



Antrim County Board of Commissioners



Terry VanAlstine, Chairman

Thursday, February 16, 2023 @ 6:30 p.m.

Antrim County Building, 2nd Floor, Board of Commissioners Room

203 East Cayuga, Bellaire, MI 49615

*If you require auxiliary aid assistance, contact (231)533-6265

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Zoom Webinar

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CALL TO ORDER:

1. Opening Exercises or Ceremonies
2. Roll Call
3. Public Comment
Public comment is welcome and encouraged. All individuals who wish to speak in person during public comment will be allowed to do so. Any member of the public speaking under the privilege of "Public Comment" may speak no longer than three (3) minutes. A group of individuals who wish to present a specific point of view may designate a spokesperson for whom the Board Chair may allow additional time.
At this time, **public comment must be given in person**. Members of the public are welcome to observe meetings via Zoom webinar, but will not be given the opportunity to speak.
4. Sheriff's Report
 - A. Township Statistics (*Information Only – Sent Separately*)
5. Approval of Agenda3
6. Approval of Minutes3
 - A. Regular Meeting Minutes: [February 2, 2023](#)
7. Communications/Notices
8. Liaison Reports/Committee Reports (as needed)
9. Old/Unfinished Business
10. New Business4
 - A. Claims and Accounts
 1. Amend Approved Claims & Accounts (2/2/2023)
 2. Approve Current Claims & Accounts
 - B. Sheriff's Office – Release of Funds: Vehicle Purchase
 - C. Probate/Family Court – FY23 Amendment to Child Care Fund
 - D. Transportation – FY24 Accessibility Plan
 - E. Administration
 1. Budget Amendment – Energy Savings Grant
 2. Use of Grounds Request – North Country Community Mental Health
 3. Letters of Support – Broadband: Peninsula Fiber Network, True Stream Projects
 - F. MAC Resolution – 125th Anniversary

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	1. Parks Department – February 2023	
	2. Building Department – January 2023	
	3. Airport – January 2023	
	4. Commission on Aging – January 2023	
	5. Animal Control – January 2023	
	B. Finance Director Report	
	1. Revenue & Expenditure Report	
	2. Budget Amendment Report	
	C. Chairman Report	
14.	Various Matters	
15.	Public Comment	
16.	Adjourn	



Memorandum Administration Office

February 16, 2023

TO: Board of Commissioners
FR: Jeremy Scott, County Administrator
RE: Approval of Agenda, Minutes

You should have received your agenda packet via electronic communication on February 9. If there are no changes or additions to the agenda, please consider the following action:

Motion by _____ and seconded by _____ to approve the agenda as presented.

You also received a set of meeting minutes from the February 2 regular meeting. If there are no corrections to those minutes, please consider the following actions:

Motion by _____, seconded by _____ to approve the minutes of the February 2, 2023 regular meeting as presented.



Action Request to Board of Commissioners

Meeting Date: February 16, 2023

Department: County Clerk – Account Payables

Submitted By: Sheryl Guy, County Clerk

Agenda Item: Motion to amend total Claims & Accounts approved at the 2/2/2023 BOC meeting.

1. Action Request/Suggested Motion
Approve to amend Claims and Accounts from 2/2/2023 Board meeting total from \$258,132.72 to \$238,507.72 due to correction item #57 Teamroom Approach LLC. from \$20,000.00 to \$375.00.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
Teamroom Approach LLC – invoice for 2023 for Sheriff Officer Training \$20,000.00 approve Claims and Accounts at the BOC meeting February 2, 2023. Letter from Emmet County identified that the invoice was a shared billing and that Antrim County portion represented \$375.00 of the invoice.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
Invoice pulled and voided. Issued check to Emmet County in the amount of \$375.00
4. Financial – Budget-related information
101.000-301.10-955.000 Sheriff- Training
5. Legal Review
n/a
6. Policy Implications
n/a
7. Plan – Timeline with who, what, where, and how
Department to provide separate voucher on billings that reflect multi-counties.
8. Alternative Plan – What are the implications if failure to approve?
Same as above.
9. Attachments Included
Invoice as approved on 2/2/2023 Memo from Emmet County – identifying Antrim County Sheriff portion for training.

Teamroom Approach LLC

1 of 3

148 Peters Rd
Milford, MI 48381

INVOICE 014

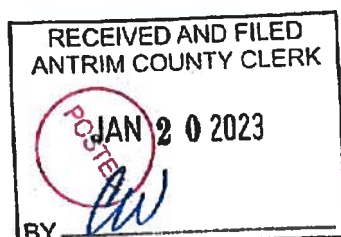
Vendor ID: 0000030210

Bill to:	Invoice Number: 014 Total Due: \$20,000.00
NMMA ERT	

Description	Dates	QTY	Note
ERT Marksmanship – Validation	January 2023 – December 2023	5	Marksmanship
ERT CQB – Task Organization/SOP/TTP		6	CQB
ERT - Full Mission Profile		4	Capability Validation Exercise

*Training will be
on every 2nd
Wednesday of
each month *

Grand Total: \$20,000.00



ACSO: 315.00
Dept: Sheriff
GL# 101.000-301.00-955.000
Description: Misc Training
Signature: [Signature]
Date: 1-18-23



EMMET COUNTY SHERIFF'S OFFICE

Peter A. Wallin, Sheriff

JEFFREY R. BODZICK ADMINISTRATIVE OFFICES AND CORRECTIONAL FACILITY

450 Bay Street • Petoskey, MI 49770 • Tel: 231-347-2032 • Fax: 231-348-0666

Matt Leirstein, Undersheriff

Brenda Ford, Jail Administrator

RECEIVED AND FILED
ANTRIM COUNTY SHERIFF

JAN 6 2023

BY 2 of 3

January 4, 2023

Antrim County Sheriff's Office
107 Grove St
P.O. Box 568
Bellaire, MI 49615
Sheriff Dan Bean

RE: Special Assessment for 2023 ERT Training

Dear Sheriff Bean:

It was decided and voted on at the December 28, 2022, special meeting of the NMMATS Members, to hire Teamroom Approach LLC, to provide training for our ERT for the upcoming year 2023. The vote was unanimous to invoice each NMMA Member \$375.00 whether or not they had ERT Operators on the team. The cost of the training will \$20,000.00 for twelve months of training. Teamroom Approach will train all three teams as a whole, every month from January 2023 - December 2023. With each NMMA Member paying \$375.00, plus Harbor Springs Police Department, will generate \$13,875.00. The balance, \$6,125.00 will be paid by the NMMA General Fund. Any new members that join NMMA in 2023 will also be invoiced the \$375.00 assessment

Please feel free to contact me if you have any questions or concern.

I have also enclosed a copy of the invoice from Teamroom Approach LLC.

Please make checks payable to: Emmet County Sheriff's Office
Attn: Sheriff Pete Wallin
450 Bay St.
Petoskey, MI 49770

Respectfully,

Sheriff Pete Wallin
Treasurer/Northern Michigan Mutual Aid Task Force

VOUCHER FOR PAYMENT

3 of 3.

VOUCHER NUMBER: 301-2023-05*Accounts Payable: please use voucher number for invoice number***DATE: February 3, 2023****PAYEE: Emmet County Sheriff's Office****Attn: Sheriff Pete Wallin****MAIL TO: 450 Bay St, Petoskey MI 49770****POST TO GL ACCOUNT NUMBER:****101.000-301.00-955.000****AMOUNT: \$ 375.00****Thank you**

"Department Head Signature" Vouchers are used when an invoice is not going to be initiated by the Vendor for payment.



Memorandum Administration Office

February 16, 2022

TO: Board of Commissioners
FR: Jeremy Scott, County Administrator
RE: Claims & Accounts

Please consider the following action:

**Motion by _____ and seconded by _____ to approve Claims and
Accounts in the amount of \$_____.**



Action Request to Board of Commissioners

Meeting Date: February 19, 2023

Department: Sheriff's Office

Submitted By: Undersheriff Kevin Hoch

Agenda Item: Patrol Cars

1. Action Request/Suggested Motion

Approve the release of funds for two (2) Ford Explorer police vehicles for the Sheriff's Office vehicle fleet at \$43,260 each as budgeted for a total of \$86,520.

2. Background and Current Situation – Concisely include pertinent facts, dates, etc.

The two Ford Explorers will replace our two current Dodge Chargers that are at high mileage; car 501 and car 512.

Signature Ford gave our agency the quote for the two Ford Explorers and Signature has changed the name of the business to Lunghamer Ford of Owosso. The quote is the same as quoted in 2022 for 2023 at the cost \$43,260 for each Ford.

The quote is for 3 (three) vehicles, the Sheriff's Office is only asking for a release of funds for 2 (two).

I will complete an action request for the equipment and decals for the two Ford Explorers later.

3. Goal – Why the action is necessary; What is the specific target or outcome desired?

The purchase of the two new Ford Explorers will replace our current Dodge Chargers car 501 and 512.

4. Financial – Budget-related information

In talking with the Finance Director, with the limited amount of Ford Explorers, a PO was released to Lunghamer Ford to reserve two vehicles. The PO can be canceled at anytime.

101.000-901.00.980.301- Capital Outlay budgeted for 2023.

5. Legal Review

N/A

6. Policy Implications

Following Policy

7. Plan – Timeline with who, what, where, and how

If approved, PO to be authorized

8. Alternative Plan – What are the implications if failure to approve?

9. Attachments Included

Lunghamer Ford of Owosso



January 30, 2023

Antrim County Sheriff Department
Attn: Undersheriff Kevin Hoch
PO Box 188
203 E. Cayuga St.
Bellaire, MI 49615

Dear Undersheriff Kevin Hoch:

Price on 2023 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 21-18 Bid:

2023 Ford Police Interceptor Utility AWD in Sterling Gray \$43,260.00 ea

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: Current lead time to order is estimated at 30 + weeks from receipt of Purchase Order.

Order Cutoff Date: Order Bank Stock.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

1960 E Main St Owosso, MI 48867, 888-92-FLEET (888.923.5338) Fax 517-625-5832



August 9, 2022

Antrim County Sheriff Department
Attn: Undersheriff Kevin Hoch
PO Box 188
203 E. Cayuga St.
Bellaire, MI 49615

Dear Undersheriff Kevin Hoch:

Price on 2023 Vehicle Macomb County Contract Bid:

(3) 2023 Ford Police Interceptor Utility AWD in Sterling Gray	\$43,260.00 ea
Total Delivered Price	\$129,780.00

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: TBD.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

1960 East Main St, Owosso, MI 48867
888-92-FLEET or 888-923-5338, Fax 517-625-5832



Action Request to Board of Commissioners

Meeting Date: February 16, 2023

Department: Probate/Family Division

Submitted By: Teresa Ankney, Court Administrator

Agenda Item: FY 2023 Amendment to Child Care Fund (DHS-2091)

1. Action Request/Suggested Motion
Authorize the Board Chair to execute the Amended Fiscal Year 2023 Child Care Fund Budget Summary (DHS-2091) and authorize the finance director to make appropriate budget amendments to fund 292.000.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
The Board previously approved a DHS-2091 in 2022 at your August 18 meeting. The State has since increased their Basic Grant from \$15,000 to \$56,520.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
For Antrim County to receive additional State funding for eligible Child Care costs.
4. Financial – Budget-related information
Total expenditure request of \$256,560 increased from \$215,040, with all additional funds coming from the State basic Grant.
5. Legal Review
N/A
6. Policy Implications
N/A
7. Plan – Timeline with who, what, where, and how
The amended DHS-2091 is already due but the State has granted an extension until our next Board.
8. Alternative Plan – What are the implications if failure to approve?
Funding unit would forgo additional State funds for Child Care.
9. Attachments Included
Amended DHS-2091

County Child Care Budget Summary (DHS-2091)
Michigan Department of Health and Human Services (MDHHS)
Children's Services Agency
Antrim County for October 1, 2022 through September 30, 2023

Organization	Court Contact Person	Telephone Number	Email Address
Antrim County	Teresa Ankney - CCF Organization Management	(231) 533-3825	ankneyt@antrimcounty.org
Fiscal Year	MDHHS Contact Person	Telephone Number	Email Address
October 1, 2022 through September 30, 2023	Teresa Ankney - CCF Organization Management	(231) 533-3825	ankneyt@antrimcounty.org

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
A. Out of Home Care - Court or Tribal Supervised		\$0.00	\$110,000.00	\$110,000.00
B. In-Home Care		\$0.00	\$124,040.00	\$124,040.00
C. County/Court-Operated Facilities		\$0.00	\$0.00	\$0.00
D. Subtotals (A+B+C)		\$0.00	\$234,040.00	\$234,040.00
E. Revenue		\$0.00	\$34,000.00	\$34,000.00
F. Net Expenditure		\$0.00	\$200,040.00	\$200,040.00

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
A. Out of Home Care - Neglect Abuse		\$0.00	\$75,000.00	\$75,000.00



Please Note: The Neglect/Abuse Out-of-Home Care amount reflects ONLY the county court's share of these expenditures. Effective October 2019 the State of Michigan pays 100% of Neglect/Abuse Out-of-Home placements and the county then reimburses the state 50%.

Cost Sharing Ratios	County 0% / State 100% \$15,000.00 Maximum	MDHHS	Court	Combined
Basic Grant		\$0.00	\$56,520.00	\$56,520.00

Total Expenditure	\$256,560.00
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BUDGET DEVELOPMENT CERTIFICATION

THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 1, 2022 through September 30, 2023; and any requests for reimbursement shall adhere to all state law, administrative rules and child care fund handbook authority.

Presiding Judge Norman R. Hayes		Date 01/26/2023
County Director of MDHHS Signature Maureen Clore		Date 1/27/2023
Chairperson, Board of Commissioner's Signature Terry VanAlstine		Date
And/or County Executive Signature		Date

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an MDHHS office in your area.

AUTHORITY: Act 67, Publication of 1978, as amended.
COMPLETION: Required.
PENALTY: State reimbursement will be withheld from local government.



Action Request to Board of Commissioners

Meeting Date: 2/16/2023

Department: Antrim County Transportation

Submitted By: Alan Meacham

Agenda Item: FY 2024 Vehicle Accessibility Plan

1. Action Request/Suggested Motion
Accept and approve the Antrim County Transportation Fiscal Year 2024 Vehicle Accessibility Plan.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
MDOT has decided that a new process in the application process is that the vehicle accessibility plan needs to be shown to the Board of Commissioners every five years. Previously, it was done every year internally here at ACT. Understand MDOT dictates the plan so nothing can be changed.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
ACT needs an approved Vehicle Accessibility Plan to be able to receive state and federal funding.
4. Financial – Budget-related information
There is no financial impact unless not approved.
5. Legal Review
N/A
6. Policy Implications
N/A
7. Plan – Timeline with who, what, where, and how
Approve at the February 16, 2023 meeting.
8. Alternative Plan – What are the implications if failure to approve?
N/A
9. Attachments Included
Vehicle Accessibility Plan

**Accessibility Plan
Antrim County Transportation
4700 S. M-88 Hwy
Bellaire, Michigan 49615**

1. Purpose

This accessibility plan is submitted in compliance with Section 10e(18) of the Michigan Transportation Fund Act (MCL 247.660e) (hereinafter "the Act") and the official administrative rules for administration of Michigan's Comprehensive Transportation Fund. The purpose of this accessibility plan is to describe the demand-response service provided by ACT to senior persons and individuals with disabilities. This accessibility plan demonstrates it is the policy of ACT to comply with the following requirements of Section 10e(18):

- A. That demand-response service is provided to persons 65 years of age or older and individuals with disabilities residing in ACT's entire service area. (Antrim County Michigan.)
- B. That as a minimum, demand response service is provided to persons 65 years of age or older and individuals with disabilities during the same hours as service is provided to all other persons in ACT's service area.
- C. That the average time required for demand response service to persons 65 years and older and individuals with disabilities, from the initiation of a service request to arrival at the destination, is equal to the average time period required for demand response service provided to all other persons in ACT's service area.
- D. That ACT has established a Local Advisory Council with not less than 50 percent of its membership representing persons 65 years of age or older and individuals with disabilities in ACT's service area. At least one member (or 12 percent of membership has been appointed jointly with the area agency on aging. The Local Advisory Council has had an opportunity to review and comment on this plan before its submission to the Michigan Department of Transportation. (See attached ACT Local Advisory Council minutes)

All rules cited below refer to the official administrative rules for the administration of the Comprehensive Transportation Fund. These rules are found in the Michigan Administrative Code, beginning at Rule 241.4101, et seq.

2. Definition of Senior and Individual with a Disability - Rule 201 (2) (c)
As used in this Accessibility Plan

(a) "individual with a disability" means an individual who has a physical or mental impairment that substantially limits one or more of the major life activities of such individual, a record of such impairment, or being regarded as having such an impairment. See Michigan Administrative Code Rule 247.4101(1)(m).

(b) "senior" means an individual 65 years of age or older.

3. Number of Senior and Individuals with Disabilities in Service Area - Rule 201 (2) (c)

ACT estimates that a total of 6700 persons fitting the above definitions reside in the agency's defined service area.

4. Description of Plan Development Process and Local Advisory Council Involvement - Rule 201(2) (e)

ACT developed this plan using the following process:

- a. Agency staff drafted a plan, incorporating all information required by R 247.4201 and R247.4202 of the Michigan Administrative Code
- b. The draft plan content was reviewed at a meeting of the ACT Local Advisory Council, held on January 17, 2023, wherein the Local Advisory Council was given opportunity to review and comment on the content of the plan. In accordance with Sec. 10e(18)(d) of the Act, all comments on the plan received at this meeting by the Local Advisory Council members are contained in a separate section of this plan, below.
- c. The Vehicle Accessibility plan was submitted to and approved by ACT's governing body February 16, 2023.

5. Local Advisory Council Composition - Rule 202

ACT's Local Advisory Council is currently comprised of 4 members, which meets or exceeds the required minimum of three members. In accordance with Rule 202, no member of the Local Advisory Council is an employee, executive committee member, or governing board member of ACT. ACT ensures that at least 50 percent of its Local Advisory Council membership represents persons who are 65 years of age or older and persons who have disabilities within the agency's defined service area. ACT further ensures that at least one member of its Local Advisory Council (or one of every eight members, whichever is larger) is approved jointly with the area agency on aging. ACT further ensures that its Local Advisory Council membership will include people who have diverse disabilities and the senior who are users of public transportation. ACT's Local Advisory Council is, at the time of adoption and submission of this plan, composed of the following members:

1. LAC Chairperson Name Virginia Hiser

NA

AFFILIATION

This Member is a:

☐ Person with Disabilities

☒ Person 65 years and older

☐ Neither of the above groups

☐ Represents one of the above

This member is:

☐ Jointly appointed by the area
agency on aging

☒ A user of public
transportation

☐ Neither of the above

2. Dana Martin

NAME

NA

AFFILIATION

This Member is a:

☐ Person with Disabilities

☐ Person 65 years and older

☒ Neither of the above group's

☐ Represents one of the above

This member is:

☐ Jointly appointed by the area
agency on aging

☒ A user of public
transportation

☐ Neither of the above

3. Bev Richards

NAME

NA

AFFILIATION

This Member is a:

☒ Person with Disabilities

☒ Person 65 years and older

☐ Neither of above groups

☐ Represents one of the above

This member is:

☐ Jointly appointed by the area
agency on aging

☒ A user of public
transportation

☐ Neither of the above

4. Marna Robertson

NAME

Meadow Brook Medical Facility

AFFILIATION

This Member is a:

☐ Person with Disabilities

☐ Person 65 years and older

☒ Neither of above groups

☐ Represents one of the above

This member is:

☐ Jointly appointed by the area
agency on aging

☐ A user of public
transportation

☐ Neither of the above

6. Present Vehicle Inventory – Rule 201 (2) (a)

ACT's demand response vehicle inventory presently in service is as follows:

- a. Number of demand response vehicles presently in service purchased using Comprehensive Transportation Fund monies = 16
- b. Number of accessible demand response vehicles presently in service purchased using Comprehensive Transportation Fund monies = 16

7. Anticipated Vehicle Inventory – Rule 201 (2) (b)

ACT's anticipated demand response vehicle inventory is as follows:

- a. Number of demand response vehicles in agency's anticipated fleet which will be purchased using Comprehensive Transportation Fund monies = 17
- b. Number of accessible demand response vehicles in agency's anticipated fleet which will be purchased using Comprehensive Transportation Fund monies = 17

8. Narrative Summary of Vehicles Requested – Rule 201 (2) (l)

As indicated above, the agency currently operates or plans to operate a total of 16 demand response vehicles. Of these vehicles, the total number that will be fully accessible to seniors and individuals with disabilities is 16 vehicles. The reason for operating or planning to operate this number of accessible vehicles is: ACT needs 17 vehicles to operate efficiently and effectively.

9. Fare Structure - Rule 201 (2) (d)

ACT's fare structure that is in use for seniors, individuals with disabilities, and the general public for demand response and fixed route service is as follows:

	General Public	Seniors/Disabled Peak	Seniors/Disabled Non-Peak
Demand Response	\$3.00	\$1.50	\$1.50
Fixed Route	N/A	N/A	N/A

10. Map and Narrative Description of Service Area – Rule 201 (2) (f)

For fixed route and demand-response service, ACT's Service Area is Antrim County Michigan. (Map at the end of the document)

11. Service Schedule – Rule 201 (2) (g)

ACT's current service schedules, including hours of day and days per week for fixed route and demand response service is as follows: Monday through Friday – 6:00 am – 6:00 pm

12. Schedules in Alternative Formats – Rule 201 (2) (h)

ACT has made arrangements to produce copies of its current service schedule in an alternative format that can be utilized by persons who are blind or have other disabilities.

13. Vehicle Availability On Other Than Regular Service Hours and Days – Rule 201 (2) (i)

ACT does make demand-response service vehicles available for medical appointment use during hours or days other than regular service hours and days. ACT confirms that accessible transit vehicles are available for use by the senior and individuals with disabilities to the same extent as the general public.

14. Advance Requests for Demand Actuated Service – Rule 201 (2) (j)

ACT does require that the senior, people with disabilities, and the general public must make an advance request to obtain demand response service. The required advance request time period is 24 hours.

15. Constraints on Capacity and Restrictions on Trip Purpose – Rule 201 (2) (k)

ACT provides service to all customers to the best of its abilities. ACT does not have capacity constraints.

16. Local Advisory Council Comments on this Plan – Rule 201(2) (m)

ACT's Local Advisory Council members made the following comments about this plan:

- Vehicle cleanliness
Members commented on how the vehicles are usually very clean.
- Response time
Members are satisfied with the response times.
- Fare structure
Members feel the current fares are very reasonable.
- Ability to use the buses to get where they need to go in the county
Members have experienced no problems within the county.
- Hours and days of service
No problems with current hours and days of operation.
- Denial of a trip request for any reason
No denials from group.
- Availability of information regarding bus use
Information is readily available.
- Bus access and lift usage
Members have had no issues.
- Current bus service times
Members are satisfied with current service times.
- Vehicle fleet at ACT
Members feel the amount of vehicles at ACT is sufficient.

17. ACT made the following response to its Local Advisory Council regarding the above comments:

Besides the communication of the above comments, it was made clear that the purpose of the Local Advisory Council is to review Antrim County Transportation (ACT) services and the Vehicle Accessibility Plan in light of special needs of senior citizens and persons with disabilities. One Bus Replacement is due in 2023. ACT typically is also receiving one vehicle a year through the Rural Task Force.

A map of Torch Lake and its surrounding area in Michigan. The map shows Torch Lake in the center, with several smaller lakes branching off it: Elk Lake to the west, and smaller unnamed lakes to the north and east. Towns and locations marked include Eastport, Central Lake, ECHO, JORDAN, WARNER, TORCH LAKE, MILTON, ELK RAPIDS, FOREST HOME, KEARNEY, CHESTONIA, STAR, BELLAIRE, ALBA, CUSTER, MANCERLONA, and HELENA Alden. The map also shows Lake Michigan to the west and Lake Huron to the east. A small inset map shows the location of the area within the state of Michigan.



Action Request to Board of Commissioners

Meeting Date: February 16, 2023

Department: Administration

Submitted By: Jeremy Scott, Administrator

Agenda Item: Budget Amendment – Energy Savings Grant

1. Action Request/Suggested Motion

Approve the transfer of \$7,583.25 from the General Fund balance to Fund 235.000 Energy Savings and authorize the Finance Director to make the appropriate budget amendments.

2. Background and Current Situation – Concisely include pertinent facts, dates, etc.

As part of a 2009 Energy Savings Grant award, the County agreed to have an energy audit conducted and implement some of the energy saving measures. In October of 2009, the County Board of Commissioners approved a resolution in which they agreed to establish an energy savings account into which half of utility bill savings could be deposited and designated for future energy investments. Over the last few years, these savings have been used to pay for projects at County-owned properties, including the most recent lighting upgrades in the County Building, the 1905 Courthouse, ACT, and the Airport.

3. Goal – Why the action is necessary; What is the specific target or outcome desired?

Provide somewhat of a revolving fund for the continued implementation of energy and cost saving measures in the County facilities.

4. Financial – Budget-related information

Recommended action will result in a reduction of the general fund balance of \$7,583.25.

5. Legal Review

n/a

6. Policy Implications

n/a

7. Plan – Timeline with who, what, where, and how

n/a

8. Alternative Plan – What are the implications if failure to approve?

n/a

9. Attachments Included

2022 Energy Savings Report

Energy Performance

Date Downloaded: 01/27/2023 12:36 PM EST

Date Generated: 01/27/2023 12:19 PM EST

Number of properties in report: 3

Comparing Baseline Year with Year Ending: 12/2022

Property Name	Site EUI Change (kBtu/ft²)	Source EUI Change (kBtu/ft²)	Weather Normalized Site EUI Change (kBtu/ft²)	Weather Normalized Source EUI Change (kBtu/ft²)	Site EUI - Adjusted to Current Year Change (kBtu/ft²)	Source EUI - Adjusted to Current Year Change (kBtu/ft²)	National Median Site EUI Change (kBtu/ft²)	National Median Source EUI Change (kBtu/ft²)	% Difference from National Median Source EUI Change	Energy Cost Change (\$)	Minimun Annual contgribution to Energy Savings Account (\$)
Antrim County, MI - County Building	-29	-66.6	-25.5	-62.1	-29.8	-68.3	4.8	1.4	-44.7	\$ (15,452.38)	\$ 7,726.19
Antrim County, MI - 1905 Courthouse	-21.4	-32.4	-15.9	-26.7	-22.6	-34.4	-1.3	1.3	-30.8	\$ 1,211.97	\$ (605.99)
Antrim County, MI - Jail	-62.6	-82.8	-52.8	-75.4	Not Applicable	Not Applicable	-2.7	0	-92.8	\$ (926.08)	\$ 463.04
TOTAL FY2022										\$ (15,166.49)	\$ 7,583.25

FY2011	\$ (6,070.00)	\$ 3,035.00
FY2012	\$ (9,286.00)	\$ 4,643.00
FY2013	\$ (7,611.26)	\$ 3,805.63
FY2014	\$ (2,149.77)	\$ 1,074.89
FY2015	\$ (9,233.84)	\$ 4,616.92
FY2016	\$ (21,033.48)	\$ 10,516.74
FY2017	\$ (17,630.33)	\$ 8,815.17
FY2018	\$ (8,570.30)	\$ 4,285.15
FY2019	\$ (33,193.40)	\$ 16,596.70
FY2020	\$ (36,675.26)	\$ 18,337.63
FY2021	\$ (22,322.27)	\$ 11,161.14



Action Request to Board of Commissioners

Meeting Date: February 16, 2023

Department: Administration Office

Submitted By: Jeremy Scott, Administrator

Agenda Item: Use of Grounds Request –
North Country Community Mental Health

1. Action Request/Suggested Motion
Approve the display of the statewide traveling art show, Creative Minds Changing Minds, sponsored by the Michigan Association of Community Mental Health Boards in the County Building hallways from May 1, 2023 to May 8, 2023.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
In 2014, 2016, 2018, and 2021 North Country Community Mental Health (CMH) requested and received approval for the use of the County Building hallways to set up a traveling art show, Creative Minds Changing Minds, sponsored by the Community Mental Health Association of Michigan. They have once again approached the County to request the use of the County Building for a week in May 2023.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
The goal for CMH is to gain recognition of the artwork of some of their clients.
4. Financial – Budget-related information
n/a
5. Legal Review
n/a
6. Policy Implications
n/a
7. Plan – Timeline with who, what, where, and how
8. Alternative Plan – What are the implications if failure to approve?
9. Attachments Included
Request from Deb Freed, NCCMH

From: [Deb Freed](#)
To: [Boyd, Margie](#)
Subject: from Deb Freed, North Country CMH – statewide traveling art show request
Date: Thursday, February 2, 2023 7:06:40 AM

Hi Margie.

Please consider this as a formal request for use of the Antrim County Building. Just as in 2014, 2016, 2018, and 2021, North Country Community Mental Health would like to set up the statewide traveling art show, *Creative Minds Changing Minds*, sponsored by the Community Mental Health Association of Michigan, in the Antrim County Building from Monday, May 1, 2023 to Monday, May 8, 2023.

This show is brand new. There are about 15 easels and artworks professionally framed. More information on the statewide show is here: <https://www.macmhb.org/about-us/art-show>

The show will travel around the state for the next two years. The tour has two goals: 1) to help de-stigmatize mental illness, intellectual/developmental disabilities, and substance use disorders by showcasing the talents of people who use CMH services; and 2) to highlight the recovery potential of the arts.

In addition, we plan to supplement the show with “Photovoice” posters created by North Country clients, which are comprised of one photo and words which highlight experiences of the person with mental illness. There will also be some Photovoice posters created by youth from across the Northern Michigan region in a presentation sponsored by the Northwest Community Health Innovation Region.

Please let me know if you have any questions or need further information.

Many thanks!

Deb Freed



Antrim County

Memorandum

February 9, 2023

TO: Board of Commissioners

FR: Jeremy Scott, Administrator

RE: PFN & Truestream – Letters of Support

Broadband has been a priority Antrim County project for years now. Thankfully, we have been able to build communication with other counties, local partners, and businesses to stay on top of opportunities. Peninsula Fiber Network (PFN) came to us last fall with a middle-mile broadband project that they were hoping to fund with a National Telecommunications and Information Administration (NTIA) grant. This project aligns extremely well with locations that we have identified over the years as needing broadband infrastructure. As a backup to the NTIA grant they have already applied for, PFN is now applying for the Realizing Opportunities with Broadband Infrastructure Networks (ROBIN) grant and has requested a letter of support.

Additionally, Truestream is in the process of applying for a ROBIN grant for last-mile connectivity in the southern part of the County, an area that had thus far not been scheduled for installation. ROBIN is a state grant offering a total of \$238.7M, broken up between middle mile (up to 35%) and last mile. As such, these two applications are somewhat complimentary to each other and both projects will go a long way toward making broadband to businesses and residents a reality throughout Antrim County.

There is no commitment of funding from the County for this grant. PFN and Truestream would be the direct recipients. They are only asking for a letter of support. We have also taken the opportunity to connect both organizations with other stakeholders and provided draft letters of support to local units.

The draft letters of support are attached and if the Board is supportive of this, please consider the following motion:

To authorize the Chair to sign letters of support for PFN and Truestream for their grant application to the ROBIN grant as presented.

February 16, 2023

Mr. Scott Randall, General Manager
Peninsula Fiber Network, LLC
1901 West Ridge Street, Suite 2
Marquette, MI 48955

Re: Letter of Support for ROBIN grant application

Dear Mr. Randall,

The Antrim County Board of Commissioners is pleased to support Peninsula Fiber Network's (PFN) application to the ROBIN (Realizing Opportunity with Broadband Infrastructure Networks) Grant Program.

The Antrim County Board believes that the lack of access to broadband telecommunications is a barrier to development opportunities that could create growth across our rural county. We believe that high-speed fiber internet connectivity promotes economic development, improves the quality of life for our residents, encourages the creation of much-needed housing, and boosts the development of additional infrastructure. This belief is noted in our current master plan and in our proposed master plan.

PFN's middle mile project will create a fiber backbone in the central and southeast regions of Antrim County, much of which lacks 25/3 service. The proposal will also create connectivity options for underserved areas in that same region. We are gratified that PFN is partnering with local providers to serve homes and businesses lacking broadband.

Antrim County will be pleased to collaborate with PFN regarding use of the internet in numerous ways, primarily by disseminating information about training events, materials and resources that promote use of the internet to improve quality of life, economic development, access to health care, and access to education. The County will also inform PFN regarding County-based activities that could be used as metrics for gauging awareness and participation.

Thank you for the opportunity to acknowledge our support for this application.

Sincerely,

Terry VanAlstine, Chair
Antrim County Board of Commissioners

February 16, 2023

Mr. Jason Guthaus, Infrastructure Program Manager
Michigan High-Speed Internet Office, Dept. of Labor & Economic Opportunity
105 W. Allegan St.
Lansing, MI 48933

Re: Letter of Support for ROBIN grant application

Dear Mr. Guthaus,

The Antrim County Board of Commissioners is pleased to support Great Lakes Energy Truestream's application to the ROBIN (Realizing Opportunity with Broadband Infrastructure Networks) Grant Program.

The Antrim County Board believes that the lack of access to broadband telecommunications is a barrier to development opportunities that could create growth across our rural county. We believe that high-speed fiber internet connectivity promotes economic development, improves the quality of life for our residents, encourages the creation of much-needed housing, and boosts the development of additional infrastructure. This belief is noted in our current master plan and in our proposed master plan.

Truestream's proposed last mile network would provide much-needed service to the southern and central parts of Antrim County, much of which lacks 25/3 service. The proposal would also create connectivity options for underserved areas in that same area. This would reduce one of most stubborn barriers to economic growth that Michigan's rural areas are currently facing; the lack of true broadband service.

Antrim County will be pleased to collaborate with PFN regarding use of the internet in numerous ways, primarily by disseminating information about training events, materials and resources that promote use of the internet to improve quality of life, economic development, access to health care, and access to education. The County will also inform PFN regarding County-based activities that could be used as metrics for gauging awareness and participation.

Sincerely,

Terry VanAlstine, Chair
Antrim County Board of Commissioners

e-cc: Great Lakes Energy Truestream



Action Request to Board of Commissioners

Meeting Date: February 16, 2023

Department: Administration

Submitted By: Jeremy Scott, County Administrator

Agenda Item: Resolution Honoring the Michigan Association of Counties

1. Action Request/Suggested Motion

ANTRIM COUNTY BOARD OF COMMISSIONERS

RESOLUTION #23-_____

HONORING THE MICHIGAN ASSOCIATION OF COUNTIES

WHEREAS, Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and

WHEREAS, Michigan county governments are led by Boards of Commissioners, who are elected from their communities; and

WHEREAS, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and

WHEREAS, the association's name was changed to the Michigan Association of Counties on July 17, 1969; and

WHEREAS, the Michigan Association of Counties is the oldest association representing local governments in Michigan; and

WHEREAS, 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association's Board of Directors; and

WHEREAS, the association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and

WHEREAS, the association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and

WHEREAS, the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and

WHEREAS, the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and

WHEREAS, no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the association

THEREFORE, BE IT RESOLVED that ANTRIM COUNTY wishes to commend and honor the Michigan Association of Counties on its 125th Anniversary year.

2. Background and Current Situation – Concisely include pertinent facts, dates, etc.

On February 1, the Michigan Association of Counties (MAC) launched its 125th anniversary. Originally formed in 1898 as the State Association of Supervisors of Michigan, the association was formally renamed the Michigan Association of Counties in 1969 as the state shifted to county boards staffed by commissioners directly elected from geographic districts.

To commemorate the 125th anniversary, MAC is asking member counties to pass a symbolic resolution that recognizes MAC's advocacy work to advance county interests in Lansing.

3. Goal – Why the action is necessary; What is the specific target or outcome desired?
4. Financial – Budget-related information
n/a
5. Legal Review
n/a
6. Policy Implications
n/a
7. Plan – Timeline with who, what, where, and how
If adopted, MAC will be notified and Antrim County will be recognized on MAC's website and social media.
8. Alternative Plan – What are the implications if failure to approve?
n/a
9. Attachments Included
n/a



Memorandum Administration Office

February 16, 2023

TO: Board of Commissioners
FR: Jeremy Scott, County Administrator
RE: 2022 Annual Reports

You all received either hard copies or electronic copies of the annual reports from the following departments and/or partnering agencies:

- [Antrim County Maintenance Department](#)

The report is being submitted as information only.

Please consider the following action(s):

**Motion by _____ and seconded by _____ to accept the
Antrim County Maintenance Department 2022 Annual Report.**



Memorandum

Administration Department

February 9, 2023

TO: Antrim County Board of Commissioners
FR: Jeremy Scott, County Administrator
RE: Administrator's Report – February 16, 2023

*** All information highlighted in blue in this report is new information from my previous reports. ***

ADMINISTRATION RELATED MATTERS:

1. **Strategic Planning for the Board of Commissioners:** The two top priorities chosen by the board were: 1) Investing in the employees and 2) Determining a direction for facilities.
 - We have been able to focus on the issue of valuing employees.
 - We are beginning to address the facilities issue in the detail needed. However, there is much more to be accomplished.

Investing in Employees: HR and administration have met and had several discussions including with employees on how best to proceed with valuing employees. HR is currently working on a survey built from multiple group conversations. Past efforts in pursuit of investing in employees include, employee awards by both peer vote and longevity, department head and supervisor training through the ICMA, County branded apparel and merchandise for sale at cost to County employees.

Facilities:

Current State:

- **Progressive AE and Spence Brothers were hired as the architects and construction managers for the County Building Exterior and the Board approved the amended budget at the February 2 meeting. Progressive is currently working on design adjustments, those made to bring down the budget, after which we will work with Spence to begin soliciting bids.**
 - **Progressive was also hired in December to work on the Annex to Health Department move. We received the preliminary bid documentation last week and are working with them on edits from administration, maintenance, and the sheriff's office. Once completed, we will put that project out to bid for a general contractor.**
 - Byce & Associates were hired to outline a preliminary plan and renderings for a Public Safety Center. Byce is additionally working with Granger to develop probable costs. These will likely be presented to the board in the first part of the year and would be utilized if the Board moves forward with a bond or millage proposal to the public. With current progress, it is expected to have the sheriff and Byce presenting to the Board on April 7.
2. **Broadband:** We continue to have several meetings and conversations regarding broadband including my role in a MACAO Broadband Taskforce, which has helped us stay informed about broadband funding and legislation. The Board previously approved a resolution of support for a grant application by PFN which, if granted, would benefit the County substantially. **A second-round opportunity of funding for the PFN project has opened, the ROBIN grant. There is a support letter on this agenda as well as one for a Trustream project that would assist in getting broadband coverage in the southern part of the County. Letters of support were also prepared by the deputy administrator and sent to townships and villages that will be affected.**

3. **FOIA Coordinator:** Beginning January 1, 2023, **a total of 23 FOIA requests (6 in the past two weeks) have been received and processed: Administration-2, Animal Control-2, Building-7, Equalization-1, Prosecutor-1, Sheriff-9, Treasurer-1.**

HUMAN RESOURCES (HR) RELATED MATTERS:

4. **Current County Employment Opportunities:**
- **Animal Control Officer – FT: David Bertinelli will begin working on February 13.**
 - **Commission on Aging – CENA – Regular FT: Position posted.**
 - **Commission on Aging – Homemaker – Irregular PT: Position posted.**
 - **Emergency Services Coordinator – FT: Matthew Adamek began working on February 1.**
 - **Sheriff's Office – Civil Process – Irregular PT: Two positions posted.**
 - **Sheriff's Office – Dispatcher – FT: One position is posted.**
 - **Sheriff's Office – Clerk/Typist – FT: Applications are being reviewed.**
 - **Sheriff's Office – Corrections – FT: One position posted.**
 - **Sheriff's Office – Road Deputy – FT: Two positions are posted. One candidate is currently attending the academy on his own. One candidate is sponsored for January and will graduate in May 2023.**
5. **Teamsters Local 214: Business Representative Tony Pletscher stopped by this week to say 'thank you' for the wage adjustment for the General Unit members.**

HEALTH & PUBLIC SAFETY (H&PS) RELATED MATTERS:

6. **Natural Hazards Mitigation Plan (NHMP):** Leslie Meyers, outgoing emergency service coordinator, has held meetings, the Local Emergency Planning Committee (LEPC) has provided input, and Community planners from Networks Northwest have been working on drafting a plan that reflects all input received. The LEPC went on a reconnaissance trip on June 14 in an effort to identify additional natural hazard areas. The plan has been provided to the Planning Commission as well as each of the Local units multiple times at different stages. **A public hearing is scheduled at the next Planning Commission meeting, March 7 at 4:30 p.m. in the board room. Once the hearing is complete, it will be sent to Michigan State Police and then to the Federal Emergency Management Agency (FEMA) for approval. After FEMA approves the plan, the Board will be asked to adopt it, followed by local jurisdictions. At this time, there is no solid timeline for adoption by MSP and FEMA, but we are expecting late spring to early summer before this is brought to the Board. Should you wish to review the plan, it is available on the [Antrim County website](#) as well as [Networks Northwest's website](#).**
7. **911 Communication Tower:** The RFP for the tower is still on hold at this point until a geological study is finished. It is not necessary to have the geological study beforehand, but without it, quotes could change drastically from those originally proposed. **The core samples have been taken, and we have received the soil study results; the consulting engineer is reviewing the results before we put this back out to bid.**
8. **Materials Management County Engagement Grant Outreach:** What previously was referred to as solid waste planning is now being referred to as "materials management." Networks Northwest received the planning grant on behalf of the 10 counties in Region 10 and along with representatives of each of the counties has been working with a chosen vendor Resource Recycling Systems (RRS). RRS reached out to stakeholders including villages, townships, and waste disposal companies to provide input. **They have provided us with a draft Materials Management Profile. We are sending edits back, likely this week, and expect this profile to be finalized soon.**

9. Northern Lakes Economic Alliance (NLEA) Economic Development Training: At the Board's request, my office contacted the NLEA regarding marketing materials for this training opportunity for dissemination to local units. Though it is possible to make the training available to all units, at this time the NLEA is intending to focus on the county-level elected and appointed officials, with local units being the focus in 2024. This would be an in-person training session, approximately 2 hours long. We are looking at scheduling the training after a Board day meeting, the soonest date being April 6. **If the Board would like to move forward with this, please let us know so we can make arrangements.**

BUILDINGS, LANDS, & INFRASTRUCTURE (BLI) RELATED MATTERS:

10. Property Swap with Village of Bellaire: The final documentation is prepared, and we have provided additional information for Village consideration at their February 15 meeting.
11. Lot #33 – Milton Township: The Board acted at the November 3 meeting to cooperate with realtor Denny Irelan, with lot #33 to be sold at fair market value contingent on the Township's commitment to own and manage the park. Mr. Irelan has indicated he will take on the responsibility of raising the necessary funds to purchase both lot #33 and the 300' to the north. We presented the idea to the Milton Township Board at their November 14 meeting. The director and staff of the Grand Traverse Regional Land Conservancy (GTRLC) believes that a Michigan Natural Resources Trust Fund (MNRTF) grant would be a good fit for this project. Collaboration between units of government is a key scoring factor for a successful grant application. **Administration is staying in contact with the Township, GTRLC, and the realtor and are scheduled to meet on the morning of February 16.**
12. Parks – Sparks Grant: The DNR recommendations for the first-round of Sparks grant recipients was just released; unfortunately, Antrim County was not on the list of recipients. But the DNR will give feedback on our application that we will then use to revise and resubmit for the next round.

LAWSUITS:

13. Bailey vs Antrim County: On February 27, 2023, my office was notified that Bailey did not seek reconsideration or take any further action. The Michigan Supreme Court has closed its file with regard to Bailey's case.
14. Opioid Litigation: The County has signed on to the settlement agreement with Janssen Pharmaceutical and three wholesale distributors. Also, a tentative settlement has been reached with Walmart, Teva, Allergan, and CVS. **We received the initial checks this week, however, Ottawa County has filed for an appeal on the dismissal of their lawsuit. While they are unlikely to prevail, it is inadvisable to utilize the funds until this matter is complete.** As discussed at previous Board meetings, these funds are restricted generally and 70% must go towards future remediation such as treatment, recovery support, outreach, training, prevention, and research.
- As for usage, NACo has partnered with the Opioid Response Network (ORN) to connect counties with free, on-demand technical assistance to support substance use disorder prevention, treatment, and recovery. The ORN provides consultation to assist communities to identify the gaps in the opioid-related services offered in their communities. They can also provide training for first responders and assist with how to provide prevention services. Additionally, Michigan Association of Counties (MAC) has an Opioid Settlement Resource Center web page that can be helpful when deciding what type of programs on which to spend the settlement dollars.

CONTRACTS/AGREEMENTS:

Reviewed by civil counsel and/or the county administrator, **approved by the Board of Commissioners**, and tracked for future follow-up of expiration (where necessary):

15. **PetPoint – data management software for animal control department**
16. **Spicer Group – analysis of the hydraulic model**
17. **Village of Bellaire – quitclaim deed for County property within Richardi Park**

Executed by the Board Chair in accordance with the Contract Policy (amended 10/20/2022) and tracked for future follow-up of expiration (where necessary):

18. **Spectrum Service Order – hooking up two new substations for the sheriff's department**

POLICIES: Reviewed by civil and/or labor council (when necessary) and/or the County administrator, reviewed by elected officials and department heads, approved by the Board of Commissioners, and posted on the Antrim County website:

19. **Carpet Protection Policy – rescinded 2/2/2023**

CIVIL/LABOR COUNSEL REVIEWS: New matters sent within the past two weeks:

20. **Aircraft cold storage rental agreement**

FOLLOW UP INFORMATION FROM BOARD OF COMMISSIONERS MEETINGS:

COMMUNICATIONS, NOTES OF INTEREST:

Parks Department Update February 2023
Prepared for Antrim County Board of Commissioners (2/16/23)
Parks Director, Anna Hall



Barnes Park

- Team Bobs is waiting on plumbing parts for the Forest Bathhouse, after parts arrive the project will be finished in 1-2 days
- Michigan Spark Grant - round one funds awarded early February
- Engineered plans, Performance Engineering, field work will begin Spring 2023

Antrim Creek Natural Area

- Schoolhouse roof repair
 - Country School Association of America Grant for \$1000, funds awarded by June
 - Forest Area Federal Credit Union Grant, applications reviewed at monthly board meeting

Antrim Conservation District

- Forester - Dole Foundation grant
 - Mohrman Natural Area, purchase of land between two county owned parcels
- Donor funded recognition program
 - \$500 each year for 10 years to a person who is an exceptional forestry steward

Grass River Natural Area

- Brought on two new board members, two more coming on in 2023
- Looking for partnerships within the community to provide housing for seasonal staff
- 10,000 + visitors in 2022
- Thankful for county investment in the road

Glacial Hills

- Upcoming 2023 CIP Project, Glacial Hills Vandermark Trailhead Water
- Applied for the Sparks Grant
- May purchase trail counters
 - Helps with grant funding
 - Collect data 24/7 year-round at trail entrances, which trails are being used and what times of the day

Antrim County Building Department Revenue Report

2023	2023 Income	2023 Expense	2023 Permits Sold	2022 Income	2022 Permits Sold	Difference From Prev. Year Permits	Difference From Prev. Year Income
Janurary	\$33,986.50	\$48,291.91	176	\$45,137.00	141	35	-\$11,150.50
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							
Total YTD:	\$33,986.50	\$48,291.91	176	\$45,137.00	141	35	-\$11,150.50

Net Revenue	
YTD:	-\$14,305.41

Antrim County Building Department BLI Committee Report

**2023
Jan**

Building Plan Reviews Monthly Total	Building Plan Reviews Monthly Average	Building Inspections Monthly Total	Building Inspections Monthly Average	Mechanical Inspections Monthly Total	Mechanical Inspections Monthly Average	Plumbing Inspections Monthly Total	Plumbing Inspections Monthly Average	Electrical Inspections Monthly Total	Electrical Inspections Monthly Average
54	2.7	196	9.8	144	7.2	85	4.25	203	10.15

January
February
March
April
May
June
July
August
September
October
November
December

Totals YTD:	54	2.7	196	9.8	144	7.20	85	4.25	203	10.15
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Total Inspections YTD: 682
Total Permits Sold YTD: 176

Permit Type	Number	Fees	Addition to existing	Cost
Building	23	\$4,682.00	\$423.00	\$221.96
Year to date	23	\$4,682.00	\$423.00	\$221.96
Plumbing	21	\$4,819.00	\$450.00	\$250.90
Year to date	21	\$4,819.00	\$450.00	\$250.90
Electrical	66	\$12,244.00	\$825.00	\$198.02
Year to date	66	\$12,244.00	\$825.00	\$198.02
Mechanical	57	\$9,688.50	\$615.00	\$180.76
Year to date	57	\$9,688.50	\$615.00	\$180.76



February 7, 2023

January Update

Good morning,

This past February 5th has marked 2 months since I joined your team. Thanks to everyone downtown and the airport team, the transition is going as well as I could have hoped for. I've been able to meet and communicate with many of our tenants. I am happy to report, Antrim County Airport has a healthy general aviation population.

From an operational standpoint, the team here has done a wonderful job at keeping the field clear and accessible. This is important for our tenants, the NMC flight program and transients that have come and visited us. Well done, Greg, Brendin and Kyle.

We have had some equipment issues that needed to be addressed. Specifically, our trackless blower ceased blowing snow. This piece of equipment is integral to our field clearing strategy. I would like to thank Lyle and Dale for their efforts in diagnosing and fixing the issues that were plaguing the Trackless.

From what I have gathered, this past January was similar to past years with respect to fuel. We had jet fuel sales totaling 899.9 gallons and 182.4 gallons of avgas.

I've transitioned us from an old VeriFone revenue control unit, to the AvFuel Hub point of sale system. The AvFuel Hub is vastly more efficient than the older VeriFone. It also allows me to track all sales, fuel and non-fuel and provide accurate up to date reports.

We are also in our 5 year consultant selection process, as required by MDOT. Once the selection process concludes, we will continue working towards our fall taxiway project and further developing the future plans for the airport

Sincerely,

Matthew A. Wyman

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY
PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 581.000 - AIRPORT OPERATING						
Revenues						
Dept 000.00						
581.000-000.00-400.000	REVENUE CONTROL	0.00	0.00	0.00	0.00	0.00
581.000-000.00-400.700	REVENUE - EXPENDITURE CREDIT	0.00	0.00	0.00	0.00	0.00
581.000-000.00-506.600	FED GRANT - PUB WKS - AIRPORT	150,000.00	0.00	0.00	150,000.00	0.00
581.000-000.00-540.600	STATE GRANT - PUB WORKS-AIRPORT	0.00	0.00	0.00	0.00	0.00
581.000-000.00-540.601	STATE GRANT - PUB WORKS-AIRPORT	0.00	0.00	0.00	0.00	0.00
581.000-000.00-540.602	STATE GRANT - PUB WORKS-AIRPORT	0.00	0.00	0.00	0.00	0.00
581.000-000.00-630.600	SVC CHG - AIRPORT-GAS & OIL SALES	200,000.00	10,426.46	10,426.46	189,573.54	5.21
581.000-000.00-630.610	SVC CHG - AIRPORT-HANGAR, COLD STORAGE	20,000.00	1,886.82	1,886.82	18,113.18	9.43
581.000-000.00-630.620	SVC CHG - AIRPORT-PARKING-PLANES	7,000.00	25.00	25.00	6,975.00	0.36
581.000-000.00-630.630	SVC CHG - AIRPORT-SALE OF SUPPLIES	100.00	0.00	0.00	100.00	0.00
581.000-000.00-630.640	SVC CHG - AIRPORT-LANDING FEE	9,500.00	0.00	0.00	9,500.00	0.00
581.000-000.00-630.650	SVC CHG - AIRPORT-SERVICE FEE	4,000.00	341.98	341.98	3,658.02	8.55
581.000-000.00-642.402	SALES - PW-TIMBER SALES	0.00	0.00	0.00	0.00	0.00
581.000-000.00-665.000	INTEREST EARNED INVEST & CDS	800.00	17.55	17.55	782.45	2.19
581.000-000.00-667.001	RENTS	0.00	0.00	0.00	0.00	0.00
581.000-000.00-667.002	RENT FROM COUNTY OWNED PROPERTY	6,000.00	0.00	0.00	6,000.00	0.00
581.000-000.00-668.000	ROYALTIES - GAS & OIL	3,000.00	781.06	781.06	2,218.94	26.04
581.000-000.00-669.000	UNREALIZED GAIN/LOSS	0.00	1,739.14	1,739.14	(1,739.14)	100.00
581.000-000.00-671.100	RENT/LEASE - LAND LEASE	45,000.00	0.00	0.00	45,000.00	0.00
581.000-000.00-676.002	REIMB - INSURANCE/BOND CLAIMS	0.00	0.00	0.00	0.00	0.00
581.000-000.00-687.002	REFUNDS/REBATES - MISC.	0.00	0.00	0.00	0.00	0.00
581.000-000.00-687.004	REFUNDS/REBATES - INSURANCE/BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
581.000-000.00-687.007	REFUNDS/REBATES - WORKERS COMP DIVIDEND	0.00	0.00	0.00	0.00	0.00
581.000-000.00-693.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
581.000-000.00-699.101	TRANSFER IN - GENERAL FUND	250,000.00	0.00	0.00	250,000.00	0.00
581.000-000.00-699.235	TRANSFER IN - ENERGY SAVINGS FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 000.00		695,400.00	15,218.01	15,218.01	680,181.99	2.19
TOTAL REVENUES		695,400.00	15,218.01	15,218.01	680,181.99	2.19
Expenditures						
Dept 000.00						
581.000-000.00-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
Total Dept 000.00		0.00	0.00	0.00	0.00	0.00
Dept 595.00 - AIRPORT						
581.000-595.00-702.000	SALARIES/WAGES - DEPT HEAD	68,397.00	12,602.98	12,602.98	55,794.02	18.43
581.000-595.00-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	0.00	0.00	0.00	0.00	0.00
581.000-595.00-704.000	SALARIES/WAGES - DEPUTY 2, 2ND ASST	89,316.00	6,603.60	6,603.60	82,712.40	7.39
581.000-595.00-705.000	SALARIES/WAGES - OTHER WAGES	39,978.00	2,609.30	2,609.30	37,368.70	6.53
581.000-595.00-707.000	SALARIES/WAGES - OTHER WAGES	0.00	0.00	0.00	0.00	0.00
581.000-595.00-708.000	SALARIES/WAGES - PART TIME	3,842.00	0.00	0.00	3,842.00	0.00
581.000-595.00-709.000	SALARIES/WAGES - OT/HOLIDAY	7,500.00	2,995.74	2,995.74	4,504.26	39.94
581.000-595.00-709.300	SALARIES/WAGES - PER DIEMS	0.00	0.00	0.00	0.00	0.00
581.000-595.00-710.000	SALARIES/WAGES - PERSONAL LEAVE	2,500.00	1,305.45	1,305.45	1,194.55	52.22
581.000-595.00-710.001	SALARIES/WAGES - VACATION	3,500.00	0.00	0.00	3,500.00	0.00
581.000-595.00-714.000	PYRL TAX/BENEFIT - ANNUITY IN LIEU INSUR	13,104.00	668.32	668.32	12,435.68	5.10
581.000-595.00-714.002	PYRL TAX/BENEFIT - 1:1 RATIO ANNUITY	750.00	0.00	0.00	750.00	0.00
581.000-595.00-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	16,851.00	2,031.80	2,031.80	14,819.20	12.06
581.000-595.00-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	34,344.00	2,381.07	2,381.07	31,962.93	6.93
581.000-595.00-717.000	PYRL TAX/BENEFIT - DENTAL INSURANCE	47,774.00	272.14	272.14	47,501.86	8.25
581.000-595.00-718.000	PYRL TAX/BENEFIT - RETIREMENT	47,774.00	4,381.56	4,381.56	43,392.44	9.17

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY
PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 581.000 - AIRPORT OPERATING						
Expenditures						
581.000-595.00-719.000	PYRL TAX/BENEFIT - OTR FRINGE	2,640.00	134.55	134.55	2,505.45	5.10
581.000-595.00-724.000	PYRL TAX/BENEFIT - WORKERS COMP	11,200.00	2,614.32	2,614.32	8,585.68	23.34
581.000-595.00-727.000	SUPPLIES - GENERAL	12,500.00	0.00	0.00	12,500.00	0.00
581.000-595.00-727.001	SUPPLIES - OFFICE	1,500.00	26.93	26.93	1,473.07	1.80
581.000-595.00-729.000	SUPPLIES - UNIFORMS	2,500.00	605.01	605.01	1,894.99	24.20
581.000-595.00-741.100	SUPPLIES - COGS-FUEL SALES	160,000.00	13,099.57	13,099.57	146,900.43	8.19
581.000-595.00-802.000	CONTRACTUAL SERVICES	12,500.00	0.00	0.00	12,500.00	0.00
581.000-595.00-802.971	CONTRACT SVC - AIRPORT - CRACK SEALING	500.00	0.00	0.00	500.00	0.00
581.000-595.00-855.000	COMMUNICATION - TELEPHONE	3,000.00	343.74	343.74	2,656.26	11.46
581.000-595.00-861.000	TRANSPORT - TRAVEL	5,000.00	275.72	275.72	4,724.28	5.51
581.000-595.00-901.000	PRINTING AND PUBLISHING	250.00	0.00	0.00	250.00	0.00
581.000-595.00-921.000	UTILITIES - ELECTRIC	17,000.00	1,353.48	1,353.48	15,646.52	7.96
581.000-595.00-922.000	UTILITIES - GAS	7,500.00	1,128.12	1,128.12	6,371.88	15.04
581.000-595.00-924.000	UTILITIES - TRASH REMOVAL	300.00	67.68	67.68	232.32	22.56
581.000-595.00-932.000	REPAIR/MAINT - GROUNDS	3,500.00	0.00	0.00	3,500.00	0.00
581.000-595.00-933.000	REPAIR/MAINT - BUILDING	9,000.00	0.00	0.00	9,000.00	0.00
581.000-595.00-934.000	REPAIR/MAINT - EQUIPMENT	9,000.00	126.42	126.42	8,873.58	1.40
581.000-595.00-934.001	REPAIR/MAINT - EQUIP-RADIOS	500.00	0.00	0.00	500.00	0.00
581.000-595.00-934.100	REPAIR/MAINT - EQUIP MLS	3,750.00	0.00	0.00	3,750.00	0.00
581.000-595.00-935.000	REPAIR/MAINT - VEHICLES	5,000.00	0.00	0.00	5,000.00	0.00
581.000-595.00-955.000	MISC - TRAINING	750.00	0.00	0.00	750.00	0.00
581.000-595.00-956.003	MISC - INSURANCE AIRPORT	15,000.00	0.00	0.00	15,000.00	0.00
581.000-595.00-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	200.00	200.00	200.00	0.00	100.00
581.000-595.00-958.200	MISC - TANK LICENSE & REGISTRATION	0.00	0.00	0.00	0.00	0.00
581.000-595.00-961.001	MISC - GRANT MATCH AIRPORT	7,500.00	0.00	0.00	7,500.00	0.00
581.000-595.00-980.000	CAP OUTLAY - EQUIPMENT	1,500.00	189.93	189.93	1,310.07	12.66
Total Dept 595.00 - AIRPORT		623,246.00	56,017.43	56,017.43	567,228.57	8.99
Dept 901.00 - CAPITAL OUTLAY						
581.000-901.00-980.595	CAP OUTLAY - EQUIP-AIRPORT	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 901.00 - CAPITAL OUTLAY		200,000.00	0.00	0.00	200,000.00	0.00
Dept 902.00 - CAPITAL OUTLAY-COMPUTERS						
581.000-902.00-980.595	CAP OUTLAY - EQUIP-AIRPORT	900.00	0.00	0.00	900.00	0.00
Total Dept 902.00 - CAPITAL OUTLAY-COMPUTERS		900.00	0.00	0.00	900.00	0.00
TOTAL EXPENDITURES		824,146.00	56,017.43	56,017.43	768,128.57	6.80
Fund 581.000 - AIRPORT OPERATING:						
TOTAL REVENUES		695,400.00	15,218.01	15,218.01	680,181.99	2.19
TOTAL EXPENDITURES		824,146.00	56,017.43	56,017.43	768,128.57	6.80
NET OF REVENUES & EXPENDITURES		(128,746.00)	(40,799.42)	(40,799.42)	(87,946.58)	31.69

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY
PERIOD ENDING 01/31/2023
% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Revenues						
Dept 000.00						
275.000-000.00-402.000	TAX - CURRENT TAX COUNTY	480,500.00	260,450.08	260,450.08	220,049.92	54.20
275.000-000.00-410.000	TAX - PERSONAL PROP. TAX-COUNTY PORTION	34,250.00	324.08	324.08	33,925.92	0.95
275.000-000.00-411.000	TAX - DELINQUENT TAX COUNTY	44,750.00	0.00	0.00	44,750.00	0.00
275.000-000.00-429.000	TAX - COMM FOREST RESR-CO PORTION	50.00	6.55	6.55	43.45	13.10
275.000-000.00-432.000	TAX - P.I.L.T.	2,600.00	0.00	0.00	2,600.00	0.00
275.000-000.00-437.000	TAX - INDUSTRIAL FACILITIES TAX	3,400.00	2,160.11	2,160.11	1,239.89	63.53
275.000-000.00-445.100	TAX - INTEREST SUMMER	60.00	3.07	3.07	56.93	5.12
275.000-000.00-519.010	FED GRANT - WELF - CONG MEAL USDA	15,687.00	14,755.38	14,755.38	931.62	94.06
275.000-000.00-519.020	FED GRANT - WELF - HOME DELIV USDA	34,805.00	32,776.73	32,776.73	2,028.27	94.17
275.000-000.00-519.030	FED GRANT - WLF-AGING C-1	79,460.00	3,122.00	3,122.00	76,338.00	3.93
275.000-000.00-519.031	FED GRANT - WLF-AGING C-2	54,200.00	7,286.00	7,286.00	46,914.00	13.44
275.000-000.00-561.101	STATE GRANT - WELF-CARE MANAGEMENT	10,000.00	745.54	745.54	9,254.46	7.46
275.000-000.00-561.300	STATE GRANT - COA-CONTRACT WAIVER	29,000.00	1,989.00	1,989.00	27,011.00	6.86
275.000-000.00-561.302	STATE GRANT - COA-MIPPA REIMBURSEMENT	3,500.00	0.00	0.00	3,500.00	0.00
275.000-000.00-573.000	STATE GRANT - GEN-LOCAL COMM STBL SHARE	8,000.00	0.00	0.00	8,000.00	0.00
275.000-000.00-634.000	SVC CHG - COA-MEAL INCOME HOME DELIVER	70,000.00	5,893.00	5,893.00	64,107.00	8.42
275.000-000.00-634.002	SVC CHG - COA-MEAL INCOME BELLAIRE	35,000.00	2,130.78	2,130.78	32,869.22	6.09
275.000-000.00-634.003	SVC CHG - COA-MEAL INCOME CENTRAL LK	3,000.00	0.00	0.00	3,000.00	0.00
275.000-000.00-634.004	SVC CHG - COA-MEAL INCOME ELK RAPIDS	6,000.00	0.00	0.00	6,000.00	0.00
275.000-000.00-634.005	SVC CHG - COA-MEAL INCOME MANCERLONA	6,000.00	126.00	126.00	5,874.00	2.10
275.000-000.00-634.006	SVC CHG - COA-MEAL INCOME ALDEN	650.00	12.00	12.00	638.00	1.85
275.000-000.00-634.020	SVC CHG - COA-MEMORIAL AGING	2,000.00	1,065.00	1,065.00	935.00	53.25
275.000-000.00-634.021	SVC CHG - COA-HOME CHORE	18,000.00	300.00	300.00	17,700.00	1.67
275.000-000.00-634.022	SVC CHG - COA-SENIOR TRIPS	40,000.00	4,875.00	4,875.00	35,125.00	12.19
275.000-000.00-634.024	SVC CHG - COA-HEALTH SERVICES	1,500.00	111.00	111.00	1,389.00	7.40
275.000-000.00-634.025	SVC CHG - COA-MISC	3,500.00	5,220.00	5,220.00	(1,720.00)	149.14
275.000-000.00-634.026	SVC CHG - COA-BUSINESS OPERATIONS	7,500.00	1,005.00	1,005.00	6,495.00	13.40
275.000-000.00-634.027	SVC CHG - COA-HOMEMAKER	5,000.00	186.50	186.50	4,813.50	3.73
275.000-000.00-634.028	SVC CHG - COA-NATIVE AMERICAN PGMS	4,500.00	44.00	44.00	4,456.00	0.98
275.000-000.00-634.029	SVC CHG - COA-RESPITE CARE	5,500.00	137.50	137.50	5,362.50	2.50
275.000-000.00-634.030	SVC CHG - COA-HEALTH PARTNERSHIPS	15,000.00	125.00	125.00	14,875.00	0.83
275.000-000.00-634.032	SVC CHG - COA-TRANSPORT	2,500.00	480.00	480.00	2,020.00	19.20
275.000-000.00-665.000	INTEREST EARNED INVEST & CDS	3,200.00	40.01	40.01	3,159.99	1.25
275.000-000.00-667.001	RENTS	1,500.00	75.00	75.00	1,425.00	5.00
275.000-000.00-669.000	UNREALIZED GAIN/LOSS	500.00	3,368.21	3,368.21	(2,868.21)	673.64
275.000-000.00-674.501	PRIV CONTRIB - HW-COA OUTSIDE FUNDRAISER	2,500.00	35.00	35.00	2,465.00	1.40
275.000-000.00-674.502	PRIV CONTRIB - HW-COA NIFTY THRIFTY	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000.00		1,034,612.00	348,847.54	348,847.54	685,764.46	33.72
TOTAL REVENUES		1,034,612.00	348,847.54	348,847.54	685,764.46	33.72

Expenditures

Dept 672.00 - AGING - BUSINESS OPERATIONS						
275.000-672.00-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	34,100.00	3,114.41	3,114.41	30,985.59	9.13
275.000-672.00-705.000	SALARIES/WAGES - OTHER WAGES	74,550.00	5,565.51	5,565.51	68,984.49	7.47
275.000-672.00-708.000	SALARIES/WAGES - PART TIME	24,585.00	1,815.24	1,815.24	22,769.76	7.38
275.000-672.00-709.000	SALARIES/WAGES - OT/HOLIDAY	1,000.00	0.00	0.00	1,000.00	0.00
275.000-672.00-710.000	SALARIES/WAGES - PERSONAL LEAVE	1,500.00	724.50	724.50	775.50	48.30
275.000-672.00-714.000	PYRL TAX/BENEFIT - ANNUITY IN LIEU INSUR	0.00	334.16	334.16	(334.16)	100.00
275.000-672.00-714.002	PYRL TAX/BENEFIT - 1:1 RATIO ANNUITY	500.00	14.35	14.35	485.65	2.87
275.000-672.00-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	10,270.00	878.95	878.95	9,391.05	8.56
275.000-672.00-718.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	48,000.00	3,057.49	3,057.49	44,942.51	7.28

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY
PERIOD ENDING 01/31/2023
% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
275.000-672.00-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	2,166.00	192.39	192.39	1,973.61	8.88
275.000-672.00-718.000	PYRL TAX/BENEFIT - RETIREMENT	24,238.00	1,984.56	1,984.56	22,253.44	8.19
275.000-672.00-719.000	PYRL TAX/BENEFIT - OTR FRINGE	1,015.00	119.53	119.53	895.47	11.78
275.000-672.00-724.000	PYRL TAX/BENEFIT - WORKERS COMP	22,000.00	751.74	751.74	21,248.26	3.42
275.000-672.00-727.000	SUPPLIES - GENERAL	5,000.00	390.28	390.28	4,609.72	7.81
275.000-672.00-741.000	SUPPLIES - GASOLINE/DIESEL	250.00	0.00	0.00	250.00	0.00
275.000-672.00-802.000	CONTRACTUAL SERVICES	35,000.00	2,875.70	2,875.70	32,124.30	8.22
275.000-672.00-802.032	CONTRACT SVC - COA ACTIVITIES	2,000.00	0.00	0.00	2,000.00	0.00
275.000-672.00-835.600	HEALTH SVC - EMPLOYEE PHYSICALS	750.00	0.00	0.00	750.00	0.00
275.000-672.00-852.000	COMMUNICATION - POSTAGE	3,400.00	209.27	209.27	3,190.73	6.16
275.000-672.00-855.000	COMMUNICATION - TELEPHONE	1,800.00	180.96	180.96	1,619.04	10.05
275.000-672.00-861.000	TRANSPORT - TRAVEL	1,200.00	84.50	84.50	1,115.50	7.04
275.000-672.00-880.002	PROMOTION - ADVERTISING RECRUITING	1,000.00	0.00	0.00	1,000.00	0.00
275.000-672.00-921.000	UTILITIES - ELECTRIC	4,500.00	293.95	293.95	4,206.05	6.53
275.000-672.00-922.000	UTILITIES - GAS	1,750.00	0.00	0.00	1,750.00	0.00
275.000-672.00-923.000	UTILITIES - WATER	1,250.00	95.88	95.88	1,154.12	7.67
275.000-672.00-931.000	REPAIR/MAINT - PLOWING	3,500.00	0.00	0.00	3,500.00	0.00
275.000-672.00-932.000	REPAIR/MAINT - GROUNDS	5,000.00	0.00	0.00	5,000.00	0.00
275.000-672.00-933.000	REPAIR/MAINT - BUILDING	10,000.00	0.00	0.00	10,000.00	0.00
275.000-672.00-934.000	REPAIR/MAINT - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
275.000-672.00-935.000	REPAIR/MAINT - VEHICLES	1,000.00	0.00	0.00	1,000.00	0.00
275.000-672.00-940.000	RENTALS - BUILDING	1,800.00	1,260.00	1,260.00	540.00	70.00
275.000-672.00-955.000	MISC - TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
275.000-672.00-955.200	MISC - CONFERENCE	1,000.00	0.00	0.00	1,000.00	0.00
275.000-672.00-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	500.00	0.00	0.00	500.00	0.00
275.000-672.00-980.000	CAP OUTLAY - EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 672.00 - AGING - BUSINESS OPERATIONS		332,124.00	23,943.37	23,943.37	308,180.63	7.21
Dept 672.10 - AGING - HOME MAKING						
275.000-672.10-708.000	SALARIES/WAGES - PART TIME	47,000.00	757.49	757.49	46,242.51	1.61
275.000-672.10-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	3,596.00	57.94	57.94	3,538.06	1.61
275.000-672.10-861.000	TRANSPORT - TRAVEL	3,500.00	82.10	82.10	3,417.90	2.35
Total Dept 672.10 - AGING - HOME MAKING		54,096.00	897.53	897.53	53,198.47	1.66
Dept 672.11 - AGING-PERSONAL CARE						
275.000-672.11-705.000	SALARIES/WAGES - OTHER WAGES	27,000.00	1,370.37	1,370.37	25,629.63	5.08
275.000-672.11-708.000	SALARIES/WAGES - PART TIME	7,000.00	275.33	275.33	6,724.67	3.93
275.000-672.11-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	2,603.00	125.88	125.88	2,477.12	4.84
275.000-672.11-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	11,135.00	275.55	275.55	10,859.45	2.47
275.000-672.11-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	900.00	26.47	26.47	873.53	2.94
275.000-672.11-718.000	PYRL TAX/BENEFIT - RETIREMENT	6,220.00	286.94	286.94	5,933.06	4.61
275.000-672.11-719.000	PYRL TAX/BENEFIT - OTR FRINGE	395.00	16.36	16.36	378.64	4.14
275.000-672.11-861.000	TRANSPORT - TRAVEL	6,000.00	200.65	200.65	5,799.35	3.34
Total Dept 672.11 - AGING-PERSONAL CARE		61,253.00	2,577.55	2,577.55	58,675.45	4.21
Dept 672.12 - AGING - RESPITE						
275.000-672.12-705.000	SALARIES/WAGES - OTHER WAGES	37,325.00	1,882.28	1,882.28	35,442.72	5.04
275.000-672.12-708.000	SALARIES/WAGES - PART TIME	9,660.00	403.70	403.70	9,256.30	4.18
275.000-672.12-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	3,595.00	174.89	174.89	3,420.11	4.86
275.000-672.12-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	11,135.00	372.01	372.01	10,762.99	2.42

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
275.000-672.12-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	1,240.00	36.01	36.01	1,203.99	2.90
275.000-672.12-718.000	PYRL TAX/BENEFIT - RETIREMENT	8,587.00	394.13	394.13	8,192.87	4.59
275.000-672.12-719.000	PYRL TAX/BENEFIT - OTR FRINGE	290.00	22.60	22.60	267.40	7.79
275.000-672.12-861.000	TRANSPORT - TRAVEL	2,200.00	169.72	169.72	2,030.28	7.71
Total Dept 672.12 - AGING - RESPITE		78,272.00	3,455.34	3,455.34	74,816.66	4.41
Dept 672.13 - AGING - MEMORIALS						
275.000-672.13-802.000	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
275.000-672.13-802.100	CONTRACT SVC - OTHER	2,000.00	246.00	246.00	1,754.00	12.30
Total Dept 672.13 - AGING - MEMORIALS		4,500.00	246.00	246.00	4,254.00	5.47
Dept 672.14 - AGING - TRANSPORTATION						
275.000-672.14-802.000	CONTRACTUAL SERVICES	10,000.00	1,200.00	1,200.00	8,800.00	12.00
275.000-672.14-861.000	TRANSPORT - TRAVEL	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 672.14 - AGING - TRANSPORTATION		13,000.00	1,200.00	1,200.00	11,800.00	9.23
Dept 672.15 - AGING - HOMECHORE						
275.000-672.15-802.000	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
275.000-672.15-861.000	TRANSPORT - TRAVEL	100.00	0.00	0.00	100.00	0.00
275.000-672.15-901.000	PRINTING AND PUBLISHING	100.00	0.00	0.00	100.00	0.00
275.000-672.15-931.000	REPAIR/MAINT - PLOWING	78,200.00	12,210.00	12,210.00	65,990.00	15.61
Total Dept 672.15 - AGING - HOMECHORE		82,400.00	12,210.00	12,210.00	70,190.00	14.82
Dept 672.20 - AGING - TITLE III C1 CONGREGATE MEALS						
275.000-672.20-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	13,645.00	1,245.79	1,245.79	12,399.21	9.13
275.000-672.20-705.000	SALARIES/WAGES - OTHER WAGES	58,430.00	4,974.65	4,974.65	53,455.35	8.51
275.000-672.20-708.000	SALARIES/WAGES - PART TIME	51,429.00	2,245.00	2,245.00	49,184.00	4.37
275.000-672.20-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	9,450.00	645.35	645.35	8,804.65	6.83
275.000-672.20-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	24,050.00	2,302.37	2,302.37	21,747.63	9.57
275.000-672.20-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	1,900.00	183.93	183.93	1,716.07	9.68
275.000-672.20-718.000	PYRL TAX/BENEFIT - RETIREMENT	15,250.00	1,201.19	1,201.19	14,048.81	7.88
275.000-672.20-719.000	PYRL TAX/BENEFIT - OTR FRINGE	760.00	57.32	57.32	702.68	7.54
275.000-672.20-724.000	PYRL TAX/BENEFIT - WORKERS COMP	1,650.00	4,795.06	4,795.06	(3,145.06)	290.61
275.000-672.20-727.000	SUPPLIES - GENERAL	3,500.00	461.60	461.60	3,038.40	13.19
275.000-672.20-729.000	SUPPLIES - UNIFORMS	2,000.00	70.20	70.20	1,929.80	3.51
275.000-672.20-735.000	SUPPLIES - RAW FOOD COST	85,000.00	6,202.35	6,202.35	78,797.65	7.30
275.000-672.20-735.100	SUPPLIES - DISPOSABLES	13,000.00	1,766.78	1,766.78	11,233.22	13.59
275.000-672.20-802.000	CONTRACTUAL SERVICES	850.00	72.51	72.51	777.49	8.53
275.000-672.20-802.033	CONTRACT SVC - DINING OUT	2,000.00	0.00	0.00	2,000.00	0.00
275.000-672.20-855.000	COMMUNICATION - TELEPHONE	1,275.00	207.36	207.36	1,067.64	16.26
275.000-672.20-861.000	TRANSPORT - TRAVEL	700.00	0.00	0.00	700.00	0.00
275.000-672.20-921.000	UTILITIES - ELECTRIC	1,800.00	88.18	88.18	1,711.82	4.90
275.000-672.20-922.000	UTILITIES - GAS	650.00	0.00	0.00	650.00	0.00
275.000-672.20-923.000	UTILITIES - WATER	500.00	28.76	28.76	471.24	5.75
275.000-672.20-924.000	UTILITIES - TRASH REMOVAL	1,620.00	151.13	151.13	1,468.87	9.33
275.000-672.20-933.000	REPAIR/MAINT - BUILDING	2,000.00	23.37	23.37	1,976.63	1.17
275.000-672.20-934.000	REPAIR/MAINT - EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
275.000-672.20-940.000	RENTALS - BUILDING	13,200.00	0.00	0.00	13,200.00	0.00

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
275.000-672.20-955.000	MISC - TRAINING	500.00	0.00	0.00	500.00	0.00
275.000-672.20-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	2,000.00	0.00	0.00	2,000.00	0.00
275.000-672.20-980.000	CAP OUTLAY - EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 672.20 - AGING - TITLE III C1 CONGREGATE MEALS		316,159.00	26,722.90	26,722.90	289,436.10	8.45
Dept 672.21 - AGING - TITLE III C2 HOME DELIVERED MEAL						
275.000-672.21-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	20,500.00	1,868.64	1,868.64	18,631.36	9.12
275.000-672.21-705.000	SALARIES/WAGES - OTHER WAGES	89,000.00	8,111.70	8,111.70	80,888.30	9.11
275.000-672.21-708.000	SALARIES/WAGES - PART TIME	11,211.00	1,085.47	1,085.47	10,125.53	9.68
275.000-672.21-710.000	SALARIES/WAGES - PERSONAL LEAVE	0.00	74.88	74.88	(74.88)	100.00
275.000-672.21-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	9,550.00	848.18	848.18	8,701.82	8.88
275.000-672.21-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	38,705.00	3,495.42	3,495.42	35,209.58	9.03
275.000-672.21-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	3,525.00	356.31	356.31	3,168.69	10.11
275.000-672.21-718.000	PYRL TAX/BENEFIT - RETIREMENT	24,800.00	1,910.29	1,910.29	22,889.71	7.70
275.000-672.21-719.000	PYRL TAX/BENEFIT - OTR FRINGE	1,130.00	83.34	83.34	1,046.66	7.38
275.000-672.21-727.000	SUPPLIES - GENERAL	1,600.00	159.60	159.60	1,440.40	9.98
275.000-672.21-735.000	SUPPLIES - RAW FOOD COST	142,000.00	12,856.38	12,856.38	129,143.62	9.05
275.000-672.21-735.100	SUPPLIES - DISPOSABLES	20,000.00	2,972.70	2,972.70	17,027.30	14.86
275.000-672.21-741.000	SUPPLIES - GASOLINE/DIESEL	20,000.00	1,211.05	1,211.05	18,788.95	6.06
275.000-672.21-802.000	CONTRACTUAL SERVICES	1,300.00	102.71	102.71	1,197.29	7.90
275.000-672.21-855.000	COMMUNICATION - TELEPHONE	200.00	17.88	17.88	182.12	8.94
275.000-672.21-861.000	TRANSPORT - TRAVEL	150.00	0.00	0.00	150.00	0.00
275.000-672.21-921.000	UTILITIES - ELECTRIC	3,000.00	205.77	205.77	2,794.23	6.86
275.000-672.21-922.000	UTILITIES - GAS	1,150.00	0.00	0.00	1,150.00	0.00
275.000-672.21-923.000	UTILITIES - WATER	750.00	67.13	67.13	682.87	8.95
275.000-672.21-935.000	REPAIR/MAINT - VEHICLES	12,000.00	433.50	433.50	11,566.50	3.61
275.000-672.21-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	1,800.00	0.00	0.00	1,800.00	0.00
275.000-672.21-980.000	CAP OUTLAY - EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 672.21 - AGING - TITLE III C2 HOME DELIVERED MEAL		407,371.00	35,860.95	35,860.95	371,510.05	8.80
Dept 672.22 - AGING - EVENTS COORDINATOR						
275.000-672.22-705.000	SALARIES/WAGES - OTHER WAGES	17,290.00	1,553.60	1,553.60	15,736.40	8.99
275.000-672.22-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	1,323.00	118.35	118.35	1,204.65	8.95
275.000-672.22-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	7,680.00	701.69	701.69	6,978.31	9.14
275.000-672.22-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	378.00	31.04	31.04	346.96	8.21
275.000-672.22-718.000	PYRL TAX/BENEFIT - RETIREMENT	3,631.00	311.64	311.64	3,319.36	8.58
275.000-672.22-719.000	PYRL TAX/BENEFIT - OTR FRINGE	230.00	17.99	17.99	212.01	7.82
275.000-672.22-802.032	CONTRACT SVC - COA ACTIVITIES	2,000.00	16.40	16.40	1,983.60	0.82
275.000-672.22-861.000	TRANSPORT - TRAVEL	500.00	0.00	0.00	500.00	0.00
275.000-672.22-955.000	MISC - TRAINING	350.00	0.00	0.00	350.00	0.00
275.000-672.22-967.003	PROJECTS - SPECIALIZED FUNDRAISER EXPEND	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 672.22 - AGING - EVENTS COORDINATOR		73,382.00	2,750.71	2,750.71	70,631.29	3.75
Dept 901.00 - CAPITAL OUTLAY						
275.000-901.00-980.720	CAP OUTLAY - EQUIP-COA	81,000.00	7,615.09	7,615.09	73,384.91	9.40
Total Dept 901.00 - CAPITAL OUTLAY		81,000.00	7,615.09	7,615.09	73,384.91	9.40
Antrim County Board of Commissioners						
Dept 902.00 - CAPITAL OUTLAY-COMPUTERS		Page 45 of 58		February 16, 2023		

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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
275.000-902.00-980.720	CAP OUTLAY - EQUIP-COA	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 902.00 - CAPITAL OUTLAY-COMPUTERS		1,500.00	0.00	0.00	1,500.00	0.00
TOTAL EXPENDITURES		1,505,057.00	117,479.44	117,479.44	1,387,577.56	7.81
Fund 275.000 - COMMISSION ON AGING:						
TOTAL REVENUES		1,034,612.00	348,847.54	348,847.54	685,764.46	33.72
TOTAL EXPENDITURES		1,505,057.00	117,479.44	117,479.44	1,387,577.56	7.81
NET OF REVENUES & EXPENDITURES		(470,445.00)	231,368.10	231,368.10	(701,813.10)	49.18
BEG. FUND BALANCE		1,506,833.41	1,506,833.41			
NET OF REVENUES/EXPENDITURES - 2022			60,330.29		60,330.29	
END FUND BALANCE		1,036,388.41	1,798,531.80			

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 275.000	COMMISSION	ON AGING					
01/01/2023			275.000-000.00-001.000 CASH CONTROL		BEG. BALANCE		1,585,576.21
01/01/2023	POOL	JE	TO REVERSE MANUAL JOURNAL ENTRY: 44357	44357		65,289.91	1,520,286.30
01/02/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 44082	44082	2,549.96		1,522,836.26
01/02/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 44086	44086	1,010.84		1,523,847.10
01/02/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 44194	44194		192.59	1,523,654.51
01/03/2023	CD	CHK	MANCELONA TWP TREASURER	85798		684.00	1,522,970.51
01/04/2023	POOL	JE	TO DISTRIBUTE 2022 WINTER TAXES	44079	65,289.91		1,588,260.42
01/04/2023	CD	CHK	MI COUNTIES WORKERS COMP FUND	85799		5,546.80	1,582,713.62
01/04/2023	CD	CHK	GREAT LAKES ENERGY	85802		246.00	1,582,467.62
01/04/2023	CD	CHK	BC PIZZA - KALKASKA	85803		210.00	1,582,257.62
01/04/2023	CD	CHK	MARY JO ROBINSON	85804		1,250.00	1,581,007.62
01/05/2023	CR	RCPT	Imported Subsidiary Database Receipt	42875	9,586.50		1,590,594.12
01/05/2023	POOL	JE	TRANSFER DUE TO COA C/C	44100		250.00	1,590,344.12
01/06/2023	CD	CHK	BETH LACY	85838		16.40	1,590,327.72
01/06/2023	CD	CHK	VERIZON WIRELESS	85853		177.37	1,590,150.35
01/09/2023	CR	RCPT	BANKS TOWNSHIP	42903	4,170.23		1,594,320.58
01/09/2023	CR	RCPT	CHESTONIA TOWNSHIP	42904	603.02		1,594,923.60
01/09/2023	CR	RCPT	ECHO TOWNSHIP	42905	3,322.54		1,598,246.14
01/09/2023	CD	CHK	GORDON FOOD SERVICE INC.	85872		8,202.97	1,590,043.17
01/09/2023	CD	CHK	BELLAIRE HARDWARE	85873		34.61	1,590,008.56
01/09/2023	CD	CHK	QUILL	85874		222.63	1,589,785.93
01/09/2023	CD	CHK	BRIGHTSTAR CARE	85875		157.50	1,589,628.43
01/09/2023	CD	CHK	PRAIRIE FARMS DAIRY	85876		390.64	1,589,237.79
01/09/2023	CD	CHK	FRONTIER	85877		54.74	1,589,183.05
01/09/2023	CD	CHK	CONTINENTAL LINEN SERVICE	85878		594.86	1,588,588.19
01/09/2023	CD	CHK	CONSUMERS ENERGY	85879		587.90	1,588,000.29
01/09/2023	CD	CHK	AMAZON CAPITAL SERVICES, INC	85880		90.17	1,587,910.12
01/10/2023	CR	RCPT	ELK RAPIDS TOWNSHIP	42917	17,016.51		1,604,926.63
01/10/2023	CR	RCPT	HELENA TOWNSHIP	42918	6,016.98		1,610,943.61
01/10/2023	CR	RCPT	HELENA TOWNSHIP	42919	1,550.17		1,612,493.78
01/10/2023	CD	CHK	MIKE LABEAU	85884		62.88	1,612,430.90
01/10/2023	CD	CHK	SANDRA BODLEY	85885		40.63	1,612,390.27
01/10/2023	CD	CHK	SANDRA BODLEY	85886		64.85	1,612,325.42
01/10/2023	CD	CHK	PEGGY CRIDER	85887		4.38	1,612,321.04
01/10/2023	CD	CHK	MIKE LABEAU	85888		76.25	1,612,244.79
01/10/2023	CD	CHK	NANCY OLIVER	85889		24.53	1,612,220.26
01/10/2023	CD	CHK	STEPHEN WEBSTER	85890		17.03	1,612,203.23
01/10/2023	CR	RCPT	JORDAN TOWNSHIP	42926	1,958.09		1,614,161.32
01/11/2023	CR	RCPT	TORCH LAKE TOWNSHIP	42934	19,710.23		1,633,871.55
01/11/2023	CD	CHK	UNION DESIGNS & LANDSCAPING, LLC	85916		600.00	1,633,271.55
01/11/2023	CD	CHK	PRAIRIE FARMS DAIRY	85917		675.79	1,632,595.76
01/11/2023	CD	CHK	GFL ENVIRONMENTAL	85918		151.13	1,632,444.63
01/12/2023	PR	CHK	SUMMARY PR 01/12/2023			30,844.85	1,601,599.78
01/13/2023	CR	RCPT	Imported Subsidiary Database Receipt	42963	4,491.76		1,606,091.54
01/13/2023	POOL	JE	TRANSFER DUE TO COA C/C	44237		145.00	1,605,946.54
01/13/2023	CR	RCPT	WARNER TOWNSHIP	42968	744.21		1,606,690.75
01/13/2023	CR	RCPT	STAR TOWNSHIP	42969	1,334.34		1,608,025.09
01/13/2023	CR	RCPT	FOREST HOME TOWNSHIP	42970	14,095.53		1,622,120.62
01/17/2023	CR	RCPT	BANKS TOWNSHIP	42986	3,843.79		1,625,964.41
01/17/2023	CR	RCPT	KEARNEY TOWNSHIP	42987	5,723.46		1,631,687.87
01/18/2023	CR	RCPT	MANCELONA TOWNSHIP	42991	1,721.79		1,633,409.66
01/18/2023	CR	RCPT	CUSTER TOWNSHIP	42993	7,193.88		1,640,603.54
01/18/2023	CR	RCPT	ELK RAPIDS TOWNSHIP	42994	22,120.98		1,662,724.52
01/18/2023	CR	RCPT	HELENA TOWNSHIP	42996	1,879.98		1,664,604.50
01/18/2023	CR	RCPT	JORDAN TOWNSHIP	42997	978.61		1,665,583.11
01/18/2023	CD	CHK	ASI COMMUNITY CENTER & PARK	85951		1,200.00	1,664,383.11
01/18/2023	CR	RCPT	MILTON TOWNSHIP	42999	28,213.83		1,692,596.94
01/18/2023	CR	RCPT	CENTRAL LAKE TOWNSHIP	43002	8,110.72		1,700,707.66
01/19/2023	CR	RCPT	CENTRAL LAKE TOWNSHIP	43009	4,644.35		1,705,352.01
01/19/2023	CR	RCPT	TORCH LAKE TOWNSHIP	43020	9,866.85		1,715,218.86
01/19/2023	CR	RCPT	STAR TOWNSHIP	43022	3,217.34		1,718,436.20
01/20/2023	CD	CHK	AMAZON CAPITAL SERVICES, INC	86071		22.35	1,718,413.85
01/20/2023	CR	RCPT	Imported Subsidiary Database Receipt	43026	5,270.16		1,723,684.01
01/20/2023	CR	RCPT	MILTON TOWNSHIP	43028	9,979.98		1,733,663.99
01/20/2023	POOL	JE	TRANSFER DUE TO COA C/C	44300		30.00	1,733,633.99
01/20/2023	CD	CHK	VERIZON WIRELESS	86096		174.09	1,733,459.90
01/23/2023	CR	RCPT	CHESTONIA TOWNSHIP	43043	914.96		1,734,374.86
01/23/2023	CR	RCPT	ECHO TOWNSHIP	43044	1,007.26		1,735,382.12
01/23/2023	CR	RCPT	KEARNEY TOWNSHIP	43045	7,890.86		1,743,272.98
01/23/2023	CR	RCPT	HELENA TOWNSHIP	43048	1,982.72		1,745,255.70
01/25/2023	CD	CHK	SPARTAN	86135		33.58	1,745,222.12
01/25/2023	CD	CHK	PRAIRIE FARMS DAIRY	86136		749.14	1,744,472.98
01/25/2023	CD	CHK	XEROX CORPORATION	86137		362.20	1,744,110.78
01/25/2023	CD	CHK	OLIVER PACKAGING & EQUIPMENT CO	86138		3,469.89	1,740,640.89
01/25/2023	CD	CHK	QUILL	86139		77.48	1,740,563.41
01/25/2023	CD	CHK	ANTRIM COUNTY TRANSPORTATION	86140		2,844.55	1,737,718.86
01/25/2023	CD	CHK	KING ORCHARDS	86141		297.00	1,737,421.86
01/25/2023	CD	CHK	BELLAIRE HARDWARE	86142		50.37	1,737,371.49
01/25/2023	CD	CHK	VILLAGE OF BELLAIRE	86143		191.77	1,737,179.72
01/25/2023	CD	CHK	SANDRA BODLEY	86144		172.99	1,737,006.73
01/25/2023	CD	CHK	NANCY OLIVER	86145		23.32	1,736,983.41
01/25/2023	CD	CHK	MIKE LABEAU	86146		75.33	1,736,908.08
01/25/2023	CD	CHK	AMY TATE	86147		49.78	1,736,858.30
01/25/2023	CD	CHK	STEPHEN WEBSTER	86148		12.84	1,736,845.46
01/26/2023	PR	CHK	SUMMARY PR 01/26/2023			26,858.33	1,709,987.13
01/26/2023	CD	CHK	US POSTAL SERVICE	86157		209.27	1,709,777.86
01/26/2023	Antrim County Board of Commissioners		LANDSCAPING, LLC	86158		12,697.16	1,697,080.70
01/26/2023	CD	CHK	MANCELONA TWP TREASURER	86159		7,615.09	1,689,465.61

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
275.000-000.00-001.000 CASH CONTROL				(Continued)			
01/26/2023	CD	CHK	MANNA FOOD PROJECT	86160		2,000.00	1,687,952.77
01/27/2023	CR	RCPT	BANKS TOWNSHIP	43093	5,440.81		1,693,393.58
01/27/2023	CD	CHK	GORDON FOOD SERVICE INC.	86166		8,281.09	1,685,112.49
01/30/2023	CR	RCPT	Imported Subsidiary Database Receipt	43099	63,147.01		1,748,259.50
01/30/2023	POOL	JE	TRANSFER DUE TO COA C/C	44390		985.00	1,747,274.50
01/30/2023	CD	CHK	LOIS SUTHERLAND	86167		42.42	1,747,232.08
01/31/2023	POOL	JE	TRANSFER COA TRUCK FUND REV FOR JAN	44400		125.00	1,747,107.08
01/31/2023	CR	RCPT	CUSTER TOWNSHIP	43116	2,399.96		1,749,507.04
01/31/2023	POOL	JE	2 INTEREST ALLOCATION	44407	40.01		1,749,547.05
01/31/2023	CD	CHK	BEVERLY MCCAMMAN	86189		1,106.00	1,748,441.05
01/31/2023	CD	CHK	MICHELE GRIMM	86190		60.00	1,748,381.05
01/31/2023			275.000-000.00-001.000	END BALANCE	349,040.13	186,235.29	1,748,381.05
TOTAL FOR FUND 275.000 COMMISSION ON AGING					349,040.13	186,235.29	1,748,381.05

Antrim County Animal Control From: 01/01/2023 12:00 AM To: 01/31/2023 11:59 PM	DOGS			CATS		
	Totals	Altered at Intake	Unaltered at Intake	Totals	Altered at Intake	Unaltered at Intake
Total Intakes :	8	2	6	5	1	4
Total Stray :	3	1	2	1	0	1
Impounded :	1	1	0	0	0	0
Turned in by owner :	4	0	4	4	1	3
Returned to owner :	2	1	1	0	0	0
Total Sold :	2	1	1	5	2	3
Total Euthanized :	0	0	0	0	0	0
Escaped :	0	0	0	0	0	0
Died :	0	0	0	0	0	0
Quarantine :	0	0	0	0	0	0
OTHER ANIMALS : FARM & WILDLIFE :						
Total Wildlife :	0					
Total Farm :	0					
Total Other :	2 Chicken + Rabbit					
Complaints Received :	47					
Animal Bites :	0					
Miles Traveled :	710					
Gasoline Used :	76.7					
Warrants Obtained :	0					
Tickets Issued :	1					
Warnings Given :	38					
Animal Control Officer :  (signature)					# 63	

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(Use the above link to print, Or, "[RightClick]Print" from most browsers)

In-House Animal Count

January 1, 2023

4 dogs

7 cats

4 kittens

1 sulcata tortoise

5 turtles

1 chameleon

3 giant rabbits

January 31, 2023

8 Dogs

10 Cats

1 Kittens

1 giant rabbit

1 rex rabbit

Adoptions

2 Dogs

1 Cat 1 chicken

2 kittens 2 giant rabbits

Return to Owner (Stray)

2 Dogs

Timeframe: 1/26/23-2/8/23

1. Chart of Accounts Conversion

As noted in prior updates, the chart of accounts conversion is complete. The probate court JIS system was updated on 1/31/23. I have attempted to contact the district court magistrate in Grand Traverse regarding JMS. She forwarded me to their finance director, but I have not yet received a response.

2. Audit work papers

Assembled to do list with all work papers identified for tracking progress. Equity, accrued vacation, debt, transfers, tax revenue/receivables, accrued PTO and pension are complete.

3. CPE

The deadline for my annual continuing education is June 30. During February 3 through 7, I attended 3 webinars totaling 10 hours on GASB updates, recently enacted guidance and upcoming pronouncements. The major recent pronouncement is the lease accounting standard, which is complete. The most important upcoming is software subscription which will be enacted in 2023. This pronouncement will treat software costs in much the same way as the lease standard.

4. Other

Attended update from Progressive and Spence regarding the revised façade quotes. Also downloaded all electric and gas invoices from 2021 and 2022 to send to Progressive for an energy usage study.

Created a preliminary schedule for sheriff car replacement for inclusion on the 2023 capital improvement budget. Currently there are several older cars, and several 1-2 year-old cars.

With the expiry of the DUNS number for the System for Awards Management (SAM) registration, we needed to provide the Federal Government with some additional information to renew our registration. We were required to provide our original EIN number and date assigned on a document. As this was done in 1965, we were unable to locate this document. I had 2 calls with the IRS to issue a copy of the document to submit. The submission was successfully completed, and we're renewed.

I received a call from the Treasurer informing me that several units were receiving payment on the first round of the opioid settlements. I followed up with Administration on the matter. They had not received the check when I had asked, but Margie let me know they got it on the 8th. The State is requesting these be deposited into a separate fund. I have not created it yet, but it will be prior to the meeting.

02/08/2023

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023	ACTIVITY FOR				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023 AMENDED BUDGET	MONTH 01/31/23	YTD BALANCE 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101.000 - GENERAL							
Revenues							
TAX	TAXES AND PENALTIES	11,158,000.00	11,158,000.00	0.00	0.00	11,158,000.00	0.00
L&P	LICENSES & PERMITS	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
FED	FEDERAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
STATE	STATE	615,200.00	615,200.00	0.00	0.00	615,200.00	0.00
CHG	CHARGES FOR SERVICES	5,800.00	5,800.00	582.00	582.00	5,218.00	10.03
INT	INTEREST AND RENTS	15,000.00	15,000.00	29,595.06	29,595.06	(14,595.06)	197.30
XFER IN	TRANSFER IN	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
UNCLASSIFIE	Unclassified	3,523,400.00	3,596,608.00	352,381.72	352,381.72	3,244,226.28	9.80
TOTAL REVENUES		15,350,400.00	15,423,608.00	382,558.78	382,558.78	15,041,049.22	2.48
Expenditures							
101.00	COMMISSIONERS	265,050.00	265,050.00	12,336.10	12,336.10	252,713.90	4.65
172.00	COUNTY ADMINISTRATOR	445,615.00	445,615.00	26,496.74	26,496.74	419,118.26	5.95
191.00	ACCOUNTING	150,698.00	150,698.00	11,754.54	11,754.54	138,943.46	7.80
212.00	BUDGET-ACCTNG SERV	79,100.00	79,100.00	5,800.00	5,800.00	73,300.00	7.33
215.00	COUNTY CLERK	459,607.00	459,607.00	34,870.15	34,870.15	424,736.85	7.59
215.10	TAX ALLOCATION BOARD	370.00	370.00	0.00	0.00	370.00	0.00
228.00	COMPUTER	316,386.00	316,386.00	24,780.15	24,780.15	291,605.85	7.83
233.00	PURCHASING	18,890.00	18,890.00	549.16	549.16	18,340.84	2.91
234.00	COMMUNICATIONS	66,945.00	66,945.00	1,876.57	1,876.57	65,068.43	2.80
253.00	COUNTY TREASURER	325,608.00	325,608.00	24,857.35	24,857.35	300,750.65	7.63
257.00	EQUALIZATION	327,172.00	327,172.00	24,733.75	24,733.75	302,438.25	7.56

GL NUMBER	DESCRIPTION	2023	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	2023	MONTH			
		BUDGET	AMENDED BUDGET	01/31/23	01/31/2023	BALANCE	USED
262.00	ELECTIONS	53,900.00	53,900.00	3,115.00	3,115.00	50,785.00	5.78
265.00	BUILDING & GROUNDS	653,768.00	653,768.00	52,089.21	52,089.21	601,678.79	7.97
265.10	05 COURTHOUSE	154,663.00	154,663.00	11,631.43	11,631.43	143,031.57	7.52
265.20	A GROVE ST. ANNEX	17,200.00	17,200.00	1,640.32	1,640.32	15,559.68	9.54
270.00	B HUMAN RESOURCES	169,788.00	169,788.00	16,651.54	16,651.54	153,136.46	9.81
272.00	C INSURANCE & BONDS	415,000.00	415,000.00	202,728.50	202,728.50	212,271.50	48.85
272.20	SPECIAL PROJECTS--OTHER	654,150.00	654,150.00	0.00	0.00	654,150.00	0.00
283.00	CIRCUIT COURT	381,032.00	381,032.00	0.00	0.00	381,032.00	0.00
284.00	FAMILY CRT - DETENTION SUPPORT SERVICE	27,000.00	27,000.00	0.00	0.00	27,000.00	0.00
286.00	DISTRICT COURT	562,010.00	562,010.00	73.18	73.18	561,936.82	0.01
289.00	FRIEND OF THE COURT	56,000.00	56,000.00	0.00	0.00	56,000.00	0.00
294.00	PROBATE COURT	343,337.00	343,337.00	21,222.48	21,222.48	322,114.52	6.18
295.00	CIRCUIT COURT PROBATION	2,625.00	2,625.00	140.07	140.07	2,484.93	5.34
296.00	PROSECUTING ATTORNEY	726,675.00	726,675.00	52,942.87	52,942.87	673,732.13	7.29
296.10	PROS. ATTY.-VICTIMS RIGHTS 2006	74,511.00	74,511.00	5,924.22	5,924.22	68,586.78	7.95
299.00	JURY COMMISSION	3,929.00	3,929.00	0.00	0.00	3,929.00	0.00
301.00	SHERIFF	4,357,962.00	4,357,962.00	311,816.84	311,816.84	4,046,145.16	7.16
331.00	MARINE	153,277.00	153,277.00	2,419.28	2,419.28	150,857.72	1.58
334.00	SECONDARY ROADS	53,411.00	72,301.00	3,028.81	3,028.81	69,272.19	4.19
335.00	TRAVERSE NARCOTICS TEAM	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
351.00	D JAIL	505,143.00	505,143.00	48,804.46	48,804.46	456,338.54	9.66
352.00	ZERO TOLERANCE	193,604.00	193,604.00	5,776.13	5,776.13	187,827.87	2.98
426.00	EMERGENCY SERVICES	131,682.00	131,682.00	9,803.25	9,803.25	121,878.75	7.44
430.00	ANIMAL CONTROL	295,657.00	295,657.00	17,793.14	17,793.14	277,863.86	6.02
442.00	E DRAIN COMMISSIONER	1,318.00	1,318.00	766.19	766.19	551.81	58.13
523.00	DAMS AND DAMS OPERATOR	81,077.00	81,077.00	231.83	231.83	80,845.17	0.29
530.00	RESOURCE RECOVERY	62,500.00	62,500.00	0.00	0.00	62,500.00	0.00
601.00	F HEALTH	455,858.00	455,858.00	134,501.00	134,501.00	321,357.00	29.51
636.00	WELFARE	85,305.00	85,305.00	6,364.66	6,364.66	78,940.34	7.46
648.00	MEDICAL EXAMINER	98,000.00	98,000.00	0.00	0.00	98,000.00	0.00
662.00	FAMILY DIVISION - CIRCUIT COURT	482,555.00	482,555.00	36,700.94	36,700.94	445,854.06	7.61

GL NUMBER	DESCRIPTION	2023	ACTIVITY FOR			AVAILABLE	% BDGT
		ORIGINAL	2023	MONTH	YTD BALANCE		
		BUDGET	AMENDED BUDGET	01/31/23	01/31/2023	BALANCE	USED
672.01	AGING - NOT REIMBURSED	2,717.00	2,717.00	1.27	1.27	2,715.73	0.05
682.00	VETERANS AFFAIRS	237,014.00	291,332.00	20,463.73	20,463.73	270,868.27	7.02
694.00	HOUSING - ADMINISTRATION	2,370.00	2,370.00	0.00	0.00	2,370.00	0.00
701.00	PLANNING COMMISSION	6,190.00	6,190.00	55.89	55.89	6,134.11	0.90
710.00	MSU EXTENSION	149,444.00	149,444.00	7,649.30	7,649.30	141,794.70	5.12
711.00	REGISTER OF DEEDS	313,425.00	313,425.00	21,205.43	21,205.43	292,219.57	6.77
711.10	MICROFILM 2006	11,250.00	11,250.00	184.25	184.25	11,065.75	1.64
711.20	PLAT BOARD	250.00	250.00	0.00	0.00	250.00	0.00
713.00	SURVEY & REMONUMENTATION	43,400.00	43,400.00	0.00	0.00	43,400.00	0.00
728.00	G ECONOMIC DEVELOPMENT COMM.	3,725.00	3,725.00	405.44	405.44	3,319.56	10.88
901.00	CAPITAL OUTLAY	1,440,663.00	5,031,488.00	21,947.64	21,947.64	5,009,540.36	0.44
902.00	CAPITAL OUTLAY-COMPUTERS	17,400.00	17,400.00	0.00	0.00	17,400.00	0.00
966.00	H APPROPRIATIONS	847,600.00	847,600.00	170,911.50	170,911.50	676,688.50	20.16
967.00	TRANSFER OUT	87,372.00	87,372.00	0.00	0.00	87,372.00	0.00
TOTAL EXPENDITURES		16,873,698.00	20,537,731.00	1,357,044.31	1,357,044.31	19,180,686.69	6.61

Fund 101.000 - GENERAL:							
TOTAL REVENUES		15,350,400.00	15,423,608.00	382,558.78	382,558.78	15,041,049.22	2.48
TOTAL EXPENDITURES		16,873,698.00	20,537,731.00	1,357,044.31	1,357,044.31	19,180,686.69	6.61
NET OF REVENUES & EXPENDITURES		(1,523,298.00)	(5,114,123.00)	(974,485.53)	(974,485.53)	(4,139,637.47)	19.05
BEG. FUND BALANCE		12,372,265.47	12,372,265.47		12,372,265.47		
NET OF REVENUES/EXPENDITURES - 2022					788,757.70	788,757.70	
END FUND BALANCE		10,848,967.47	7,258,142.47		12,186,537.64		

General notes for all departments:

- 1st quarter workers comp payment was sent in January. This line item is approximately 25% for all.
 - Payroll budget amendment is not yet presented for 2023. Effect on unrepresented, additional general unit wages, and insurance rate changes will be prepared for the March meeting.
 - I am not finished with all payroll accrual items as of the time of writing. Accrued PTO was accrued back to 2022, but the general payroll accrual has not yet been completed.
- A. Grove Street Annex: Winter expenditures, plowing and gas.
- B. Human Resources: Annual BS&A invoice.
- C. Insurance: The first half payment was made on the general liability policies. The annual premium is 405,457 per the invoices. We budgeted 402,000 for this line item. It is possible we may need a very small (\$3,500 range) amendment, but I would prefer to wait for some of the other minor insurance items.
- D. Jail: Includes the retired nurse's payout on the first payroll of 2023. She retired at the end of 2022, and this will be accrued back to 2022.
- E. Drain Commissioner: Same issue as above. Final payment to the drain commissioner will accrue back to 2022.
- F. Health: Includes first quarter appropriation to the Health Department.
- G. EDC: This is a very small departmental budget. I will look into this further. It looks like we may need an additional per diem for the retired administrator, who is now no longer on salary.
- H. Appropriations: First half have been sent to external entities. The first half transfers to other funds have not been disbursed at time of writing.

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
44515	01/01/2023	BA	MVAA GRANT ROLL FORWARD	rizzob		
POSTED BY rizzob						
101.000-000.00-561.010	STATE GRANT - WELF-MVAA			54,318.00		
101.000-682.00-727.002	SUPPLIES - GRANT					54,318.00
				54,318.00		54,318.00
44516	01/01/2023	BA	COUNTY BUILDING TILE	rizzob		
POSTED BY rizzob						
101.000-901.00-980.265	CAP OUTLAY - EQUIP-BUILDING AND GROUNDS					12,168.00
				0.00		12,168.00
44518	01/01/2023	BA	SHERIFF TRANSPORT VAN	rizzob		
POSTED BY rizzob						
101.000-901.00-980.301	CAP OUTLAY - EQUIP-SHERIFF					30,734.00
				0.00		30,734.00
44521	01/01/2023	BA	SHERIFF VEHICLE EQUIPMENT	rizzob		
POSTED BY rizzob						
101.000-901.00-980.301	CAP OUTLAY - EQUIP-SHERIFF					3,265.00
				0.00		3,265.00
44525	01/01/2023	BA	JAIL PIPE TRACKING	rizzob		
POSTED BY rizzob						
101.000-901.00-980.351	CAP OUTLAY - EQUIP-JAIL					28,658.00
				0.00		28,658.00
44527	01/01/2023	BA	ANIMAL CONTROL FLOOR	rizzob		
POSTED BY rizzob						
217.000-901.00-980.000	CAP OUTLAY - EQUIPMENT					40,000.00
				0.00		40,000.00
44528	01/01/2023	BA	GRNA LIGHTS	rizzob		
POSTED BY rizzob						
109.000-000.00-933.000	REPAIR/MAINT - BUILDING					5,000.00
				0.00		5,000.00
44529	01/01/2023	BA	ROD SCANNING	rizzob		
POSTED BY rizzob						
256.000-711.00-802.000	CONTRACTUAL SERVICES					78,000.00
				0.00		78,000.00
44530	01/01/2023	BA	911 RADIOS	rizzob		
POSTED BY rizzob						
237.000-901.00-980.325	CAP OUTLAY - EQUIP-911					47,000.00
				0.00		47,000.00
44531	01/01/2023	BA	TO REVERSE MANUAL JOURNAL ENTRY: 44530	rizzob		
POSTED BY rizzob						
237.000-901.00-980.325	CAP OUTLAY - EQUIP-911			47,000.00		
				47,000.00		0.00
44532	01/01/2023	BA	911 RADIOS	rizzob		
POSTED BY rizzob						
261.000-901.00-980.325	CAP OUTLAY - EQUIP-911					47,000.00
				0.00		47,000.00
44533	01/01/2023	BA	911 MSAG	rizzob		
POSTED BY rizzob						
261.000-901.00-980.325	CAP OUTLAY - EQUIP-911					6,000.00
				0.00		6,000.00
44534	01/01/2023	BA	911 TRIMBLE	rizzob		
POSTED BY rizzob						
261.000-901.00-980.325	CAP OUTLAY - EQUIP-911					8,000.00
				0.00		8,000.00

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
44535	01/01/2023	BA	911 TOWER	rizzob		
POSTED BY rizzob						
237.000-901.00-980.325	CAP OUTLAY - EQUIP-911					800,000.00
					0.00	800,000.00
44536	01/01/2023	BA	TRUCK, TRACTOR ATTMT, PLAY GRD, BATHRM	rizzob		
POSTED BY rizzob						
508.000-901.00-980.751	CAP OUTLAY - EQUIP-PARKS					44,095.00
508.000-901.00-980.751	CAP OUTLAY - EQUIP-PARKS					1,400.00
508.000-901.00-980.751	CAP OUTLAY - EQUIP-PARKS					120,000.00
508.000-901.00-980.751	CAP OUTLAY - EQUIP-PARKS					40,000.00
					0.00	205,495.00
44537	01/01/2023	BA	FORESTRY TRANSFER	rizzob		
POSTED BY rizzob						
508.000-000.00-699.223	TRANSFER IN - FORESTRY FUND			205,495.00		
541.000-967.00-995.508	TRANSFER OUT - PARKS					205,495.00
				205,495.00		205,495.00
44538	01/01/2023	BA	BACKUP BATTERY	rizzob		
POSTED BY rizzob						
101.000-901.00-980.228	CAP OUTLAY - EQUIP-IT					16,000.00
					0.00	16,000.00
44539	01/01/2023	BA	PARK ENGINEERED PLANS	rizzob		
POSTED BY rizzob						
508.000-751.00-802.000	CONTRACTUAL SERVICES					10,000.00
					0.00	10,000.00
44540	01/01/2023	BA	COUNTY BUILDING EXTERIOR	rizzob		
POSTED BY rizzob						
101.000-901.00-980.265	CAP OUTLAY - EQUIP-BUILDING AND GROUNDS					3,500,000.00
					0.00	3,500,000.00
44514	01/19/2023	BA	ADDITIONAL SRP	rizzob		
POSTED BY rizzob						
101.000-000.00-543.103	STATE GRANT - PUB SAFETY-SECONDARY RDS			18,890.00		
101.000-334.00-980.000	CAP OUTLAY - EQUIPMENT					18,890.00
				18,890.00		18,890.00
Total:					325,703.00	5,116,023.00