

ORGANIZATIONAL MEETING

Sheryl Guy, County Clerk, called the meeting to order at 9:00 a.m.

Present: David Heeres, Joshua Watrous, Karen Bargo, Ed Boettcher, Terry VanAlstine,
Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus

Absent: None.

Pledge of Allegiance to the U.S. flag.

Invocation offered by Commissioner Ricksgers.

The County Clerk requested Public Comment. There was none.

The County Clerk asked Peter Garwood, County Administrator if he would accept the appointment of teller of the election of Chairman of the Board. County Administrator accepted the appointment.

The County Clerk requested nominations for the Antrim County Board Chairman/Chairperson.

Commissioner Marcus nominated Commissioner Boettcher.
Commissioner VanAlstine nominated Commissioner Bargo.

Nominations closed for the position of the Antrim County Chairman/Chairperson and a secret ballot was cast by Board members and handed to the teller.

The teller presented the secret ballot tally to the County Clerk and the County Clerk read the results as follows:

Votes cast for Edgar Boettcher for Chairman: 5
Votes cast for Karen Bargo for Chairperson: 4

COMMISSIONER EDGAR BOETTCHER DECLARED ANTRIM COUNTY BOARD CHAIRMAN

The County Clerk requested the Chairman, Ed Boettcher conduct the remainder of the meeting.

The Chairman requested nominations for the Vice-Chairman/Chairperson.

Commissioner Ricksgers nominated Commissioner Bargo for Vice-Chairperson, with no additional nominations. The Chairman called for support – Unanimous.

COMMISSIONER KAREN BARGO DECLARED ANTRIM COUNTY BOARD VICE-CHAIR

RESOLUTION #01-2020 By, Terry VanAlstine, seconded by Jason Helwig

REGULAR BOARD MEETING DAYS AND TIMES

BE IT RESOLVED the 2020 regular meetings of the Antrim County Board of Commissioners be held on the 1st Thursday at 9:00 a.m. and the 3rd Thursday at 7:00 p.m. of each month; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that **Antrim County Board of Commissioners** shall hold their meetings in the Antrim County Commissioners' Room on the second floor of the County Building.

Yes – ~~David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,~~
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – ~~None~~; **David Heeres, Ed Boettcher, Brenda Ricksgers**;

Absent – None.

BOC CORRECTION – 1/16/2020

RESOLUTION #01-2020 DECLARED ADOPTED.

RESOLUTION #02-2020 By Karen Bargy, seconded by Terry VanAlstine

**CIVIL RIGHTS ACT/AMERICANS WITH DISABILITIES ACT
AND
FAMILY MEDICAL & FAMILY LEAVE ACT**

WHEREAS, Antrim County desires to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in all entities:

BE IT THEREFORE RESOLVED that, Antrim County shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in the employment and retention of personnel, and all other phases pursuant to these Acts, and affirms its policy prohibiting discriminatory practices, policies, and customs that violate the rights of any citizen or lawful permanent resident of the United States on the basis of race, color, national origin, religion, creed, sex, age, weight, height, marital status, or physical disability and/or ability and hereby adopts a broadened policy encouraging participation of minorities, the handicapped, and the disabled.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #02-2020 DECLARED ADOPTED.

RESOLUTION #03-2020 By David Heeres, seconded by Jason Helwig

Revised: 1/04/2012

Amended: 1/03/2013

DISTRIBUTION OF MINUTES

WHEREAS, Public Act #344 of 1982 changes and extends the procedures under which the Board of Commissioners must make the report of its meetings available to the public, and,

WHEREAS, the Antrim County Board of Commissioners intends to continue the procedure under which it is currently making the report of its meetings available to the public;

BE IT THEREFORE RESOLVED that, pursuant to P.A. #344 of 1982, the Antrim County Board of Commissioners will direct the County Clerk to make a report of session of the Board available as soon as possible after each session in the Office of the County Clerk for public inspection and copying without charge, and

BE IT FURTHER RESOLVED, that, pursuant to P.A. 344 of 1982, sec. 9c, copies of the report of each session will be mailed or e-mailed upon request without charge, and

BE IT ALSO FURTHER RESOLVED that, it be advertised in the County newspapers that the report of each open session is available from the Office of the County Clerk without charge.

BE IT ALSO FURTHER RESOLVED that, the County Board of Commissioners minutes be posted on the Antrim County web site when available and approved.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #03-2020 DECLARED ADOPTED.

RESOLUTION #04-2020 By Christian Marcus, seconded by Brenda Ricksgers

ANNUAL REPORTS

WHEREAS, Michigan P.A. 156 of 1851, as amended, confers on Boards of Commissioners the following power “...require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office...”;

BE IT THEREFORE RESOLVED that, the following county officers be required to submit their written 2019 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday, in July 2020: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, Dam Operator, County Surveyor, Probate Judge, District Court, Circuit Court, Abstractor, County Administrator, Planning Director, County Accountant, Building Official, Animal Control Officer, ACT Director, Airport Manager, Housing Director, Information Technology Coordinator, Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, and Veterans’ Counselor. The following agencies are required to provide their Annual Reports in person at a meeting of the full Board: North Country Community Mental Health, Meadow Brook Medical Care Facility, and Department of Human Services, MSU Extension, Antrim Conservation District (County Forester, Soil Erosion Control), Antrim County Community Collaborative, Road Commission, Northern Lakes Economic Alliance, Grass River Natural Area, Inc., Meadowview Apartments, the Antrim County Fair Board and other Agencies contractually and/or receiving funds through an appropriation are required to report to the County.

BE IT ALSO RESOLVED that, each report last not more than fifteen (15) minutes.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #04-2020 DECLARED ADOPTED.

It was moved by VanAlstine, seconded by Helwig, that the Board approve the Antrim County Board of Commissioners’ Procedures as amended September 5, 2019, continue to be used in the year 2020. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION: # 05-2020 By Karen Bargy, seconded by David Heeres

DEPOSITORIES

BE IT HEREBY RESOLVED, the Antrim County Board of Commissioners hereby adopts the following institutions and their subsidiaries as depositories of Antrim County funds for the year 2020:

Alden State Bank
Bank of America
Charlevoix State Bank
Chemical Bank
Comerica
Fifth Third Bank
Flagstar Bank
4-Front Credit Union
Huntington Bank *Main Depository
PNC Bank
Michigan CLASS
Lyon Capital/Pershing/Cantella
Multibank Securities
Fifth Third Securities, Inc.
J.P. Morgan Chase & Co
UBS Financial Service Inc.

NOW THEREFORE BE IT RESOLVED, that the County Treasurer be authorized to use these designated institutions.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #05-2020 DECLARED ADOPTED.

RESOLUTION #06-2020 By Terry VanAlstine, seconded by Karen Bargy

TAX WAIVERS

BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners provides all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled, or blind person, as those persons are defined in Chapter 9 of the Income Tax Act of 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by Chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for the credit to the county treasurer, and if that claimant has not received the credit before March 1:

RESOLUTION #06-2020 Continued.

- a. Any interest, fee, or penalty in excess of the interest, fee or penalty that would have been added if the tax had been paid before February 15 is waived.
- b. Interest paid under subsection (1) of section 89 (1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- c. The county property tax administration fee is waived.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the following:

- a. The treasurer of the local tax collecting shall indicate on the delinquent tax roll if a 1% property tax administration fee was added to taxes collected before February 15.
- b. The fees authorized and collected under this section and credited to the delinquent property tax administration fund shall be used by the department of treasury to pay expenses incurred in the administration of this act.
- c. The county property tax administration fee shall be used by the county to offset the costs incurred in and ancillary to collecting delinquent property taxes and for purposes authorized by sections 87b and 87d.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #06-2020 DECLARED ADOPTED.

It was moved by VanAlstine, seconded by Watrous, that Claims and Accounts in the amount of \$54,471.14 be approved and paid as corrected. (Item #50, Vendor: Tom Kiessel). Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman asked members for Liaison or Committee reports.

- Commissioner Bargy – NW MI District Health Department – Received accreditation status/award for the 7th year.

The Chairman requested Public Comment. There was none.

The meeting adjourned at 9:31 a.m.

County Clerk, Sheryl Guy

Chairman, Edgar Boettcher

SPECIAL MEETING**PURPOSE OF MEETING AS FOLLOWS:****INTERVIEW THE POSITION: ANTRIM COUNTY ACCOUNTANT/FINANCE DIRECTOR**

The Chair called the meeting to order at 3:00 P.M.

Members Present: Joshua Watrous, Karen Bargy, Ed Boettcher, Brenda Ricksgers, Jason Helwig, Christian Marcus.

Members absent: David Heeres, Terry VanAlstine, Dawn LaVanway.

Others present: Stephanie Murray, Sherry Comben and Sheryl Guy.

Public Comment:

There was none.

Interview Process:

Stephanie Murray, Human Resource Director began the interview process with an introduction of all attending the meeting. She informed all that the list of questions had been prepared in advance and contains twenty-three (23) questions. Alternating questions between herself, and the Board Chairman. Others attending meeting may provide questions at the interview by submitting written questions to her at the end of the prepared questions.

Interview: Antrim County Accountant/Finance Director 1st round interviews:

Two (2) applicants for the position

- Jessica I. Tighe
- James E. Manko

Jessica I. Tighe:

- Interview began at 3:03 p.m. with HR Director providing Ms. Tighe with the position job description.
- HR Director and Chairman alternated questions to applicant.
- Applicant addressed the duties of the position and resources available to carryout reporting duties with timelines such as a manual containing educational instructions. She stated that she is very capable of researching the position duties and deadlines.

The interview ended at 3:45 p.m.

- Ms. Tighe left meeting to complete the testing portion of interview.

James E. Manko:

- Interview began at 3:50 p.m. with the HR Director providing Mr. Manko with the position job description.
- Human Resources Director and the Chairman alternated questions to applicant.
- Applicant addressed those in attendance with the following questions:
 - Employment residency requirement? HR Director - No requirement in place.
 - Position supervisory duties? Commissioner Boettcher, one-person department no staff.
 - Does Antrim County have a performance evaluation process in place to evaluate this position? Commissioner Boettcher – the Board is working on creating a policy.

- Asked those attending what is your position and what makes Antrim County a good place to work? All spoke to their position within the County and provided a brief summary of working for the county.

The interview ended at 4:45 p.m.

The Human Resources Director and Mr. Manko left the meeting to complete the testing portion of the interview at 4:45 p.m.

Discussion followed. All in attendance participated in a roundtable recap of both applicants. Commissioner Bargo suggested that the questions for first round interviews and second round interviews be different and that the questions be job specific.

The Human Resources Director returned to the meeting and informed the members that she had received a resume for the position. She will contact the interested party and request submission of a County application.

Commissioner Helwig left the meeting at 5:20 p.m.

RECOMMENDATION

The Human Resources Director will contact the references provided by Mr. Manko and pending the outcome a 2nd interview will be coordinated.

The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Sheryl Guy, County Clerk

The Chairman called the meeting to order at 7:00 P.M.

Members present: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

Absent: None.

The Pledge of Allegiance to the U.S. flag.

Invocation offered by Randy Bishop.

The Chairman asked for Public Comment. Randy Bishop addressed the Board in support of the proposed resolution to declare Antrim County to be a "Second Amendment Sanctuary County" and provided a handout of the Constitution of the State of Michigan. Dean Pratt, Undersheriff addressed the Board with an update/status for the Sheriff Department's vehicle purchases in 2020. Dan Bean, Antrim County Sheriff and James Rossiter, Prosecuting Attorney both addressed the proposed "Second Amendment Sanctuary County" resolution and their oath of office to uphold the United States Constitution and the Michigan Constitution. Public comment closed at 7:16 p.m.

It was moved by VanAlstine, seconded by Watrous, to approve the agenda as revised. Motion carried as follows: All present voting yes.

It was moved by Heeres, seconded by Ricksgers, to approve the closed session minutes of December 5, 2019 as written. Motion carried – all present voting yes.

It was moved by Ricksgers, seconded by VanAlstine, to approve the minutes of December 19, 2019 as written. Motion carried – all present voting yes.

It was moved by Marcus, seconded by Heeres, to approve the minutes of the January 2, 2020 Organizational meeting as corrected. Motion carried – all present voting yes.

COMMUNICATIONS/NOTICES:

Deputy Administrator, Jeremy Scott addressed a letter from Sue Wohlford regarding her home and housing program.

LIAISON REPORTS:

Commissioner VanAlstine – Kearney Township and Grass River Natural Area updates.

Commissioner Bargy – Sub-committee Parks & Recreation Plan update.

Commissioner Helwig – Antrim Conservation District – Plat Book update.

COMMITTEE REPORTS:

There were no reports.

The Chairman addressed the Rules and Procedures of the Board and his intent to adhere to the Rights and Duties of Members: Speaking priorities and limits as adopted for 2020.

RESOLUTION: By Christian Marcus, seconded by Dawn LaVanway

**COUNTY OF ANTRIM
RESOLUTION TO DECLARE ANTRIM COUNTY TO BE A
"SECOND AMENDMENT SANCTUARY COUNTY"**

Discussion followed.

Commissioner Heeres requested that the proposed resolution be **TABLED** due to insufficient time (2 - business days) to consider the resolution and that the resolution be sent to legal counsel for review.

It was moved by Ricksgers, seconded by Heeres, that Claims and Accounts in the amount of \$173,581.71 be approved and paid. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chair ~~POSTPONED~~ *addressed* making appointments and asked the members provide input on their current appointments and to inform him of any possible conflicts with meeting dates and times.

CORRECTED BOC 2/6/2020

It was moved by VanAlstine, seconded by Ricksgers, that the Sheriff be authorized to execute Law Enforcement Agreement between LexisNexis Coplogic Solutions Inc. and the Antrim County Sheriff Office and execute Order No. 1 LexisNexis eCrash between Antrim Sheriff Department and LexisNexis Coplogic Solutions Inc. both to be effective January 1, 2020 through December 31, 2022. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by VanAlstine, seconded by Bargy, that the Board approve the Bellaire Chamber of Commerce's request for the use of the Courthouse lawn during the annual Rubber Ducky Festival to take place August 15, 2020; that the lawn sprinklers be turned off on August 14 and 15; and that an extra trash container be placed in front of the Courthouse; and to allow the use of an electrical outlet by "Great Lakes Bounce" Inflatable Company to plug in a "bouncer" (large inflatable toy that kids can enter and bounce around in) subject to receipt of an appropriate certificate of insurance and approve the Bellaire Chamber of Commerce's request that lawn sprinklers be turned off on September 25 and 26 and use of the Courthouse parking lot and grassy area west of the lot for kids' bouncers to be provided by "Great lakes Bounce" Inflatable Company and New Hope Community Church and the parking lot adjacent to the Food pantry during the annual Harvest Festival to take place September 26, 2020 subject to receipt of an appropriate certificate of insurance. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by VanAlstine, seconded by Bargy, that the Board approve the write-off of Mortgages and/or Note receivable debt for housing program, which will remove receivables from the County's system as these properties have been foreclosed on by their third-party first mortgage holders as follows:

5310 Scholl Road, Mancelona	\$30,102.00
109 W. Leonard Road, Mancelona	\$ 9,575.00
109 W. Leonard Road, Mancelona	\$ 4,350.00
109 W. Leonard Road, Mancelona	\$ 2,083.99
315 E. Elder Road, Mancelona	\$ 526.54
116 E. Lake Road, Mancelona	\$ 3,237.57
116 E. Lake Road, Mancelona	\$ 9,590.00
116 E. Lake Road, Mancelona	\$11,850.08

Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #07-2020 By Karen Bargy, seconded by Joshua Watrous

FAIR HOUSING

WHEREAS, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person of race, color, religion, gender, physical or mental disabilities or national origin; and,

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status;

LET IT BE KNOWN TO ALL PERSONS that it is the policy of **Antrim County** to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, **Antrim County** does hereby pass the following:

WHEREAS, Jeremy Scott was appointed the contact person for the Antrim County Housing Program, and Mr. Scott is informed of the Fair Housing laws and is available in Antrim County at 203 E. Cayuga Street, Bellaire, MI;

BE IT RESOLVED that in accordance with Executive Order 11063, **Antrim County** shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status;

Antrim County will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights;

Antrim County will at a minimum post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott-Larsen Act.

This resolution shall take effect Thursday, January 16, 2020.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

No - None;

Absent – None.

RESOLUTION #07-2020 DECLARED ADOPTED.

It was moved by VanAlstine, seconded by Helwig, that the Board approve the 2020 Antrim County Community Development Block Grant (CDBG) guidelines as amended. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by VanAlstine, that the Board adopt the updated Michigan Department of Transportation Transit Agency Procurement Policy and authorize the Board Chair to sign the Policy. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by Marcus, that the Board authorize the Chairman to execute, on behalf of Antrim County Commission on Aging, the Fiscal Year 2020 Medicare Improvement for Patients and Providers Act (MIPPA), Aging & Disability Resource Collaborative (ADRC) Beneficiary Outreach and Assistance Services Sub-Contract Agreement with the Area Agency on Aging of Northwest Michigan. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by Helwig, that the Board authorize the County Administrator, as the grant administrator, to execute the Michigan Medical Marijuana Operation and Oversight Grant Agreement between the State of Michigan Department of Licensing & Regulatory Affairs and Antrim County, with a grant period of January 1, 2020 and expires on September 15, 2020. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by VanAlstine, the Board approve the replacement of five (5) wall heaters in the stairwells of the County Building and accept the quote from Northern Electric at a cost of \$13,250.00 with funding as budgeted from the General Fund, Capital Outlay Equipment County Building (101-901-980.265). Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Marcus, that the Board authorize the purchase of fiduciary liability insurance coverage through Travelers Casualty and Surety Company of America through Lighthouse Group to provided fiduciary insurance for the County staff for three (3) years at a cost of \$5,379.00. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman **POSTPONED** the Michigan Indigent Defense Counsel (MIDC) Attorney Administrator Contract proposal due to clarification of term of contract for services proposed by Jarboe and Pfeil Attorneys at Law.

The Chairman announced that a Special Meeting of the Board be called and scheduled for January 21, 2020 at 4:00 p.m. for the purpose of holding a 2nd interview for the position of Antrim County Accountant/Finance Director and that the MIDC contract be re-visited with term clarifications. No objections of members.

Jeremy Scott, Deputy County Administrator addressed the County Administrator's report.

- Board members: Questions and input.

REPORTS:

Antrim County Transportation Financials
Antrim County Airport Financials
Antrim Conservation District – Soil Erosion Control

Finance Director Report:

Jeremy Scott, Deputy County Administrator addressed the Finance Director Reports.

- Revenue & Expenditure Report (December 2019)
- Budget Amendment – 2020 Wage Increases

Discussion followed.

- No Action – Postponed with no objections.

Chairman Report:

- 2nd Interview process and meeting
- MIDC – Jarboe & Pfeil Attorney Contract – clarification term of contract.
- Pension Study - Interested in working with the Human Resources Director to investigate options through MERS.

Sheriff's Report:

- Township & Animal Control Statistics

Various Matters:

Commissioner VanAlstine: Pete Wilks Forest requested that the Administration Office look into the permanent hunting blinds on trees at the site.

The Chairman requested Public Comment. Lon Kruger addressed the Board on the proposed and postponed resolution to Declare Antrim County to be a "Second Amendment Sanctuary County". Public comment closed at 9:47 p.m.

The meeting adjourned at 9:48 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

SPECIAL MEETING
PURPOSE OF MEETING AS FOLLOWS:
SECOND INTERVIEW: ANTRIM COUNTY ACCOUNTANT/FINANCE DIRECTOR

The Chair called the meeting to order at 4:00 p.m.

Members Present: David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

Members absent: Joshua Watrous.

The Chairman suspended the opening formalities.

Public Comment: There was none.

Human Resources Director:

Stephanie Murray, Human Resource Director addressed the Board announcing that the applicant James Manko called her at 2:30 p.m. to inform her that he would not be attending the second interview for the position of the Antrim County Accountant/Finance Director. He appreciated the opportunity for a second interview but accepted a position with the City of Boyne.

Discussion followed.

Ms. Murray informed the Board that she at the last interview meeting that she had received a resume for an applicant interested in the position and since that date has received a completed County application.

Discussion followed.

The Chairman spoke of the options available to the Board and asked members to participate in roundtable recap and input.

Discussion followed.

All members participated in recap of the position addressing description, structure and interview processes.

It was a consensus of the Board that the first round and second round interviews be coordinated to reduce time in between meetings and that the Human Resources Director seek approval from applicants to pre-screen references. The Board agreed that Ms. Murray attempt to reach the applicant on file to coordinate interviews and seek pre-screening approval.

It was moved by VanAlstine, seconded by Helwig, that the Board approve the contract with Paul Jarboe from Jarboe and Pfeil Attorneys at Law to fill the Indigent Defense Managed Assigned Counsel Administrator position at a cost of \$41,250.00, that the funding source be the Indigent Defense Fund #260, effective February 1 to December 31, 2020. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The meeting adjourned at 4:47 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

DRAFT

SPECIAL MEETING

PURPOSE OF MEETING AS FOLLOWS:

INTERVIEW THE POSITION: ANTRIM COUNTY ACCOUNTANT/FINANCE DIRECTOR

The Chair called the meeting to order at 4:00 P.M.

Members Present: Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Jason Helwig.

Members absent: David Heeres, Joshua Watrous, Karen Bargy, Dawn LaVanway, Christine Marcus.

Others present: Stephanie Murray, Patty Niepoth and Sheryl Guy.

Public Comment: There was none.

Interview Process:

Stephanie Murray, Human Resource Director began the interview process with an introduction of all attending the meeting. She explained that the list of questions had been prepared in advance, and that she and the Board Chairman will alternate asking questions. After question process is complete, others may offer additional questions.

- Pre-screening of Mr. Rizzo's references (except his current employer) conducted prior to setting up interview.
- Mr. Rizzo has now authorized his current employer be contacted.
- Position testing completed prior to interview.

Interview: First Round Antrim County Accountant/Finance Director

Introduction of applicant:

- Bradley Rizzo

Bradley Rizzo:

- Interview began at 4:03 p.m. with HR Director and Chairman alternating questions.

The interview ended at 4:35 p.m.

The Human Resources Director and Mr. Rizzo left the meeting at 4:37 p.m.

Discussion followed.

All in attendance participated in a roundtable recap of interview.

The Human Resources Director returned to the meeting at 4:40 p.m.

RECOMMENDATION

It was a consensus of attendees that Bradley Rizzo be scheduled a Second Interview with the full Board of Commissioners and that the Human Resources Director contact applicant to coordinate a Second Interview for Friday, January 31, 2020 at 4:00 p.m. in the Board of Commissioners Room.

The meeting adjourned at 4:43 p.m.

Respectfully submitted,

Sheryl Guy, County Clerk

DRAFT

SPECIAL MEETING

PURPOSE OF MEETING SECOND INTERVIEW: ANTRIM COUNTY ACCOUNTANT/FINANCE DIRECTOR

The Chair called the meeting to order at 4:00 p.m.

Members Present: David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

Members absent: Joshua Watrous.

The Chairman suspended the opening formalities.

Public Comment: There was none.

The Chairman turned the interview over to Stephanie Murray, Human Resources Director.

Human Resources Director: Interview Process

Stephanie Murray, Human Resource Director began the interview process with an introduction of all attending the meeting. She informed the Board that the second round questions had been prepared in advance and contains eighteen (18) questions. She asked that the Board members submit their questions once she has concluded her portion of interview.

BRADLEY RIZZO:

- Interview began at 4:15 p.m. with the HR Director presenting the Second Round interview questions to Mr. Rizzo.
- Board members addressed applicant with questions.

Mr. Rizzo addressed the Board with questions regarding the preparation of the County budget. Discussion followed.

The interview ended at 4:45 p.m. and Mr. Rizzo left the meeting.

The Chairman asked all in attendance to participate in a roundtable discussion to recap the interview and that the County Clerk and the County Treasurer weigh in. Discussion followed.

It was moved by VanAlstine, seconded by Heeres, that the Board approve offering the position of Antrim County Accountant/Finance Director to Bradley Rizzo, contingent upon the completion and passing of the pre-employment physical and background check. That the Human Resources Director, Stephanie Murray notify Mr. Rizzo of the Boards offer and approve her to negotiate the position salary based upon the 2020 Finance Director pay scale. Motion carried as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The meeting adjourned at 5:15 p.m.

County Clerk, Sheryl Guy

Chairman, Edgar Boettcher, III

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

Absent: None.

The Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public comment. The following individuals addressed the Board in support of the proposed Resolution to Declare Antrim County to be a "Second Amendment Sanctuary County" tabled by the Board at the January 16, 2020 meeting: Randy Bishop, Cheri Hogan, Tom Stillings, Robert Bargy and Randy Wolgamott. The following individuals addressed the Board in opposition of the resolution and/or use of the wording "Sanctuary County" as follows: Bethany Hawkins, Lou Ann McKimmy on behalf of Linda Travis, Bob Spencer, Elaine Miller, Lydia Murray, Kim Clark, Lee Astrackas, Jamie Klinger, Ron Tschudy, Donna Klinefelter, David Rowley, Dr. Stacy Chipman, North Country Community Mental Health and Nate Krommendyk. Fred Gulick addressed the Board on the Milton Township Vacation Rental Ordinance and requested time on the Board agenda. Dave Hill addressed the Board regarding on-line reservations for Barnes Park and encouraged the Board to join local chambers of commerce in the County. Public comment closed at 9:53 a.m.

It was moved by VanAlstine, seconded by Bargy to approve the agenda with the addition of a 2020 budget amendment for wages and salaries to unfinished business. Motion carried – all present voting yes.

It was moved by Bargy, seconded by VanAlstine, that the Board approve the first round interview meeting minutes of January 13, 2020 as written. Motion carried – all present voting yes.

It was moved by VanAlstine, seconded by Ricksgers, to approve the meeting minutes of January 16, 2020 as corrected. Motion carried – all present voting yes.

It was moved by Heeres, seconded by VanAlstine, to approve the second round interview meeting minutes of January 21, 2020 as written. Motion carried – all present voting yes.

COMMUNICATIONS:

County Administrator, Peter Garwood addressed the Board reporting that his office has received several communications regarding the proposed "Antrim County Resolution to Declare Antrim County to be a Second Amendment Sanctuary County" and a letter from Barbara Bradford regarding the County owned property known as the Industrial Park located in Mancelona.

LIAISON REPORTS:

Commissioner LaVanway: Northern Lakes Economic Alliance (NLEA) - Update

COMMITTEE REPORTS:

Economic Development Corporation 2019 Annual Report

Commissioner Bargy: Parks and Recreation Plan Subcommittee - Update

The Chairman addressed the Board on the proposed resolution regarding the Second Amendment tabled by the Board at the meeting of January 16, 2020 and requested the question be brought back to the Board as follows:

Commissioner LaVanway requested to withdraw her second for the motion made to approve the resolution at the meeting of January 16.

The Chair asked if there was a support and Commissioner Ricksgers seconded as follows:

RESOLUTION #08-2020 By Christian Marcus, seconded by Brenda Ricksgers

**ANTRIM COUNTY BOARD OF COMMISSIONERS
COUNTY OF ANTRIM
RESOLUTION TO DECLARE ANTRIM COUNTY TO BE A
"SECOND AMENDMENT SANCTUARY COUNTY"**

THE COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF ANTRIM, STATE OF MICHIGAN, STATES:

WHEREAS, the County Board of Commissioners of the County of ANTRIM, State of Michigan, pursuant to Michigan statute, is vested with the authority of administering the affairs of the County government of ANTRIM County, Michigan, and is organized as a body corporate with powers and immunities provided by law, and to protect the health, safety, and welfare of the residents of ANTRIM County and the employees of the ANTRIM County government; and

WHEREAS, the Second Amendment to the United States Constitution, ratified in 1791 as part of the Bill of Rights, protects the right of the people to keep and bear arms; and

WHEREAS, the United States Supreme Court in District of Columbia v. Heller, 554 U.S.570 (2008), affirmed an individual's right to possess a firearm, unconnected with service in a militia, and to use that firearm for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in McDonald v. Chicago, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated to the States by the Due Process Clause of the Fourteenth Amendment; and

WHEREAS, the United States Supreme Court in United States v. Miller, 307 U.S. 174 (1939), opined that possession or use of a firearm that has some reasonable relationship to the preservation of a well-regulated militia is protected by the Second Amendment; and

WHEREAS, Article I, Section 6 of the Michigan Constitution (1963) provides that "Every person has a right to keep and bear arms for the defense of himself and the state"; and

WHEREAS, it is the desire of this Board to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Michigan Constitution which protect ANTRIM County citizens' individual rights to keep and bear arms; and

WHEREAS, each ANTRIM County Commissioner, as provided by Article IX, Section 1, of the Michigan Constitution (1963), took an oath to support the United States Constitution and the Michigan Constitution.

RESOLUTION #08-2020 – Continued.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the ANTRIM County Board of Commissioners, that the County of ANTRIM, Michigan, be, and hereby is, declared to be a “Second Amendment Sanctuary County.”

IT IS FURTHER RESOLVED, that this Board affirms its support for the ANTRIM County Sheriff and the ANTRIM County Prosecuting Attorney, in the exercise of their sound discretion to not enforce against any citizen an unconstitutional firearms law.

BE IT, FURTHER RESOLVED, that the Board directs its staff to forward a copy of this resolution to the County’s fellow county elected officials, the Michigan State Legislature (House of Representatives and State Senators), the Governor of Michigan and all of the Michigan U.S. Congressmen.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the ANTRIM County Board of Commissioners, that the County of ANTRIM, Michigan, be, and hereby is, declared to be a “Second Amendment Sanctuary County.”

Discussion followed.

James Rossiter, Antrim County Prosecutor addressed the Board under section 7.1 Antrim County Board of Commissioners Rules and Procedures adopted January 2, 2020. The Bill of Rights as provided in the Amendments to the Constitution of the United States and the Constitution of this state go hand in hand. All amendments are unbelievably important, and the proposed resolution as written should not be pushed through prior to the Board taking the time to research, deliberate and have knowledge of the case law references in the body of the resolution. As elected official’s we have taken the oath of office and have sworn to support the Constitution of the United States and of this state.

It was moved by Bargy, seconded by VanAlstine to amend by substitution in its entirety the proposed resolution with language as follows:

**ANTRIM COUNTY BOARD OF COMMISSIONERS
RESOLUTION AFFIRMING THE BOARD’S SUPPORT OF
CONSTITUTIONAL RIGHTS**

WHEREAS, we have been requested to adopt a proposed “Second Amendment Sanctuary County” resolution; and

WHEREAS, a statute by a legislative authority is considered constitutionally valid until a Court decides it is not; and

WHEREAS, our civil counsel has opined that adopting the proposed resolution raises questions of liability should an officer or employee of the County refuse to enforce a law not deemed unconstitutional; and

WHEREAS, when we assumed office, we all took an oath of office under which we swore to support the constitution of the United States, and the constitution of this State, and to faithfully discharge the duties of this office; and

AMENDMENT BY SUBSTITUTION IN ITS ENTIRETY – Continued.

WHEREAS, support of the constitution of the United States, includes all of its amendments, including the Second Amendment thereto; and

NOW THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners reaffirms its commitment and pledges to support the constitution of the United States as well as the constitution of this State including all amendments thereto.

BE IT FURTHER RESOLVED, that the Board direct its staff to forward a copy of this resolution to the County's elected representatives in the Michigan Legislatures and United States Congress and to the Governor of Michigan.

Yes – David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig;

No – Joshua Watrous, Christian Marcus;

Absent – None.

THEREBY, the amendment passes in its entirety.

RESOLUTION #08-2020 By Christian Marcus, and seconded by Brenda Ricksgers

**ANTRIM COUNTY BOARD OF COMMISSIONERS
RESOLUTION AFFIRMING THE BOARD'S SUPPORT OF
CONSTITUTIONAL RIGHTS**

WHEREAS, we have been requested to adopt a proposed "Second Amendment Sanctuary County" resolution; and

WHEREAS, a statute by a legislative authority is considered constitutionally valid until a Court decides it is not; and

WHEREAS, our civil counsel has opined that adopting the proposed resolution raises questions of liability should an officer or employee of the County refuse to enforce a law not deemed unconstitutional; and

WHEREAS, when we assumed office, we all took an oath of office under which we swore to support the constitution of the United States, and the constitution of this State, and to faithfully discharge the duties of this office; and

WHEREAS, support of the constitution of the United States, includes all of its amendments, including the Second Amendment thereto; and

NOW THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners reaffirms its commitment and pledges to support the constitution of the United States as well as the constitution of this State including all amendments thereto.

BE IT FURTHER RESOLVED, that the Board direct its staff to forward a copy of this resolution to the County's elected representatives in the Michigan Legislatures and United States Congress and to the Governor of Michigan.

RESOLUTION #08-2020 - Continued.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #08-2020 DECLARED ADOPTED.**CHAIR APPOINTMENTS – BOARD MEETING 1/16/2020**

The Board chair clarified the following changes to the 2020 Commissioner Appointments.

- Capital Improvement and Courts Liaison – Finance Director
- Solid Waste and Recycling Committee – dissolved in 2019
- No additional changes to the 2019 appointments – all appointments shall remain for calendar year 2020.

It was moved by Helwig, seconded by Watrous, that the Claims and Accounts in the amount of \$113,677.48 be approved and paid. (Commissioner VanAlstine informed the Board that item #62 – Vendor: Machine Shop was his business assisting with an urgent repair of a snowplow at the Airport). It was a consensus of the Board members that this invoice does not constitute a conflict of interest. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #09-2020 By Karen Bargy, seconded by Dawn LaVanway**FISCAL YEAR 2021 RESOLUTION OF INTENT**

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the establishment under Act 94 to provide a local transportation program for the state fiscal year of 2021 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$157,500, estimated state funds \$321,927 estimated local funds \$180,000 with total estimated expenses of \$875,000.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

RESOLUTION #09-2020 – Continued.

HEREBY, appoints Alan Meacham, ACT Executive Director as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2020.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #09 - 2020 DECLARED ADOPTED.

It was moved by Bargy, seconded by Ricksgers, that the Board authorize the Chairman to execute the Fiscal Year 2021 Contract Clauses Certification from the Michigan Department of Transportation for Antrim County Transportation. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by VanAlstine, that the Board authorize the Chairman to execute a service agreement and ordering document between RezPlot Systems, LLC dba Campspot and Antrim County, which takes effect on February 6, 2020 and expires on December 31, 2020, for the use of an integrated reservation system for Barnes Park Campground, with the County Administration to provide clarification of usage fees, technical support fees, and potential products such as firewood being subject to booking fees. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by VanAlstine, seconded by Ricksgers, that the Board authorize the Local Emergency Planning Committee (LEPC) Chairman to execute the Fiscal Year 2019-2020 Hazardous Materials Emergency Preparedness (HMEP) Grant Application and to submit to the Emergency Management and Homeland Security Division of the Michigan State Police. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

TART TRAIL –UPDATE

Written report submitted by Elizabeth Calcutt, Networks Northwest and Chris Kushman, TART Trails Project update on the Traverse City to Charlevoix Trail

Peter Garwood, County Administrator addressed the Board with his report.

- Announced that Brad Rizzo has accepted the Finance Director position.
- Board members questions and input.
- Animal Control - In house count report – Sheriff

Chair Report: Addressed members on a strategic planning session he attended in Traverse City.

- Concept – strategies to reach goals
- County Funds and balances update requested

The Board recessed at 12:05 p.m. for lunch

Commissioner Helwig left meeting at 12:05 p.m.

The Board reconvened at 12:30 p.m.

Finance Director Report:

- December 2019 General Fund Revenue and Expenditure Report
- Year-end Fiscal Year 2019 Budget Adjustments & Journal Entries (Commissioner Bargy)

Jane McKenzie, Executive Director of Northern Homes: Affordable Housing Community Development Corporation addressed the Board with a presentation.

Tim Reicha, Glacial Hills Natural Area and Pathway addressed the Board with an update.

VARIOUS MATTERS:

- Commissioner Heeres – 2018 restricted and unrestricted funds balance and stair heaters
- Commissioner Bargy – full day meetings add a public comment prior to lunch recess
- Commissioner LaVanway – NLEA Broadband committee
- Commissioner Marcus – NMACC/MIFSM
- Commissioner Boettcher - Antrim Facilities Master Plan Workshop – Friday, February 7, 2020 at 10:00 a.m. with MSU Facilitator, John Amrhein.

The Chairman requested Public Comment. Wendy Warren addressed the Board on the presentation offered by Jane McKenzie, from Northern Homes, Affordable Housing Community Development Corporation. Public comment closed at 1:38 p.m.

The meeting adjourned at 1:39 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

To: Antrim County Board of Commissioners
From: Linda Travis, 299 Golfview Lane, Elk Rapids, MI 49629
Date: February 5, 2020
RE: Commentary on the proposed - Resolution to Declare Antrim County to be a
"Second Amendment Sanctuary County"

I had planned to address you in person with the following at your February 6th meeting; however, my husband's outpatient kidney stone procedure today requires me to stay home and care for him. Thank you for giving the following at least a quick scan before your meeting.

Thank you for this opportunity to speak today. As a member of a gun owning and hunting family that spans generations from my great grandparents to my current grandchildren, I wish to share my strong opposition and rational to the Commission to **not adopt** the proposed resolution that Antrim County be designated a "Second Amendment Sanctuary County." I believe this resolution paints an unnecessarily negative portrait of our county and the people who live here.

First, the resolution is unnecessary and redundant because the right to keep and bear arms is already protected in the 2nd Amendment of our U.S. Constitution. Furthermore, as Commissioners you know you have already sworn an oath to support the U.S. Constitution and the Michigan Constitution.

Secondly, troublesome legal entanglements seem very apparent in the resolve,"... that this Board affirm its support for the Antrim County Sheriff and the Antrim County Prosecuting Attorneyto **NOT ENFORCE** against any citizen an unconstitutional fire arms law." This places our law enforcement officials in tenuous and potentially expensive decision making positions, especially when our legislative and court systems pass basic firearm safety procedures like background checks, registration requirements, assault weapon and magazine restrictions that can help safeguard our children and families. Does the County want to allocate the funds for these types of challenges? I hope not because I strongly object to this use of precious tax dollars.

Finally, Antrim County has become a **prime recreational destination** for many downstate and out-of-state tourists who enjoy our lakes, rivers, woods, and outdoor resources. These visitors are essential for the financial livelihood of our businesses and residents. This kind of unnecessary county-wide resolution can broadcast a very negative message resulting in a very negative impact on the seasonal tourist dollars that are essential to our economy.

So, please support the **existing 2nd Amendment** by recognizing the diversity of our citizens opinions and **voting "NO"** on this **thinly disguised "Gun Sanctuary Resolution."** Simply reaffirm the oath by which you were sworn into office and urge our citizens to safely store their hunting guns and ammunition and enjoy the next hunting season.

Thank you for your time. Linda Travis

SPECIAL MEETING
ANTRIM COUNTY FACILITIES MASTER PLAN
WORKSHOP

The Chairman called the meeting/workshop to order at 10:00 a.m.

Members present: David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Christian Marcus.

Absent: Joshua Watrous and Jason Helwig.

Public attendees: Sherry Comben, Mark Irwin, David Ciganick, Bradley Kaiser, Garry Knapp and Joyce Hagood.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. There was none.

The Chairman introduced John Amrhein, MSU Extension Educator, and Mr. Amrhein introduced Bethany Prykucki from MSU Extension Educator to assist with workshop.

Restart Conversation regarding updating County facilities and identify what you envision for the future, prioritize improvement needs and consider next steps.

Working Agreements:

- Participate Fully
- Contribute to today's goals
- Be transparent
- Listen with an open mind
- Share a vision of what is possible

FACILITIES – PICTURE IN TIME PLANNING

INDIVIDUALLY BRAIN STORM (THINKING BEYOND WHAT'S POSSIBLE)

- | | |
|--|--|
| • Identify what the envision for the future | Prioritize improvement needs |
| • Next Step | Working agreements |
| • Participate fully | Be transparent |
| • Share a vision of what is possible | Parking Lot |
| • Envision the future and brainstorm the ideal | Walkability |
| • County facility/campus | Safe feeling |
| • Reflect 2020 as of 2021 | Functionality |
| • Do it right | Business park development |
| • Specific parks for activities | Where are we going |
| • Broadband for streaming | Location in the best interest of all |
| • Service – public needs | Complimentary |
| • Multi Service oriented | Move ahead made decision |
| • Decide what we need | Balance mean and green |
| • Northern Atmospheric feel | Parking deck |
| • Don't allow the tail to wag the dog | Size of Jail |
| • Redo jail | Rebuild County Administration Building |
| • Balance budget with better control | |

Commissioner Watrous arrived at workshop at 10:51 a.m. and exercise explained

PRIORITY – CURRENT FACILITIES

IDENTIFY THE TOP FIVE (5) AREAS REQUIRING THE MOST ATTENTION

1. Jail Building/Law Enforcement/Security Employees/liability/annex
2. Administration Building/Jail/Security/Space Functionality/Deputy Space/Same Campus/Food Services together (Senior Center and Jail)
3. Building Maintenance/Broadband/One Campus/Administration Building/Administration Building Security/Jail collaborate/Multi-functional/fix what we have
4. Affordable/Functionality/Update and Maintain current buildings/Administration Building design/Campus Design
5. All different

REFLECTION – FACILITIES MASTER PLAN EXECUTIVE SUMMARY

Ways one option better than others for a better fit.

OPTION F:

SHERIFF'S OFFICE/JAIL, COUNTY ADMINISTRATION AND COURTHOUSE AT CURRENT SITE

OPTION G:

SHERIFF'S OFFICE/JAIL, COUNTY ADMINISTRATION AND COURTHOUSE AT REMOTE SITE

OPTION H:

SHERIFF'S OFFICE/JAIL AT REMOTE SITE

COUNTY ADMINISTRATION AND COURTHOUSE REMAIN AT CURRENT SITE

OPTION I:

BELLAIRE OPTION W-W

Summary F: Public opinion, Jail first, remodel Administration Building, Build in phases/Functionality have property that is close to start process, Dream hybrid, attractive, all in one (1) place, Build up, off-site –wet ground issues/five (5) years Administration on Grove Street/pieces of W-W, 10 year plan, Village and County together? Address location to save operation cost, timeframe, needs v wants/upgrade jail-second floor administration Sheriff/move food service/fix what we have (jail issues/demo costs) townships not in favor of jail/put vote to the people/study jail stats/do nothing/remodel/voters might prefer broadband

Summary I: Beneficial to Village/housing/jail needs may be smaller/move food out of jail

STANDOUT:

Agree- NEED PLANNING

Agree - Needs vs Wants

Agree - Validity of numbers and study by Byce & Associates

Agree- Views and information lost in change of Board members

Agree - Allow public to consider base framework

Agree – Something needs to be done and that there is a lot of information to take in

Agree – Cost conscious/dream reflected/“now” future vision

Agree – All get the general idea and a tax burden on taxpayers

Agree – A plan is needed

Agree - Half the work is in planning – Liability to tax payers

See value in charrette/turnover impact vs information holes/sharing with public

Surprises and difficulty
Public information
Liability – Employee conditions
Jail is dangerous for workers
Difficulty dealing with so many options/continuity
Most want new jail – cost is concern
Changing opinion from past to plan we support & agree on “Picture”
Maybe new members signify change if direction by public
Lack of Trust
Public opinion
Strategic Planning - Sheriff Advocate facts

DO NOTHING:

Facility could detract good candidates
Evaluate impaired individual to get them in a better situation
Sends message about truthfulness
Concern on falling silent
Consequences – grow farther apart.

FUNCTIONALITY

Operational Efficient and Functional
Size of Jail
Can we remodel the jail
One campus
Parking that has other functions (solar/tree)
Security for public and employees
Does it save work hours
Energize campus with hydroelectric

Multi service
Do it right the first time
All encompassing
Location
Limitation of liability
Serve public need
Include parking deck?
Energy efficient

DESIGN

Northern Atmospheric feel
Complimentary to community surroundings
Grounds that display tranquility
Attractive design within community

Balance green and mean
Walkability
Safe feeling
Rebuild Administration Building east of
Courthouse

Seasonal appeal of attractiveness
Separate buildings for lease space

PROCESS

Work together
Move ahead made decision
Collaborate with Village facilities
Agreement of a direction
Is the location in the best interest of everyone

How are we going to pay for it
Decide what we need
Balance budget with better control
Where are we going
Don't allow the tail to wag the dog

MASTER/BIG PICTURE

Business Park Development
Water “Clean” for natural resources/recreation
Separate building for leased space

Broadband streaming online services
Specific parks for activities

NEXT STEPS & WHO NEEDS TO HEAR:

Strategic Planning/Village of Bellaire

Public input for funding

Figure out number of beds at jail that are needed

Move forward and think as if you are building a new jail

Public needs to know liability

County Board needs to make decisions for taxpayers and employees

Spend funds to market need for County Jail/video

Consider invitation to consultant with information.

Board Members: Implications of doing nothing

- Working conditions at jail
- Staff/facility conditions
- Jail inmates – separate mental illness/male/female/minors
- Review jail study from 2004
- Public being truthful
- Board knowledge of liabilities in Jail – and doing nothing to take care of problems
- Board grows apart on

Board recap/input: Next steps

Strategic planning/start over/ why needed/financing cost/jail standards/go forward – plans to build a new jail/Inflation/funding sources/sound decision/information gap/send information out/jail tours/employees – video internet to push information out to public/tax payers support/talk to public to get good information out.

John Amrhein addressed members with his observation from the workshop exercises and that it appears that a majority of Board members are tending to lean towards a goal of moving forward, starting with a variation of Option F. Jail.

Commissioner Bargy asked if members and newest members would be willing to attend a meeting if Byce and Associates would agree to present. A request can be made to Byce and Associates to schedule a presentation on the portion of the study that contains information compiled on our Jail, Annex and Sheriff Administration, which is only a portion of the Antrim County Facilities Master Plan Study. Byce Associates can provide detail on the processes used to determine report data supporting costs, current needs and trends for future needs. Yes – interest noted.

County Administrator, Peter Garwood will contact Byce and Associates seeking a quote for their in person presentation and seek dates that will work for both parties.

The Chair requested Public Comment. There was none.

The Workshop/Special Meeting adjourned at 1:35 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

The Vice Chair called the meeting to order at 7:00 p.m.

Members Present: David Heeres, Karen Bargy, Brenda Ricksgers, Jason Helwig, Christian Marcus.

Absent: Joshua Watrous, Ed Boettcher, Terry VanAlstine, Dawn LaVanway.

The Pledge of allegiance to the U.S. flag.

The Vice Chair requested Public Comment. Barb Bradford addressed the Board on the Antrim County Facilities Master Plan and thanked the Board for listening to public input and the concerns for jail inmates and the separation of males, females, minors and those with mental illness. Donna Gundle-Krieg addressed the Board on facilities planning concerns for the jail and public funding. Public comment closed at 7:09 p.m.

It was moved by Helwig, seconded by Ricksgers, that the agenda be approved with an addition to old business adding the 2020 budget amendment for wages and salaries. Motion carried – all present voting yes.

It was moved by Ricksgers, seconded by Heeres, that the minutes of January 29, 2020 special meeting be approved as written. Motion carried – all present voting yes.

It was moved by Ricksgers, seconded by Marcus, that the minutes of January 31, 2020 special meeting be approved as written. Motion carried – all present voting yes.

It was moved by Heeres, seconded by Ricksgers, that the minutes of February 6, 2020 be approved as written. Motion carried – all present voting yes.

It was moved by Marcus, seconded by Heeres, that the minutes of the February 7, 2020 special meeting/workshop facilities planning meeting be approved as written. Motion carried – all present voting yes.

COMMUNICATIONS/NOTICES:

Mark Stone, Operator of Dams – Update-Lake Level Committee
Sherry Comben, County Treasurer – County Treasurer Bond Report
Fred Gulick – Milton Township Vacation Rental Ordinance

LIAISON REPORTS:

Commissioner Ricksgers – Antrim County Fair
Commissioner Marcus – Michigan Department of Health & Human Services
Deputy Administrator, Jeremy Scott – Housing Committee update

Deputy Administrator, Jeremy Scott provided an update on the Campspot agreement for Barnes Park.

NO ACTION: Originally postponed at the Board meeting of January 16, 2020

The Vice-Chair addressed the 2020 budget amendment for wages and salaries to be **postponed** to March 5, 2020 Board meeting.

It was moved by Marcus, seconded by Helwig, that the Claims and Accounts in the amount of \$161,242.08 be approved and paid. Motion carried as follows: Yes – Heeres, Bargo, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

It was moved by Ricksgers, seconded by Heeres, that the Board authorize the Department of Veterans Affairs Director to apply for a grant to reimburse conference, lodging and travel expenses for the Veterans Affairs Office staff to attend the State mandated training. Motion carried as follows: Yes – Heeres, Bargo, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

ORIGINAL MOTION

It was moved by Heeres, seconded by Helwig, that the Board authorize the Department of Veterans Affairs Director to apply for a County Veterans Service Fund Grant to enhance new and existing veteran service operations through the Michigan Veterans Affairs Agency (MVAA) for up to \$61,109.00.

Discussion followed.

AMENDMENT:

It was moved by Marcus, seconded by Ricksgers, to amend the original motion as follows:

Veteran Transportation Vehicle /fuel/maintenance/insurance	\$28,360.00
Antrim County Veterans Affairs lobby computer:	\$ 319.98
Cubicle Privacy Wall Panels	\$ 3,070.00
Advertising Campaign (Media)	\$ 2,250.00
NACVSO Training Reimbursement	\$ 7,071.95
Digital Camera and Accessories (Advertising & Outreach)	\$ 1,946.10
	\$ 43,018.03

The available funding is in the amount of \$61,109.00 (base amount \$50,000.00; and per capita amount \$11,609.00) with no cost sharing/match from the County. Motion to amend carried as follows: Yes – Heeres, Bargo, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine; LaVanway;

FINAL MOTION

It was moved by Marcus, seconded by Helwig, that the Board authorize the Department of Veterans Affairs Director to apply for a County Veterans Service Fund Grant to enhance new and existing veteran service operations through the Michigan Veterans Affairs Agency (MVAA) for up to \$61,109.00.

Veteran Transportation Vehicle /fuel/maintenance/insurance	\$28,360.00
Antrim County Veterans Affairs lobby computer:	\$ 319.98
Cubicle Privacy Wall Panels	\$ 3,070.00
Advertising Campaign (Media)	\$ 2,250.00
NACVSO Training Reimbursement	\$ 7,071.95
Digital Camera and Accessories (Advertising & Outreach)	\$ 1,946.10
	\$ 43,018.03

Available funding \$61,109.00 (Base Amount \$50,000.00; plus per capita amount \$11,609.00) and no cost sharing/match from county. Motion carried as follows: Yes – Heeres, Bargo, Ricksgers, Helwig, Marcus; Absent – Watrous, Boettcher, VanAlstine; LaVanway.

It was moved by Ricksgers, seconded by Heeres, that the Board accept the bid of \$31,088.00 by Grand Traverse Engineering and Construction (GTEC) for the supplemental survey work for the hydrology study to be performed by the US Army Corps of Engineers as budgeted. Motion carried as follows: Yes – Heeres, Bargy, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

It was moved by Heeres, seconded by Ricksgers, that the Board approve the transfer of \$16,596.70 from the General Fund, Department #967 Transfer Out, to Fund #242, Energy Savings and direct the Accounting/Finance Division to make the appropriate budget amendments. Motion carried as follows: Yes – Heeres, Bargy, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

ORIGINAL MOTION:

It was moved by Helwig, seconded by Ricksgers, that the Board authorize the Antrim County Conservation District to revise the Household Hazardous Waste Fee Schedule to include a suggested donation for all participants, and to charge a fee of \$5.00 for printers, fax machines, radios, and TV's and monitors under 30 inches, and \$15.00 for anything over 30 inches.

Discussion followed.

AMENDMENT:

It was moved by Bargy, seconded by Helwig, to amend motion to add a \$1.00 fee for latex paint. Motion to amend as follows: Yes – Heeres, Bargy, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

FINAL MOTION:

It was moved by Helwig, seconded by Ricksgers, that the Board authorize the Antrim County Conservation District to revise the Household Hazardous Waste Fee Schedule to include a suggested donation for all participants, and to charge a fee of \$5.00 for printers, fax machines, radios, and TV's and monitors under 30 inches, a \$15.00 fee for anything over 30 inches, and a \$1.00 fee for latex paint. Motion to amend as follows: Yes – Heeres, Bargy, Ricksgers, Helwig; No – Marcus; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

ORIGINAL MOTION:

It was moved by Ricksgers, seconded by Helwig, that the Board approve signing a letter of support for the Antrim Conservation District to seek funding to improve and reduce contamination of the recycled materials brought to the County Recycling Drop off centers and increase participation rates.

Discussion followed.

AMENDMENT:

It was moved by Bargy, seconded by Heeres, to amend the original motion by adding

- at no cost to Antrim County and,
- that the funding comes through the Michigan Department of Environmental, Great Lakes and Energy (EGLE) and The Recycling Partnership.

Motion to amend as follows: Yes – Heeres, Bargy, Ricksgers, Helwig, **Marcus**; No – ~~Marcus~~; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

BOC CORRECTION 3/05/2020

FINAL MOTION:

It was moved by Ricksgers, seconded by Helwig, that the Board approve signing a letter of support for the Antrim Conservation District to seek funding to improve and reduce contamination of the recycled materials brought to the County Recycling Drop off centers and increase participation rates, at no cost to Antrim County and the funding comes through the Michigan Department of Environmental, Great Lakes and Energy. Motion carried as follows: Yes – Heeres, Bargy, Ricksgers, Helwig; No – Marcus; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

Sgt. Mike Gank, Antrim County 911 – Dispatch provided the Board with an update on the Statewide 911 outage.

It was moved by Ricksgers, seconded by Heeres, that the Board authorize the Board Chairman to execute the agreement between Amalgam, LLC and Antrim County for the Antrim County NG911 Geographical Information System (GIS) Maintenance Service, for the Antrim County 911 Center as budgeted. Motion carried as follows: Yes – Heeres, Bargy, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

The Vice Chair appointed the Deputy Administrator, Jeremy Scott as the primary Public Information Officer (PIO) in compliance with the Antrim County Emergency Operations Plan upon the completion of the required training, at which time Commissioner Christian Marcus will serve as the alternate Public Information Officer (PIO).

It was moved by Helwig, seconded by Ricksgers, that the Board accept the Vice Chair's appointment of Deputy Administrator, Jeremy Scott as the primary Public Information Officer (PIO) in compliance with the Antrim County Emergency Operations Plan and upon the completion of the required training, at which time Commissioner Christian Marcus will serve as the alternate Public Information Officer (PIO). Motion carried as follows: Yes – Heeres, Bargy, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous, Boettcher, VanAlstine, LaVanway.

County Administrator, Peter Garwood provided the Board with a draft copy of a proposal as requested for the Board to use for Performance Reviews for the positions of the County Administrator and the Finance Director (positions under the Board's authority) for their review and feedback. Discussion followed. Board members – Input and questions

- Develop a County Policy that works with the proposed draft.

It was moved by Heeres, seconded by Bargy that the Board approve to hire Byce & Associates, Inc. to conduct an information session on the Facilities Master Plan for the Board of Commissioners at a cost of \$3,000.00, and that the Finance Director be directed to make the appropriate budget amendment funds to come from the General Fund – fund balance. Motion carried as follows: Yes – Heeres, Bargy, Helwig, Marcus; No – Ricksgers; Absent – Watrous, Boettcher, VanAlstine, LaVanway. Discussion followed.

Peter Garwood, County Administrator addressed the Board with his report.

- Board members questions and input.

It was moved by Marcus, seconded by _____ that the Board move the April 16 Board meeting date, due to the 2020 Michigan Association of Counties Legislative Conference “Counties & Communities” scheduled for April 15-17, 2020 in Lansing and to allow those interested Board members to attend. **MOTION DIES FOR LACK OF SUPPORT**

VARIOUS REPORTS:

- Airport Financials – January 2020
- Antrim County Transportation Financials – December 2019
- Antrim County Building Department Financials – January 2020
- Soil Erosion Control Officer Update – January 2020

Finance Director Report: No report

Chairman Report: No report

Sheriff's Report:

- Township Statistics
- Animal Control Statistics

VARIOUS MATTERS:

There was none.

The Vice Chair requested Public Comment. Fred Gulick addressed the Board on the bid approval for the hydrology study was additional funding needed or was the study cost accounted for in 2019 funding action of the Board. Commissioner Bargy informed the public that the cost of the study was included in the 2019 Board action for project. Barbara Bradford addressed the Board to speak on the internet and Great Lakes Energy is servicing their area now “true stream” and asked members to speak into their microphones as public is hearing a muffled sound. Public comment closed at 9:01 p.m.

The meeting adjourned at 9:02 p.m.

Vice Chair, Karen Bargy

County Clerk, Sheryl Guy

The Vice Chair called the meeting to order at 9:00 a.m.

Members Present: David Heeres, Joshua Watrous, Karen Bargy, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway.

Absent: Ed Boettcher, Jason Helwig, Christian Marcus.

The Pledge of allegiance to the U.S. flag.

The Vice Chair requested Public Comment. Donna Gundle-Krieg addressed the Board on Antrim County Facilities Plan "Jail" tax burden on residents of Antrim County. Ron Tschudy addressed the Board on global warming causes. Dave Hill addressed the Board on the Antrim County Facilities Plan "Jail" data supporting needs and future needs by reaching out and educating the public. Public comment closed at 9:12 a.m.

It was moved by VanAlstine, seconded by Ricksgers, that the agenda be approved as presented. Motion carried – all present voting yes.

It was moved by Heeres, seconded by VanAlstine, that the meeting minutes of the February 20, 2020 be approved as corrected. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, LaVanway; No – None; Absent – Boettcher, Helwig, Marcus.

Commissioner Helwig arrived to meeting at 9:16 a.m.

COMMUNICATIONS/NOTICES

Huron County Resolution – Second Amendment

LIAISON REPORTS

Commissioner VanAlstine – Village of Bellaire and Kearney Township

Commissioner Ricksgers – Antrim County Fair Board

Commissioner LaVanway – Antrim County Road Commission and Parks & Recreation subcommittee

Commissioner Heeres – Coronavirus

Commissioner Bargy – Northwest MI Health Department – Coronavirus

It was moved by Ricksgers, seconded by Heeres, that the Board approve the 2020 revised County Remonumentation and Maintenance Plan for Antrim County for signature by the Vice-Chair and submission to the Office of state Survey and Remonumentation.

Commissioner LaVanway requested action be postponed pending review of ~~revised~~ *remonumentation* document.

BOC CORRECTION 3/19/2020

It was moved by VanAlstine, seconded by Ricksgers, that the Claims and Accounts in the amount of \$69,652.86 be approved and paid. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

It was moved by Ricksgers, seconded by VanAlstine, that the Board authorize the Vice-Chair to execute, on behalf of the Antrim County Commission on Aging, the 3-year Publishing Service Agreement and the Partnership Agreement, effective July 1, 2020 through June 30, 2023, between Antrim County and Liturgical Publications, Inc. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

It was moved by Ricksgers, seconded by Heeres, that the Board authorize the Vice-Chair and the Commission on Aging Director to execute, on behalf of the Commission on Aging, the Sponsored Agency Agreement & Release with the USDA Manna Food Project, and to authorize the Vice-Chair to execute the USDA Foods Distribution Agreement (for Agency Partner Antrim County Commission on Aging). Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

It was moved by Ricksgers, seconded by Helwig, that the Board authorize the Commission on Aging Director to purchase a new truck and a HotShot box for the Home Delivered Meals Program and direct the Finance Director to make the following amendments:

- Increase line item 297-000-673.000 by \$24,500
- Increase line item 297-907-980.686 by \$55,938

With the remaining \$31,438 to come from the fund balance (\$9,407 designated, \$22,031 undesignated). Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

It was moved by Heeres, seconded by Ricksgers, that the Board approve the revised, detailed GIS Fee structure as follows:

*Minimum \$10 charge with each data request

<u>Item</u>	<u>Commercial-1</u>	<u>Non-Comm. – 2</u>	<u>Non-Profit – 3</u>
Complete Parcel Lines	\$2,500.00	\$200.00	\$100.00
Other Layers**	\$500.00/each	\$50.00/each	\$25.00/each
Per Parcel (approx. 37,300)	\$.10/each	\$.10/each	\$.10/each
Complete Orthography (2016)	\$2,500.00	\$200.00	\$100.00
Township Orthography (2016)	\$200.00/each	\$20.00/each	\$10.00/each

Printed Maps

8.5" x 11" - \$5.00	24" x 36" - \$20.00
11" x 17" - \$10.00	30" x 42" - \$25.00
18" x 24" - \$15.00	42" x 52" - \$35.00

Township Parcel Map Book - \$50.00

Custom Mapping - \$30.00 per hour

Commercial - 1

Commercial use includes but is not limited to loaning, selling, copying or otherwise transferring the data to any other individual, firm, organization, or agency.

GIS Fee Structure – continued.

Non – Commercial - 2

Non-Commercial use guarantees that the data shall not be loaned, sold, copied or otherwise transfer the data to any other individual, firm, organization, or agency.

Non Profit - 3

Non-profit must be an organization defined as such by the Internal Revenue Service (IRS) or used for educational purposes and guarantee that the data shall not be loaned, sold, copied or otherwise transfer the data to any other individual, firm, organization, or agency.

**Other layers available include: Roads, Address Points, School Districts, Commissioner Districts, Township Boundaries, Contours, Section Lines, Subdivision Plats, Public Lands, Streams and Lakes.

Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

It was moved by VanAlstine, seconded by Watrous, that the Board approve a timber sale contract reassignment of a timber sale cutting agreement with Jones Logging on County forestland located in Section 26 of Star Township, contingent upon the submission of a certificate of liability insurance. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

The Vice-Chair appointed Glen Paradis and Jeremy Scott to the Jordan River State Zoning Review Board.

It was moved by Ricksgers, seconded by VanAlstine, that the Board confirm the Vice-Chair's appointment of Glenn Paradis and Deputy Administrator, Jeremy Scott to the Jordan River State Zoning Review Board. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

The Vice-Chair appointed Glenn Paradis to the Upper Manistee State Zoning Review Board.

It was moved by Ricksgers, seconded by Heeres, that the Board confirm the Vice-Chair's appointment of Glenn Paradis to the Upper Manistee State Zoning Review Board. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

The Vice-Chair appointed County Administrator Peter Garwood as an alternate to the Jordan River Zoning Review Board and the Upper Manistee Zoning Review Board.

It was moved by VanAlstine, seconded by LaVanway, that the Board confirm the Vice-Chair's appointment of County Administrator Pete Garwood as an alternate to the Jordan River Zoning Board and the Upper Manistee Zoning Review Board. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

It was moved by Ricksgers, seconded by Bargy, that the Board approve to change the date of the regular Board meeting scheduled for April 16, 2020 to April 23, 2020. Motion carried as follows: Yes – Heeres, Watrous, Bargy, Ricksgers, Helwig; No – VanAlstine, LaVanway; Absent – Boettcher, Marcus.

It was moved by VanAlstine, seconded by Watrous, that the Board approve to sell the flagpole from the vacant property that is known as the First Merit Bank to the Friends of the Veterans of Antrim County for \$1.00, provided the Friends of the Veterans of Antrim County cover the costs, including but not limited to the cost of removal, transportation and any associated liability, at no cost to the County. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

It was moved by VanAlstine, seconded by Watrous, that the Board approve to change the venue of the regular March 19, 2020 Board of Commissioners meeting to Kearney Township Hall, 4820 Aero Park Drive, Bellaire and with the regular business meeting to start at 5:00 – 7:00 p.m. and from 7:00 – 9:00 p.m. Byce and Associates, to present the Antrim County Facilities Master Plan (Jail, Annex and Sheriff Administration) report data and processes used to determine data support costs, current needs and trends for future needs. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

It was moved by ~~Ricksgers, VanAlstine~~, seconded by ~~VanAlstine, Ricksgers~~, that the Board approve a 2020 budget amendment to increase line item 262000-348-802.000 by \$23,359.32 to be taken from the fund balance of the 911 Wireless Fund 262 for the Engineering Study not completed in 2019, budgeted, but not paid for in 2019. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

BOC CORRECTION 3/19/2020

Peter Garwood, County Administrator addressed the Board with his report.

- Board members questions and input.

It was moved by LaVanway, seconded by VanAlstine, that the County Administrator designate one of his staff members to work with Eric Grandstaff from the Northern Lakes Economic Alliance (NLEA) to identify potential projects within County for future Broadband opportunities. Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Boettcher, Marcus.

Commissioner Ricksgers left meeting at 11:00 a.m.

It was moved by Heeres, seconded by LaVanway, that the LED Lighting project be continued at other sites and that the County Administrator create a request for proposal (RFP), seeking bids for the following locations: Antrim County Transportation, 1905 Courthouse, Maintenance Building, Animal Control, Barnes Park, Airport and Commission on Aging/Senior Center (pending Commission on Aging Board approval). Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, LaVanway, Helwig; No – None; Absent - Boettcher, Ricksgers, Marcus.

Peter Garwood addressed the Board on the County Building Generator Project approved and budgeted in Capital Improvement Plan – 2020.

1. Proceed and accept prescreened vendor via Sourcewell program an approved organization that prequalifies bidders, with first quote submitted by Cummins Bridgeway.
2. Proceed with County bid process and seek request for proposals.

Discussion followed.

It was a split consensus of the members: Therefore, defaults to proceed with County bid process and seek request for proposals.

Finance Director Report:

- Revenue & Expenditure Report (January 2020)
- No Action – request to re-affirm the 2020 budget amendments approved during 2020
- Budget Amendment – Sheriff Department uniforms

It was moved by VanAlstine, seconded by Helwig, that the Board approve a 2020 budget amendment #2020-02 as follows:

Increase Sheriff Department – Uniform	101-301-742.000	\$964.00
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Decrease revenue Victim Service Unit	101-000-545.073	\$964.00
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Motion carried as follows: Yes – Heeres, Watrous, Bargy, VanAlstine, LaVanway, Helwig; No – None; Absent - Boettcher, Ricksgers, Marcus.

Chairman report – No report

The Vice-Chair requested Public Comment. Barb Bradford addressed the Board on their working together and productivity. Nannette McClellan addressed the Board on the Antrim County Facilities Master Plan and suggested that the Board work to educate and provide proof to the public that a new jail is needed. Public comment closed at 11:55 a.m.

Commissioner Helwig left meeting at 11:56 a.m.

The Board recessed for lunch at 11:56 a.m.

The Board reconvened at 1:00 p.m.

Postponed from a.m.

It was moved by Ricksgers, seconded by Heeres, that the Board approve the 2020 revised County Remonumentation and Maintenance Plan for Antrim County for signature by the Vice-Chair and submission to the Office of state Survey and Remonumentation. Motion carried as follows: Yes - Heeres, Watrous, Bargy, VanAlstine, LaVanway; No – None; Absent – Boettcher, Ricksgers, Helwig, Marcus.

Cynthia Stump, Regional Manager provided the Board with a presentation on ITC Holdings Corp., through its Michigan Electric Transmission Company, LLC (METC) subsidiary, is upgrading electricity infrastructure in MI. Capital Project Profile: Stover – Van Tyle Rebuild Project.

Zack Tecson of Michigan Bureau of Aeronautics (MDOT) provided a presentation Runway Obstruction Survey at the Antrim County Airport phase one of project for tree cutting and maintenance.

Christine Gebhard, North Country Community Mental Health Director provided a presentation on the Michigan Department of Health and Human Services vision called Strengthening Michigan's Behavioral Health System, the proposal for a future system called Specialty Integrated Plan for both physical health and behavioral health. Concerns: Meeting local client services, decrease of local control and local funding stay in County.

Jenn Wright, Executive Director of Grass River Natural Area presented the Board with an update on projects. New Road Ribbon Cutting Event, Release of the Great Lakes Wetlands Walks: A Wildflower Field Guide written by Peg Comfort and Annual Fundraiser August 13 at Shanty Creek.

VARIOUS MATTERS:

There was none.

The Vice-Chair requested Public Comment. Barb Bradford addressed the Board to tell them that they are doing a great job. Public Comment closed at 2:13 p.m.

The meeting adjourned at 2:14 p.m.

Vice-Chair, Karen Bargy

County Clerk, Sheryl Guy

The Vice-Chair called the meeting to order at 7:00 p.m.

Members present: David Heeres, Joshua Watrous, Karen Bargo, Terry VanAlstine, Brenda Ricksgers, Jason Helwig, Christian Marcus.

Appeared via telephonic conferencing: Ed Boettcher and Dawn LaVanway.

Absent: None.

Pledge of Allegiance to the U.S. flag.

The Vice-Chair requested Public Comment. Phillip Van Den Berge, Otec Communications Systems owner addressed the Board regarding the bid process for the MPSCS Mobile Fire Radios. Public Comment closed at 7:05 p.m.

The Vice-Chair announced that per Governor Gretchen Whitmer Executive Order 2020-15 (COVID-19) provides for temporary authorization of remote participation in public meetings and allows members to vote by roll call. Commissioner Boettcher and Commissioner LaVanway will be attending and voting by telephonic conferencing and the meeting is streaming live on the County face book page.

It was moved by VanAlstine, seconded by Ricksgers, that the agenda be approved as amended with the addition for Leslie Meyers, Emergency Services Coordinator COVID-19 Activities List Report. Motion carried as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by VanAlstine, that the meeting minutes of March 5, 2020 be approved as corrected. Motion carried as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATIONS/NOTICES:

- Otec Communications Systems
- Cass County – Second Amendment Resolution
- Consumers Energy – COVID-19 Preparedness
- DTE Energy – COVID-19 Preparedness
- 86th District Court – COVID-19 Response
- Grass River Natural Area – COVID-19 Protocol
- OTEC Communications System – MPSCS Fire Radios Bid
- Tele-Rad – MPSCS Fire Radios Bid

LIAISON/COMMITTEE REPORTS:

Commissioner Bargo – NW MI Health Department Special Meeting COVID-19 (Rules & Responsibility)

Commissioner Marcus – NACO- COVID-19 and cancellations due to the COVID-19

Commissioner LaVanway – Northern Lakes Economic Alliance, Antrim County Road Commission, Parks & Recreation subcommittee

Commissioner Watrous – Meadow Brook Medical Care update COVID-19

It was moved by Heeres, and seconded by Ricksgers, that the Claims and Accounts in the amount of \$155,543.46 be approved and paid. Motion carried as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by VanAlstine, seconded by Ricksgers, that the Board authorize the Vice-Chair to execute the program guide (Terms and conditions) between CardConnect, LLC and Antrim County, which will be effective for three 3 years after approved and renewed annually unless notice is given. Motion carried as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

ORIGINAL MOTION

It was moved by Marcus, seconded by Boettcher, that the Board accept the bid from Grand Traverse Mobile for \$279,931.40 for the budgeted purchase of MPSCS Fire Radios and to approve the release of funds from GL (#262-901-980.348). No vote taken

Discussion followed. Communications from Otec Communications Systems and Tele-Rad, Inc. Sgt. Mike Gank and Sheriff Dan Bean addressed the Board.

Commissioner LaVanway asked for a **POSTPONEMENT** on action to award bid for the MPSCS Fire Radios project for Engineering Study results. Discussion followed.

ACTION

It was moved by Heeres, seconded by LaVanway, that the bid award for the MPSCS Fire Radios be **POSTPONED** pending the results of the Engineering Study for up to 120 days from the date of bid ~~deadline~~ **opening** and information be identified on the number of radios needed and wanted. Motion carried as follows: Yes - Heeres, Watrous, Bargo, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Boettcher; Absent – None.

It was moved by Marcus, seconded by Helwig, that the Board authorize the release of funds to purchase a 2020 Chevy Equinox for the Sheriff Department, Detective vehicle at the cost of \$21,211.00 from Berger Chevrolet and \$500.00 to transfer radio equipment for total cost not to exceed \$21,711.00 (replacement for 2007 Crown Vic) funding budgeted in the General Fund, Capital Outlay, Equipment – Sheriff (#101-901-980.301). Motion carried as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Helwig, seconded by Marcus, that the Board authorize the release of funds to purchase a 2020 Ford Police Interceptor Utility AWD for the Sheriff Department, DARE vehicle at a cost of \$32,964.00 from Signature Ford, (replacement for Dodge Charger totaled in 2019) ~~as budgeted,~~ **and approve a budget amendment from the General Fund, Fund Balance** to the General Fund, Capital Outlay, Sheriff-Equipment, (#101-901-980.301). Motion carried as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by VanAlstine, seconded by Watrous, that the Board authorize the purchase and release of funds to purchase two (2) pursuit rated black 2020 Chevy Tahoe Police Package vehicles to the Sheriff Department at a cost \$34,429.00 each for a total of \$68,858.00 from Berger Chevrolet (replacement of two totaled vehicles budgeted but not purchased in 2019). That the Finance Director be authorized to make a budget amendment to increase the 2020 General Fund budget, Capital Outlay, Equipment- Sheriff (#101-901-980.301) by \$68,858.00 by making the transfer from the General Fund, fund balance. Motion carried as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Helwig, seconded by Ricksgers, that the Board authorize the purchase and release of funds to purchase one (1) pursuit rated black Chevy Tahoe Police Package vehicle for the Sheriff Department at a cost of \$34,429.00 from Berger Chevrolet as budgeted in the 2020 General Fund, Capital Outlay, Equipment – Sheriff (#101-901-980.301). Motion carried as follows: Yes – Watrous, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – Heeres, VanAlstine, LaVanway; Absent – None.

The Vice-Chair appointed Kim Schmidt to the Antrim County 2020 Tax Allocation Board as a member not officially connected with or employed by any local or county unit.

It was moved by VanAlstine, seconded by Heeres, that the Board accept the Vice-Chair's appointment of Kim Schmidt to the Antrim County 2020 Tax Allocation Board as a member not officially connected with or employed by any local unit. Motion carried as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Vice-Chair appointed Commissioner Karen Bargo to the Antrim County 2020 Tax Allocation Board as the member of the Board and finance.

It was moved by VanAlstine, seconded by Boettcher, that the Board accept the Vice-Chair's appointment of Commissioner Karen Bargo to the Antrim County 2020 Tax Allocation Board as the member representing the Board of Commissioners. Motion carried as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

It was moved by Heeres, seconded by Watrous, that due to the health concerns associated with the Coronavirus (COVID-19), that the Board approve Short's Brewery request to reschedule parking lot use from 8:00 a.m. on Saturday April 25, 2020 to Sunday, April 26, 2020 at 12:00 p.m., to 8:00 a.m. on Saturday, October 17, 2020 through Sunday October 18, 2020 at 12:00 p.m. for use of the parking lot between the County Building (north side) and the File Storage Building off of Hickory for the use of porta-johns and perimeter fencing during the annual Short's Anniversary Party, subject to receipt of the required certificate of insurance, and approve an exception to the no alcohol requirements in the Grounds Use Policy due to the dedication of security personnel on the site. Motion carried as follows: Yes – Heeres, Watrous, Boettcher, Ricksgers, Helwig, Marcus; No – Bargo, VanAlstine, LaVanway; Absent – None.

It was moved by VanAlstine, seconded by Heeres, that the Board approve a temporary suspension of the Board of Commissioner Rules, Section 1. Meetings: To suspend all future scheduled regular Board of Commissioners meetings until further notice due to the COVID-19/Coronavirus pandemic. When deemed appropriate the meetings are to resume at the call of the Chair. Motion carried as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None. Discussion followed.

It was moved by Ricksgers, seconded by LaVanway, that, due to the COVID-19/ Coronavirus pandemic, the Board approve a temporary suspension of #1 of the 2020 Budget Resolution and authorize the Chair of the Board, County Administrator and the Finance Director to approve Claims and Accounts until such time as a quorum of the Board decides to lift the suspension. Motion carried as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None. Discussion followed.

It was moved by VanAlstine, seconded by LaVanway, that, due to the COVID-19/Coronavirus pandemic, the Board approve a temporary suspension of #4 of the 2020 Budget Resolution and authorize the Chair of the Board, County Administrator and the Finance Director to approve capital outlay expenditures over \$10,000.00, if budgeted, until such time a quorum of the Board decides to lift the suspension. Motion carried as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Bargo, Marcus; Absent – None.

It was moved by VanAlstine, seconded by Heeres, that the Board approve the temporary suspension of County Policies, due to the COVID-19/Coronavirus pandemic, related to the approval of contracts, bids, grant applications and award, and budget transfers and authorize approval upon consensus of the Chair of the Board, County Administrator, and the Finance Director, until such time a quorum of the Board decides to lift the suspension. Motion carried as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, LaVanway, Helwig; No – Ricksgers, Marcus; Absent – None. Discussion followed.

It was moved by VanAlstine, seconded by Helwig, that the Board approve the Severe Communicable Disease Outbreak Staffing and Services Consideration Policy. Motion carried as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Peter Garwood, County Administrator addressed the Board with his report.

- Board members questions and input.

REPORTS:

- Airport Financials – February 2020
- Antrim County Transportation Financials – January 2020
- Antrim Conservation District Update – February 2020
- Building Department Financials – February 2020
- Soil Erosion Control Officer Update – February 2020
- Emergency Services Coordinator Activities List Report – COVID-19

Brad Rizzo, Finance Director addressed the Board with his report.

- Revenue & Expenditure Report – February 2020
- Verbal report budget status questions

Chairman Report – There was no report.

Sheriff Reports:

- Township Statistics – February 2020
- Animal Control Statistics – February 2020

VARIOUS MATTERS:

There was none.

The Vice-Chair requested Public Comment. There was none.

The meeting adjourned at 10:50 p.m.

Vice-Chair, Karen Bargy

County Clerk, Sheryl Guy

SPECIAL MEETING

The Chairman called the meeting to order at 9:06 a.m.

Present:

Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent:

The Chairman requested Invocation: Chairman Boettcher provided Invocation.

The Chairman addressed the Board and the public attending the virtual webinar meeting by video and/or phone. He spoke of the processes in which he will run the meeting and referenced the virtual meeting checklist. MSU District Director, Jennifer Berkey will assist with public comment by screening the public in order of attendance by calling out phone numbers. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public Comment. Norman R. Hayes, Judge Family/Probate Judge spoke to the Board on COVID-19 and the effects on holding court. With the buildings closed to the public, our Courts remain open with hearings held using the Polycom and Zoom Video Conferencing Calendar. Roll call of public attending meeting via Zoom identified that they were present with no public comment. Public Comment closed at 9:27 a.m.

Moved by Bargy, seconded by VanAlstine, that the Board approve the agenda with one addition under the Chairman Report by adding Temporary Suspension of the Board of Commissioner Rule. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board approve the meeting minutes of March 19, 2020 as revised. Roll call vote as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATIONS/NOTICES:

There was none.

LIAISON REPORTS:

Commissioner VanAlstine – Grass River Natural Area update

Commissioner Bargy – NW MI Health Department update – COVID-19

Commissioner Ricksgers – A. C. Fair Board & Petoskey Stone Festival update – Cancelled

Commissioner Helwig – A.C. Conservation District update

RESOLUTION #10-2020 By Karen Bargy, seconded by Terry VanAlstine

**RESOLUTION TO ADOPT
COUNTY PROPOSAL SEPARATE TAX LIMITATIONS RENEWAL**

WHEREAS, the Property tax Limitation Act, being Public Act 62 of 933 (MCL 211.201 et seq), allows for separate tax limitations; and

WHEREAS, the 6.67 mill tax limitation authorized by the voters of Antrim County in 2016, expires at the end of the 2020 tax year; and

WHEREAS, by unanimous vote the Tax Allocation Board met on April 15, 2020 and petitioned the Board of Commissioners of Antrim County to submit to the voters of Antrim County the question of establishing separate tax limitations totaling the aggregate of no more than six and sixty-seven hundredths (6.67) mills; and

WHEREAS, the Antrim County Clerk has reviewed the Petition and determined that it substantially complies with the Property Tax Act; and

NOW THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Antrim County Board of Commissioners and certified to the Antrim County Clerk shall be submitted to the registered and qualified electors of Antrim County for a vote at the August 4, 2020 Primary Election ballot.

COUNTY PROPOSAL SEPARATE TAX LIMITATIONS RENEWAL

This proposal being a renewal, shall separate tax limitations be established for a period of four (4) years, 2021, 2022, 2023 and 2024, or until altered by the voters of the county, for the County of Antrim, and the Townships and Intermediate School Districts within the County, the aggregate of which shall not exceed 6.67 mills, as follows:

County of Antrim	5.40 mills
Townships	1.00
Intermediate School Districts	<u>0.27</u>
TOTAL	6.67 mills

() YES

() NO

ROLL CALL VOTE:

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #10-2020 DECLARED ADOPTED.

OLD/UNFINISHED BUSINESS:

Commissioner LaVanway requested status of Broadband. County Administrator addressed the Board to update.

Discussion followed.

Moved by LaVanway, seconded by VanAlstine, that the Board approve to move forward with Broadband pre-engineering plan with Northern Lakes Economic Alliance Broadband Consortium staff, Eric Grandstaff preparing the pre-engineering plan and authorize funding for initial study not to exceed \$10,000.00.

POSTPONED – to allow Brad Rizzo, Finance Director to identify funding source.

Moved by Heeres, seconded by Helwig, that the Board approve Claims and Accounts paid April 2, 2020 in the amount totaling \$220,678.57 (approved by the Board Chairman, County Administrator, and Finance Director on April 2, 2020). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that Claims and Accounts of April 23, 2020 in the amount totaling \$285,897.17 be approved and paid, (approved by the Board Chairman, County Administrator, and Finance Director). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

EMERGENCY OPERATIONS UPDATE COVID 19 REPORT: Leslie Meyers

Antrim County Emergency Services Coordinator and Emergency Operations Center COVID-19 Operations: Functions, objectives, donations and recovery plans through April 20, 2020.

Moved by Marcus, seconded by VanAlstine, that the Board accept the 2020 Antrim County Equalization Report as presented. Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #11-2020 By Christian Marcus, seconded by Terry VanAlstine

**RESOLUTION TO ADOPT THE
ANTRIM COUNTY 2020 EQUALIZATION REPORT**

WHEREAS, the Antrim County Board of Commissioners hereby certify that the assessment rolls of the Townships and Villages have been examined and we find the rolls relatively equal as equalized; and

WHEREAS, the Antrim County Board of Commissioners hereby approve that the valuations be equalized on taxable property, by class, in Antrim County, for the year 2020 in compliance with Sections 209.5 and 211.34 MCL of 1948 as amended, and in accordance with the equalization certificates; and

RESOLUTION #11-2020 continued.

NOW THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners adopts the 2020 Equalization Report and authorize the Chairman, Edgar Boettcher III, the Director of Equalization, Lynette Girard, and the County Clerk, Sheryl Guy to sign the Statements of Acreages and Valuations (L-4024's) as equalized and all Assessment Roll Certifications (L-4037/2691) Countywide totals and individually for each municipality be accepted.

ROLL CALL VOTE:

Yes – David Heeres, Joshua Watrous, Karen Bargy, Edgar Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No - None;

Absent – None.

RESOLUTION #11-2020 DECLARED ADOPTED.

Motion by Marcus, seconded by Heeres, that the Board approve a two (2) year contract with Jamie Houserman and Allison Thompson to perform the work of the Equalization Director and Deputy Director beginning May 1, 2020 at a rate of \$116,000.00 annually (\$9,666.67 per month) as budgeted, and that this contract to be re-bid six (6) months prior to the expiration date. Roll call vote as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

ORIGINAL RESOLUTION:

RESOLUTION #12-2020 By Brenda Ricksgers, seconded by Ed Boettcher

**RESOLUTION TO ADOPT
COUNTY RECYCLING MILLAGE RENEWAL**

WHEREAS, Antrim County currently operates and maintains a county-wide recycling program for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the county-wide recycling program are currently provided by a millage of 0.25 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the recycling program expires on December 1, 2020; and

WHEREAS, the Antrim County Board of Commissioners wishes to again obtain voter approval for the same millage amount of 0.25 mills to provide funds for operating and maintaining the county-wide recycling program; and

WHEREAS, the Antrim County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 4, 2020; and

RESOLUTION #12-2020 continued.

NOW THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Antrim County Board of Commissioners and certified to the Antrim County Clerk, shall be submitted to the electors of Antrim County for a vote at the August 4, 2020 primary election.

ANTRIM COUNTY PROPOSITION FOR RECYCLING MILLAGE RENEWAL

This proposal is a renewal of the previously approve millage and will allow the County to continue to levy up to 25/100 of one mill (\$.25 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of a countywide recycling program.

This proposal being a renewal, shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Antrim, Michigan, against all taxable property in the County be increased by up to 25/100 of one mill (\$.25 per \$1,000 of taxable value) on the taxable value of such property for a period of four (4) years, 2021 through 2024, inclusive, for the purpose of providing funds for the operation and maintenance of a county-wide recycling program, and shall the Antrim County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$503,098 for Antrim County in 2021.

() YES

() NO

To the extent required by law, a portion of this millage may be captured by and retained by the Downtown Development Authority/Tax Increment Finance Authority.

PROPOSED AMENDMENT:

Moved by Bargy, seconded by _____, that the Board approve to amend resolution and ballot language, by requesting that the Board reduce the proposed Antrim County Recycling Millage Proposal from 0.25 mills to 0.18 mills due to local units (Elk Rapids and Milton) that have operating millage for recycling.

Amendment fails-No support

Discussion followed.

ORIGINAL RESOLUTION:

RESOLUTION #12-2020 By Brenda Ricksgers, seconded by Ed Boettcher

**RESOLUTION TO ADOPT
COUNTY RECYCLING MILLAGE RENEWAL**

WHEREAS, Antrim County currently operates and maintains a county-wide recycling program for the benefit of county residents and others visiting the county; and

RESOLUTION #12-2020 continued.

WHEREAS, the funds to operate and maintain the county-wide recycling program are currently provided by a millage of 0.25 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the recycling program expires on December 1, 2020; and

WHEREAS, the Antrim County Board of Commissioners wishes to again obtain voter approval for the same millage amount of 0.25 mills to provide funds for operating and maintaining the county-wide recycling program; and

WHEREAS, the Antrim County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 4, 2020; and

NOW THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Antrim County Board of Commissioners and certified to the Antrim County Clerk, shall be submitted to the electors of Antrim County for a vote at the August 4, 2020 primary election.

ANTRIM COUNTY PROPOSITION FOR RECYCLING MILLAGE RENEWAL

This proposal is a renewal of the previously approve millage and will allow the County to continue to levy up to 25/100 of one mill (\$.25 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of a countywide recycling program.

This proposal being a renewal, shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Antrim, Michigan, against all taxable property in the County be increased by up to 25/100 of one mill (\$.25 per \$1,000 of taxable value) on the taxable value of such property for a period of four (4) years, 2021 through 2024, inclusive, for the purpose of providing funds for the operation and maintenance of a county-wide recycling program, and shall the Antrim County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$503,098 for Antrim County in 2021.

() YES

() NO

To the extent required by law, a portion of this millage may be captured by and retained by the Downtown Development Authority/Tax Increment Finance Authority.

ROLL CALL VOTE:

Yes – David Heeres, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – Karen Bargy, Joshua Watrous;

Absent – None.

RESOLUTION #12-2020 DECLARED ADOPTED.

RESOLUTION #13-2020 By Terry VanAlstine, seconded by Karen Bargy

**RESOLUTION TO ADOPT
COMMISSION ON AGING
MILLAGE RENEWAL PROPOSAL**

WHEREAS, Antrim County currently operates and maintains the Antrim County Commission on Aging which employs individuals to carry out the functions of the county commission on aging for the benefit of elderly residents of the county; and

WHEREAS, the funds to operate and maintain the Commission on Aging are currently provided by a millage of 0.4 mills, previously approved by the county electors every four (4) years since 2004; and

WHEREAS, the millage-previously approved by the county electors to operate and maintain the Antrim County Commission on Aging expires on December 1, 2020; and

WHEREAS, the Antrim County Board of Commissioners wishes to again obtain voter approval for the same millage amount of 0.4 mills to provide funds for operating and maintaining the Antrim County Commission on Aging; and

WHEREAS, the Antrim County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 4, 2020; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Antrim County Board of Commissioners and certified to the Antrim County Clerk, shall be submitted to the electors of Antrim County for a vote at the August 4, 2020 primary election.

**COMMISSION ON AGING
MILLAGE RENEWAL PROPOSAL**

This proposal is a renewal of the previously approved millage and will allow Antrim County to continue to levy 0.40 mills (\$ 0.40 per \$1,000.00 of taxable valuation) to provide funds for the operations of the Commission on Aging.

This proposal being a renewal, shall the limitation on the amount of ad valorem taxes which may be levied by the County of Antrim, Michigan against all property within Antrim County be four-tenths (4/10) of 1 mill (\$0.40 on each \$1,000 of taxable valuation) for a period of four (4) years, 2021, 2022, 2023, and 2024 inclusive, to provide operation funding for the Antrim County Commission on Aging? If approved and levied in its entirety, this millage would raise an estimated \$804,956 for the County in 2021.

() YES

() NO

To the extent required by law, a portion of this millage may be captured by and retained by the Downtown Development Authority/Tax Increment Finance Authority.

RESOLUTION #13-2020 continued.**ROLL CALL VOTE:**

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgrers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #13-2020 DECLARED ADOPTED.**POSTPONED MOTION – Finance Director, Brad Rizzo funding source.**

Moved by LaVanway, seconded by VanAlstine, that the Board approve to move forward with Broadband pre-engineering plan with Northern Lakes Economic Alliance Broadband Consortium staff, Eric Grandstaff preparing the pre-engineering plan and authorize funding for initial study not to exceed \$10,000.00, funding source Special Project Reserves Fund #182. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgrers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #14-2020 By Jason Helwig, seconded by Christian Marcus**RESOLUTION TO ADOPT THE
ANTRIM COUNTY CONSERVATION DISTRICT MILLAGE RENEWAL PROPOSAL**

WHEREAS, the Antrim Conservation District is no longer receiving State of Michigan funding for operations; and

WHEREAS, to continue providing the current level of services, the Antrim Conservation District must continue to receive the millage generated operating funds as no other source of revenue beyond Antrim County's current allocations and the District's own fundraising efforts will be available; and

WHEREAS, the General fund of Antrim County is unable to provide increased funding for the Antrim Conservation District's sufficient operation and continued services to the community; and

WHEREAS, the Board of Commissioners had previously proposed and the voters approved a four (4) year millage ballot proposal in 2016, in which to raise funds for the purpose of supporting the operations of the County Conservation District Programs including assisting land owners in their efforts to protect, enhance and restore natural resources within Antrim County; and

WHEREAS, if approved by a majority vote of the qualified electors, in Antrim County, the Board of Commissioners may impose and levy ad valorem property taxes to finance lawful public services within the tax limitation on general ad valorem taxes imposed under Article IX, Section 6 of the Michigan Constitution; and

WHEREAS, the Board of Commissioners, consistent with Article IX, Section 6 of the Michigan Constitution, can request a renewal on the ballot of a Countywide millage of up to one-tenth (1/10) of one (1) mill (\$0.10 per \$1,000 of taxable value on all taxable property in the county) for four (4) years, 2021 through 2024 inclusive, for general operations of the Antrim Conservation District; and

RESOLUTION #14-2020 continued.

NOW THEREFORE BE IT RESOLVED that the Antrim County Board of Commissioners approves the following ballot renewal language for operations of the County Conservation District and directs the Clerk of the County to place question before the qualified voters of Antrim County on the August 4, 2020 Primary election ballot.

**ANTRIM COUNTY CONSERVATION DISTRICT
MILLAGE RENEWAL PROPOSAL**

This proposal is a renewal of the previously approved millage and will allow Antrim County to continue to levy 0.10 mills (\$ 0.10 per \$1,000.00 of taxable valuation) to provide funds for the operations of the Antrim Conservation District.

This proposal being a renewal, for the sole purpose of funding Antrim County Conservation District programs including assisting land owners in their efforts to protect, enhance and restore natural resources within the boundaries of Antrim County, shall the tax limitation on general ad valorem taxes within the County of Antrim imposed under Article IX, Sec. 6 of the Michigan Constitution be increased by up to one-tenth (1/10) of (1) mill, (\$0.10 on each \$1,000 of taxable valuation) for a period of four (4) years, 2021, 2022, 2023 and 2024 inclusive? If approved and levied in its entirety, this millage would raise an estimated \$201,239 when first levied in 2021.

() YES

() NO

To the extent required by law, a portion of this millage may be captured by and retained by the Downtown Development Authority/Tax Increment Finance Authority.

ROLL CALL VOTE:

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #14-2020 DECLARED ADOPTED.

Peter Garwood, County Administrator addressed the Board with his report.

- Board members questions and input.

REPORTS:

- Antrim County Airport Financials – March 2020
- Antrim County Transportation Financials – March 2020
- Antrim County Building Department Financials and Inspections Reports March 2020
- Antrim County Commission on Aging Financials – March 2020

COVID-19 Governor Gretchen Whitmer – Executive Order #2020-21 definition of “Critical Infrastructure Workers”

Discussion followed.

Peter Garwood, County Administrator addressed the Board on a recent request by a realtor on behalf of a client seeking an occupancy permit through the Building Department. The Board requested that Mr. Garwood look into the possibility of an appeal to the State of Michigan/Governor Gretchen Whitmer to seek special permissions to allow the Antrim County Building Departments Officials to perform final inspections and occupancy permits that are project specific for contractors and homeowners in a safe manner. (Exception to the Governor’s Executive Orders)

Commissioner Heeres lost connection at 1:05 p.m. and rejoined at 1:08 p.m.

Brad Rizzo, Finance Director addressed the Board with his report.

- Revenue and Expenditure Report – March 2020
 - Budget Amendment Affirmations (1-5)
- Approved by Board at the March 19, 2020 Board meeting that delegated and authorized the Board Chairman, County Administrator and Finance Director the responsibility to approve budget amendments and transfers.

Moved by VanAlstine, seconded by Helwig, that the Board affirm the budget amendment and transfer of funds from the General Fund, 101 to the Disaster Contingency Fund #258 for COVID-19 expenditures. Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, seconded by Heeres, that the Board affirm the budget amendment in the amount of \$73,915.87 for the Dams Special Projects Reserve Fund #182 Hydrology Study previously budget in 2019, with the unused funds to be transferred to the 2020 Dams Special Project Reserve Fund #182 as follows: 182-966-956.442 for the Hydrology study. Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by VanAlstine, that the Board affirm the purchase and installation of equipment for the three (3) new 2020 Chevrolet Tahoe pursuit rated vehicles and authorize a budget amendment in the amount of \$15,685.24, funding source General Fund, Fund balance and transfer into the General Fund, Sheriff Capital Outlay (101-901-980.301). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Bargo, that the Board affirm the purchase of graphic decals for the three (3) 2020 Chevrolet Tahoe pursuit rated vehicles for the Sheriff’s Department and authorize a budget amendment in the amount of \$922.00, funding source General Fund, Fund balance and transfer into the General Fund, Sheriff Capital Outlay (101-901-980.301). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board affirm the purchase of vehicle wrap decals for the D.A.R.E. 2020 Ford SUV and authorize a budget amendment in the amount of \$1,500.00, funding source General Fund, Fund balance and transfer into the General Fund, Sheriff Capital Outlay (101-901-980.301). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Chairman Report: Per Diems of Board members attending as an appointed member to commissions, committees or acting liaison are eligible to submit per diems for virtual, telephonic conferencing as required by Governor Gretchen Whitmer Executive Orders due to COVID-19. Discussion followed.

Future meeting discussion followed.

Board Consensus

- Tentatively plan for Thursday, May 7 special meeting at 9:00 a.m. via Zoom Webinar to update COVID-19 operations.
- Tentatively plan for Thursday, May 21 special meeting at 9:00 a.m. via Zoom Webinar will depend on Governor Gretchen Whitmer Executive Orders due to COVID-19.
- Continue the Suspension of Board Rules and re-evaluate after May 12.

Mr. Garwood informed the Board of constraints in his office due to shortage in staffing due to COVID-19 may affect above meeting dates as the Administration office has 1.5 employees working in the Emergency Operations Center.

Sheriff Reports:

- Township Statistics
- Animal Control Statistics

VARIOUS MATTERS:

Commissioner VanAlstine – Medical Examiner Cases
Commissioner Marcus – Revenue Sharing concerns COVID-19 and posting of Hydrology Study information on the County website.

The Chairman requested Public Comment. Sherry Comben, County Treasurer addressed the Board to inform them that all the County Treasurer statutory reporting deadlines are in full affect having no changes or delays due to COVID-19. Roll call of public attending meeting and there was no additional public comment. Closed public comment at 2:20 p.m.

The meeting adjourned at 2:21 p.m.

Chair, Ed Boettcher

County Clerk, Sheryl Guy

SPECIAL MEETING

The Chairman called the meeting to order at 9:06 a.m.

Present:

Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent:

The Chairman requested Invocation: Chairman Boettcher provided Invocation.

The Chairman addressed the Board and the public attending the virtual webinar meeting by video and/or phone. He spoke of the processes in which he will run the meeting and referenced the virtual meeting checklist. MSU District Director, Jennifer Berkey will assist with public comment by screening the public in order of attendance by calling out phone numbers. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public Comment. Norman R. Hayes, Judge Family/Probate Judge spoke to the Board on COVID-19 and the effects on holding court. With the buildings closed to the public, our Courts remain open with hearings held using the Polycom and Zoom Video Conferencing Calendar. Roll call of public attending meeting via Zoom identified that they were present with no public comment. Public Comment closed at 9:27 a.m.

Moved by Bargy, seconded by VanAlstine, that the Board approve the agenda with one addition under the Chairman Report by adding Temporary Suspension of the Board of Commissioner Rule. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board approve the meeting minutes of March 19, 2020 as revised. Roll call vote as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATIONS/NOTICES:

There was none.

LIAISON REPORTS:

Commissioner VanAlstine – Grass River Natural Area update

Commissioner Bargy – NW MI Health Department update – COVID-19

Commissioner Ricksgers – A. C. Fair Board & Petoskey Stone Festival update – Cancelled

Commissioner Helwig – A.C. Conservation District update

RESOLUTION #10-2020 By Karen Bargy, seconded by Terry VanAlstine

**RESOLUTION TO ADOPT
COUNTY PROPOSAL SEPARATE TAX LIMITATIONS RENEWAL**

WHEREAS, the Property tax Limitation Act, being Public Act 62 of 933 (MCL 211.201 et seq), allows for separate tax limitations; and

WHEREAS, the 6.67 mill tax limitation authorized by the voters of Antrim County in 2016, expires at the end of the 2020 tax year; and

WHEREAS, by unanimous vote the Tax Allocation Board met on April 15, 2020 and petitioned the Board of Commissioners of Antrim County to submit to the voters of Antrim County the question of establishing separate tax limitations totaling the aggregate of no more than six and sixty-seven hundredths (6.67) mills; and

WHEREAS, the Antrim County Clerk has reviewed the Petition and determined that it substantially complies with the Property Tax Act; and

NOW THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Antrim County Board of Commissioners and certified to the Antrim County Clerk shall be submitted to the registered and qualified electors of Antrim County for a vote at the August 4, 2020 Primary Election ballot.

COUNTY PROPOSAL SEPARATE TAX LIMITATIONS RENEWAL

This proposal being a renewal, shall separate tax limitations be established for a period of four (4) years, 2021, 2022, 2023 and 2024, or until altered by the voters of the county, for the County of Antrim, and the Townships and Intermediate School Districts within the County, the aggregate of which shall not exceed 6.67 mills, as follows:

County of Antrim	5.40 mills
Townships	1.00
Intermediate School Districts	<u>0.27</u>
TOTAL	6.67 mills

() YES

() NO

ROLL CALL VOTE:

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #10-2020 DECLARED ADOPTED.

OLD/UNFINISHED BUSINESS:

Commissioner LaVanway requested status of Broadband. County Administrator addressed the Board to update.

Discussion followed.

Moved by LaVanway, seconded by VanAlstine, that the Board approve to move forward with Broadband pre-engineering plan with Northern Lakes Economic Alliance Broadband Consortium staff, Eric Grandstaff preparing the pre-engineering plan and authorize funding for initial study not to exceed \$10,000.00.

POSTPONED – to allow Brad Rizzo, Finance Director to identify funding source.

Moved by Heeres, seconded by Helwig, that the Board approve Claims and Accounts paid April 2, 2020 in the amount totaling \$220,678.57 (approved by the Board Chairman, County Administrator, and Finance Director on April 2, 2020). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that Claims and Accounts of April 23, 2020 in the amount totaling \$285,897.17 be approved and paid, (approved by the Board Chairman, County Administrator, and Finance Director). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

EMERGENCY OPERATIONS UPDATE COVID 19 REPORT: Leslie Meyers

Antrim County Emergency Services Coordinator and Emergency Operations Center COVID-19 Operations: Functions, objectives, donations and recovery plans through April 20, 2020.

Moved by Marcus, seconded by VanAlstine, that the Board accept the 2020 Antrim County Equalization Report as presented. Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #11-2020 By Christian Marcus, seconded by Terry VanAlstine

**RESOLUTION TO ADOPT THE
ANTRIM COUNTY 2020 EQUALIZATION REPORT**

WHEREAS, the Antrim County Board of Commissioners hereby certify that the assessment rolls of the Townships and Villages have been examined and we find the rolls relatively equal as equalized; and

WHEREAS, the Antrim County Board of Commissioners hereby approve that the valuations be equalized on taxable property, by class, in Antrim County, for the year 2020 in compliance with Sections 209.5 and 211.34 MCL of 1948 as amended, and in accordance with the equalization certificates; and

RESOLUTION #11-2020 continued.

NOW THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners adopts the 2020 Equalization Report and authorize the Chairman, Edgar Boettcher III, the Director of Equalization, Lynette Girard, and the County Clerk, Sheryl Guy to sign the Statements of Acreages and Valuations (L-4024's) as equalized and all Assessment Roll Certifications (L-4037/2691) Countywide totals and individually for each municipality be accepted.

ROLL CALL VOTE:

Yes – David Heeres, Joshua Watrous, Karen Bargy, Edgar Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No - None;

Absent – None.

RESOLUTION #11-2020 DECLARED ADOPTED.

Motion by Marcus, seconded by Heeres, that the Board approve a two (2) year contract with Jamie Houserman and Allison Thompson to perform the work of the Equalization Director and Deputy Director beginning May 1, 2020 at a rate of \$116,000.00 annually (\$9,666.67 per month) as budgeted, and that this contract to be re-bid six (6) months prior to the expiration date. Roll call vote as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

ORIGINAL RESOLUTION:

RESOLUTION #12-2020 By Brenda Ricksgers, seconded by Ed Boettcher

**RESOLUTION TO ADOPT
COUNTY RECYCLING MILLAGE RENEWAL**

WHEREAS, Antrim County currently operates and maintains a county-wide recycling program for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the county-wide recycling program are currently provided by a millage of 0.25 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the recycling program expires on December 1, 2020; and

WHEREAS, the Antrim County Board of Commissioners wishes to again obtain voter approval for the same millage amount of 0.25 mills to provide funds for operating and maintaining the county-wide recycling program; and

WHEREAS, the Antrim County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 4, 2020; and

RESOLUTION #12-2020 continued.

NOW THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Antrim County Board of Commissioners and certified to the Antrim County Clerk, shall be submitted to the electors of Antrim County for a vote at the August 4, 2020 primary election.

ANTRIM COUNTY PROPOSITION FOR RECYCLING MILLAGE RENEWAL

This proposal is a renewal of the previously approve millage and will allow the County to continue to levy up to 25/100 of one mill (\$.25 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of a countywide recycling program.

This proposal being a renewal, shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Antrim, Michigan, against all taxable property in the County be increased by up to 25/100 of one mill (\$.25 per \$1,000 of taxable value) on the taxable value of such property for a period of four (4) years, 2021 through 2024, inclusive, for the purpose of providing funds for the operation and maintenance of a county-wide recycling program, and shall the Antrim County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$503,098 for Antrim County in 2021.

() YES

() NO

To the extent required by law, a portion of this millage may be captured by and retained by the Downtown Development Authority/Tax Increment Finance Authority.

PROPOSED AMENDMENT:

Moved by Bargy, seconded by _____, that the Board approve to amend resolution and ballot language, by requesting that the Board reduce the proposed Antrim County Recycling Millage Proposal from 0.25 mills to 0.18 mills due to local units (Elk Rapids and Milton) that have operating millage for recycling.

Amendment fails-No support

Discussion followed.

ORIGINAL RESOLUTION:

RESOLUTION #12-2020 By Brenda Ricksgers, seconded by Ed Boettcher

**RESOLUTION TO ADOPT
COUNTY RECYCLING MILLAGE RENEWAL**

WHEREAS, Antrim County currently operates and maintains a county-wide recycling program for the benefit of county residents and others visiting the county; and

RESOLUTION #12-2020 continued.

WHEREAS, the funds to operate and maintain the county-wide recycling program are currently provided by a millage of 0.25 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the recycling program expires on December 1, 2020; and

WHEREAS, the Antrim County Board of Commissioners wishes to again obtain voter approval for the same millage amount of 0.25 mills to provide funds for operating and maintaining the county-wide recycling program; and

WHEREAS, the Antrim County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 4, 2020; and

NOW THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Antrim County Board of Commissioners and certified to the Antrim County Clerk, shall be submitted to the electors of Antrim County for a vote at the August 4, 2020 primary election.

ANTRIM COUNTY PROPOSITION FOR RECYCLING MILLAGE RENEWAL

This proposal is a renewal of the previously approve millage and will allow the County to continue to levy up to 25/100 of one mill (\$.25 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of a countywide recycling program.

This proposal being a renewal, shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Antrim, Michigan, against all taxable property in the County be increased by up to 25/100 of one mill (\$.25 per \$1,000 of taxable value) on the taxable value of such property for a period of four (4) years, 2021 through 2024, inclusive, for the purpose of providing funds for the operation and maintenance of a county-wide recycling program, and shall the Antrim County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$503,098 for Antrim County in 2021.

() YES

() NO

To the extent required by law, a portion of this millage may be captured by and retained by the Downtown Development Authority/Tax Increment Finance Authority.

ROLL CALL VOTE:

Yes – David Heeres, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – Karen Bargy, Joshua Watrous;

Absent – None.

RESOLUTION #12-2020 DECLARED ADOPTED.

RESOLUTION #13-2020 By Terry VanAlstine, seconded by Karen Bargy

**RESOLUTION TO ADOPT
COMMISSION ON AGING
MILLAGE RENEWAL PROPOSAL**

WHEREAS, Antrim County currently operates and maintains the Antrim County Commission on Aging which employs individuals to carry out the functions of the county commission on aging for the benefit of elderly residents of the county; and

WHEREAS, the funds to operate and maintain the Commission on Aging are currently provided by a millage of 0.4 mills, previously approved by the county electors every four (4) years since 2004; and

WHEREAS, the millage-previously approved by the county electors to operate and maintain the Antrim County Commission on Aging expires on December 1, 2020; and

WHEREAS, the Antrim County Board of Commissioners wishes to again obtain voter approval for the same millage amount of 0.4 mills to provide funds for operating and maintaining the Antrim County Commission on Aging; and

WHEREAS, the Antrim County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 4, 2020; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Antrim County Board of Commissioners and certified to the Antrim County Clerk, shall be submitted to the electors of Antrim County for a vote at the August 4, 2020 primary election.

**COMMISSION ON AGING
MILLAGE RENEWAL PROPOSAL**

This proposal is a renewal of the previously approved millage and will allow Antrim County to continue to levy 0.40 mills (\$ 0.40 per \$1,000.00 of taxable valuation) to provide funds for the operations of the Commission on Aging.

This proposal being a renewal, shall the limitation on the amount of ad valorem taxes which may be levied by the County of Antrim, Michigan against all property within Antrim County be four-tenths (4/10) of 1 mill (\$0.40 on each \$1,000 of taxable valuation) for a period of four (4) years, 2021, 2022, 2023, and 2024 inclusive, to provide operation funding for the Antrim County Commission on Aging? If approved and levied in its entirety, this millage would raise an estimated \$804,956 for the County in 2021.

() YES

() NO

To the extent required by law, a portion of this millage may be captured by and retained by the Downtown Development Authority/Tax Increment Finance Authority.

RESOLUTION #13-2020 continued.

ROLL CALL VOTE:

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,
Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #14-2020 DECLARED ADOPTED.

RESOLUTION #15-2020 By Jason Helwig, seconded by Christian Marcus

**RESOLUTION TO ADOPT THE
ANTRIM COUNTY CONSERVATION DISTRICT MILLAGE RENEWAL PROPOSAL**

WHEREAS, the Antrim Conservation District is no longer receiving State of Michigan funding for operations; and

WHEREAS, to continue providing the current level of services, the Antrim Conservation District must continue to receive the millage generated operating funds as no other source of revenue beyond Antrim County's current allocations and the District's own fundraising efforts will be available; and

WHEREAS, the General fund of Antrim County is unable to provide increased funding for the Antrim Conservation District's sufficient operation and continued services to the community; and

WHEREAS, the Board of Commissioners had previously proposed and the voters approved a four (4) year millage ballot proposal in 2016, in which to raise funds for the purpose of supporting the operations of the County Conservation District Programs including assisting land owners in their efforts to protect, enhance and restore natural resources within Antrim County; and

WHEREAS, if approved by a majority vote of the qualified electors, in Antrim County, the Board of Commissioners may impose and levy ad valorem property taxes to finance lawful public services within the tax limitation on general ad valorem taxes imposed under Article IX, Section 6 of the Michigan Constitution; and

WHEREAS, the Board of Commissioners, consistent with Article IX, Section 6 of the Michigan Constitution, can request a renewal on the ballot of a Countywide millage of up to one-tenth (1/10) of one (1) mill (\$0.10 per \$1,000 of taxable value on all taxable property in the county) for four (4) years, 2021 through 2024 inclusive, for general operations of the Antrim Conservation District; and

NOW THEREFORE BE IT RESOLVED that the Antrim County Board of Commissioners approves the following ballot renewal language for operations of the County Conservation District and directs the Clerk of the County to place question before the qualified voters of Antrim County on the August 4, 2020 Primary election ballot.

RESOLUTION #15-2020 continued.**ANTRIM COUNTY CONSERVATION DISTRICT
MILLAGE RENEWAL PROPOSAL**

This proposal is a renewal of the previously approved millage and will allow Antrim County to continue to levy 0.10 mills (\$ 0.10 per \$1,000.00 of taxable valuation) to provide funds for the operations of the Antrim Conservation District.

This proposal being a renewal, for the sole purpose of funding Antrim County Conservation District programs including assisting land owners in their efforts to protect, enhance and restore natural resources within the boundaries of Antrim County, shall the tax limitation on general ad valorem taxes within the County of Antrim imposed under Article IX, Sec. 6 of the Michigan Constitution be increased by up to one-tenth (1/10) of (1) mill, (\$0.10 on each \$1,000 of taxable valuation) for a period of four (4) years, 2021, 2022, 2023 and 2024 inclusive? If approved and levied in its entirety, this millage would raise an estimated \$201,239 when first levied in 2021.

() YES

() NO

To the extent required by law, a portion of this millage may be captured by and retained by the Downtown Development Authority/Tax Increment Finance Authority.

ROLL CALL VOTE:

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #15-2020 DECLARED ADOPTED.

Peter Garwood, County Administrator addressed the Board with his report.

- Board members questions and input.

REPORTS:

- Antrim County Airport Financials – March 2020
- Antrim County Transportation Financials – March 2020
- Antrim County Building Department Financials and Inspections Reports March 2020
- Antrim County Commission on Aging Financials – March 2020

COVID-19 Governor Gretchen Whitmer – Executive Order #2020-21 definition of “Critical Infrastructure Workers”

Discussion followed.

Peter Garwood, County Administrator addressed the Board on a recent request by a realtor on behalf of a client seeking an occupancy permit through the Building Department. The Board requested that Mr. Garwood look into the possibility of an appeal to the State of Michigan/Governor Gretchen Whitmer to seek special permissions to allow the Antrim County Building Departments Officials to perform final inspections and occupancy permits that are project specific for contractors and homeowners in a safe manner. (Exception to the Governor's Executive Orders)

Commissioner Heeres lost connection at 1:05 p.m. and rejoined at 1:08 p.m.

Brad Rizzo, Finance Director addressed the Board with his report.

- Revenue and Expenditure Report – march 2020
- Budget Amendment Affirmations (1-5)
Approved by Board at the March 19, 2020 Board meeting that delegated and authorized the Board Chairman, County Administrator and Finance Director the responsibility to approve budget amendments and transfers.

Moved by VanAlstine, seconded by Helwig, that the Board affirm the budget amendment and transfer of funds from the General Fund, 101 to the Disaster Contingency Fund #258 for COVID-19 expenditures. Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, seconded by Heeres, that the Board affirm the budget amendment in the amount of \$73,915.87 for the Dams Special Projects Reserve Fund #182 Hydrology Study previously budget in 2019, with the unused funds to be transferred to the 2020 Dams Special Project Reserve Fund #182 as follows: 182-966-956.442 for the Hydrology study. Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by VanAlstine, that the Board affirm the purchase and installation of equipment for the three (3) new 2020 Chevrolet Tahoe pursuit rated vehicles and authorize a budget amendment in the amount of \$15,685.24, funding source General Fund, Fund balance and transfer into the General Fund, Sheriff Capital Outlay (101-901-980.301). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Bargo, that the Board affirm the purchase of graphic decals for the three (3) 2020 Chevrolet Tahoe pursuit rated vehicles for the Sheriff's Department and authorize a budget amendment in the amount of \$922.00, funding source General Fund, Fund balance and transfer into the General Fund, Sheriff Capital Outlay (101-901-980.301). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board affirm the purchase of vehicle wrap decals for the D.A.R.E. 2020 Ford SUV and authorize a budget amendment in the amount of \$1,500.00, funding source General Fund, Fund balance and transfer into the General Fund, Sheriff Capital Outlay (101-901-980.301). Roll call vote as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Chairman Report: Per Diems of Board members attending as an appointed member to commissions, committees or acting liaison are eligible to submit per diems for virtual, telephonic conferencing as required by Governor Gretchen Whitmer Executive Orders due to COVID-19. Discussion followed.

Future meeting discussion followed.

Board Consensus

- Tentatively plan for Thursday, May 7 special meeting at 9:00 a.m. via Zoom Webinar to update COVID-19 operations.
- Tentatively plan for Thursday, May 21 special meeting at 9:00 a.m. via Zoom Webinar will depend on Governor Gretchen Whitmer Executive Orders due to COVID-19.
- Continue the Suspension of Board Rules and re-evaluate after May 12.

Mr. Garwood informed the Board of constraints in his office due to shortage in staffing due to COVID-19 may affect above meeting dates as the Administration office has 1.5 employees working in the Emergency Operations Center.

Sheriff Reports:

- Township Statistics
- Animal Control Statistics

VARIOUS MATTERS:

Commissioner VanAlstine – Medical Examiner Cases

Commissioner Marcus – Revenue Sharing concerns COVID-19 and posting of Hydrology Study information on the County website.

The Chairman requested Public Comment. Sherry Comben, County Treasurer addressed the Board to inform them that all the County Treasurer statutory reporting deadlines are in full affect having no changes or delays due to COVID-19. Roll call of public attending meeting and there was no additional public comment. Closed public comment at 2:20 p.m.

The meeting adjourned at 2:21 p.m.

Chair, Ed Boettcher

County Clerk, Sheryl Guy

SPECIAL MEETING

This meeting was conducted via Zoom per Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 9:00 a.m.

Present:

Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent:

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and the public attending the virtual webinar meeting by video and/or phone. MSU District Director, Jennifer Berkey will assist with public comment by screening the public in order of attendance by calling out phone numbers. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public Comment. David Christian addressed the Board to provide an update on the progress of the Lake Levels Committee. He reported that the automated data loggers and rain gauges are in place and water measurements recorded. David Springsteen, Partnership Specialist for the U.S. Census Bureau 2020 addressed the Board on the status of self-response from households in Antrim County currently at 37.6%. He requested assistance from the Board to support and encourage public participation and the importance of being counted. Roll call of public attending meeting via Zoom identified that they were present with no public comment. Public Comment closed at 9:17 a.m.

Moved by LaVanway, seconded by VanAlstine, that the Board approve the agenda with the addition of County-Owned Vehicle Maintenance Policy under new business. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Heeres, that the Board approve the minutes of the March 23, 2020 special meeting as corrected. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATIONS/NOTICES:

- Letter: Citizens of Antrim County to Governor Whitmer requesting consideration to opening our county due to (COVID-19).
- Email: James Jannausch, Charlevoix resident seeking support from community leaders in the Michigan Department of Health and Human Services (MSHHS) Region 7 to support and encourage our state legislatures to work with the Governor and the Secretary of MDHHS to begin a Phase 1 opening of Region 7 using the Federal Reopening Guidelines.

LIAISON/COMMITTEE REPORTS:

Commissioner VanAlstine – Kearney Township/Village of Bellaire /Grass River Natural Area updates

Commissioner Helwig – Mancelona Village/Palmer Park update

Commissioner Ricksgers – Antrim County Fair – Fundraiser update

Commissioner LaVanway – Northern Lakes Economic Alliance (NLEA) – Hiring process of director - update

Commissioner Boettcher – Antrim County Economic Development (EDC), Emergency Operations Center, local Downtown Development Authorities, and several chambers working together on recovery plan for the county's businesses – "Antrim Promise"

Discussion followed.

Moved by Ricksgers, seconded by Marcus, that the Board approve Claims and Accounts of May 7, 2020 in the amount totaling \$61,674.52 be approved and paid, (reviewed by Board Chairman, County Administrator, and Finance Director). Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

2020 CENSUS: David Springsteen

Addressed the Board during public comment.

EMERGENCY OPERATIONS UPDATE COVID 19 REPORT: Leslie Meyers

Antrim County Emergency Services Coordinator and Emergency Operations Center COVID-19 Operations: Functions, objectives, donations and recovery planning through May 6, 2020.

Joined forces with local chambers of commerce, downtown development authorities and the Northern Lakes Economic Alliance to create plan of procedures for the recovery and the opening of county businesses referred to as the "Antrim Promise".

Discussion followed. Questions and input of members.

COUNTY OWNED VEHICLE MAINTENANCE POLICY

Commissioner LaVanway – Concerns that departments are not following the County Owned Vehicle Maintenance Policy.

County Administrator referred to the original policy adopted by Board of Commissioners on November 8, 2012 and Amended February 7, 2019. He indicated adjustments have been made while staff is working through some issues between departments.

Discussion followed.

Peter Garwood, County Administrator addressed the Board with his report.

- Board members questions and input.

Commissioner Barga: The Board did not give authority to the Chairman, the County Administrator and the Finance Director to change the status of any employees or change any wages.

Discussion followed.

County Administrator addressed the Board that emergency action taken was due to COVID 19 and on a temporary basis.

Discussion followed.

Chair Report, Commissioner Boettcher

- Next Board special meeting scheduled for Thursday, May 21, 2020 at 9:00 a.m. via Zoom virtual webinar by video and/or phone.
- Agenda committee meeting scheduled for Monday, May 11, 2020 at 11:00 a.m. via Zoom virtual webinar by video and/or phone.
- Suspension of Rules:
 - Board action March 19, 2020: Temporary suspension until such time a quorum of the Board decides to lift the suspension.
 - Governor Whitmer Executive Order extends public meeting held electronically (remote) through June 30, 2020.

VARIOUS MATTERS:

Commissioner VanAlstine – Asked for an update on removal of deer blinds on county property. Representative of the Village of Bellaire reported a bridge in need of repairs at the Richardi Park on County owned property. County Administrator informed the Board that his office would follow up on both questions and report to Board.

Commissioner Bargy – May 21, 2020 Board agenda address: Suspension of Board Rules & MPSCS Mobile Radio Study.

Commissioner LaVanway – No subcommittee meetings: Antrim County Parks & Recreation no plan delays various units the ability to write and submit grant applications.

The Chair requested Public Comment. MSU District Director, Jennifer Berkey will assist with public comment by screening the public in order of attendance by calling out phone numbers. Triston Cole addressed the Board referring to Governor Gretchen Whitmer Executive Orders, which allows construction projects to resume, the effects of which requires permitting and inspections to resume by the Building Department and Health Department. He also addressed the Board on the County owned vehicles and safe driving requirements. Roll call of public attending meeting and there was no additional public comment. Public comment closed at 11:56 a.m.

The meeting adjourned at 11:56 a.m.

Chair, Ed Boettcher

County Clerk, Sheryl Guy

SPECIAL MEETING

This meeting was conducted via Zoom per Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 9:00 a.m.

Present:

Remote: David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, and Christian Marcus.

Absent: Joshua Watrous and Jason Helwig.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the purpose of the meeting is to address the Security Project and the Safety Project proposals due to the COVID-19 pandemic.

The Chairman addressed the Board and the public attending the virtual webinar meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

Commissioner Watrous and Helwig joined the meeting at 9:07 a.m.

The Chairman requested Public Comment. Sherry Comben, County Treasurer addressed the Board in support of the security and safety project proposals before Board, for the safety and health of our employees and public as suggested by the County's various insurance providers, and take advantage of grant opportunities. Dean Pratt, Antrim County Undersheriff addressed the Board to provide information and processes implemented by the Antrim County Sheriff Department to assure safety and prevent liability to the county due to statements made by Triston Cole at the Board meeting of May 7, 2020 during public comment and expressed concerns of the appropriateness of comments made. Michael Lee addressed the Board to thank them for their work and continued efforts. Roll call of public attending the meeting via Zoom identified that they were present with no public comment. Public Comment closed at 9:13 a.m.

Moved by Bargy, seconded by Helwig, that the Board approve the agenda as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

SECURITY PROJECT (Electronic Door and Cameras)

County Administrator and Deputy Administrator addressed the Board with the Electronic Door and Cameras project proposal.

Discussion followed.

The Chairman called on Lisa Peacock, Health Officer from the Health Department of Northwest MI.

Lisa Peacock addressed the Board to provide an update on COVID-19 pandemic and Health Department measures in place and ongoing collection of data and studies throughout our six county region. When the Governor takes action to lift the Michigan Stay Home Stay Safe Executive Order, a Michigan Safe Start Program and Plan that outlines how to begin to re-engage Michigan's economy will follow. This program lays out the requirements that are necessary to re-open. Discussion followed. All members participated in asking questions.

SECURITY PROJECT (Electronic Door and Cameras) continued.

County Administrator and Deputy Administrator continued to explain project and cost with grant opportunities.

The Chairman asked if there is any objections to move the Security Project (Electronic Door and Cameras) to the May 21, 2020 Board agenda. It was a consensus of members that the project be moved to allow the Administration Office time to finish gathering the quotes for the individual pieces of the project. The quote amounts will be included in Board packets.

SAFETY PROJECT (Glass)

Deputy Administrator addressed the Board with project.
Discussion followed.

Moved by Bargy, seconded by Helwig, that the Board approve the qualified quote from Northern Michigan Glass for window shielding installation project in the County departments and offices of the County Building (County Clerk, County Treasurer, Equalization/Abstract, Register of Deed Office and Administration Offices) at a cost not to exceed \$11,000.00 and approve a budget amendment to increase the General Fund, Capital Outlay, County Building (101-901-980.265) funding source to be the General Fund, fund balance. Roll call vote as follows: Yes – Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Heeres.

Commissioner Heeres returned to the meeting after having technical difficulties. He was not able to vote on the Safety Project (Glass) and for the record supports the project.

The Chairman requested Public Comment. Jeremy Scott, Deputy Administrator assisted with public comment by screening the public in order by calling out phone numbers. Sherry Comben, Patty Niepoth and Sheryl Guy each addressed the Board to thank them for their full discussion and approval of the safety glass project for the safety of our employees and the public. Eileen Wallick addressed the Board to encourage a glass project be rolled out to cover Barnes Park Office. Roll call of remaining public attending the meeting via Zoom identified that they were present with no public comment. Public Comment closed at 10:55 a.m.

The meeting adjourned at 10:56 a.m.

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

SPECIAL MEETING

This meeting was conducted via Zoom per Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 9:02 a.m.

Present:

Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and the public attending the virtual webinar meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public Comment. Brad Glasson Energy Consultant from USA Lighting Group addressed the Board LED Lighting Project rebate. Dan Bean, Sheriff addressed the Board on the three (3) Union contracts in his department and does not oppose front line hazardous pay due to COVID 19. Patty Niepoth, Register of Deeds addressed the Board in support of the County Building to encourage security project. Sherry Comben, County Treasurer addressed the Board in support of the security project and the L4029- 2020 Millage Rate. Roll call of public attending the meeting via Zoom identified that they were present with no public comment. Public Comment closed at 9:13 a.m.

Moved by Bargy, seconded by VanAlstine, that the Board approve the revised agenda. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by VanAlstine, seconded by LaVanway, that the Board approve the minutes of the May 7, 2020 special meeting as corrected. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by Heeres, seconded by Watrous, that the Board approve the minutes of the May 13, 2020 special meeting as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

COMMUNICATIONS/NOTICES

There was none.

LIAISON REPORTS:

Commissioner VanAlstine – Grass River Natural Area update

Commissioner Helwig – Antrim Conservation District update

Commissioner Marcus – Michigan Association of Counties update

COMMITTEE REPORTS:

Commissioner Bargy – Park & Recreation Subcommittee update

The Chairman addressed the **MPSCS 800 Mobile Radio Project – Bid Award** postponed from the March 19, 2020 Board meeting.

Commissioner Bargy addressed the Chair on the Board Procedures: No member shall speak more than twice on the same question and that the members be allowed all to ask as many questions as needed. The Chair had no objections.

The Chair announced that the representatives from both Otec Communications and Grand Traverse Mobile are scheduled to present their proposal and bid for equipment and services for the Antrim County MPSCS Radio Project 2020.

Otec Radio, Radio Communications Sales and Service:

Project Manager, Phillip VanDenBerge addressed the Board to present the Otec proposal and bid.

- Board members question and answer period.

Grand Traverse Mobile Communications, Inc.:

Project Manager, Neil Pickard addressed the Board to present the Grand Traverse Mobile proposal and bid.

- Board members question and answer period.

Sgt. Mike Gank addressed the Board on the two (2) proposals.

Discussion followed.

Moved by Marcus, seconded by VanAlstine, that the Board approve contracting with Otec, Radio Communication Sales and Service and accept bid in the amount of \$263,542.50 for the budgeted purchase of MPSCS radios for the Antrim County fire service voice communications, and to approve the release of funds from E-911 Wireless Fund, Capital Outlay GL#262-901-980.348. Roll call vote as follows: Yes – Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – Heeres; Absent – None.

Moved by Marcus, seconded by Ricksgers, that the Board approve the quote for cabling from Feyen-Zylstra in the amount of \$11,555.00, the quote for locksmith services from TKS Security in the amount of \$14,935.00, and the quote for hardware from Kintronics in the amount of \$33,987.00 (a unique hardware vendor) and Kintronics quote for card printer and software (key fobs, badges, id printer and tools for the County Building Security project) at a cost of \$3,773.00 totaling \$37,760.00, security project, total cost not to exceed \$64,250.00, as budgeted in General Fund, Capital Outlay, Equipment, County Building (101-901-980.265). Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, Ricksgers, Helwig, Marcus. No – VanAlstine, LaVanway; Absent – None.

Moved by Heeres, seconded by VanAlstine, that the Board approve Claims and Accounts in the amount totaling \$52,642.70 be approved and paid, (reviewed by Board Chair, County Administrator, and Finance Director). Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by Helwig, seconded by VanAlstine, that the Board authorize the Sheriff Office - 9-1-1 Dispatch to pursue a grant for the upgrade of 9-1-1 answering equipment, upgrade cost estimated at \$8,774.00 with County cost share of \$877.00. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve a budget amendment not to exceed \$34,348.00 with the funding source to be the E-911 Wireless Fund, #262 fund balance to hire the engineering company Televate to produce a comprehensive plan and Request for Proposal (RFP) to migrate the existing VHF radio system to the Televate VHF/800 MHz Hybrid paging plan. Roll call vote as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – Barga; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board approve the 2020 Tax Rate Request (L-4029) and that the County operating millage be set at 5.3379 mill, the Commission on Aging at 0.3953 mill, Meadow Brook Medical Care Facility at 0.9885 mill, Antrim Conservation District at 0.0987 mill, E-911 at 0.04942, and the Recycling millage at 0.1950 mill and to authorize the Board Chairman and County Clerk to execute the L-4029 Tax Rate Request. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by Barga, seconded by Ricksgers, that the Board authorize the Board Chair to execute the Independent Contractor Appraisal Agreement between Antrim County and RFE, LLC to perform the statutory appraisal services for the Equalization Department for 2020 be approved at a cost not to exceed \$15,000.00, as budgeted in the General Fund, Equalization, Contractual Services – Appraiser (101-257-802.008). Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board authorize the Commission on Aging Director to sign the Memorandum of Agreement between the Michigan Department of Health and Human Services Aging and Adult Services Agency and Antrim County Commission on Aging, to distribute Senior Project Fresh Coupons between May 1, 2020, and September 30, 2020, for redemption during the period May 1, 2020, through October 31, 2020. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by Helwig, seconded by VanAlstine, that the Board authorize the promotion of Amy Tate from Clerk II to Clerk I at the (1-year step) at the Commission on Aging beginning the first full pay period of July 2020. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by Barga, seconded by Helwig, that the Board approve to **RESCIND MOTION** approved at the April 23, 2020 meeting as follows:

Moved by LaVanway, seconded by VanAlstine, that the Board approve to move forward with Broadband pre-engineering plan with Northern Lakes Economic Alliance Broadband Consortium staff, Eric Grandstaff preparing the pre-engineering plan and authorize funding for initial study not to exceed \$10,000.00.

Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Discussion followed.

BROADBAND ENGINEERING AND GRANT APPLICATION – NO ACTION

The Chairman asked that the County Administrator and Deputy Administrator continue to work on a recommendation for Broadband and present to the Board.

The Chairman addressed the Board on the temporary suspension of the Board of Commissioner Rules at the March 19, 2020 Board meeting due to COVID 19/Coronavirus pandemic. The Chair calls/deems it appropriate to resume the regularly scheduled meeting dates with meetings to be conducted via Zoom webinars through June 30, 2020 per Executive Order. Other temporary suspensions and Annual Reports.

Discussion followed.

Moved by Bargo, seconded by Marcus, to reinstate the Board Rules regarding approval of capital outlay expenditures, contracts, and bids and to resume regular meeting dates on the 1st and 3rd Thursday of each month with both meetings to begin at 9:00 a.m. via Zoom webinars until June 30. Roll call vote as follows: Yes - Heeres, Bargo, Boettcher, Ricksgers, Marcus; No – Watrous, VanAlstine, LaVanway, Helwig; Absent – None.

Moved by Bargo, seconded by VanAlstine, that the Board approve to lift the temporary suspension of #1 Budget Resolution that authorizes the Chair of the Board, County Administrator, and the Finance Director to approve Claims and Accounts effective June 30, 2020. Roll call vote as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent – None.

Carol Stocking, District Court Administrator – Magistrate Appointment

Moved by Helwig, seconded by Ricksgers, that the Board approve the appointment recommendation by the judges of the 86th District Court of Jessica Allmand as Magistrate in Antrim County. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by VanAlstine, seconded by Marcus, that the Board approve the Antrim County Treasurer, 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

EMERGENCY OPERATIONS UPDATE COVID 19 REPORT: Leslie Meyers

Antrim County Emergency Services Coordinator and Emergency Operations Center COVID-19 Operations: Functions, objectives, donations, Antrim County Promise (template) for services for recovery planning addressing the current Executive Orders through May 20, 2020. Vision and Goals Planning.

- Local Government Recovery
- Economic Recovery
- Community Recovery
- Preparing for County Building reopening tentatively set for June 15.
 - Commissioner Marcus – COVID-19 Preparedness and Response Plan and Antrim Promise questions and recommendations.

EMERGENCY OPERATIONS UPDATE COVID 19 REPORT – Continued.

- Clarification two separate documents COVID-19 Preparedness and Response Plan added under various matters on the revised agenda.

Discussion followed.

Peter Garwood, County Administrator addressed the Board with his report.

Commissioner Boettcher experienced technical difficulties and lost connection

Commissioner Bargy assumed the position of Chair

Commissioner Boettcher reconnected and assumed the Chair.

Discussion followed. Board members questions and input.

REPORTS:

Airport Financials, Taxiways A & B Project Update

Antrim County Transportation Financials

Building Department Financials and Inspection Report

Commission on Aging Financials

Soil Erosion Control Officer Update

Discussion followed.

Brad Rizzo, Finance Director addressed the Board with his report.

Revenue and Expenditure Report – April 2020

Budget Amendment Affirmations

Moved by VanAlstine, seconded by Helwig, that the Board affirm budget amendment to purchase beetles as a biological control to purple loosestrife on county owned parcels, with an increase of \$1,400.00 to General Fund, Special Projects – Invasive Species (101-895-956.029), with funding to come from the General Fund, fund balance.

Custer Township: Parcel #05-04-007-011-10, #05-04-007-007-00 and #05-04-007-013-00 (along Grass River), Echo Township: Parcel #05-05-008-031-00 (along Six Mile Lake), Forest Home Township: #05-07-225-009-00 (along Grass River), Helena Township: Parcel #05-08-012-001-00 and #05-08-013-0001-00 (along Grass River).

Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – Watrous; Absent – None.

Moved by Bargy, seconded by VanAlstine, that the Board authorize/affirm the budget amendment to Fund #351 Meadow Brook Project Debt Retirement, to recognize the 2020 Limited Tax Obligation Refunding Bond through the recognition of the funding debt and premium, the refunded debt, and associated bond issuance costs for the Meadowbrook Medical Care Facility bond refunding project in accordance with generally accepted accounting principles (GAAP).

Increase: 351000-000-698.000 – Refunding Debt \$7,665,000.00
 351000-000-698.002 – Bond Premium \$1,076,550.15
 351000-966-991.001 – Refunded Debt \$9,621,125.00
 351000-671-994.001 – Bond Issue Cost \$ 116,061.96
Decrease: 351000-000-390.000 – Fund Balance of \$ 995,636.81
 (\$1,000,000 transfer from Meadow Brook Care Facility less \$4,363.19 in excess funds).

Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Moved by Bargy, seconded Helwig, that the Board affirm budget amendment to reconcile the plowing budget to the contract amounts for the Bank and County Buildings. Budget amendment in the amount of \$4,500.00 from the General Fund, fund balance to the General Fund, County Building, Plowing (101-265-931.000), \$3,500.00 for the Bank Building and \$1,000.00 County Building. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

Chair Report, Commissioner Boettcher

- Annual Report from outside agencies submission discussion
- Reduce time limit

Discussion followed.

Moved by VanAlstine, seconded by Watrous, that due to COVID-19 that the Board suspend the Annual Report Resolution #04-2020 as adopted and for the calendar year 2020 and allow outside agencies to submit their Annual Reports in writing or in person with a time limit of ten (10) minutes. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

REPORTS:

Sheriff - Township Statistics

Sheriff - Animal Control Statistics

Discussion followed. Sheriff - Incident - Horse update

County Treasurer – 1st Quarter Banking Report

VARIOUS MATTERS:

Resolution to Open Antrim County – No Action

Budget Amendment – Michigan Veterans Affairs Agency Grant

Moved by Bargy, seconded by Helwig, that the Board affirm the acceptance of grant award and approve budget amendment for the 2020 Veteran's Affairs Michigan Veterans Affairs Agency (MVAA) grant as follows:

Revenue:	State Grants MVAA	101-000-553.000	\$ 61,226.65
Expenditures:	Advertising	101-682-802.801	\$ 2,250.00
	Capital Outlay	101-901-980.682	\$ 44,500.00
	Mileage	101-682-866.001	\$ 2,068.62
	Equipment	101-682-980.003	\$ 5,336.08
	Travel	101-682-861.002	\$ 6,021.95
	Conferences	101-682-862.001	\$ 1,050.00

Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus. No – None; Absent – None.

COVID-19 PREPAREDNESS AND RESPONSE PLAN: Draft proposal

Review and discussion. Reference guide of understanding of orders

Commissioner VanAlstine left meeting at 3:20 p.m.

Commissioner Helwig left meeting at 3:36 p.m.

Moved by Bargy, seconded by Ricksgers, that the Board approve the Antrim County COVID-19 Preparedness and Response Plan as amended to meet the Governor's Executive Order, to ensure sound procedures and adequate protections are in place for the Antrim County public and employees, and to meet the deadline for plan implementation by June 1, 2020 and authorize future amendments to incorporate future statutory, Health Department and the Governor's Executive Orders. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, Ricksgers, LaVanway, Marcus. No – None; Absent – VanAlstine, Helwig.

The Chair requested Public comment. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Eileen Wallick, Park Manager addressed the Board on refusing campers during holiday weekend. Judy parliament, COA Director addressed the Board to thank them for their support and announced that COA is very busy serving meals and offers curbside service. Michael Lee addressed the Board on the contract for MSPCS Mobile Radios and the Board did not observe the recommendation of the 911 Board and Sgt. Gank. Sherry Comben, County Treasurer thanked the Board for deciding to move forward with security project and that information forthcoming on auction on the website. Roll call of the remaining public attending the meeting via Zoom identified that they were present with no public comment. Commissioner Watrous and Marcus both spoke on COVID-19 and government controls. Public Comment closed at 3:42 p.m.

The meeting adjourned at 3:53 p.m.

County Clerk, Sheryl Guy

Chair, Edgar Boettcher

This meeting was conducted via Zoom per Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 9:10 a.m.

Present:

Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and the public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Commissioner Marcus referred to a communication from Cherie Hogan regarding Antrim Conservation District Board decision to discontinue the services of Ben VanDyke, CAKE (Charlevoix-Antrim-Kalkaska-Emmet) Cooperative Invasive Species Management Area. Public comment closed at 9:17 a.m.

Moved by VanAlstine, seconded by LaVanway, that the Board approve the agenda as amended. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board approve the minutes of the May 21, 2020 special meeting as corrected. Discussion followed.

Commissioner Marcus addressed the action taken for the Antrim County COVID-19 Preparedness and Response Plan proposed draft amendment and his recorded vote. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Marcus; Absent – None.

COMMUNICATIONS/NOTICES: County Administrator, Peter Garwood

- Letter from Tim Young regarding handicap parking in the Village of Mancelona and Building Officials, Mark Haynes responsibilities.
- He received communications with title companies requesting access to the Abstract Department track books.
 - Effective June 1 the Abstract Department re-opened for Title Companies only for the use of track books placed on a rolling cart in hallway.
 - A computer connection line will be available to the Title Companies soon.
 - Individuals from title companies will be required to wear gloves when handling the tract books and masks while in the building.

Discussion followed.

LIAISON REPORTS:

Commissioner VanAlstine – Village of Bellaire update
Commissioner Helwig – Antrim Conservation District update: Charlevoix, Antrim, Kalkaska and Emmet Cooperative Invasive Species Management Area CAKE Cisma (funding)
Commissioner LaVanway – Antrim Conservation District: CAKE Cisma (funding)
Commissioner Heeres – Antrim Creek Natural Area update
Commissioner Bargy – Health Department Northwest MI update

COMMITTEE REPORTS:

Commissioner Bargy - Parks & Recreation Subcommittee update

Moved by VanAlstine, seconded by Helwig, that the Board authorize the Parks & Recreation Subcommittee to finalize questions for public survey and approve the use and cost of Monkey Survey System and cost to advertise the survey, funding source be the General Fund, Commissioner, Advertising (101-101-881). Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by VanAlstine, that the Board approve Claims and Accounts in the amount totaling \$102,877.72 be approved and paid, (reviewed by Board Chair, County Administrator, and the Finance Director). Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by LaVanway, that the Board approve staff reorganization for the Antrim County Probate Court/Family Court Division. Reclassify the Juvenile Register/Financial Officer to a new classification titled Juvenile Register/Deputy Register, reassign current Deputy Register to this position and begin compensation at the one (1) year step effective June 22, 2020. Retitle Court Reporter/Judicial Secretary to Domestic Relations Register/Administrative Assistant. Reassign current Juvenile Register/Financial Officer to this position at current Court Reporter/Judicial Secretary salary/stipend effective June 22, 2020 and leave vacant the position of Deputy Register. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The action will result in the following:

- Current funding (101-132-705.000) a 2020 County savings of \$1,800.00.
- Current funding (101-132-704.005 and 101-132-708.003) and transfer budgeted funds from line item #708.003 to 704.005 for the new salary of the Domestic Relations Register/Administrative Assistant, no additional cost in 2020.
- (101-132-707.000) a savings of an estimated amount of \$17,500.00 plus benefits in 2020.

The Chairman appointed Deputy Administrator, Jeremy Scott to the Upper Manistee River Zoning Board.

Moved by Bargy, seconded by VanAlstine, that the Board confirm the Chair's appointment of Deputy Administrator, Jeremy Scott to the Upper Manistee River Zoning Board. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board approve to deed lots 6 and 7 of the Plat of Riverview in Helena Township, Antrim County parcel #05-08-340-005-00 to the Antrim County Road Commission for the sum of \$1.00. Roll call vote as follow: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Christine Gebhard, Chief Executive Officer North Country Community Mental Health presented the 2019 Annual Report for North Country Community Mental Health.

Moved by Marcus, seconded by Ricksgers, that the Board accept the North Country Community Mental Health 2019 Annual as presented. Roll call vote as follow: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, seconded by Boettcher, that the Board approve contracting with Alisa Abiney on a contractual basis at a rate of \$276.00 per week until the title work for the foreclosures is complete or the Abstractor is back to work, with a minimum completion rate of four (4) to six (6) – Forty (40) year title searches per week, for a period not to go beyond September 30, 2020. Roll call vote as follow: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Mr. Garwood informed the Board that he did not think an amendment to the budget would be necessary as an employee in the department would be on leave and would not receive their regular salary through the budget. Funding source be the General Fund, Abstract, Contractual (101-277-802).

Discussion followed. Abstract and the Register of Deeds

Commissioner Bargo suggested that each department make proposals (**oversight of Abstract Department**). **BOC 6/18/2020 CORRECTION**

County Administrator, Peter Garwood spoke briefly on the history of the departments.

Moved by VanAlstine, seconded by Marcus, that the Board direct the County Administrator, to create a request for proposal (RFP) for the Seeding Project at the Bank property. Roll call vote as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Watrous, LaVanway; Absent – None.

Moved by Ricksgers, seconded by Boettcher, that the Board to be consistent with the Open Meetings Act (OMA) and the Freedom of Information Act (FOIA), to go into closed session to discuss with the County labor counsel a communication classified as Attorney-Client Privilege, and also under the OMA to discuss strategy on a collective bargaining issue related to the three bargaining units of the Sheriff Office, with the County Clerk, County Administrator, Deputy Administrator, Human Resources Director, Sheriff and Undersheriff requested to attend the meeting. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – VanAlstine; Absent – None.

All members left/logged out of the zoom special meeting of the Board at 11:34 a.m.

All members logged into the Closed Session meeting at 11:50 a.m.

All members logged out of the Closed Session meeting at 12:34 p.m.

All members reconvened to the zoom special meeting of the Board at 12:45 p.m.

Moved by Helwig, seconded by Ricksgers, that the Board approve to waive Step 3 of Article V: Grievance Procedure, Section 5.2 Grievance Procedure contained in the Agreement between County of Antrim and Sheriff of Antrim County and Michigan Fraternal Order of Police Representing the Command Unit. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board accept the Meadow Brook Medical Care Facility 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Marcus, seconded by VanAlstine, that the Board accept the Meadow View Apartment 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board accept the Antrim County Abstract Department 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by LaVanway, that the Board accept the Antrim County Family and Probate Court 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board accept the Antrim County Medical Examiner 2019 Annual Report as written. Roll call vote as follow: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Peter Garwood, County Administrator addressed the Board with his report.
Discussion followed. Board members questions and input.

Brad Rizzo, Finance Director addressed the Board with his report.

- Trial balance April 2020
- Commissioner Bargy – Spoke on the General Fund & Other Fund expenditures, revenues and projections. Cash on hand, budget process and setup future schedule.

Chair Report, Commissioner Boettcher

- Michigan Association of Counties (MAC) webinars regarding Benzie County Broadband

VARIOUS MATTERS:

Board Members:

- Dan Bean, Sheriff – Reported there are five (5) horses to adopt out/no lodging fees being assessed to County/cost to County “Feed”
- Pete Garwood, County Administrator - Animal Control to re-open with restrictions
- Governor’s Order Expires June 30, 2020
- June 18 special Board meeting via Zoom at 9:00 a.m.

The Chair requested Public Comment. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Patty Niepoth, Register of Deed addressed the Board and requested a copy of letter or letters from the Title Companies regarding gaining access to the track records and noted that she was not aware of this or any communications regarding requests. Sherry Comben, County Treasurer addressed the Board speaking to the BS&A tax program open to public at no charge. She addressed summer tax collections, October settlements and addressed concern of those managing departments and that members of the Board learn the facts and skill set to operate departments. Eileen Wallick, Parks Manager addressed the Board on the Michigan Country Lines, Great Lakes Energy Cooperative June 2020 addition that rated the Best of Michigan Campgrounds and has ranked Barnes Park #4. Roll call of the remaining public attending the meeting via Zoom identified that they were present with no public comment. Public comment closed at 11:21 a.m.

The meeting adjourned at ~~11:22 a.m.~~ **1:22 p.m.**

BOC CORRECTION 6/18/2020

Chair, Edgar Boettcher

County Clerk, Sheryl Guy

This meeting was conducted via Zoom per Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 9:00 a.m.

Present:

Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig and Christian Marcus.

Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and the public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. There was none.

Moved by VanAlstine, seconded by Watrous, that the Board approve the agenda as presented. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Heeres, seconded by Bargy, that the Board approve the minutes of the June 4, 2020, special meeting as corrected. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATION/NOTICES: County Administrator, Peter Garwood

- Letter from Vicki Olson regarding disappointment to restrict camping at Barnes Park by reservation only.

Discussion followed.

LIAISON REPORTS:

Commission Helwig – Antrim Conservation District

Commissioner Ricksgers – Commission on Aging

Commissioner LaVanway – Northern Lakes Economic Alliance

Commissioner Marcus – National Association of Counties (NACO)

COMMITTEE REPORT:

Commissioner Bargy – Parks & Recreation Subcommittee

- County Administrator, Peter Garwood and Margie Boyd public survey update

Moved by Ricksgers, seconded by Bargy, that the Board approve Claims and Accounts in the amount totaling \$105,567.91 be approved and paid, (reviewed by Board Chair, County Administrator, and the Finance Director). Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman appointed James Barrow to the Construction Code Board of Appeals to fill the remainder of the 2-year term expiring on December 31, 2020.

Moved by VanAlstine, seconded by Ricksgers, that the Board accept the Chairman's appointment of James Barrow to fill the remainder of the 2-year term expiring on December 31, 2021 on the Construction Code of Appeals Board. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Sherise Shively, Community Correction Manager presented the Community Correction 2021 Grant application.

RESOLUTION #15-2020 Christian Marcus, seconded by Terry VanAlstine

13th Circuit Court Community Corrections Grant Application to MDOC for FY 2021

WHEREAS, on June 18, 2020 the Antrim County Board of Commissioners was presented the yearly Plans and Services Grant Application for the Department of Corrections, Office of Community Corrections and has been submitted to the board of commissioner for approval, and

WHEREAS, the grant is for one year starting with October 1, 2020 in the amount of \$325,056.00 and,

WHEREAS, now, application requires approval from the Antrim County Board of Commissioners to continue funding for the next fiscal year with no changes or amendments.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Antrim County approves the submission of the 13th Circuit Court Community Corrections FY2021 Grant Application as presented.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;
No – None;
Absent - None.

RESOLUTION #15-2020 DECLARED ADOPTED.

Moved by Bargy, seconded by Helwig, that the Board approve the purchase of an in car video system and a speed sign for the Secondary Road Patrol (SRP) not to exceed \$8,259.00 from the general fund, SRP equipment GL #101000-334-980.000, and authorize a budget amendment for the additional funds received as follows:

- 101000-000-545.020 – SRP Revenue \$9,300.00
- 101000-334-980.000 – SRP Equipment \$8,259.00

Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Bargy, that the Board approve an increase in the amount approved on March 18, 2020 for the purchase of a Chevy Equinox from \$21,711.00 to a not to exceed amount of \$24,916.00, and approve a budget amendment to add \$2,210.00 to the Capital Outlay-Sheriff to come from the general fund, fund balance. Roll Call as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, Helwig; No – Watrous, VanAlstine, LaVanway, Marcus; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board approve the 2020 CARES Act agreement with the Michigan Department of Transportation and deposit the \$30,000.00 from the grant into the Airport Fund #581000-000-520.000 to be used for airport operations consistent with “...any purpose for which airport revenues may be lawfully used”, and to approve a budget amendment in the amount of \$30,000.00 increasing Airport Fund #581000-000-520.000, and increasing airport fund balance. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by VanAlstine, that the Board approve the purchase of a John Deere E15 Flex wing rotary cutter thru MI Deal from Bader & Sons Company for \$14,487.55 and approve a budget amendment for the purchase as follows:

- Revenue: 581000-000-673.000 Sale of Fixed Assets \$15,000.00
- Expense: 581000-901-980.295 Capital Outlay \$14,487.55
- Remaining Revenue: Increase the fund balance \$ 512.45

Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Marcus, that the Board approve the removal of the red pine tree stand at the airport by adding the cut to the current agreement between Antrim County and Biewer Lumber, with the proceeds to be deposited in the Airport Operating Fund #581. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #16-2020 Brenda Ricksgers, seconded by Joshua Watrous

RESOLUTION HONORING SANDRA DAVIDS ON HER RETIREMENT

WHEREAS, Sandra Davids, Court Reporter/Judicial Secretary began employment with Antrim County on March 12, 2001 and; after over 19 years of outstanding service to Antrim County, will retire on June 19, 2020: and

WHEREAS, Sandra has successfully managed all domestic relations matters, dutifully reported all court proceedings pursuant to court rules, and served as the Honorable Norman R. Hayes’ Judicial Secretary; and

WHEREAS, Sandra has always performed her duties throughout her years of service to Antrim County, serving all Antrim County residents with compassion and dignity; and

RESOLUTION #16-2020 Continued.

WHEREAS, over a nearly 19-year career with Antrim County, Sandra distinguished herself with deep knowledge and abilities related to Court matters and has developed and exhibited the expertise and leadership qualities during her career which have been invaluable to Antrim County during her tenure. Sandra has set an example of dedication and commitment which has been an inspiration to all employees.

NOW, THEREFORE, BE IT RESOLVED, the members of the Board of Commissioners hereby expresses its gratitude to Sandra for her service as Court Reporter/Judicial Secretary and for all that she has contributed to Antrim County; and

BE IT FURTHER RESOLVED that the Board of Commissioners wishes Sandra continued success in all her endeavors and expresses our hope for her continued health, happiness, and prosperity.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #16-2020 DECLARED ADOPTED.

Moved by Helwig, seconded by Ricksgers, that the Board approve the low qualified quotes for Phase 2 of the window shielding and structure project in the County departments, and offices of the County Building and Courthouse at a cost of \$8,000.00 and approve a budget amendment to increase the capital outlay for the County Building GL #101000-901-980.265 and Courthouse GL #101000-901-980.264 to be taken from the General Fund, fund balance. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

SECURITY PUBLIC DOORS:

County Building Safety – Access control on the County Building public doors – **NO ACTION**

Moved by Bargy, Seconded by Helwig, that the Board to be consistent with the Open Meetings Act (OMA) to go into closed session to discuss a strategy on a collective bargaining issue related to the Antrim County Transportation bargaining unit, with the County Clerk, County Administrator, Deputy Administrator, Human Resources Director, Transportation Director requested to attend the meeting. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

All members left/logged out of the zoom special meeting of the Board at 10:10 a.m.

All members logged into the Closed Session meeting at 10:15 a.m.

All members logged out of the Closed Session at 10:24 a.m.

All members reconvened to the zoom special meeting of the Board at 10:30 a.m.

Peter Garwood, County Administrator addressed the Board with his report.
Discussion followed. Board members questions and input.

Commissioner Bargy addressed the communication from Vicki Olson and calls she had received on the decision to restrict camping to reservation only at Barnes Park with no notification to public or long time patrons.
Discussion followed.

Commissioner Bargy – Health Department of NW MI Update

REPORTS:

Antrim County Building Department May 2020
Antrim County Transportation – April 2020
Commissioner on Aging – May 2020
Soil Erosion May 2020

Brad Rizzo, Finance Director addressed the Board with his report.

- Revenue & Expenditure Report – May 2020
- Budget amendment – Emergency Operations Center Overtime
Discussion followed. No Action (July Board meeting)
- Budget amendment – Maintenance Overtime
Discussion followed. No Action (July Board meeting)

Commissioner Bargy requested that an account be designated for the expenditures due to COVID-19 and budget amendments necessary for those expenditures to track activity. Finance Director and County Administrator will identify an account and report back at the next Board meeting.

Chairman Report, Commissioner Boettcher

- Board meetings

Discussion followed.

Moved by VanAlstine, seconded by Marcus, that the Board approve lifting the suspension of Section 1 of the Board of Commissioners Rules and return to the regular meeting schedule starting July 2, 2020 with commissioners present, unless Governor Whitmer extends Executive Order 2020-75 meeting electronically, that temporarily suspended the Open Meetings Act (OMA) regarding physical-place and physical presence requirements due to expire June 30, 2020. The Board pending the outcome of Executive Order 2020-75 will allow both for members to attend electronically and physical-presence and with observing social distancing protocol. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chair lifted the temporary suspension for Claims and Accounts and July 2, 2020 return to the three (3) Board members reviewing in person prior to Board meetings.

Sheriff Reports:

Animal Control
Township Statistics

VARIOUS MATTERS:

Commissioner VanAlstine – Antrim Conservation District provide update to Board.
Commissioner Marcus – Clerk mix up roll call vote.

The Chair requested Public Comment. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers. Patty Niepoth, Register of Deeds asked to be involved in any discussions or proposals for recommendations regarding her office, Abstract and Equalization Departments. Sherry Comben, County Treasurer addressed the Board to request that she also be included in the discussions involving the departments as the Abstract Department performs many services, recordings, certifications of documents and specialty work for the County Treasurer and any changes will greatly impact the her office. Public comment closed at 11:29 a.m.

The meeting adjourned at 11:30 a.m.

Chair, Edgar Boettcher

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioners Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:00 a.m.

Present: Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Christian Marcus.
Remote: David Heeres, Karen Bargy, Dawn LaVanway, Jason Helwig.
Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and the public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Brett Baldwin, of Riverside Title addressed the Board in person to support of maintaining an Abstract Office as a standalone department for services and for the maintaining of track books. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no additional public comment. Public comment closed at 9:20 a.m.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve the agenda as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Heeres, that the Board approve the minutes of June 18, 2020, special meeting as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATIONS/NOTICES:

Letter from Micah Deegan in support of maintaining an Abstract Department.

LIAISON REPORTS:

Commissioner LaVanway – Northern Lakes Economic Alliance (NLEA) - Update
Commissioner Helwig – Antrim Conservation District, Wetzel Lake – Update

COMMITTEE REPORTS:

Moved by Heeres, seconded by Helwig, that the Board authorize the Board Chair to execute the amendment to the agreement for services between Antrim County and the Antrim Conservation District for trail maintenance work at Antrim Creek Natural Area for the remainder of Fiscal Year 2020, as budgeted in Fund #234 Antrim Creek Natural Area (234-756-802). Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent – None.

Commissioner Bargy – Parks and Recreation Subcommittee

- Public Survey update
- Survey Monkey, an online survey system not used

County Administrator, Peter Garwood addressed the Board reporting that a subscription for Survey Monkey would cost \$900.00. The Michigan State Extension office had a subscription for a different online survey system that the County could use at no cost to the County.

Moved by Ricksgers, seconded by VanAlstine, that the Board approve and pay Claims and Accounts in the amount totaling \$102,395.77. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Ricksgers, that the Board authorize the Board Chair to execute the one (1) year PACE North Provider Agreement and PACE North Business Associate Agreement between Antrim County Commission on Aging and PACE North. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Marcus – addressed concerns of zip code coverage for East Jordan and Elmira.

Moved by Ricksgers, seconded by Marcus, that the Board authorize the Commission on Aging Director to execute on behalf of Antrim County, the Memorandum of Understanding with Catholic Human Services for the Senior Companion Program of Northwest Michigan, effective for a three (3) year period from August 1, 2020 to July 31, 2023. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by VanAlstine, that the Board authorize the Board Chair to execute the Area Agency on Aging of Northwest Michigan (AAANM) Fiscal Years 2020-2022 Multi-Year Services Contracts, Notice of Contract Award (NCA) #2020-2 and that the Finance Director be authorized to make the appropriate budget amendments. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board authorize the Commission on Aging Director to apply for COVID-19 Response Grants now available through the Area Agency on Aging of Northwest Michigan (AAANM). Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

County Administrator, Peter Garwood addressed the Board on the status of Bank Property Lawn Restoration Project – advertised and memos sent out to local contractors - no interest or feedback by the deadline of June 19, 2020.

Moved by Bargy, seconded by Helwig, that the Board approve a three (3) year contract between Antrim County and Spectrum, for 200mbps of fiber internet services and 13 static IP addresses, for a total of \$1,249.00 a month, (based on the MIDeal pricing) and that the Finance Director be authorized to make the appropriate 2020-budget amendment. Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – Watrous, VanAlstine, LaVanway; Absent – None.

Moved by Bargy, seconded by Helwig, that the Board approve the release of grant funds from Capital Outlay, Veterans Affairs an amount not to exceed \$41,000.00 for the purchase of a vehicle to be used by the Antrim County Veterans Affairs staff. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Marcus; Absent – None.

Moved by Bargy, seconded by Ricksgers, that the Board authorize the Antrim County 9-1-1 to purchase Kenwood Viking radios for South Torch Lake Fire, Township Ambulance Authority and Torch Lake EMS on the condition that the agencies reimburse all additional costs over the cost of the Kenwood radios approved for purchase through OTEC on May 21, 2020, and that Antrim County continue to own and maintain all 17 radios. Roll call as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, Helwig; No – Watrous, VanAlstine, LaVanway, Marcus; Absent – None.

County Administrator, Peter Garwood Elected Official Compensation: Survey conducted approximately two (2) years ago. Discussion followed.

Abstract/Equalization/Register of Deeds – Communications received and discussed.

County Administrator to continue to meet with the department heads and Elected Officials involved and a realistic timeline to meet with all department heads involved be established to gather facts to create a full report for the Board.

Moved by Marcus, seconded by VanAlstine, that the Board authorize the County Administrator, Peter Garwood to approve any future applications for COVID-19 grants as they become available. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Marcus – announced Michigan Association of Counties (MAC) is set to have webinar on July 9 regarding available COVID-19 grants.

Moved by VanAlstine, seconded by Watrous, that the Board authorize the Board Chair to execute a one (1) year agreement from 10/1/2019-9/20/2020 with the Michigan Department of Environmental, Great Lakes, and Energy (EGLE) and the United States Geological Survey (USGS) for a lake level gauge on the Upper Chain of Lakes as a cost of \$5,545.00. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Peter Garwood, County Administrator addressed the Board with his report. Discussion followed. Board members questions and input.

Brad Rizzo, Finance Director addressed the Board with his report.

- Payroll budget amendment – Emergency Operation Center

Moved by VanAlstine, seconded by Helwig, that the Board authorize the Finance Director to make budget amendments to reclassify all Emergency Operation Center employees to the extraordinary lines in the budget and an amendment for amounts worked above the regularly budgeted departmental time in the amount of \$8,739.98, offset by FEMA reimbursement of \$6,123.29, and the remaining \$2,869.68 from the General Fund, fund balance as allocated. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

- Payroll budget amendment – Maintenance Department

Moved by Helwig, seconded by Ricksgers, that the Board authorize the Finance Director to make budget amendments for hours worked above the normal work week by maintenance employees for fogging the county buildings from March 25 through May 30 for a total expenditure of \$2,301.73 for wages, FICA and fringe benefits, and to increase revenues with the expected FEMA reimbursement of \$1,726.30, with the remaining \$575.43 to come from the General Fund, fund balance. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

- Cares Funding Act – Update

Discussion followed.

Chairman Report, Commissioner Boettcher

- IT Department and Deputy Administrator great job setting up the todays meeting to accommodate in person and zoom availability.
- 2021 budget process and dates: Commissioner Bargy & Finance Director.
- July meeting due to COVID 19 – in person and Zoom attendance – 7:00 p.m.

Moved by Bargy, seconded by Heeres, that the Board approve holding the regular scheduled July 16 Board meeting at 9:00 a.m. permitting both in-person participation and zoom participation. Roll Call vote as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, Marcus; No – Watrous, VanAlstine, LaVanway, Helwig; Absent – None.

Discussion followed. Commissioners Watrous and VanAlstine “Board Rules”.

VARIOUS MATTERS:

Motion by VanAlstine, seconded by Helwig, that the Board authorize the Board Chair, and the County Clerk to execute a Joint Representation Agreement between Cummings, McClorey, David and Acho, P.L.C. and Antrim County along with the counties of Charlevoix, Cheboygan, Emmet, Keweenaw, Otsego, and Roscommon for legal representation in the lawsuit, Daunt v Benson, et al, pending in the US District Court for the Western District of Michigan, Case No. 1:20-cv-522. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by Marcus, that the Board approve an additional \$1,250.00 for Phase 2 of the Security/Safety Plan approved at the June 18, 2020 Board meeting for the portion of the project that will be provided by the furniture company for delivery and installation in the Probate Court Office and the MSU Extension Office, and approve the Finance Director to increase the capital outlay line items for the Courthouse 101-901-980.264 and the County Building 101-901-980.265 to be taken from the General Fund, fund balance. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Board recessed at 12:45 p.m.

The Board reconvened at 12:55 p.m.

Mike Null, Antrim County Snowmobile Club President addressed the Board seeking a letter of support for the Antrim County Snowmobile Club in their efforts in grant applications. A letter of support will assist the clubs ability to receive grants to improve community activities and increase involvement.

Discussion followed. That the club seek letters of support from all communities and chambers in the clubs jurisdiction.

Moved by VanAlstine, seconded by Watrous, that the Board direct the County Administrator, Peter Garwood to draft a letter of support for the Antrim County Snowmobile Club and that the Board review and consider the draft at the July 18 meeting. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Wendy Warren, District Manager of the Antrim Conservation District attended the meeting via Zoom and presented the Antrim Conservation District 2019 Annual Report and provided an update.

Commissioner LaVanway -Beal Lake Dock.

BOC 7/16/2020

Moved by VanAlstine, seconded by Helwig, that the Antrim Conservation District 2019 Annual Report be accepted as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Boettcher, that the Board approve the funding request by Antrim Conservation District for Wetzel Lake improvements and that Antrim County appropriate \$3,000.00 in 2020 to support Wetzel Lake improvement project to match \$5,000.00 being paid by Antrim Conservation District and \$250.00 by Mancelona Township and that the Finance Director review funds and make the appropriate budget amendments necessary with balance to come from the General Fund, fund balance. Roll call vote as follows: Yes – Heeres, Boettcher, Ricksgers, LaVanway, Helwig; No – Watrous, Bargo, VanAlstine, Marcus; Absent – None.

Matt McCauley, Chief Executive Officer of Networks Northwest appeared before the Board to present the Networks Northwest 2019 Annual Report.

Moved by VanAlstine, seconded by Watrous, that the Networks Northwest 2019 Annual Report be accepted as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Andy Hayes, President of Northern Lakes Economic Alliance (NLEA) appeared before the Board to present the Northern Lakes Economic Alliance 2019 Annual Report.

Moved by Ricksgers, seconded by Helwig, that the Northern Lakes Economic Alliance 2019 Annual Report be accepted as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Marcus left the meeting at 2:30 p.m.

Mark Haynes, Building Official, submitted the Antrim County Building Department 2019 Annual Report.

Moved by VanAlstine, seconded by Watrous, that the Antrim County Building Department 2019 Annual Report be accepted as written. Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, Ricksgers, LaVanway, Helwig; Absent – Marcus.

Ranae McCauley, Chairperson submitted the Antrim County Community Collaborative 2019 Annual Report.

Moved by LaVanway, seconded by Ricksgers that the Antrim County Community Collaborative 2019 Annual Report be accepted as written. Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, Ricksgers, LaVanway, Helwig; Absent – Marcus.

VARIOUS MATTERS continued.

Commissioner LaVanway addressed her ~~her~~ **the** question on Body Camera's and TNT Officer.

BOC 7/16/2020

County Administrator informed members the questions had been answer in an email.

The Chair requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. Patty Niepoth, Register of Deeds addressed the Board on her attendance for all future meetings arranged by the County Administrator having to do with dealing with Abstract/Equalization Departments and the Register of Deeds. There was no additional public comment. Public comment closed at 3:02 p.m.

The meeting adjourned at 3:03 p.m.

Chair, Edgar Boettcher

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:00 a.m.

Present: Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Christian Marcus.
Remote: David Heeres, Karen Bargy, Dawn LaVanway, Jason Helwig.
Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Phil Edwards addressed the Board with concerns of the Antrim County Road Commission project for improvements on Church Road and believes he and his neighbor are being treated unfairly and asked the Board to review and rescind the permit for the west side. Mike Meriwether, County Forester addressed the Board in person to answer questions regarding the dock at Beal's Lake. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no additional public comment. Public comment closed at 9:13 a.m.

Moved by Heeres, seconded by Ricksgers, that the Board approve the agenda as amended. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded by Watrous, that the Board approve the minutes of July 2, 2020 with corrections. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

COMMUNICATIONS/NOTICES:

Project Update for the Nakwema Trailway

LIAISON REPORTS:

Commissioner VanAlstine – Grass River Natural Area- Update
Commissioner LaVanway – Northern Lakes Economic Alliance (NLEA) - Update
Commissioner Ricksgers – Fair Board – Update

COMMITTEE REPORTS:

Commissioner Bargy – Capital Improvement Plan Committee – Update

BYCE & ASSOCIATES INC. – Video Conference Presentation Proposal for the Facilities Master Plan
Discussion followed. No action taken/re-visit early 2021.

County Administrator, Peter Garwood and the Human Resources Director, Stephanie Murray presented the Board with a draft of an Employee Performance Evaluation for the County Administrator and Finance Director.

Discussion followed. Job descriptions and performance evaluations. No action taken.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve and pay Claims and Accounts in the amount totaling \$276,025.40. Roll call as follows: Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded by Helwig, that the Board authorize the Chairman to execute the State of Michigan Fiscal Year 2019-2020 Hazardous Material Emergency Preparedness (HEMP) Grant Agreement. Roll call as follows: Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Bargo, seconded by Ricksgers, that the Board authorize the Chairman to execute the Fiscal Year 2021 Child Care Fund Budget Summary (DHS-2091). Roll call as follows: Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Heeres, seconded by Helwig, that the Board approve the bid proposal for \$31,311.30 from JAC LED Lighting Inc., for the installation of LED lighting at the 1905 Courthouse, Antrim County Transportation, Antrim County Animal Control, and Antrim County Airport terminal, maintenance buildings, and County-owned hangers with initial funding to be paid from the Energy Saving Fund #242, and balance paid from General Fund, fund balance, the ACT fund balance, and Airport Fund, fund balance on a pro rata basis; and that the Finance Director make the appropriate budget amendments. Roll call as follows: Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent - None.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve a 2020 budget amendment to the General Fund, Barnes Park, Capital Outlay, to completed the Barnes Park Ventilation Project, increase in the amount of \$4,850.00 for the project work not complete in 2019 and that the Finance Director make the appropriate budget amendment from the General Fund, fund balance. Roll call as follows: Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Helwig, seconded by Boettcher, that the Board approve the release of funds for the Sheriff Department, Capital Outlay (101-901-980.301) as budgeted, to purchase Four (4) portable 800 MHz radios from Grand Traverse Mobile Communications at the cost of \$7,992.40. Roll Call as follows: Yes – Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – Heeres, Watrous, VanAlstine, LaVanway; Absent – None.

Moved by Ricksgers, seconded by VanAlstine, that the Antrim County Office of Emergency Management 2019 Annual Report be accepted as written. Roll call as follows: Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded by Helwig, that the Antrim County Sheriff's Office 2019 Annual Report be accepted as written. Roll call as follows: Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Marcus, seconded by Ricksgers, that the Antrim County Prosecuting Attorney's Office 2019 Annual Report be accepted as written. Roll call as follows: Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Commissioner VanAlstine left the meeting at 10:35 a.m.

Moved by LaVanway, seconded by Watrous, that the 86th District Court 2019 Annual Report be accepted as written. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - VanAlstine.

Commissioner VanAlstine returned to the meeting at 10:55 a.m.

Peter Garwood, County Administrator, addressed the Board with his report.

Discussion followed. Board member questions and input.

REPORTS:

Construction Code/Building Department – June 2020

Commission on Aging – June 2020

Antrim County Transportation – May 2020

Soil Erosion – June 2020

Sheriff Report:

Animal Control Statistics

Township Statistics

Brad Rizzo, Finance Director addressed the Board with his report.

- Revenue & Expenditure – June 2020
- COVID-19 Expenditures - Update

Chairman Report, Commissioner Boettcher

- Michigan Employees' Retirement System (MERS) upcoming meeting on the Annual Actuarial Valuation Report 2019

VARIOUS MATTERS:

Commissioner Bargy and Helwig – Animal Control quarantine and two (2) horses adopted.

Peter Garwood, County Administrator presented a draft letter of support for the Antrim County Snowmobile Club as directed.

Moved by Ricksgers, seconded by Marcus, to authorize the letter of support for the Antrim County Snowmobile Club with an amendment to address the Antrim County Master Plan and the references to trail maintenance and equipment. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

The Chairman requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. Sherry Comben, County Treasurer addressed the Board on changes of several Township Treasurers, tax bills and an update on completed foreclosure work processed by the Abstract Department. There was no additional public comment. Public Comment closed at 11:49 a.m.

The meeting adjourned at 11:50 a.m.

Chair, Edgar Boettcher

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:07 a.m.

Present: Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers.
Remote: David Heeres, Karen Bargy, Dawn LaVanway, Jason Helwig, Christian Marcus.
Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Paul Jarboe, Attorney addressed the Board on the Michigan Indigent Defense Commission Agreement for the upcoming grant period October 1, 2020 to September 30, 2021. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no additional public comment. Public comment closed at 9:13 a.m.

Moved by VanAlstine, seconded by Watrous, that the Board approve the agenda as amended. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Ricksgers, seconded by Marcus, that the Board approve the minutes of July 16, 2020 with corrections. Roll call as follows: Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

COMMUNICATIONS/NOTICES:

There was none.

LIAISON REPORTS:

Commissioner Marcus – MAC Update

COMMITTEE REPORTS:

Commissioner Heeres – Antrim Creek Natural Area

Commissioner Bargy – Capital Improvement Plan Committee - Update

Commissioner LaVanway – Capital Improvement Plan & Antrim Creek Natural Area

Moved by VanAlstine, seconded by Bargy, that the Board approve the bid from Union Designs in the amount of \$7,215.00 for lawn restoration services at the former bank building property at 101 Depot Street and authorize the Finance Director to amend the 2020 budget increasing the General Fund, Capital Outlay line item 101-901-980-266 by \$7,215.00 to come from the General Fund, fund balance. Roll call vote as follows: Yes - Bargy, VanAlstine; No – Heeres, Watrous, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; Absent – None. **MOTION FAILS**

It was the consensus of the Board members that the County Administrator, Peter Garwood speak to the Maintenance Supervisor, David Vitale to request that his department figure out a way to level and smooth out the parts of the former bank property that were left without vegetative cover while seeking a less expensive method to complete the top soil and lawn restoration project at the former bank building property.

Moved by Ricksgers, seconded by VanAlstine, that the Board approve and pay claims and accounts in the amount totaling \$181,431.36. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board approve and authorize the Chairman to execute the Grant between the State of Michigan Indigent Defense Commission (MIDC) Department of Licensing and Regulatory Affairs (LARA) and Antrim County with a grant period of October 1, 2020 to September 30, 2021. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

County of Antrim Description of Essential Duties – County Administrator Position Description draft: Review and discussion followed. Revise draft with the Board’s changes and present at the Board’s next regular meeting.

Moved by Bargy, seconded by Helwig, that the Board accept the bid for the reroofing of the Elk Rapids Hydroelectric Dam by IRT Commercial Services in the amount of \$35,895.00 from the Dam Fund #582, Capital Outlay, Equipment (582-901-980). Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #17-2020 By Karen Bargy, seconded by Christian Marcus

**TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;

RESOLUTION #17-2020 continued.

- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the ANTRIM COUNTY BOARD OF COMMISSIONERS has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the BOARD OF COMMISSIONERS of the COUNTY of ANTRIM elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2021 through December 31, 2021.

Upon a call of the roll, the vote was as follows:

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #17-2020 DECLARED ADOPTED.

Stephanie Murray, Director Human Resources addressed the Board with proposed Employer Health Insurance Premium Caps for 2021.

Discussion followed.

It was a consensus of Board that the setting of the 2021 Employers Health Insurance Premium Caps be **POSTPONED** until the 2021 insurance premiums are available to County.

Moved by VanAlstine, seconded by Watrous, that the Board approve and authorize the Chairman to execute the Infinisource Service Agreement for COBRA premium collections and the Infinisource Business Associate Agreement for Antrim County at no additional cost to the County. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by VanAlstine, that the Board accept the Antrim County Information Technology Department’s 2020 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board accept the Antrim County Transportation Department’s 2020 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by VanAlstine, that the Board accept the Antrim County Department of Health and Human Services (MDHHS), 2020 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Peter Garwood, County Administrator addressed the Board with his report.
Discussion followed. Board member question and input.

- Antrim County Emergency Management Report – June/July 2020

Michael Jantz, Business Development Manager from CZAR Architecture and Engineering addressed the Board presenting the Michigan Intermodal Transportation and Tourism Infrastructure Network (MITTIN), a project the Village of Kalkaska (and Sault Ste. Marie) has applied for grant money through the U.S. Department of Transportation to fund planning efforts for a statewide transportation infrastructure project. Mr. Jantz asked the Board for a letter of support for the Village of Kalkaska's project and future grant applications.
Discussion followed.

It was a consensus of the Board that the request made by Mr. Jantz for a letter of support for the Village of Kalkaska be **POSTPONED** to the next regular meeting. This will allow the County Administrator time to draft a letter of support and present to the Board for review.

Vicki Garon, representative from American Waste addressed the Board with an update on the American Waste Solid Waste Facility, Antrim County (Elmira) recycling operation.
Discussion followed.

Brad Rizzo, Finance Director addressed the Board with his report.

- Budget Amendment – 2020 Wage increases
 - Revenue Reduction Plan – revenue effects COVID-19 pandemic
- Discussion followed.

Moved by LaVanway, seconded by VanAlstine, that the Board approve a payroll budget amendment as follows:

Expenditures	\$325,832.00
101-895-999.000 Contingencies	(\$279,900.00)
101-966-956.588 Transfer to ACT	\$55,009.00
General Fund Balance	(\$100,941.00)

Construction Code Fund #249	
Expenditures	(\$10,656.00)
Fund Balance	\$10,656.00

E-911 Fund #261	
Expenditures	\$59,158.00
Fund Balance	(\$59,158.00)

Snowmobile Fund #279	
Expenditures	(\$6,803.00)
Fund Balance	\$6,803.00

COA Fund #297	
Expenditures	\$600.00
Fund Balance	(\$600.00)

Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by Helwig, that the Board approve acceptance of the Assistance to Firefighters Grant and Authorize the Finance Director to make the appropriate amendment to increase revenues (Federal Grants \$33,120.00 Local Match \$3,312.00) totaling \$36,432.00 , with expenditures for Emergency Management supplies \$36,432.00 according to the memorandum of understanding. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

REPORT:

County Treasurer

Chairman Report, Commissioner Boettcher

- Michigan Employee Retirement System (MERS) – Update
 - Meeting schedule for the second meeting of the month (time) 9:00 a.m. or 7:00 p.m.
- Discussion followed.

It was a consensus of the Board to hold the August 20, 2020 meeting at 7:00 p.m. and the meeting be conducted remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room.

Commissioner Bargy and Brad Rizzo, Finance Director – Proposed 2020 Budget meetings.

- Tuesday, August 18 at 1:00 p.m. General Fund Revenues
- Monday and Thursday, August 24 and 27 at 9:00 a.m. – General Fund Expenditures
- Wednesday, September 2 at 9:00 a.m. – Other Funds, Capital Outlay, and others as needed.

All meetings conducted via hybrid format, being held remotely online utilizing Zoom Webinar and streamed through Facebook.

VARIOUS MATTERS:

- Milton Township – Proposed RV Campground rainstorms causing severe erosion, some ending up on an adjacent property owner's lawn.
- Discussion followed.

The Chairman requested Public comment. There was none.

The meeting adjourned at 1:20 p.m.

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

SPECIAL MEETING MINUTES– 2021 BUDGET WORK SESSION

Members present: David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Christian Marcus

Members absent: Joshua Watrous, Jason Helwig

Others: Brad Rizzo, Sherry Comben, Sheryl Guy, Peter Garwood, Jeremy Scott, Dan Bean, Dean Pratt, Mike Gank

Vice-Chair Karen Bargy called the meeting to order at 1:01 p.m.

The Vice-Chair Bargy went through the process in which the Board will address the 2021 Budget.

REVENUE SUMMARY: Projected for 2021 ReviewExceptions:

- Grand Traverse County has not provided 2021 estimated revenues for District Court and Circuit Court.
- Projected State – General/Revenue Share estimated reduction 50% from 2020.
- Estimated Tax Revenue – Legislation: Possible Tax use changes forthcoming.

Total Expenditures estimated	\$14,340,079.00
Revenue estimated with notes as state above	(\$1,113,498.00)
Beginning Fund Balance estimate	\$12,448,550.00
Net Revenue under expenditures	(\$1,113,498.00)
Approximate Court Revenues	540,299.00
Approximate Court Expenditures	(\$875,744.00)
Vacant Sheriff Positions	\$515,797.00
2 - Sergeants	
2 - Corporals	
2 - Deputies	
Current estimate as reviewed:	(\$933,146.00)

Excluded in expenditure estimates are the following:

- Negotiated contract wage increases for 2021 for ACT, Sheriff (3) Bargaining Units
- Yet to be negotiated General and Probate Court bargaining units and the Unrepresented/Elected and the Part-time groups.
- 2021 Health Insurance Premiums/County Caps are not reflected in the estimated expenditures. Pending availability from Priority Health/Dewey Insurance nor has County set hard caps.

Discussion followed.

Included in expenditure estimates are as follows:

- MERS – Unfunded liability set at \$350,000.00 in 101-895-967.
 - Pension discussion followed.
- Dental Insurance – No increase in premium from 2020 to 2021.

Discussion followed.

Commissioner Bargy asked the Finance Director to prepare an Other Funds analysis for Board to identify red flags.

Discussion followed on the following department budget and appropriation requests:

Capital Outlay – Sheriff/Marine

Appropriations – Increase in request from NLEA/GRNA/Glacial Hills/Airport

NLEA – Services (Regional) benefit and open to all public – formula based.

GRNA – CIP: Phase 2 of Boardwalk

Glacial Hills – Improve trail system

Finance Director addressed the Airport/K-9 Unit/Energy Fund/LED Lighting and ACT budget request approved by Board March 2020.

Capital Improvement Plan – Projects discussed.

Parking lot repairs and striping

Animal Control Building partial floor improvements – funding source endowment/trust/donations.

Finance Director stated that he used tighter number projections than used in previous years and that traditionally non-tax revenue exceeds budgeted projections.

Commissioner Bargy asked the members to study the budget requests and that the Board will review each department one by one and make cuts if and when necessary.

Commissioner Bargy and members requested that the Finance Director incorporate the following:

- Other Funds analysis to provide a picture to assist and identify any red flags.
- Insert the 2021 negotiated wage increases for the three (3) Sheriff Bargaining Units and the Antrim County Transportation.
- Contact Grand Traverse County Circuit and District Courts for their 2021 estimated revenues and budgets.
- Add page numbers to budget.
- Contact Board members who have not picked up their Budget books.

Commissioner Bargy announced that no action will be taken on projected Revenues until the Sheriff Department's wages and Court figures are in.

VARIOUS MATTERS:

County Administrator informed the Board that the 2021-2026 Capital Improvement Plan added to the Board agenda and he has sent all members a communication regarding the MERS Pension.

Commissioner Bargy reminded members that the next Budget Work Session is Monday, August 24 at 9:00 a.m. via Zoom.

Commissioner Bargy asked for Public Comment. Deputy Administrator Jeremy Scott addressed public attending online. There was no public comment.

Work Session adjourned at 2:22 p.m.

Vice-Chair, Karen Bargy

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 7:00 p.m.

Present Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. Mike Null, Rich VanCoppennolle and Alex Kippe each addressed the Board in support of Antrim County Snowmobile Club Kalkaska County Trail Plan, Trail #7 and that the use be for both motorized and non-motorized. Commissioner Marcus addressed the Board to read a letter from Andrew Steits in support of the Antrim County Snowmobile Clubs work plan for a future trail system and spoke on non-motorized trail being useless to snowmobilers and stating that bike trails are endless. Peter Garwood spoke of a letter he was asked to read from Patrick Boyd owner of Paddles & Pedals specializing in "Outdoor adventure" and that his business and Antrim County have been greatly impacted both directly and indirectly with an economic boom from outdoor enthusiasts. That all members of the Antrim County Board should support all outdoor enthusiasts and not encourage one type over another. Public comment closed at 7:21 p.m.

Moved by Marcus, seconded by VanAlstine, that the Board approve the agenda as amended. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No - None; Absent - None.

Moved by VanAlstine, seconded Helwig that the Board approve the minutes of August 6, 2020 with corrections. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No - None; Absent - None.

Jennifer Berkey, District 3 Director, Michigan State University (MSU) Extension Office presented the 2019 Michigan State University Extension Office Annual Report.

Moved by VanAlstine, seconded by Heeres that the Board accept the Michigan State University (MSU) Extension Office 2019 Annual Report as presented. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No - None; Absent - None.

COMMUNICATIONS/NOTICES:

Letter from Leslie Meyers, Emergency Services Coordinator regarding Coronavirus Emergency Supplemental Funding – Program Grants.

Letter from Michael Jantz on the MITTIN project – Snowmobile Trails.

LIAISON REPORTS:

Commissioner Helwig – Antrim Conservation District – Update

Commissioner LaVanway – Antrim County Road Commission – Update

Commissioner Marcus – MAC – Update

Commissioner Ricksgers – Antrim County Fair – Update

COMMITTEE REPORTS:

There was none.

Moved by Bargy, seconded by Helwig that the Board approve the Evaluation of the County Administrator and Finance Director Policy and Procedure along with the Performance Evaluation forms as revised with additional language. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent - None.

Moved by Marcus, seconded by VanAlstine that the Board approve the letter of support for the Village of Kalkaska to the US Department of Transportation BUILD Grant for funding to prepare a Major Infrastructure Improvement and Funding Plan for the Michigan Intermodal Transportation and Tourism Infrastructure Network (MITTIN) Project as revised to add multi-use aggregate trails in specific areas. Roll call as follows: Yes - Heeres, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargy; Absent - Watrous.

Commissioner Watrous disconnected due to technical difficulties at 8:45 p.m.

Moved by VanAlstine, seconded by Ricksgers that the Board approve and pay the Claims and Accounts totaling \$87,793.53. Roll call as follows: Yes - Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - Watrous.

The Chairman appointed Laura Foerster to fill the vacancy on the Area Agency on Aging of Northwest Michigan Board of Directors for a partial term expiring on December 31, 2020.

Commissioner Watrous returned to the meeting at 8:50 p.m.

Moved by Marcus, seconded by Heeres that the Board confirm the appointment of Laura Foerster to fill the vacancy on the Area Agency on Aging of Northwest Michigan Board of Directors for a partial term expiring on December 31, 2020. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent - None.

Moved by VanAlstine, seconded by Bargy that the Board authorize the Chairman to execute the Memorandum of Understanding between Art Rapids and Antrim County. Roll call as follows: Yes - Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Marcus, seconded by Helwig that the Board approve to waive the bid process for a specialized vendor and approve the release of the approved and budgeted funds from line item 101000-901-980.351 to purchase 10 Kenwood Viking Radios with chargers and mics from Grand Traverse Mobile Communications in the amount of \$20,730.50. Roll call as follows: Yes - Heeres, Bary, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous, VanAlstine; Absent – None.

Moved by VanAlstine, seconded by Helwig that the Board approve a budget amendment to increase Animal Control donations Fund #225 to purchase Nobivac Canine 1-DAPPV=Cv dog vaccine and pay from 225-430-741.000 in the amount of \$773.94. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Bary, seconded by VanAlstine that the Board authorize the Chairman to execute Amendment #1 to the contract for professional engineering services between Antrim County and Mead & Hunt Project No. 0112710-191482.02 for the construction administration of the project to Rehabilitate Taxiways A & B at the Antrim County Airport at a total cost of \$137,979.73 with a cost to the County totaling \$6,898.99, contingent on approval of the project grant agreement. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by Bary, seconded by Helwig that the Board authorize the Chairman to execute the agreement between Antrim County and Team Elmer's for services related to completion of the project referred to as the Rehabilitation of Taxiways A & B at the Antrim County Airport at a total cost of \$1,287,522.95 with a cost to the County totaling \$11,610.00, contingent on approval of the project grant agreement. Roll call as follows: Yes - Heeres, Watrous, Bary, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

RESOLUTION #18 -2020 By Karen Bary, seconded by Jason Helwig

**MICHIGAN DEPARTMENT OF TRANSPORTATION
ANTRIM COUNTY BOARD OF COMMISSIONERS
CONTRACT FOR A FEDERAL/STATE/LOCAL
AIRPORT PROJECT
UNDER THE BLOCK GRANT PROGRAM**

BE IT RESOLVED that the Antrim County Board of Commissioners does hereby approve the proposed Contract submitted by the Michigan Department of Transportation; and

BE IT FURTHER RESOLVED that Edgar Boettcher, III Chairman, be authorized and directed to execute the Contract No. 2020-0816 Federal Project No. B-26-0011-3620 (REHABILITATE TAXIWAY PARALLEL A & CONNECTOR B INCLUDING AIRFIELD PAINT MARKING-CONSTRUCTION) at the Antrim County Airport for and on behalf of the Antrim County Board of Commissioners.

Yes – David Heeres, Joshua Watrous, Karen Bary, Ed Boettcher, Terry VanAlstine,
Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;
No – None;
Absent – None.

RESOLUTION #18-2020 DECLARED ADOPTED.

Moved by Marcus, seconded by Bargo, that the Board approve the maintenance and administration office staff get quotes and move forward with the bid process for a Backup Generator that will power the entire County Building as identified in the Capital Improvement Plan and budgeted in 2020 General Fund, Capital Outlay Equipment, County Building 101-901-980.265. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent - None.

Moved by VanAlstine, seconded by Marcus, that the Board **POSTPONE** the 2020 Capital Improvement project to Pave the Interior Road at Barnes Park due to the proposal in the 2021-2026 Capital Improvement Plan for Barnes Park Pedestal replacement project and to improve the roads prior to Pedestal replacement project is not in the best interest of Antrim County and that the Paving Project be revisited after the Pedestal replacement project is completed. Roll call as follows: Yes - Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargo; Absent - None.

Moved by VanAlstine, seconded by Helwig that the Board approve the maintenance and administration office staff get quotes and accept the lowest qualified quote for the repair and recoating of the County's main campus parking lots at a cost not to exceed \$16,000, and that the Finance Director be authorized to amend the 2020 General Fund budget by increasing Capital Outlay, line item 101000-901-980.265 by \$16,000 to be transferred from General Fund, Fund balance. Roll call as follows: Yes - Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No –Heeres, LaVanway; Absent - None.

Moved by VanAlstine, seconded by Boettcher that the Board support the easement request by Forest Home Township, which would be an extension of the road that leads to the County property on the north side of Lake Bellaire managed by the Grass River Natural Area, Inc. The easement will traverse the west border of the County property, and will provide public access to property that Forest Home Township would turn into a park. Roll call as follows: Yes - Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent - None.

Moved by Helwig, seconded by LaVanway that the Board authorize the Department of Veterans Affairs Director to APPLY for a grant through the Michigan Veterans Affairs Agency's (MVAA) County Veteran Service Fund (CVSF) grant program to enhance new and existing veteran service operations for fiscal year (FY) 2021. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, LaVanway, Helwig, Marcus; No – None; Absent - Ricksgers.

Commissioner Ricksgers had technical difficulties and was disconnected from zoom meeting.
Commissioner Ricksgers returned to zoom meeting.

Moved by Bargo, seconded by Marcus that the Board approve the 2021-2026 Capital Improvement Plan as presented by the Capital Improvement Committee for inclusion in the 2021 Fiscal Year Budget at a total of \$359,900 for FY2021. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

Moved by Boettcher, seconded by VanAlstine that the Board approve the request for a projection study from the Michigan Municipal Employee Retirement System (MERS) for the effects of establishing a defined contribution (DC) pension plan for all new hires, and allowing employees in the defined benefit (DB) pension program and the hybrid pension program to convert to a DC pension program through MERS at a cost of \$3,400, to be paid for from the general fund, budget-accounting services, services-professional fees line item 101000-212-802.213. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

Moved by VanAlstine, seconded by Marcus that the Board accept the Antrim County Commission on Aging 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, seconded by Helwig that the Board accept the Traverse Area District Library Talking Book Library 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Ricksgers that the Board accept the Antrim County Fair Board 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Antrim County Airport 2019 Annual Report **POSTPONED** until the next regular Board meeting. Finance Director addressed question of the Board on Financials.

Moved by LaVanway, seconded by VanAlstine that the Board accept the Antrim County Surveyor 2019 Annual Report as written. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, seconded by Helwig that the Board accept the Antrim County Airport 2019 Annual Report as written with Finance Director answering financial questions. Roll Call vote as follows: Yes – Bargo, Helwig; No – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus; Absent – None. **MOTION FAILS**

REPORTS:

Peter Garwood, County Administrator addressed the Board with his report. Discussion followed. Board member's questions and input.

- Building Department – July 2020
- Airport – July 2020
- Antrim County Transportation – July 2020
- Soil Erosion Control Update – July 2020
- Sheriff's Reports Township and Antrim Animal Control Statistics

Brad Rizzo, Finance Director addressed the Board with his report.

- Revenue and Expenditure Report – July 2020

Chairman Report, Commission Boettcher – No Report.

VARIOUS MATTERS:

Commissioner LaVanway – Primary Election Day complaint – local clerk required voters to have temperatures taken due to COVID-19 precautions. The County Clerk stated she had also received this complaint and immediately called the local clerk and was unable to speak to her directly leaving message on cell phone.

The Chairman requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no public comment.

The meeting adjourned at 11:00 p.m.

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

DRAFT

**2021 BUDGET WORK SESSION
MINUTES**

Members present: David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.
Members absent: Joshua Watrous
Others: Brad Rizzo, Sheryl Guy, Peter Garwood, Jeremy Scott.

Vice-Chair Karen Bargy called the meeting to order at 9:10 a.m.

The Vice-Chair Bargy addressed the documents provided by the Finance Director, Brad Rizzo.

- General Fund Revised Summary
- Other Funds Summary
- Revised Departmental Budgets

The reports reflect the Budget position of 1.7 million deficit in proposed 2021 Revenues and Expenditures. Keep in mind that these reports do not include un-negotiated wages for 2021 as follows:

- General, Probate Unions and all Unrepresented/Elected and Part-time staff.
- The official 2021 Priority Health Insurance monthly premiums/rates are not available in writing from Dewey Insurance for Priority Health. County Administrator working to obtain rates.
- No other health insurance companies were approached to request quotes.

Discussion followed.

Options: Available for balancing the 2021 Budget are as follows:

- Cuts can be made to the General Fund budget
 - Across the Board percentage
 - Capital Outlay, Appropriations, etc.
- Transfers from Other fund balances
- 2019 Combined Fund Balance of all Funds (General/Other Funds) Audited 2019 Fund balance was \$14,751,199.00

Discussion followed.

Commissioner Bargy spoke to the Board on the process of reviewing the General Fund and each department within the General Fund beginning with the Board of Commissioners budget.

GENERAL FUND 101: REVIEW

101- Board of Commissioners

101-101-802	Remove \$10,000.00	Agenda software in Communications 101-216-805.015.
101-101-855	Remove \$1,320.00	Zoom/Phone Communications 101-216-855.
\$11,320.00	Total	

GENERAL FUND 101: Continued.

Discussion followed. Regarding cuts across the board such as a percentage or line item example travel/conferences/training – No Action Taken.

131 - Circuit Court – No changes. (Same budget as 2019) Court Administrator unable to provide.

132 – Family Division – Circuit Court – No changes.

134 – Family Court – Detention Support Services – No changes.

136 – District Court – No changes.

148 – Probate Court – No changes.

9:25 a.m. Commissioner Marcus left meeting.

165 – Jury Commission – No changes.

172 – County Administrator No changes.

191 – Accounting – No changes.

212 – Budget – Accounting Services – No changes.

215 – County Clerk – No changes.

216 - Communications Board

101-216-805.015 Agenda Software **Reduce \$500.00**

228 – Computer – No changes.

233 – Purchasing – No changes.

250 – Tax Allocation Board - No changes.

253 – County Treasurer - No changes.

257 – Equalization – No changes.

261 – MSU Extension – No changes.

262 – Elections – No changes.

263 – Grove Street – Village water charges – **Finance Director** to verify - No changes.

264 – 1905 Courthouse – Village water charges – **Finance Director** to verify.

265 - County Building – Review and reduce Electric – **Finance Director** to verify.

267 – Prosecuting Attorney – No changes.

268 – Register of Deeds – No changes

269 – Microfilm – No changes.

270 – Human Resources – No changes.

271- Plat Board – No changes.

272 – Prosecuting Attorney Victims Rights 2006 - No changes.

273 – Prosecuting Attorney –Child Support/IVD 2006 – No changes.

275 – Drain Commissioner – No changes.

277 – Abstract – No changes.

278 – Survey & Remonumentation – No changes.

10:30 a.m. – County Treasurer Sherry Comben joined budget meeting.

301 - Sheriff – No changes. (Questions for Sheriff: History of open positions and staff off for medical)

331– Marine – No changes. (Questions for Sheriff: Rent space and Grant)

334 – Secondary Roads – No changes. (Questions for Sheriff: Roads serviced and Grant)

351 – Jail – No changes. (Questions for Sheriff: Prisoner Board)

352 – Zero Tolerance – No changes. (Questions for Sheriff: Testing revenue)

426 – Emergency Services – No changes.

GENERAL FUND – Continued.

430 – Animal Control – No changes. (Questions for Sheriff: Staffing/extended hours/number of radios)

10:30 a.m. - Under Sheriff Pratt joined the budget meeting.

Under Sheriff Pratt addressed the Board to answer the many questions regarding the various Sheriff budgets. He spoke of the vacant positions and staff off on medical leave. The Sheriff is in the process of promoting from within, one new hire and one position currently on hold. The Marine has no rental space and maintenance concerns addressed is split between grants Marine and Snowmobile. Secondary Road patrol is County Roads vs Michigan State Police he addressed the difference and Grant summary for wages and equipment. Prisoner board question for Todd Rawling but explained that testing revenue contracts pay per use.

The Board took a ten (10) minutes break and returned at 11:30 a.m.

Commissioner VanAlstine – did not return to work session.

Commissioner LaVanway and Boettcher returned later during the Work Session.

442 - Dam and Dams Operator – No changes.

601 - Health – No changes.

648 – Medical Examiner – No changes.

671 – Welfare – No changes.

101-671-956.292 Child Care missed in the account \$10,000.00 but reflects in the total.

673 – Aging – Not Reimbursed – No changes.

682 – Veterans Affairs – No changes.

694 – Housing Administration – No changes.

719 – Resource Recovery – No changes.

720 – Planning Commission – No changes.

728 – Economic Development Commission – No changes.

754 – Parks- Cedar River NA, Mohr NA, Murphy – No changes.

755 – Noteware, Wetzel Lake, Willow, Beal – (**Finance Director** to review may have doubled some expenses and submit corrected budget)

756 – Barnes Park – No changes.

757 – Elk Rapids Day park – No changes.

851 – Insurances & Bonds – No changes.

895 – Special Projects – No changes.

101-895-967.000 MERS Unfunded Liability as budgeted.

101-895-999.000 Contingencies as budgeted: Wages & Benefits 2021 unknown at this time.

901- Capital Outlay – No changes.

101-901-980.228 (IT Director: Replacement/new equipment)

902 – Capital Outlay – Computers – No changes.

GENERAL FUND – Continued.**966 – Appropriations**

101-966-956.010 Antrim County Farm & Family Fair Board **Reduce by \$1,000.00**

CORRECTION BOC 9/17/2020

101-966-956.012 NLEA Discussion: Regional benefit and public services/County services.

101-966-956.223 GRNA **Reduce by \$15,605.00** = \$31,000.00 appropriation

101-966-956.223 GRNA Boardwalk \$75,000.00 (Earmark to be transferred from the General Fund to GRNA Fund) pending project.

101-966-956.235 Petoskey Stone Festival – Not included in account level but included in summary. **Reduce summary \$500.00**

101-966-956.238 Glacial Hills **Reduce by \$4,600.00** = \$5,400.00 appropriation.

101-966-956.269 Law Library - No appropriation request **Finance Director** to Contact Circuit Ct Administrator.

101-966-956.581 Antrim County Airport **\$297,340.00 from \$75,000.00 = \$222,340.00 increase**

Discussion followed. Finance Director and Commissioner Barge explained cash offset.

101-966-956.588 Antrim County Transportation appropriation was approved at the March 2020 meeting of the Board due to State deadline.

967- TRANSFER OUT:

101-967-956.272 Transfer out to K-9 Fund #272 **remove \$4,965.00** use Fund balance.

TECHNICAL DIFFICULTIES:

Several members experienced technical difficulties during the Work Session and were disconnected for a short period-of-time and had to log back into the Zoom meeting.

OTHER FUNDS: REVIEW

105000 – Self Insurance Reserve Revenues/Fund balance– No change.

129000 – Victim's Rights Reserve Revenues/Fund balance– No change.

137000 – Capital Outlay Reserve Revenues/Fund balance – No change.

142000 – Dams Reserve Revenues/Fund balance – No change.

144000 - Gas & Oil Royalties Reserves/Fund balance – No change.

161000 – Grant Match Revenues/Fund balance – No change.

165000 - Antrim Conservation District Reserves/Fund balance – No change.

182000 – Special Projects Reserves/Fund balance/Expenditures – No change.

201000 – Road Commission Revenues/Fund balance/Expenditures – No change.

215000 – Friend of the Court Revenues/Fund balance/Expenditures – No change.

223000 – Grass River Natural Area Revenues/Fund balance/Expenditures – **Finance Director** to reduce and recalculate.

225000 – Animal Control Donations Revenues/Fund balance/Expenditures – No changes.

226000 – County-Wide Recycling Revenues/Fund balance/Expenditures – No change.

230000 – Forestry – Revenues/Fund balance/Expenditures – No changes.

232000 – Conservation District Revenues/Fund balance/Expenditures – No change.

233000 – Grass River Center Revenues/Fund balance/Expenditures – No change.

234000 – Antrim Creek Natural Area Revenues/Fund balance/Expenditures – No change.

235000 – Petoskey Stone Festival Revenues/Fund balance/Expenditures– No change.

OTHER FUNDS – Continued.

236000 – Park Fundraiser Revenues/Fund balance/Expenditures – transfer balance by end of year and close fund.

237000 – Transfer Station Land Lease Revenues/Fund balance/Expenditures – **Reduced by \$16,356.00** = \$5,000.00 Fund balance. Apply reduction of \$16,356.00 to Household Hazard Waste.

238000 – Glacial Hills Grant Fund – No activity since 2019 and No Fund balance.

240000 – GIS Operations – Revenues/Fund balance/Expenditures – No change.

242000 – Energy Savings Revenues/Fund balance/Expenditures – No change.

249000 – Construction Code Enforcement Revenues/Fund balance/Expenditures – No change.

255000 – Homestead Property Tax Exemption Audit Revenues/Fund balance/Expenditure – No change.

256000 – Register of Deeds Automation Revenues/Fund balance/Expenditures – No change.

258000 – Disaster Contingency Fund – Fund balance – No change.

259000 – 911 Training Revenues/Fund balance/Expenditures – No change.

260000 – Indigent Defense Fund Revenues/Fund balance/Expenditure – No change.

261000 – E-911 Operating Revenues/Fund balance/Expenditures – the hiring of one (1) additional dispatcher to reduce an estimated \$21,000.00 in overtime pay. ~~and funding source be their Fund #261 Fund balance.~~ **CORRECTION BOC 9/17/2020**

Remove funds requested for the hiring of an additional Dispatcher and return to Fund #261 Fund balance.

No action taken to add additional staffing during the budget process.

262000 – E-911 Wireless Revenues/Fund balance/Expenditures – **Finance Director** clarified that the \$27,000.00 requested increase is for professional fees.

263000 – Concealed Pistol Licensing Revenues/Fund balance/Expenditures – No change.

264000 – Local Corrections Officer's Training Revenues/Fund balance/Expenditures – No change.

266000 – O.R.V. Ordinance Training (2009 ORD) Revenues/Fund balance – No change.

267000 – Jail Inmate Proceeds Revenues/Fund balance/Expenditures – No change.

268000 – Michigan Justice Training Revenues/Fund balance/Expenditures – No change.

269000 – Law Library no 2021 budget figures – No changes. Use Fund balance as needed.

272000 – Canine K-9 Program Revenues/Fund balance/Expenditures – **Remove \$4,965.00 Transfer in** and use fund balance as needed.

275000 – Housing Program Income Revenues/Fund balance/Expenditures – No change.

278000 – A.C. Housing CDBG Grant Revenues/Fund balance/Expenditures – No change.

279000 – Snowmobile Grant Revenues/Fund balance/Expenditures – Use Fund balance.

280000 – AC Breast Cancer/G.T. Band Grant Revenues/Expenditures- County Fiduciary - No change.

282000 – Clean Lakes Fund balance – No change.

285000 – Revenue Sharing Reserve Fund balance – Close Fund and transfer out Fund balance **\$4,309.00.**

287000 – Emergency Services LEPC Grant Revenues/Fund balance/Expenditures – No change.

OTHER FUNDS – Continued.

292000 – Child Care Revenues/Fund balance/Expenditures – No change.
293000 – Veterans Relief Revenue/Fund balance/Expenditures – No change.
297000 – Commission on Aging Revenues/Fund balance/Expenditures. Aging – Respite decrease 49% and November tax revenue begins to come in.
298000 – Meadowview Senior Housing Revenues/Fund balance/Expenditures – No change.
351000 – Meadow Brook Project Debt Retirement Revenues/Fund balance/Expenditures – No change.
468000 – Grass River Center Construction No Revenue/Expenditures or Fund balance.
470000 – Capital Project – County Buildings & Structures – Revenues/Fund balance/Expenditures – No change.
512000 – Meadowbrook MCF – Fund balance
516000 - Tax Payment Funds-Combined Fund balance
516091 – 1991 TPF Fund balance.
516201 – 2001 TPF Fund balance.
516202 – 2002 TPF Fund balance.
516203 – 2003 TPF Fund balance.
516204 – 2004 TPF Fund balance.
516205 – 2005 TPF Fund balance.
516206 – 2006 TPF Fund balance.
516207 – 2007 TPF Fund balance.
516208 – 2008 TPF Fund balance.
516209 – 2009 TPF Fund balance.
516210 – 2010 TPF Fund balance.
516211 – 2011 TPF Fund balance.
516212 – 2012 TPF Fund balance.
516213 – 2013 TPF Fund balance.
516214 – 2014 TPF Fund balance.
516216 – 2016 TPF Fund balance.
516217 – 2017 TPF Fund balance.
581000 – Airport Operating Revenues/Fund balance/Expenditures – No change.
582000 – Elk Rapids Hydro Utility System Revenues/Fund balance/Expenditures – No change.
588000 – Antrim County Transportation Revenues/Fund balance.
716000 – Meadowbrook Angell Endowment Trust Fund balance.
717000 – Meadowbrook Wise Memorial Trust Fund balance.
718000 – Meadowbrook Ferstle Fund No activity.
721000 – Library – Use Fund balance as needed.
780000 – Meadowbrook Funded Depreciation Revenues/Fund balance/Expenditures.
781000 – Meadowbrook Restricted Funds/Fund balance.

911 EMERGENCY RADIOS:

List of how many radios Antrim County owns and list of where radios are located and/or designated.

Discussion followed. Funding the deficit – review all Funds that are not restricted and have a healthy fund balance. General Fund, Fund balance, Stabilization Fund/Gas & Oil Fund/Tax Payment Funds, etc.

STATUS PRIOR TO TODAYS CHANGES:

2021 PROPOSED GENERAL FUND REVENUE:	\$13,726,072.00	
2021 PROPOSED GENERAL FUND EXPENSES:	\$15,442,068.00	(\$1,715,996.00)
2021 OTHER FUND PROJECTED REVENUE:	\$ 5,939,665.00	
2021 OTHER FUND PROJECTED EXPENSES:	\$ 6,145,862.00	

Discussion followed.

Finance Director addressed the request made for a three (3) year analysis that will provide a picture of past and present budget proposal requests by Departments. He reported that the Departments budgeting appears to be on target for 2021 budgets and that he has observed while employed by the County that budget requests by departments past and present do not appear to be excessive. Some departments spend their full budget and some do not. The General Funds budgeted that have not been spent roll back into the General Fund, Fund balance. Past audits of the County historically have proven that the General Fund, Fund balances projected always come back better than estimated after audit and that the revenues historically are higher than projected as well. Example: Audited 2019 Revenue was up \$860,871.00 over the projected 2019 Revenue used for budgeting purposes. That a three (3) year analysis of departments budgeting and spending history could be a more realistic approach. The County has a comfortable fund balance with approximately one (1) year of expenditures on hand. He will Review budgets as follows: 2019 Actual, 2020 Year-to-date and 2020 current Budget and will email reports.

Commissioner Bargy asked the Board to continue to review 2021 budget and return to the next work session with proposals and/or suggestions for the Board to balance the 2021 Antrim County General Fund. If no recommendations to cut General Fund Operating Budgets such as the (Departments, Capital Outlay, Appropriations, etc.) the Board will then act on balancing the proposed 2021 Budget with Fund balance transfers equal to deficit.

Commissioner Bargy the Board will continue to review the General Fund changes from this meeting.

OPTIONS:

- General Fund, Fund balance
- Other Funds, Fund Balance transfers
- General Fund Operating Budget – Department cuts
- Both transfers and cuts

Moved by LaVanway, seconded by Boettcher, that the Work Session minutes dated August 18, 2020 be approved as written. Roll call as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, LaVanway, Helwig; No – None; Absent – Watrous, VanAlstine, Marcus.

PUBLIC COMMENT:

There was no public comment.

The next Work Session schedule for Thursday, August 27 at 9:00 a.m. via Zoom.

The Work Session adjourned at 3:16 p.m.

Vice-Chair, Karen Bargy

County Clerk, Sheryl Guy

**2021 BUDGET WORK SESSION
MINUTES**

Members present: David Heeres, Karen Bargy, Ed Boettcher, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.
Members absent: Joshua Watrous, Terry VanAlstine.
Others: Brad Rizzo, Sheryl Guy, Peter Garwood, Jeremy Scott and Sherry Comben.

Vice-Chair Karen Bargy called the meeting to order at 9:00 a.m.

The Vice-Chair Bargy addressed the documents provided by the Finance Director, Brad Rizzo.

- General Fund Revenue and Budget Reports – 2020 Original Budget compared to the request and projected for 2021.
- Other Funds 2019 Activity/2020 Original Budget/2020 Projected Activity/ Revised 2021 Requested Budget – Comparison for Funding in dollars and percentages.
- Budgetary Comparison Schedule General Fund and Other Funds for year-end Actual 2017/2018/2019 and 2020 projected and 2021 proposed.
- 2021 Proposed Budget revised per Board consensus for Departmental Budgets and Other Funds.

REVIEW – BUDGET CHANGES:

Commissioner Bargy went through the list in changes and questions regarding departmental budgets. Finance Director, addressed each change and identified the within proposed 2021 budget.

Commissioner Bargy addressed Health Insurance rates:

County Administrator spoke on the 2021 rates as follows:

- Dewey Insurance reported that Priority Health Insurance rates for the 100% Plan – No increase for 2021.
- Priority Health Insurance rates for the 80/20 with deductible Plan- Increased by .7%.

Discussion followed.

County Administrator spoke of other Counties that are struggling to balance their budgets and considering reducing services/increasing fees and reducing appropriations across the board.

GENERAL FUND:

101-755- Noteware, Wetzel Lake, Willow, Beal – **Add porta-john cost of \$1,600.00 and Wetzel Lake Trail funds (do not release funds until BOC has approved trail plans.**

CORRECTION BOC 9/17/2020

APPROPRIATIONS:

101-966-956.012 Northern Lakes Economic Alliance (NLEA) appropriation request of \$62,384.00.

Discussion followed.

Commissioner LaVanway: Suggested that the Board be aware of regional projects and seek updates from NLEA on how their regional projects directly and indirectly affect Antrim County.

County Administrator addressed the Board to provide NLEA – County appropriation determined using a formula based on taxable value.

OTHER FUNDS:**Fund #262 – E-911 Wireless**

Mike Grant addressed the Board regarding Fund #262 E-911 Wireless 2021 budget request increase for line item Capital Outlay, Equipment, operating (professional fees). The E-911 Board reviewed the proposed E-911 budget for 2021 and recommended the increase as proposed (262-901-980.348). Discussion followed.

It was a consensus of the members present that Fund #262 E-911 Wireless, Capital Outlay, Equipment, 911 operations for professional fees reduce to \$3,000.00.

Law Library Fund #269

No - 2021 appropriation.

Grass River Fund #223

Boardwalk (Phase 2) \$75,000.00

2021 Original Proposed budget funding:

Transfer Out: General Fund, Appropriations, Grass River (101-966-956.223) \$75,000.00

Transfer In: 223-000-699.101 \$75,000.00

Discussion followed.

It was a consensus of the members present that the funding source be as follows:

- **Gas & Oil Royalties Reserve Fund #144, Fund balance for \$75,000.00.**
Net of Revenues/Appropriations – Fund #144 balance Reduce by \$60,000.00

BOC CORRECTION 9/17/2020

Commissioner Bargy addressed members requesting that they review the Delinquent Tax Payment Fund transfer availability. That the agenda for the Thursday, September 17, 2020 Board meeting have the following items:

- Approve the budget meeting minutes from August 24, 2020 and August 27, 2020
- 2021 Budget FINAL DRAFT discussion and allow for any corrections and adjust funding if tax payment funds are available.

Public Comment.

There was no public comment.

The Work Session adjourned at 10:38 a.m.

Vice-Chair, Karen Bargy

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:00 a.m.

Present: Ed Boettcher, Brenda Ricksgers.

Remote: David Heeres, Joshua Watrous, Karen Bargo, Terry VanAlstine, Dawn LaVanway, Jason Helwig, Christian Marcus.

Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Scott Kendzierski of Health Department of Northwest MI addressed the Board to provide an update of the Dollar General project, near Alba, in Antrim County due to voicemail from Commissioner LaVanway. The Health Department works hard to process permits fairly and as quickly as possible. He updated the Board on the facts surrounding the permit application process to prevent the spread of misinformation. The contractor addressed the Board to confirm that there had been permit problems between the Health Department and the Construction Code Department. Commissioner Bargo addressed a comment that due to complaints that funding could become an issue is unfair! Commissioner LaVanway stated that as a public servant she listens to complaints and speaks for the people and that **Construction Code and Health Department be added to the next Board agenda.**

CORRECTION BOC 9/17/2020

Brenda Hasso, Gary Doty and Kelly Wells each addressed the Board with their concerns for the proposed Milton Township R.V. Park and suggested lack of due diligence by the township seeking studies. There was no additional public comment. Public comment closed at 9:37 a.m.

Moved by Ricksgers, seconded by VanAlstine, that the Board approve the agenda as presented. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

Moved by VanAlstine, seconded by Marcus, that the Board approve the meeting minutes of August 20, 2020 with a correction. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent - None.

COMMUNICATIONS/NOTICES:

Letter from FEMA. Discussion followed.

LIAISON REPORTS:

There were no reports.

COMMITTEE REPORTS:

There were no reports.

Moved by Ricksgers, seconded by Heeres, that the Board approve and pay the Claims and Accounts totaling \$153,472.18. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by Helwig, that the Board approve waiving the bid process for a specialized vendor and authorize the Board Chairman to execute a contract with Televate not to exceed \$20,468 for creating a bid spec to replace the existing MCC-5500 Dispatch Radio Console. Funding source 911 Wireless Fund #262 from 262000-901-980.348 Capital Outlay Radio Console as budgeted. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by VanAlstine, that the Board authorize the Board Chairman to execute on behalf of the Antrim County Commission on Aging, the 3- year Senior Space Software Service Agreement, effective September 3, 2020 through September 2, 2023, between Antrim County and Liturgical Publications, Inc. Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, No – Watrous, LaVanway, Marcus; Absent – None.

Moved by VanAlstine, seconded by Ricksgers, that the Board set the County employer health insurance premium caps for the 2021 benefit year beginning January 1, 2021, and adopt the following employer health insurance premium caps: Single \$586.99, 2- person \$1315.15, and Family \$1643.95, and that the funding source be the 2021 general fund, special projects cost center - contingency line item (101-895-999.000) and authorize the Finance Director to make the corresponding 2021 budget amendments. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman **POSTPONED** the proposed Temporary Remote Work Policy and Agreement after a lengthy discussion.

Jenn Wright, Executive Director of Grass River Natural Area presented the 2019 Grass River Natural Area Annual Report.

Moved by LaVanway, seconded by Ricksgers, that the Board accept the 2019 Grass River Natural Area Annual Report as presented. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

RESOLUTION #19-2020 By Christian Marcus, and seconded by Jason Helwig

**A RESOLUTION TO EXEMPT ANTRIM COUNTY TAX LEVY FROM
CAPTURE BY THE VILLAGE OF MANCERONA
DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
WITH RESPECT TO LAND BEING ADDED TO THE DISTRICT**

WHEREAS, in accordance with Recodified Tax Increment Financing Act, Act 57 of 2018, as amended, the Village of Mancelona Clerk has sent the County of Antrim notice of a public hearing held on August 11, 2020 to consider adoption by the Village Council of an ordinance to adopt the Amended and Restated Development Plan and Tax Increment Financing Plan of the Mancelona Downtown Development Authority, and Expansion of the DDA District, and

RESOLUTION #19-2020 Continued.

WHEREAS, the adoption of a Amended and Restated Development Plan and Tax Increment Financing Plan of the Mancelona Downtown Development Authority, and Expansion of the DDA District by the Village of Mancelona will enable the capture of County tax revenue from parcels added to the District, and

WHEREAS, on October 8, 2009 the Antrim County Board of Commissioners approved a Tax Sharing Policy which provides conditions under which Antrim County may participate in a tax sharing agreement with the local unit of government considering the establishment or expansion of a future tax capture or tax abatement program, and

WHEREAS, the tax sharing agreement discussion is to begin after the County takes the appropriate action to exempt the County tax levy from capture by the local unit of government with the intention that if and when an agreement can be reached the County will allow some tax capture under specific conditions, and

WHEREAS, the County has 60 days from the public hearing to exempt the County tax levy from capture of the lands being added to the District.

NOW, THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners hereby exempts the Antrim County tax levy from capture specifically for the lands being added through the proposed Village of Mancelona Amended and Restated Development Plan and Tax Increment Financing Plan of the Mancelona Downtown Development Authority, and Expansion of the DDA District.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.

No – None;

Absent – None.

RESOLUTION #19 – 2020 DECLARED ADOPTED.**Granicus Subscription Agreement:**

Moved by Marcus, seconded by Boettcher, that the Board authorize the Chairman to execute the 3-year agreement, effective September 6, 2020 through September 6, 2023 between Granicus and Antrim County.

Discussion followed.

County Administrator addressed the Board on the Management software proposed allowing for better collaboration between departments, making the agenda process more efficient for all parties involved while also creating easier access for the public. Both Deputy Administrator, Jeremy Scott and Administration Secretary, Margie Boyd spoke in support of the Granicus Management Software due to the interactive demonstrations they have attended. Several Board members requested the opinion and input of the County Clerk. The Clerk spoke of her lack of participation she has had until recently when she was asked to attend and participate in a demonstration with both Margie Boyd and Jeremy Scott on August 25. The Clerk stated that she attended the 15-20 minute demonstration but that was the only exposure she has had to the management software as of this date due to workload and staffing

situations. If and/or when the Board acts to implement this management software or/any management software she will adjust accordingly.

Commissioners Marcus and Boettcher withdrew their motion. Set aside by Chairman.

~~NO ACTION TAKEN.~~

CORRECTION BOC 9/17/2020

Moved by VanAlstine, seconded by Marcus, that the Board authorize the Chairman to execute the proposed three-year agreement with Cintas for Maintenance Department uniforms, as budgeted. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Ricksgers, that the Board authorize the Chairman to execute a lease agreement between Antrim County and Xerox for a replacement copier in the Register of Deeds Office at a budgeted cost of \$33.94 per month for 48 months. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, seconded by ~~LaVanway~~, **VanAlstine**, that the Board accept the re-submitted Antrim County Airport 2019 Annual Report as written. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

CORRECTION BOC 9/17/2020

Moved by LaVanway, seconded by Ricksgers, that the Board accept the 2019 Antrim County Operator of Dams and Drain Commissioner Annual Report as written. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board accept the 2019 Glacial Hills Natural Area and Pathway Annual Report as written. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Heeres, seconded by LaVanway, that the Board accept the 2019 Grand Traverse Bay Watershed Center Annual Report as written. Roll call as follows: Yes - Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Commissioner Watrous left the meeting at 11:20 a.m.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board member's questions and input.

Moved by Bargo, seconded by LaVanway, that the Board lift the temporary suspension of County Policies, due to the COVID-19/Coronavirus pandemic, related to the approval of grant application requests and that the Board resume the standard approval process and that the temporary approval process assigned to the Board Chair, County Administrator and Finance Director be officially discontinued, **except for COVID 19 grants applications be ran through the Administration Office.** Roll call as follows: Yes - Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

CORRECTION BOC 9/17/2020

Emergency Services – July 2020 – August 2020 Report.

Commissioner Heeres left the meeting at 12:45 p.m. (Due to technical difficulties)

Finance Director, Brad Rizzo addressed the Board with his report.

- Budget Amendment – Close Revenue Sharing Reserve Fund

Moved by LaVanway, seconded by Helwig, that the Board approve a budget amendment and transfer of the excess funds in the Revenue Sharing Reserve Fund #285 in the amount of \$4,310.55 as follows:

- Fund #285-966-956.101 Transfer to General Fund \$4,310.55
- General Fund #101-000-699.285 Transfer from Revenue Sharing Reserve \$4,310.55

Roll call as follows: Yes - Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Heeres, Watrous.

Commissioner Heeres returned to meeting at 12:50 p.m.

Chairman Report – Commissioner Boettcher:

- Board Rules and Procedures: Reminder that no member shall speak more than twice on the same question.
- September 17 Board meeting virtual meeting.

VARIOUS MATTERS:

- County Administrator, Peter Garwood addressed the Board on the meeting of the Village of Bellaire Board and the discussion held on the County owned Bank Building property. The Village stated that they are not interested in performing the restoration of the lawn and consider the site a blight issue.
- Update: Trustream internet and voice services

Discussion followed.

Moved by Heeres, seconded by Bargy, that the Board reconsider and approve the bid from Union Designs in the amount of \$7,215.00 for lawn restoration services at the former bank building property at 101 Depot Street and authorize the Finance Director to amend the 2020 budget increasing the General Fund, Capital Outlay line item 101-901-980.266 by \$7,215.00 to come from the General Fund, fund balance, Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine; No – Ricksgers, LaVanway, Helwig, Marcus; Absent – Watrous. **MOTION FAILED**

The Chairman requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no public comment.

The meeting adjourned at 1:07 p.m.

Chair, Edgar Boettcher III

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was held as a virtual meeting. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 7:00 p.m.

Present Remote: David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus.
Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public comment. County Administrator, Peter Garwood addressed the Board on the many letters and/or emails received concerning the proposed Milton Township Torch River RV Park. He informed all in attendance that Antrim County has no County-Wide Ordinance, Milton Township has a Zoning Ordinance and the authority, the Antrim County Road Commission, is run by their Board and that the County contracts the Soil Erosion program to the Antrim Conservation District. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. Chris Bott, Project Manager, Gosling Czubak on behalf of The Sands of Elk Rapids in support of a permanent drainage easement and a temporary construction easement at the Dam Beach parking lot in Elk Rapids. Randy Bishop addressed the Board strongly suggesting that this be the last Zoom meeting and that the Board return to holding meetings in person as leadership requires leaders. Brenda Hasso addressed the Board to thank them for taking the time to read the emails and/or letters concerning the proposed RV Park. Micki Hocking addressed the Board in support of the proposed County Policy: Temporary Remote Work from Home Policy – COVID 19. She compared Antrim County employees/work- force to Grand Traverse County, State Court Administrators Office, Google, Facebook, Ford and General Motors. She implied that some department heads appear to distrust their employees and have a lack empathy. Commissioner LaVanway read a letter from Troy Toelle, President of Crown Construction Services working for The Overland Group the developer that develops properties and leases buildings to Dollar General. Public Comment closed at 9:20 a.m.

Moved by VanAlstine, seconded by LaVanway, that the Board approve the revised agenda. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Moved by VanAlstine, seconded by Watrous, that the Board approve the 2021 Budget Work Session minutes of August 24, 2020 as revised. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Moved by Heeres, seconded by Ricksgers, that the Board approve the 2021 Budget Work Session minutes of August 27, 2020 as revised. Roll call as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Moved by VanAlstine, seconded by Marcus, that the Board approve the meeting minutes of September 3, 2020 as corrected. Roll call as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

COMMUNICATIONS:

Village of Bellaire email from Bradley Keiser, DPW Director

Discussion followed.

Northern Lakes Economic Alliance – Announces new President- David Emmel

LIAISON REPORTS:

Commissioner VanAlstine – Grass River Natural Area update

Commissioner LaVanway – Antrim County Road Commission and NLEA updates

Commissioner Helwig – Antrim Conservation update

Commissioner Marcus – North Country Community Mental Health Board update

Kenneth Talsma, Anderson, Tackman and Company, PLC Certified Public Accountant presented the 2019 Antrim County Audit Report.

Moved by LaVanway, seconded by VanAlstine, that the Board accept the 2019 Antrim County Audit Report. Roll call as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

COMMITTEE REPORTS:

Commissioner Barga - Parks and Recreation meeting scheduled

Moved by Barga, seconded by Ricksgers, that the Board approve the Temporary Remote Work Policy and Agreement as revised.

Discussion followed. Board members, County Administrator and Human Services Director.

County Clerk, Sheryl Guy asked to address the Board prior to the vote on the proposed Temporary Remote Work Policy and Agreement to address her employee – Micki Hocking's public comment. It appears that her statement was in part directed at myself and department heads indicating a lack of empathy and trust. Please note that I did approve Ms. Hocking to work from home for more than three (3) months during the onset of the public emergency of COVID 19. The County Building re-opened June 15 after safety glass was installed at each service counter on the first floor and the public immediately began entering our building to do their business in person with an estimated 80% of the public entering the building actually came to the County Clerk's office. There is no comparison between Antrim County work-force/employees to Grand Traverse County, State Court Administrator Office, Google, Facebook, Ford and General Motors. Antrim County work-force/employees are public servants, working for and paid by the taxpayers of Antrim County. Thank you.

Roll call as follows: Yes – Heeres, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – Watrous, VanAlstine, LaVanway; Absent – None.

FISCAL YEAR 2021 BUDGET:

Final Discussion followed:

- Commissioner Bargo addressed the Final draft of the 2021 Antrim County Budgets provided by the Finance Director, Brad Rizzo and asked members to review draft carefully. The public hearing will be at the October 1 Board meeting.
- Finance Director, Brad Rizzo answered Board questions. The 2021 Antrim County Budgets as proposed reflects an expenditure over revenues difference of (1,581,846.00) and that the 2021 budget be balanced with funding source General Fund, Fund Balance.
- Commissioner Bargo added that after the public hearing the Board will take action to approve proposed Resolution to adopt the 2021 Antrim County Budget, General Appropriations Act and Millages.

Moved by VanAlstine, seconded by Watrous, that the Board approve and pay the Claims and Accounts totaling \$56,109.81. Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Commissioner LaVanway – Permitting concerns and procedures: Antrim County Construction Code and Health Department.

Lisa Peacock and Scott Kendzierski representatives of the Health Department of Northwest Michigan addressed the Board on permitting processes and what occurred with the application for Dollar General submitted by The Overland Group. The application process took three weeks due to having to send the application back and forth, because the application was incomplete. Ms. Peacock added that the Health Department always looks to improve their processes. Discussion followed.

County Administrator, Peter Garwood reported that he is working on setting up a joint meeting with the Health Department and Constructions Code to review the processes of each entity. Several Board members stated that they were interested in attending the meeting.

Moved by Bargo, seconded by VanAlstine, that the Board authorize the Chairman to execute the agreement between Havel and Antrim County for furnishing and installation of a building automation system (BAS) upgrade which will continue to enable a direct digital system of automatic temperature control for the County Building and the 1905 Courthouse and approve the release of funds totaling \$34,986.00 from the General Fund, Capital Outlay, County Building and Courthouse, and to approve a budget amendment for \$1,493.00 as follows:

- 101000-901-980.265 Capital Outlay County Building (\$1,493.00)
- 101000-901-980.264 Capital Outlay Courthouse Building \$1,493.00

Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent –None.

Moved by VanAlstine, seconded by Helwig, that the Board authorize the Chairman to execute a permanent easement agreement at the Dam Beach parking lot in Elk Rapids for the installation of a storm sewer and a temporary easement agreement to complete the construction of the storm sewer contingent on legal review. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent –None.

Moved by Bargy, seconded by VanAlstine, that the Board authorize the Chairman to execute the business associate agreement between Protected Trust, LLC and Antrim County for email encryption software effective September 18, 2020 and continuing on a month-to-month basis as needed at the cost of \$7.20 per month and per user. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Moved by Marcus, seconded by Bargy, that the Board approve the following schedule for the County Administrator performance evaluation:

11/05/2020	6:00 p.m.	County Administrator receives self-evaluation form.
11/05/2020	6:00 p.m.	Each of the Commissioners receive an Individual Board Member Input form.
11/19/2020	6:00 p.m.	Board goes into closed session at the request of the Administrator to discuss the performance of the Administrator, receives results of the self-evaluation completed by the Administrator and jointly complete the final evaluation form.
12/03/2020		Board goes into closed session one more time to review the compilation of the individually completed evaluations, Administrator self-evaluation and the collectively completed evaluation prior to signature by the Board Chair.

The final evaluation packet will be placed in the personnel file of the County Administrator.

Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent –None.

BOC CORRECTION 10/01/2020

Moved by Helwig, seconded by Marcus, that the Board appoint Stephanie Murray as the Officer Delegate representing administration and Pete Garwood as the Officer Alternate representing administration to the Virtual Municipal Employee's Retirement System (MERS) Annual Conference to be held September 21-24, 2020. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Moved by Marcus, seconded by Ricksgers, that the Board approve the addition to the 2021 E-911 operating budget of a new dispatch emergency communicator position for the 9-1-1 Dispatch Center, bringing the total dispatcher positions from ten to eleven starting on January 1, 2021. Roll call vote as follows: Yes – Heeres, Bargy, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous, Boettcher, VanAlstine; Absent – None.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve and authorize the Chairman to execute the Memorandum of Agreement between Antrim County and member agencies for the use of MPSCS 800 Mobile Radio Equipment. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Moved by Marcus, seconded by Ricksgers, that the Board authorize the County Administrator to negotiate an amendment to the contract with Jamie Houserman and Allison Thompson, to continue to perform the duties of Antrim County Equalization Director and Assistant Equalization Director, and add the requirements for a County Designated Assessor in compliance with PA 660 of 2018 for the statutorily required period of five (5) years for presentation at the October 1 Board meeting. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Discussion followed. October 1 presentation maybe difficult due to obtaining the townships agreements.

Moved by VanAlstine, seconded by Ricksgers, that the Board accept the 13th Circuit Court 2019 Annual Report as written. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report.
Discussion followed. Board member's questions and input.

- Building Department Report – August 2020
- Antrim County Transportation Report – July 2020
- Antrim County Airport Report – August 9, 2020
- Soil Erosion Report – August 2020

County Finance Director, Brad Rizzo addressed the Board with his report.

- Revenue and Expenditure Report August 31, 2020
- Budget Amendment – Coronavirus Relief Local Government Grant
- Budget Amendment – First Responder Hazard Pay Premiums Program

Discussion followed.

Moved by VanAlstine, seconded by Helwig, that the Board approve a budget amendment and the application for, and acceptance of the Coronavirus Relief for Local Government Grant (CRLGG) increasing general fund balance by \$113,827.00 as follows:

- 101000-000-574.000 State Revenue Sharing (82,688.00)
- 101000-000-528.000 Federal Grants – Other 196,515.00

Pending notification of grant award and that all reporting deadlines be met through September 30, 2020.

Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

Moved by VanAlstine, seconded by Helwig, that the Board accept the First Responders Hazard Pay Premiums Program grant funds when offered and authorize the Chairman to sign the agreement pending legal review, and authorize a budget amendment as follows:

- | | | |
|----------------------|----------------|-------------|
| • 101000-000-528.000 | Federal Grants | \$48,000.00 |
| • 101000-301-707.007 | Other Premiums | \$48,000.00 |
| • 101000-301-715.000 | FICA | \$ 3,672.00 |
| • 259000-000-528.000 | Federal Grants | \$ 9,000.00 |
| • 259000-348-707.007 | Other Premiums | \$ 9,000.00 |
| • 259000-348-715.000 | FICA | \$ 689.00 |

Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent –None.

SHERIFF REPORTS:

- Township Statistics
- Animal Control Statistics

Chairman Report – Commissioner Boettcher:

- Next meeting October 1, 2020: Hybrid format, held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioners Room. Adhering to Governor Gretchen Whitmer’s executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

VARIOUS MATTERS:

Commissioner LaVanway – Requested that the most recently approved BOC minutes be included in Planning Commissions packets as opposed to the current practice of including the unapproved draft minutes from the most recent Board meeting.

The Chairman requested Public Comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. There was no public comment. Public comment closed at 11:09 p.m.

The meeting adjourned at 11:09 p.m.

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

Troy A. Toelle, President Crown Construction Services - Letter

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:05 a.m.

Present: Ed Boettcher, Terry VanAlstine. Brenda Ricksgers.
Remote: Karen Bargy, Dawn LaVanway, Jason Helwig, Christian Marcus.
Absent: David Heeres, Joshua Watrous.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. Michael Lee addressed the Board in support of meetings held via Zoom. Public comment closed at 9:07 a.m.

Moved by VanAlstine, seconded by Ricksgers that the Board approve the agenda as presented. Roll call as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Heeres, Watrous.

Commissioner Heeres joined meeting at 9:10 after having technical difficulties.

Moved by VanAlstine, seconded by Helwig, that the Board approve the minutes of the September 17, 2020 special meeting with correction. Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – Watrous.

COMMUNICATIONS:

There were none.

LIAISON REPORTS:

Commissioner Bargy – Health Department and Park & Recreation updates.
Commissioner VanAlstine – Grass River Natural Area update
Commissioner Marcus – Dam Operator presentation update

Commissioner LaVanway addressed the Board on the Antrim County Equalization/Assistant Equalization Director and added requirements for a County Designated Assessor in compliance with PA 660 of 2018 to negotiate amendments to the contract and length of contract concerns. Discussion followed.

Moved by LaVanway, seconded by VanAlstine, that the Board **reconsider** the following motion approved at the September 17, 2020 Board meeting:

Moved by Marcus, seconded by Ricksgers, that the Board authorize the County Administrator to negotiate an amendment to the contract with Jamie Houserman and Allison Thompson, to continue to perform the duties of Antrim County Equalization Director and Assistant Equalization Director, and add the requirements for a County Designated Assessor in compliance with PA 660 of 2018 for the statutorily required period of five (5) years for presentation at the October 1 Board meeting. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Roll call vote as follows: Yes – VanAlstine, LaVanway, Marcus; No – Heeres, Bargy, Boettcher, Ricksgers, Helwig; Absent – Watrous. **MOTION FAILED.**

Moved by Ricksgers, seconded by Heeres, that the Board approve and pay the Claims and Accounts totaling \$144,193.56. Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The **PUBLIC HEARING** on the approved millage for the Proposed 2021 Antrim County Budget, General Fund and Other Funds budgets for 2021 County Operations opened at 9:36 a.m.

Commissioner Bargy, Vice-Chair explained the various elements of the proposed 2021 General Fund and Other Funds budgets. The Finance Director Brad Rizzo was available for input. The Public Hearing closed at 9:45 a.m.

The Chairman requested Public Comment. There was none.

RESOLUTION #20 - 2020 By Karen Bargy, seconded by Christian Marcus

Resolution to Adopt the 2021 Antrim County Budget, General Appropriations Act and Millages

WHEREAS, the Antrim County Board of Commissioners has set the millage rate of 5.3379 for General Operating, 0.3953 for Commission on Aging, 0.4942 for 911 Central Dispatch, 0.9885 for Meadowbrook Medical Care Facility Operating and Renovations, 0.0987 for Antrim Conservation District and 0.1950 for Recycling, and

THEREFORE BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners reaffirms the following millage rates 5.3379 for General Operating, 0.3953 for Commission on Aging, 0.4942 for 911 Central Dispatch, 0.9885 for Meadowbrook Medical Care Facility Operating and Renovations, 0.0987 for Antrim Conservation District and 0.1950 for Recycling, and

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following general fund and other funds budgets for 2021:

Fund 101000 – General Fund

REVENUE

Taxes And Penalties	10,782,785
Licenses & Permits	253,870
Other Agencies	952,387

	Services	1,201,050	
	Other Sources	552,336	
TOTAL REVENUES			13,742,428

EXPENDITURES

Commissioners	300,286
Circuit Court	307,364
Family Division - Circuit Court	542,049
Circuit Court Probation	2,606
Family Crt - Detention Support Services	18,000
District Court	572,587
Friend Of The Court	42,919
Probate Court	337,776
Jury Commission	3,105
County Administrator	398,953
Accounting	102,346
Budget-Acctng Serv	76,150
County Clerk	422,043
Communications	66,945
Computer	259,404
Purchasing	17,730
Tax Allocation Board	370
County Treasurer	308,930
Equalization	303,643
MSU Extension	180,910
Elections	38,135
Grove St. Annex	15,295
05 Courthouse	123,871
Building & Grounds	579,122
Prosecuting Attorney	645,956
Register Of Deeds	254,837
Microfilm 2006	11,250
Human Resources	110,248
Plat Board	250
Pros. Atty.-Victims' Rights 2006	32,274
P.A. Child Support/IVD 2006	31,281
Drain Commissioner	633
Abstract	120,021
Survey & Remonumentation	30,903
Sheriff	4,234,319
Marine	135,181

Secondary Roads	54,613	
Traverse Narcotics Team	2,000	
Jail	413,943	
Zero Tolerance	176,622	
Emergency Services	88,660	
Animal Control	248,001	
Dams And Dams Operator	76,933	
Health	513,165	
Medical Examiner	28,850	
Welfare	30,428	
Aging - Not Reimbursed	2,716	
Veterans Affairs	178,132	
Housing - Administration	2,334	
Resource Recovery	59,045	
Planning Commission	4,930	
Economic Development Comm.	7,415	
Parks - Cedar River NA, Mohr NA, Murphy	1,500	
Parks - Noteware, Wetzell, Willow, Beal	10,350	
Park	291,074	
Parks - Elk Rapids	28,588	
Insurance & Bonds	382,000	
Special Projects--Other	656,850	
Capital Outlay	518,306	
Capital Outlay-Computers	21,200	
Appropriations	814,349	
Transfer Out	84,578	
TOTAL EXPENDITURES		15,324,274
BEGINNING FUND BALANCE		12,116,879
TRANSFER FROM FUND BALANCE		1,581,846
ENDING FUND BALANCE		10,535,033

Fund 105000 - Self-Insured Reserve

Beginning Fund Balance	290,435
Revenues	0
Expenditures	0
Ending Fund Balance	<u>290,435</u>

Fund 129000 - Victims' Rights Reserve

Beginning Fund Balance	8,778
Revenues	0
Expenditures	0
Ending Fund Balance	<u>8,778</u>

Fund 137000 - Capital Outlay Reserve

Beginning Fund Balance	31,592
Revenues	0
Expenditures	0
Ending Fund Balance	<u>31,592</u>

Fund 142000 - Dams Reserve

Beginning Fund Balance	587,494
Revenues	0
Expenditures	0
Ending Fund Balance	<u>587,494</u>

Fund 144000 - Gas & Oil Royalties Reserve

Beginning Fund Balance	641,175
Revenues	15,000
Expenditures	75,000
Ending Fund Balance	<u>581,175</u>

Fund 161000 - Grant Match Reserve

Beginning Fund Balance	14,440
Revenues	0
Expenditures	0
Ending Fund Balance	<u>14,440</u>

Fund 182000 - Special Projects Reserve

Beginning Fund Balance	201,008
Revenues	0
Expenditures	16,541
Ending Fund Balance	<u>184,467</u>

Fund 215000 - Friend Of The Court

Beginning Fund Balance	365
Revenues	5,030
Expenditures	5,030
Ending Fund Balance	<u>365</u>

Fund 223000 - Grass River

Beginning Fund Balance	46,922
Revenues	75,000
Expenditures	475
Ending Fund Balance	<u>121,447</u>

Fund 225000 - Animal Control Donations

Beginning Fund Balance	111,202
Revenues	2,000
Expenditures	40,000
Ending Fund Balance	<u>73,202</u>

Fund 226000 - County-Wide Recycling

Beginning Fund Balance	54,053
Revenues	386,545
Expenditures	370,200
Ending Fund Balance	<u>70,398</u>

Fund 230000 - Forestry

Beginning Fund Balance	537,996
Revenues	62,500
Expenditures	21,650
Ending Fund Balance	<u>578,846</u>

Fund 232000 - Conservation District

Beginning Fund Balance	2,221
Revenues	194,849
Expenditures	194,849
Ending Fund Balance	<u>2,221</u>

Fund 233000 - Grass River Center

Beginning Fund Balance	200,671
Revenues	1,000
Expenditures	2,500
Ending Fund Balance	<u>199,171</u>

Fund 234000 - Antrim Creek

Beginning Fund Balance	74,858
Revenues	7,470
Expenditures	11,837
Ending Fund Balance	<u>70,491</u>

Fund 235000 - Petoskey Stone Festival

Beginning Fund Balance	8,145
Revenues	6,290
Expenditures	6,785
Ending Fund Balance	<u>7,650</u>

Fund 236000 - Park Fundraiser

Beginning Fund Balance	7,717
Revenues	0
Expenditures	0
Ending Fund Balance	<u>7,717</u>

Fund 237000 - Transfer Station Land Lease

Beginning Fund Balance	15,301
Revenues	7,040
Expenditures	17,341
Ending Fund Balance	<u>5,000</u>

Fund 240000 – GIS Operations

Beginning Fund Balance	17,691
Revenues	850
Expenditures	3,900
Ending Fund Balance	<u>14,641</u>

Fund 242000 - Energy Savings

Beginning Fund Balance	14,811
Revenues	4,825
Expenditures	0
Ending Fund Balance	<u>19,636</u>

Fund 249000 - Construction Code Enforcement

Beginning Fund Balance	916,140
Revenues	573,995
Expenditures	564,600
Ending Fund Balance	<u>925,535</u>

Fund 255000 - Homestead Prop Tax Exemption Audit

Beginning Fund Balance	2,023
Revenues	2,020
Expenditures	2,020
Ending Fund Balance	<u>2,023</u>

Fund 256000 - Register Of Deeds Automation

Beginning Fund Balance	38,413
Revenues	60,000
Expenditures	85,000
Ending Fund Balance	<u>13,413</u>

Fund 258000 - Disaster Contingency Fund

Beginning Fund Balance	34
Revenues	0
Expenditures	0
Ending Fund Balance	<u>34</u>

Fund 259000 - 911 - Training

Beginning Fund Balance	19,215
Revenues	7,175
Expenditures	7,100
Ending Fund Balance	<u>19,290</u>

Fund 260000 - Indigent Defense Fund

Beginning Fund Balance	53,299
Revenues	255,891
Expenditures	255,891
Ending Fund Balance	<u>53,299</u>

Fund 261000 - E-911 Operating

Beginning Fund Balance	816,957
Revenues	1,037,804
Expenditures	1,063,762
Ending Fund Balance	<u>790,999</u>

Fund 262000 - E-911 (Wireless)

Beginning Fund Balance	924,715
Revenues	157,000
Expenditures	160,000
Ending Fund Balance	<u>921,715</u>

Fund 263000 - Concealed Pistol Licensing

Beginning Fund Balance	60,260
Revenues	10,900
Expenditures	5,553
Ending Fund Balance	<u>65,607</u>

Fund 264000 - Local Corrections Officer's Training

Beginning Fund Balance	22,662
Revenues	5,000
Expenditures	14,000
Ending Fund Balance	<u>13,662</u>

Fund 266000 - O.R.V. Ordinance Training (2009 Ord)

Beginning Fund Balance	260
Revenues	50
Expenditures	0
Ending Fund Balance	<u>310</u>

Fund 267000 - Jail Inmate Proceeds

Beginning Fund Balance	48,053
Revenues	26,000
Expenditures	19,000
Ending Fund Balance	<u>55,053</u>

Fund 268000 - Michigan Justice Training

Beginning Fund Balance	18,980
Revenues	0
Expenditures	4,000
Ending Fund Balance	<u>14,980</u>

Fund 269000 - Law Library

Beginning Fund Balance	39,419
Revenues	3,500
Expenditures	0
Ending Fund Balance	<u>42,919</u>

Fund 272000 - Canine K-9 Program

Beginning Fund Balance	7,785
Revenues	1,000
Expenditures	5,965
Ending Fund Balance	<u>2,820</u>

Fund 275000 - Housing Program Income

Beginning Fund Balance	17,539
Revenues	31,200
Expenditures	31,200
Ending Fund Balance	<u>17,539</u>

Fund 278000 - A.C. Housing CDBG Grant

Beginning Fund Balance	672
Revenues	31,300
Expenditures	31,200
Ending Fund Balance	<u>772</u>

Fund 279000 - Snowmobile Grant

Beginning Fund Balance	47,211
Revenues	59,541
Expenditures	67,936
Ending Fund Balance	<u>38,816</u>

Fund 280000 – AC Breast Cancer/GT Band Grant

Beginning Fund Balance	0
Revenues	5,400
Expenditures	5,400
Ending Fund Balance	<u>0</u>

Fund 282000 - Clean Lakes

Beginning Fund Balance	126
Revenues	0
Expenditures	0
Ending Fund Balance	<u>126</u>

Fund 287000 - Emergency Serv. LEPC Grant

Beginning Fund Balance	5,550
Revenues	1,000
Expenditures	2,500
Ending Fund Balance	<u>4,050</u>

Fund 292000 - Child Care

Beginning Fund Balance	299,327
Revenues	158,600
Expenditures	330,000
Ending Fund Balance	<u>127,927</u>

Fund 293000 - Veterans Relief

Beginning Fund Balance	(50)
Revenues	30,000
Expenditures	29,000
Ending Fund Balance	<u>950</u>

Fund 297000 - Commission On Aging

Beginning Fund Balance	1,259,619
Revenues	1,276,985
Expenditures	1,282,485
Ending Fund Balance	<u>1,254,119</u>

Fund 298000 - Meadowview Senior Housing

Beginning Fund Balance	103,632
Revenues	129,020
Expenditures	128,705
Ending Fund Balance	<u>103,947</u>

Fund 351000 - Meadow Brook Project Debt Retirement

Beginning Fund Balance	105,592
Revenues	698,850
Expenditures	698,850
Ending Fund Balance	<u>105,592</u>

Fund 470000 - Cap Proj- Co Bldgs & Structures

Beginning Fund Balance	60,379
Revenues	0
Expenditures	0
Ending Fund Balance	<u>60,379</u>

Fund 581000 - Airport Operating

Beginning Fund Balance	3,548,736
Revenues	540,565
Expenditures	540,565
Ending Fund Balance	<u>3,548,736</u>

Fund 582000 - Elk Rapids Hydro Utility System

Beginning Fund Balance	460,020
Revenues	16,400
Expenditures	8,250
Ending Fund Balance	<u>468,170</u>

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following policies for implementation of the 2021 general fund budget:

1. That any increase in total receipts or total expenditures shall be approved by action of the Board of Commissioners.
2. That any increase of the total budget of any general fund cost center must be accompanied by a proposed budget amendment and must be approved by the Board of Commissioners.
3. That any position or supplement adopted for 2021 which is reimbursed by grants or other monies from an outside unit may be terminated if the grant and/or other reimbursements are discontinued.
4. That any capital outlay and equipment purchases are consistent with the Antrim County Purchasing and Bid Policy.
5. That any capital outlay expenditures over \$10,000 must be approved and funds be released by the Board of Commissioners, unless this provision conflicts with a County policy, resolution or other legitimate existing County document.

6. That the Finance Director, after consultation with the Vice-Chair (or Chair in the absence of the Vice Chair) of the Board of Commissioners and the County Administrator, is authorized to make any necessary amendments to avoid negative department expenditure balances and negative fund balances in the general and other funds at year end and present the results at the first regular Board meeting in January 2021.
7. That no appropriation be paid to a non-profit organization not affiliated with Antrim County as a governmental entity until such time as a contract between Antrim County and the non-profit organization in question is approved.
8. That the Chief Administrative Officer of the Budget is authorized to make transfers between line items (excluding salaries, wages, overtime, all fringe benefit line items, capital outlay, and specific appropriations) within the cost center provided sufficient data is provided by the department head definitely showing that the cost center's total budget will not at any time during the budget year be increased as a result of the transfer.
9. That any question concerning assignment of GL account to any purchase will be decided by the Chief Administrative Officer of the Budget.
10. That if the CIP has not been approved prior to the submission of departmental budgets the department heads are authorized to include all proposed capital outlay projects in their budget request.

Yes – David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,

Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – Joshua Watrous.

RESOLUTION #20-2020 DECLARED ADOPTED.

RESOLUTION #21-2020 By Karen Bargy, seconded by Jason Helwig

EXPENDITURE APPROVAL RESOLUTION

WHEREAS, under generally accepted auditing standards and the standards applicable to financial audits in Government Auditing Standards, issued by the Department of Treasury – State of Michigan, all Antrim County expenditures shall have prior approval of the governing body, and

WHEREAS, it has been determined by audit that Antrim County shall comply with this accounting standard,

BE IT THEREFORE RESOLVED, that all Antrim County expenditures in General Fund Type, Special Revenue Fund Type, Capital Project Fund Type, and Enterprise Fund Type Funds be approved for 2020 at the monthly meeting of the Antrim County Board of Commissioners with some exceptions, and

BE IT FURTHER RESOLVED the following expenditures be considered the exceptions and be considered approved by passage of this Resolution:

1. Special Revenue Fund Types for which the payment approval has been designated to another board or agency either by law or by action of the Board of Commissioners including but not limited to Meadowbrook Operating Fund, Road Commission, Veterans Affairs, Child Care, Register of Deeds Automation, Meadowview Operating, Commission on Aging and other similar Funds.
2. Special Revenue Fund Types that involve grant agreements including but not limited to Housing grants, Parks grants, Emergency Services grants, Antrim County Transportation/Dial – a-Ride grants, Law Enforcement grants, Commission on Aging grants, and other similar Funds.
3. Appropriations to other Agencies as designated in the current year’s budgets.
4. Any payroll and related fringe benefit expenses.
5. Expenditures which lack of timely payment results in late fees including but not limited to utilities, credit cards, and other similar expenses.
6. Contractual obligations including but not limited to trash removal, plowing, construction projects, maintenance contracts, insurance, recycling and other similar expenditures.
7. Any expenses deemed, due to circumstances, should be paid immediately. Such expenses as approved by both the Finance Director and the County Administrator or their respective designees.

Yes – David Heeres, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – Joshua Watrous.

RESOLUTION #21-2020 DECLARED ADOPTED.

Moved by Ricksgers, seconded by VanAlstine, that the Board authorize the Chairman to execute the Emergency Management Performance Grant (EMPG) Agreement for FY2020. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Helwig, seconded by Marcus, that the Board authorize the Chairman to execute the Coronavirus Emergency Supplemental Funding Grant agreement between the Michigan State Police and the Antrim County Sheriff's Office (MSP Project #CESF-243-2020), effective 03/01/2020 through 09/30/2021, for \$45,289.31, and authorize the Finance Director to make the appropriate budget amendments.

59	Curaplex Fentanyl PPE kits	\$ 3,754.39
	General PPE	\$ 2,726.00
3	Disinfecting Foggers & Agent	\$ 1,024.42
10	Laptop	\$ 9,712.66
1	Docking Station	\$ 300.00
4	Portable Printers	\$ 1,050.00
7	NetMotion	\$ 2,800.00
8	Microsoft Office	\$ 3,200.00
3	Olympus DSS Player Pro	\$ 600.00
1	External CD/DVD Drive	\$ 27.84
10	UVC Sanitizer	\$ 5,498.00
1	BR Glass Shield	\$ 2,146.00
7	Access Control System	\$12,450.00

Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus;
No – None; Absent – Watrous.

Moved by Heeres, seconded by Helwig, that the Board authorize the Chairman to execute the Coronavirus Emergency Supplemental Funding Grant agreement between the Michigan State Police and Antrim County Courts (MSP Project #CESF-8-05-0241), effective 3/01/2020 through 9/30/2021, for \$23,971.66, and authorize the Finance Director to make the appropriate budget amendments.

6	Laptops	\$ 4,200.00
4	WebCams	\$ 320.00
6	Microsoft Office	\$ 2,400.00
1	Mobile Printer	\$ 300.00
2	Adobe Pro	\$ 800.00
1	Safety Shield	\$ 564.00
1	Glass Shield	\$ 1,885.66
1	Access Control System	\$ 1,631.31
7	Safety Doors	\$11,550.00
1000	Surgical Masks	\$ 450.00
2	Glass Shield	\$ 2,320.00

Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus;
No – None; Absent – Watrous.

Moved by VanAlstine, seconded by Heeres, that the Board **TABLE** the bid proposals from Top Line Electric for the purchase and installation of the budgeted generator at the County Building. Roll call as follows: Yes – Heeres, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Bargy, Marcus; Absent – Watrous.

Discussion followed.

Top Line Electric bids: A (Whole Building Diesel) - \$156,700.00
B (Minimum Req. Diesel) - \$49,400.00
C (Minimum Req. Natural Gas) - \$41,425.00*
*There will be an additional cost in hooking up natural gas

The Chairman encouraged the members to contact the County Administrators Office with any questions or concerns on the project and proposed bids.

Moved by Marcus, seconded by Helwig, that the Board approve the 3-year bid proposal and authorize the Chair to sign a contract in the amount of \$339,000.00 with a 3% annual increase from American Waste for Countywide recycling services. Roll call as follows: Yes – Heeres, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent – Watrous.

Moved by Marcus, seconded by Helwig, that the Board authorize the sale of the 2011 Police Interceptor/Crown Vic VIN#2FABP7BV7BX100533 to be sold to the Lakes of the North Association (LOTN) for \$1.00. Roll call as follows: Yes – Boettcher, Ricksgers, Helwig, Marcus; No – Heeres, Bargo, VanAlstine, LaVanway; Absent – Watrous. Motion **FAILED**

Moved by VanAlstine, seconded by Ricksgers, that the Board authorize the Chairman and Commission on Aging Director to execute agreements for services of snow removal at private senior residences in various locations throughout Antrim County for the seasonal years as **amended** from 11/01/2020 – 4/30/2021 and 11/01/2021 – 4/30/2022 with the option that a renewal maybe extended for an additional two (2) years at the discretion of the Commission on Aging Director with the following contractors:

- Crossman Lawn & Landscape (Central Lake)
- Hilltop Lawncare (Bellaire)
- Moeke Logging (Mancelona)
- SJR Lawn & Snow (Elmira)
- TNT Outdoor Services, LLC (Elk Rapids)
- Union Designs (Bellaire)

Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Helwig, seconded by Ricksgers, that the Board approve to go into Closed Session to discuss negotiations with the General and Probate/Family Court collective bargaining units with the Chairman authorizing the following to participate in closed session: The County Clerk - Sheryl Guy, the County Treasurer - Sherry Comben, the Register of Deeds - Patty Niepoth, the County Administrator - Peter Garwood, the Human Services Director - Stephanie Murray, the Finance Director - Brad Rizzo and Deputy Administrator - Jeremy Scott. Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Deputy Administrator, Jeremy Scott addressed the Board on closing the regular meeting via Zoom and entering the Closed Session meeting via Zoom.

- Members logged out of the regular meeting at 10:30 a.m.
- Members and authorized participants logged into the Closed Session Zoom meeting at 10:40 a.m.
- The Board logged out of the Closed Session meeting and joined the regular Board meeting via Zoom at 11:07 a.m.

Great Lakes Energy TrueStream representative- Shari Culver addressed the Board with a presentation to update members on the step-by-step building of fiber internet by Trustream.

Michigan Association of Counties Executive Director - Steve Currie addressed the Board with an update of services offered to counties and legislative update.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve the five-year capital improvement plan (2021-2027) for the Antrim County Airport. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

REPORTS:

Airport Manager, John Strehl addressed the Board to provide an update on the Antrim County Airport construction project progress and answer questions as needed.

County Administrator, Peter Garwood addressed the Board with his report. Discussion followed. Board member's questions and input.

- Emergency Services August – September 2020

Finance Director, Brad Rizzo addressed the Board with his report.

- Governance letter status update – Response to recommendations.

Discussion followed.

Moved by VanAlstine, seconded by Helwig, that the Board approve a budget amendment for the reduction in the grant match required for the Antrim County Airport and a corresponding reduction in the transfer from General Fund as follows:

- | | | |
|----------------------|-----------------------------------|---------------|
| • 581000-295-954.295 | Airport Grant Match - expenses | (\$82,000.00) |
| • 581000-000-699.101 | Airport Transfer in General Fund | (\$82,000.00) |
| • 101000-966-956.581 | General Fund Transfer out Airport | |
| | Appropriations Operations | (\$82,000.00) |

Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by LaVanway, seconded by Marcus, that the Board approve a budget amendment to increase line item for travel in the Jury Commission department as follows:

- | | | |
|----------------------|----------------------------|-----------|
| • 101000-165-861.000 | Jury Commission Travel | \$65.00 |
| • 101000-191-802.000 | Accounting Contractual Svc | (\$65.00) |

Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by VanAlstine, seconded by LaVanway, that the Board approve to accept a one-year extension for Anderson Tackman to continue providing audit services to the county for the 2020 fiscal year. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Helwig, seconded by Marcus, that the Board approve the correction to the First Responders Hazard Pay budget amendment as follows:

- | | | |
|----------------------|----------------|---------|
| • 259000-000-528.000 | Federal Grants | (9,000) |
| • 259000-348-707.007 | Other Premiums | (9,000) |
| • 259000-348-715.000 | FICA | (689) |
| • 261000-000-528.000 | Federal Grants | 9,000 |
| • 261000-348-707.007 | Other Premiums | 9,000 |
| • 261000348-715.000 | FICA | 689 |

Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Commissioner Bargy asked the Finance Director, Brad Rizzo how are things going. He answered that he has experienced issues and obstacles mostly related to COVID-19, his opinion is that the county software should be used to the fullest to increase and automate work and that overall things are going well.

Chairman Report – Commissioner Boettcher – No report.

VARIOUS MATTERS:

Commissioner VanAlstine spoke on continuing problems at the Pete Wilks Memorial site.

Discussion followed.

County Administrator, Peter Garwood will follow-up.

The Chairman requested Public Comment. County Treasurer, Sherry Comben addressed the Board on Jordan Township/Assessor, retaining current Auditors and thanked Finance Director, Brad Rizzo. Public comment closed at 1:15 p.m.

The meeting adjourned at 1:16 p.m.

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 1:00 p.m.

Present in person: Joshua Watrous, Ed Boettcher, Terry VanAlstine
Present Remote: Karen Bargy, Brenda Ricksgers, Dawn LaVanway, Jason Helwig.
Absent: David Heeres and Christian Marcus.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

Commissioners David Heeres joined the meeting via remote at 1:04 p.m.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public comment. The Deputy Administrator addressed the public via the zoom webinar callers in order as they entered the meeting.

- Caller 517-490-2405 resident of Milton Township, MI
- Kelly caller 847-376-1499 resident of Milton Township, MI
- Linda Schultz resident Milton Township, MI
- Mac Whitehouse resident of Milton Township, MI
- Robin Fortino 12777 Cherry Avenue, Rapid City MI,
- Tim Looch resident of Milton Township, MI
- Tim Smith resident of Milton Township, MI

Each of the callers in order addressed the Board with concerns for the proposed Milton Township RV Park requesting clarification regarding project permitting, construction, roads, studies (engineering, safety, and environmental), protocol, developer fines and remediation. There was no additional public comment from those public attending in person in the Board of Commissioners Room. Public comment closed at 1:16 p.m.

Moved by VanAlstine, seconded by Watrous, that the Board approve the agenda as presented. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – None; Absent – Marcus.

Commissioner Christian Marcus joined the meeting via remote at 1:17 p.m.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve the minutes of the October 1, 2020 special meeting as presented. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATIONS/NOTICES:

There were none.

LIAISON REPORTS:

Commissioner Helwig – Antrim Conservation District update.

Commissioner LaVanway – NLEA, Planning Commission, Antrim County Community Collaborative and the Antrim County Road Commission updates.

Commissioner Barga – Health Department of Northwest MI update.

Commissioner VanAlstine – questioned permitting process for RV Project and Dollar General.

Commissioner Marcus- NACO Summit and MAC updates.

Mark Haynes, Building Official addressed the Board's questions.

Jamie Houserman, Equalization Director addressed the Board to present the 2020 Apportionment Report.

Moved by Heeres, seconded by Barga, that the Board to adopt the L-4402 Statement showing Taxable Valuations and Mills Apportioned by the Antrim County Board of Commissioners for the year 2020 and authorize Jamie Houserman, Equalization Director to sign the L-4402, thereby authorizing and directing the various assessing officers to spread the rates against the taxable valuation for 2020. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMITTEE REPORTS:

There were none.

Moved by VanAlstine, seconded by Watrous, that the Board approve the bid proposal C – “Minimum” Natural Gas Generator and Transfer Switch at a cost of \$41,425.00 and an additional estimated cost of \$1,000.00 to hook up natural gas from Top Line Electric for the purchase and installation, as budgeted for a generator for the County Building project costs not to exceed \$42,425.00.

Discussion followed.

Roll call vote as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, LaVanway, Marcus; No –Barga, Ricksgers, Helwig; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board approve and pay the Claims and Accounts totaling \$142,945.67. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Marcus, Helwig; No –None; Absent – None.

Moved by Marcus, seconded by Ricksgers, that the Board approve the bid from Bert's Excavating for a period of two (2) years at a cost of \$32,250 per year for snowplowing/removal services at Antrim County facilities for the seasonal years beginning November 1, 2020 and ending October 31, 2021 and November 1, 2021 and ending October 31, 2022. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Barga, seconded by Watrous, that the Board approve the purchase of a new 2021 F150 pickup truck for the Building Department to be used for inspections, as budgeted. Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman made the following appointments to the Antrim County Airport Zoning Board of Appeals: Deputy Administrator (Jeremy Scott) for a 1-year term, EDC President (Mike Allison) and Building Official (Mark Haynes) for a 2-year term, Planning Commission Chair (Jim Gurr) for 3-year term, and Renew Citizen at Large (Rex Hagood) 3-year term to the Antrim County Airport Zoning Board of Appeals.

Moved by VanAlstine, seconded by Barga, that the Board confirm the Chair's appointment of Deputy Administrator (Jeremy Scott) for a 1-year term, EDC President (Mike Allison) and Building Official (Mark Haynes) for a 2-year term, Planning Commission Chair (Jim Gurr) for 3-year term, and Renew Citizen at Large (Rex Hagood) 3-year term to the Antrim County Airport Zoning Board of Appeals. Roll call vote as follows: Yes – Heeres, Barga, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Watrous, LaVanway; Absent – None.

Moved by Barga, seconded by Helwig, that the Board authorize the Chairman to execute the Coronavirus Emergency Supplemental Funding Grant agreement between the Michigan State Police and Antrim County Courts (MSP Project #CESF-8-05-0241), effective 3/01/2020 through 9/20/2020, for \$17,000.36, and authorize the Finance Director to make the appropriate budget amendments.

4 Laptops	\$ 4,625.24
4 Docks	\$ 767.76
4 External CD/DVD drive	\$ 111.36
4 Microsoft Office	\$ 1,600.00
4 Adobe Pro	\$ 1,600.00
1 Mobile Printer	\$ 450.00
1000 Surgical masks	\$ 450.00
1 1 3/16" Level BR Glass	\$ 2,146.00 (48"x42" Bullet Resistant Glass with install)
3 Access Control System	\$ 5,250.00

Roll call vote as follows: Yes – Heeres, Watrous, Barga, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report.
Discussion followed. Board member questions and input.

- Recycling – 2nd and 3rd Quarter
- Antrim County Building Department – September 2020 Director answered Board questions.
- ACT – August Financials
- Antrim County Conservation District

Mark Haynes, Building Official addressed the Board's questions.

Finance Director, Brad Rizzo addressed the Board with his report.

- Revenue and Expenditure Report – September 2020
- First Responders Hazard Pay Premiums Program Grant A

Moved by LaVanway, seconded by VanAlstine, that the Board accept an additional First Responders Hazard Pay Premium Application for two (2) corrections officers omitted from the original application, and to approve a budget amendment for the additional grant funding as follows:

- 101000-000-528.000 Federal Grants \$ 2,000.00
- 101000-301-707.007 Other Premiums \$ 2,000.00
- 101000-301-715.000 FICA \$ 153.00

Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Sheriff's Reports:

- Township Statistics
- Animal Control Statistics

Chairman Report – Commissioner Boettcher.

- Reminder that Board agenda items be submitted to the Administration Office prior to deadline.

VARIOUS MATTERS:

- Commissioner LaVanway asked the Finance Director to provide the Board a report of the Abstract Department such as their budget, expenditures and cost of staffing.
- Commissioner Bargy asked the County Administrator to provide the Board with a status report for the Milton Township RV Park project to include all pertaining agencies as well as an update on remediation completed and what remains.
- Commissioner VanAlstine spoke on reducing the use of paper and postage by emailing the Sheriff Report's and agenda packets.
- Commissioner Boettcher addressed paper packets and that the discussion was to mail out paper packets of the Board's Agenda due to the Board meeting held via Zoom due to COVID 19.

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar each by callers in order as they entered the meeting and the public attending in person in the Board of Commissioner's Room.

- Mr. Bokerman caller 231-564-0658 of 12471 SW Torch Lake Dr., Rapid City MI
- Caller 231-676-4496 of Milton Township

Both addressed the Board with concerns for the proposed Milton Township RV Park for engineering, safety and environmental (water and sewer). There was no additional public comment from the public attending via Zoom or those in person in the Board of Commissioner's Room. Public comment closed at 3:11 p.m.

ANTRIM COUNTY BOARD OF COMMISSIONERS
The meeting adjourned at 3:12 p.m.

Thursday, October 22, 2020

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

DRAFT

This meeting due to COVID-19 (Coronavirus) Pandemic was conducted by a hybrid format, being held remotely online utilizing Zoom Webinar and in-person in the Board of Commissioner's Room. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic by maintaining a six-foot distance from one another while indoors, face covering and limit public in person attendance according to space available in the Board Room.

The Chairman called the meeting to order at 9:05 a.m.

Present: Ed Boettcher, Terry VanAlstine. Brenda Ricksgers.

Remote: David Heeres, Karen Bargy, Dawn LaVanway, Jason Helwig, Christian Marcus.

Absent: Joshua Watrous.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chair requested Public comment. County Administrator, Peter Garwood spoke to the Clerk's Office working diligently to resolve the election result discrepancies. Antrim County is committed to making sure every valid ballot will be counted. County Administrator then read a letter from Julie Supernaw dated November 3 in support of the Abstract Department.

- Barry Doty resident of 14736 Fairmont Drive, Rapid City MI
- Sue Kelly resident of Clearwater Township, Kalkaska County
- Sharon Hill resident of Milton Township, Antrim County
- Dan (did not provide a last name) resident Clearwater Township, Kalkaska County
- Jeff VoVillia new resident of Clearwater Township, Kalkaska County
- Keith Bay resident of Elk Lake, Rex Terrace, Antrim County
- Marc Whitehouse resident of Milton Township, Antrim County
- Tim Looch resident of Crystal Beach Road, Antrim County
- Tim Smith resident of Chippewa Trail, Milton Township, Antrim County

Each addressed the Board with ongoing concerns with the project for the Milton Township RV Park development for environmental, safety, with the developer ignoring regulations and orders from the A. C. Soil Erosion Officer.

- Commissioner Marcus spoke to the number of public addressing the Board during public comment speaking negatively and complaints to the Milton Township RV Park.
- Lori Wilson Montcalm County Register of Deeds and Abstractor addressed the Board if members were interested in information on how the combination of these offices works in her office.
- Carrie Hebden, County Abstractor addressed the Board in person in support of keeping her department separate from the Register of Deeds.

Public comment closed at 9:43 a.m.

Moved by VanAlstine, seconded by Ricksgers that the Board approve the agenda as revised. Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Marcus, seconded by Ricksgers, that the Board approve the minutes of the October 22, 2020 special meeting as revised. Roll call vote as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – Watrous.

COMMUNICATIONS/NOTICES:

There were none.

LIAISON REPORTS:

Commissioner Bargo – Health Department update

Commissioner VanAlstine – Village of Bellaire – update

Moved by Ricksgers, seconded by VanAlstine, that the Board approve and pay Claims and Accounts totaling \$122,576.85. Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

ABSTRACT – REGISTER OF DEEDS OFFICES SUMMARY REPORT:

County Administrator, Peter Garwood addressed the Board with his report as requested. That this summary is for discussion, and that he did not recommend nor offer action request.

Discussion: Pros and Cons discussed by all Board members in attendance and the following participated in the future of departments.

All Board members in attendance and the following: County Administrator, Peter Garwood, Abstractor Carrie Hebden, County Treasurer, Sherry Comben and the County Register of Deeds, Patty Niepoth participated in a lengthy discussion of the pros and cons of combining the Abstract and Register of Deeds under the Register of Deeds. The past and present value to taxpayers, businesses, and other county departments' and how this will directly affect the County Treasurer's Office. Duplication of service, cost savings, terminating staff, and what is the Board trying to solve. What problem arose that causes the Board to choose to combine Abstract under the Register of Deeds an elected official?

- Lori Wilson, Montcalm County Register of Deeds – spoke to the history of consolidation of these departments in Montcalm in 1988.
- Carrie Hebden, Abstractor addressed differences as the Abstract Department maps out descriptions that are much more detailed than what the Register of Deeds creates. The Board could increase fees and that our labor costs are not addressed in fees.
- Sherry Comben, County Treasurer spoke to the two separate functions needed for her department.
- Patty Niepoth, Register of Deeds spoke to County Policy software contract renewals unaware that these renewals were included in policy. She also stated that the usage of online services continues to increase.

- Commissioner Bargy addressed County Policy for contract renewals and Social Media & Software usage not followed by the Register.
- County Administrator, Peter Garwood informed members that the Abstractor has agreed to set goals if kept separate and will proceed to evaluate and implement a system that will work with the Register of Deeds system.

Moved by Heeres, seconded by VanAlstine that the Board approve to combine the Abstract Department and services under the Register of Deeds Office under one umbrella to maintain all services as soon as possible. Roll call as follows: Yes – Heeres, VanAlstine, LaVanway, Helwig, Marcus; No – Bargy, Boettcher, Ricksgers; Absent – Watrous.

Commissioner Bargy thanked Carrie Hebden for her work as well as her staff and their knowledge and that this decision is in no way a reflection of the work they have provided to the County and the public.

PROPOSED MILTON TOWNSHIP RV TRAILER PARK – SUMMARY REPORT:

County Administrator, Peter Garwood provided the Board with a summary of the Proposed Milton Township RV Park as requested. Discussion followed.

Heidi Shafer Soil Erosion Officer addressed the Board to discuss the Milton Township RV Park issues and update.

- Stop work orders explanation.
- Current work at site is only to repair damage.
- It appears that the developer is moving ahead without waiting for special use permits from Milton Township – problematic.
- No fines issued based on recommendation of EGLE fines would be ordered by Court and not issued by Soil Erosion Officer.
- The only recommendation not complied with prior to the breach was the lack of planting and seeding for erosion control.
- Site contained a blanket berm which blew out, the retaining area held or there would have been a lot more damage.
- She disputed the claim of inadequate work, parties are working with EGLE. For storm water measurers that have been installed are sufficient, and have passed inspection and review by the SC Officer, the State the developer and EGLE services. Dates to be set for winter preparation and completion.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve the Emergency Services Coordinator (ESC) to go to full time on a temporary basis for COVID-19 response and action. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.
Discussion followed.

County Administrator, Peter Garwood addressed the Board with the proposed Antrim County Real Property and Disposal Policy draft.

Discussion followed. Recommendations made by members and the County Administrator will make revisions on property issues discussed and present new draft.

Finance Director, Brad Rizzo addressed the Board with the Antrim County Federal Funds Policy draft.

Discussion followed. Commissioner Bargo requested a change to page 30 of 130 Part B-2 wording.

Moved by VanAlstine, seconded by Helwig, that the Board approve the Antrim County Federal Funds Policy as amended. Roll call vote as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Marcus, seconded by Ricksgers, that the Board accept an In-Kind Grant Agreement from Two Seven Oh, Inc. and authorize the Chair of the Board to execute the three-way grant agreement between Two Seven Oh, Inc., Mancelona Veterinarian Hospital and Antrim County for spay and neuter In-Kind Grant for spay, neuter and other annual control services in the amount of \$5,000.00. Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, LaVanway, Ricksgers, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Helwig, seconded by Ricksgers, that the Board approve the release of Funds from the General Fund, Capital Outlay, Equipment/Sheriff (101-901-980.301) in the amount of \$28,035.80 for Body Cameras through INACOMP Computer Center as budgeted. Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – Watrous.

Moved by Helwig, seconded Bargo, that the Board approve the purchase of two (2) Ford Police Interceptors from Signature Ford with funds included in the 2021 budget now to take delivery in 2021 with funds being released in 2021 General Fund, Capital Outlay, Sheriff Vehicles 101-901-980.301 at a cost of \$66,388.00 as budgeted. Roll call as follows: Yes – Heeres, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent – Watrous

Moved by VanAlstine, seconded by Ricksgers, that the Board approve and authorize the Chair of the Board to execute the Michigan Veterans Affairs Agency Fiscal Year 2021 County Veterans Services Fund Grant #21*0057 to enhance new and existing veteran service operations and that the paperwork be corrected to replace Alpena with Antrim County. Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Ricksgers, seconded by VanAlstine, that the Board authorize the Board Chair to execute the following appropriations agreements for the Fiscal Year 2021 contract for services as follows:

Watershed Center Grand Traverse Bay	\$ 1,500.00
Conservation Resource Alliance	\$ 1,000.00
Antrim County Fair	\$ 9,000.00
Goodwill Industries of Northern, Inc.	\$ 8,000.00
Traverse Area District Library	\$ 2,705.00

Roll call as follows: Yes – Heeres, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous

Moved by Bargy, seconded by LaVanway, that the Board authorize the Board Chair, on behalf of the Commission on Aging, to execute the Michigan Department of Health and Human Services MI Choice Waiver, Care Management and Caregiver Respite Program Fiscal Year 2021/2022 Purchase of Service (POS) Agreement, including:

Addendum A – POS Reporting and Reimbursements with Attachment 1: Service and Unit Rate Matrix

Addendum B – Assurances regarding Minimum Standards developed by MDHHS, AASA & the AAANM

Addendum C – Federal Regulation Assurances

Addendum D – Business Associate Agreement

Roll call as follows: Yes - Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Bargy, seconded by Marcus, that the Board authorize the Board Chair, on behalf of the Commission on Aging, to execute the Medicare Improvements for Patients and Providers Act (MIPPA) 2020-2021 Beneficiary Outreach and Assistance Point of Service (POS) Agreement between the Michigan Medicare/Medicaid Assistance Program (MNAP), Inc. and Antrim County Commission on Aging (COA). Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

Moved by Heeres, seconded by Marcus, that the Board go into closed session to discuss negotiations with the General Collective Bargaining Unit and that the Chairman authorize the following to participate in the closed session: County Clerk - Sheryl Guy, County Treasurer -Sherry Comben, Register of Deeds - Patty Niepoth, County Administrator - Peter Garwood, Human Services Director - Stephanie Murray, Finance Director - Brad Rizzo and Deputy Administrator -Jeremy Scott. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

The Deputy Administrator, Jeremy Scott addressed the Board on closing the regular meeting via Zoom and entering the Closed Session meeting via Zoom.

- Members logged out of the regular meeting at 1:05 p.m.
- Members and authorized participants logged into the Closed Session Zoom meeting at 1:15 p.m.
- The members in attendance logged out of the Closed Session and joined the regular Board meeting via Zoom at 2:05 p.m.

Moved by VanAlstine, seconded by Marcus, that the Board accept the Antrim County Register of Deeds 2019 Annual Report as written. Roll call as follows: Yes – Heeres, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargy; Absent – Watrous.

Moved by Heeres, seconded by Bargy, that the Board accept the Health Department of Northwest Michigan 2019 Annual report as written. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – Watrous.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report.
Discussion followed. Board member question and input.

- MERS (Michigan Employees Retirement System) projection report and study

Finance Director, Brad Rizzo addressed the Board reporting that he had no report.

Chairman Report – Commissioner Boettcher

- Mask policy
- Human Resources, Stephanie Murray report Administrator review.

County Treasurer's Report – Sherry Comben

- Q3 Banking Report

VARIOUS MATTERS:

- County Administrator – New commissioner training scheduled.
- Commissioner Bargy – Parks and Recreation timeline requirements. Draft copy available prior to the first meeting in December. The goal is to have the draft available for the next Parks and Recreation meeting.
- Commissioner LaVanway and Marcus – Members review Park & Recreation Plan prior to public release.
- County Administrator – survey drafted to ease in readability.

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar each caller in order as they entered the meeting and the public attending in person in the Board of Commissioner's Room.

- Sue Kelly resident of Torch River Court
- Tim Smith resident of Milton Township
- Mary Skarnolis resident of SW Torch Lake Drive
- Marc Whitehouse resident of Milton Township
- Kelly Wells, Milton Township
- Pat Skarnolis resident of SW Torch Lake Drive

Each addressed the Board with concerns for the proposed Milton Township RV Park due to ongoing engineering, safety, environmental/erosion, and dangers to bicyclists. Public comment closed at 2:37 p.m.

The meeting adjourned at 2:38 p.m.

Chair, Edgar Boettcher, III

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was held as a virtual meeting. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 9:06 p.a.m.

Present Remote: David Heeres attending from the Banks Township Offices, Ellsworth, MI
Joshua Watrous attending from home Bellaire, MI
Karen Bargy attending from home Milton Township
Ed Boettcher attending from home Elk Rapids Township
Terry VanAlstine attending from home Bellaire, MI
Brenda Ricksgers attending from home Alden MI
Dawn LaVanway attending from office East Jordan, MI
Jason Helwig attending from office Bellaire, MI
Christian Marcus attending from office Elmira, MI

Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Moment of Silence.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. Jamie Houser, Antrim County Equalization Director, Bellaire MI and Sue Cooper, Mancelona Water and Sewer, Mancelona MI both addressed the Board to inform them that they are available for questions during meeting for agenda items that affect their departments. Public comment closed at 9:10 a.m.

Moved by VanAlstine, seconded by Watrous, that the Board approve the agenda as revised. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve the minutes of the November 19, 2020 meeting as corrected. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

COMMUNICATIONS:

County Administrator, Peter Garwood addressed the Board on a memo he received regarding a Historical document that involves the Antrim County Park Manager.

LIAISON REPORTS:

Commissioner VanAlstine – Grass River Natural Area and Village of Bellaire updates
Commissioner LaVanway – A. C. Community Collaborative, A.C. Road Commission and A.C. Planning Commission updates
Commissioner Bargo – Health Department NW MI update
Commissioner Ricksgers – Commission on Aging update
County Administrator – Correspondence from Shelly Meeder on behalf of the Mancelona Public Schools supporting the proposed Reduction of Interest Resolution.

COMMITTEE REPORTS:

Commissioner Bargo – Parks and Recreation Plan subcommittee update

RESOLUTION #24 - 2020, By Christian Marcus, seconded by Terry VanAlstine**RESOLUTION PROVIDING THAT REGISTER OF DEEDS SHALL BE THE ABTRACTOR**

WHEREAS, the Antrim County Board of Commissioners chose to establish an Abstract Department as authorized through P.A. 378 of 1921 to make, establish and maintain a system of abstracts of title to all lands in Antrim County; to make and sell abstracts of title and furnish information concerning the condition of titles to such lands and charge fees therefor; to employ persons to keep and maintain such systems of abstracts; to do all things necessary to carry on the general business of making and furnishing abstracts of title to all lands in Antrim County; and to prescribe penalties and provide remedies, and

WHEREAS, the Board of Commissioners intend to continue to maintain the County's records on lands and properties within the County dating back to the 1800s, and

WHEREAS, the Board of Commissioners at their November 5, 2020 meeting voted to place the duties of the Abstractor with the Register of Deeds as they are authorized to do under PA 378 of 1921.

RESOLVED, that the Abstractor shall continue all services and complete all recordings through December 31, 2020 and as of January 1, 2021, it will henceforth be the duty of the Register of Deeds:

- (a) To keep and maintain a system of indexes and abstracts up to date within a reasonable amount of time, in every particular, promptly entering upon the records of said system every deed, mortgage, release, discharge, attachment, lien, sale, lis pendens, agreement or other transaction appearing on the records of Antrim County in any manner affecting the title to any of the lands in Antrim County;
- (b) To promptly make and deliver abstracts of title to any lands in the County which may at any time be ordered and to collect the fees therefore which may be fixed and established by the Board of Commissioners;
- (c) To promptly furnish information concerning the condition of title to any such lands to any person inquiring therefore and collect such fees as established by the Board of Commissioners;

(d) To turn over all moneys received to the Antrim County Treasurer at the end of each month with an itemized statement of all receipts which statement shall remain on file in the office of the County Treasurer;

(e) To provide to all Antrim County departments, their employees and their contractors free and full access to property records, tracts and indexes by way of book, software and other storage media for internal County use only and upon the signing of a memorandum of understanding.

(f) To provide services to the public as the information source for questions and concerns involving title searches and abstracts, grantor – grantee index, and the tract index.

(g) To provide the above services while adhering to all Board of Commissioners approved county policies.

FURTHER RESOLVED, in support of the verity and accuracy of the abstracts made and sold as required by PA 378 of 1921:

(a) That the faith and credit of the County shall be pledged to the verity and accuracy of the abstracts;

(b) That the Register of Deeds acting as Abstractor shall be covered by a blanket bond of a responsible company or association assuring the verity and accuracy of all abstracts to be issued by the Abstractor during his or her office. Any additional policy determined to be necessary will be paid out of net proceeds;

(c) Each abstract shall have attached a signed certificate that all conveyances and other matters of record in the public offices of the County affecting the title to the property covered by the abstract are correctly set forth in the abstract.

FURTHER RESOLVED, that there will be no additional compensation offered for these duties, which will in no way affect the compensation, raises or benefits set by the Board of Commissioners for the Register of Deeds.

Yes – David Heeres, Ed Boettcher, Terry VanAlstine, Dawn LaVanway, Jason Helwig, Christian Marcus;
No – Joshua Watrous, Karen Bargy, Brenda Ricksgers;
Absent – None.

RESOLUTION #24-2020 DECLARED ADOPTED.

Discussion followed. Memo of Understanding (MOU)

Moved by VanAlstine, seconded by Marcus, that the Board approve and pay Claims and Accounts totaling **\$62,979.90** ~~\$62,976.90~~. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

BOC CORRECTION 12/17/2020

The Chairman made the appointment of Laura Foerster to the Area Agency on Aging of Northwest Michigan Board of Directors to fill the 1-year term expiring on December 31, 2021.

Moved by VanAlstine, seconded by Bargy, that the Board accept the Chairman's appointment of Laura Foerster to fill the 1-year term expiring on December 31, 2021 on the Area Agency on Aging of Northwest Michigan Board of Directors. Roll call vote as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

The Chairman made the appointment of David Heeres to the Antrim County Construction Code Appeals Board to fill the 2-year term expiring on December 31, 2022.

Moved by VanAlstine, seconded by Ricksgers, that the Board accept the Chairman's appointment of David Heeres to fill the 2-year term expiring December 31, 2022 on the Antrim County Construction Code Board of Appeals. Roll call vote as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None; Abstained – Heeres.

The Chairman made the appointments of Rick Teague and Beverly McCammen to the Antrim County Commission on Aging Advisory Board to fill the 3-year terms expiring on December 31, 2023.

Moved by Ricksgers, seconded by Bargo, that the Board accept the Chairman's appointments of Rick Teague and Beverly McCammen to fill the 3-year terms expiring on December 31, 2023 on the Antrim County Commission on Aging Advisory Board. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

The Chairman made the appointment of Fred Hunt to the Antrim County Road Commission to fill the 6-year term expiring on December 31, 2026.

NO ACTION TAKEN

The Chairman made the appointment of Roger Simon to the Antrim County Veterans Affairs Committee to fill the 4-year term expiring on December 31, 2024.

Moved by Heeres, seconded by Bargo, that the Board accept the Chairman's appointment of Roger Simon to fill the 4-year term expiring December 31, 2024 to the Antrim County Veterans Affairs Committee. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

The Chairman made the appointment of Alissa Winters to the Antrim County Veterans Affairs Committee to fill the partial term expiring on December 31, 2023.

Moved by Bargo, seconded by Marcus, that the Board accept the Chairman's appointment of Alissa Winters to the partial term expiring on December 31, 2023 to the Antrim County Veterans Committee. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway, Absent – None.

The Chairman made the appointment of Mark Becmer to the Antrim County E911 Board to fill the 3-year term expiring December 31, 2023.

Moved by VanAlstine, seconded by LaVanway, that the Board accept the Chairman's appointment of Mark Becmer to fill the 3-year term expiring on December 31, 2023 to the Antrim County E911 Board. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

The Chairman made the appointment of John Meeske and Kathy Peterson to the Antrim County Economic Development Corporation to fill the 6-year terms expiring on December 31, 2026.

Moved by Heeres, seconded by Bargo, that the Board accept the Chairman's appointments of John Meeske and Kathy Peterson to fill the 6-year terms expiring on December 31, 2026 to the Antrim County Economic Development Corporation. Roll call as follows: Yes – Heeres, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – Watrous, VanAlstine, LaVanway; Absent – None.

The Chairman made the appointment of Curtis Myers to the Friends of Glacial Hills Recreation Board.

Moved by VanAlstine, seconded by Marcus, that the Board accept the Chairman's appointment of Curtis Myers to the Friends of Glacial Hills Recreation Board. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

The Chairman made the appointment of Rick Teague to the Department of Health and Human Services Meadow Brook Medical Care Facility Governing Board to fill the partial term expiring October 31, 2022.

Moved by Helwig, seconded by Ricksgers, that the Board accept the Chairman's appointment of Rick Teague to fill the partial term expiring on October 31, 2022 to the Department of Health and Human Services Meadow Brook Medical Care Facility Governing Board. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent – None.

The Chairman made the appointment of Fred Harris to the Department of Health and Human Services Meadow Brook Medical Care Facility Governing Board to fill the 3-year term expiring on October 31, 2023.

Moved by VanAlstine, seconded by Watrous, that the Board accept the Chairman's appointment of Fred Harris to fill the 3-year term expiring on October 31, 2023 on the Department of Health & Human Services Meadow Brook Medical Care Facility Governing Board. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

The Chairman made the appointment of Caroline Loper and Gary Knapp to the North Country Community Mental Health Board to fill the 3-year terms expiring on March 31, 2023.

Moved by Helwig, seconded by VanAlstine, that the Board accept the Chairman's appointments of Caroline Loper and Gary Knapp to fill the 3-year terms expiring on March 31, 2023 to the North Country Community Mental Health Board. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

The Chairman made the appointments of Sheridan Rhoads and Juliette McAvoy to the Northern Lakes Economic Alliance of Directors to fill the 2-year terms expiring on December 31, 2022.

Moved by Marcus, seconded by Bargo, that the Board accept the Chairman's appointments of Sheridan Rhoads and Juliette McAvoy to fill the 2-year terms expiring on December 31, 2022 to the Northern Lakes Economic Alliance Board of Directors. Roll call vote as follows: Yes – Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – Heeres, Watrous, VanAlstine, LaVanway; Absent – None.

The Chairman made the appointment of Ron Tschudy to the Antrim County Planning Commission to fill the 3-year term expiring on December 31, 2023.

Moved by Helwig, seconded by Bargo, that the Board accept the Chairman's appointment of Ron Tschudy to fill the 3-year term expiring December 31, 2023 on the Antrim County Planning Commission. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – VanAlstine, LaVanway; Absent – None.

The Chairman made the appointment of Dorance Amos to the Antrim County Farmland and Open Space Preservation Board to fill the 3-year term expiring on December 31, 2023.

Moved by Bargo, seconded by Marcus, that the Board accept the Chairman's appointment of Dorance Amos to fill the 3-year term expiring on December 31, 2023 on the Antrim County Farmland and Open Space Preservation Board. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, seconded by Heeres, that the Board authorize the Remonumentation Program Administrator to sign the application for the 2021 Survey and Remonumentation Grant totaling \$36,180 and approve submission of the application. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, seconded by Heeres, that the Board authorize the Remonumentation Program Administrator to execute the 2021 Survey Remonumentation Grant No. BCC 21-05 Agreement with the State of Michigan Department of Licensing and Regulatory Affairs with a total authorized budget of \$36,180. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by LaVanway, seconded by Helwig, that the Board accept a damage payment from ITC Holdings in the amount of \$ 13,159.60 for the removal of trees on Antrim County Forest Land located on Alba Road and M66 and funds to be deposited into the Forestry Fund. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Kirk Acharya, Antrim County Conservation District (CAKE CISMA) addressed the Board to request a waiver of the \$100.00 fee for Plat digital parcel boundary data.

Moved by Helwig, seconded by VanAlstine, that the Board waive the \$100.00 fee for the Plat digital parcel boundary data for Antrim Conservation District. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

Moved by Helwig, seconded by Marcus that the Board go into closed session to consult with its attorney regarding trial strategy in connection with specific pending litigation of Case #20-9238-CZ, filed in the 13th Circuit Court with the County Administrator, County Clerk, County Deputy Administrator invited to participate in the closed session. Roll call vote as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None, Absent – None.

The Deputy Administrator, Jeremy Scott addressed the Board on closing the regular meeting via Zoom and entering the Closed Session meeting via Zoom.

- Members logged out of the regular meeting at 11:10a.m.
- Closed session – all members present from 11:18 a.m. to 12:20 p.m.
- Members logged back into the regular meeting at 12:25 p.m.

Commissioner Bargy requested that the County Attorney remain on the call to address the Proposed contract from Lexipol for purchase of subscription and professional services for Sheriff Department regarding liability. County attorney answered questions of members.

RESOLUTION #25-2020 By Jason Helwig, seconded by Dawn LaVanway

**RESOLUTION FOR REDUCTION OF INTEREST ON THE RECOVERY OF
DELINQUENT TAXES FROM TAXING AUTHORITIES.**

WHEREAS, Under Public Act 206 of 1893, The Board of Commissioners may establish by resolution a rate of interest lower than 0% per month or fraction of a month under MCL 211.87f(2) unless borrowing was used to provide funds for those payments;

RESOLVED, that the interest rate to be collected from the taxing authorities on uncollected delinquent property taxes be 0 % per month or fraction of a month.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #25-2020 DECLARED ADOPTED.

Moved by Bargy, seconded by Helwig, that the Board authorize the Chair to execute a contract for the purchase of a subscription and professional services from Lexipol for 2021 that addresses policies and procedures, training, and records for the Sheriff Road and Corrections operations at a cost of \$23,539.50, and to approve a 2020 budget amendment as follows:

- 101000-301-865.000 – Gas and oil (17,539.50)
- 101000-301-851.000 – Radio maintenance (6,000.00)
- 101000-301-805.015 – Computer software 23,539.50

Roll call vote as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; No – Watrous, Marcus; Absent – None.

Moved by VanAlstine, seconded by Bargy, that the Board approve the MERS Defined Benefit Plan Adoption Agreement Addendums for the Sheriff Department – Division 20, General Dial a Ride – Division 10, and the General – Division 01 pension groups, and the MERS Hybrid Plan Adoption Agreement Addendum for the Sheriff/General Dial a Ride/General Hybrid group – Division HA, with an effective date for all four addendums of January 1, 2021. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Chairman asked the Board to postpone the proposed motion to authorize the Board Chairman to execute an agreement with the Department of Health & Human Services for Regional Detention Support Services, contract number MA200000001365, to expire September 30, 2023.

There were no objections stated and motion POSTPONED to next Board meeting.

RESOLUTION #26 - 2020, by Karen Bargy, seconded by David Heeres

INTERLOCAL AGREEMENT FOR ANTRIM COUNTY DESIGNATED ASSESSOR

WHEREAS, the Antrim County Board of Commissioners met in regular session on September 16, 2020, and reviewed the request to initiate an Interlocal Agreement naming the Antrim County Equalization Director, Jamie Houserma, who is an individual qualified and certified by the State Tax Commission as a Master Assessing Officer, to be the County Designated Assessor for Antrim County.

WHEREAS, This Interlocal Agreement, by and between the County of Antrim, a political subdivision of the State of Michigan (hereinafter referred to as the "County"), and Banks Township, Central Lake Township, Kearney Township, Forest Home Township, Helena Township, Milton Township, Torch Lake Township, Echo Township, Chestonia Township, Custer Township, Warner Township, Star Township, Mancelona Township, Jordan Township and Elk Rapids Township each a political subdivision of the State of Michigan (each hereinafter referred to as an "Assessing District", and collectively referred to as the "Assessing Districts"), is entered into pursuant to the Urban Cooperation Act of 1967, Public Act 7 of 1967 (Ex. Sess.), as amended, MCL 124.501 *et seq.*, and the General Property Tax Act, Public Act 206 of 1893, as amended by Public Act 660 of 2018, MCL 211.10g, for the purpose of designating an individual to serve as the County's Designated Assessor.

WHEREAS, pursuant to MCL 211.10g(4), every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020; and

WHEREAS, The County Designated Assessor is designated by an Interlocal Agreement executed between the County Board of Commissioners and a majority of the Assessing Districts in the County; and

WHEREAS, the individual designated as the County's Designated Assessor must be approved by the State Tax Commission.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT THE COUNTY OF ANTRIM approves the Interlocal Agreement naming the Antrim County Equalization Director, Jamie Houserma, who is an individual qualified and certified by the State Tax Commission as a Master Assessing Officer, to be the County Designated Assessor for Antrim County.

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorized the Chairman to effectuate the necessary documents to implement the Antrim County Board authorized action.

Yes – David Heeres, Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #26-2020 DECLARED ADOPTED.

Moved by Bargy, seconded by Heeres, that the Board approve amendments to the current contract with Jamie Houserman and Allison Thompson to perform the work of the Equalization Director and Deputy Director, by including the duties of the County Designated Assessor and extending it three additional years, beginning May 1, 2020 at a rate of \$116,000 annually (\$9,666.67 per month) through April 30, 2022, and with a 1.5% increase for each of the following three (3) years after (May 1, 2022-April 30, 2023/ May 1, 2023-April 30, 2024/ May 1, 2024-September 30, 2025). Roll call as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – Watrous, VanAlstine, LaVanway; Absent – None.

ORIGINAL MOTION

Moved by Helwig, seconded by Marcus, that the Board authorize the Chairman to execute an extension of the Heritage Sustainable Energy, LLC option to purchase County-owned land with the new expiration date of July 1, 2021.

Discussion followed.

Helwig and Marcus, withdrew motion and second.

The Chairman **TABLED.**

Moved by Helwig, seconded by Bargy, that the Board approve the COVID-19 Service Agreement between Antrim County and Mike Baker as a COVID Test Provider for the performance of in-house testing for Antrim County Employees with amendments to Item 2. c. and that Mr. Baker provide proof of liability insurance. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – LaVanway; Absent – None.

Moved by Helwig, seconded by Ricksgers, that the Board authorize the creation of a full-time Clerk II position in the Equalization Department and approve a 2021 budget amendment increasing line item 101000-257-705.000 by \$25,480. Roll call as follows: Yes – Heeres, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No – Watrous, VanAlstine, LaVanway; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board go into closed session to discuss the tentative agreement between the County bargaining committee (management) and the Teamsters Local 214 General Bargaining Unit committee with the County Administrator, HR Director, Clerk, Deputy Administrator, Register of Deeds, Treasurer, Prosecuting Attorney and Sheriff invited to participate in the meeting. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

The Deputy Administrator, Jeremy Scott addressed the Board on closing the regular meeting via Zoom and entering the Closed Session meeting via Zoom.

- Members logged out of the regular meeting at 1:59 p.m.
- Closed session with all members present from 2:00 p.m. to 2:05 p.m.
- Members logged back into the regular meeting at 2:06 p.m.

Moved by VanAlstine, seconded by Helwig, that the Board approve ratification of the tentative Agreement between the Teamsters Local 214 – Antrim County General Bargaining Unit Employees for a three-year period, January 1, 2021, to December 31, 2023, and that the Finance Director be authorized to make all budget amendments to General Fund and Other Funds associated with listed employees and the funding source be the 2021 General Fund, Contingencies (101-895-999.000) and fund balance for Other Funds. Roll call as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Heeres; Absent – None.

Moved by VanAlstine, seconded by Marcus, that the Board approve a 2.8% increase in wages and salaries for the 2021 calendar year for the unrepresented employees including: General/Probate/Sheriff, Prosecuting Attorney staff, Finance Director, and County Administrator and staff; All unrepresented part-time and seasonal employees (COA, Veterans, Maintenance, ACT, Parks, Cooks, Zero Tolerance, Civil Process Servers, Court Officers, Court Security, Marine and Snowmobile employees) and Elected Officials (excluding the Board of Commissioners), and that the Finance Director be authorized to make all budget amendments to General Fund and Other Funds associated with listed employees and the funding source be the 2021 General Fund, Contingencies (101-895-999.000) and fund balance for Other Funds. Roll call as follows: Yes –VanAlstine, LaVanway, Marcus; No – Heeres, Watrous, Bargo, Boettcher, Ricksgers, Helwig; Absent – None. **MOTION FAILED**

Moved by Bargo, seconded by Ricksgers, that the Board approve a 3% increase in wages and salaries for the 2021 calendar year for the unrepresented employees including: General/Probate/Sheriff, Prosecuting Attorney staff, Finance Director, and County Administrator and staff; All unrepresented part-time and seasonal employees (COA, Veterans, Maintenance, ACT, Parks, Cooks, Zero Tolerance, Civil Process Servers, Court Officers, Court Security, Marine and Snowmobile employees) and Elected Officials (excluding the Board of Commissioners), and that the Finance Director be authorized to make all budget amendments to General Fund and Other Funds associated with listed employees and the funding source be the 2021 General Fund, Contingencies (101-895-999.000) and fund balance for Other Funds. Roll call as follows: Yes –Bargo, Boettcher, Ricksgers, Helwig, Marcus; No – Heeres, Watrous, VanAlstine, LaVanway; Absent – None.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report.

Discussion followed. Board member questions and input.

Finance Director, report offered by County Administrator, Peter Garwood.

Moved by VanAlstine, seconded by LaVanway, that the Board approve rolling the Elk Rapids roof replacement and hatch installation to 2021, extend the contract due to material shortages due to COVID-19, and approve the associated budget amendments as follows:

- 2020: 582000-901-980.000 (45,427)
- 2021: 582000-901-980.000 45,427

Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Bargy, that the Board approve a budget amendment and transfer of the grant award of the Medical Marijuana Operation and Oversight Grant to the Health Department of Northwest Michigan. The budget amendment is as follows:

- 216000-000-564.001 Revenue – From State 12,253
- 216000-966-956.004 Appropriation – Health Department 12,253

Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Chairman Report – Commissioner Boettcher

- Remote meetings to continue thru 2020.
- Requested that the members use caution when addressing applicants seeking appointments to various Boards, Committees and Commissions.
- Requested that Board members respect our employees, the next Chair of the Board and one another.

VARIOUS MATTERS:

Commissioner Marcus recommended that the County Clerk and Board reaffirm to voters that all data from the election is preserved and that no data had been deleted.

Commissioner Bargy: TABLED

Commissioner Ricksgers: Organizational meeting.

Commissioner LaVanway: DNR/A.C. Road Commission (Penny Bridge Road)

Commissioner Marcus: Sign posted and removed Penny Bridge Road

The Chairman requested Public Comment. The Deputy Administrator addressed the public via the zoom webinar each caller in order as entered the meeting. Randy Bishop resident of Kewadin, (Torch Lake Township) addressed the Board to demand that they meet in person and stop Zoom meeting and that the Board get rid of the Dominion Voting equipment. Jarris Rubingh resident of Ellsworth, (Banks Township) addressed the Board to inform them that he is listening to Board meeting to gain knowledge and learn about the Board prior to taking office to serve as Commissioner for District #1 in 2021. Public Comment closed at 2:38 p.m.

The meeting adjourned at 2:38 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

This meeting due to COVID-19 (Coronavirus) Pandemic was held as a virtual meeting. Adhering to Governor Gretchen Whitmer's executive orders during the COVID-19 (Coronavirus) Pandemic.

The Chairman called the meeting to order at 7:00 p.m.

Present Remote: David Heeres attending from the Banks Township Offices, Ellsworth, MI
Joshua Watrous attending from home, Bellaire, MI
Karen Bargy attending from home, Milton Township
Ed Boettcher attending from home, Elk Rapids Township
Terry VanAlstine attending from home, Bellaire, MI
Brenda Ricksgers attending from home, Alden MI
Dawn LaVanway attending from home, East Jordan, MI
Jason Helwig attending from home, Mancelona MI
Christian Marcus attending from office Elmira, MI

Absent: None.

The Pledge of Allegiance to the U.S. flag.

The Chairman requested Invocation: Commissioner Boettcher provided invocation.

The Chairman addressed the Board and public attending the Zoom virtual meeting by video and/or phone. Deputy Administrator, Jeremy Scott will assist with public comment by screening the public in order of attendance by calling out phone numbers and addressing those in attendance. Deputy Administrator, Jeremy Scott will assist Board members that experience technical difficulties.

The Chairman requested Public comment. Deputy Administrator, Jeremy Scott called on all public via video and phone in order by attendance. The following public addressed the Board to speak of the November 3, 2020 General Elections results and stated concerns of the Dominion Voting System, security, Forensic Team findings and the Administration processes.

- Randy Bishop, Kewadin, MI
- Rufus K. Bantin III
- David Munroe, Bellaire MI
- Andrew Kendoff
- Cheri Hogan, Echo Township

The following public addressed the Board in support of the County Clerk and the County Administrator for the way in which they conducted themselves during the reporting period of the November 3, 2020 Election and supported their efforts and due diligence taken to demonstrate their upmost integrity to assure that every vote be counted during the heightened attempts to invalidate our election in Antrim County.

- Ms. Lahti, Jordan Valley, MI
- Linda Travis, Elk Rapids Twp., MI
- Lou Ann McKimmy, Milton Twp., MI
- Ms. Amy not a resident
- Gayle Gerrie Boss
- Marcia Graham, Torch Lake Twp., MI

- Cindy Garwood, Milton Twp., MI addressed the Board in support of husband, County Administrator
- James McKimmy, Milton Twp., MI in support of County Administrator
- Martha Davidson, Forest Home Township, Bellaire, MI
- Laura Bodgan, Elk Rapids Twp., Antrim County, MI - follow the money
- Commissioner LaVanway of East Jordan, MI ~~spoke of lack of information provided to Board regarding Election issues and~~ **and read an email from Gregg Valerio, Echo Township concerning Election Results.** **BOC CORRECTION 1/21/2021**
- Carol Austin, Bellaire, MI addressed the Board to speak of the elimination of the Abstract Department and that the knowledge and service will never be the same.
- Jarris Rubingh, Banks Township, MI addressed the Board regarding new commissioner training session.
- Sherry Comben, County Treasurer, Kearney Twp., MI - Elected to new term of office and that all need to take oath of elected office.

Public Comment closed at 8:05 p.m.

Moved by Marcus, seconded by VanAlstine, that the Board approve the agenda as presented. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Heeres, that the Board approve the minutes of the December 3, 2020 meeting as corrected. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

COMMUNICATIONS/NOTICES:

County Administrator – Peter Garwood referred to letter from Lou Ann McKimmy that the Board support employees, be leaders and respect one another.

LIAISON REPORTS:

Commissioner VanAlstine – Grass River Natural Area - update

Commissioner Heeres – Economic Development Corporation - update

COMMITTEE REPORTS:

There were none.

The Chairman appointed Fred Hunt to the Antrim County Road Commission to fill the 6-year term expiring on December 31, 2026.

Moved by Bargy, seconded by _____, that the Board approve the Chairman's appointment of Fred Hunt to fill the 6-year term expiring on December 31, 2026 on the Antrim County Road Commission. **MOTION FAILS – NO SECOND**

The Chairman appointed Kevin Giar to the Antrim County Road Commission to fill the 6-year term expiring on December 31, 2026.

Moved by VanAlstine, seconded by Marcus, that the Board approve the Chairman's appointment of Kevin Giar to fill the 6-year term expiring on December 31, 2026 on the Antrim County Road Commission. Roll call as follows: Yes – Bargy, Boettcher, VanAlstine, Ricksgers, Helwig, Marcus; No – Watrous, LaVanway; Absent – None; Abstained – Heeres.

The Chairman addressed the Board to ask if there were any objections to postponing the Regional Detention Support Services for Fiscal Year 2021 to the next regular Board meeting. No objections stated.

Moved by Helwig, seconded by Marcus, that the Board approve to authorize the Chairman to execute an extension of the Heritage Sustainable Energy, LLC option to purchase County-owned land with the new expiration date of July 1, 2021 at the cost of \$500.00. Roll call as follows: Yes – Heeres, Watrous, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Bargy; Absent – None.

Moved by LaVanway, seconded by ~~Watrous~~ ~~VanAlstine~~, that the Board authorize the County Prosecuting Attorney, James Rossiter to look into ~~scope of court file William Bailey v Antrim County~~, who deleted the maintenance and adjudication (spelling – adjudication) files on the Dominion computer. **Per exact wording request in an email from Commissioner LaVanway BOC CORRECTION 1/21/2021**

Commissioner Bargy requested the motion be **TABLED** due to ongoing litigation.

County Administrator, Peter Garwood addressed the Board to briefly update status of court file: Interrogatories, Discovery and that the Secretary of State Jocelyn Benson had been granted an order to intervene as a defendant.

County Clerk, Sheryl Guy addressed the Board reporting that the County Administrator, Peter Garwood had no involvement in preparation and election night reporting this is the duty of the County Clerk by statute and that the County Administrator, Peter Garwood having been strongly criticized by the public has been very helpful during this time and I appreciate his departments assistance.

Moved by VanAlstine, seconded by Ricksgers, that the Board approve and pay Claims and Accounts totaling \$ 122,964.42. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board approve and authorize the Board Chairman to execute the Intergovernmental Agreement Supporting the Friends of Glacial Hills Recreation Board, with an expiration date of December 31, 2023. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Heeres, seconded by Helwig, that the Board authorize the Antrim County Sheriff to execute an inmate health services contract with Dr. David May, DO as correctional facility physician from January 1, 2021 through December 31, 2021. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargy, seconded by Ricksgers, that the Board authorize the Antrim County Sheriff to execute an inmate health services contract with Jennifer Held, RN as correctional facility nurse from January 1, 2021 through December 31, 2021, with an hourly payment of \$25.00 per hour of service and reimbursement of \$383.00 for general and professional liability insurance. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Helwig, seconded by Bargy, that the Board accept an In-Kind Grant Agreement from Two Seven Oh, Inc. and authorize the Chairman of the Board to execute the three-way grant agreement between Two Seven Oh, Inc., Mancelona Veterinarian Hospital and Antrim County for spay, neuter and other veterinarian procedures for animals (cats and dogs), prior to adoption from the Antrim County Animal Shelter, in the amount of \$5,000.00. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Ricksgers, seconded by Marcus, that the Board approve the purchase and installation of an UPS for \$20,250 from Top Line Electric, LLC to be paid from the E911 Wireless fund, line item 262000-901-980.348 as budgeted in the 2021 fiscal year budget. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Marcus, seconded by Ricksgers, that the Board approve the purchase of the Zetron console for purchase in the amount of \$269,994.00 from ~~GT Mobile~~ **Grand Traverse Communication** from 262000-901-980.348, budgeted in 2020 and approve a budget amendment in the 2021 budget for the purchase. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.
Discussion followed.

BOC CORRECTION 1/21/2021

Moved by Heeres, seconded by Ricksgers, that the Board approve the purchase of a refrigerated trailer from Burnette Foods for \$12,000 only in the event it becomes necessary if the number of persons succumbing to the COVID-19 virus exceeds the capacity of the cold storage space in the funeral homes of the County through December 31, 2021. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous; Absent – None.

Moved by VanAlstine, seconded by Watrous, that the Board approve the release of the Antrim County Parks and Recreation Plan for the thirty (30) day public review process after corrections are made to plan. Roll call as follows: Yes – Heeres, Watrous, Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Board Procedures Amendment proposal – Virtual Meetings

Discussion followed.

Meeting remote in 2021 consistent with the Open Meetings Act (OMA), Act 267 of 1976 as amended by P.A. 228 of 2020, and consistent with proposed legislation, if approved and signed by the Governor, prior to January 1, 2021.

NO ACTION.

Moved by VanAlstine, seconded by Bargy, that the Board authorize the County Administrator to submit a 2021 Medical Marihuana Operation and Oversight Grant application with the Department of Licensing and Regulatory Affairs Marijuana Regulatory Agency to sponsor the Health Department of Northwest Michigan. Roll call as follows: Yes – Heeres, Bargy, Boettcher, VanAlstine, Ricksgers, Helwig; No – Watrous, LaVanway, Marcus; Absent – None.

RESOLUTION #27-2020 By Dawn LaVanway, seconded by Jason Helwig

RESOLUTION OF APPRECIATION TO DAVID HEERES

WHEREAS, David Heeres was a member of the Antrim County Board of Commissioners serving from October 9, 2014 through December 31, 2020; and

WHEREAS, during his term David Heeres served as the member of the Administration Committee and as a member of the Finance Committee of the Whole; and

WHEREAS, David Heeres served as the Chairman of the Antrim Creek Natural Area Commission; and

WHEREAS, David Heeres represented the Board of Commissioners as a member of the Economic Development Corporation, the Northern Lakes Economic Alliance, and the Health Department of Northwest Michigan Board of Health; and

WHEREAS, David Heeres served as a liaison to the Antrim County Veterans Affairs Committee; and

WHEREAS, David Heeres always served as a key member during his service on the Board with honesty and a thoughtful consideration to each issue; and

WHEREAS, all of us at Antrim County have come to appreciate David Heeres for his integrity and loyalty to Antrim County.

NOW, THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners on behalf of the citizens and the employees of Antrim County, express sincere appreciation to David Heeres for outstanding, dedicated service to the citizens of Antrim County.

Yes – Joshua Watrous, Karen Bargy, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers,

Dawn LaVanway, Jason Helwig, Christian Marcus;

No – None.

Absent – None.

Abstain – David Heeres.

RESOLUTION #27-2020 PASSED AND ADOPTED.

Moved by Helwig, seconded by Boettcher, that the Board approve to include and pay for Scrap Tire collections and recycling in 2021 Household Hazardous Waste events up to \$6,000.00, if EGLE fails to fund the Scrap Tire collection program, and approve a budget amendment to increase the Resource Recovery, Contractual Services line item 101000-719-802.000 by \$6,000.00 to come from the General Fund – fund balance. Roll call as follows: Yes – Boettcher, Ricksgers, Helwig; No – Heeres, Watrous, Bargo, VanAlstine, LaVanway, Marcus; Absent – None.

MOTION FAILS

Moved by Helwig, seconded by Marcus, that the Board approve and authorize the creation of a full-time Clerk II position in the Register of Deeds Office and approve a 2021 budget amendment increasing the Register of Deeds budget, 101000-268 by \$35,323.00 and that the current part-time position in the Register of Deeds Office be eliminated. Roll call as follows: Yes – Heeres, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Watrous, Bargo; Absent – None.

REPORTS:

County Administrator, Peter Garwood addressed the Board with his report.
Discussion followed. Board member questions and input.

Soil Erosion Control Report – November 2020
Discussion followed.

Soil Erosion Officer – Heidi Shaffer assistance needed to explain report – No action.
Antrim County Airport Report – November 2020
Antrim County Building Department Financials – November 2020

Finance Director, Brad Rizzo addressed the Board with his report.

- Revenue and Expenditure Report – November 2020
- Budget Amendment Report – November 2020
- Budget Amendment - Fiscal Year 2020 Year End
- Budget Amendment – County Building Generator
- Budget Amendment – Household Hazardous Waste
- 457 Cares Act Distribution
- CESF Grant Agreement Amendment
- Cost Allocation Certification
- County Owned Properties

Moved by Helwig, seconded by Heeres, that the Board authorize the Finance Director, with consultation of the Vice Chair of the BOC and County Administrator, to make any necessary year-end budget amendments to avoid negative departmental expenditure balances and negative fund balances in the general fund and other funds at year end and present the results at the first board meeting in January. Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Marcus, that the Board approve rolling the county generator project to 2021 and the associated budget amendments as follows:

- 2020: 101000-901-980.265 (42,425.00)
- 2021: 101000-901-980.265 42,425.00

Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Helwig, that the Board approve a budget amendment for 2020 hazardous waste removal services for \$7,200.00 to account 101000-719-802.000 from the General Fund balance. Roll call as follows: Yes – Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – Heeres; Absent – None.

Moved by LaVanway, seconded by VanAlstine, that the Board approve a plan amendment to the County's 457 plan to allow for CARES Act Distributions. Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by Bargo, seconded by Ricksgers, that the Board approve the attached addendums to the Coronavirus Emergency Supplemental Funding (CESF) grants and authorize execution by the Board Chairman. Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Moved by VanAlstine, seconded by Bargo, that the Board authorize Bradley Rizzo, Finance Director, to sign the Cost Allocation Plan certification on an annual basis. Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

Chairman Report – Commissioner Boettcher

- Happy Holidays and take time to reach out to one another

REPORTS:

County Treasurer, Sherry Comben

- County Treasurer Bond Report

Antrim County Sheriff's Report

- Animal Control Statistics
- Township Statistics

Moved by Heeres, seconded by Marcus, that the Board approve a budget amendment for 2021 EDC Printing and Publishing for an increase of \$1,485.00 to account 101000-728-901.000 to come from the General Fund balance. Roll call as follows: Yes – Heeres, Watrous, Bargo, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No – None; Absent – None.

VARIOUS MATTERS:

- Commissioner Bargo – Resolution for Carrie Hebden in January and this termination is in no way fault of her own as she has performed all her duties.
- Commissioner Helwig – Plat Books available at the Antrim Conservation District office.

- Commissioner Marcus – Department heads run their departments and staff. The Board does not interfere with employees and the employees should not be able to hide behind COVID. The Boards duty is to watch tax dollars.
- County Administrator, Peter Garwood spoke of the public comments are not true.

The Chairman requested Public Comment at 10:58 p.m. The Deputy Administrator addressed the public via the zoom webinar each caller in order as entered the meeting. Each addressed the Board as follows:

- Carol Austin, Bellaire, MI – Suggested that the Board research the Abstract services under the Register of Deeds authority.
- Jarris Rubingh, Banks Township, Antrim County, MI - New Commission Training and anxious to get started.
- Richard Hoadley – Boards meetings long.
- County Treasurer, Sherry Comben – Seeking copy of MOU (Abstract/Deeds) and spoke on the interest revenue will be down from what was budgeted.

Public Comment closed at 11:06 p.m.

The meeting adjourned at 11:07 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy