulgar signs in his area are posted and even on the front of houses and now he is looking elsewhere to build a home. Sue Smith of Bellaire addressed the Board to state concerns of Sheriff Department and State Constitution and asked who oversees the department.

Board packet public comment letters received but did not request to have read aloud: Support Clerk & Staff:



Chad Pastonik – Bellaire	Patti Bravard – Central Lake	Melanie Hurst - Bellaire
Clayton Gorno – Central Lake	Raven Weaver – Central Lake	Kurt VanDusen – Grand Rapids
Owen Goslin - Cheboygan	Nancy Wellman – Cadillac	Rebecca Glotfelty – Charlevoix
Heidi Witucki – Sault Ste. Marie	Marlene Murphy – Sault Ste. Marie	Rachel Krino – Bellaire
Marge Forslin – Marquette	Gay Anderson – Mancelona	Jenn Ellis - Mancelona
Kathy Petz – Blue Bell, Pennsylvania	Melanie Hurst – Bellaire	Kurt VanDusen – Grand Rapids
Adrienne Wolff – Central lake	Jerri Lynn McGregor – Bellaire	Peter Schmidt – Lowell
Paula Sweet – Bellaire	Melissa Welke – Indian River	Debbie Sexton-Lull – Bellaire
Seth Gernot – Bellaire	Paul Brown – Cadillac	Cynthia Snyder – St. Ignace
Jan Shireman – Bear Lake	Mary Schimmel – Mancelona	Lori Wood – Mancelona
Teresa Ross – Escanaba	Sarah Peck – Rapid City	Anabel Dwyer – Mackinaw City
Lauren Clark – Kalkaska	Karen Gritter – Gaylord	Courtney Cadotte – Gaylord
Jennie Hoffman – St. Ignace	Don Seaman – Bellaire	Linda Aydlott – East Jordan
Joanne Galloway – Lansing	Pam Luce – Central Lake	

10:15 a.m.

County Administrator, Peter Garwood read public comment letters received requesting that each be read aloud:

Commissioner Marcus – Out of County written letters/correspondence not be read aloud and objected to the reading of letters from out of county.

Commissioner VanAlstine – Due to COVID-19 and virtual if the public requests that their letters be read aloud and will continue this process through today's meeting.

Commissioner Rubingh asked if there are rules for reading or not reading such letters.

Motion by Marcus, seconded by Rubingh, that the Board rescind any motions passed due to Covid-19 and that holding meetings virtually via Zoom public may request that their correspondence or written letters sent to the Board of Commissioners from out of county residents no longer be read aloud into record.

Moved by Bargo to **TABLE** motion per Rules & Procedures 5.23 Non Agenda Items "Public Comment". Correspondence/written letters to the Board of Commissioners from out of county residents that have requested to be read aloud be continued.  
Discussion followed.

The Chairman called for a roll call vote as follows: Yes – Rubingh, Watrous, LaVanway, Marcus;  
No – Bargo, Boettcher, VanAlstine, Ricksgers, Helwig; Absent – None. **MOTION FAILED**

County Administrator, Peter Garwood read the letters sent requesting to be read aloud or portions of letters that are slightly different: Vote No Confidence

Bradley & Roxanne Dufort residents of Cadillac sent a letter for no confidence vote due to filing due to allowing election fraud to happen in Antrim County. Melanie Greenfield resident of Chippewa County sent a letter for no confidence vote due to court case dismissed non-service. Gary & Carla Bart residents of Bellaire sent a letter referring to election corruption in Federal and State and lack of integrity of the County Clerk and she should pay her own legal counsel fees. William Hamilton resident of Antrim County sent a letter stating no confidence that my vote counted and resistance in transparency. Darcy Naumes resident of Milton Township sent a letter for no confidence and that the Clerk step down until

court case is settled. Judith, William & Annie Hindle residents of Charlevoix County sent letter stating no confidence and ask Clerk to resign from elected office due to alleged fraud claimed by Matt DePerno, the clerk needs to retain her own attorney in lawsuit. Resume public comment reading of letters at the second public comment. 11:00 a.m.

Moved by Boettcher, seconded by Rubingh to approve the agenda as amended. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Rubingh, that the Board approve the meeting minutes of April 15, 2021 with corrections and approve a second amendment to the corrected minute motion from **March 4, 2021** and affecting the **April 15, 2021** minutes as follows:

**SECOND AMENDMENT BOC 5/6/2021 PER RECOMMENDATION OF LEGAL COUNSEL: Minutes of March 4, 2021 and April 15, 2021.**

*Moved by Boettcher, seconded by Rubingh, that the Board approve the minutes of March 4, 2021 with amendment to the minutes of the March 4, 2021 meeting page 2 listed as: Election System/Allied Forensic Report/Future Elections as follows: That Commissioner Marcus asked the County Clerk, Sheryl Guy if she or anyone in her office deleted files ~~in~~ on the **Dominion** voting machines. ~~Sheryl Clerk Guy~~ responded that her office staff were directed to make any necessary corrections, deletions or replacements to make corrections to errors. ~~to errors in order to get the election results corrected and that any changes were made in the course of doing their job.~~ Motion carried as follows: Yes – Rubingh, Watrous, **Boettcher**, VanAlstine, **Ricksgers**, LaVanway, Marcus; No – Bargy, ~~Boettcher, Ricksgers~~, Helwig; Absent – None.*

**BOC 4/15/2021 CORRECTED AND APPROVED**

**BOC 5/6/2021 SECOND AMENDMENT CORRECTED PER LEGAL COUNSEL REVIEW AND RECOMMENDATION/APPROVED**

Vote as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

James Hunter, Antrim County Parks Director introduced himself to the Board.  
Discussion followed.

Edward Woods II, representative from the Michigan Independent Citizens Redistricting Commission introduced himself to the Board. He spoke of the redistricting criteria, communities of interest and increasing public awareness and engagement with planned public hearings set all across the state.

County Administrator, Peter Garwood addressed the Board for Jamie Houserman, Equalization Director to explain the L4029.

**PROPOSED MOTION:**

Approve the 2021 Tax Rate Request (L-4029) and that the County operating millage be set at 5.3497 mill, the Commission on Aging at 0.3962 mill, Meadow Brook Medical Care Facility at 0.9793 mill, Antrim Conservation District at 0.0990 mill, E-911 at 0.4896 mill, and the recycling millage at 0.1780 mill and to authorize the Board Chairman and County Clerk to execute the L-4029 Tax Rate Request.

Moved by Rubingh, seconded by Watrous, that the Board approve the 2021 Tax Rate Request (L-4029) as follows: that the County operating millage be set at ~~5.3497~~ 4.62 mill, the Commission on Aging at 0.3962 mill, Meadow Brook Medical Care Facility at 0.9793 mill, Antrim Conservation District at 0.0990 mill, E-911 at 0.4896 mill, and the recycling millage at 0.1780 mill and to authorize the Board Chairman and County Clerk to execute the L-4029 Tax Rate Request.

Modification would reduce tax collection of an estimated 1.5 million dollars.

**Commissioner LaVanway asked to have the ACD information of Cash on hand available for the next board meeting.**

**BOC Correction 5/20/2020**

Discussion followed.

The Chairman **POSTPONED** any action on the proposed Equalization 2021 Tax Rate Request proposal to adopt and authorize the L4029 until the next Board meeting.

#### **COMMUNICATIONS:**

Resolution – Huron County information only - SB 203 (County Administrator and COA Director to review and make recommendation if deemed).

Moved by Boettcher, seconded by Helwig, that the Board approve the minutes from the Closed Session dated June 4, 2020, these minutes were held due to COVID-19 meeting protocol. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board approve the minutes from the Closed Session dated June 4, 2020 with correction, these minutes were held due to COVID-19 meeting protocol. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

#### **LIAISON REPORTS:**

Commissioner Rubingh – Antrim County Road Commission update.

Commissioner Bargy – NW MI Health Department – COVID-19 vaccine update.

Commissioner Boettcher – Meadow Brook MCF – update.

Commissioner Ricksgers – Antrim County Fair and Petoskey Stone Festival updates.

The Chairman addressed the County Administrator to see if Antrim County Legal Counsel – Haider Kazim was available. Bailey case update and amendment filed by DePerno, and Commissioner Marcus asked for an update of information DePerno requested and reported that he had not received.

Election discussion per request of Commissioner LaVanway:

Moved by LaVanway, seconded by Rubingh, that the Board have a **full complete** forensic audit done of the November 2020 election in Antrim County, register voter rolls.

- **Verify** signatures of registered voters voting absentee.
- **Verify** absentee and in person voters (voting twice).
- **Verify** deceased voters did not vote.
- **Verify** voters voted in County/Township they live in.
- **Verify** voters who voted absentee and died before election were not counted.

**BOC Correction 5/20/2021**

County Clerk, Sheryl Guy addressed the Board on the voter registration rolls belonging to the Townships and that the Board does not have jurisdiction over the Townships and has no authority to demand any audit. Each local clerk has to follow both State and Federal law for registered voter logs and maintenance. The Chairman asked the Clerk if she would contact local clerks to gain information on status of maintaining their voter registration rolls and she agreed.

County Administrator, Peter Garwood provided an update per email with County Legal Counsel, Haider Kazim, regarding status of the Bailey court case and interrogatories. All information is up to date and items not provided are not due at this time.

The Chairman **POSTPONED** any action on the motion for a third party audit of the local Township Clerks, registered voter rolls until the next Board meeting.

Moved by Ricksgers, seconded by Helwig, that the Board approve and pay Claims and Accounts in the amount totaling \$222,488.49. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by Helwig, that the Board approve and authorize the Board Chair to execute an extension of the Heritage Sustainable Energy, LLC option of County-owned land with a \$500 consideration with an expiration date of January 1, 2022. Motion carried as follows: Yes – Watrous, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Rubingh, Bargo, LaVanway; Absent – None.

Commissioner Helwig left the meeting at 2:00 p.m.

Moved by Bargo, seconded by Boettcher, that the Board authorize the Board Chair to sign the Memorandum of Agreement between the Michigan Department of Health and Human Services Aging and Adult Services Agency and Antrim County on behalf of Antrim County Commission on Aging for the 2021 Senior Project FRESH. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

**UNFUNDED LIABILITIES- Discussion Chair:**

1.6 Million Budget surplus.  
Strategic Planning  
Continue discussion next meeting.

Moved by LaVanway, seconded by Ricksgers, that the 2020 Economic Development Annual Report be accepted as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Boettcher, seconded by Marcus, that the Board approve a budget amendment to increase the contractual services budget 234000-756-802.000 by up to \$4,000 to improve parking at the Antrim Creek Natural Area (ACNA) and to improve the southern driveway/roadway, with the dollars to come from the fund balance of the ACNA fund. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Boettcher, seconded by VanAlstine, that the Board authorize a budget amendment of \$3,565 to purchase & install a bear proof trashcan at each of the ACNA trailheads from the general fund to purchase one (1) in 2021 and one (1) in 2022. Vote as follows: Yes – Barga, Boettcher, VanAlstine, Ricksgers; No – Rubingh, Watrous, LaVanway, Marcus; Absent – Helwig.

**TIE VOTE – MOTION FAILS**

Moved by Boettcher, seconded by VanAlstine, that the Board approve the purchase of two (2) 32-gallon Rain Bonnet Top trashcans at each of the ACNA trailheads from the general fund to be no more than \$1,500.00. Vote as follows: Yes – Boettcher, VanAlstine, Ricksgers; No – Rubingh, Watrous, Barga, LaVanway, Marcus; Absent – Helwig.

**MOTION FAILS**

Moved by Barga, seconded by Rubingh, that the Board approve and authorize the Finance director to make the budget amendments transfer \$2,500.00 from 234000-756-802 contractual and transfer to 234000-756-708 Part-time wages. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Barga, seconded by Boettcher, that the Board approve and authorize the Chairman to execute the individual agreements between Antrim County and each of the townships for services provided through the Equalizations Department and Treasurer Office related to the maintenance of the tax assessment records, tax bill data and tax rolls at a cost of \$0.47 per parcel. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Barga, seconded by Watrous, that the Board approve and accept an In-Kind Grant Agreement from Two Seven Oh, Inc. and authorize the Chairman of the Board to execute the three-way grant agreement between Two Seven Oh, Inc., Mancelona Veterinarian Hospital and Antrim County for spay, neuter and other veterinarian procedures for animals (cats and dogs), prior to adoption from the Antrim County Animal Shelter, in the amount of \$408. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Barga, seconded by Ricksgers, that the Board approve to go into closed session to discuss and consider material exempt from discussion or disclosure by Michigan law being records are subject to the attorney-client privilege under MCL 15.23(1)(g). The record is a written opinion letter dated May 3, 2021, issued by Cohl, Stoker, Toskey, PC, and to: consider three grievances filed under the agreements between the County of Antrim and Sheriff and the Michigan Fraternal Order of Police Representing the Command Unit, Police Officers Association of Michigan Representing the Deputies/Dispatchers Unit and the Police Officers Association of Michigan Representing the Corrections/Cooks/Clerical Unit labor contracts dated January 1, 2019 through December 31, 2021 with Grievances Numbers 03-23-31-FOPLC-340, 21-101, and 21-55, respectively. That the County Administrator, Human Resources Director, Clerk, Finance Director and Undersheriff be included in the closed session. Roll call vote as follows: Yes – Barga, Boettcher, VanAlstine, Ricksgers, Marcus; No – Rubingh, Watrous, LaVanway; Absent – Helwig.

Board went into closed session at 2:36 p.m.

Board reconvened at 3:18 p.m.

Commissioner Boettcher left meeting at 3:20 p.m.

Moved by Bargo, seconded by Ricksgers, that the Board approve the Temporary COVID-19 Leave Policy Effective April 1, 2021. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Boettcher, Helwig.

Moved by Marcus, seconded by Rubingh, that the Board accept the Meadow View 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Boettcher, Helwig.

Moved by VanAlstine, seconded by Rubingh, that the Board accept the Meadow Brook Medical Care Facility 2020 Annual Report. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Boettcher, Helwig.

#### **REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report. Discussion followed. Board members questions and input.

Finance Director, Brad Rizzo addressed the Board with his report. Discussion followed.

- Budget Amendment – Law Library
- Budget Amendment – Veterans Affairs: MVAA Grant
- Budget Amendment – Airport Wages

Moved by Bargo, seconded by Marcus, that the Board approve a budget amendment to the law library fund for books and subscriptions in the amount of \$3,500 to account 269000-145-981.000 funded from the library fund balance. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Boettcher, Helwig.

Moved by Bargo, seconded by Ricksgers, that the Board approve a budget amendment for the MVAA grant as follows:

#### Revenue:

- 101000-000-553.000 – Revenue - State Grants MVAA 12,530

#### Expenditures:

- 101000-682-862.001 – Veterans Affairs – Conferences 5,774
- 101000-682-741.000 – Veterans Affairs – Operating Supplies 5,000
- 101000-682-741.000 – Veterans Affairs – Operating Supplies 1,756

Total expense 12,530

Motion carried as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Boettcher, Helwig.

Moved by Bargo, seconded Marcus, that the Board approve a budget amendment for changes in health insurance benefits at the airport funded from the airport fund balance as follows:

- 581000-295-714.000 – Paid in lieu of insurance (4,368)
- 581000-295-716.000 – Health insurance 6,036
- Net from fund balance 1,668

Motion carried as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Boettcher, Helwig.

Chairman Report: Commissioner VanAlstine – Reported that the Bank property restoration has been completed due to donated materials and volunteers at no cost to Antrim County.

County Treasurer, Investment & Summary Report (Information only)

**VARIOUS MATTERS:**

There was none.

**PUBLIC COMMENT: CONTINUED FROM A.M.**

The Chairman requested Public comment at 2:40 p.m. and resumed the reading of letters from the morning public hearing. Commissioner LaVanway read two (2) letters seeking no confidence vote for the County Clerk from Antrim County residents Cindy Banwell and Greg Valerio. The County Administrator, Peter Garwood began reading correspondence/letters from public. Ben & Callie Cupp resident of Elk Rapids Township letter encouraging the Board to vote no confidence for County Clerk, remove her from office. John Foresman asked the Board to vote no confidence in Clerk Guy, and that she resign. Chris Leese a resident of Michigan not in Antrim County requested that a vote of no confidence, that she resign and pay for her own legal counsel. Lou Anne McKimmy resident of Milton Township letter in support of the Antrim County Clerk and staff. Jennifer Ketz resident of Milton Township asked the Board to vote no confidence Clerk Guy, and that she resign. Marty Scott resident of Emmett County letter in support of the Antrim County Clerk and Staff. Ken Truman resident of Davison letter in support of the County Clerk and staff. He addressed listening to a radio station program for over the last six (6) months hearing the spreading of non-stop slander, unfounded conspiracies, verbal attacks and outright lies against County Clerk, staff and other elected officials in Antrim County.

**PUBLIC COMMENT: P.M.**

The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Trucker Randy Bishop resident of Milton Township addressed the Board to inform them that he is up-set by their action to permit the reading of out-of-county resident letters and communications and spoke of the group (Action Network) supporting the Clerk is a progressive platform and that new pleadings are being filed and his group is reacting to the blast of emails in support of Clerk Guy. Marsha Graham addressed the Board stating that it is ridiculous that the Board can support Line 5 Replacement Tunnel but are not moved to support the Antrim County Clerk. Pam Luce resident of Antrim County addressed the Board in support of the County Clerk and staff. That action or inactions of the Board will cause peoples reputations are at stake and those people making accusations should seek verification of facts before making and spreading false statements. Sherry Comben, County Treasurer addressed the Board on the Mancelona DDA and that legal descriptions matter, recapture process and where funds can be spent matters. Public comment closed at 4:10 p.m.

The meeting adjourned at 4:10 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### **MEETING MINUTES**

Present in person: Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent: None.

The Chairman called the meeting to order at 6:30 p.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Marcus.

### **PUBLIC COMMENT:**

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Abbie Mandeville, Elaine Miller, Alan Wolfe, Bethany Hawkins, James McKimmy, Jenny Hoffman, Judy Passon, Trucker Randy Bishop, Lou Ann Mckimmy, Pamela Luce, Cheri Hogan, Susan Leassner, and in person Donna Gundle-Krieg and Marvin Rubingh each addressed the Board. Public comment closed at 7:09 p.m.

Moved by LaVanway, seconded by Ricksgers, that the Board approve the agenda as amended. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board approve the minutes of the May 6, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Marcus, that the Board approve the minutes of the May 6, 2021 closed session as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board approve the minutes of the October 1, 2020 closed session as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.



Moved by Boettcher, seconded by Helwig, that the Board approve the minutes of the November 5, 2020 closed session as presented. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**COMMUNICATIONS/NOTICES:**

Resolutions – Sanilac County and Livingston County (informational)

**LIAISON REPORTS:**

Commissioner Helwig – Antrim Conservation District – update.

Commissioner Boettcher – Meadow Brook MCF – update.

Commissioner Rubingh – Antrim County Road Commission – update.

Commissioner VanAlstine – Grass River Natural Area – update.

Commissioner Ricksgers - Petoskey Stone Festival and Antrim County Fair – updates.

**COMMITTEE REPORTS:**

There were none.

**DISCUSSION: UNFUNDED LIABILITIES**

Discussion followed with the Finance Director and members.

**ORIGINAL MOTION:**

Moved by Rubingh, seconded by Watrous, that the Board approve to pay down the Michigan Municipal Retirement System (MERS), unfunded liabilities currently estimated at 7 million dollars over the course of three (3) years as follows:

2021 an estimated 2.3 million

2022 an estimated 2.3 million

2023 an estimated 2.3 million

Discussion followed.

Chair: Budget surplus plan over the next 4 years.

**AMENDMENT AND REPLACEMENT:**

Moved by VanAlstine, and seconded by Helwig, that the Board approve to pay down the Michigan Municipal Retirement System (MERS), unfunded liabilities currently estimated at 7 million dollars and that the Board approve a one (1)-time payment in the amount of 1.5 million dollars in 2021 from the General Fund, fund balance and that a ~~schedule be set up~~ **plan for allocation be discussed at the budget meetings for** the next four (4) –years (2022, 2023, 2024, 2025) to pay unfunded liability.

Discussion followed.

No objection stated by motion maker or second.

Motion carried as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway, Helwig, Marcus; No – Barga, Boettcher, Ricksgers; Absent – None.

**BOC CORRECTION 6/3/2021**

**PROPOSED ORIGINAL MOTION: Offered May 6, 2021**

Approve the 2021 Tax Rate Request (L-4029) and that the County operating millage be set at 5.3497 mill, the Commission on Aging at 0.3962 mill, Meadow Brook Medical Care Facility at 0.9793 mill, Antrim Conservation District at 0.0990 mill, E-911 at 0.4896 mill, and the recycling millage at 0.1780 mill and to authorize the Board Chairman and County Clerk to execute the L-4029 Tax Rate Request.

**PROPOSED MOTION: OFFERED May 6, 2021**

Moved by Rubingh, seconded by Watrous, that the Board approve the 2021 Tax Rate Request (L-4029) as follows: that the County operating millage be set at ~~5.3497~~ 4.62 mill, the Commission on Aging at 0.3962 mill, Meadow Brook Medical Care Facility at 0.9793 mill, Antrim Conservation District at 0.0990 mill, E-911 at 0.4896 mill, and the recycling millage at 0.1780 mill and to authorize the Board Chairman and County Clerk to execute the L-4029 Tax Rate Request.

The Chairman **POSTPONED** any action on the proposed Equalization 2021 Tax Rate Request proposal to adopt and authorize the L4029 until the next Board meeting.

**PICKUP MOTION:**

Moved by Rubingh, seconded by Marcus, that the Board **pick up from the table the motion postponed** from the May 5, 2021 meeting and that the Board approve the 2021 Tax Rate Request (L-4029) as follows: that the County operating millage be set at ~~5.3497~~ 4.62 mill, the Commission on Aging at 0.3962 mill, Meadow Brook Medical Care Facility at 0.9793 mill, Antrim Conservation District at 0.0990 mill, E-911 at 0.4896 mill, and the recycling millage at 0.1780 mill and to authorize the Board Chairman and County Clerk to execute the L-4029 Tax Rate Request. Motion carried as follows: Yes – Rubingh, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargo; Absent – None.

**MOTION ACTION:**

Moved by Rubingh, seconded by Watrous, that the Board approve the 2021 Tax Rate Request (L-4029) as follows: that the County operating millage be set at 4.62 mill, the Commission on Aging at 0.3962 mill, Meadow Brook Medical Care Facility at 0.9793 mill, Antrim Conservation District at 0.0990 mill, E-911 at 0.4896 mill, and the recycling millage at 0.1780 mill and to authorize the Board Chairman and County Clerk to execute the L-4029 Tax Rate Request. Motion carried as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway, Marcus; No – Bargo, Boettcher, Ricksgers, Helwig; Absent – None.

Moved by Boettcher, seconded by Bargo that the Board approve a virtual presentation for the Board of Commissioners by Byce & Associates on the Facilities Master Plan at a cost of \$800.00 with the funds to come from the fund balance of the general fund, and authorize the appropriate budget amendment. Motion carried as follows: Yes – Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – Rubingh, Watrous, VanAlstine, LaVanway; Absent – None.

**ELECTION:**

Action postponed from the May 6, 2021 minutes.

Commissioner LaVanway, seconded by Rubingh did not pull for action.

Discussion followed.

**POSTPONED MOTION:**

Moved by LaVanway, seconded by Rubingh, that the Board have a full complete forensic audit done of the November 2020 election in Antrim County, registered voter rolls.

- Verify signatures of registered voters voting absentee.
- Verify absentee and in person voters (voting twice).

- Verify deceased voters did not vote.
- Verify voters voted in County/Township they live in.
- Verify voters who voted absentee and died before election were not counted.

Discussion followed. Bureau of Elections – letter Board has no authority to direct.

Address Commissioner LaVanway, seconded by Rubingh.

**ACTION ELECTION FULL COMPLETE AUDIT:**

Moved by LaVanway, seconded by Rubingh, that the Board have a full complete forensic audit done of the November 2020 election in Antrim County, register voter rolls. Motion as follows: Yes - Rubingh, Watrous, LaVanway, Marcus; No – Bargy, Boettcher, VanAlstine, Ricksgers, Helwig; Absent – None. **MOTION FAILS**

Moved by Rubingh, seconded by Marcus, that the Board approve and pay the Claims and Accounts in the amount of \$241,751.16. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Ricksgers, that the Board approve and authorize the Chair to execute a contract with C&S Engineering for an independent fee estimate (IFE). Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Boettcher, that the Board go into closed session to discuss upcoming negotiation issues for the three bargaining units in the Sheriff Office: Command Unit, Corrections/Cooks/Clerical Unit and the Deputies and Dispatchers Unit and that the following remain in closed session, Clerk, Human Resource Director, County Administrator, Finance Director, Deputy Administrator. Motion carried as follows: Yes – Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh; Absent – None.

The Board moved into closed session at 9:10 p.m.

The Board reconvened to open session at 10:03 p.m.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board members questions and input.

- Parks Department: Revenue & Expenditure Report - April 2021
- Building Department Financials - April 2021
- Antrim County Transportation Financials - March 2021
- Antrim County Airport Financials - April 2021
- Commission on Aging Financials - April 2021

Finance Director, Brad Rizzo addressed the Board with his report.

- Budget Amendment Report – April 2021
- Revenue & Expenditures Report – April 2021

Chairman Report: Commissioner VanAlstine no report.

Sheriff's Reports:

- Animal Control Statistics – April 2021
- Township Statistics – April 2021

**VARIOUS MATTERS:**

Commissioner Boettcher – Trash Cans Antrim Creek Natural Area (ACNA) – donations.  
Commissioner Helwig – Wetzel Lake Porta – Johns.

**PUBLIC COMMENT: 10:24 P.M.**

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Cheri Hogan, Elaine Miller, Norman Hayes, Pam Luce and Susan Leassner each addressed the Board. Public comment closed at 10:30 p.m.

The meeting adjourned at 10:31 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### MEETING MINUTES

Present in person: Jarris Rubingh, Karen Bargy, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.  
Absent: Joshua Watrous and Ed Boettcher.

The Chairman called the meeting to order at 9:05 a.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner ~~Rubingh~~ **Marcus.** **BOC CORRECTION 6/17/2021**

### PUBLIC COMMENT:

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Elaine Miller, JoAnne Galloway, Cheri Hogan, Marsha Graham, and in person Fredrick Gulick each addressed the Board. Public comment closed at 9:17 a.m.

Moved by Marcus, seconded by Helwig, that the Board approve the agenda as written. Motion carried as follows: Yes – Rubingh, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

Moved by Bargy, seconded by Helwig that the Board approve the minutes of the May 20, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

Moved by Helwig, seconded by Bargy, that the Board approve the minutes of the May 20, 2021 closed session as presented. Motion carried as follows: Yes – Rubingh, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

Moved by Bargy, seconded by Helwig, that the Board approve the meeting minutes of the closed session for November 19, 2020 as corrected.  
Discussion followed.

The Chair **POSTPONED** approval of closed session meeting minutes for both November 19, 2020 and December 3, 2020 due to questions regarding the draft minutes and will address in a closed session later in the meeting.

**BYCE & ASSOCIATES – Jim Escamilla and Joe Mrak**

Via Zoom presented the Board with the Antrim County Facilities Master Plan Final Summary schedule and objectives ranging from December 2017 through January 7, 2019.

Discussion followed. Board members input and questions.

**COMMUNICATIONS/NOTICES:**

- Burt Thompson - DNR property Torch Lake.
- County Administrator, Peter Garwood addressed Board on public interest to pursue reimbursement for attorney fees spent for defense in the Bailey v. Antrim County lawsuit.

**LIAISON REPORTS:**

Commissioner Ricksgers – Petoskey Stone Festival

**COMMITTEE REPORTS:**

Commissioner Bargo – CIP Projects from Facilities Master Plan to be compiled by the County Administrator & Finance Director for the next CIP meeting.

Moved by Marcus, seconded by Helwig, that the Board approve to eliminate the \$1.00 per tire fee for tires accepted at the 2021 Antrim County Household Hazardous Waste Days. Motion carried as follows: Yes – Rubingh, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargo; Absent – Watrous, Boettcher.

Moved by Rubingh, seconded by Marcus, that the Board approve and pay Claims and Accounts in the amount of \$69,700.60. Motion carried as follows: Yes – Rubingh, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

Moved by Marcus, seconded by Helwig, that the Board authorize the Chair to execute the agreement with Pay & Point Services agreement for credit card services, contingent on compliance with legal counsel recommendations for the Antrim County Building Department. Motion carried as follows: Yes – Rubingh, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

Commissioner Helwig left Board meeting at 11:25 p.m.

James Hunter, Antrim County Parks Director presented to the Board the Antrim County Parks Plan 2021 Vision and Mission Statements.

Discussion followed. Board members input and questions.

Moved by LaVanway, seconded by Ricksgers, that the Board accept the Grass River Natural Area 2020 Annual Report as presented. Motion carried as follows: Yes – Rubingh, Bargo, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Watrous, Boettcher, Helwig.

Commissioner Helwig returned to the Board meeting at 12:10 p.m.

Moved by Helwig, seconded by Ricksgers, that the Board accept the Antrim Conservation District 2020 Annual Report as presented. Motion carried as follows: Yes – Rubingh, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

Board - Lunch break from 12:21 p.m. to 12:37 p.m.

**PROPOSED RESOLUTION:**

**REGARDING SENATE BILL 203 AND HOUSE BILL 4432**

Discussion followed. COA Director, County Administrator and Board members.

Moved by Marcus, seconded by Rubingh, that a letter of support for Senate Bill 203 be drafted by the County Administrator's office. Motion carried as follows: Yes – Rubingh, VanAlstine, LaVanway, Helwig, Marcus; No – Bargy, Ricksgers; Absent – Watrous, Boettcher.

Moved by Helwig, seconded by Ricksgers, that the Board accept the Antrim County Probate & Family Court 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

Moved by Helwig, seconded by Bargy, that the Board approve and authorize the Antrim County Sheriff to execute a supplemental Marine Safety Slow- No Wake Grant Program Grant Agreement for 2021 for the Antrim County Sheriff Office and to authorize the Finance Director to make the necessary budget amendments. Motion carried as follows: Yes – Rubingh, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

**RESOLUTION #20-2021 By Christian Marcus, seconded by Brenda Ricksgers**

**13<sup>th</sup> Circuit Court Community Corrections  
Grant Application to MDOC for FY 2022**

**WHEREAS**, on June 3, 2021 the Antrim County Board of Commissioners was presented the yearly Plans and Services Grant Application for the Department of Corrections, Office of Community Corrections and has been submitted to the board of commissioner for approval, and

**WHEREAS**, the grant is for one year starting with October 1, 2021 in the amount of \$325,056.00 and,

**WHEREAS**, now, application requires approval from the Antrim County Board of Commissioners to continue funding for the next fiscal year with no changes or amendments.

**NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT** Antrim County approves the submission of the 13<sup>th</sup> Circuit Court Community Corrections FY2022 Grant Application as presented.

Yes – Jarris Rubingh, Karen Bargy, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – Joshua Watrous, Ed Boettcher.

**RESOLUTION #20-2021 DECLARED ADOPTED.**

Moved by Marcus, seconded by Helwig, that the Board approve reimbursement to Mancelona Township for the rental of a porta john placed at the County owned Wetzel Lake Day Park during the 2021 season up to \$800.00, as budgeted. Motion carried as follows: Yes – Rubingh, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

Moved by Bargo, seconded by Ricksgers, that the Board go into closed session to discuss potential purchase of property located on Lore Road and that the Clerk, County Administrator and Deputy County Administrator remain in closed session. Motion carried as follows: Yes – Rubingh, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

The Board moved into closed session at 1:10 p.m.  
The Board reconvened to open session at 1:23 p.m.

Moved by Helwig, seconded by LaVanway, that the Board go into closed session to discuss approval of minutes from the two (2) closed sessions as follows: November 19, 2020 and December 3, 2020 closed session minutes with the Clerk, County Administrator and the Human Resource Director to remain in closed session. Motion carried as follows: Yes – Rubingh, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher.

The Board moved into closed session at 1:25 p.m.  
The Board reconvened to open session at 1:32 p.m.

Moved by Bargo, seconded by Helwig, that the Board approved the meeting minutes of the November 19, 2020 closed session as corrected. Motion carried as follows: Yes – Bargo, VanAlstine, Ricksgers, Helwig; No – Rubingh, LaVanway, Marcus; Absent – Watrous, Boettcher.

Moved by Helwig, seconded by Bargo, that the Board approve the meeting minutes of December 3, 2020 closed session as written. Motion carried as follows: Yes – Bargo, VanAlstine, Ricksgers, Helwig; No – Rubingh, LaVanway, Marcus; Absent – Watrous, Boettcher.

#### **REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board members questions and input.

Chairman Report: Commissioner VanAlstine – Asked Deputy Administrator, Jeremy Scott to sit in on Village of Bellaire meetings on Broadband.

Finance Director, Brad Rizzo addressed the Board with his report.  
Discussion followed. Board members questions and input.

The Chair **POSTPONED** the request for a Budget Amendment for the Friend of the Court services, as proposed in the amount of \$20,556 to account number 101000-141-802.000 until next meeting to allow additional information to be gathered.



**VARIOUS MATTERS:**

- County Administrator: Court Case Bailey v. Antrim County hearing set for July 12, 2021 at 11:00 a.m. via Zoom. (Attorney General filed objections to Pl's Attorney Matt DePerno proposed orders)

**PUBLIC COMMENT:**

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting at 2:19 p.m. The Deputy Administrator called on all public attending. Cheri Hogan and Elaine Miller each addressed the Board. Public comment closed at 2:20 p.m.

The meeting adjourned at 2:20 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### MEETING MINUTES

Roll Call:

Present in person: Jarris Rubingh, Karen Bargy, Ed Boettcher, Terry VanAlstine, Dawn LaVanway and Jason Helwig.

Absent: Joshua Watrous, Brenda Ricksgers and Christian Marcus.

The Chairman called the meeting to order at 6:30 p.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

### PUBLIC COMMENT:

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers attending at 6:35 p.m. Mac Whitehouse, Tonya Lewandowski, Terry Roote, Sally Bell Matthias, Kellie Wells, Norman Hayes, Sharon Hill, Pam Luce, Tim Smith and in person Wayne Seger and Fred Gulick each addressed the Board. Public comment closed at 7:11 p.m.

Commissioner Ricksgers arrived to meeting at 6:35 p.m.

Commissioner Marcus arrived to meeting at 6:46 p.m.

Carol Stocking, 86<sup>th</sup> District Court Administrator addressed the Board on elimination of positions in the 86<sup>th</sup> District Court.

Moved by Rubingh, seconded by Ricksgers, that the Board approve to eliminate the following positions from the 86<sup>th</sup> District Court staffing as follows:

- .8 full time equivalent (full time employee) Office Specialist
- .5 (full time employee) Compliance Officer
- Full time employee - Compliance Officer
- .8 (full time employee) Collections Specialist
- 2.5 (full time employee) Probation Officers
- 2 - Full time employee Community Correction Officer

Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

**BOC CORRECTION 7/1/2021**

Moved by Bargy, seconded by Helwig, that the Board approve the agenda as presented. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Heidi Shaffer, Antrim Conservation District Soil Erosion Officer addressed the Board to answer questions regarding the permitting of the developer for the RV Park site in Milton Township and concerns of the temporary road and stabilization of hill with the oversight of the state. Discussion followed. Board members questions and input.

Moved by Bargy, seconded by Helwig, that the Board approve the minutes of the June 3, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, seconded by Ricksgers, that the Board approve the minutes of the June 3, 2021 closed session #1 as presented. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Ricksgers, seconded by Bargy, that the Board approve the minutes of the June 3, 2021 closed session #2 as presented. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

**COMMUNICATIONS/NOTICES:**

There were none.

**LIAISON REPORTS:**

Commissioner Rubingh: Antrim County Road Commission update.

Commissioner Ricksgers: Antrim County Petoskey Stone Festival update.

Commissioner Helwig: Antrim Conservation District update.

**COMMITTEE REEPORTS:**

Commissioner Bargy: Capital Improvement Plan (CIP) – update.

Moved by Bargy, seconded by Helwig, that the Board authorize a budget amendment for the Friend of the Court services in the amount of \$5,500.00 to account number 101000-141-802.000 (General Fund, Friend of the Court, Contractual). Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, seconded by Boettcher, that the Board approve and pay Claims and Accounts in the amount of \$132,857.51. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Helwig, seconded by Bargy, that the Board approve the release of budgeted funds from GL#101000.901.980-331 (General Fund, Capital Outlay, Equipment Marine) at an amount of \$20,252.08 to Captain's Choice Marine, LLC for installation of a Honda 250 horse power boat motor, controls (equipment) and labor for installation on Antrim County Sheriff Office - Marine patrol boat (M-21). Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

**SHERIFF -911 PAGER proposed budget amendment:**

Sheriff-911- Budget Amendment for 200 dual band pagers with the transfer of \$180,000.00 to 262000-901-980.348 (E-911 Wireless Fund, Capital Outlay, Equipment 911 Wireless) from the Fund balance of Fund #262, the Wireless Fund.

Discussion followed.

The **Chairman POSTPONED** to the next Board meeting to allow additional information to be provided.

Moved by Bargy, seconded by Helwig, that the Board accept an In-Kind Grant Agreement from Two Seven Oh, Inc. and authorize the Chairman of the Board to execute the three-way grant agreement between Two Seven Oh, Inc., Mancelona Veterinarian Hospital and Antrim County for spay, neuter and other veterinarian procedures for animals (cats and dogs), prior to adoption from the Antrim County Animal Shelter, in the amount of \$3,000.00 and authorize the Chairman to execute identical agreements from the same granting source in the future. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

**ORIGINAL MOTION PROPOSED:**

Moved by VanAlstine, seconded by Rubingh, that the Board approve the request of the Bellaire Chamber of Commerce be allowed, on September 24 and 25, to use the Courthouse parking lot and grassy area west of the lot for pony rides and a petting zoo to be provided by Mackinac Pony Company. Discussion followed.

**AMENDED MOTION:**

Moved by VanAlstine, seconded by Rubingh, that the Board approve to allow the Bellaire Chamber of Commerce, on September 24 and 25, to use the Courthouse parking lot and to use the Bank property grassy area for pony rides and a petting zoo to be provided by Mackinac Pony Company. Motion carried as follows: Yes – Rubingh, Bargy, VanAlstine, LaVanway, Helwig; No – Boettcher, Ricksgers, Marcus; Absent – Watrous.

Moved by Bargy, seconded by Boettcher, that the Board approve contracting with the Antrim Conservation District for the chemical treatment of purple loosestrife on Antrim County owned property on Six Mile Lake, Parcel # 05-05-008-031-00. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, seconded by Helwig, that the Board authorize the Emergency Services Coordinator to apply for the EMPG-S (Emergency Management Performance Grant - Supplemental) that will supplement some of the non-reimbursed expenses from the EOC due to COVID as well as some of the expense related to the Emergency Services Coordinator's (ESC) pay. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report. Discussion followed. Board members questions and input.

**REPORTS continued.**

- Parks Department: Revenue & Expenditure Report - May 2021
- Building Department Financials - May 2021
- Antrim County Airport Financials – May 2021
- Commission on Aging Financials – May 2021
- Antrim Conservation District Soil Erosion Control – May 2021

Finance Director, Brad Rizzo addressed the Board with his report.

- Budget Amendment Report – May 2021
- Revenue & Expenditure Report – May 2021

Discussion followed. Board members questions and input.

Chairman Report: Commissioner VanAlstine – No additional information all discussed earlier in meeting.

**SHERIFF'S REPORTS:**

- Animal Control Statistics – May 2021
- Township Statistics – May 2021

**VARIOUS MATTERS:**

- County Administrator, Peter Garwood – Interviews for Veteran Affairs Director underway.
- Commissioner Rubingh – DNR fishing size restrictions seek information from Officer Jim Gorno.
- Commissioner Marcus –
  - Friends of the Jordan are asking for comments seeking restrictions for fly-fishing only in the Jordan River and comments to be sent to the DNR.
  - Questions: Tipp of the Mitt and activities.
  - Wetzell Lake Algae concerns DNR responsibilities.

**PUBLIC COMMENT:**

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers attending at 8:32 p.m. Tonya Lewandowski, 676-0374, Kellie Wells, Tim Smith, Mac Whitehouse, Dan Wells, Linda Spevacek, Sharon Hill and Susan Leassner each addressed the Board with no in-person public comment. Public comment was closed 8:50 p.m.

The meeting adjourned at 8:51 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### MEETING MINUTES

Present in person: Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway and Christian Marcus.

Absent: Jason Helwig.

The Chairman called the meeting to order at 9:00 a.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

#### PUBLIC COMMENT:

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending none attending via the zoom webinar offered public comment. In person Fred Gulick, Kelly Wells, Meghan Marcoux all addressed the Board in person. Public comment closed at 9:11 a.m.

Moved by Boettcher, seconded by Marcus, that the Board approve the agenda as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Bargy, seconded by Ricksgers, that the Board approve the minutes of the June 17, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Boettcher, seconded by Bargy, that the Board approve the minutes of the December 3, 2020 closed session as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Bargy, seconded by Boettcher, that the Board approve the meeting minutes of the December 17, 2020 closed session as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

#### COMMUNICATIONS/NOTICES:

Commissioner Bargy asked the total to date paid by Antrim County for legal fees re: Bailey verses Antrim County.

County Administrator – Current amount for legal fees \$80,292.00.

**LIAISON REPORTS:**

Commissioner Boettcher – Claims and Accounts schedule review

Commissioner Ricksgers – Antrim County Fair - Update

Commissioner Marcus – Michigan Association of Counties (MAC) - Update

**COMMITTEE REPORTS:**

There were none.

Moved by Boettcher, seconded by Ricksgers, that the Board approve a 2021 budget amendment for up to 200 dual band pagers with the transfer of \$180,000.00 to 262-901-980.348 from, the fund balance of Fund 262, the Wireless Fund. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway; No – Marcus; Absent – Helwig.

Moved by Bargo, seconded by Boettcher, that the Board approve and pay Claims and Accounts in the amount of \$254,215.10.

Discussion followed.

The Chairman **Postponed** vote to later in the meeting to provide Commissioner LaVanway with time to review the claims and accounts as requested.

Moved by Boettcher, seconded by Rubingh, that the Board approve the proposed agreement for Volunteer Campground Hosts for Barnes Park Campground, with an estimate of up to 32 hours per week. Motion carried as follows: Yes – Rubingh, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Bargo; Absent – Helwig.

Moved by Bargo, seconded by Ricksgers, that the Board authorize the Board Chairman to execute the State of Michigan FY 2020-2021 Hazardous Material Emergency Preparedness (HMEP) Grant Agreement. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by VanAlstine, seconded by Rubingh, that the Board authorize the Office staff of the Veterans Affairs Department to apply for the Michigan Veterans Affairs Agency County Veterans Service Fund Grant to enhance new and existing veteran service operations. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Bargo, seconded by Boettcher, that the Board approve and pay Claims and Accounts in the amount of \$254,215.10. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Rubingh, seconded by VanAlstine, that the Board accept the Antrim County Transportation 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Boettcher, seconded by Ricksgers, that the Board accept the Antrim County Administration 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board member questions and input.  
To be continued after Board appointments.

**ANTRIM COUNTY ROAD COMMISSION:**

Burt Thompson addressed the Board to present a Road Commission Bonding request to reconstruct the main truck storage garage in Central Lake and requested Board support for a Notice of Intent for a Resolution Capital Improvement Bonds.  
Discussion followed.

**RESOLUTION #21-2021 BY JARRIS RUBINGH, AND SECONDED BY DAWN LAVANWAY****NOTICE OF INTENT RESOLUTION****CAPITAL IMPROVEMENT BONDS**

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**COUNTY OF ANTRIM****State of Michigan**

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Minutes of a regular meeting of the County Board of Commissioners of the County of Antrim, State of Michigan, held on the 1st day of July, 2021, at 9:00 a.m., prevailing Eastern Time.

**PRESENT:** Commissioners Jarris Rubingh, Joshua Watrous, Karen Bargo, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Christine Marcus.

**ABSENT:** Commissioner Jason Helwig.

The following preamble and resolution were offered by Commissioner Jarris Rubingh and supported by Commissioner Dawn LaVanway:

**WHEREAS**, the Board of County Road Commissioners of the County of Antrim (the "Road Commission") has requested the County of Antrim, State of Michigan (the "County") to issue general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in an aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "Bonds") for the purpose of paying all or part of the costs of acquiring, constructing, furnishing and equipping a new Road Commission garage facility, including truck storage, shop facilities, offices and a new salt shed, to be located at the current Central Lake facility, including demolition of existing structures and site improvements (the "Project"); and



**WHEREAS**, the Road Commission has promised to pay the debt service on the Bonds from its Michigan Transportation Fund revenues and other available funds; and

**WHEREAS**, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

**WHEREAS**, the County intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the County or the Road Commission for the Project prior to issuance of the Bonds.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Notice of Intent Authorized. The County Clerk is authorized and directed to publish a notice of intent to issue bonds in the *Antrim Review*, a newspaper of general circulation in the County.

2. Form of Notice of Intent. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

3. Approval of Notice of Intent and Publication. The County Board does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the County's electors and taxpayers residing in the boundaries of the County of the County's intent to issue the Bonds, the maximum amount of the Bonds, the purpose of the Bonds, the source of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. Reimbursement Declaration. The County makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) The County reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from the funds of the Road Commission subsequent to sixty (60) days prior to today.
- (b) The maximum principal amount of debt expected to be issued for the Projects, including issuance costs, is \$5,000,000.
- (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Projects are placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the

County's use of the proceeds of the Bonds to reimburse the County for a capital expenditure made pursuant to this resolution.

5. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby approved as bond counsel for the Bonds.

6. Municipal Advisor. Bendzinski & Co. Municipal Finance Advisors is retained as the registered municipal advisor to the County in connection with the issuance of the Bonds.

7. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

**AYES:** Commissioner Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;

**NAYS:** None.

**ABSENT:** Commissioner Jason Helwig.

**RESOLUTION #21-2021 DECLARED ADOPTED.**

**EXHIBIT A**  
**NOTICE TO TAXPAYERS AND ELECTORS**  
**OF THE**  
**OF INTENT TO ISSUE BONDS**  
**AND THE RIGHT OF REFERENDUM RELATING THERETO**

PLEASE TAKE NOTICE that the County of Antrim, State of Michigan (the "County"), intends to issue and sell its general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in an aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) for the purpose of paying all or part of the costs of acquiring, constructing, furnishing and equipping a new Road Commission garage facility, including truck storage, shop facilities, offices and a new salt shed, to be located at the current Central Lake facility, including demolition of existing structures and site improvements.

**SOURCE OF PAYMENT OF BONDS**

THE PRINCIPAL OF AND INTEREST ON SAID BONDS SHALL BE PAYABLE from the general funds of the County lawfully available for such purposes including property taxes levied within applicable constitutional and statutory tax rate limitations. It is the County's intention to pay the debt service on the bonds from funds provided by the Antrim County Road Commission from its Michigan Transportation Fund revenues and other available funds.

**BOND DETAILS**

SAID BONDS will be payable in annual installments not to exceed twenty (20) in number and will bear interest at the rate or rates to be determined at a public or private sale but in no event to exceed the maximum rate permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE COUNTY IS FILED WITH THE COUNTY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE COUNTY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.  
Sheryl Guy, Antrim County Clerk

Christine Gebhard, Chief Executive Officer North Country Community Mental Health addressed the Board to present the 2020 North Country Community Mental Health Annual Report.

Moved by Marcus, seconded by Ricksgers, that the Board accept the 2020 North Country Community Mental Health Report as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Ranae McCauley, Coordinator for the Antrim County Community Collaborative addressed the Board to present the 2020 Antrim County Community Collaborative Annual Report.

Moved by LaVanway, seconded by Rubingh, that the Board accept the 2020 Antrim County Community Collaborative Annual Report as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

**REPORTS:**

Continued.

County Administrator, Peter Garwood addressed the Board to continue his report.

Discussion followed. Board members questions and input.

- Antrim Conservation District – Quarter 1 report.

Finance Director, Brad Rizzo addressed the Board with his report.

Discussion followed. Board members questions and input.

Chairman Report: Commissioner VanAlstine – No report.

**VARIOUS MATTERS:**

There were none.

**PUBLIC COMMENT:**

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order there was no public comment via webinar, in person Dan and Kelly Wells both addressed the Board. Public comment closed at 12:34 p.m.

The meeting adjourned at 12:35 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### MEETING MINUTES

Present in person: Jarris Rubingh, Joshua Watrous, Karen Bargo, Ed Boettcher, Terry VanAlstine, Dawn LaVanway, Jason Helwig and Christian Marcus.  
Absent: Brenda Ricksgers.

The Chairman called the meeting to order at 6:34 p.m.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

### PUBLIC COMMENT:

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. No public comment at this time. Public in person addressed the Board as follows: Fred Gulick, Ron Tschudy and Gary Bart. Public comment closed at 6:43 p.m.

Moved by LaVanway, seconded by Helwig, that the Board approve the agenda as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

Moved by Bargo, seconded by Boettcher, that the Board approve the minutes of the July 1, 2021 meeting as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

Moved by Boettcher, seconded by Helwig, that the Board approve the minutes of the March 18, 2021 closed session as presented. Discussion followed.

The Chair **TABLED** closed session meeting minutes of March 18, 2021 and March 24, 2021 until the end of meeting and will address in a closed session.

### COMMUNICATIONS:

Nifty Thrifty Shop, Inc. – Mary Shafer lease agreement

### LIAISON REPORT:

Commissioner LaVanway – NLEA update

Commissioner Marcus – Community Mental Health update

**COMMITTEE REPORTS:**

Commissioner Bargy – Capital Improvement Plan (CIP) update  
2022 Budget Workshop dates

Moved by Bargy, seconded by Boettcher, that the Board authorize the Board Chairman to execute the Service Agreement with MSU Extension for the facilitation of an Antrim County strategic planning process at \$2,710 as budgeted. Motion carried as follows: Yes – Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – Rubingh, Watrous; Absent – Ricksgers.

Moved by Bargy, seconded by Boettcher, that the Board authorize a budget amendment of \$2,336 to match funds, purchase, and install bear proof trash cans at each of the Antrim Creek Natural Area trail heads from the general fund. Motion carried as follows: Yes – Bargy, Boettcher, VanAlstine, Helwig, Marcus; No – Rubingh, Watrous, LaVanway; Absent – Ricksgers.

Heidi Shafer, Antrim County Soil Erosion Officer addressed the Board with an update of the stabilization processes to contain the hill adjacent to Miller Road, at the Torch River RV site.

Moved by Bargy, seconded by Watrous, that the Board approve and pay Claims and Accounts in the amount of \$78,233.60. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

**RESOLUTION #22-2021 By Karen Bargy, seconded by Jason Helwig**

**APPROVAL OF THE FISCAL YEAR 2022 ANNUAL  
IMPLEMENTATION PLAN OF THE  
AREA AGENCY ON AGING OF NORTHWEST MICHIGAN**

**WHEREAS**, the Antrim County Board of Commissioners has reviewed the Fiscal Year 2022 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan and believe that the plan addresses the needs of the aging population in Region 10.

**NOW THEREFORE, BE IT RESOLVED**, that the Antrim County Board of Commissioners approves the Fiscal Year 2022 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Dawn LaVanway  
Jason Helwig, Christine Marcus;  
No – None;  
Absent – Brenda Ricksgers.

**RESOLUTION #22-2021 DECLARED ADOPTED.**

The Chairman appointed Matt Haberkorn to the Economic Development Corporation (EDC) to replace the remainder of term held by John Meeske, per the recommendation of the Antrim County Economic Development Corporation (EDC) Board and that the partial term is to expire on December 31, 2026 on the Antrim County Economic Development Corporation.

Moved by Rubingh, seconded by Helwig, that the Board accept the Chairman's appointment of Matt Haberkorn to the Economic Development Corporation (EDC) to replace the remainder of the term held by John Meeske, per the recommendation of the Antrim County Economic Development Corporation (EDC) Board and that the partial term is to expire on December 31, 2026. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

Moved by Bargy, seconded by Marcus, that the Board authorize the Chairman to execute the Agreement for Professional Consultant Services Project No. 0112710-210740.01 with Mead & Hunt, Inc. for the Airport Layout Update 2021 (ALP) as budgeted. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

Moved by Helwig, seconded by Bargy, that the Board approve sending a letter of support for the grant application by the Grand Traverse Band of Ottawa and Chippewa (GTBOC) Indians for broadband internet funding through the US Department of Commerce's National Telecommunications and Information Administration (NTAI) grant program. Motion carried as follows: Yes – Watrous, Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – Rubingh; Absent – Ricksgers.

Moved by Marcus, seconded by Helwig, that the Board approve and authorize the Chairman to execute a one year (1) lease extension agreement between the Nifty Thrifty Shop, Inc. and the County of Antrim for the Maltby (Nifty Thrifty) Building with no other changes to contract. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

Moved by Boettcher, seconded by Helwig, that the Board accept the Antrim County Sheriff's Office 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

Moved by Marcus, seconded by VanAlstine, that the Board accept the Antrim County Airport 2020 Annual Report. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

#### **REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board members questions and input.

- Building Department Financials, Survey Update - June 2021
- Commission on Aging Financials – June 2021
- Antrim County Airport Financials – June 2021
- Antrim County Transportation – April 2021
- Soil Erosion Financials/Permit – June 2021

Finance Director, Brad Rizzo addressed the Board with his report.

- Revenue & Expenditure Report – June 2021
- Budget Amendment Report – June 2021
- Request to Release for Bid – Audit Services

Discussion followed. Board members questions and input.

Moved by Helwig, seconded by Rubingh, that the Board grant the Finance Director permission to send requests for proposals for auditing services for years ended December 31, 2021-2023 with an option for 2024 and 2025. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

Chairman Report: Commissioner VanAlstine reported that the Antrim County Transportation has recently **began working with** ~~enrolled~~ the Village of Central Lake and Township Ambulance Service on contracts to provide vehicle maintenance on their vehicles. **BOC CORRECTION 8/5/2021**

**SHERIFF'S REPORTS:**

- Animal Control Statistics – June 2021
- Township Statistics – June 2021

Chairman: Closed Minutes

Pickup - **TABLED** closed session meeting minutes of March 18, 2021 and March 24, 2021.

Moved by Marcus, seconded by LaVanway, that the Board go into closed session to discuss closed session minutes of March 18, 2021 and March 24, 2021 and that the following remain in closed session: County Clerk, County Administrator and the Deputy Administrator. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

The Board retired to Closed Session at 8:27 p.m.

The Board returned to open session at 8:34 p.m.

Moved by Boettcher, seconded by Helwig, that the Board approve the minutes of the March 18, 2021 closed session as amended. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent – Ricksgers.

Moved by Barga, seconded by Helwig, that the Board approve the minutes of the March 24, 2021 closed session as written. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Helwig; No – LaVanway, Marcus; Absent – Ricksgers.

**VARIOUS MATTERS:**

There was none.

**PUBLIC COMMENT:**

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. In-person Mary Shafer addressed the Board followed by the Deputy Administrator calling on public via the zoom webinar at 8:41 p.m. the following addressed the Board: Brenda Hasso, Dan Wells, Norman Hayes and Sharon Hill. Public comment was closed 8:45 p.m.

The meeting adjourned at 8:47 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy



**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### MEETING MINUTES

The Chairman called the meeting to order at 9:00 a.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	Absent
	District #3	Karen Bargo
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Jason Helwig
	District #9	Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

#### PUBLIC COMMENT:

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator first addressed the callers as follows: Kelly Wells and Terry Roote both addressed the Board and there was no in person public comment. Public comment closed at 9:08 a.m.

District #2 Commissioner - Joshua Watrous joined the meeting at 9:07 a.m.

Veterans Director, Brandon Corbin addressed the Board to introduce himself as the new director.

Moved by Boettcher, seconded by Ricksgers, that the Board approve the agenda as amended. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Watrous, that the Board approve the minutes of the July 15, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Bargo, that the Board approve the minutes of the March 4, 2021 closed session as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board approve the minutes of the July 15, 2021 closed session as presented. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Antrim County Sheriff, Dan Bean addressed the Board with an update of his departments.

**COMMUNICATIONS/NOTICES:**

There were none.

**LIAISON REPORTS:**

Commissioner Boettcher – Networks Northwest update.

Commissioner Jason Helwig – Antrim Conservation District update.

Commissioner LaVanway – Economic Development Corp. and Planning Commission updates.

Commissioner Ricksgers – Petoskey Stone Festival and Antrim County Fair updates.

Commissioner Rubingh – Antrim County Road Commission update.

Commissioner Marcus – Michigan Association of Counties update.

Moved by Barga, seconded by Boettcher, that the Board approve and pay Claims and Accounts in the amount of \$296,637.89. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board approve and appoint Dr. Paul A. Wagner, D.O. as the Antrim County Medical Examiner and authorize the Chairman to execute the agreement between Mid-Michigan Medical Examiner Group, LLC and Antrim County in the amount of \$23,902 plus a one-time setup fee of \$5,618 for medical examiner services with the agreement expiring August 31, 2025 and authorize the appropriate amendments with funds to come from the fund balance of the general fund. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Barga, seconded by Marcus, that the Board approve the general employees Antrim County Drug & Alcohol Policy as amended. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Marcus, that the Board approve the Michigan Employees Retirement System (MERS) **AMENDED** Defined Benefit Plan Adoption Agreement Addendums for the Sheriff Department-Division 20 (defined benefit), General Dial a Ride – Division 10 (defined benefit), and the Michigan Employees Retirement System (MERS) Hybrid Plan Adoption Agreement Addendum for the Sheriff/General Dial a Ride/General Hybrid group – Division HA. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**BOC CORRECTION 8/19/2021**

Moved by Barga, seconded by Boettcher, that the Board approve and authorize the Board Chairman to execute the Fiscal Year 2022 Child Care Fund Budget Summary (DHS-2091). Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board approve to transfer the \$26,653.91 in the Housing Program income back into the Housing Fund along with 2:1 match of \$53,346.09 for a total of \$80,000 to be used for emergency housing needs in the program year (July 1, 2021 to June 30, 2022), and authorize a budget transfer from the fund balance of the general fund. Motion carried as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh; Absent – None.

Moved by Boettcher, seconded by Ricksgers, that the Board approve a Fiscal Year 2021 budget amendment for Parks Department GL 508000-757-932 Building Maintenance and approve an expenditure of up to \$17,000 for ERDP bathroom renovation with the funds to come from the Forestry Fund. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Bargo requested that the Chair **POSTPONE** the action item introduced by the Park Director, James Hunter to upgrade the Seasonal Parks Coordinator position to a full-time position starting Monday August 9, 2020, and authorize the appropriate budget amendment. It was a consensus of the Board that the Chair postpone. The Chair **POSTPONED** request for additional information.

Moved by Boettcher, seconded by Rubingh, that the Board approve the request made by the Antrim Creek Natural Area (ACNA) Commission to increase the seasonal part-time (5 hours per week for 26 weeks) position to a year-round part-time position at 5 hours per week at 52 weeks with funds to be spent from the Park – Antrim Creek Natural Area (ACNA) Fund #234 and authorize the Finance Director to make the appropriate budget amendments. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Watrous, that the Board approve a 2021 budget amendment to increase funding in the plumbing inspector line item and reaffirm the previously approved full-time plumbing inspector position with funding to come from the fund balance of the Construction Codes Enforcement Fund #249 and authorize the Finance Director to make the appropriate budget amendments. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board accept the quote from Arbor Solutions and approve the purchase of a Fortinet FortiVoice phone system and desktop handsets for a total of \$55,521.00 as budgeted. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Marcus; Absent – None.

Jennifer Berkey, District Director, Michigan State University Extension presented the 2020 Michigan State University Extension Annual Report.

Moved by LaVanway, seconded by Helwig, that the Board accept the Michigan State University Extension 2020 Annual Report as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Carol Stocking, 86<sup>th</sup> District Court Administrator presented the 2020 86<sup>th</sup> District Court Annual Report.

Moved by Helwig, seconded by Ricksgers, that the Board accept the 2020 86<sup>th</sup> District Court Annual Report as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Judy Parliament, Commission on Aging Director presented the 2020 Antrim County Commission on Aging Annual Report.

Moved by Helwig, seconded by Watrous, that the Board accept the 2020 Antrim County Commission on Aging Annual Report. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Lisa Peacock, District Director Health Department of Northwest Michigan presented the 2020 Annual Report for the Health Department of Northwest Michigan.

Moved by Ricksgers, seconded by Rubingh, that the Board accept the 2020 Health Department of Northwest Michigan as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Heidi Shafer, Antrim County Soil Erosion Officer addressed the Board with an update of the stabilization processes of the Brewer property/Torch River RV site.

Leslie Casselman representative from Northwest Michigan Community Action Agency (NMCAA) addressed the Board with an update on Antrim County program and activity.

Michael Reen in-person and Jim Selby via Zoom both representatives of Aspen Wireless Technologies, Inc. addressed the Board with the FTTP Project Development Proposal – Aspen Broadband Proposal for Antrim County.

Moved by Bargo, seconded by Helwig, that the Board approve hiring Aspen Wireless Technologies, Inc. for \$27,500 to assist the County with the development of a plan to bring a broadband Backbone project to shovel ready status and authorize the Finance Director to make the appropriate budget amendments. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent – None.

The Board recessed to take a lunch Break at 12:53 p.m.  
Commissioner Boettcher and Helwig left meeting at 12:55 p.m.  
The Board reconvened at 1:18 p.m.

Caroline Keson addressed the Board representing Tip of the Mitt via zoom to provide an update.

Moved by Ricksgers, seconded by Rubingh, that the Board accept the Antrim County Construction Code 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Boettcher, Helwig.

Moved by Bargo, seconded by VanAlstine, that the Board approve the 2022-2026 Antrim County Capital Improvement Plan (CIP) as updated. Motion carried as follows: Yes – Watrous, Bargo, VanAlstine, Ricksgers, Marcus; No – Rubingh, LaVanway; Absent – Boettcher, Helwig.

#### **REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board member questions and input.

- Parks Department Financials June/July 2021.

Finance Director, Brad Rizzo addressed the Board with his report.  
Discussion followed. Board members questions and input.

Moved by Bargy, seconded by Ricksgers, that the Board approve a budget amendment for commission pay for the Airport Zoning Board of Appeals in the amount of \$250.00 from the Airport Fund, Fund balance and authorize the Finance Director to make appropriate amendment balance as follows:

581000-295-710.001	Per Diem	\$175.00
581000-295-861.000	Travel	75.00
		\$250.00

Motion carried as follows: Yes – Rubingh, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Boettcher, Helwig.

Chairman Report: Commissioner VanAlstine – Announced plans for work sessions for the 2022 Budget.

- First – Work session: August 17, 2021 from 6:00 p.m. to 8:00 p.m.

Commissioner Bargy spoke on the process for the first work session to cover the review of revenue and trend analysis.

- Second – Work session: September 8, 2021 from 9:00 a.m. to 4:00 p.m.
- Third – Work session: September 10 or the 14 tentative as needed.
- Public Hearing tentative October 7, 2021 at 9:00 a.m.

Commissioner VanAlstine – Study budget proposals, be prepared and contact Finance Director with any questions prior to work sessions.

#### **VARIOUS MATTERS:**

Commissioner LaVanway – addressed an email she received from Carl Griffith.

#### **PUBLIC COMMENT:**

The Chairman addressed the public attending remotely online utilizing Zoom Webinar. There was no in-person attending the meeting. Deputy Administrator addressed the public via the zoom webinar at 2:20 p.m. as follows: Kelly Wells, Terry Roote and Susan Roote each addressed the Board. Public comment closed at 2:31 p.m.

The meeting adjourned at 2:32 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**2022 BUDGET WORK SESSION  
MINUTES**

Members present:      Commissioner District #1      Jarris Rubingh  
                                 Commissioner District #3      Karen Bargy  
                                 Commissioner District #5      Terry VanAlstine  
                                 Commissioner District #6      Brenda Ricksgers  
                                 Commissioner District #7      Dawn LaVanway  
                                 Commissioner District #8      Jason Helwig  
                                 Commissioner District #9      Christian Marcus  
Members absent:      Commissioner District #2      Joshua Watrous  
                                 Commissioner District #4      Ed Boettcher

Others:                      Brad Rizzo, Sheryl Guy, Jeremy Scott and Sherry Comben.

Vice-Chair Karen Bargy called the meeting to order at 6:04 p.m.

Commissioner Bargy addressed the Board on the process of which the Board will begin to address the proposed requested 2022 Antrim County Budget, General and Other funds, Revenues, Appropriations, and Capital Outlay. With each member receiving the proposed County Budget 2022 documents provided by the Finance Director, Brad Rizzo.

Finance Director, Brad Rizzo provided additional information and tools emailed to members as follows:

- MERS Annual Actuarial Report December 31, 2020.
- 6-year interactive handouts Revenues, actual revenue trend analysis, instructions, spreadsheets, budget report, data list by Fund, Department and account.

Note:

Revenues: License & Permits down, due to moving Parks out of the General Fund to Other Fund #508.  
Revenue Sharing - no news.

Commissioner Bargy: General Fund 101 Capital Outlay (901), Computer (902), Appropriations (966), Transfer Out (967-999.620) Indigent Defense and Special Project/Contingencies (895-999.000) for wages and benefit increases.

General Fund (101) 2022 Budget requests total \$15,420,704  
General Fund (101) 2022 estimated Revenue: \$14,493,509  
Net revenue General Fund estimate (\$927,195)

OTHER FUNDS: Discussion.

- 911- Funds: 911- #259 Training/E-911 #261 Operating/E-911 #262 (Wireless)
- Construction Code Fund #249
- Self- Insured Reserve Fund #105
- Antrim County Airport Fund #581
- ACT – Antrim County Transportation Fund #588
- Parks System Fund #508 Capital Outlay projects/grants \$292,740
- Commission on Aging #297

Come prepared to debate funds and departments if needed.

Finance Director, Brad Rizzo to provide information on rents, list of sheriff vehicles, cash balance history of the Airport and Transportation funds.

Various Matters:

Commissioner Bargy next budget work session – Wednesday, September 8, 2021 @ 9:00 a.m. and Friday, September 10, 2021 (if needed).

Public Comment.

There was no public comment.

The work session adjourned at 7:16 p.m.

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Vice-Chair, Karen Bargy

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### MEETING MINUTES

The Chairman called the meeting to order at 6:30 p.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Jason Helwig
	District #9	Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

### PUBLIC COMMENT:

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator first addressed the callers at 6:32 p.m. as follows: Kelly Wells, Susan Roote, Terry Roote, Brenda Hasso, Cherie Hogan, Scott Howard, Dan Wells, Jill, Sharon Hill, Linda Spevacek, also spoke for John Spevacek and read letter from Tim Smith, and Kevin Celarek each addressed the Board. Public comment closed at 6:~~12~~ **41** p.m. **BOC CORRECTION 9/2/2021**

Moved by Helwig, seconded by Watrous, that the Board approve the agenda as revised. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Marcus, seconded by Helwig, that the Board approve the minutes of the August 5, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

### COMMUNICATIONS/NOTICES:

Memos submitted regarding Milton Township RV Park site.  
Memo County Administrator, Peter Garwood staffing needs.



**LIAISON REPORTS:**

Commissioner Boettcher – Meadow Brook MCF update.  
Commissioner Ricksgers – Antrim County Fair update.  
Commissioner Marcus – Community Mental Health update.  
Commissioner Rubingh – Antrim County Road Commission update.  
Commissioner LaVanway – Economic Development Corporation update.  
Commissioner VanAlstine – Grass River Natural Area update.

**COMMITTEE REPORTS:**

There were no reports.

Commissioner LaVanway - Torch River Property Milton Township/RV Park and Hydrology Study.  
Discussion followed.

County Administrator, Peter Garwood provided updates and read email from County legal counsel.

Moved by LaVanway, seconded by Rubingh, that the Board approve and pay Claims and Accounts in the amount of \$176,278.59. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Leslie Meyers, Emergency Services Director presented the 2020 Antrim County Office of Emergency Management Annual Report.

Moved by Boettcher, seconded by Helwig, that the Board accept the 2020 Antrim County Office of Emergency Management Annual Report as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Leslie Meyers, Emergency Services presented the Board with a report on the COVID-19 “Theory and Practices to Pandemic Response” and request for a resolution: Honoring Antrim County Covid-19 Volunteer Warriors.  
Discussion followed.

**RESOLUTION #23-2021, by Brenda Ricksgers, seconded by Ed Boettcher**

**Resolution Honoring Antrim County COVID-19 Volunteer Warriors**

**WHEREAS**, forty six (46) Antrim County residents devoted their time and energy to Antrim County during the COVID-19 Pandemic Response, and

**WHEREAS**, the Volunteers served as the support staff to the Health Department of Northwest Michigan during our 42 Vaccination Clinics, and

**WHEREAS**, the Volunteers devoted over 4000+ hours to perform said duties, and

**WHEREAS**, the Volunteers assisted in providing over 8000+ vaccines to our residents, and

**WHEREAS**, the Volunteers spent countless unrecorded hours promoting the clinics, and

**WHEREAS**, the Volunteers committed their free time from January 2021 through June 2021 toward making our community and residents safe during the Pandemic State of Emergency. The Volunteers serve as an inspiration to all.

**NOW, THEREFORE BE IT RESOLVED** the Antrim County Board of Commissioners, on behalf of the citizens and employees of Antrim County, do hereby extend to:

Melynda Bagley, James Bailey, Sherry Bailey, Becky Boni, Shannon Buntjer, Gloria Campbell, Mary Cheney, Kim Clark, Dale Claudepierre, Mike Cleary, Casey Clement, Dorothy Clore, Steve Dell, Jim Fischer, Kari Fischer, Loretta (Rett) Genson, Mary Haley, Michael Haley, Anna Hannan, Andrew Hickman, Don Hirt, Jeff Hoch, Bob Holtzmann, Sue Holtzmann, Susan Mohr, Tim Murray, Rich Newer, Dan Phillips, Danielle Pickard, Lucinda (Lucy) Polemitis, Laura Powers, Dianne Richter, Sharon Schultz, Sharon Seyferth, Karen Shaffer, Joan Shanahan, Fred Sittel, Ruth Smith, Sara Stargardt, Cheryl Sutton, Steve Sutton, Jill Tarrant, Laura Westerman, Leslie Meyers, Angie Willis and John Willis our gratitude and most sincere appreciation for their many years of dedicated service to the citizens and visitors of Antrim County.

**BE IT FURTHER RESOLVED** that we extend our sincere thanks to the Volunteers for their thankless commitment to the people of Antrim County.

**PASSED AND ADOPTED** this nineteenth of August, two thousand and twenty-one by unanimous vote of the Antrim County Board of Commissioners.

**RESOLUTION #23-2021 DECLARED ADOPTED.**

Shannon Buntjer and Sherry Bailey addressed the Board to present Leslie Meyers, an award “Champion Leslie Meyer Award”. Standing ovation from all in attendance.

Thomas Sandeen, Veterans Affairs Committee Chairman addressed the Board to present an update on the Veterans Affairs Department and their responsibilities. He addressed the commissions support of the department for future consideration of pay increases for the director and staff due to the workload and outreach programs implemented.

Commissioner Bargy addressed Mr. Sandeen on the County pay increase processes and union contract steps. No action taken.

The Chairman appointed Thomas Davidson, Jr. to fill the partial term expiring on December 31, 2022 on the Northern Lakes Economic Alliance Board of Directors.

Moved by Helwig, seconded by Marcus that the Board accept the Chairman’s appointment of Thomas Davidson, Jr. to fill the partial term expiring on December 31, 2022 on the Northern Lakes Economic Alliance Board of Directors. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board authorize the Chairman to execute a grant agreement between the Michigan Department of Transportation (MDOT) and Antrim County Board of

Commissioners for funding to prepare/update a Master Plan (MP) study – Airport Layout Plan (ALP) and Report for the Antrim County Airport. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Watrous, that the Board approve a 2021 budget amendment for the Antrim County Apportionment Commission in the General Fund for operations of the commission Budget request for 2021 as follows: 2 members eligible for per diem at BOC rate \$100.00 per meeting \$1600.00 (101-289-710.001), printing and publishing \$300.00 (101-289-901), office/operating supplies \$500.00 (101-289-727) and up to \$5,000.00 (101-289-805), for a web-based redistricting application to provide a user interface for interactive mapping totaling \$7,400.00, and that the finance director transfer up to \$7,400.00 from the General Fund, fund balance. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Ricksgers, that the Board accept the quote from Merchandise Equipment & Supply for a convection steamer for a cost of \$14,093.77, and if installation is a problem to award the project to the next lowest bid Sam Tell & Son at \$15,774.66 and authorize the Finance Director to make the appropriate budget amendments. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Watrous, that the Board authorize the Chairman to execute a lump sum timber sale agreement with Silver Leaf Sawmill on a portion of the County-owned property, marked by the County Forester, known as “Dickerson Road Forest Area” in the amount of \$52,655.00 contingent on receiving the proper certificate of insurance. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Boettcher, that the Board appoint Stephanie Murray as the Officer Delegate and Brad Rizzo as the Officer Alternate representing administration during the 2021 MERS Business Meeting held October 7 – 8, 2021 at the MERS Annual Conference. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Ricksgers, that the Board approve a FY2022 Secondary Road Patrol and Traffic Accident Prevention Program Grant Application. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

#### **REPORTS:**

County Treasurer Report.  
Information only.

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board member questions and input.

Parks Department Financials – July 2021

Airport Financials – July 2021

Building Department Financials – July 2021 Information only.

ACT Financials – May & June 2021

Soil Erosion Control – Update – July 2021

Finance Director, Brad Rizzo addressed the Board with his report.

Revenue & Expenditures – July 2021

Budget Amendment Report – July 2021

Budget Amendment – Election legal

Discussion followed. Board members questions and input.

Moved by Boettcher, seconded by Bargy, that the Board approve a budget amendment for legal representation for legal services related to the election lawsuits for \$30,000 to account 101000-262-806.000 funded from the general fund balance. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Chairman Report: Commissioner VanAlstine – No report.

**Sheriff Reports:**

Animal Control Statistics

Township Statistics

**VARIOUS MATTERS:**

There was none.

**PUBLIC COMMENT:**

The Chairman addressed the public and asked the Deputy Administrator to call on the public attending via the zoom webinar at 8:51 p.m. as follows: Mac Whitehouse, Dan Wells, Shannon Hill, and Terry Roote and in person John Spevacek each addressed the Board. Public comment closed at 9:04 p.m.

The meeting adjourned at 9:05 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### **SPECIAL MEETING MINUTES**

Present in person: Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent: None.

The Chairman called the meeting to order at 6:30 p.m.  
The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

The Chairman addressed the Board members attending in person and public attending via remotely online utilizing Zoom Webinar. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Called on Cathy Albro who addressed the Board on the \$4.5 Million package from Federal Government. Randy Bishop addressed the Board on the William Bailey v Antrim County court case and that the County attorney has objected to plaintiff's discovery questions and motion to end discovery. Gary Eschenburg addressed the Board on back up of a hand count of the May 4, 2021 election and that the Board approve relief due to COVID-19 restrictions by allowing businesses to re-open to full capacity. Commissioner LaVanway addressed the Board requesting that she be allowed to read an email that was sent to her by Abby Mandeville. Ms. Mandeville wrote that she was encouraging the Board to continue to seek transparency and work diligently to restore hope in the election process. Public comment closed at 6:42 p.m.

Moved by Boettcher, seconded by LaVanway, that the Board approve the agenda as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board approve the minutes of the March 18, 2021 meeting as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Ricksgers, that the Board approve the minutes of the March 24, 2021 special meeting as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – None; Abstain – Marcus.  
**(Chairman excused due to Marcus was absent per Board rules 3.4) BOC CORRECTION 5/6/2021**

**COMMUNICATIONS/NOTICES:**

Commissioner VanAlstine – Grass River Natural Area/Bureau of Elections Director – Jonathan Brater/Antrim County Snowmobile Club – Mike Null President and 2020 Forestry Year Review – Mike Meriwether - Antrim County Forester.

Moved by Helwig, seconded by Watrous, that the Board approve the 2020 Antrim County Forester report as written. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**LIAISON REPORTS:**

Commissioner Marcus – MAC (Michigan Association of Counties) House Bill 4164 and North Country Community Mental Health updates.

Commissioner Rubingh – Antrim County Road Commission update.

Commissioner Boettcher – NMCAA (Northwest MI Community Action Agency) update.

Commissioner Ricksgers – Petoskey Stone Festival update.

Commissioner Barga – Health Department of Northwest MI - Vaccine update.

**COMMITTEE REPORTS:**

There was none.

**POSTPONED MINUTES OF THE MARCH 4, 2021 Board meeting:**

Commissioner Marcus – seeking additional information regarding discussion be added Facebook time noted. 1:04:10 – 1:08:09

Commissioner Barga – objected

Commissioner Marcus – will not accept

**MOTION – POSTPONED AS FOLLOWS:**

Moved by LaVanway, seconded by Marcus, that the Board **POSTPONE** action on Board meeting minutes dated March 4, 2021 due to clarification. Roll call as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**Moved by Barga, seconded by Boettcher, that the Board approve the Board minutes of the March 4, 2021 as amended.**

Discussion followed: lengthy (transcript enclosed in Board packet).

**AMENDMENT Offered:**

Moved by Marcus, seconded by LaVanway, that the Board approve an amendment to the motion to approve the minutes of the March 4, 2021 meeting as follows: That Commissioner Marcus asked the County Clerk, Sheryl Guy if she or anyone in her office deleted files in the voting machines. Sheryl Guy responded that her office made necessary corrections to errors in order to get the election results corrected and that any changes were made in the course of doing their job. Motion carried as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway, Marcus; No – Barga, Boettcher, Ricksgers, Helwig; Absent – None.

**ORIGINAL MOTION with Amendment:** Commissioner Barga withdrew her motion.

**MOTION WITH APPROVED AMENDMENT:**

Moved by Boettcher, seconded by Rubingh, that the Board approve the minutes of March 4, 2021 with amendment to the minutes of the March 4, 2021 meeting page 2 listed as: Election System/Allied Forensic Report/Future Elections as follows: That Commissioner Marcus asked the County Clerk, Sheryl Guy if she or anyone in her office deleted files in the voting machines. Sheryl Guy responded that her office made necessary corrections to errors in order to get the election results

corrected and that any changes were made in the course of doing their job. Motion carried as follows: Yes – Rubingh, Watrous, Boettcher, Ricksgers, VanAlstine, LaVanway, Marcus; No – Bargo, Helwig; Absent – None.

**SECOND AMENDMENT BOC 5/6/2021 PER LEGAL COUNSEL:**

*Moved by Boettcher, seconded by Rubingh, that the Board approve the minutes of March 4, 2021 with amendment to the minutes of the March 4, 2021 meeting page 2 listed as: Election System/Allied Forensic Report/Future Elections as follows: That Commissioner Marcus asked the County Clerk, Sheryl Guy if she or anyone in her office deleted files in on the **Dominion** voting machines. ~~Sheryl Clerk Guy~~ responded that her office staff were directed to make any necessary corrections, deletions or replacements to make corrections to errors. ~~to errors in order to get the election results corrected and that any changes were made in the course of doing their job.~~ Motion carried as follows: Yes – Rubingh, Watrous, **Boettcher**, VanAlstine, **Ricksgers**, LaVanway, Marcus; No – Bargo, ~~Boettcher, Ricksgers~~, Helwig; Absent – None.*

**BOC 4/15/2021 CORRECTED AND APPROVED**

**BOC 5/6/2021 SECOND AMENDMENT CORRECTED PER LEGAL COUNSEL REVIEW AND RECOMMENDATION/APPROVED**

Moved by Rubingh, seconded by Watrous, that the Board approve the Antrim County Hiring and Employment Policy as amended, replacing the policy adopted on January 10, 2019. Motion carried as follows: Yes – Rubingh, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargo; Absent – None.

Moved by Bargo, seconded by Boettcher, that the Board approve and pay Claims and Accounts in the amount of \$288,543.21. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Boettcher, that the Board approve the purchase of thirty-nine (39) VM5930 Kenwood Viking mobile radios from Grand Traverse Mobile Communications for \$109,200.00 from GL# 262000-901-980.304 to be used by the Antrim County Sheriff's Office, Bellaire PD, Central Lake PD Elk Rapids PD, Ellsworth PD and Mancelona PD, as budgeted with payment of 50% (\$54,600.00) upon approval of agreement and the remaining balance of 50% upon completion of project (\$54,600.00) for a total cost of \$109,200.00, and approve the purchase of twenty-eight (28) VP5430 Kenwood Viking portable radios with accessories for use by the Antrim County Sheriff's Office for \$55,710.22 from GL# 101000-901-980.301, as budgeted with payment of 50% (\$27,855.11) upon approval of agreement and the remaining balance of 50% upon completion of project (\$27,855.11) for a total cost of \$55,710.22, total cost of both projects totaling \$164,910.22. Discussion followed.

Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, seconded by Helwig, that the Board authorize the Board Chair to execute a three-year contract with Rave Mobile Safety for Rave 911 Suite Standard Including: Rapid SOS Service Data for \$4,000 annual service for a total of \$12,000. Budgeted in 261000-348-933.006. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**ORIGINAL PROPOSED MOTION:**

Moved by Marcus, seconded by Helwig, that the Board approve and authorize Antrim Conservation District to keep the fees for the Household Hazardous Waste Day program the same as last year.

Discussion followed.

**FIRST AMENDMENT TO MOTION:**

Moved by Rubingh, seconded by Marcus that the Board approve an amendment to the current motion to increase the cost of latex paint from \$1.00 to \$10.00 per gallon can.

Discussion followed.

Motion as follows: Yes – Rubingh, Watrous, Marcus; No – Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; Absent – None.

**AMENDMENT FAILS**

**SECOND AMENDMENT TO MOTION:**

Moved by Bargy, seconded by Boettcher, that the Board approve and amend the current motion that the Antrim County Household Hazardous Rates be established as follows: latex paint cans increase to \$4.00 per gallon can (\$20.00/5gal bucket) in 2021, set the tire cost at \$1.00 each in 2021, and that the rates for the Electronic fees remain at the 2020 rates as follows: \$5.00 for electronics 30 inches or less and \$15.00 for items over 30 inches.

Discussion followed:

Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Marcus; Absent - None.

**AMENDMENT PASSES**

**ORIGINAL & AMENDMENT:**

Moved by Marcus, seconded by Helwig, that the Board approve and authorize Antrim Conservation District to revise the 2021 Antrim County Household Hazardous Waste Fee Schedule to include;

1. SUGGESTED DONATION, and;
2. 2021 increase latex paint fees from \$1.00 per 1 gallon can to \$4.00 per 1 gallon can (\$20/5gal bucket), and;
3. No increase for 2021 electronics fees from \$5.00 for items up to 30" and \$15.00 items 30" and over (TVs, Computers, hard drives and misc.), and;
4. 2021 charge @ \$1.00/per tire.

Motion carried as follows: Yes - Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Boettcher, seconded by Marcus, that the Board approve and authorize the Chairman to execute a permanent easement agreement between Forest Home Township and Antrim County.

Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Boettcher, seconded by Helwig, that the Board approve the proposal from BS&A for the Subscription Option to BS&A Online, in which BS&A will setup and implement online services that will allow the public to search or lookup building department records, delinquent tax, P.R.E. audit data, assessing data, tax data and special assessment data. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.



Director of Housing North, Yarrow Brown addressed the Board with her presentation on Housing North Homes for Our Future Campaign. Seeking Antrim County Board support and proposed a Resolution in Support of the Housing North Homes for Our Future Campaign.

**No action taken.**

District Court, Court Administrator, Carol Stocking and District Court Judge Michael Stepka addressed the Board with a presentation on District Court Legislative Updates, seeking approval to hire a non-attorney Magistrate (due to current Magistrate having resigned) and create a new position of Office Manager.

Moved by Ricksgers, seconded by Helwig, that the Board approve the appointment of Sarah Lorigan as a non-attorney Magistrate in the District Court effective May 1, 2021, as budgeted. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Boettcher, seconded by Rubingh, that the Board approve a new non-contract Office Manager position in the District Court that would provide services to Antrim, Leelanau and Grand Traverse Counties, to be paid for through the utilization of budgeted funds for currently unfilled full time employees in the District Court budget.

Discussion followed.

Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Jamie Houserman, Equalization Director addressed the Board with her presentation of the Antrim County 2021 Equalization Report.

**RESOLUTION #17- 2021 By Karen Bargy, seconded by Brenda Ricksgers**

**RESOLUTION TO ADOPT THE  
2021 EQUALIZATION REPORT**

**WHEREAS**, the Antrim County Board of Commissioners hereby certify that the assessment rolls of the Townships and Villages have been examined and we find the rolls relatively equal as equalized;

**WHEREAS**, the Antrim County Board of Commissioners hereby approve that the valuations be equalized on taxable property, by class, in Antrim County, for the year 2021 in compliance with Sections 209.5 and 211.34 MCL of 1948 as amended, and in accordance with the equalization certificates; and

**NOW THEREFORE, BE IT RESOLVED**, the Antrim County Board of Commissioners adopts the 2021 Equalization Report and authorize the Chairman, Terry VanAlstine, the Director of Equalization, Jamie Houserman, and the County Clerk, Sheryl Guy to sign the Statements of Acreages and Valuations (L-4024's) as equalized and all Assessment Roll Certifications (L-4037/2691) County-wide totals and individually for each municipality.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #17-2021 DECLARED ADOPTED.**

Moved by Bargy, seconded by Rubingh, Helwig, that the Board approve contracting with the Antrim Conservation District for the application of Galerucella Beetles as a biocontrol agent to three batches of Purple Loosestrife on Antrim County owned property on Six Mile Lake, Parcel # 05-05-008-031-00 and approve a budget amendment, with the addition of \$318 to line item 230000-285-956.029 Forestry Fund - Invasive Species, with funds to come from Forestry Fund - fund balance. Motion carried as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh, Watrous; Absent - None.

**BOC CORRECTED 5/6/2021**

Moved by Boettcher, seconded by Ricksgers, that the Board authorize the use of the Courthouse lawn along Cayuga Street for vendor display during the annual M88 Outdoor Market Tour event to take place June 19, 2021. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

**RESOLUTION #18 - 2021 By Terry VanAlstine, seconded by Dawn LaVanway**

**A RESOLUTION IN SUPPORT OF  
AND  
AUTHORIZING ACTION IN FURTHERANCE OF FIBER INTERNET ACCESS**

**WHEREAS**, The Residents and Businesses of Antrim County are woefully underserved for high speed broadband internet connectivity; and

**WHEREAS**, The Antrim County Board of Commissioners has identified high-speed fiber internet connection availability to county residents and businesses as an objective which promotes economic development, quality of life, housing development, infrastructure, and otherwise furthers the major goals of the county; and

**WHEREAS**, the purpose of the Antrim County fiber project is to provide a backbone for connectivity and ultimately reliable ultra-high speed internet connection availability to all county residents and businesses at a reasonable cost; and

**WHEREAS**, the Antrim County Board of Commissioners recognizes that high-speed fiber internet connection service is included within the definition of telecommunication service under Act 48 of the State of Michigan of 2002, as amended (Metro Act);

**NOW, THEREFORE, BE IT RESOLVED** that the Antrim County Board of Commissioners supports the pursuit of high-speed fiber internet connection availability for all county residents and businesses; and

**BE IT FUTHER RESOLVED** that the Antrim County Board of Commissioners approves the following actions to be undertaken by county staff in furtherance of the goal of obtaining high-speed internet connection availability for all county residents and businesses, pursuant to, and in accordance with, the provisions of Act 48 of the State of Michigan of 2002, as amended (Metro Act). The Board of Commissioners recognizes that under the Metro Act, these actions are required prior to the passage of any ordinance or resolution authorizing the county to either construct telecommunication facilities or provide telecommunication or cable modem service provided through a broadband internet access transport service.

(a) **REQUEST FOR PROPOSAL (RFP)**. Develop and issue a Request For Proposal (RFP) for competitive sealed bids, which meets the requirements of the Metro Act and allows for the determination of whether a bidder is qualified to complete the work described in the RFP.

(b) **COST-BENEFIT ANALYSIS**. If less than 3 qualified bids have been received from private providers, and more than 60 days has elapsed from the date the RFP was issued, the county may undertake a Cost- Benefit Analysis (CBA) for the construction of telecommunication

facilities and the providing of telecommunication or cable modem service provided through a broadband internet access transport device. The CBA shall meet the requirements of the Metro Act and shall include reasonable projections for at least a 3-year period and total projected direct costs of and the revenues to be derived from constructing the telecommunication facilities and providing the telecommunication service.

(c) **PUBLIC HEARING.** Antrim County shall conduct at least one public hearing before the passage of any ordinance or resolution authorizing the county to construct telecommunications facilities or provide telecommunication service. Notice of the hearing shall be provided as required by law and the hearing shall occur no sooner than 30 days from the release of the CBA.

**BE IT FURTHER RESOLVED** that should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

Yes – Jarris Rubingh, Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,  
Dawn LaVanway, Jason Helwig;

No – Karen Bargy, Christian Marcus;

Absent – None.

**RESOLUTION #18-2021 DECLARED ADOPTED.**

County Administrator, Peter Garwood addressed the Board to discuss declaring of a countywide state of emergency. He reported that he has received inquiries from local units of government (townships/villages) and other agencies (libraries/medical care facility/intergovernmental groups), each are subject to the Open Meeting Act (OMA). The agencies do not have the authority to declare a state of emergency to allow their meetings to be held hybrid (in person and/or virtually).

**RESOLUTION #19-2021 By Terry VanAlstine, seconded by Dawn LaVanway**

**ANTRIM COUNTY**

**RESOLUTION DECLARING A COUNTY-WIDE STATE OF EMERGENCY**

**RESOLUTION #19-2021**

**WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic, and on March 13, 2020, the President of the United States declared a National Emergency as a result of the COVID-19 outbreak; and

**WHEREAS**, on December 22, 2020 the Governor of Michigan signed a bill into law that amended the Open Meetings Act, Act 276 of 1976 to allow meetings to be held electronically for any circumstance, but only until March 31, 2021, after which, in order to meet electronically, a state of emergency must be declared; and

**WHEREAS**, boards and commissions for various organizations throughout Antrim County that are subject to the Open Meetings Act, Act 276 of 1976 have expressed an interest in the ability to continue to meet electronically out of safety concerns, but lack the authority to do so without a state of emergency declaration; and

**WHEREAS**, Antrim County Board of Commissioners possess the authority to declare a county-wide state of emergency pursuant to Section 10 of the Emergency Management Act, (Act 390 of the Public Acts of 1976), being MCL 30.410; and

**NOW THEREFORE BE IT RESOLVED**, that the Antrim County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a "state of emergency" exists within our jurisdiction, due to the COVID-19 pandemic, effective immediately; and

**BE IT FURTHER RESOLVED** that local resources and funding are being utilized to the fullest possible extent, and the Emergency Operations Plan will be partially or fully implemented as this pandemic necessitates; and

**FINALLY, BE IT RESOLVED** that this "local state of emergency" shall be effective upon the adoption of this Resolution and shall continue in effect until May 31, 2021, unless renewed by the Chairperson of the Antrim County Board of Commissioners for a seven (7) day period or for a longer period by vote of the Antrim County Board of Commissioners.

Yes – Karen Bargy, Ed Boettcher, Terry VanAlstine, Dawn LaVanway, Jason Helwig;

No – Jarris Rubingh, Joshua Watrous, Brenda Ricksgers, Christian Marcus;

Absent – None.

**RESOLUTION #19-2021 DECLARED ADOPTED.**

Moved by LaVanway, seconded by Helwig, that the Board accept the 2020 Antrim County Treasurer Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board members questions and input.

- Building Department Financials – March 2021
  - Permit application discussion and expiration of permits
- Antrim County Transportation Financials – March 2021
- Antrim County Airport Financials – March 2021

Finance Director, Brad Rizzo addressed the Board with his report

Discussion followed.

- Revenue & Expenditure Report – March 2021
- Budget Amendment Report – March 2021

Chairman Report, Terry VanAlstine – No report.

Sheriff's Report:

Township Statistics – March 2021

Animal Control Statistics – March 2021

**VARIOUS MATTERS:**

There was none.

The Chairman requested Public comment at 10:10 p.m. The Deputy Administrator addressed the public via the zoom webinar and callers in order as they entered the meeting. The Deputy Administrator called on all public attending. Randy Bishop addressed the Board to speak of the Analysis of the Antrim County, MI November 3, 2020 Election Incident by J. Alex Halderman of University of Michigan, March 26, 2021 and his Dominion Voting Machines Study from 2018 and asked that the registered voter file in

Antrim County be reviewed and cleanup list. Norman Hayes addressed the Board supporting virtual meetings and enables public to watch and add input during public comment from the luxury of their homes. Sherry Comben addressed the Board to thank them for their passing the BS & A Online, public record search and for accepting her Antrim County Treasurer Annual Report. Public comment closed at 10:16 p.m.

The meeting adjourned at 10:16 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### **MEETING MINUTES**

The Chairman called the meeting to order at 9:01 a.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	Absent Joshua Watrous
	District #3	Karen Bargo
	District #4	Ed Boettcher
	District #5	Absent Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Absent Jason Helwig
	District #9	Christian Marcus

### **PUBLIC COMMENT:**

The **Vice**-Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator first addressed the in person public comment: Tim Schacht addressed the Board and the callers as follows: Amanda Merchant, Dana Wingo, Mike Manger, Sharon Hill, Kelly Wells and Terry Roote each addressed the Board and there was no in person public comment. Public comment closed at 9:12 a.m. **BOC CORRECTION 9/16/2021**

Moved by LaVanway, seconded by Boettcher, that the Board approve the agenda as presented. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, LaVanway, Marcus; No – None; Absent – Watrous, VanAlstine, Helwig.

Moved by Boettcher, seconded by Ricksgers, that the Board approve the minutes of the August 19, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, LaVanway, Marcus; No – None; Absent – Watrous, VanAlstine, Helwig.

### **COMMUNICATIONS/NOTICES:**

Letters submitted in support of Antrim Creek Natural Area property purchase.

Commissioner Helwig arrived to meeting at 9:17 a.m.

### **LIAISON REPORTS:**

Commissioner Boettcher – Meadow Brook Medical Care Facility update.

Commissioner Ricksgers – Antrim County Fair Board update.

Commissioner Marcus – COVID-19 mask mandates – requested Administration to draft letter.

Commissioner Helwig – Antrim Conservation District update.

Moved by Ricksgers, seconded by Boettcher, that the Board approve and pay the Claims and Accounts in the amount of \$58,459.47. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

Moved by Boettcher, Seconded by Helwig, that the Board authorize the Vice Chair to execute an agreement with Grand Traverse Mobile for \$114,353.00 for the cost of 160 Unication G5 dual band pagers and 50 amplifier bases, to authorize the release of funds up to \$36,000.00 to the State of Michigan for page group programming, and to authorize the release of funds up to \$25,000.00 to purchase programmed Unication Pagers/Bases previously purchased by local agencies with funds to come from GL#262000-901-980.348 as budgeted. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

Moved by Helwig, seconded by Ricksgers, that the Board authorize the release of funds to purchase of Glock G17 9mm handguns for armed staffed members from GL# 101000-901-980.301 not to exceed \$21,500, as budgeted and authorize the Finance Director to make a budget amendment for the sale/rebate of the old handguns for \$12,900 to GL 101000-000-648.000 – Sale of supplies. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

Antrim County Sheriff, Dan Bean addressed the Board to provide an update of his departments.

**RESOLUTION #24-2021 By Ricksgers, seconded by Boettcher**

**Resolution to Adopt the Annual Exemption Option  
as set forth in the 2011 Public Act 152,  
the Publicly Funded Health Insurance Contribution Act**

**WHEREAS**, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011;

**WHEREAS**, the Act contains three options for complying with the requirements of the Act;

**WHEREAS**, the three options are as follows:

1. Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
2. Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
3. Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

**WHEREAS**, the ANTRIM COUNTY BOARD OF COMMISSIONERS has decided to adopt the annual Exemption option as its choice of compliance under the Act;

**NOW, THEREFORE, BE IT RESOLVED**, the BOARD OF COMMISSIONERS of the COUNTY of ANTRIM elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2022 through December 31, 2022.

YES – Jarris Rubingh, Karen Bargy, Ed Boettcher, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

NO – None;

ABSENT – Joshua Watrous, Terry VanAlstine.

**RESOLUTION #24-2021 DECLARED ADOPTED.**

Moved by Boettcher, seconded by Marcus, that the Board approve and set the County employer health insurance caps for the 2022 benefit year beginning January 1, 2022, and adopt the following employer health insurance premium caps: Single \$608.71, 2-person \$1,363.81, and Family \$1,704.78, and that the funding source be the 2022 General Fund, Special Projects cost center – Contingency line item (101-895-999.000). Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

Moved by Boettcher, seconded by Helwig, that the Board approve the Antrim County Accident and Injury Report Policy as updated. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

Moved by Boettcher, seconded by Bargy, that the Board authorize the Vice Chair to execute an equalization services contract with Michigan Assessing Professionals, LLC to contract the entire Equalization department, to approve the elimination of two equalization positions, to move GIS, and to create a new full-time Finance & Human Resources Assistant position, and to authorize the Finance Director to make the appropriate budget amendments.

Discussion followed.

Motion as follows: Yes – Bargy, Boettcher, Ricksgers; No – Rubingh, LaVanway, Helwig, Marcus; Absent – Watrous, VanAlstine. **Motion Failed**

The Vice Chair **POSTPONED** discussion on the request for the creation of a shared position for a full-time Finance & Human Resources Assistant.

Moved by Helwig, seconded by LaVanway, that the Board approve and authorize the Vice Chair to execute the indemnification agreements between the Township Ambulance Authority and Antrim County. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

Moved by Ricksgers, seconded by Boettcher, that the Board approve the proposal from Truestream for Barnes Park internet service and authorize the Vice Chair to execute the Commercial Services Agreement between Truestream and Antrim County, for a period of three (3) years at the cost of \$134.99 per month and be paid from General Fund, IT, Computer Internet Access (101-228-805.025). Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.



Networks Northwest, Chief Executive Officer Matt McCauley presented the 2020 Networks Northwest Annual Report.

Commissioner Boettcher left the meeting at 11:00 a.m.

Moved by LaVanway, seconded by Rubingh, that the Board accept the 2020 Networks Northwest Annual Report as presented. Motion carried as follows: Yes – Rubingh, Bargo, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine.

Commissioner Boettcher returned to the meeting at 11:14 a.m.

Northern Lakes Economic Alliance President, David Emmel presented the 2020 Northern Lakes Economic Alliance Annual Report.

Moved by LaVanway, seconded by Rubingh, that the Board accept the 2020 Northern Lakes Economic Alliance (NLEA) as presented. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

Moved by Boettcher, seconded by Helwig, that the Board go into closed session as permitted by the Open Meeting Act of 1976, 15.268 to discuss, consider a real property purchase with the following to remain in closed session: The County Clerk, Deputy County Administrator, Parks Director and Mark Stone. Motion carried as follows: Yes – Bargo, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh; Absent – Watrous, VanAlstine.

The Board went into Closed Session at 11:30 a.m.

The Board reconvened at 12:20 p.m.

Moved by Boettcher, seconded by Helwig, that the Board authorize the Vice Chair to sign a purchase agreement accepting the terms as discussed in closed session and to authorize the Finance Director to make the appropriate budget amendment to the Antrim Creek Natural Area (ACNA) budget with funds coming from the Antrim Creek Natural Area Fund #234. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – Watrous, VanAlstine.

Moved by Boettcher, seconded by Ricksgers, that the Board go into closed session as permitted by the Open Meeting Act of 1976, 15.268 to discuss the strategy and negotiations of collective bargaining agreements, with the following to remain in closed session: The County Clerk, Deputy County Administrator, Finance Director, Human Resource Director and the Sheriff if he is available. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

The Board went into Closed Session at 12:25 p.m.

The Board reconvened at 12:52 p.m.

Moved by Helwig, seconded by Boettcher, that the Board accept the 2020 Antrim County Clerk Annual Report. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, Ricksgers, LaVanway, Helwig; No – Marcus; Absent – Watrous, VanAlstine.

Moved by Boettcher, seconded by Ricksgers, that the Board accept the 2020 Annual Report Antrim County Information Technology Department. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous, VanAlstine.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board members questions and input.

Finance Director, Brad Rizzo addressed the Board with his report.  
Discussion followed. Board members questions and input.

Vice-Chair Report: Commissioner Bargy Budget work-session Wednesday, September 8 @9:00 a.m. to 4:00 p.m. and if needed September 10 at 9:00 a.m.

**VARIOUS MATTERS:**

Commissioner Bargy - Health Department meeting to address mask mandates due to COVID-19 set.

**PUBLIC COMMENT:**

The Vice-Chair requested public comment. There was no in-person attending the meeting. Deputy Administrator addressed the public via the zoom webinar at 1:00 p.m. as follows: Sherry Comben addressed the Board. Public comment closed at 1:02 p.m.

The meeting adjourned at 1:02 p.m.

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Vice-Chair, Karen Bargy

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County Clerk, Sheryl Guy

**2022 BUDGET WORK SESSION  
MINUTES**

Members present:      Commissioner District #1      Jarris Rubingh  
                                  Commissioner District #2      Joshua Watrous  
                                  Commissioner District #3      Karen Bargy  
                                  Commissioner District #4      Ed Boettcher  
                                  Commissioner District #5      Terry VanAlstine  
                                  Commissioner District #6      Brenda Ricksgers  
                                  Commissioner District #7      Dawn LaVanway  
                                  Commissioner District #8      Absent Jason Helwig  
                                  Commissioner District #9      Absent Christian Marcus

Others:                      Brad Rizzo, Sheryl Guy, Jeremy Scott and Sherry Comben.

The Vice-Chair Karen Bargy called the meeting to order at 9:01 a.m.

Pledge of Allegiance to the U.S. flag.

The Vice-Chair requested Public Comment. Zackary Perrault and Richard Friske addressed the Board in person. Commissioner Rubingh addressed the Board. Public comment closed at 9:07 a.m.

Commissioner Bargy addressed the Board on the status and reviewed the first work session.

Finance Director, Brad Rizzo addressed the Board on the information sent in email per request.

- Antrim County Rents (CMH, MDHHS, Construction Code)
- Sheriff Vehicle list
- Antrim County Transportation – Cash Balance
- Antrim County Airport – Cash Balance
- Fund #262 E-911 Operations (new printout)

Discussion followed.

**REVENUE**

**101-000-400.700 – 101-000-966.516**

Review and discussed of estimated revenues.

**GENERAL FUND – DEPARTMENTS**

**101-967**

General Fund – Departments listed reflect changes or discussion.

Those departments not listed have no changes per review.

**HEALTH DEPARTMENT 601**

101-601- 837.002 AUTOPSIES    Transfer \$65,000.00 to 101-648-837.002

Health total **\$463,962.00**

**101-601-956.004**

**Appropriation Health Department**

**\$252,834.00 correction \$252,384.00 difference \$450.00**

Health total **\$ 463,512.00**

Lengthy discussion followed with several members seeking to reduce appropriation for the Health Department.

The Board reached a consensus that Administration contact Legal Counsel about what statutory and contract requirements the County must fulfill.

- Administration directed to contact Health Officer to seek hard number cost of “essential services”.
- Administration directed to find out if the budget hearing can be a separate special meeting or must be held during a regular scheduled meeting.

**MEDICAL EXAMINER 648**

101-648-837.002 \$65,000.00 (Transferred from 101-601-837.002)

Medical Examiner budget total **\$96,500.00**

Commissioner Helwig arrived to work session at 10:35 a.m.

**CAPITAL OUTLAY 901**

101-901-980.265 County Building – Equipment

Carpet Cleaner machine \$6,500.00

Discussion followed. No change

Signage \$9,200.00

Discussion followed. No change

Wall Construction \$9,700.00

Site toured. No change

**APPROPRIATIONS 966**

101-966-956.223 G.R.N.A. \$45,796.00 (reduce to \$31,000.00) = **\$14,796.00**

101-966-956.238 Glacial Hills \$20,000.00 (reduce to \$5,400.00) = **\$14,600.00**

101-966-956.279 Snowmobile Grant \$50,904.00 (reduce to \$43,141.00) = **\$7,763.00**

101-966-956.581 Airport \$295,000.00 (reduce to \$145,000.00) = **\$150,000.00**

Appropriation total **\$676,948.00**

**TRANSFER OUT 967**

101-967-956.137 Capital Outlay Reserve Fund \$315,000.00 (increase to \$600,000.00) = **\$285,000.00**

Transfer Out total **\$608,000.00**

**OTHER FUNDS REVENUE & EXPENDITURES****OTHER FUNDS 105-721**

**137-000-699.101 CAPITAL OUTLAY RESERVE** \$315,000.00 (increase to \$600,000.00) = \$285,000.00 from General Fund Transfer out 101-967-956.137

**230-285-741 to 956.029 FORESTRY** \$9,900.00

**230-967-956.508 TRANSFER OUT** \$292,740.00 transfer out to Fund 508 Parks System

**235 PETOSKEY STONE FESTIVAL** \$7,010.00 (reduce revenue 101-000-699.001 to \$.00) = **\$500.00 Fund**

**Balance \$8,539.00**

**236 PARK FUNDRAISER – CLOSE**

Fund balance \$7,488.00 transfer to Parks Fund 508

**261 E-911 OPERATING (\$1,439.00)** Reduce expenditures or transfer from Fund #262 E-911 Wireless millage does not cover expenditures

**272 CANINE K-9 Program**

Ending fund balance **(\$868.00)** transfer in General Fund to (272-000-699.001)

**285 REVENUE SHARING RESERVE- CLOSE**

**508 PARKS SYSTEM**

508-000-699.001 from General Fund \$3,752.00

508-000-699.230 from Forestry Fund #230 \$292,740.00

508-901-980.756 Capital Outlay CIP \$292,740.00

**581 ANTRIM COUNTY AIRPORT OPERATIONS**

Estimated Revenues: Reduced General Fund Appropriation to \$145,000.00

Commissioner Bargy announced that this concludes the work session. There will be no need for work-session originally set for Friday, September 10, 2021. The Finance Director, Brad Rizzo will crunch the numbers on decisions agreed to today. The Board will meet Thursday, September 16, 2021 at 5:30 p.m. prior to the regular meeting to review and finalize the 2022 General Fund & Other Funds Budget and recommend public hearing be set for October 7, 2021 at 9:00 a.m. at the regular Board meeting.

The Vice-Chair requested Public Comment. There was no public comment.

The work session adjourned at 3:32 p.m.

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Vice-Chair, Karen Bargy

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County Clerk, Sheryl Guy

**This meeting was held in-person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.**

### MEETING MINUTES

The Chairman called the meeting to order at 6:30 p.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Jason Helwig
	District #9	Christian Marcus – remote via zoom Elmira (home)

The Chairman requested Invocation/Moment of Silence: Invocation offered by Larry Corell.

### PUBLIC COMMENT:

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. The Deputy Administrator first addressed the callers at 6:32 p.m. as follows: Bob Kingon, Allen Wolf, Katy Watrous, Kelly Karll, Lawrence Peck, Marsha Graham, Marcy, Pamela Luce, Gary Doty, Rachel Krino, Savannah Hrenko, Sally, Julie Vander Ark, Sharon, Spencer Hanson, Mhodorek, and in person Juliette King, Jaimee Bigelow, Marna Holland each addressed the Board.

The Chairman requested a pause to public comment at 7:16 p.m. to address a scheduled appointment of Kenneth Talsma, of Anderson, Tackman and Company PLC, to present the 2020 Antrim County Audit Report.

Kenneth Talsma, Anderson, Tackman and Company PLC, Certified Public Accountant presented the 2020 Antrim County Audit report.

Moved by LaVanway, and seconded by Ricksgers, that the Board accept the 2020 Antrim County Audit Report as presented by Mr. Talsma. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman requested that public comment to reconvene at 7:33 p.m. The Chair called on public in person as follows: Tracey Boggs, Richard Boggs, Gerald McAvoy, Ethan, Connor Carr, Amanda Merchant, Cindy Carr, John Koslowski, Ron Gallop, Claris Spaulding, Larry Corell, Christian Carr, Rob Carls, Randy Bishop, Patricia Brody, Ray Scola, Gabrielle Thompson, Rick Pina, Larry Brody, Joel Webb, Thad Carlson, Jennifer Thompson, Michelle Miller, Molly Gallop, Katherine Clever, Jim McKimmy, Maggie Lacy, Leon Thompson, Bruce Banwell, Shannon Patton, Don Forbs, Amy Corell, Cherie Hogan, Stephanie Jacobson, Mr. Lockman and Willie Marno. Public comment closed at 9:02 p.m.

Moved by LaVanway, and seconded by Rubingh, that the Board approve the agenda as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, and seconded by Boettcher, that the Board approve the minutes of the September 2, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**COMMUNICATIONS/NOTICES:**

There were none.

**LIAISON REPORTS:**

Commissioner Helwig – Antrim Conservation District update

Commissioner LaVanway – Northern Lakes Economic Alliance (NLEA) update.

Commissioner VanAlstine – Grass River Natural Area (G.R.N.A.) update.

The Chairman requested input from the Board members to **postpone** the Old Business item A. Review of Staffing Needs: Human Resources/Accounting Department. It was the consensus of the Board to **postpone** item to next regular meeting.

Moved by Marcus, and seconded by Boettcher, that the Board approve and authorize the Chair to execute an equalization services contract with Michigan Assessing Professionals, LLC for equalization services (in-part), to authorize a job re-classification for an in-person Clerk II to Residential Appraiser immediately upon completion of the Michigan Certified Assessing Officer (MCAO) or Level 2 certification and to authorize the Finance Director to make the appropriate budget amendments. Motion carried as follows: Yes – Rubingh, Watrous, Boettcher, Ricksgers, Helwig, Marcus; No – Bargo, VanAlstine, LaVanway; Absent – None.

Moved by Helwig, and seconded by Bargo, that the Board approve and pay Claims & Accounts in the amount of \$125,243.85. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, and seconded by Bargo, that the Board approve the new Antrim County Safe Driver Program Policy – Volunteers. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, and seconded by Rubingh, that the Board exercise their right to waive the general requirements per Section 2 of the Purchasing and Bid Policy, to reject all bids submitted through the sealed bid process and accept Mr. Rotter's original quote and approve the expenditure of \$15,442.44 for the budgeted renovation of the Elk Rapids Day Park Bathrooms project. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, and seconded by Boettcher, that the Board approve and authorize the Chair to execute the Grant between the State of Michigan Indigent Defense Commission (MIDC) Department of Licensing and Regulatory Affairs (LARA) and Antrim County with a grant period of October 1, 2021 to September 30, 2022 as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, and seconded by Boettcher, that the Board approve and authorize the Chair to execute an agreement between Antrim County and Nicholas Gross for plumbing and mechanical inspections through the Building Department. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, and seconded by Helwig, that the Board authorize and approve the Antrim County Airport five-year capital improvement program (CIP) 2022 to 2029. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, and seconded by Watrous, that the Board approve and authorize the Chair to execute the indemnification agreement between Torch Lake Township Ambulance and Antrim County for repairs to the Torch Lake Township Emergency Vehicles. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Rubingh, and seconded by Watrous, that the Board approve to remove Commissioner Bargy from the Board of Health for willful misconduct effective immediately. Discussion followed.

Commissioner input and the Antrim County Prosecuting Attorney, James Rossiter also addressed the Board on the proposed motion offered by Rubingh, and seconded by Watrous.

Motion **failed** as follows: Yes – Rubingh, Watrous, LaVanway, Marcus; No – Bargy, Boettcher, VanAlstine, Ricksgers, Helwig; Absent – None.

Moved by LaVanway, and seconded by Watrous, that the Board approve the Antrim County Veterans Affairs 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

#### **REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Kent and Ottawa County – releases (information only)

Discussion followed. Board member questions and input.

ACT Financials – July 2021

Airport Financials – August 2021



Soil Erosion Control – Update & August 2021  
Parks Financials – August 2021

Finance Director, Brad Rizzo addressed the Board with his report.

Revenue & Expenditures – August 2021

Budget Amendment Report – July 2021

Budget Amendment – Election legal

Discussion followed. Board members questions and input.

Chairman Report: Commissioner VanAlstine announced

- Special Meeting for Public Hearing Tuesday, October 5, 2021 at 6:00 p.m.
- Strategic Planning meetings.
- Sheriff Reports emailed (Township statistics – information only)

**VARIOUS MATTERS:**

- Complaint Barking Dogs – No zoning in Central Lake Township.
- Commissioner Bargy – No pediatric ICU beds in Northern MI closest hospital Grand Rapids.

**PUBLIC COMMENT:**

The Chairman addressed the public and asked the Deputy Administrator to call on the public attending via the zoom webinar at 10:46 p.m. as follows: Brenda Hasso, John Spevacek, Claire, Jenny, Mac Whitehouse, Melinda Smith and Pamela Luce each addressed the Board. There was no in-person public comment. Public comment closed at 10:56 p.m.

The meeting adjourned at 10:57 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**2022 BUDGET WORK SESSION  
MINUTES****ROLL CALL:**

Members present: Commissioner District #1 absent Jarris Rubingh  
Commissioner District #2 Joshua Watrous  
Commissioner District #3 Karen Bargy  
Commissioner District #4 Ed Boettcher  
Commissioner District #5 Terry VanAlstine  
Commissioner District #6 absent Brenda Ricksgers  
Commissioner District #7 Dawn LaVanway  
Commissioner District #8 Jason Helwig  
Commissioner District #9 absent Christian Marcus  
Others: Brad Rizzo, Sheryl Guy, Peter Garwood and Sherry Comben.

The Vice-Chair Karen Bargy called the meeting to order at 5:30 p.m.

Pledge of Allegiance to the U.S. flag.

**PUBLIC COMMENT:**

The Vice-Chair requested Public Comment. There was no public comment.

Commissioner Bargy addressed the Board on the status and reviewed the second work session.

Finance Director, Brad Rizzo addressed the Board on the changes made from the September 8, 2021 work-session in a handout identifying the adjustments.

Commissioner Ricksgers arrived to meeting at 5:37 p.m.

Discussion and review followed.

**GENERAL FUND**

TOTAL REVENUE	\$14,493,509.00
TOTAL EXPENDITURES	\$15,532,179.00
TO BALANCE	\$ 1,038,670.00

**OTHER FUNDS**

TOTAL REVENUE	\$ 7,440,629.00
TOTAL EXPENDITURES	\$ 7,900,790.00
TO BALANCE	\$ 460,161.00

**No additional adjustments or revisions offered by the Board members.**

Moved by Boettcher, and seconded by Helwig VanAlstine, that the Board hold a Public Hearing at a Special Board meeting on Tuesday, October 6, 2021 at 6:00 p.m. For the purpose to approve the Antrim County General & Other Funds 2022 Budgets as proposed as follows: General Fund revenues of \$14,493,509.00 and the expenditures of \$15,532,179.00, and that the General Fund, Fund Balance be used in the amount of \$1,038,670.00 to balance 2022 General Fund Budget, and that the Other Funds revenues of \$7,440,629.00, and the expenditures of \$7,900,790.00, that the Other Funds be funded by their respective fund balances of \$460,161.00. Motion carried as follows: Yes – Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent - Rubingh, Marcus.

**BOC CORRECTION 12/2/2021**

**VARIOUS MATTERS:**

There was no various matters.

**PUBLIC COMMENT:**

The Vice-Chair requested Public Comment. There was no public comment.

The Meeting Adjourned at 5:43 p.m.

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Vice-Chair, Karen Bargy

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County Clerk, Sheryl Guy

~~This meeting was held in person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.~~  
BOC CORRECTION 10/21/2021

**SPECIAL MEETING MINUTES  
PUBLIC HEARING  
2022 ANTRIM COUNTY GENERAL AND OTHER FUNDS BUDGET**

The Chairman called the meeting to order at 6:00 p.m.

The Pledge of Allegiance to the U.S. flag.

Invocation offered by Commissioner Rubingh.

Roll Call:	District #1	Jarris Rubingh
	District #2	Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Jason Helwig
	District #9	Christian Marcus

**PUBLIC COMMENT:**

The Chairman provided a brief explanation of the process for public comment, than went on to request public comment. In-person as follows: Dr. Keith Moody, Sue Deon and Jan Olach each addressed the Board. Public comment closed at 6:09 p.m.

**2022 ANTRIM COUNTY GENERAL AND OTHER FUNDS BUDGET  
PUBLIC HEARING**

The Chairman opened the Public Hearing at 6:10 P.M.

The Chairman referred to the Finance Director, Brad Rizzo to explain the various elements of the proposed 2022 General Fund and Other Funds budgets for 2022 County Operations.

- **General Fund**, fund balance used to balance the expenditures over revenues in the 2022 Budget as follows:
  - \$14,493,509.00 Revenue
  - \$15,532,179.00 Expenditures
  - \$ 1,038,670.00 General Fund, fund balance

- **Other Funds**, fund balances used to balance the expenditures over revenues in the 2022 Budget as follows:
  - \$ 7,440,629.00 Revenue
  - \$ 7,900,790.00 Expenditures
  - \$ 460,161.00 Other Funds, fund balances
- The following budgeted in the General Fund, Special Projects, Contingencies (101-895-999.000) placed \$300,000.00 for the following purposes but not limited to these purposes.
  - Sheriff Employee Contracts (3units)/Unpresented Staff wage increases for full-time and part-time not yet negotiated as of this budget.
  - The County portion of the 2022 Health Insurance Premiums is not in the proposed 2022 Budgets as figures were not available.

Millage rates as follows:

5.3497 County Operating  
0.3962 Commission on Aging  
0.4896 911 Central Dispatch  
0.9793 Meadow Brook MCF Operating & Renovations  
0.0990 Antrim Conservation District  
0.1780 Recycling Program

The Public Hearing closed at 6:12 p.m.

The Chairman addressed the Board and public in attendance if there was any questions or comments. There was none.

Moved by Helwig, and seconded by Boettcher, that the Board adopt the 2022 budgets as presented and address full budget resolutions and set the millage rates for 2022 at the Thursday, October 7, 2021 meeting of the Board. Motion carried as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh, Watrous; Absent – None.

The meeting adjourned at 6:14 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

~~This meeting was held in person in the Board of Commissioner's Room. Adhering to the Michigan Department of Health and Human Services orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six foot distance from one another while indoors, face covering and public permitted to attend in person in the Board Room. Due to the limited space of the Board of Commissioners Room, the public was encouraged to participate electronically through Zoom Webinar for public and observe the meeting through a video/audio feed on the Antrim County Facebook page.~~

BOC Correction 10/21/2021

## MEETING MINUTES

The Chairman called the meeting to order at 9:00 a.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	absent - Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Jason Helwig
	District #9	Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

### PUBLIC COMMENT:

The Chairman addressed the Board members attending in person and public attending remotely online utilizing Zoom Webinar. In-person the following public addressed the Board, Ray Scola, Stephanie Jacobson, Larry Corell, Amy Corell and Jennifer. The Administrative Secretary, Margie Boyd addressed the callers at 9:16 a.m. as follows: Elaine Miller and Kelly Palmer public comment closed at 9:27 a.m.

Moved by Marcus, and seconded by Boettcher, that the Board approve the agenda as amended. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Jamie Houserman, Equalization Director presented the 2021 Apportionment Report.

Moved by Boettcher, and seconded by Helwig, that the Board Adopt the L-4402 Statement showing Taxable Valuations and Mills Apportioned by the Antrim County Board of Commissioners for the year 2021 and authorize Jamie Houserman, Equalization Director to sign the revised L-4402, thereby authorizing and directing the various assessing officers to spread the rates against the taxable valuation for 2021. Roll call as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Ricksgers, and seconded by Rubingh, that the Board approve the minutes of the September 16, 2021 meeting as corrected. Roll call as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –Watrous.

**COMMUNICATIONS/NOTICES:**

There were none.

**LIAISON REPORTS:**

Commissioner Bargy- Health Department of Northwest MI - Board of Health update

Commissioner Rubingh – Health Department of Northwest MI – Board of Health update

**COMMITTEE REPORTS:**

Antrim Creek Natural Area Commission – Informational only

Moved by Boettcher, and seconded Marcus, that the Board approve and authorize the creation of a new full-time Finance & Human Resources confidential assistant (non-union) position and authorize the Finance Director to make the appropriate budget amendments. Roll call as follows: Yes – Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – Rubingh, VanAlstine, LaVanway; Absent –Watrous.

Keith Shafer owner of Shafer’s Hunting Hounds addressed the Board regarding complaints heard at the last Board meeting about barking dogs and Kennel Licensing.  
Discussion followed.

Moved by LaVanway, and seconded by Rubingh, that the Board approve and pay Claims & Accounts in the amount of \$129,288.21. Roll call as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –Watrous.

**State Budget Ramifications – Health Department Funding:**

Commissioner Marcus – Immediate Release: Berrien County Health Department Forced to Rescind Public Health Order Requiring Masks in Educational Settings or Face Defunding.

Commissioner Rubingh – Cancelled Health meeting.

Commissioner LaVanway – Why was Health meeting cancelled.

Commissioner Bargy - Press Release of the Health Department of Northwest MI, Legal Opinion Attorney Michael A. Cox, Governors Transmittal letter to Michigan Legislatures.

Discussion followed.

**RESOLUTION #25-2021 By Karen Bargy, and seconded by Jason Helwig**

**Resolution to Adopt the 2022 Antrim County Budget,  
General Appropriations Act and Millages  
As Amended**

**WHEREAS**, the Antrim County Board of Commissioners has prepared the budget for 2022 using the millage rate of 5.3497 for General Operating, .3962 for Commission on Aging, .4896 for 911 Central Dispatch, .9793 for Meadowbrook Medical Care Facility Operating and Renovations, .0990 for the Antrim Conservation District, and .1780 for Recycling, and

**THEREFORE BE IT HEREBY RESOLVED** that the Antrim County Board of Commissioners reaffirms the 2022 budgeted tax revenues are based on the following millage rates of 5.3497 for General Operating, .3962 for Commission on Aging, .4896 for 911 Central Dispatch and .9793 for Meadowbrook Medical Care Facility Operating and Renovations, .0990 for the Antrim Conservation District, .1780 for Recycling, and

**BE IT FURTHER RESOLVED** that the Antrim County Board of Commissioners adopts the following General Fund and Other Funds budgets for 2022:

101 - General Fund

Beginning Fund Balance	12,033,340
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Taxes And Penalties	11,507,500
Licenses & Permits	47,350
Federal	83,547
State	1,216,285
Charges For Services	1,191,827
Other Revenues	212,500
Fines And Forfeits	1,500
Interest And Rents	231,000
Transfer In	2,000

Total Revenues	14,493,509
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Commissioners	320,320
Circuit Court	320,580
Family Division - Circuit Court	499,494
Circuit Court Probation	2,606
Family Court - Detention Support Services	18,000
District Court	520,532
Friend Of The Court	65,000
Probate Court	337,172
Jury Commission	3,390



County Administrator	415,194
Accounting	108,291
Budget-Accounting Services	73,100
County Clerk	440,217
Communications	66,945
Computer	276,516
Purchasing	17,930
Tax Allocation Board	370
County Treasurer	319,155
Equalization	327,516
MSU Extension	187,716
Elections	48,840
Grove St. Annex	15,535
05 Courthouse	132,007
Building & Grounds	614,934
Prosecuting Attorney	641,973
Register Of Deeds	308,356
Microfilm 2006	11,250
Human Resources	119,828
Plat Board	250
Pros. Atty.-Victims Rights 2006	68,876
P.A. Child Support/IVD 2006	31,214
Drain Commissioner	1,187
Survey & Remonumentation	30,303
Sheriff	4,019,504
Marine	137,496
Secondary Roads	56,181
Traverse Narcotics Team	2,000
Jail	473,998
Zero Tolerance	186,350
Emergency Services	96,568
Animal Control	282,627
Dams And Dams Operator	78,750
Health	463,512
Medical Examiner	96,500
Welfare	70,302
Aging - Not Reimbursed	2,717
Veterans Affairs	226,998
Housing - Administration	2,370
Resource Recovery	65,000
Planning Commission	4,995
Economic Development Comm.	3,725
Insurance & Bonds	387,000

Special Projects--Other	654,050
Capital Outlay	492,451
Capital Outlay-Computers	19,300
Appropriations	676,948
Transfer Out	<u>688,240</u>
 Total Expenditures	 <u>15,532,179</u>
 Ending Fund Balance	 10,994,670
  <u>Fund 105 - Self-Insured Reserve</u>	
Beginning Fund Balance	289,786
Revenues	328
Expenditures	<u>0</u>
Ending Fund Balance	290,114
  <u>Fund 129 - Victims' Rights Reserve</u>	
Beginning Fund Balance	8,763
Revenues	10
Expenditures	<u>0</u>
Ending Fund Balance	8,773
  <u>Fund 137 - Capital Outlay Reserve</u>	
Beginning Fund Balance	31,521
Revenues	600,036
Expenditures	<u>0</u>
Ending Fund Balance	631,557
  <u>Fund 142 - Dams Reserve</u>	
Beginning Fund Balance	578,120
Revenues	650
Expenditures	<u>0</u>
Ending Fund Balance	578,770

Fund 144 - Gas & Oil Royalties Reserve

Beginning Fund Balance	578,639
Revenues	18,200
Expenditures	<u>100,000</u>
Ending Fund Balance	496,839

Fund 161 - Grant Match Reserve

Beginning Fund Balance	14,422
Revenues	16
Expenditures	<u>0</u>
Ending Fund Balance	14,438

Fund 182 - Special Projects Reserve

Beginning Fund Balance	189,679
Revenues	260
Expenditures	<u>0</u>
Ending Fund Balance	189,939

Fund 215 - Friend of the Court

Beginning Fund Balance	420
Revenues	5,030
Expenditures	<u>5,030</u>
Ending Fund Balance	420

Fund 216 - Medical Marijuana Oversight

Beginning Fund Balance	12,253
Revenues	15,650
Expenditures	<u>15,650</u>
Ending Fund Balance	12,253

Fund 223 - Grass River

Beginning Fund Balance	116,730
Revenues	100,045
Expenditures	<u>625</u>
Ending Fund Balance	216,150

Fund 225 - Animal Control Donations

Beginning Fund Balance	111,166
Revenues	2,120
Expenditures	<u>0</u>
Ending Fund Balance	113,286

Fund 226 - County-Wide Recycling

Beginning Fund Balance	82,213
Revenues	380,335
Expenditures	<u>371,370</u>
Ending Fund Balance	91,178

Fund 230 - Forestry

Beginning Fund Balance	526,257
Revenues	40,550
Expenditures	<u>302,640</u>
Ending Fund Balance	264,167

Fund 232 - Conservation District

Beginning Fund Balance	349
Revenues	208,009
Expenditures	<u>208,009</u>
Ending Fund Balance	349

Fund 233 - Grass River Center

Beginning Fund Balance	198,496
Revenues	200
Expenditures	<u>7,500</u>
Ending Fund Balance	191,196

Fund 234 - Antrim Creek

Beginning Fund Balance	71,162
Revenues	7,360
Expenditures	<u>12,557</u>
Ending Fund Balance	65,965

Fund 235 - Petoskey Stone Festival

Beginning Fund Balance	9,039
Revenues	6,510
Expenditures	<u>7,010</u>
Ending Fund Balance	8,539

Fund 237 - Transfer Station Land Lease

Beginning Fund Balance	6,026
Revenues	6,025
Expenditures	<u>0</u>
Ending Fund Balance	12,051

Fund 240 - GIS Operations

Beginning Fund Balance	18,037
Revenues	870
Expenditures	<u>3,900</u>
Ending Fund Balance	15,007

Fund 249 - Construction Code Enforcement

Beginning Fund Balance	1,052,573
Revenues	665,200
Expenditures	<u>609,568</u>
Ending Fund Balance	1,108,205

Fund 255 - Homestead Property Tax Exemption

Beginning Fund Balance	2,846
Revenues	2,004
Expenditures	<u>2,000</u>
Ending Fund Balance	2,850

Fund 256 - Register of Deeds Automation

Beginning Fund Balance	12,516
Revenues	65,060
Expenditures	<u>45,000</u>
Ending Fund Balance	32,576

Fund 258 - Disaster Contingency

Beginning Fund Balance	4,663
Revenues	4
Expenditures	0
Ending Fund Balance	<u>4,667</u>

Fund 259 - 911 Training

Beginning Fund Balance	27,975
Revenues	10,025
Expenditures	<u>10,000</u>
Ending Fund Balance	28,000

Fund 260 - Indigent Defense

Beginning Fund Balance	176,012
Revenues	280,318
Expenditures	<u>262,158</u>
Ending Fund Balance	194,172

Fund 261 - 911 Operating

Beginning Fund Balance	881,349
Revenues	1,030,186
Expenditures	<u>1,112,974</u>
Ending Fund Balance	798,561

Fund 262 - 911 Wireless

Beginning Fund Balance	922,377
Revenues	150,700
Expenditures	<u>800,000</u>
Ending Fund Balance	273,077

Fund 263 - Concealed Pistol Licensing

Beginning Fund Balance	85,116
Revenues	13,588
Expenditures	<u>2,900</u>
Ending Fund Balance	95,804

Fund 264 - Local Corrections Officers Training

Beginning Fund Balance	15,076
Revenues	3,037
Expenditures	<u>14,000</u>
Ending Fund Balance	4,113

Fund 266 - ORV Ordinance Training

Beginning Fund Balance	260
Revenues	50
Expenditures	<u>0</u>
Ending Fund Balance	310

Fund 267 - Jail Inmate Proceeds

Beginning Fund Balance	57,466
Revenues	35,050
Expenditures	<u>24,000</u>
Ending Fund Balance	68,516

Fund 268 - Michigan Justice Training

Beginning Fund Balance	16,317
Revenues	0
Expenditures	<u>4,100</u>
Ending Fund Balance	12,217

Fund 269 - Law Library

Beginning Fund Balance	36,411
Revenues	3,540
Expenditures	<u>3,500</u>
Ending Fund Balance	36,451

Fund 272 - Canine Program

Beginning Fund Balance	2,987
Revenues	978
Expenditures	<u>3,965</u>
Ending Fund Balance	0

Fund 275 - Housing Program Income

Beginning Fund Balance	11,933
Revenues	50,925
Expenditures	50,000
Ending Fund Balance	12,858

Fund 278 - Housing CDBG

Beginning Fund Balance	26,013
Revenues	50,000
Expenditures	50,000
Ending Fund Balance	26,013

Fund 279 - Snowmobile Grant

Beginning Fund Balance	31,661
Revenues	59,541
Expenditures	67,304
Ending Fund Balance	23,898

Fund 280 - AC Breast Cancer/GT Band Grant

Beginning Fund Balance	0
Revenues	4,050
Expenditures	4,050
Ending Fund Balance	0

Fund 287 - Emergency Management LEPC Grant

Beginning Fund Balance	5,857
Revenues	1,000
Expenditures	1,000
Ending Fund Balance	5,857

Fund 292 - Child Care

Beginning Fund Balance	224,542
Revenues	202,600
Expenditures	324,000
Ending Fund Balance	103,142



Fund 293 - Veterans Relief

Beginning Fund Balance	1,517
Revenues	30,000
Expenditures	<u>30,000</u>
Ending Fund Balance	1,517

Fund 297 - Commission on Aging

Beginning Fund Balance	1,331,131
Revenues	1,251,560
Expenditures	<u>1,350,760</u>
Ending Fund Balance	1,231,931

Fund 298 - Meadowview Senior Housing

Beginning Fund Balance	146,831
Revenues	129,520
Expenditures	<u>110,755</u>
Ending Fund Balance	165,596

Fund 351 - Meadow Brook Debt Retirement

Beginning Fund Balance	10,467
Revenues	770,806
Expenditures	<u>771,050</u>
Ending Fund Balance	10,223

Fund 470 - Buildings and Structures

Beginning Fund Balance	59,094
Revenues	0
Expenditures	<u>0</u>
Ending Fund Balance	59,094

Fund 508 - Parks System

Beginning Fund Balance	584,381
Revenues	662,713
Expenditures	<u>662,713</u>
Ending Fund Balance	584,381

Fund 581 - Airport

Beginning Fund Balance	5,233,616
Revenues	551,150
Expenditures	<u>548,452</u>
Ending Fund Balance	5,236,314

Fund 582 - Elk Rapids Hydro System

Beginning Fund Balance	453,801
Revenues	16,800
Expenditures	<u>2,250</u>
Ending Fund Balance	468,351

**BE IT FURTHER RESOLVED** that the Antrim County Board of Commissioners adopts the following policies for implementation of the 2022 General Fund budget:

1. That any increase in Total Receipts or Total Expenditures shall be approved by action of the Board of Commissioners.
2. That any increase of the total budget of any General Fund Cost Center must be accompanied by a proposed budget amendment and must be approved by the Board of Commissioners.
3. That any position or supplement adopted for ~~2021~~ **2022** which is reimbursed by grants or other monies from an outside unit may be terminated if the grant and/or other reimbursements are discontinued.
4. That any Capital Outlay and Equipment purchases are consistent with the Antrim County Purchasing and Bid Policy.
5. That any capital outlay expenditure over \$10,000 must be approved and funds be released by the Board of Commissioners, unless this provision conflicts with a County policy, resolution or other legitimate existing County document.
6. That the Finance Director, after consultation with the Vice-Chair (or Chair in the absence of the Vice Chair) of the Board of Commissioners and the County Administrator, is authorized to make any necessary amendments to avoid negative department expenditure balances and negative fund balances in the general and other funds at year end and present the results at the first regular Board meeting in January ~~2021~~ **2022 2023.** **BOC CORRECTION 10/21/2021**
7. That no appropriation be paid to a non-profit Organization not affiliated with Antrim County as a governmental entity until such time as a contract between Antrim County and the non-profit organization in question is approved.

8. That the Chief Administrative Officer of the Budget is authorized to make transfers between line items (excluding salaries, wages, overtime, all fringe benefit line items, capital outlay, and specific appropriations) within the cost center provided sufficient data is provided by the Department Head definitely showing that the Cost Center's total budget will not at any time during the budget year be increased as a result of the transfer.
9. That any question concerning assignment of GL account to any purchase will be decided by the Chief Administrative Officer of the Budget.
10. That if the CIP has not been approved prior to the submission of departmental Budgets the department heads are authorized to include all requested in Capital Outlay.

Yes – Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – Jarris Rubingh;

Absent – Joshua Watrous.

**RESOLUTION #25-2021 DECLARED ADOPTED.**

**RESOLUTION #26-2021 By Karen Bargy, and seconded by Brenda Ricksgers**

**EXPENDITURE APPROVAL RESOLUTION**

**WHEREAS**, under generally accepted auditing standards and the standards applicable to financial audits in Government Auditing Standards, issued by the Department of Treasury – State of Michigan, all Antrim County expenditures shall have prior approval of the governing body, and

**WHEREAS**, it has been determined by audit that Antrim County shall comply with this accounting standard,

**BE IT THEREFORE RESOLVED**, that all Antrim County expenditures in General Fund Type, Special Revenue Fund Type, Capital Project Fund Type, and Enterprise Fund Type Funds be approved for 2022 at the monthly meeting of the Antrim County Board of Commissioners with some exceptions, and

**BE IT FURTHER RESOLVED** the following expenditures be considered the exceptions and be considered approved by passage of this Resolution:

1. Special Revenue Fund Types for which the payment approval has been designated to another board or agency either by law or by action of the Board of Commissioners including but not limited to Meadowbrook Operating Fund, Road Commission, Veterans Affairs, Child Care, Register of Deeds Automation, Meadowview Operating, Commission on Aging and other similar Funds.

2. Special Revenue Fund Types that involve grant agreements including but not limited to Housing grants, Parks grants, Emergency Services grants, Antrim County Transportation/Dial –a-Ride grants, Law Enforcement grants, Commission on Aging grants, and other similar Funds.
3. Appropriations to other Agencies as designated in the current year’s budgets.
4. Any payroll and related fringe benefit expenses.
5. Expenditures which lack of timely payment results in late fees including but not limited to utilities, credit cards, and other similar expenses.
6. Contractual obligations including but not limited to trash removal, plowing, construction projects, maintenance contracts, insurance, recycling, and other similar expenditures.
7. Any expenses deemed, due to circumstances, should be paid immediately. Such expenses shall be signed as approved by both the Finance Director and the County Administrator or their respective designees.

Yes – Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – Jarris Rubingh;

Absent – Joshua Watrous.

#### **RESOLUTION #26-2021 DECLARED ADOPTED.**

Moved by Boettcher, and seconded by Ricksgers, that the Board accept the bid and authorize the Board Chair to execute a contract between Antrim County and Maner Costerisan in the amount of \$104,500 for the provision of audit services for fiscal years 2021- 2023. Motion carried as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No - Rubingh, LaVanway; Absent – Watrous.

Commissioner Watrous arrived to meeting at 11:00 a.m.

Curtis Meyers presented the 2020 Friends of Glacial Hills Natural Area & Pathway Annual Report.

Moved by Boettcher, and seconded by Watrous, that the Board accept the Friends of Glacial Hills Natural Area & Pathway 2020 Annual Report as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, and seconded by Helwig, that the Board approve the Antrim County Grant Application Policy to replace the current Antrim County Grant Participation Policy. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, and seconded by Watrous, that the Board go into closed session pursuant to MCL 15.268(e) for consultation with legal counsel regarding pending litigation, Sommer v Antrim County, Antrim County Case No. 2021-009254-NZ. The following to remain in closed session, the County Clerk, the County Administrator, the Prosecuting Attorney, and the Human Resources Director. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Board went into Closed Session at 11:35 a.m.

The Board reconvened at 12:36 p.m.

Moved by Boettcher, and seconded by Rubingh, that the Board confirm the decision by Chairman Terry VanAlstine to cast an affirmative ballot in the name of Antrim County regarding a bankruptcy reorganization plan for the opioid manufacturing defendant Mallinckrodt Pharmaceuticals. Motion carried as follows: Yes - Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, and seconded by Watrous, that the Board approve and authorize the Chair to execute the Michigan Veterans Affairs Agency FY2022 County Veterans Service Fund Grant Agreement for the grant period of October 1, 2021, to September 30, 2022, and to authorize the Finance Director to make the following budget amendment:

• Revenue	
101000-000-553.000 – MVAA	64,885
• Expense	
101000-682-802.801 – Advertising	25,195
101000-682-741.003 – Supplies	8,668
101000-901-980.682 – Capital Outlay	18,222
101000-682-980.003 – Equipment	7,200
101000-682-862.001 – Conference	<u>5,600</u>
Total	64,885

Motion carried as follows: Yes - Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, and seconded by Marcus, that the Board approve to increase the Antrim Creek Natural Area (ACNA) budget by up to \$4,000.00 for the maintenance of the Schoolhouse building with funds from the fund balance of the Antrim Creek Natural Area (ACNA) Fund #234 and direct the Finance Director to make the appropriate budget amendments. Motion carried as follows: Yes - Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, and seconded by Ricksgers, that the Board approve a budget amendment to Emergency Services Department #426, Line Item 980 (Equipment) in the amount of \$6650 to purchase five (5) new AEDs (\$1330 each) to replace the failing AEDs located at the Sheriff's Department, Courthouse, County Building and Airport from Bound Tree. Motion carried as follows: Yes - Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, and seconded by Helwig, that the Board approve the Chair to execute the "Settlement Agreement and Release of All Claims" document between Sommer v Antrim County, et al and related claims previously signed by Ms. Sommer on September 30, 2021. Motion carried as follows: Yes - Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, and seconded by Helwig, that the Board approve and authorize the initial work agreement for the Emergency Management Performance Grant (EMPG) Fiscal Year 2022. Motion carried as follows: Yes - Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, and seconded by Helwig, that the Board approve and authorize the Chair to execute the Fiscal Year 2021 Emergency Management Performance Grant (EMPG) Agreement. Motion carried as follows: Motion carried as follows: Yes - Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, and seconded by Ricksgers, that the Board convert the Emergency Services Coordinator (ESC) position from its current classification of part-time to full-time effective October 1, 2021. Motion carried as follows: Yes – Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Rubingh, Watrous, LaVanway; Absent – None.

Commissioner Bargo left meeting at 1:16 p.m.

#### **REVIZE Web Services Sales Agreement:**

Moved by Boettcher, and seconded by Helwig, that the Board approve and authorize the Chair to execute a five (5) year agreement with Revize, LLC for website design, setup and support of a new Antrim County website, pending legal review.

Discussion followed. Legal review pending and additional information requested. **NO ACTION TAKEN**

Moved by Rubingh, and seconded by LaVanway, that the Board **TABLE** the REVIZE, LLC for website design, setup, and support of a new Antrim County website pending legal review and additional information. Motion carried as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway, Marcus; No – Boettcher, Ricksgers, Helwig; Absent – Bargo.

Commissioner Boettcher left the meeting at 1:30 p.m.

Commissioner Helwig left the meeting at 1:32 p.m.

Moved by Ricksgers, and seconded by Rubingh, that the Board accept the Antrim County Fair Board 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Bargo, Boettcher, Helwig.

Moved by Marcus, and seconded by Rubingh, that the Board accept the Antrim County Register of Deeds 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Bargo, Boettcher, Helwig.

Commissioner Boettcher returned to meeting at 1:36 p.m.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board members questions and input.

Finance Director, Brad Rizzo addressed the Board with his report.

- Budget Amendment Report

Chairman Report: Commissioner VanAlstine

- Board meetings continue to stream virtually online via Zoom and Facebook Livestream (Eliminate Public Comment).
- All public comment to be in-person.

It was a consensus of the members that the effective date be upon completion of today's meeting.

**VARIOUS MATTERS:**

- Commissioner Marcus – North Country Community Mental Health and Northern Michigan Regional Entity – Substance Abuse funding.
- Commissioner Rubingh – State Budget funds for Shanty Creek Road and Mancelona water.

**PUBLIC COMMENT:**

The Chair requested Public Comment at 1:50 p.m. There were none.

The meeting adjourned at 1:51 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**MEETING MINUTES**

The Chairman called the meeting to order at 6:30 p.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Jason Helwig
	District #9	Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Marcus.

**PUBLIC COMMENT:**

The Chairman addressed the public for public comment: Amy Drake, Abby Mandeville, Cherie Hogan, Michelle Rosenthal, Sarah Kitchen, Jennifer Thompson, Judith Thindle, Lauren, Fred Gulick, William Thindle, Carla Bart, Stephanie Jacobson and Brenda Kulida each addressed the Board. Public Comment closed at 7:17 p.m.

Moved by Boettcher, and seconded by Marcus, that the Board approve the agenda as amended. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Antrim County Prosecutor, James Rossiter addressed the Board to seek approval to discontinue the Prosecuting Attorney Office involvement in Child Support and end the Title IV-D Child Support – State of Michigan Contract and shift current Prosecuting Attorney involvement to the Friend of the Court. Discussion followed.

Moved by Bargy, and seconded by Boettcher, that the Board approve the request to discontinue Prosecuting Attorney Office involvement in Child Support – current involvement is to initiate proceedings to establish paternity and shift responsibility to the Friend of the Court and authorize the Finance Director to make appropriate 2021 and 2022 budget amendments. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Rubingh, Watrous, Helwig, Marcus; Absent – None.

**BOC CORRECTION 11/4/2021**

Moved by Bargy, and seconded by Helwig, that the Board authorize the Chair of the Board to execute the 2020 Emergency Management Performance Grant – Supplemental) EMPG-S Agreement as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Emergency Manager, Leslie Meyers addressed the Board with the October 2021 Report and updates.



Moved by LaVanway, and seconded by Helwig, that the Board approve the minutes of the October 7, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Boettcher, and seconded by Rubingh, that the Board approve the minutes of the October 5, 2021 Public Hearing Special meeting as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**COMMUNICATIONS/NOTICES:**

Antrim Conservation District  
Glacial Hills Pathway  
Village of Mancelona  
Chris Christensen, Charlevoix County Chairman

**LIAISON REPORTS:**

Commissioner LaVanway – NLEA and EDC updates  
Commissioner – Rubingh – Antrim County Road Commission – update.  
Commissioner Ricksgers – Antrim County Fair – event update  
Commissioner Helwig – Antrim Conservation District update  
Commissioner Marcus – Northern Michigan Counties Association update  
Commissioner VanAlstine – Alden Highway repair update  
Commissioner Bargo – Health Department of Northwest MI update.

**COMMITTEE REPORTS:**

There were none.

Moved by Boettcher, and seconded by Helwig, that the Board pick-up action item TABLED from the October 7, 2021 Board meeting, the contract for Revize, LLC and authorize the Board Chair to execute the five (5) year agreement with Revize, LLC for website design, setup, and support of a new Antrim County Website. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**BOARD OF HEALTH Northwest MI:** (Item added per request of Commissioner LaVanway)  
Discussion followed. Board members questions and input.

Moved by LaVanway, and seconded by Bargo, that the Board approve and pay Claims & Accounts in the amount of \$179,343.57. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**RESOLUTION #27-2021** By Karen Bargy, and seconded by Ed Boettcher

**MASTER AGREEMENT 2022-2025 WITH  
MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT)**

**WHEREAS**, *the Antrim County Transportation* has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for passenger transportation related services; and,

**WHEREAS**, *the Antrim County Transportation* does hereby approve Master Agreement No. 2022-0007,

**NOW, THEREFORE**, be it resolved that the *Chairman of the Antrim County Board of Commissioners*, be authorized and directed to execute said agreement, Master Agreement No. 2022-0007 for and on behalf of the *Antrim County Transportation*;

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,  
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #27-2021 DECLARED ADOPTED.**

**RESOLUTION #28-2021** By Karen Bargy, and seconded by Ed Boettcher

**PROJECT AUTHORIZATION  
MASTER AGREEMENT NUMBER 2022-0007**

**WHEREAS**, this resolution shall also approve execution of Project Authorizations for any programs designated by the *Antrim County Transportation* and/or Project Authorizations for any amount determined by the *Antrim County Transportation* with the Michigan Department of Transportation which are issued under Master Agreement Number 2022-0007,

**NOW, THEREFORE**, be it resolved that the *Chairman of the Board of Commissioners* of Antrim County is authorized to enter into and execute on behalf of the *Antrim County Transportation* all such project Authorizations with the Michigan Department

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,  
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

**RESOLUTION #28-2021 DECLARED ADOPTED.**

Moved by Ricksgers, and seconded by Marcus, that the Board authorize the Chair to execute on behalf of the Commission on Aging a renewal of the Business Associate Agreement and MI Choice Waiver Contract for Services & Service Level Agreement with Northern Health Care Management (NHCM - a division of Northern Lakes Community Mental Health) for another 2-year period 10/01/2021 thru 9/30/2023. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Soil Erosion Officer, Heidi Shafer addressed the Board on the Storm Water, Soil Erosion and Sedimentation Control Ordinance revision processes.

Moved by Boettcher, and seconded by Bargo, that the Board approve the development and release of a Request for Proposal (RFP) for engineering services to help revise the Storm Water, Soil Erosion and Sedimentation Control Ordinance. Motion carried as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Rubingh, LaVanway; Absent – None.

County Clerk, Sheryl Guy addressed the Board on the process of the Board to vote for one (1) Republican and One (1) Democrat to fill the expiring positions of the Antrim County Board of Canvassers, new terms to expire October 25, 2025.

(According to Public Act 116 of 1954: “The county board of commissioners, shall elect by ballot to each position 1 of the 3 nominees for the position, and the board shall appoint the person to the position.” Vote conducted and the Chair appointments made as follows:

The Chair appointed Marvin Rubingh, Republican and Linda Travis, Democrat to the Antrim County Board of Canvassers, terms to expire October 31, 2025.

Moved by Boettcher, and seconded by Rubingh, that the Board accept the appointments of Marvin Rubingh, Republican and Linda Travis, Democrat to the Antrim County Board of Canvassers, terms to expire October 31, 2025. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, and seconded by Rubingh, that the Board accept the 13<sup>th</sup> Circuit Court 2020 Annual Report as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

**RESOLUTION #29-2021** By Christian Marcus, and seconded by Joshua Watrous

**RESOLUTION TO OPPOSE  
SENATE BILL 00597 AND SENATE BILL 00598**

**WHEREAS**, the Antrim County Commission having entered into an enabling resolution to create the North Country Community Mental Health Authority pursuant to Section 100 et seq. and Section 205 of the Mental Health Code, 1974 PA 258, as amended (MCL330.1100 et seq; MCL330.1205) with Charlevoix, Cheboygan, Emmet, Kalkaska, and Otsego Counties; and

**WHEREAS**, North Country Community Mental Health Authority is a community mental health authority of the counties of Antrim, Charlevoix, Cheboygan, Emmet, Kalkaska, and Otsego Counties, organized under the terms of Section 204(a) of the Michigan Mental Health Code (the Code), (MCL330.1204[a]); and

**WHEREAS**, Section 116(b) of the Code (MCL330.1116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

**WHEREAS**, North Country Community Mental Health Authority has demonstrated such willingness and capacity to provide community mental health services for over the past 40 years and is properly certified as a community mental health services program under the terms of Section 232(a) of the Code (MCL330.1232[a]); and

**WHEREAS**, Section 202(1) of the Code (MCL330.1202[1]) requires that the state shall financially support, in accordance with chapter 3, community mental health services programs that have been established and that are administered according to the provisions of this chapter; and

**WHEREAS**, there are also established by the state entities known as Prepaid Inpatient Health Plans (PIHPs), created by the member CMHSPs and governed by representative Board members of the CMHSPs, which receive Medicaid funds and distribute them to Community Mental Health Services Programs.

**NOW, THEREFORE, BE IT RESOLVED** that the Antrim County Board of Commissioners strongly opposes Senate Bills 00597 and 0598 to eliminate PIHPs and transfer Medicaid funding for specialty populations served by the PIHP/CMHSP system to private for-profit Medicaid Health Plans and urges its State Senate and House of Representatives to oppose Senate Bills 0597 and 0598; and

**BE IT FURTHER RESOLVED** that the Antrim County Board of Commissioners supports North Country Community Mental Health Authority as a public behavioral health system that provides necessary community safety net services and supports; and

**BE IT FURTHER RESOLVED** that copies of this resolution be provided to Governor Gretchen Whitmer, Senate Majority Leader Mike Shirkey, Speaker of the House Jason Wentworth, Senator Wayne Schmidt, Representative Ken Borton, Michigan Department of Health and Human Services Director Elizabeth Hertel, Behavioral Health and Developmental Disabilities Administration Senior Deputy Director Allen Jansen, and the Michigan Association of Counties.

Yes – Jarris Rubingh, Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,  
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – Karen Bargy;

Absent – None.

**RESOLUTION #29-2021 DECLARED ADOPTED.**

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board member questions and input.

ACT Financials – August 2021

Airport Financials – September 2021

Building Department – September 2021

Finance Director, Brad Rizzo addressed the Board with his report.

Revenue & Expenditures – September 2021

Budget Amendment Report –September 2021

Discussion followed. Board members questions and input.

Chairman Report: Commissioner VanAlstine

Sheriff Report – Townships (information only) emailed

No report

**VARIOUS MATTERS:**

- There were none.

**PUBLIC COMMENT:**

The Chairman requested public comment at 9:59 p.m. The following addressed the Board  
Stephanie Jacobson, Brenda Kulida and Sarah Kitchen. Commissioner Marcus also addressed the Board  
during public comment. Public comment closed at 10:10 p.m.

The meeting adjourned at 10:10 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**MEETING MINUTES**

The Chairman called the meeting to order at 9:00 a.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	Joshua Watrous
	District #3	absent Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	absent Jason Helwig
	District #9	absent Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

**PUBLIC COMMENT:**

The Chairman addressed the public for public comment: Abbey Mandeville, Fred Gulick and Kari Guise.

Commissioner Bargy arrived to meeting at 9:05 a.m.

David Vitale, Maintenance Director addressed the Board to introduce his replacement Mitchell Bart and spoke on his years of employment with Antrim County.

Public comment closed at 9:15 a.m.

**RESOLUTION #30-2021 By Karen Bargy, and seconded by Ed Boettcher**

**RESOLUTION HONORING DAVID VITALE**

**WHEREAS**, David Vitale served as the Maintenance Director for Antrim County, and

**WHEREAS**, David started as a custodian on July 20, 1981, and was later elevated to Maintenance Director on October 14, 1996, and

**WHEREAS**, in his time as the Maintenance Director, David led the Maintenance/Custodial Department with dedication and diligence, and

**WHEREAS**, David could always be counted on to pick up the phone at all times of the day and night, weekday or weekend when called for an emergency situation in any of the County facilities, and

**WHEREAS**, Dave has become a steady fixture at the County that we have all come to rely on when the need arose, and

**WHEREAS**, Dave has set an example of dedication and commitment which serves as an inspiration to fellow employees, and

**NOW, THEREFORE BE IT RESOLVED** the Antrim County Board of Commissioners, on behalf of the citizens and employees of Antrim County, do hereby extend to David Vitale our gratitude and most

sincere appreciation for his many years of dedicated service to the citizens and visitors of Antrim County.

**BE IT FURTHER RESOLVED** that we extend our best wishes to David in his retirement for happiness, and good health in the years to come.

Yes – Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway;

No – None;

Absent – Jason Helwig, Christian Marcus.

**RESOLUTION #30-2021 DECLARED ADOPTED.**

Moved by Boettcher, and seconded by Ricksgers, that the Board approve the agenda as amended. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway; No – None; Absent – Helwig, Marcus.

Moved by LaVanway, and seconded by Bargy that the Board approve the meeting minutes of October 21, 2021 as corrected. Motion carried as follows – Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway; No – None; Absent – Helwig, Marcus;

Commissioner Helwig arrived to meeting at 9:16 a.m.

Moved by Boettcher, and seconded by Rubingh, that the Board approve the minutes of the closed session October 7, 2021 as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Moved by Boettcher, and seconded by Rubingh, that the Board approve the minutes of the first closed session of September 2, 2021 as amended. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Moved by Boettcher, and seconded by Ricksgers, that the Board approve the minutes of the second closed session of September 2, 2021 as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

**COMMUNICATIONS/NOTICES:**

Press Release: Leslie Meyer awarded the 2021 Local Emergency Management Professional of the Year for Jurisdictions less than 60,000.

Press Release: Michigan Association of County Clerks (MACC) in Support of Antrim County Clerk Sheryl Guy *Findings Show Nothing Malicious in County's Election Results*

**LIAISON REPORTS:**

Commissioner LaVanway – Antrim County Planning Commission update.

Regular Planning Commission meeting was changed to next night due to Health Department Board meeting on that day.

Commissioner Rubingh – Antrim County Road Commission update.

Commissioner Bargy – Health Department update.

**COMMITTEE REPORTS:**

There were none.

Moved by Rubingh, and seconded by Watrous, that the Board approve and pay Claims and Accounts in the amount of \$41,741.94. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Moved by Bargo, and seconded by Helwig, that the Board approve and authorize the Antrim County Sheriff to execute an Inmate Health Services Contract with Dr. David May, DO, as correctional facility physician from January 1, 2022 through December 31, 2022 at a monthly cost of \$2,254.50. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Moved by Ricksgers, and seconded by Bargo, that the Board approve and authorize the Antrim County Sheriff to execute an Inmate Health Services Agreement with Jennifer Held, RN as correctional facility nurse from January 1, 2022 through December 31, 2022, with an hourly payment of \$25.00 per hour for services and reimbursement of \$385.00 for general and professional liability insurance. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Moved by Bargo, and seconded by Helwig, that the Board approve a grant agreement between the Antrim County Sheriff Department and the U.S. Department of Justice, Office of Justice Programs (OJP) for the Bulletproof Vest Partnership (BVP) grant in the amount of \$4,790.00, and to approve the Finance Director to make a 2022 budget amendment for \$1,311.00 to revenue account #101-000-548.000. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Antrim County Sheriff, Dan Bean addressed the Board to provide an update of his departments.

Commissioner Marcus arrived to meeting at 9:38 a.m.

Moved by Rubingh, and seconded by LaVanway, that the Board approve the request to waive the County FOIA Policy (and statute) for fees quoted in the amount of \$504.16, for Stephanie Jacobson of Gaylord, MI associated with her Freedom of Information Act (FOIA) request. Motion as follows: Yes – Rubingh, Watrous, VanAlstine, LaVanway; No – Bargo, Boettcher, Ricksgers, Helwig, Marcus; Absent – None. **MOTION FAILS**

Moved by Bargo, and seconded by Helwig, that the Board approve and authorize the Board Chairman to execute a 2022 appropriation contract for services with the Antrim County Fair in the amount of \$9,000.00. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, and seconded by Boettcher, that the Board approve and authorize the Board Chairman to execute a 2022 appropriation contract for services with the Conservation Resources Alliance, in the amount of \$1,000.00. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, and seconded by Ricksgers, that the Board approve and authorize the Board Chairman to execute a 2022 appropriation contract for services with the Goodwill Industries of Northern



Michigan, Inc., in the amount of \$8,000.00. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, and seconded by Helwig, that the Board approve and authorize the Board Chairman to execute a 2022 appropriation contract as amended for services with the Traverse Area District Library, in the amount of \$2,950.00. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, and seconded by Boettcher, that the Board approve and authorize the Board Chairman to execute a 2022 appropriation contract for services with the Grand Traverse Bay Watershed Initiative, Inc., d/b/a The Watershed Center Grand Traverse Bay, in the amount of \$1,500.00. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, and seconded by Helwig, that the Board go into closed session pursuant to MCL 15.268(h) for consideration of an Information Technology Security Report, which includes material defined by MCL 15.243 as exempt from disclosure, and that the following remain in closed session County Administrator, Deputy Administrator, County Clerk and IT Director. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Board went into closed session at 10:10 a.m.

Board reconvened regular meeting at 10:38 a.m.

Moved by Helwig, and seconded by Boettcher, that the Board approve and authorize the Board Chairman to execute a Statement of Work (SOW) with Kroll Associates, Inc. for a Managed Endpoint Detection and Response Monitoring Services for one (1) year pending review by legal counsel. Immediate action be taken due to the nature of incident, quote policy be waived and to authorize the Finance Director to make the appropriate amendments by adding \$5,625.00 for 2021 and \$33,750.00 for 2022 to GL#101-228-933.228 from the General Fund, fund balance. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Sherry Comben, County Treasurer provided the Board with Quarterly Investment and Banking Reports. (Information only)

Moved by Bargo, and seconded by Boettcher, that the Board approve and authorize the Board Chairman to exercise the option to extend the current contract by executing the Second Amendment to the Antrim County Indigent Defense Attorney-Administrator Independent Contractor Agreement between Antrim County and Jarboe & Pfeil at a cost of \$45,000.00 as budgeted in 2022, and with option to renew for one additional year. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, and seconded by Boettcher, that the Board approve and authorize the Board Chairman to execute the purchase agreement with Heritage Sustainable Energy and to authorize the sale of the County's Darragh Road property, parcel numbers 05-11-129-003-00 and 05-11-129-002-10. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Burt Thompson Antrim County Road Commission, Engineer-Manager addressed the Board on bid process of project and the proposed Bond Resolution authorizing 2022 Capital Improvement Bonds (Limited Tax General Obligation). He introduced The Road Commission members and Pat McGow of Miller, Canfield, Paddock, and Stone, P.L.C. Bond Counsel, and Bobby Bendzinski of Bendzinski & Co., Municipal Finance Advisors. Discussion followed.

**RESOLUTION #31-2021 By Jarris Rubingh, and seconded by Dawn LaVanway**

**RESOLUTION AS AMENDED**  
**AUTHORIZING**  
**2022 CAPITAL IMPROVEMENT BONDS**  
**(LIMITED TAX GENERAL OBLIGATION)**  
**COUNTY OF ANTRIM**  
State of Michigan

**WHEREAS**, the Board of County Road Commissioners of the County of Antrim (the "Road Commission"), has determined that it is necessary to pay all or part of the cost of acquiring, constructing, furnishing and equipping a new Road Commission garage facility, including truck storage, shop facilities, offices and a new salt shed, to be located at the current Central Lake facility, including demolition of existing structures and site improvements (the "Project"); and

**WHEREAS**, to finance the cost of the Project, the Road Commission has requested the County Board to borrow the principal amount of not to exceed Four Million Twenty Thousand Dollars (\$4,020,000) and issue capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), to pay the cost of the Project; and

**WHEREAS**, the Road Commission has or will soon adopt a resolution promising to pay the annual principal and interest payments on the proposed bonds from any and all of its future revenues pursuant to law; and

**WHEREAS**, a notice of intent to issue bonds was published by the County Clerk in accordance with Act 34 which provides that the capital improvement bonds may be issued without a vote of the electors of the County unless a proper petition for an election on the question of the issuance of the

bonds is filed with the County Clerk within a period of forty-five (45) days from the date of publication; and

**WHEREAS**, the forty-five day referendum period has expired and no petition was filed with the County Clerk.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Authorization of Bonds; Bond Terms. Bonds of the County designated **2022 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION)** (the "Bonds") are hereby authorized to be issued in the aggregate principal sum of not to exceed Four Million Twenty Thousand Dollars (\$4,020,000) or such lesser amount as shall be determined by the County Administrator, County Treasurer or Finance Director (each an "Authorized Officer") at the time of sale of the Bonds, for the purpose of paying the costs of the Project and paying costs incidental to the issuance, sale and delivery of the Bonds. The issue shall consist of bonds in fully-registered form of the denomination of \$5,000 each, or integral multiples thereof not exceeding for each maturity the aggregate principal amount of such maturity, and numbered consecutively in order of registration. The Bonds shall bear interest, mature and be payable at the times and in the manner set forth in Sections 6 and 7 hereof.

The bonds shall bear interest at a rate or rates to be determined at the time of the sale thereof, but in any event not to exceed five percent (5%) per annum, payable on October 1, 2022 (or such date as determined at the time of the sale thereof) and semiannually thereafter. The Bonds shall be sold at public sale at a price not less than 99% the principal amount thereof.

The Bonds shall be subject to redemption prior to maturity in the manner and at the times and prices set forth in Sections 6 and 7 hereof and if term bonds are selected by the original purchaser of the Bonds, then the Bonds will be subject to mandatory redemption in accordance with the foregoing referenced maturity schedule at par.

Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. Interest shall be payable to the registered owner of record as of the 15th day of the month preceding the payment date for each interest payment. The principal of the Bonds shall be payable at The Huntington National Bank, Grand Rapids, Michigan, who is hereby selected to act as transfer agent for the Bonds (the "Transfer Agent"), or such other bank or trust company as may be selected by an Authorized Officer at the time of sale of the Bonds.

2. Execution of Bonds; Book-Entry-Only Form. The Bonds of this issue shall be executed in the name of the County with the manual or facsimile signatures of the Chairman of the County Board and the County Clerk and shall have the seal of the County, or a facsimile thereof, printed or impressed on the Bonds. No Bond executed by facsimile signature shall be valid until authenticated by an authorized officer or representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from the County Treasurer upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted.

The Bonds shall be issued in book-entry-only form through The Depository Trust Company in New York, New York ("DTC"), and the County Treasurer is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry-only form and to make such changes in the form of the Bonds within the parameters of this resolution as may be required to accomplish the foregoing.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the County. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the County shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the County. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

4. Limited Tax Pledge; Debt Retirement Fund; Defeasance of Bonds. The County hereby pledges its limited tax full faith and credit for the prompt payment of the Bonds. The County shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and, to the extent funds are not otherwise available from the Road Commission, shall advance as a first budget obligation from its general funds available therefor, or, if necessary, levy taxes upon all taxable property in the County subject to applicable constitutional and statutory tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year.

The County Treasurer is authorized and directed to open a depository account with a bank or trust company designated by the County Board, to be designated 2022 CAPITAL IMPROVEMENT BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The County Treasurer is authorized and directed to open a separate depository account with a bank or trust company designated by the County Board, to be designated 2022 CAPITAL IMPROVEMENT BONDS CONSTRUCTION FUND (the "Construction Fund"), and deposit into said Construction Fund the proceeds of the Bonds less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The amounts specified by an Authorized Officer at the time of sale of the Bonds from the net proceeds of sale of the Bonds (including proceeds of the good faith deposit received at the time of sale) shall be deposited to the appropriate account in the Construction Fund to be used to pay for the Project and the costs of issuance of the Bonds.

6. Bond Form. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF ANTRIM

**COUNTY OF ANTRIM**

## 2022 CAPITAL IMPROVEMENT BOND

(LIMITED TAX GENERAL OBLIGATION)

Interest	Maturity	Date of	
<u>Rate</u>	<u>Date</u>	<u>Original Issue</u>	<u>CUSIP</u>
	April 1, _____	_____, 2022	

Registered Owner:

Principal Amount: \_\_\_\_\_ Dollars

The County of Antrim, State of Michigan (the "County"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on October 1, 2022 and semiannually thereafter. Principal of this bond is payable at the designated corporate trust office of The Huntington National Bank, Grand Rapids, Michigan, or such other transfer agent as the County may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the County kept by the Transfer Agent by check or draft mailed to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the County are hereby irrevocably pledged.

This bond is one of a series of bonds of even Date of Original Issue aggregating the principal sum of \$\_\_\_\_\_, issued for the purpose of paying the costs of certain capital improvements for the County. This bond is issued under the provisions of Act 34, Public Acts of Michigan, 2001, as amended, and a duly adopted resolution of the County.

Bonds of this issue maturing in the years 2023 to 2030, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds of this issue in multiples of \$5,000 maturing in the year 2031 and thereafter shall be subject to redemption prior to maturity, at the option of the County, in any order of maturity and by lot within any maturity, on any date on or after April 1, 2030, at par and accrued interest to the date fixed for redemption.

[Insert Term Bond redemption provisions, if necessary.]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the County kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the County, and the County is required, if necessary, to levy ad valorem taxes on all taxable property in the County for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the County, including this bond and the series of bonds of which this is one, does not exceed any constitutional or statutory debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

**IN WITNESS WHEREOF**, the County of Antrim, by its County Board of Commissioners, has caused this bond to be signed in the name of the County by the facsimile signatures of its Chairman and County Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

COUNTY OF ANTRIM  
County of Antrim  
State of Michigan

(SEAL)

By: \_\_\_\_\_  
Its: Chairman

By: \_\_\_\_\_  
Its: County Clerk

(Form of Transfer Agent's Certificate of Authentication)

DATE OF AUTHENTICATION:

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned resolution.

The Huntington National Bank  
Grand Rapids, Michigan  
Transfer Agent

By: \_\_\_\_\_  
Authorized Signatory

[Bond printer to insert form of assignment]



7. Notice of Sale. Each Authorized Officer is individually authorized to fix a date for sale of the Bonds and to cause to be published a notice of sale for the Bonds in ***The Bond Buyer***, New York, New York, which notice of sale shall be in substantially the following form, with such completions and revisions within the parameters established by this resolution as may be deemed necessary or appropriate by an Authorized Officer in consultation with the County's bond counsel and municipal advisor:

DRAFT

OFFICIAL NOTICE OF SALE  
\$4,020,000\*  
COUNTY OF ANTRIM  
COUNTY OF ANTRIM, STATE OF MICHIGAN

2022 CAPITAL IMPROVEMENT BONDS  
(LIMITED TAX GENERAL OBLIGATION)

*\*Subject to adjustment as set forth in this Notice of Sale*

Bids for the purchase of the above bonds will be received in the manner described in this Notice of Sale on Tuesday, November 30, 2021 until \_\_: \_\_ .m., prevailing Eastern Time, at which time and place said bids will be read. The award or rejection of the bids will occur on that date.

FAXED BIDS: Signed bids may be submitted by fax to the offices of Bendzinski & Co. Municipal Finance Advisors at (313) 961-8220, provided that faxed bids must arrive before the time of sale and the bidder bears all risks of transmission failure and the GOOD FAITH DEPOSIT MUST BE MADE AND RECEIVED as described in the Section "GOOD FAITH" below.

ELECTRONIC BIDS: Electronic bids will also be received on the same date and until the same time by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or CLIENT SERVICES, 1359 Broadway, Second Floor, New York, New York 10018, (212) 849-5021. IF ANY PROVISION OF THIS OFFICIAL NOTICE OF SALE SHALL CONFLICT WITH INFORMATION PROVIDED BY BIDCOMP/PARITY, AS THE APPROVED PROVIDER OF ELECTRONIC BIDDING SERVICES, THIS OFFICIAL NOTICE OF SALE SHALL CONTROL.

Bidders may choose any means or location to present bids but a bidder may not present a bid by more than one means.

BOND DETAILS: The bonds will be registered bonds of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, originally dated as of the date of initial delivery, numbered in order of registration, and will bear interest from their date payable on October 1, 2022 and semiannually thereafter.

The bonds will mature on the 1st day of April in each of the years as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2023	\$155,000	2033	\$200,000
2024	160,000	2034	205,000
2025	160,000	2035	210,000
2026	165,000	2036	220,000
2027	170,000	2037	225,000
2028	170,000	2038	230,000
2029	180,000	2039	240,000
2030	185,000	2040	245,000
2031	190,000	2041	255,000
2032	195,000	2042	260,000

\*ADJUSTMENT OF TOTAL PAR AMOUNT OF BONDS AND PRINCIPAL MATURITIES: The County reserves the right to increase or decrease the aggregate principal amount of the bonds after receipt of the bids and prior to final award, if necessary, so that the purchase price of the bonds will provide an amount determined by the County to be sufficient to construct the Project and to pay costs of issuance of the bonds. The adjustments, if necessary, will be in increments of \$5,000. The purchase price will be adjusted proportionately to the increase or decrease in issue size, but the interest rates specified by the successful bidder for all maturities will not change. The successful bidder may not withdraw its bid as a result of any changes made within these limits.

\*ADJUSTMENT TO PURCHASE PRICE: Should any adjustment to the aggregate principal amount of the bonds be made by the County, the purchase price of the bonds will be adjusted by the County proportionally to the adjustment in principal amount of the bonds. The adjusted purchase price will reflect changes in the dollar amount of the underwriter's discount and original issue discount/premium, if any, but will not change the per-bond underwriter's discount as calculated from the bid and initial reoffering prices.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at rate or rates not exceeding five percent (5%) per annum, to be fixed by the bids therefor, expressed in any fraction of 1%. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. The difference between the highest and lowest interest rates bid shall not exceed two percent (2%) per annum. No proposal for the purchase of less than all of the bonds or at a price less than 99% of their par value will be considered.

PRIOR REDEMPTION OF BONDS: Bonds maturing in the years 2023 to 2030 inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 2031 and thereafter shall be subject to redemption prior to maturity, at the option of the County, in any order of maturity and by lot within any maturity, on any date on or after April 1, 2030, at par and accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the transfer agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the transfer agent to redeem said bond or portion thereof.

**TERM BOND OPTION:** The initial purchaser of the bonds may designate any one or more maturities from April 1, 2023 through the final maturity as term bonds and the consecutive maturities on or after the year 2023 which shall be aggregated in the term bonds. The amounts of the maturities which are aggregated in a designated term bond shall be subject to mandatory redemption on April 1 of the years and in the amounts set forth in the above maturity schedule at a redemption price of par, plus accrued interest to the date of mandatory redemption. Term bonds or portions thereof mandatorily redeemed shall be selected by lot. Any such designation must be made at the time bids are submitted and must be listed on the bid.

**BOOK-ENTRY ONLY:** The bonds will be issued in book-entry-only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of \$5,000 or any multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the bonds.

**TRANSFER AGENT AND REGISTRATION:** Principal shall be payable at the principal corporate trust office of The Huntington National Bank, Grand Rapids, Michigan, or such other transfer agent as the County may hereafter designate by notice mailed to the registered owner of record not less than 60 days prior to an interest payment date. Interest shall be paid by check mailed to the registered owner of record as shown on the registration books of the County as of the 15th day prior to an interest payment date. The bonds will be transferred only upon the registration books of the County kept by the transfer agent.

**PURPOSE AND SECURITY:** The bonds are authorized for the purpose of paying the cost of acquiring and constructing a new Road Commission garage facility. The bonds will be a first budget obligation of the County, payable from the general funds of the County including the collection of ad valorem taxes on all taxable property in the County subject to applicable constitutional and statutory tax rate limitations. The rights or remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted and by the application of general principles of equity including those relating to equitable subordination.

**AWARD OF BONDS – TRUE INTEREST COST:** The bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on October 1, 2022 and semi-annually thereafter) necessary to discount the debt service payments from their respective payment date to the closing date, in an amount equal to the price bid, excluding accrued interest. Each bidder shall state in its bid the true interest cost to the County, computed in the manner specified above.

TAX MATTERS: In the opinion of Miller, Canfield, Paddock and Stone, P.L.C., bond counsel, under existing law, assuming compliance with certain covenants, interest on the bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation by the State of Michigan or any taxing authority within the State of Michigan except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

"QUALIFIED TAX-EXEMPT OBLIGATIONS": The County has designated the bonds as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Internal Revenue Code of 1986, as amended.

ISSUE PRICE: The winning bidder shall assist the County in establishing the issue price of the bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form attached either as Appendix I-1 or Appendix I-2 to the Preliminary Official Statement for the bonds, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the County and bond counsel.

The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the "Competitive Sale Requirements") because:

- a. the County is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- b. all bidders shall have an equal opportunity to bid;
- c. the County anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- d. the County anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that all of the Competitive Sale Requirements are not satisfied, the County shall so advise the winning bidder. The County will not require bidders to comply with the "hold-the-offering price rule" (as described below), and therefore does not intend to use the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity, though the winning bidder, in consultation with the County, may elect to apply the "hold-the-offering price rule." Bids will not be subject to cancellation in the event the Competitive Sale Requirements are not satisfied. Unless a bidder intends to apply the "hold-the-offering price rule" (as described below), bidders should prepare their bids on the assumption that all of the maturities of the bonds will be subject to the 10%

Test (as described below). The winning bidder must notify the County of its intention to apply either the “hold-the-price rule” or the 10% Test at or prior to the time the bonds are awarded.

If the winning bidder does not request that the “hold-the-offering price rule” apply to determine the issue price of the bonds, then the following two paragraphs shall apply:

- a. The County shall treat the first price at which 10% of a maturity of the bonds (the “10% Test”) is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis. The winning bidder shall advise the County if any maturity of the Bonds satisfies the 10% Test as of the date and time of the award of the bonds; and
- b. Until the 10% Test has been satisfied as to each maturity of the bonds, the winning bidder agrees to promptly report to the County the prices at which the unsold bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all bonds of that maturity have been sold or (ii) the 10% Test has been satisfied as to the bonds of that maturity, provided that, the winning bidder’s reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the County or bond counsel.

If the winning bidder does request that the “hold-the-offering price rule” apply to determine the issue price of the bonds, then following three paragraphs shall apply:

- a. The winning bidder, in consultation with the County, may determine to treat (i) pursuant to the 10% Test, the first price at which 10% of a maturity of the bonds is sold to the public as the issue price of that maturity and/or (ii) the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity (the “hold-the-offering price rule”), in each case applied on a maturity-by-maturity basis. The winning bidder shall advise the County if any maturity of the bonds satisfies the 10% Test as of the date and time of the award of the bonds. The winning bidder shall promptly advise the County, at or before the time of award of the bonds, which maturities of the bonds shall be subject to the 10% Test or shall be subject to the hold-the-offering price rule or both.
- b. By submitting a bid, the winning bidder shall (i) confirm that the underwriters have offered or will offer the bonds to the public on or before the date of the award at the offering price or prices (the “initial offering price”), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder, and (ii) if the hold-the-offering-price rule applies, agree, on behalf of the underwriters participating in the purchase of the bonds, that the underwriters will neither offer nor sell unsold bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:
  - a. the close of the fifth (5<sup>th</sup>) business day after the sale date; or
  - b. the date on which the underwriters have sold at least 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public;

The winning bidder shall promptly advise the County when the underwriters have sold 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5<sup>th</sup>) business day after the sale date.

- c. The County acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the bonds, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the bonds, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter or dealer who is a member of the selling group is a party to a third-party distribution agreement that was employed in connection with the initial sale of the bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the bonds, as set forth in the third-party distribution agreement and the related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the bonds, and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement to comply with its corresponding agreement to comply with the requirements for establishing issue price of the bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the bonds.

By submitting a bid, each bidder confirms that:

- a. any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable, (A)(i) to report the prices at which it sells to the public the unsold bonds of each maturity allocated to it, whether or not the closing date has occurred, until either all bonds of that maturity allocated to it have been sold or it is notified by the winning bidder that the 10% Test has been satisfied as to the bonds of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the winning bidder, and (ii) to comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the winning bidder and as set forth in the related pricing wires, (B) to promptly notify the winning bidder of any sales of bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the bonds to the public (each such term being used as defined below),

and (C) to acknowledge that, unless otherwise advised by the underwriter, dealer or broker-dealer, the winning bidder shall assume that each order submitted by the underwriter, dealer or broker-dealer is a sale to the public.

- b. any agreement among underwriters or selling group agreement relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter or dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a party to such third-party distribution agreement to (i) report the prices at which it sells to the public the unsold bonds of each maturity allocated to it, whether or not the closing date has occurred, until either all bonds of that maturity allocated to it have been sold or it is notified by the winning bidder or such underwriter that the 10% Test has been satisfied as to the bonds of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the winning bidder or such underwriter, and (ii) comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the winning bidder or the underwriter and as set forth in the related pricing wires.
- c. sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

Further, for purposes of this Notice of Sale:

- a. “public” means any person other than an underwriter or a related party,
- b. “underwriter” means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the bonds to the public);
- c. a purchaser of any of the bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other); and
- d. “sale date” means the date that the bonds are awarded by the County to the winning bidder.



**LEGAL OPINION:** Bids shall be conditioned upon the approving opinion of Miller, Canfield, Paddock and Stone, P.L.C., attorneys of Detroit, Michigan, a copy of which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Miller, Canfield, Paddock and Stone, P.L.C. for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to validity of the above bonds, Miller, Canfield, Paddock and Stone, P.L.C. has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials.

**DELIVERY OF BONDS:** The County will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC in New York, New York, or such other place to be agreed upon. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the County shall promptly return the good faith deposit. Payment for the bonds shall be made in Federal Reserve Funds.

**CUSIP NUMBERS:** It is anticipated that CUSIP identification numbers will be printed on the bonds, but neither the failure to print such numbers on any bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the bonds in accordance with terms of the purchase contract. All expenses in relation to the printing of CUSIP numbers on the bonds shall be paid for by the County; provided, however, that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and shall be paid for by the purchaser.

**OFFICIAL STATEMENT:** A preliminary Official Statement that the County deems to be final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12 of the Securities and Exchange Commission, has been prepared and may be obtained from Bendzinski & Co. Municipal Finance Advisors, financial advisors to the County, at the address and telephone listed under REGISTERED MUNICIPAL ADVISOR below. Bendzinski & Co. Municipal Finance Advisors will provide the winning bidder with 50 final Official Statements within 7 business days from the date of sale to permit the purchaser to comply with Securities and Exchange Commission Rule 15c2-12. Additional copies of the Official Statement will be supplied by Bendzinski & Co. Municipal Finance Advisors, upon request and agreement by the purchaser to Bendzinski & Co. Municipal Finance Advisors, within 24 hours of the time of sale.

**BOND INSURANCE AT PURCHASER'S OPTION:** If the bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the bonds. Any and all increased costs of issuance of the bonds resulting from such purchase of insurance shall be paid by the purchaser, except that if the County has requested and received a rating on the bonds from a rating agency, the County shall pay the fee for the requested

rating. Any other rating agency fees shall be the responsibility of the purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE COUNTY.

CONTINUING DISCLOSURE: As described more fully in the Official Statement, the County has agreed to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, on or prior to the sixth month after the end of each fiscal year commencing with the fiscal year ended December 31, 2021, (i) certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, generally consistent with the information contained or cross-referenced in the Official Statement relating to the bonds, (ii) timely notice of the occurrence of certain material events with respect to the bonds and (iii) timely notice of a failure by the County to provide the required annual financial information on or before the date specified in (i) above.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS" By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517 Michigan Public Acts of 2012, being MCL 129.311 et. seq.

REGISTERED MUNICIPAL ADVISORS: Bendzinski & Co. Municipal Finance Advisors, Grosse Pointe, MI, (the "Municipal Advisor") is a Registered Municipal Advisor in accordance with the rules of the Municipal Securities Rulemaking Board ("MSRB"). The Municipal Advisor has been retained by the County to provide certain financial advisory services relating to the planning, structuring and issuance of the bonds. The Municipal Advisor is not engaged in the business of underwriting, trading, marketing or the distribution of securities or any other negotiable instruments. The Municipal Advisor's duties, responsibilities and fees arise solely as a Registered Municipal Advisor to the County and it has no secondary obligation or other responsibility.

FURTHER INFORMATION relating to the bonds may be obtained from Bendzinski & Co. Municipal Finance Advisors, 17000 Kercheval Ave., Suite 230, Grosse Pointe, MI 48230. Telephone (313) 961-8222.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

Sheryl Guy  
County Clerk  
County of Antrim

8. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than twenty-one (21) years.

9. Tax Covenant; "Qualified Tax-Exempt Obligations". The County shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. The County hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

10. Official Statement; Qualification for Insurance; Ratings. Each Authorized Officer is individually authorized and directed to: (a) cause the preparation and circulation of a Preliminary Official Statement with respect to the Bonds and to deem the Preliminary Official Statement "final" for purposes of Rule 15c2-12 of the U.S. Securities and Exchange Commission, and to approve circulation of a final Official Statement with respect to the Bonds; (b) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds if deemed economically advantageous to the County based on the advice of the County's municipal advisor; and (c) apply for ratings on the Bonds.

11. Continuing Disclosure. The County agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and each Authorized Officer is hereby authorized to execute such undertaking prior to delivery of the Bonds.

12. Authorization of Other Actions. Each Authorized Officer is hereby individually authorized to adjust the final Bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing are authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, series designation, the place of delivery and payment, and other matters within the parameters described in this resolution. Each Authorized Officer is hereby authorized and directed to take all other actions necessary or advisable, and to make such other filings with any parties, including the Michigan Department of Treasury, to enable the sale and delivery of the Bonds as contemplated herein.

13. Award of Sale of Bonds. Each Authorized Officer is hereby individually authorized on behalf of the County, without further authorization or approval of this County Board, to award the sale of the Bonds to the bidder whose bid meets the requirements of law and which produces the lowest true interest cost to the County computed in accordance with the terms of the Official Notice of Sale as published.

14. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: Jarris Rubingh, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

NAYS: Members: None;

ABSENT: Members: None.

**RESOLUTION #31-2021 DECLARED ADOPTED.**

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Sheryl Guy  
County Clerk  
County of Antrim

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners of the County of Antrim, State of Michigan, at a regular meeting held on November 4, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Sheryl Guy  
County Clerk  
County of Antrim

Burt Thompson Antrim County Road Commission, Engineer-Manager addressed the Board with the 2019-2020 Antrim County Road Commission Annual Report.

Moved by LaVanway, and seconded by Rubingh, that the Board accept the 2019-2020 Annual Report for the Antrim County Road Commission as written. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

James Hunter Parks Director addressed the Board with the 2021 Antrim County Parks Department Report.

Moved by Marcus, and seconded by Rubingh, that the Board accept the 2021 Antrim County Parks Department Report as presented. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Marcus, and seconded by Helwig, that the Board approve staffing for the Antrim County Parks System, to change the Parks Coordinator position to a temporary full-time position through the end of the 2022 Barnes Park Season. Motion carried as follows: Yes – Rubingh, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None. (Director: James Hunter is in the National Guard and has been called to active duty)

Moved by LaVanway, and seconded by Helwig, that the Board approve the addendum to the services agreement between Campspot and Antrim County for the Campground reservation and management software solutions and authorize the Board Chairman to execute the addendum. Motion carried as follows: Yes – Rubingh, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargo; Absent – None.

Moved by VanAlstine, and seconded by Helwig, that the Board approve the proposed Barnes Campground fee schedule for FY 2022 as follows:

<u>Fee Type</u>	<u>Fiscal Year 2021 Current</u>	<u>2022 Fiscal Year</u>	
Antrim Residency or visitor	Single Charge	Resident	Non Resident
Electrical Sites	\$34.00	\$34.00	\$35.00
Rustic Sites (Tent)	\$30.00	\$24.00	\$25.00
Rustic Sites (RV)	\$30.00	\$30.00	\$32.00
Pavilion (per day, Non-refundable)	\$50.00	\$40.00	\$50.00
Firewood	\$5.00	\$6.00	\$6.00
Ice	\$3.00	\$3.00	\$4.00
Dump site usage (non-campers)			
Septic/winterize systems	\$15.00	\$15.00	\$20.00
Restroom Shower	\$0.50	\$0.50	\$0.50
Site add-on Tent	\$34.00	\$20.00	\$22.00
Site add-on RV	\$34.00	\$30.00	\$32.00

Barnes Campground continued.

Fee Type	Fiscal Year 2021 (Current)	2022 Fiscal Year	
Antrim Residency or visitor	Single Charge	Resident	Non Resident
Non-Camper household Trash (Per 5 Gallon Bag)	\$5.00	\$5.00	\$6.00

Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

#### **REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board member questions and input.

ACT Financials – September 2021

Finance Director, Brad Rizzo addressed the Board with his report.

Discussion followed. Board members questions and input.

Chairman Report: Commissioner VanAlstine

No report

Commissioner Bargy – Request to return to the County Administrator’s Report.

Health Department - Cohl, Stoker & Toskey, P.C. Board roll booklets available.

Commissioner Marcus – MAC Webinars – Health Board: Interrupting law/facemask

ARPA - Funds

#### **VARIOUS MATTERS:**

- There were none.

#### **PUBLIC COMMENT:**

The Chairman requested public comment. There was no public comment.

Public comment closed at 12:25 p.m.

The meeting adjourned at 12:26 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**MEETING MINUTES**

The Chairman called the meeting to order at 6:30 p.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	absent Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Jason Helwig
	District #9	Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

**PUBLIC COMMENT:**

The Chairman addressed the public for public comment: There was none.

Moved by Helwig, and seconded by Rubingh, that the Board approve the agenda as revised. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, and seconded by Boettcher, that the Board approve the minutes of the November 4, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, and seconded by Ricksgers, that the Board approve the closed session meeting minutes of November 4, 2021 as written. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

**COMMUNICATIONS:**

Leslie Meyers, Antrim County Emergency Management, October and November 2021 Report.

**LIAISON REPORTS:**

Commissioner Boettcher – Union Negotiations update  
Commissioner VanAlstine – Grass River Natural Area update  
Commissioner Rubingh – Antrim County Road Commission update  
Commissioner Marcus – North Country CMH program update  
Commissioner Ricksgers – Commission on Aging update  
County Administrator – NLEA update: Emmet County looking to rejoin

**COMMITTEE:**

There was none.

Moved by Bargy, and seconded by Helwig, that the Board approve to initiate Section VI, 1. And 3. (Per request of the forester to exempt timber sale from the sealed bid requirement) of the Forestry Bid Policy and approve a sell by scale timber sale on the Antrim County Forest land known as Murphy Park. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – Watrous.

Moved by Bargy, and seconded by VanAlstine, that the Board approve and pay Claims and Accounts in the amount of \$214,479.42. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Jennifer Berkley, Michigan State University Extension addressed the Board to present the 2022 Agreement for Extension Services provided by Michigan State University (MSU).

Moved by Bargy, and seconded by Helwig, that the Board approve and authorize the Board Chairman to execute the 2022 Agreement for Extension Services provided by Michigan State University. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Ricksgers, and seconded by Bargy, that the Board Approve and authorize Board Chairman to execute, on behalf of Antrim County Commission on Aging, the Fiscal Year 2022 MIPPA ADRC Beneficiary Outreach and Assistance Services Sub-Contract Agreement with the Area Agency on Aging of Northwest Michigan. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, and seconded by Ricksgers, that the Board approve and authorize the Board Chairman to execute the 2021 Emergency Management Performance Grants American Rescue Plan Act Agreement. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, and seconded by Helwig, that the Board approve and authorize the Board Chairman to execute an agreement for the lease of land with Mehta Aviation, LLC for the location and construction of a new hangar at the Antrim County Airport. Motion carried as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Rubingh; Absent – Watrous.

Moved by LaVanway, and seconded by Marcus, that the Board approve and authorize the Board Chairman to execute the indemnification agreement between the Village of Central Lake and Antrim County for repairs to the Village of Central Lake emergency vehicles. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, and seconded by Helwig, that the Board approve and adopt the Virtual Private Network (VPN) Remote Access Policy. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Helwig, and seconded by Bargy, that the Board approve the grant agreement between Antrim County Sheriff Department and the Michigan Department of Natural Resources (DNR) for the Fiscal Year 2022 Snowmobile Law Enforcement Program Grant in the amount of \$16,400.00. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.



American Rescue Plan State Match Programs – Resolution Sanilac County (information only)

Discussion followed. No action.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board member questions and input.

Antrim County Airport Financials – October 2021

Building Department – October 2021

Finance Director, Brad Rizzo addressed the Board with his report.

Revenue & Expenditures – October 2021

Budget Amendment Report –October 2021

Discussion followed. Board members questions and input.

Chairman Report: Commissioner VanAlstine

Reporting on negotiations of the three (3) Sheriff Department unions.

Sheriff Report – Townships and Animal Control Summary Report (information only) emailed

**VARIOUS MATTERS:**

- Commissioner Rubingh –Antrim County Road Commission adopted a resolution promising to pay the annual principal and interest payments on the proposed bonds from any and all of its future revenues pursuant to law.

**PUBLIC COMMENT:**

The Chairman requested public comment at 7:44 p.m. Ed Niepoth addressed the Board. Public comment closed at 7:44 p.m.

The meeting adjourned at 7:45 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

## MEETING MINUTES

The Chairman called the meeting to order at 9:00 a.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	absent - Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Jason Helwig
	District #9	Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

### PUBLIC COMMENT:

The Chairman addressed the public for public comment:

- Soil Erosion Officer, Heidi Shafer introduced staffer Kyle Williams shared employee between Soil Erosion and Conservation District - Healthy Lakes.
- Prosecuting Attorney, James Rossiter introduced Angela Ferrara newly hired second assistant Prosecuting Attorney.
- Sheriff Bean introduced Officers Shelby DeHeer and David Lewis both honored and in receipt of the award for Outstanding Performance in their line of duty.
- Sheriff Bean also provided an update of his departments.
- Also addressing the Board was Sharon Hill.

Public Comment closed at 9:15 a.m.

### AGENDA

Moved by LaVanway, and seconded by Boettcher, that the Board approve the agenda as amended. Motion carried – all present voting yes.

Moved by LaVanway, and seconded by Boettcher that the Board approve the minutes of the November 18, 2021 meeting as presented. Motion carried – all present voting yes.

Moved by Bargy, and seconded by Ricksgers, that the Board approve the 2022 Budget Work Session Minutes of the August 17, 2021 meeting as presented. Motion carried – all present voting yes.

Moved by Ricksgers, and seconded by Rubingh, that the Board approve the 2022 Budget Work Session Minutes of the September 8, 2021 meeting as presented. Motion carried – all present voting yes.

Moved by Bargo, and seconded by Helwig, that the Board approve the 2022 Budget Work Session minutes of the September 16, 2021 meeting as corrected. Motion carried – all present voting yes.

**COMMUNICATIONS/NOTICES:**

Correspondence from the Antrim County Veterans Affairs Committee.

**LIAISON REPORTS:**

Commissioner Rubingh – Antrim County Road Commission update

**COMMITTEE REPORTS:**

There were none.

Moved by Ricksgers, and seconded by Boettcher, that the Board approve and pay Claims and Accounts in the amount of \$345,855.10. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

**Soil Erosion Officer Relocation:**

County Administrator, Peter Garwood addressed the Board on the proposal to relocate the administration of the Soil Erosion Control Program and position from the Antrim Conservation District to the County and to adjust the ACD contract and authorize the appropriate budget amendments to reflect the move.

Discussion followed. Questions and input.

Moved by Boettcher, and seconded by \_\_\_\_\_, that the Board relocate the administration of the Soil Erosion Control Program and position from the Antrim Conservation District to the County and to adjust the ACD contract and authorize the appropriate budget amendments to reflect the move.

**NO SECOND – FAILS**

**Relocate the Administration of Soil Erosion Control Program: NO ACTION TAKEN.**

Jenn Wright, Executive Director of Grass River Natural Area addressed the Board to provide the Trust Fund grant application award status and the request for a 2022 budget amendment for Grass River Natural Area for needed repairs due to washout along the Rail Trail located approximately  $\frac{3}{4}$  mile west of Grass River Natural Area entrance road.

Moved by Boettcher, and seconded by VanAlstine, that the Board approve and authorize the Finance Director to make an amendment to the General Fund, fund balance for the 2022 General Fund to allocate up to \$15,000.00 from Capital Outlay (101-966-956.223) and transfer in to the Grass River Natural Area (223-000-699.101) for needed repairs due to washout along the Rail Trail located approximately  $\frac{3}{4}$  mile west of Grass River Natural Area entrance road with expenditures to be paid from (223-901-980.000). Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargo, and seconded Helwig, that the Board approve and authorize the Chairman to execute the amendment to the agreement between Antrim County and East Bay Medical for services related to the Antrim County Drug and Alcohol Testing Program and Pre-employment Physical Exams. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

County Administrator, Peter Garwood addressed the Board to provide a status report of the Class Action, which is a result of the opioid crisis with funds to be used to address the issues caused by the crisis in the Antrim County community. Offering two (2) resolutions for the Opioid Lawsuit Settlement Agreement. Discussion followed.

**RESOLUTION #32-2021 By Ed Boettcher, and seconded by Jason Helwig**

**ANTRIM COUNTY RESOLUTION # 32-2021  
AUTHORIZING ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT CONCERNING  
ALLOCATION OF SETTLEMENT PROCEEDS IN THE NATIONAL OPIOIDS LITIGATION**

**WHEREAS**, Antrim County filed a lawsuit in the United States District Court to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants (“Settling Defendants”):

1. Janssen Pharmaceuticals, Inc. (a prescription opioids manufacturer);
2. Amerisource Bergen Corp. (a prescription opioids wholesaler distributor);
3. Cardinal Health, Inc. (a prescription opioids wholesaler distributor); and
4. McKesson Corporation (a prescription opioids wholesaler distributor)

**AND WHEREAS** the lawsuit was subsequently transferred to the United States District Court in the Northern District of Ohio and centralized as part of *In re National Prescription Opiate Litigation*, MDL 2804; Case No. 1:17-md-2804, which is presided over by the Honorable Dan Aaron Polster, United State Federal District Court Judge;

**AND WHEREAS** the Settling Defendants have negotiated proposed national settlement agreements (“Proposed Settlements”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to Antrim County’s lawsuit;

**AND WHEREAS** the Proposed Settlements contain a “default” allocation method where settlement funds that are allocated to a particular state to resolve the claims asserted by state and local governments within that state are allocated as follows:

- 15% of settlement proceeds paid under the Proposed Settlements are allocable to the State;
- 15% of the settlement proceeds are allocable to local governments; and
- 70% of the settlement proceeds are allocable to an opioid abatement fund;

**AND WHEREAS** the Proposed Settlements enable the state and local governments within a State to negotiate alternative allocation methods to the “default” allocation method referenced above;

**AND WHEREAS** Antrim County desires to enter into an alternative allocation method which allocates settlement funds solely to:

1. Participating Local Governments who have elected to participate in the Proposed Settlements; and
2. the State of Michigan.

**NOW THEREFORE**, Antrim County authorizes the execution of a Michigan State-Subdivision Agreement For Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement substantially similar to the proposed agreement attached to this resolution. Antrim County also authorizes execution of a similar state-subdivision agreement to the extent that it provides a substantially similar allocation of settlement or bankruptcy proceeds obtained from opioids litigation with any other entity.

Yes – Jarris Rubingh, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – Joshua Watrous.

**RESOLUTION #32-2021 DECLARED ADOPTED.**

**RESOLUTION #33-2021 By Jason Helwig, and seconded by Christian Marcus**

**ANTRIM COUNTY RESOLUTION #33-2021**

**AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION**

**WHEREAS**, Antrim County filed a lawsuit in the United States District Court to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants (“Settling Defendants”):

1. Janssen Pharmaceuticals, Inc. (a prescription opioids manufacturer);
2. Amerisource Bergen Corp. (a prescription opioids wholesaler distributor);
3. Cardinal Health, Inc. (a prescription opioids wholesaler distributor); and
4. McKesson Corporation (a prescription opioids wholesaler distributor)

**AND WHEREAS** the lawsuit was subsequently transferred to the United States District Court in the Northern District of Ohio and centralized as part of *In re National Prescription Opiate Litigation*, MDL 2804; Case No. 1:17-md-2804, which is presided over by the Honorable Dan Aaron Polster, United State Federal District Court Judge;

**AND WHEREAS** the Settling Defendants have negotiated proposed national settlement agreements (“Proposed Settlements”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to Antrim County’s lawsuit;

**AND WHEREAS** the Proposed Settlements contain significant equitable and monetary relief, including:

1. An agreement by Janssen that it will discontinue the manufacture and distribution of prescription opioids products for at least the next ten years;
2. An agreement by Janssen that it will suspend any lobbying efforts that concern prescription opioids products;

3. The creation of a National Clearinghouse for wholesale distributors that will assist in the detection, suspension and reporting of suspicious orders of prescription opioids products; and
4. The payment of up to \$26 billion (depending upon the level of participation of state and local governments in the Proposed Settlements) in funding installments over the next 18 years, the bulk of which will be dedicated to funding abatement and prevention strategies associated with the opioids public nuisance.

**NOW THEREFORE**, Antrim County authorizes the execution of Participation Agreements for: 1. the Master Settlement Agreement with Janssen Pharmaceuticals, Inc.; and 2. the Master Settlement Agreement with the three wholesale distributor defendants (Cardinal, Amerisource Bergen and McKesson), both of which are listed and available to the public at <https://nationalopioidsettlement.com/>. Specimen copies of the material terms of the participation agreements are attached as an exhibit to this resolution.

Yes – Jarris Rubingh, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – Joshua Watrous.

**RESOLUTION #33-2021 DECLARED ADOPTED.**

The Chairman appointed Deputy Administrator Jeremy Scott to fill the 3-year term expiring on December 31, 2024 on the Antrim County Airport Zoning Board of Appeals.

Moved by Bargy, and seconded by Rubingh, that the Board accept the Chairman's appointment of Deputy Administrator Jeremy Scott to the Airport Zoning Board of Appeals to fill the 3-year term expiring on December 31, 2024 on the Antrim County Airport Zoning Board of Appeals. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Chairman appointed Candace Jacques to fill the 1-year term expiring on December 31, 2022 on the Area Agency on Aging of Northwest Michigan Board of Directors, and to fill the 3-year term expiring on December 31, 2024 on the Antrim County Commission on Aging Advisory Board.

Moved by Bargy, and seconded by Helwig, that the Board accept the Chairman's appointments of Candace Jacques to fill the 1-year term expiring on December 31, 2022 on the Area Agency on Aging of Northwest Michigan Board of Directors, and to fill the 3-year term expiring on December 31, 2024 on the Antrim County Commission on Aging Advisory Board. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Chairman appointed Amy Russell and Timothy Moore to fill two (2) of the four (4) vacancies each to fill the 2-year terms expiring on December 31, 2023 on the Antrim County Construction Code Board of Appeals.

Moved by Bargy, and seconded by Helwig, that the Board accept the Chairman's appointments of Amy Russell and Timothy Moore to fill the 2-year terms expiring on December 31, 2023 on the Antrim County Construction Code Board of Appeals. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Chairman appointed Laura Stanek and Richard W. Friske, Jr. to fill the 3-year terms expiring on December 31, 2024 on the Antrim County Farmland and Open Space Preservation Board.

Moved by Ricksgers, and seconded by Bargy, that the Board accept the Chairman's appointments of Laura Stanek and Richard W. Friske, Jr. to fill the 3-year terms expiring on December 31, 2024 on the Antrim County Farmland and Open Space Preservation Board. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Chairman appointed Richard W. Friske, Jr., Sue Kilgore and Kenny Provost to fill the 3-year terms expiring on December 31, 2024 on the Antrim County Planning Commission.

Moved by Rubingh, and seconded by LaVanway, that the Board accept the Chairman's appointments of Richard W. Friske, Jr., Sue Kilgore and Kenny Provost to fill the 3-year terms expiring on December 31, 2024 on the Antrim County Planning Commission. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Chairman appointed Carrie Perez and Joseph Renis to fill the 4-year terms expiring on December 31, 2025 on the Antrim County Veterans Affairs Committee.

Moved by LaVanway, and seconded by Rubingh, that the Board accept the Chairman's appointments of Carrie Perez and Joseph Renis to fill the 4-year terms expiring on December 31, 2025 on the Antrim County Veterans Affairs Committee. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Chairman appointed Douglas P. Seaneay to fill the 2-year term expiring on December 31, 2023 on the Antrim Creek Natural Area Commission.

Moved by Rubingh, and seconded by Marcus, that the Board accept the Chairman's appointment of Douglas P. Seaneay to fill the 2-year term expiring on December 31, 2023 on the Antrim Creek Natural Area Commission. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

No Action taken: Banks Township approval of representatives Carl Veenstra and Lauri Grear, to the Antrim Creek Natural Area Commission due to clarification from Banks Township.

The Chairman appointed Bill Drollinger to fill the 3-year term expiring on December 31, 2024 on the Antrim County E911 Board.

Moved by Boettcher, and seconded by Marcus, that the Board accept the Chairman's appointment of Bill Drollinger to fill the 3-year term expiring on December 31, 2024 on the Antrim County E911 Board. Motion carried as follows: Yes – Rubingh, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Chairman appointed Rachel Krino and Cherie Hogan to fill the 6-year terms expiring on December 31, 2027 on the Antrim County Economic Development Corporation.

Moved by Rubingh and seconded by Marcus that the Board accept the Chairman's appointment of Rachel Krino and Cherie Hogan to fill the 6-year terms expiring on December 31, 2027 on the Antrim County Economic Development Corporation. Motion carried as follows: Yes – Rubingh, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Boettcher; Absent – Watrous.

The Chairman appointed Peter Garwood and Richard W. Friske, III to fill the 2-year terms expiring on December 31, 2023 on the Northern Lakes Economic Alliance Board of Directors.

Moved by LaVanway, and seconded by Rubingh, that the Board accept the Chairman's appointments of Peter Garwood and Richard W. Friske, III to fill the 2-year terms expiring on December 31, 2023 on the Northern Lakes Economic Alliance Board of Directors. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargo, and seconded by Helwig, that the Board approve and authorize the County Administrator to submit a 2022 Medical Marijuana Operation and Oversight Grant application with the Department of Licensing and Regulatory Affairs Marijuana Regulatory Agency in sponsorship of the Health Department of Northwest Michigan. Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargo, and seconded by Ricksgers, that the Board approve and authorize the Board Chairman to execute, on behalf of the Antrim County Commission on Aging, the attached Medicare Improvements for Patients and Providers Act (MIPPA) 2021-22 Beneficiary Outreach and Assistance Point of Service (POS) Agreement between the Michigan Medicare/Medicaid Assistance Program (MMAP), Inc. and Antrim County Commission on Aging (COA). Motion carried as follows: Yes – Rubingh, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

#### **REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.  
Discussion followed. Board member questions and input.

- ACT Financials – October 2021

Finance Director, Brad Rizzo provided a report in writing.  
Discussion followed.

Chairman Report: Commissioner VanAlstine

- Continue to negotiate with Sheriff Units

#### **VARIOUS MATTERS:**

- There was none.



**PUBLIC COMMENT:**

The Chairman requested public comment. There was no public comment.  
Public comment closed at 11:16 a.m.

The meeting adjourned at 11:17 a.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**SPECIAL MEETING MINUTES**

The Chairman called the meeting to order at 6:33 p.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher via zoom at home in Elk Rapids
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	absent - Jason Helwig
	District #9	Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Rubingh.

**PUBLIC COMMENT:**

The Chairman requested public comment. John Koslowski and Shane McLellan addressed the Board. Commissioner Rubingh and his Family performed two holiday songs for the Board. Public Comment closed at 6:43 p.m.

Moved by LaVanway, and seconded by Watrous, that the Board approve the agenda as amended. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent - Helwig.

Moved by Bargy, and seconded by Rubingh, that the Board approve the minutes of the December 2, 2021 meeting as corrected. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent - Helwig.

**COMMUNICATIONS/NOTICES:**

There were none.

**LIAISON REPORTS:**

Commissioner LaVanway – Economic Development Corporation (EDC) update  
Commissioner Marcus – Michigan Association Counties (MAC) update  
Commissioner Rubingh – Antrim County Road Commission update  
Commissioner Bargy - Health Department of NW MI update  
Commissioner Boettcher – Sheriff Contracts and Facilities updates

**COMMITTEE REPORTS:**

There were none.

The Chairman appointed and confirmed the representatives to the Antrim Creek Natural Area Commission as approved by the Banks Township Board as follows: Carl Veenstra to fill the position of the term of 3 years to expire 12/31/2024 and Lauri Gear to fill the position of the term of 2 years to expire 12/31/2023.

Moved by Rubingh, and seconded by Watrous, that the Board accept and confirm the Chairman and the Banks Township Boards appointments of Carl Veenstra to fill the position of the term of 3-years to expire 12/31/2024 and Lauri Gear to fill the position of the term of 2-years to expire 12/31/2023. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent - Helwig.

Moved by LaVanway, and seconded by Ricksgers, that the Board approve and pay the Claims and Accounts in the amount of \$95,631.76. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent - Helwig.

Moved by Boettcher, and seconded by LaVanway, that the Board approve and authorize the Chairman to execute a system implementation agreement with Medical Priority Consultants, Inc. dba Priority Dispatch Corp for the purchase of an accredited “Card” system for EFD (Emergency Fire Dispatch), and authorize the Finance Director to make budget amendments, funding coming from the fund balance of fund 261.

- 2022 261000-901-980.348 – Capital Outlay \$37,827

Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent - Helwig.

Moved by LaVanway, and seconded by Marcus, that the Board approve the purchase of one pursuit rated vehicle for the Sheriff’s Office Fleet, and approve the Finance Director to make the budget amendments as follows, with funding to and from general fund balance:

- 2021:  
101000-000-673.000 – Sale of Fixed Assets \$15,200 (Revenue)
- 2022:  
101000-901-980.301 – Capital Outlay – Sheriff \$40,420 (Expenditure)

Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent - Helwig.

Moved by Rubingh, and seconded by LaVanway, that the Board **TABLE** the agreements between Antrim County and Empower Retirement, LLC as follows:

- Administrative Services Agreement
- Investment Advisory and Management Services Agreement

Roll call vote as follows: Yes – Rubingh, LaVanway; No – Watrous, Barga, Boettcher, VanAlstine, Ricksgers, Marcus; Absent – Helwig.

**TABLE – FAILS**

Moved by Watrous, and seconded by Ricksgers, that the Board approve and authorize the Chairman to execute the agreements between Antrim County and Empower Retirement, LLC with recommended changes per legal counsel as follows:

- Administrative Services Agreement
- Investment Advisory and Management Services Agreement

Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Watrous, and seconded by Marcus, that the Board approve and authorize the Board Chair to execute the four-year agreement with Antrim Conservation District beginning January 1, 2022 – December 31, 2025. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Barga, and seconded by Ricksgers, that the Board approve and authorize the Chairman to execute, on behalf of the Commission on Aging, Fiscal Year 2021-2023 Addendum F, Amendment No. 1 to the Purchase of Service (POS) Agreement with Northern Health Care Management (a division of Northern Lakes CMH) which will be effective October 1, 2021 through September 30, 2023. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Ricksgers, and seconded by LaVanway, that the Board approve and authorize the Board Chairman and County Treasurer to execute the proposed agreement with Jordan Township for collection of the 2021 Property Taxes as approved by County legal counsel. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

County Treasurer, Sherry Comben: Bond Report (information only).  
Required bond of \$1,000,000.00 is valid for the year 2022 and the amount of the bond meets the statutory threshold amount as required by 48.40a, bond is thru Michigan Municipal Risk Management Authority (MMRMA).

Moved by Barga, and seconded by Ricksgers, that the Board approve and authorize the Board Chairman to execute the 2021 Coronavirus Response and Relief Supplement Appropriations Act (CRRSAA) Agreement with MDOT. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Marcus, and seconded by LaVanway, that the Board go into closed session pursuant to MCL15.268(c) to discuss strategy and possible settlement connected with the negotiation of a collective bargaining agreement and that the following remain in closed session: County Clerk, County Administrator, Human Resources Director, Finance Director and County Sheriff. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

The Board went into closed session at 7:23 p.m.  
The Board left closed session at 7:56 p.m.

The Board reconvened open session at 8:00 p.m.

Moved by Barga, and seconded by Marcus, that the Board ratify the bargaining union agreement between Antrim County, Sheriff of Antrim County, and the Police Officers Association of Michigan (POAM) representing Corrections/Cooks/Clerical Unit for three (3) years 2022, 2023 and 2024, that the Chairman be authorized to execute the agreement, and that the Finance Director be authorized to make all budget amendments to General Fund and Other Funds associated with listed employees and the funding source be the 2022 General Fund, Contingencies (101-895-999.000) and fund balance for Other Funds. Motion carried as follows: Yes – Rubingh, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by LaVanway, and seconded by Bargy, that the Board ratify the bargaining union agreement between Antrim County, Sheriff of Antrim County, and the Police Officers Association of Michigan (POAM) representing the Deputies/Dispatchers Unit for three (3) years 2022, 2023 and 2024, that the Chairman be authorized to execute the agreement, and that the Finance Director be authorized to make all budget amendments to General Fund and Other Funds associated with listed employees and the funding source be the 2022 General Fund, Contingencies (101-895-999.000) and fund balance for Other Funds. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Bargy, and seconded by Rubingh, that the Board ratify the bargaining union agreement between Antrim County, Sheriff of Antrim County, and the Michigan Fraternal Order of Police representing the Command Unit for three (3) years 2022, 2023 and 2024, that the Chairman be authorized to execute the agreement, and that the Finance Director be authorized to make all budget amendments to General Fund and Other Funds associated with listed employees and the funding source be the 2022 General Fund, Contingencies (101-895-999.000) and fund balance for Other Funds. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

Moved by Marcus, and seconded by Bargy, that the Board approve a 4% increase in wages and salaries for the 2022 calendar year for the unrepresented employees (non-union) including: General/Probate/Sheriff, Prosecuting Attorney staff, Finance Director, and County administrator; All unrepresented part-time and seasonal employees (COA, Veterans, Maintenance, ACT, Parks, Cooks, Zero Tolerance, Civil Process Servers, Court Officers, Court Security, Marine and Snowmobile employees) and Elected Officials (excluding the Board of Commissioners), and that the Finance Director be authorized to make all budget amendments to General Fund and Other Funds associated with listed employees and the funding source be the 2022 General Fund, Contingencies (101-895-999.000) and fund balance for Other Funds. Motion carried as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – None; Absent – Helwig.

It was a consensus of the Board that the “other issues” brought up by the representatives of the unrepresented groups be addressed by the County Team of negotiators: Board Chairman, Commissioner Boettcher, County Administrator, Human Resources Director and Finance Director.

Peter Garwood, Administrator and Brad Rizzo, addressed the Board on the Antrim County Road Commission Funding Request for supplemental funding due to the culvert wash out on Alden Highway America Rescue Plan Act (ARPA) funding for this under the lost revenue provision of ARPA Flexibility Bill. Research to be continued.

**REPORTS:**

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board member questions and input.

Antrim County Airport Financials – October 2021

Building Department – October 2021

Moved by Bargy, and seconded by Marcus, that the Board go into closed session to discuss Zettel/Grainger vs Antrim County (State Mandated Foreclosure Process) and tentative agreement options. With the following to remain in closed session County Administrator, County Clerk, Finance Director, and County Treasurer. Motion carried as follows: Yes – Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No – Rubingh; Absent – Helwig.

The Board went into closed session at 8:31 p.m.  
The Board left closed session at 8:46 p.m.

The Board reconvened open session at 8:48 p.m.

Finance Director, Brad Rizzo addressed the Board with his report.

Revenue & Expenditures – November 2021

Discussion followed. Board members questions and input.

Chairman Report: Commissioner VanAlstine

Organization Board meeting scheduled for Monday, January 3, 2022 @ 9:00 a.m.

Sheriff Report (information only) emailed

**VARIOUS MATTERS:**

- Commissioner Bargy – Antrim County Medical Marihuana Operation & Oversight Grants 2021 Final Report provided to members.
- Commissioner Ricksgers – Requested that the ACT and Airport directors address the Board in person at least two times a year.
- Commissioner Marcus – Northern MI Regional Entity: Medical Marihuana Services

**PUBLIC COMMENT:**

The Chairman requested public comment at 8:59 p.m. There was none.

The meeting adjourned at 9:00 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy

**SPECIAL MEETING MINUTES**

The Chairman called the meeting to order at 5:30 p.m.

The Pledge of Allegiance to the U.S. flag.

Roll Call:	District #1	Jarris Rubingh
	District #2	Joshua Watrous
	District #3	Karen Bargy
	District #4	Ed Boettcher via zoom Elk Rapids
	District #5	Terry VanAlstine
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	absent - Jason Helwig
	District #9	Christian Marcus

The Chairman requested Invocation/Moment of Silence: Invocation offered by Commissioner Marcus.

**PUBLIC COMMENT:**

The Chairman requested public comment. There was none.

The Chairman addressed the members on the purpose of the special meeting to review the County Administrator Performance Evaluation.

County Administrator, Peter Garwood requested meeting be closed session.

Moved by Ricksgers, and seconded by Bargy, that the Board go into closed session to discuss the evaluation of the County Administrator, Peter Garwood and the following remain in closed session: County Administrator, County Clerk and Human Resources Director. Roll call as follows: Yes – Rubingh, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; No –None; Absent – Helwig.

Board went into closed session at 5:33 p.m.

Board reconvened special meeting at 6:28 p.m.

**VARIOUS MATTERS:**

There were none.

**PUBLIC COMMENT:**

There were none.

The meeting adjourned at 6:28 p.m.

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Chair, Terry VanAlstine

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County Clerk, Sheryl Guy