



Antrim County Board of Commissioners



Terry VanAlstine, Chairman

Thursday, January 18, 2023 @ 6:00 p.m.

Antrim County Building, 2nd Floor, Board of Commissioners Room

203 East Cayuga, Bellaire, MI 49615

*If you require auxiliary aid assistance, contact (231)533-6265

Public Can Observe Virtually Through:

Facebook Livestream

<https://www.facebook.com/AntrimCountyMI/>

CALL TO ORDER:

1. Opening Exercises or Ceremonies
2. Roll Call
3. Public Comment
Public comment is welcome and encouraged. All individuals who wish to speak in person during public comment will be allowed to do so. Any member of the public speaking under the privilege of "Public Comment" may speak no longer than three (3) minutes. A group of individuals who wish to present a specific point of view may designate a spokesperson for whom the Board Chair may allow additional time. At this time, **public comment must be given in person.**
4. Sheriff's Report *(Submitted separately)*
5. Approval of Agenda 3
6. Approval of Minutes 3
 - A. [December 21, 2023](#)
 - B. [January 4, 2024](#)
7. Communications/Notices
8. Liaison Reports/Committee Reports (as needed)
9. Old/Unfinished Business
10. New Business 4
 - A. Claims and Accounts
 - B. Board Committee Appointments
 - C. Chairman Appointments: North Country Community Mental Health Board of Directors
 - D. Clerk – Establishing Regular Part-Time Clerk II Title
 - E. Treasurer Bond Report *(Information Only)*
 - F. Antrim Creek Natural Area Commission – Confirmation of Township Appointment
 - G. Accounting Department
 1. FY2023 Year-end Budget Amendment
 2. FY2024 Budget Amendment
 - H. Parks: Antrim Creek Natural Area – Project Opportunity Agreement: Antrim Writers Series
 - I. Administration Office – DHHS: 5-year Extension
11. Appointments/Annual Reports
 - A. Operator of Dams – Leslie Meyers (6:30)
12. Reports..... 26
 - A. County Administrator Report
 1. Parks Department – December 2023
 2. Emergency Management – December 2023
 3. Building Department – December 2023
 4. Animal Control – December 2023
 5. Commission on Aging – November, December 2023

B. Finance Director Report

C. Chairman Report

13. Various Matters
14. Public Comment
15. Adjourn



Memorandum Administration Office

January 18, 2024

TO: Board of Commissioners
FR: Jeremy Scott, County Administrator
RE: Approval of Agenda, Minutes

You should have received your agenda packet via electronic communication on January 12. If there are no changes or additions to the agenda, please consider the following action:

Motion by _____ and seconded by _____ to approve the agenda as presented.

You also received an electronic set of meeting minutes from the December 21, 2023 regular meeting, as well as those from the January 4, 2024 organizational meeting. If there are no corrections to those minutes, please consider the following actions:

Motion by _____, seconded by _____ to approve the minutes of the December 21, 2023 regular meeting as presented.

Motion by _____, seconded by _____ to approve the minutes of the January 4, 2024 organizational meeting as presented.



Memorandum Administration Office

January 18, 2024

TO: Board of Commissioners
FR: Jeremy Scott, County Administrator
RE: Claims & Accounts

Please consider the following action:

Motion by _____ and seconded by _____ to approve Claims and Accounts in the amount of \$_____.



Antrim County

Memorandum

January 12, 2024

TO: Board of Commissioners
FR: Administration Office
RE: Chairman Appointments – 2024 Commissioner Assignments

The Board Chair will have copies of member committee assignments available at your respective seats at the January 18 meeting.

If there are no objections, the following motion is presented for your consideration:

Motion by _____, seconded by _____ to accept the 2024 Chairman appointments as presented.



Action Request to Board of Commissioners

Meeting Date: January 18, 2024

Department: Administration Office

Submitted By: Jeremy Scott, County Administrator

Agenda Item: Chairman’s Appointment – North Country Community Mental Health Board of Directors

<p>1. Action Request/Suggested Motion</p> <p>To accept the Chairman’s appointment of Caroline Loper and Gary Knapp to fill the partial terms expiring on March 31, 2026 on the North Country Community Mental Health Board of Directors.</p>
<p>2. Background and Current Situation – Concisely include pertinent facts, dates, etc.</p> <p>In late December 2023, the Administration Office was contacted by the folks at North Country Community Mental Health regarding seats on their board of directors. The fourteen member CMH Board of Directors is made up of two (2) members from each of the six member counties with two additional seats that rotate among the counties when vacant. Caroline Loper and Gary Knapp currently hold appointments to those seats, with Mr. Knapp’s seat being the one that rotates among the counties. During a staffing transition at the CMH offices, Ms. Loper and Mr. Knapp’s reappointments slipped through the cracks. In the interim, they have continued to serve in their respective positions.</p> <p>Per the “Appointment Process for Boards, Commissions, and Committees” that was adopted by the Board in 2019, the list of upcoming vacancies was advertised in the Antrim Review and the Elk Rapids news, sent to each of the 15 townships and 5 villages, and posted on the County website. The full Board of Commissioners received copies of the notices that the Administration Office received. Both Ms. Loper and Mr. Knapp expressed their interest in continuing to serve; no other notices were received.</p> <p>These are appointments that are made by the Chairman of the Board, with the full Board to confirm those appointments. These are partial terms that expire on March 31, 2026.</p>
<p>3. Goal – Why the action is necessary; What is the specific target or outcome desired?</p> <p>Confirming these Chairman appointments would keep the CMH Board of Directors at its full 14-person membership. My office has been advised that should Mr. Knapp’s seat go unfilled by Antrim County, the seat would go to the next county in rotation (Charlevoix County).</p>
<p>4. Financial – Budget-related information</p> <p>n/a</p>
<p>5. Legal Review</p> <p>n/a</p>
<p>6. Policy Implications</p> <p>n/a</p>
<p>7. Plan – Timeline with who, what, where, and how</p>
<p>8. Alternative Plan – What are the implications if failure to approve?</p>
<p>9. Attachments Included</p> <p>Board members received copies of the interest notices on January 5, 2023.</p>



Action Request to Board of Commissioners

Meeting Date: January 18, 2024

Department: County Clerk

Submitted By: Sheryl Guy

Agenda Item: Identify Eliminated Union Classification

1. Action Request/Suggested Motion
To change the Part-Time Clerk/Typist position in the County Clerk's Office from the 2020-2023 Teamsters Union Contract to a Clerk II effective January 1, 2024 and authorize the Finance Director to make a budget amendment of \$2,398.50 to 101-000-215.000-707.00.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
The Clerk/Typist was eliminated during negotiations of the current General Unit since the only person with the title was part-time irregular and not in the union. This action would establish the position in the unrepresented group of employees and index it to the Clerk II union position since the duties are the same. The current Clerk/Typist has been a permanent part-time classification since her hire date of 6-29-2018. Clerk II is the next closest classification in the Union Contract.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
Have her position correctly identified.
4. Financial – Budget-related information
Request a Budget Amendment for 101-000-215.000-707.00 of \$ 2,398.50 Monday/Wednesday/Friday 7.5 hours per day totaling 22.5 hours per week. \$19.76 budget increase for 2024 \$ 2,398.50 (1,170 hours) Effective 1-1-2024 retro \$57.15
5. Legal Review
N/A
6. Policy Implications
She must be identified in the pay scale moving forward.
7. Plan – Timeline with who, what, where, and how
Retroactive to 1-1-2024. I recall discussion but no action taken.
8. Alternative Plan – What are the implications if failure to approve?
None.
9. Attachments Included
Contract of 2020 compared to 2024 contract employee wages scales. 2023 rate of pay 17.13 2024 if classification was still listed 2024 \$17.62. 2024-2026 Contract – Position eliminated.

GENERAL UNIT - 2024 WAGE SCALES

	2024 Increase	2023 Start	2024 START	2023 6 Month	2024 6 MONTH	2023 1 Year	2024 1 YEAR	2023 2 Years	2024 2 YEARS	2023 3 Years	2024 3 YEARS
Plumbing Inspector	3.0%	24.61	25.35	25.29	26.05	26.02	26.80	26.74	27.54	27.39	28.21
Electrical Inspector	3.0%	24.50	25.24	25.21	25.97	25.94	26.72	26.66	27.46	27.29	28.11
Mechanical Inspector	3.0%	24.19	24.92	24.85	25.60	25.60	26.37	26.33	27.12	26.94	27.75
Building Inspector	3.0%	24.15	24.87	24.83	25.57	25.56	26.33	26.31	27.10	26.92	27.73
Appraiser	3.0%	22.17	22.84	22.80	23.48	23.47	24.17	24.11	24.83	24.68	25.42
Executive Assistant-Prosecutor's Office	3.0%	22.17	22.84	22.80	23.48	23.47	24.17	24.11	24.83	24.68	25.42
Residential Appraisal	3.0%	22.17	22.84	22.80	23.48	23.47	24.17	24.11	24.83	24.68	25.42
GIS Technician	3.0%	20.27	20.88	20.92	21.55	21.55	22.20	22.23	22.90	22.85	23.54
IT Support Technician	3.0%	20.27	20.88	20.92	21.55	21.55	22.20	22.23	22.90	22.85	23.54
Chief Deputy	3.0%	20.10	20.70	20.77	21.39	21.43	22.07	22.09	22.75	22.73	23.41
Airport Foreman	3.0%	20.10	20.70	20.77	21.39	21.43	22.07	22.09	22.75	22.73	23.41
Animal Control Officer	3.0%	18.93	19.50	19.59	20.18	20.24	20.85	20.99	21.62	21.67	22.32
Airport Field Operator	3.0%	19.17	19.75	19.76	20.35	20.38	20.99	20.99	21.62	21.62	22.27
Assistant Abstractor	3.0%	18.93	19.50	19.59	20.18	20.24	20.85	20.99	21.62	21.67	22.32
Executive Secretary	3.0%	18.24	18.79	18.94	19.51	19.54	20.13	20.17	20.78	20.80	21.42
Clerk I/Food Svc. Coord.	3.0%	18.07	18.61	18.69	19.25	19.32	19.90	20.00	20.60	20.64	21.26
Deputy I	3.0%	18.02	18.56	18.64	19.20	19.26	19.84	19.90	20.50	20.58	21.20
Legal Secretary	3.0%	17.85	18.39	18.51	19.07	19.08	19.65	19.68	20.27	20.31	20.92
Veterans Services Officer I	3.0%	17.85	18.39	18.51	19.07	19.08	19.65	19.68	20.27	20.31	20.92
COA Office Manager	3.0%	17.84	18.38	18.45	19.00	19.04	19.61	19.67	20.26	20.27	20.88
Plan Reviewer	3.0%	17.84	18.38	18.45	19.00	19.04	19.61	19.67	20.26	20.27	20.88
Secretary	3.0%	17.44	17.96	18.05	18.59	18.67	19.23	19.42	20.00	20.01	20.61
Deputy II Maintenance	3.0%	17.13	17.64	17.80	18.33	18.42	18.97	19.11	19.68	19.68	20.27
Custodian	3.0%	16.54	17.04	17.20	17.72	17.87	18.41	18.54	19.10	19.18	19.76
Deputy II	3.0%	16.59	17.09	17.22	17.74	17.85	18.39	18.53	19.09	19.10	19.67
Clerk II/Cook	3.0%	16.59	17.09	17.22	17.74	17.85	18.39	18.53	19.09	19.10	19.67
Certified Nurse Assistant	0.0%	13.88	15.88	14.62	16.62	15.49	17.49	16.25	18.25	17.07	19.07
Assistant Cook	0.0%	12.41	14.41	13.10	15.10	13.82	15.82	14.52	16.52	15.25	17.25
Kitchen Aide	0.0%	11.45	13.45	11.76	13.76	12.12	14.12	12.80	14.80	13.46	15.46

*Amey Gilman
request*

GENERAL UNIT - 2023 WAGE SCALES

APPENDIX C

	2023 Increase	2022 Start	2023 START	2022 6 Month	2023 6 MONTH	2022 1 Year	2023 1 YEAR	2022 2 Years	2023 2 YEARS	2022 3 Years	2023 3 YEARS
Plumbing Inspector	2.8%	23.51	24.17	24.15	24.83	24.85	25.55	25.55	26.27	26.15	26.88
Electrical Inspector	2.8%	23.40	24.06	24.08	24.75	24.77	25.46	25.46	26.17	26.07	26.80
Mechanical Inspector	2.8%	23.10	23.75	23.74	24.40	24.45	25.13	25.14	25.84	25.73	26.45
Building Inspector	2.8%	23.06	23.71	23.72	24.38	24.42	25.10	25.12	25.82	25.71	26.43
Appraiser	2.8%	21.18	21.77	21.77	22.38	22.42	23.05	23.02	23.66	23.57	24.23
Executive Assistant-Prosecutor's Office	2.8%	21.18	21.77	21.77	22.38	22.42	23.05	23.02	23.66	23.57	24.23
Residential Appraisal	2.8%	21.18	21.77	21.77	22.38	22.42	23.05	23.02	23.66	23.57	24.23
GIS Technician	2.8%	19.36	19.90	19.97	20.53	20.58	21.16	21.23	21.82	21.82	22.43
IT Support Technician	2.8%	19.36	19.90	19.97	20.53	20.58	21.16	21.23	21.82	21.82	22.43
Chief Deputy	2.8%	19.19	19.73	19.84	20.40	20.47	21.04	21.09	21.68	21.71	22.32
Animal Control Officer	2.8%	18.08	18.59	18.71	19.23	19.34	19.88	20.05	20.61	20.69	21.27
Airport Field Operator	2.8%	18.31	18.82	18.87	19.40	19.46	20.00	20.05	20.61	20.65	21.23
Assistant Abstractor	2.8%	18.08	18.59	18.71	19.23	19.34	19.88	20.05	20.61	20.69	21.27
Executive Secretary	2.8%	17.41	17.90	18.09	18.60	18.66	19.18	19.26	19.80	19.87	20.43
Clerk I	2.8%	17.26	17.74	17.86	18.36	18.45	18.97	19.10	19.63	19.71	20.26
Deputy I	2.8%	17.21	17.69	17.80	18.30	18.39	18.90	19.01	19.54	19.66	20.21
Secretary - Plans Services	2.8%	17.05	17.53	17.67	18.16	18.22	18.73	18.79	19.32	19.40	19.94
Officer I	2.8%	17.05	17.53	17.67	18.16	18.22	18.73	18.79	19.32	19.40	19.94
COA Office Manager	2.8%	17.04	17.52	17.62	18.11	18.19	18.70	18.78	19.31	19.36	19.90
Plan Reviewer	2.8%	17.04	17.52	17.62	18.11	18.19	18.70	18.78	19.31	19.36	19.90
Secretary	2.8%	16.65	17.12	17.24	17.72	17.84	18.34	18.55	19.07	19.11	19.65
Deputy II Maintenance	2.8%	16.36	16.82	17.00	17.48	17.60	18.09	18.25	18.76	18.79	19.32
Airport Equip. Maintenance	2.8%	16.10	16.55	16.68	17.15	17.26	17.74	17.92	18.42	18.48	19.00
Custodian	2.8%	15.80	16.24	16.43	16.89	17.08	17.56	17.70	18.20	18.32	18.83
Deputy II	2.8%	15.84	16.28	16.45	16.91	17.05	17.53	17.69	18.19	18.24	18.75
Clerk II	2.8%	15.84	16.28	16.45	16.91	17.05	17.53	17.69	18.19	18.24	18.75
Food Service Coord./Clerk II	2.8%	15.84	16.28	16.45	16.91	17.05	17.53	17.69	18.19	18.24	18.75
Cook	2.8%	14.31	14.71	14.91	15.33	15.52	15.95	16.14	16.59	16.74	17.21
Clerk Typist <i>Amy G. Imar</i>	2.8%	13.99	14.38	14.60	15.01	15.17	15.59	15.78	16.22	16.36	16.82
Certified Nurse Assistant	2.8%	13.25	13.62	13.97	14.36	14.79	15.20	15.52	15.95	16.30	16.76
Activities Coordinator	2.8%	12.01	12.35	12.68	13.04	13.38	13.75	14.07	14.46	14.77	15.18
Assistant Cook	2.8%	11.85	12.18	12.51	12.86	13.20	13.57	13.87	14.26	14.56	14.97
Kitchen Aide	2.8%	10.93	11.24	11.23	11.54	11.58	11.90	12.22	12.56	12.85	13.21

BOC Action 12-3-2020: Contract Ratification, 2.8% increase in wages

+ .07 = 3.5% *1/1/2023*



Action Request to Board of Commissioners

Meeting Date: January 18, 2024

Department: County Treasurer

Submitted By: Sherry A Comben

Agenda Item: County Treasurer Bond Report

1. Action Request/Suggested Motion

No action required. This is to inform you that the required bond of \$1,000,000.00 is valid for the year of 2024 and the amount of the bond meets the statutory threshold amount as required by 48.40a. The bond is thru MMRMA

2. Background and Current Situation – Concisely include pertinent facts, dates, etc.

Per Statute of 1846 as revised Chapter 14, 48.40a County treasurer; bond; amount; payment; report. Sec. 40a. (1) Beginning December 31, 2007, as determined by the county board of commissioners, the county treasurer either shall be covered by a blanket bond in an amount not less than \$1,000,000.00 or shall give a bond of a surety company authorized to do business in this state in an amount not less than \$1,000,000.00 for the faithful and proper discharge of the duties of the county treasurer's office and the duties required by virtue of the office of county treasurer as directed under this chapter. The cost of the individual bond shall be paid from the general fund of the county

3. Goal – Why the action is necessary; What is the specific target or outcome desired?

Report to the Board of Commissioners

4. Financial – Budget-related information

None

5. Legal Review

None

6. Policy Implications

None

7. Plan – Timeline with who, what, where, and how

None

8. Alternative Plan

None

9. Attachments Included

Attached



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

BLANKET FAITHFUL PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That, Employees, Elected and Appointed Officials of Antrim County, as Principal, and the Michigan Municipal Risk Management Authority of the State of Michigan, and having its principal office in the city of Livonia, Michigan, as Surety, are held and firmly bound unto,

Antrim County

in the penal sum of One Million and 00/100***** Dollars, (\$1,000,000.00) lawful money of the United States of America, for which payment, well and truly to be made, we jointly and severally bind ourselves, our successors and assigns, firmly by these presents.

Blanket Faithful Performance

Fidelity

- (1) The Scope of Loss Fund Protection includes loss caused to the member by conversion to personal use or through the failure of any of the employees, acting alone or in collusion with others, to perform faithfully his duties or to account properly for all monies and property received by virtue of his position or employment during the period of membership in the Authority, the amount of indemnity of each of such employees being the amount indicated on the Limits of Liability.

Section 2

General Agreement-Loss Under Prior Bond

- (1) If the protection of this provision is substituted for any prior coverage carried by the member which prior bond is terminated, cancelled or allowed to expire as of the time of such substitution, the member- agrees that such agreement applies to loss sustained by, or caused to, the member, as the case may be, prior to or during the bond period, provided that such loss is discovered after the beginning of the period of membership and that such loss would have been recoverable by the member under such prior bond except for the fact that the time within which to bring suit, action or proceeding of any kind thereunder had expired, and provided further:
 - (a) The indemnity afforded by this agreement shall be a part of and not in addition to the limit afforded above;
 - (b) Such loss would have been covered under such insuring agreement had such insuring agreement with its agreements, conditions and limitations as of the time of such substitutions been in force when the acts or defaults causing such loss were committed;
 - (c) Recovery under this agreement on account of such loss shall in no event exceed the amount which would have been recoverable under such insuring agreement in the amount for which it is written as of the time of such substitution, had such insuring agreement been in force when such acts or defaults were committed, or the amount which would have been recoverable under such prior bond had such prior bond continued in force until the discovery of such loss if the latter amount be smaller.

Section 3

Definitions

(1) "Employee" means a person while in the employ of the member during the period of membership.

Section 4

Conditions

- (1) In case a loss is alleged to have been caused to the member through acts or defaults by an employee and the member shall be unable to designate the specific employee causing such loss, the member shall nevertheless have the benefit of this provision provided that the evidence submitted reasonably establishes that the loss was in fact caused by an employee through such acts or defaults and provided, further, that regardless of the number of such employees concerned or implicated in such loss, the aggregate liability for any such loss shall not exceed the limit of liability.
- (2) The limit of liability shall not be cumulative from year to year.
- (3) This provision shall be deemed to be cancelled as to any employee:
 - (a) Immediately upon discovery by the member of any act on the part of such employee which would constitute a liability under this provision covering such employee; or
 - (b) Upon the death, resignation or removal of such employee; or
 - (c) Upon termination of membership in the Authority.

SIGNED, SEALED, and DATED this 1st day of January 2024
(Month) (Year)

WHEREAS the aforesaid Principal has been duly elected or appointed to a position within
Antrim County.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That of the aforesaid Principal shall faithfully perform the duties of said office then this obligation shall be void, otherwise to remain in full force and effect.

DocuSigned by:
Sheryl Guys
E0B999B04052407... _____
(Principal)

Michigan Municipal Risk Management Authority

By *Michael L. Rhyner* _____

Michael L. Rhyner (Attorney-in-Fact)



Action Request to Board of Commissioners

Meeting Date: January 18, 2024

Department: Administration Office

Submitted By: Jeremy Scott, County Administrator

Agenda Item: Antrim Creek Natural Area Commission – Banks Township Appointment

1. Action Request/Suggested Motion
Motion by _____, seconded by _____, to accept the Banks Township appointment of Susan Holcomb to fill the 3-year term expiring on December 31, 2026 on the Antrim Creek Natural Area Commission.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
The 5-member Antrim Creek Natural Area Commission consists of three (3) County nominated members and two (2) Banks Township nominated members. One of the Banks Township appointments expired at the end of 2023. At their October 2023 meeting, the township reappointed Susan Holcombe to serve as one of the representatives on the ACNA Commission. This appointment requires Board of Commissioners approval.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
Confirmation of the Banks Township appointment will keep the ACNA Commission at its current capacity.
4. Financial – Budget-related information
n/a
5. Legal Review
n/a
6. Policy Implications
n/a
7. Plan – Timeline with who, what, where, and how
n/a
8. Alternative Plan – What are the implications if failure to approve?
Should the Board fail to confirm the Township’s appointment, the items will be sent back to the Township for reconsideration.
9. Attachments Included
n/a



Action Request to Board of Commissioners

Meeting Date: January 18, 2024

Department: Accounting

Submitted By: Brad Rizzo, Finance Director

Agenda Item: Year End Budget Amendment 2023

1. Action Request/Suggested Motion
To approve the year-end budget amendment for 2023, as attached.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
As part of the year-end review, I review the status of accounts that may be over budget and capital projects that may be in process. Descriptions and justifications for each entry is below the entry on the attached. Overall, the main entries are (1) to increase interest revenue, which was approximately 4x higher than 2022, (2) rolling forward incomplete capital projects, and (3) adjusting other revenues to actual. Notes: The county building and health department building projects are ongoing and have monthly pay applications. These are typically received near the end of the following month. I asked Spence for an estimate for December, which they provided, however, I left an additional amount in the budget due to this being an estimate. The Veterans Affairs MVA grant is an annual budget amendment for the agreement, which requires an amendment to remove the unspent portion and apply to the following year. This was not included in the request.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
The state budget manual requires a budget amendment prior to known overages and disallows budget amendments after the end of the year. Generally accepted accounting principles (GAAP) often require the use of estimates, and other information unknown during the year. We have several other items budgeted during the year, but remain unfinished for a variety of reasons. These are removed and requested in the following year. The goal of these entries is to have the ledger more closely reflect actual operations, while remaining in compliance with the budget manual.
4. Financial – Budget-related information
The net effect of the entries was an increase in budgeted revenues of 1,484,098 and a decrease in expenditures of 3,449,250. For a net increase in fund balance of 4,933,348. Please note that much of the decrease in expenditures is due to the ongoing capital projects and will be requested in 2024.
5. Legal Review
N/A
6. Policy Implications
None
7. Plan – Timeline with who, what, where, and how
8. Alternative Plan – What are the implications if failure to approve?
9. Attachments Included
Journal entries.

Add to 2024

N	<u>Add'l NMRE Dist & Convention Revenue</u>	
	101.000-601.00-835.700	12,000.00
	101.000-000.00-574.002	53,750.00

County received additional Convention center revenue from the state. 40% is required to be used for substance abuse. We received more revenue than anticipated, therefore distributed more to NMRE.

N	<u>TB Case HDNWM Payment</u>	
	101.000-601.00-835.400	75.00

TB case in county, unexpected and unusual. HD invoiced us for work

N	<u>Addl EDC Meetings</u>	
	101.000-728.00-709.300	700.00
	101.000-728.00-715.000	50.00

Due to Brownfield meetings.

N	<u>Addl MIDC to Contract/Atty Fee Reimb</u>	
	101.000-967.00-995.260	1,412.00
	101.000-000.00-699.260	32,207.00
	260.000-967.00-995.101	32,207.00

At our budget, MIDC budget not yet set. 1,412 to set transfer to MIDC budget. 32,207 is to transfer appointed counsel reimbursements back to general fund.

N	<u>Workers Comp Dividend/Audit</u>	
	101.000-000.00-687.007	106,000.00

Amount of reimbursement is variable.

N	<u>Interest Rate Increase</u>	
	101.000-000.00-665.000	410,000.00
	103.000-000.00-665.000	18,250.00
	104.000-000.00-665.000	16,000.00
	105.000-000.00-665.000	400.00
	106.000-000.00-665.000	6,400.00
	108.000-000.00-665.000	5,000.00
	109.000-000.00-665.000	5,250.00
	111.000-000.00-665.000	550.00
	113.000-000.00-665.000	8,000.00
	114.000-000.00-665.000	1,800.00
	213.000-000.00-665.000	15,000.00
	217.000-000.00-665.000	2,750.00
	218.000-000.00-665.000	9,500.00
	225.000-000.00-665.000	650.00
	230.000-000.00-665.000	1,250.00
	232.000-000.00-665.000	250.00
	233.000-000.00-665.000	350.00
	235.000-000.00-665.000	1,250.00

236.000-000.00-665.000	700.00
237.000-000.00-665.000	15,000.00
239.000-000.00-665.000	1,600.00
251.000-000.00-665.000	1,600.00
255.000-000.00-665.000	200.00
256.000-000.00-665.000	3,500.00
258.000-000.00-665.000	100.00
259.000-000.00-665.000	250.00
261.000-000.00-665.000	43,000.00
263.000-000.00-665.000	3,000.00
264.000-000.00-665.000	350.00
275.000-000.00-665.000	45,000.00
284.000-000.00-665.000	4,000.00
508.000-000.00-665.000	6,000.00
541.000-000.00-665.000	17,000.00
549.000-000.00-665.000	36,000.00
581.000-000.00-665.000	23,500.00
582.000-000.00-665.000	7,800.00
588.000-000.00-665.000	22,000.00

Interest income 4-5 times greater than prior years.

N	<u>Estimated Tax Revenues</u>	
	101.000-000.00-402.000	375,000.00

Above budgeted increase in values.

N	<u>Marijuana Tax</u>	
	101.000-000.00-439.000	155,000.00

New and announced after budget assembly.

Y	<u>Capital Outlay - Sheriff</u>	
	101.000-901.00-980.301	(30,734.00) Transport Van
	101.000-901.00-980.301	(21,915.00) Patrol Unit Equipment
	101.000-901.00-980.351	(3,000.00) Ladders
	101.000-901.00-980.351	(7,002.00) Corrections Chairs
	101.000-901.00-980.351	(8,800.00) Mixer

Discussed with sheriff. Transport van still under order. Equipment for two vehicles expected early next year.

Y	<u>Ordinance Revision Legal</u>	
	101.000-101.00-803.005	(20,000.00)

Delayed by admin due to other projects.

Y	<u>Mohrmann Property</u>	
	541.000-901.00-980.572	(70,000.00)

Delayed until next year.

Y	<u>Capital Outlay Building</u>	
	101.000-901.00-980.265	(7,800.00) Signage
*	101.000-901.00-980.265	(35,000.00) Sheriff Relocation (HD Bldg)
*	101.000-901.00-980.265	(2,000,000.00) Façade
	101.000-901.00-980.265	(4,100.00) Bldg Dpt Move
	549.000-901.00-980.000	(1,690.00) Bldg Dpt Move
	263.000-901.00-980.215	(10,981.00) Clerk Remodel

All facility-related. * = in process, the add back into 2024 may be greater than the subtract from 2023. We are still receiving invoices and will receive large invoices in January for December work.

Y	<u>Unused Boardwalk</u>	
*	108.000-901.00-980.000	(200,000.00)

Grant-funded boardwalk work from GRNA.

N	<u>Appropriation/Transfer Reclassification</u>	
	213.000-966.00-995.508	(80,000.00)
	213.000-967.00-995.508	80,000.00
	213.000-967.00-995.101	(100,000.00)
	213.000-967.00-995.108	100,000.00

Gas/oil reserve - transferring from appropriation to transfer lines.

N	<u>Animal Control Floor Sealing</u>	
	217.000-901.00-980.000	- Floor was requested in 2021. If wanted, request again. Requested 2021, rolled to 2022 and 2023. If wanted in the future, request again.

Y	<u>911 Capital</u>	
	237.000-901.00-980.325	(786,524.00) Tower
	261.000-901.00-980.325	(58,000.00) CAD Servers
	261.000-901.00-980.325	(140,000.00) MCTs
	261.000-901.00-980.325	(30,701.00) Offsite Facility
	261.000-901.00-980.325	(10,500.00) Network Security

Tower is in process. Other items on hold for dispatch system selection and possible grant funding.

Y	<u>Inmate Proceeds workout equipment</u>	
	239.000-351.00-980.000	(15,000.00)

Delayed - public safety center

Y	<u>Remaining Brownfield</u>	
	242.000-728.00-802.000	(5,390.00)

Unused portion.

N	<u>Housing Transfer</u>	
	251.000-967.00-995.252	23,891.00

252.000-000.00-699.251 23,891.00
 True up income transfer to CDBG grant fund.

N Housing Program Income
 252.000-694.20-802.000 7,552.00
 Housing program income return.

N Addl PRE and Transfer
 255.000-000.00-445.200 5,000.00
 255.000-967.00-995.101 5,000.00
 101.000-000.00-699.255 5,000.00
 Principal residence income higher than expected. Transfer to general fund.

N COA Congregate/Home Delivered
 275.000-672.20-735.000 (27,000.00)
 275.000-672.21-735.000 27,000.00
 Transfer between home delivered and congregate meals.

Y COA Truck
 275.000-901.00-980.720 (65,000.00)
 Truck not ordered.

N ACD Tax/Distribution to actual
 225.000-000.00-402.000 916.00
 225.000-253.00-802.000 916.00
 Increase revenue and distribution to ACD.

N COA Sr Trip Rev/Expense
 275.000-000.00-634.022 7,584.00
 275.000-672.22-967.003 2,650.00
 COA trip and revenue collection.

N HD Air conditioner (Summer 2022)
 277.000-901.00-980.000 5,500.00
 Requested in 2022, when County took building. Not rolled into 2023.

N Housing Sales
 251.000-000.00-670.001 110,000.00
 Sales of properties with MSHDA mortgages. Highly variable.

Increase (Decrease)	
Revenue	1,484,098.00
Expenditures	<u>(3,449,250.00)</u>
Increase (Decrease) budget	4,933,348.00
2024 increase in expenditures	3,532,137.00

* These are estimates, as these projects are ongoing.
I have left a cushion in 2023, as the outstanding invoices are unknown.



Action Request to Board of Commissioners

Meeting Date: January 18, 2024

Department: Accounting

Submitted By: Brad Rizzo

Agenda Item: Beginning Budget Amendment 2024

1. Action Request/Suggested Motion
To approve the beginning budget amendment for 2024, as attached.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
As part of the year-end review, I review the status of accounts that may be over budget and capital projects that may be in process. These budget amendments are for the incomplete capital projects from 2023 and the remaining MVAA grant from 10/1/23 to 9/30/24.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
To continue approval for previously approved projects.
4. Financial – Budget-related information
The net effect of the entries was an increase in budgeted revenues of 67,155 and expenditures of 3,631,369. Of the expenditures 1,967,077 were for the remaining façade and health department building, and 786,524 was for the 911 tower.
5. Legal Review
N/A
6. Policy Implications
None
7. Plan – Timeline with who, what, where, and how
8. Alternative Plan – What are the implications if failure to approve?
9. Attachments Included
Journal entries.

Y	Capital Outlay - Sheriff		
	101.000-901.00-980.301	30,734.00	Transport Van
	101.000-901.00-980.301	21,915.00	Patrol Unit Equipment
	101.000-901.00-980.351	3,000.00	Ladders
	101.000-901.00-980.351	7,002.00	Corrections Chairs
	101.000-901.00-980.351	8,800.00	Mixer

Discussed with sheriff. Transport van still under order. Equipment for two vehicles expected early next year.

Y	Ordinance Revision Legal		
	101.000-101.00-803.005	20,000.00	

Delayed by admin due to other projects.

Y	Mohrmann Property		
	541.000-901.00-980.572	70,000.00	

Delayed until next year.

Y	Capital Outlay Building		
	101.000-901.00-980.265	7,800.00	Signage
*	101.000-901.00-980.265	118,765.00	Sheriff Relocation (HD Bldg)
*	101.000-901.00-980.265	1,848,312.00	Façade
	101.000-901.00-980.265	4,100.00	Bldg Dpt Move
	549.000-901.00-980.000	1,690.00	Bldg Dpt Move
	263.000-901.00-980.215	10,981.00	Clerk Remodel

All facility-related. * = in process, the add back into 2024 may be greater than the subtract from 2023. We are still receiving invoices and will receive large invoices in January for December work.

Y	Unused Boardwalk		
	108.000-901.00-980.000	300,000.00	

Grant-funded boardwalk work from GRNA.

Y	911 Capital		
	237.000-901.00-980.325	786,524.00	Tower
	261.000-901.00-980.325	58,000.00	CAD Servers
	261.000-901.00-980.325	140,000.00	MCTs
	261.000-901.00-980.325	30,701.00	Offsite Facility
	261.000-901.00-980.325	10,500.00	Network Security

Tower is in process. Other items on hold for dispatch system selection and possible grant funding.

Y	Inmate Proceeds workout equipment		
	239.000-351.00-980.000	15,000.00	

Delayed - public safety center

Y	Remaining Brownfield		
	242.000-728.00-802.000	5,390.00	

Unused portion.

Y	<u>COA Truck</u>	
	275.000-901.00-980.720	65,000.00

Truck not ordered.

	<u>Remaining MVAA Grant</u>	
101.000-000.00-561.010		67,155.00
101.000-682.00-880.001		29,700.00
101.000-682.00-727.002		15,255.00
101.000-682.00-980.002		13,500.00
101.000-682.00-955.201		8,700.00



Action Request to Board of Commissioners

Meeting Date: January 18, 2023

Department: Parks Department

Submitted By: Anna Hall, Parks Director

Agenda Item: Antrim Writers Series Agreement

1. Action Request/Suggested Motion
To authorize the Board Chair to execute an agreement between Antrim County and The Antrim Writers Series.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
Crosshatch Center for Art and Ecology, along with the Bellaire and Elk Rapids Public Libraries, received a \$10,000 Grand Traverse Rotary Charities grant for the "Antrim Writers Series," a project that will bring four Michigan writers to Antrim County in 2023-2024. Each writer will be giving a reading of their work, followed by a writing workshop the next day. After their visit, the writers will be asked to write about a particular location in Antrim County, and their written work will be installed in that location on permanent all-weather sign as a way to share and celebrate the natural beauty of our county.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
The goal of this project is to promote the beauty of the natural area and hopefully bring more people to this location.
4. Financial – Budget-related information
The Antrim Writers Series agrees to the following: <ol style="list-style-type: none">1. To pay all costs associated with this sign, including the design, materials, and installation.2. To pay any/all costs associated with maintaining this sign for a period of five years. After this time, if a donor is not found to continue to maintain the sign, Antrim Writers Series will remove the sign at their own expense.
5. Legal Review
The contract is simple, legal review was not deemed necessary.
6. Policy Implications
7. Plan – Timeline with who, what, where, and how
Author Jerry Dennis will visit the Antrim Creek Natural Area in early February 2024. Antrim County will review and approve the writing provided by the author about the natural area for the sign which will be no more than 600 words in length. The signs will be installed onsite in July 2024.
8. Alternative Plan – What are the implications if failure to approve?
We do not participate in this project.
9. Attachments Included
Draft agreement

**An Agreement Regarding the Installation of Signage for Antrim Creek Natural Area
Between the Antrim Writers Series and Antrim County**

This agreement outlines the terms and conditions of the agreement between Antrim Creek Natural Area and The Antrim Writers Series to install a sign onsite at the Antrim Creek Natural Area that will contain writing created by one of the four professional authors who participated in the 2023-24 Antrim Writers Series.

The general agreement between both parties about the sign includes:

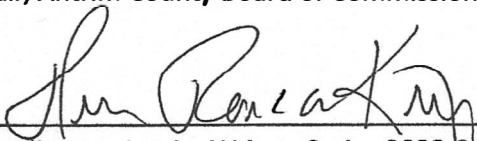
1. The sign will be no larger than 18 inches by 30 inches.
2. The sign will be installed onsite in July 2024 in a location approved by the Antrim County Parks Director.
3. The sign will contain writing about the site, no more than 600 words in length. All authors will visit the site prior to submitting their work.
4. The sign's design and the writing for the sign will be approved by the Antrim Writers Series, the Grand Traverse Land Conservancy, and the Antrim County Administrator prior to installation.

Moreover, the Antrim Writers Series agrees to the following:

1. To pay all costs associated with this sign, including the design, materials, and installation.
2. To pay any/all costs associated with maintaining this sign for a period of five years. After this time, if a donor is not found to continue to maintain the sign, Antrim Writers Series will remove the sign at their own expense.
3. To collaborate with the Grand Traverse Land Conservancy, who will design the sign to ensure it fits the aesthetics of the natural environment.

Chair, Antrim County Board of Commissioners

Date



Coordinator, Antrim Writers Series 2023-24

1/11/24
Date



Action Request to Board of Commissioners

Meeting Date: January 18, 2023

Department: Administration

Submitted By: Jeremy Scott, County Administrator

Agenda Item: MDHHS 5-year Contract Extension

1. Action Request/Suggested Motion
To pass a resolution in support of a lease addendum adding an additional 5-year extension.
2. Background and Current Situation – Concisely include pertinent facts, dates, etc.
DHHS has been working on changes to their space to coninside with our project. The State’s changes have been extensive and has passed the \$500,000. In order to help justify the expense to their committees and departments, they have requested an option for an additional 5-year extension. The lease currently has a term through the end of 2026 with two optional extensions for 5-years each.
3. Goal – Why the action is necessary; What is the specific target or outcome desired?
To allow for DHHS to make improvements for their space and secure a tenant for additional years.
4. Financial – Budget-related information
5. Legal Review
The Addendum will be reviewed by legal
6. Policy Implications
7. Plan – Timeline with who, what, where, and how
8. Alternative Plan – What are the implications if failure to approve?
9. Attachments Included
Resolution and Addendum will be sent as soon as possible when provided by the State.



Memorandum Administration Department

January 4, 2024

TO: Antrim County Board of Commissioners
FR: Jeremy Scott, County Administrator
RE: Administrator's Report – December 21, 2023

*** All information highlighted in blue in this report is new information from my previous reports. ***

GENERAL ADMINISTRATION:

1. Facilities:

- County Building Façade: Progressive AE and Spence Brothers are the architects and construction managers for the County Building Façade project. **The brick is now complete and metal panels and trim installation to continue over the next few weeks. Remaining ceiling panels and temporary walls are currently being removed in the hallways to make room for painting, new flooring, and ceiling installation.**
 - Health Dept. Building Renovations: Renovation work began on June 14 as scheduled. Painting and carpeting have been completed. Doors and other finish work will continue into January. **We are still waiting on doors and few other items prior to move-in.**
 - Public Safety Center: Byce & Associates was hired to outline a preliminary plan and renderings for a Public Safety Center. We have posted a Public Safety Center webpage in order to keep everyone informed of progress and to answer questions. **We have posted the survey report and are preparing an RFP for the Board to have a clearer picture of the cost of additional needs assessment.**
2. 911 Communication Tower: The Forest Home Township Planning Commission reviewed and approved the site plan at a public hearing on October 4. The additional parts of the project, including the communication building will be coming to the Board soon. **No Update.**
 3. Mancelona Village petition to alter boundaries: **It was brought to the attention of the Administration Office that the Village of Mancelona plans to petition the Board of Commissioners to alter their legal boundaries. More information will follow as it comes into the office.**
 4. Materials Management County Engagement Grant /Material Management Plan (MMP): We will be reaching out to surrounding communities to evaluate potential for a multi-county plan; updates will be given as this process progresses. **On December 20th, my office received the initiation letter from EGLE to begin the materials management planning process effective January 8, 2024. Michigan counties have 180 days to file a Notice of Intent (NOI). The NOI submittal must include documentation of consultation with adjacent counties regarding the option of preparing a multicounty MMP, and, if two or more counties agree to pursue a multicounty MMP, and a copy of the interlocal agreement that identifies the process. We met with Charlevoix County this week to discuss the possibility of a multicounty MMP.**
 5. COA Adult Day Service: With employee shortages and ever-growing need for services, administration has been working with the COA to develop a project to address those needs. **On December 18, a survey was released to the public that will help gauge the public's interest in adult day services in Antrim County. Information on the survey and a link can be found on the County's website and the County's Facebook page. Notice of the survey's availability and a direct link to the survey were sent directly to the townships and villages and shared with area chambers of commerce. Commissioners are encouraged to share the link to the survey with their constituents. The survey closes on January 31, 2024.**
 6. Courthouse Chiller: The chiller replacement at the Courthouse should be finished soon, delays on equipment and materials have become the unfortunate norm with this and many projects. **No Update.**

7. **Broadband:** It is our continued goal to be a central hub of communication and information for providers and local units. The NTIA grant awards are expected to be announced in the next few months. PFN has been awarded \$61 million in grant funding for their project that will provide a middle mile of fiber through the middle of Antrim County, a critical step in county-wide broadband. Trustream has been awarded their application for the ROBIN grant application which includes projects in Antrim County. The second round of ROBIN Grant award recommendations have been announced. The Michigan Department of Labor and Economic Opportunity (LEO) has recommended that Charter Spectrum receive more than \$2.1 million of their requested \$3.6 million for construction of last mile fiber.
8. **Courthouse Counter Tops:** **Countertops were completed in December.**

HUMAN RESOURCES (HR):

9. Current County Employment Opportunities:

- **MSU Extension – Executive Secretary – FT: Katherine Rogers hired 1/3/2024.**
- **COA – Homemaker – Irregular PT: Position posted.**
- **Sheriff’s Office – Snowmobile Patrol Officer – Irregular PT: Two candidates in background.**
- **Sheriff’s Office – Civil Process – Irregular PT: Two positions posted.**
- **Sheriff’s Office – Corrections – FT: Positions posted.**
- **Sheriff’s Office – Deputy – FT: Position posted.**
- **ACT - Mechanic – FT: Position Posted.**
- **Airport Foreperson – FT: Greg Hiser promoted internally.**

10. **Trillium Awards:** **The following outstanding employees were recognized by their peers: Sherry Knight – Leadership - Supervisory; Cydney Insixiengmay – Customer Service; Michael Godfrey – Teamwork.**

LAWSUITS:

11. **Opioid Litigation:** The County has signed on to the settlement agreement with Janssen Pharmaceutical, three wholesale distributors, and retailers (Walmart, Teva, Allergan, Walgreens, and CVS). As discussed at previous Board meetings, these funds are restricted generally and 70% must go towards future remediation such as treatment, recovery support, outreach, training, prevention, and research. Unless the Board otherwise directs, our intention is to gather requests and look for opportunities before presenting them to the Board. Settlement dollars received to date: **\$199,962.01** restricted, **\$4,572.13** unrestricted.
12. **Daniel Fingal, et al. vs Antrim County, et al.:** An additional foreclosure proceeds lawsuit. We have submitted this to MMRMA. Cummings, McClorey, Davis & Acho, PLC (CMDA) have formally been assigned by the MMRMA to defend Antrim County in this matter. The attorneys involved in all three of these cases, Fingal, Theison, and Hottenroll have set mediation dates. If an agreement is made, any final decisions would need Board approval. **No Update.**
13. **Edward Theison, et al. vs Dickson County, et al.:** We have been named in another foreclosure proceeds lawsuit. **See Above.**
14. **Hottenroll, et al. vs Iron County, et al.:** Yet another foreclosure proceeds lawsuit in which the plaintiffs have opted out of the Wayside class action. **See Above.**

CONTRACTS/AGREEMENTS:

Reviewed by civil counsel and/or the county administrator, **approved by the Board of Commissioners**, and tracked for future follow-up of expiration (where necessary):

15. **Jail – Inmate Blue Cross/Blue Shield Agreement**
16. **Jail – Inmate Health Services Agreement: Angelique Butler**
17. **COA – Assumption of Lease, Tenant Agreement**

Executed by the Board Chair in accordance with the Contract Policy and tracked for future follow-up of expiration (where necessary): None.

GRANT APPLICATIONS: Submitted in accordance with the Grant Application Policy:

18. **Dam Risk Reduction Grant:** As the application date for this was before the January 18 meeting, the Board Chair approved the submission of the application by the Operator of Dams. This is in line with the Grant Application Policy. This grant was for up to \$5 million dollars for repairs and improvements to the Bellaire Dam.

POLICIES:

Reviewed by civil and/or labor council (when necessary) and/or the County Administrator, reviewed by elected officials and department heads, approved by the Board of Commissioners, and posted on the Antrim County website: **NONE.**

CIVIL/LABOR COUNSEL REVIEWS: New matters sent since the previous Administrator's report:

19. **Property Purchase Agreement**
20. **Assumption of Lease Agreement**

FOLLOW UP FROM BOARD OF COMMISSIONERS MEETING:

21. **Exploration of COA Services in eastern Antrim County:** An internal meeting with COA was held to discuss meal service expansion possibilities. Over the next months, COA Director Judy Parliament will be contacting these township boards to appear at upcoming meetings in order to discuss current COA services and to gather input about expanded services.

COMMUNICATIONS, NOTES OF INTEREST:

22. **Free Tax Preparation Services:** Starting in January 2024, Northwest Michigan Community Action Agency is offering free tax preparation services for individuals and families making less than \$75,000 per year (adjusted gross income). The services will be performed by IRS certified volunteers who will electronically file both federal and state returns at no charge. Students, seniors, individuals with disabilities, and individuals who speak English as a second language are also encourage to take advantage of these services. **A program flyer was included with my December 21st report.**
23. **County-wide Call for Artists:** The Bellaire DDA has issued a countywide call for rural artists who live in or have their shops in Antrim County to submit art work for a public art exhibition that will be held in Downtown Bellaire in June of 2024. Their goal is to showcase various types of art by Antrim County artists, including sculpture, carvings, and paintings. A flyer for the event is included with my report. Feel free to share with your constituents.

CALL FOR ARTISTS

Open January 1 - 31, 2024
for the
"Unique Art of Antrim County"
A Public Art Exhibition

We invite rural artists of Antrim County
to submit their art work for consideration
into this juried exhibition

For complete artist exhibition information
Please visit bellaireart.wixsite.com/bellaireart
or scan QR code



Parks Department Update January 2024
Prepared for Antrim County Board of Commissioners (1/18/24)
Parks Director, Anna Hall



Antrim Creek Natural Area

- No December meeting
- Next meeting: January 25th, 2024 @ 7pm, Barnes Park
- Collecting data from trail and vehicle counters

Glacial Hills

- No December meeting
- Next meeting: January 29, 2024 @ 4pm, Forest Home Township Office

Grass River Natural Area

- No December meeting
- Next meeting: January 24, 2024 @ 6:30pm, Zoom
- Lantern-lit Ski and Snowshoe
 - Friday January 26, 2024 - 6:30pm to 8:30pm (2 hrs.), \$5 per person
- 2024 Grass River Shiver, 5k/10k Snowshoe Race Fundraiser
 - Saturday February 10, 2024 - 10:00am start at Grass River Natural Area - Bellaire, MI

Elk Rapids Day Park

- Art Rapids has a new coordinator, Nicky Tobin

Memo

To: Antrim County Board of Commissioners
From: Matthew Adamek, Emergency Service Coordinator
cc: Jeremy Scott, County Administrator
Date: Dec. 31 2023
Re: Nov. 22 to Dec. 31, 2023 Report

Monthly Report

Antrim County Emergency Services

- There has been a steady flow of emergency calls for Antrim County. Medical calls have stay roughly the same over the last several months. However, in the last month there was an increase calls for car accidents. This would include single car accidents like slide offs or striking a fix object to multi car accidents. This could be because of the strange weather conditions we are seeing. Local fire services' call for emergencies other than medical in nature or car accidents have been low. There have been a few haz-mat situation involving CO alarms. But, like mention in the past, there will be an increase in these due to temperature change and gas appliance use. There was roughly 8 calls for active fires. Most of the fires were small in nature or fire crews did a fantastic job of stopping flames spread. On several different occasions local department were arriving on scene to cancel all additional incoming units once fire was under control. However, one family was not fortunate enough to have this situation. A family living in the Custer Township area lost their home and belonging after a fire. South Torch Lake Fire did the best they could by the time they have arrived on time. Time was a factor as from the time the fire was notice, reported to 911, and crews were able to get their off-road vehicle to the structure, the building was too far involved to make a save. This is why it is important to have working fire detectors, CO detectors, training, education and emergency plans in place, time is your enemy when it comes to an emergency. This could mean the difference between life and death.

- During a Township Meeting, I was asked how come I was not involved with the straight line winds that occurred in the Torch Lake area. I inform that individual that the National Weather service had no prediction for that type of weather in their morning briefs or inform me of it. Also, that I was not notified of this incident occurring. This is something that need to be highlighted by everyone that I need to be contacted if events like this occur. I now have a relationship with the Fire Departments and Chiefs, which they will contact me if I am not already there and needed. The Sheriff and Under Sheriff also keep stressing this. I try to listen to all calls that are occurring in our County. However, sometime technology fails and especially at my house, my pager might not go off for a call. Also, I might not be in the area to hear the call on the pager. So I have been stressing this, if I am needed have the Incident Commander or 911 Dispatch call me on my cell phones.
- I participated in Ellsworth High School Fire Drill. These drill are very different from the years in the past. This is due to Active Shooter and new firefighting methods. School no longer will immediately evacuate during a fire alarm. They will shelter in place until a fire has been confirmed with in the building. Then, depending on the location of the fire and confirmed it is not an Active Shooter event room will start evacuating through emergency exits.
- Hazard Mitigation Plan adoption process is continuing. I have been visiting our local governments trying to explain what the Hazard Mitigation Plan is and why it needs to be adopted. However, there seems to be confusion on who is behind this plan, what it is for, and what the local government roles are. However, I am hearing after they have read the plan it makes more sense. So, I feel I need to stress to these local governments the need to read the plan before moving forward.
- Sheriff and other local law enforcement agencies are one step closer to being able to do a Full Scale Exercise. Table top meetings have been held, training conducted and future training planned to continue to move forward with a county wide exercise.
- Working with Region 7 to bring a Tactical EMS course to the area. This course is design to give Firefighter, EMS, and Law Enforcement hands on training when it comes to medical trauma caused from gun shots, explosives and stabbings. It also gives a student a psychological element to the atmosphere that incidents like this creates.
- Have started preparing for the White Pine event. Contact has been made to Antrim CERT for their participation. However with the current weather and future forecast I have a feeling this event will not be leaving the ski hill.

Meetings/Trainings

- Continued to attend the usually normal of Federal and State meetings either in person or via zoom. Although several local meetings were postponed due to the holiday seasons. This was expected.

- During the Region 7 meeting in December future training was presented, a drone grant program might have funding in the near future due to Senate legislation change, and that the EOC Smart Screens have been order for all 17 counties. We are expecting to get these very soon.
- Safety Committee Meeting was very productive. Presented the group with future training I would like to present to County Employee group. One is a Run, Hide, and Fight training. This will be presented by me and possible Under Sheriff Lasater. My goal is to do this by the end of Feb. 2024 if schedules work out. The other training will be to do another Cyber Security Training. Also, informed the group I am still working on the Antrim County Government Emergency Operation Plans. I am now waiting for the construction to finish to really update this plans. I do not want to do anything with it until all construction is finalized. This will limit the correction I would have to make if I work on it now.
- Participated in a statewide exercise involving several regions health departments and hospitals. This training scenarios involved a large youth group (Boy Scouts) from across the state attending an event. Where they were exposed by some chemical and caused a statewide exposure. Key thing was handling the number of patients, resources needed and tracing. However, somethings that I notice that these departments need to work on is communication between each other, stakeholder and mutual aid partners.
- Attended some of the Michigan Firefighter Instructor Conference in Traverse City this year. Had a lot of great classes that were presented and gave out future information on training policy for the state.
- As mention above there was an Active Shooter training for Law Enforcement. This occurred at Elk Rapids High School. Participants had two days to choose from to attend. I was able to participate in the training also. A lot of great info came out of it, and a lot of tactical information that I remember from when I was in the Infantry. At the last day of my class, I got to be the bad guy and the Sheriff Deputies did not hold back on taking me down.
- Attended the Region 7 CCC Meeting (R7 Cert). Was able to introduce several of Antrim CERT members to the other Regional Teams. Antrim County is currently working on funding to obtain equipment for a Family Reunification Center and a Volunteer Reception Center. CERT is moving forward smoothly.
- LEPC meeting occurred in December. A lot of the information presented was by me. I inform the group that I started purchasing basic equipment to handle some Hazardous Material events. I would like to slowly grow this inventory of equipment to handle larger incidents that we might see at a factory or on the roadway.

Grants

- Our County Law Enforcement should be receiving equipment that was paid for through Region 7. I requested forcible entry tools during a R7 Law Enforcement Committee meeting. The only way they would give these funds for this type of equipment if it was a regional project. I think I mention this in the past that Region 7 will no longer do individual county grant project. Hopefully this get changed in the future. These tools will help law enforcement make entry into a building where it has been locked or barricaded. I have requested at least 5 sets for our county, but unsure if I will receive that many.
- I have applied for the 2% grant waiting to hear back.
- Received roughly \$9000.00 dollars in grants funding from the Hazardous Material grant. I had an account verification in my mailbox that money was deposited into the LEPC account. However, did not receive any documentation for this yet. Also, there was previous confusion on the amount I was originally going to receive which was way less than the \$9000.00. So holding off on this money till confirmation can be given. There is a new person at the State of Michigan level that handles this grant program.

Antrim County Building Department Revenue Report

**2023
DEC**

	2023 Income	2023 Expense	2023 Permits Sold	2022 Income	2022 Permits Sold	Difference From Prev. Year Permits	Difference From Prev. Year Income
January	\$33,986.50	\$48,291.91	176	\$45,137.00	141	35	-\$11,150.50
February	\$49,208.00	\$44,304.10	148	\$45,683.94	154	-6	\$3,524.06
March	\$48,172.00	\$44,257.26	191	\$57,991.00	211	-20	-\$9,819.00
April	\$66,473.00	\$51,137.89	207	\$60,077.00	203	4	\$6,396.00
May	\$100,026.40	\$44,494.34	286	\$75,737.00	250	36	\$24,289.40
June	\$98,129.00	\$64,731.06	327	\$74,130.00	287	40	\$23,999.00
July	\$48,467.00	\$54,457.81	208	\$61,776.00	246	-38	-\$13,309.00
August	\$70,268.00	\$36,534.09	292	\$58,573.00	242	50	\$11,695.00
September	\$69,881.00	\$41,725.17	287	\$64,359.60	268	19	\$5,521.40
October	\$86,435.00	\$68,579.08	332	\$72,910.00	284	48	\$13,525.00
November	\$48,840.00	\$86,393.35	216	\$42,037.49	189	27	\$6,802.51
December	\$45,192.00	\$45,340.30	199	\$57,996.00	184	15	-\$12,804.00
Total YTD:	\$765,077.90	\$630,246.36	2869	\$716,408.03	2,659	210	\$48,669.87

Net Revenue	
YTD:	\$134,831.54

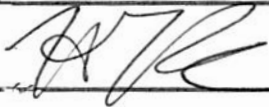
Antrim County Building Department BLI Committee Report

2023 DEC	Building Plan	Building Plan	Building Inspections	Building Inspections	Mechanical Inspections	Mechanical Inspections	Plumbing Inspections	Plumbing Inspections	Electrical Inspections	Electrical Inspections
	Reviews	Reviews	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly
	Monthly	Monthly	Total	Average	Total	Average	Total	Average	Total	Average
	Total	Average	Total	Average	Total	Average	Total	Average	Total	Average
January	54	2.7	196	9.8	144	9.8	85	4.25	203	10.15
February	47	2.35	142	7.1	103	5.15	80	4	176	8.8
March	76	3.8	245	12.25	134	6.7	72	3.6	176	8.8
April	127	6.35	172	8.6	109	5.45	68	3.4	161	8.05
May	145	7.25	280	14	135	6.75	99	4.95	219	10.95
June	152	7.6	294	14.7	143	7.15	104	5.2	238	11.9
July	54	2.7	268	13.4	123	6.15	79	3.95	231	11.55
August	222	11.1	320	16	151	7.55	93	4.65	273	13.65
September	100	5	276	13.8	160	8	78	3.9	177	8.85
October	113	5.65	276	13.8	160	8	120	6	253	12.65
November	57	2.85	268	13.4	140	7	79	3.95	243	12.15
December	67	3.35	230	11.5	135	6.75	56	2.8	202	10.1
Totals YTD:	1214	5.06	2967	12.36	1637	7.04	1013	4.22	2552	10.63

Total Inspections YTD: 9383

Total Permits Sold YTD: 2869

Permit Type	Number	Fees	Addition to existing fees	Average Cost
Building	50	\$15,852.00	\$1,373.00	\$344.50
Year to date	829	\$325,347.00	\$13,321.00	\$408.53
Plumbing	21	\$4,660.00	\$200.00	\$231.43
Year to date	388	\$88,686.00	\$3,392.00	\$237.31
Electrical	50	\$8,956.00	\$1,471.00	\$208.54
Year to date	860	\$157,288.00	\$10,680.00	\$195.31
Mechanical	78	\$11,941.00	\$249.00	\$156.28
Year to date	792	\$136,628.50	\$4,584.00	\$178.30

Antrim County Animal Control	DOGS			CATS			
	Totals	Altered at Intake	Unaltered at Intake	Totals	Altered at Intake	Unaltered at Intake	
From: 12/11/2023 12:00 AM To: 12/31/2023 11:59 PM							
Total Intakes :	9	3	6	11	3	8	
Total Stray :	6	1	5	6	1	5	
Impounded :	0			0			
Turned in by owner :	3	2	1	5	3	2	
Returned to owner :	2	1	1	0			
Total Adopted :	8	0	8	18	1	17	
Total Euthanized :	0			0			
Escaped :	0			0			
Died : <i>Died @ vet →</i>	1	0	1	0			
Transferred out :	0			0			
OTHER ANIMALS : FARM & WILDLIFE :							
Total Wildlife :	0						
Total Farm :	0						
Total Other :	0						
Complaints Received :	42						
Animal Bites :	3						
Miles Traveled :	400						
Gasoline Used :	56.5						
Warrants Obtained :	0						
Tickets Issued :	0						
Warnings Given :	50						
Animal Control Officer : (signature)						#	63

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In-House Animal Count

December 1, 2023

10 Dogs

0 Puppies

18 Cats

28 Kittens

December 31, 2023

7 Dogs

0 Puppies

24 Cats

19 Kittens

Adoptions

8 Dogs

0 Puppy

6 Cats

12 Kittens

Return to Owner

2 Dogs

0 Cat

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 275.000	COMMISSION	ON AGING					
11/01/2023			275.000-000.00-001.000 CASH CONTROL		BEG. BALANCE		1,433,705.28
11/01/2023	CR	RCPT	Imported Subsidiary Database Receipt	45951	13,142.83		1,446,848.11
11/01/2023	POOL	JE	TRANSFER DUE TO COA C/C	48377		100.00	1,446,748.11
11/01/2023	GJ	JE	2 INTEREST ALLOCATION-INVESTMENT	48428	10.93		1,446,759.04
11/01/2023	GJ	JE	2 INTEREST ALLOCATION-INVESTMENT	48429	8.94		1,446,767.98
11/01/2023	GJ	JE	20 INTEREST ALLOCATION	48430	31.15		1,446,799.13
11/01/2023	GJ	JE	20 INTEREST ALLOCATION-INVEST	48431	35.14		1,446,834.27
11/02/2023	PR	CHK	SUMMARY PR 11/02/2023			33,658.29	1,413,175.98
11/02/2023	CD	CHK	GILL-ROYS	90219		36.57	1,413,139.41
11/02/2023	CD	CHK	AMAZON CAPITAL SERVICES, INC	90180		145.98	1,412,993.43
11/02/2023	CD	CHK	CENTRAL LAKE TOWNSHIP TREASURER	90181		315.00	1,412,678.43
11/02/2023	CD	CHK	ALDEN HARDWARE & LUMBER	90183		69.94	1,412,608.49
11/03/2023	CD	CHK	NORTHERN APPLIANCE REPAIR	90268		384.00	1,412,224.49
11/03/2023	CD	CHK	AMAZON CAPITAL SERVICES, INC	90269		5,052.89	1,407,171.60
11/06/2023	CD	CHK	BETH LACY	90280		470.27	1,406,701.33
11/06/2023	CD	CHK	MARY JO ROBINSON	90281		728.00	1,405,973.33
11/06/2023	CD	CHK	GORDON FOOD SERVICE INC.	90282		13,837.52	1,392,135.81
11/06/2023	CD	CHK	CONTINENTAL LINEN SERVICE	90283		638.39	1,391,497.42
11/07/2023	CR	RCPT	Imported Subsidiary Database Receipt	45997	2,008.76		1,393,506.18
11/08/2023	CD	CHK	RICK TEAGUE	90296		55.19	1,393,450.99
11/08/2023	CD	CHK	JUDY PARLIAMENT - PETTY CASH	90297		143.78	1,393,307.21
11/09/2023	CD	CHK	VISA	90311		876.39	1,392,430.82
11/09/2023	CR	RCPT	Imported Subsidiary Database Receipt	46039	1,784.00		1,394,214.82
11/13/2023	POOL	JE	TRANSFER DUE TO COA C/C	48533		111.00	1,394,103.82
11/15/2023	CR	RCPT	Imported Subsidiary Database Receipt	46072	2,468.50		1,396,572.32
11/15/2023	POOL	JE	TRANSFER DUE TO COA C/C	48575		72.00	1,396,500.32
11/15/2023	CD	CHK	SANDRA KOTALIK	90348		230.56	1,396,269.76
11/15/2023	CD	CHK	SANDRA BODLEY	90349		126.41	1,396,143.35
11/15/2023	CD	CHK	NANCY OLIVER	90350		15.72	1,396,127.63
11/15/2023	CD	CHK	STEPHEN WEBSTER	90351		48.47	1,396,079.16
11/15/2023	CD	CHK	MIKE LABEAU	90352		20.96	1,396,058.20
11/15/2023	CD	CHK	JAN CLARK	90353		10.48	1,396,047.72
11/15/2023	CD	CHK	NORTHERN APPLIANCE REPAIR	90354		265.34	1,395,782.38
11/16/2023	PR	CHK	SUMMARY PR 11/16/2023			24,422.15	1,371,360.23
11/16/2023	CR	RCPT	DDA RECAPTURE REIMBURSEMENT	46088	175.29		1,371,535.52
11/17/2023	CR	RCPT	Imported Subsidiary Database Receipt	46122	2,850.33		1,374,385.85
11/20/2023	POOL	JE	TRANSFER DUE TO COA C/C	48641		75.00	1,374,310.85
11/21/2023	CD	CHK	PRAIRIE FARMS DAIRY	90455		373.70	1,373,937.15
11/21/2023	CD	CHK	BRIGHTSTAR CARE	90456		490.00	1,373,447.15
11/21/2023	CD	CHK	XEROX CORPORATION	90457		362.20	1,373,084.95
11/21/2023	CD	CHK	GFL ENVIRONMENTAL	90458		151.13	1,372,933.82
11/21/2023	CD	CHK	JA FOOD SERVICE	90459		4,066.89	1,368,866.93
11/21/2023	CD	CHK	POSTMASTER - BELLAIRE	90460		72.00	1,368,794.93
11/22/2023	GJ	JE	2 DEPOSIT SLIP CHARGE	48681		6.05	1,368,788.88
11/22/2023	CD	CHK	DOROTHY MCCLEARY	90465		875.00	1,367,913.88
11/22/2023	CD	CHK	RUSS GALORNEAU	90466		875.00	1,367,038.88
11/27/2023	CR	RCPT	Imported Subsidiary Database Receipt	46167	5,362.26		1,372,401.14
11/27/2023	CD	CHK	VERIZON WIRELESS	90479		196.44	1,372,204.70
11/28/2023	CD	CHK	SANDRA BODLEY	90500		115.94	1,372,088.76
11/28/2023	CD	CHK	SANDRA KOTALIK	90501		186.02	1,371,902.74
11/28/2023	CD	CHK	MIKE LABEAU	90502		20.96	1,371,881.78
11/28/2023	CD	CHK	NANCY OLIVER	90503		15.72	1,371,866.06
11/28/2023	CD	CHK	STEPHEN WEBSTER	90504		30.79	1,371,835.27
11/28/2023	CR	RCPT	Imported Subsidiary Database Receipt	46193	1,613.00		1,373,448.27
11/29/2023	POOL	JE	TRANSFER DUE TO COA C/C	48721		300.00	1,373,148.27
11/29/2023	CD	CHK	US POSTAL SERVICE	90517		221.47	1,372,926.80
11/29/2023	POOL	JE	TRANSFER COA TRUCK FUND REV FOR NOV	48732		610.00	1,372,316.80
11/30/2023	PR	CHK	SUMMARY PR 11/30/2023			22,904.01	1,349,412.79
11/30/2023	POOL	JE	2 INTEREST ALLOCATION	48747	28.40		1,349,441.19
11/30/2023			275.000-000.00-001.000	END BALANCE	29,519.53	113,783.62	1,349,441.19
TOTAL FOR FUND 275.000 COMMISSION ON AGING					29,519.53	113,783.62	1,349,441.19

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY
 PERIOD ENDING 11/30/2023
 % Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BGD USED
Fund 275.000 - COMMISSION ON AGING						
Revenues						
Dept 000.00						
275.000-000.00-402.000	TAX - CURRENT TAX COUNTY	480,500.00	506,710.53	0.00	(26,210.53)	105.45
275.000-000.00-402.100	TAX - DDA RECAPTURE REIMBURSEMENT	0.00	175.29	175.29	(175.29)	100.00
275.000-000.00-410.000	TAX - PERSONAL PROP. TAX-COUNTY PORTION	34,250.00	23,192.01	0.00	11,057.99	67.71
275.000-000.00-411.000	TAX - DELINQUENT TAX COUNTY	44,750.00	31,674.74	0.00	13,075.26	70.78
275.000-000.00-429.000	TAX - COMM FOREST RESR-CO PORTION	50.00	70.90	0.00	(20.90)	141.80
275.000-000.00-429.010	TAX - COMM FOREST RESR-CO PORTION	0.00	156.27	0.00	(156.27)	100.00
275.000-000.00-432.000	TAX - P.I.L.T.	2,600.00	1,734.53	0.00	865.47	66.71
275.000-000.00-437.000	TAX - INDUSTRIAL FACILITIES TAX	3,400.00	2,254.84	0.00	1,145.16	66.32
275.000-000.00-445.100	TAX - INTEREST SUMMER	60.00	42.07	0.00	17.93	70.12
275.000-000.00-519.010	FED GRANT - WELF - CONG MEAL USDA	15,687.00	14,755.38	0.00	931.62	94.06
275.000-000.00-519.020	FED GRANT - WELF - HOME DELIV USDA	34,805.00	32,776.73	0.00	2,028.27	94.17
275.000-000.00-519.030	FED GRANT - WLF-AGING C-1	79,460.00	32,570.00	4,463.00	46,890.00	40.99
275.000-000.00-519.031	FED GRANT - WLF-AGING C-2	54,200.00	97,075.00	6,244.00	(42,875.00)	179.11
275.000-000.00-561.101	STATE GRANT - WELF-CARE MANAGEMENT	10,000.00	1,722.34	0.00	8,277.66	17.22
275.000-000.00-561.300	STATE GRANT - COA-CONTRACT WAIVER	29,000.00	29,834.26	0.00	(834.26)	102.88
275.000-000.00-561.302	STATE GRANT - COA-MIPPA REIMBURSEMENT	3,500.00	3,726.75	0.00	(226.75)	106.48
275.000-000.00-573.000	STATE GRANT - GEN-LOCAL COMM STBL SHARE	8,000.00	11,498.73	0.00	(3,498.73)	143.73
275.000-000.00-634.000	SVC CHG - COA-MEAL INCOME HOME DELIVER	70,000.00	59,535.10	5,596.00	10,464.90	85.05
275.000-000.00-634.002	SVC CHG - COA-MEAL INCOME BELLAIRE	35,000.00	33,176.53	2,995.68	1,823.47	94.79
275.000-000.00-634.003	SVC CHG - COA-MEAL INCOME CENTRAL LK	3,000.00	10,035.49	685.00	(7,035.49)	334.52
275.000-000.00-634.004	SVC CHG - COA-MEAL INCOME ELK RAPIDS	6,000.00	6,453.00	672.00	(453.00)	107.55
275.000-000.00-634.005	SVC CHG - COA-MEAL INCOME MANCELONA	6,000.00	3,667.05	0.00	2,332.95	61.12
275.000-000.00-634.006	SVC CHG - COA-MEAL INCOME ALDEN	650.00	159.00	0.00	491.00	24.46
275.000-000.00-634.010	SVC CHG - HW - DINING OUT	0.00	150.00	48.00	(150.00)	100.00
275.000-000.00-634.020	SVC CHG - COA-MEMORIAL AGING	2,000.00	5,524.98	125.00	(3,524.98)	276.25
275.000-000.00-634.021	SVC CHG - COA-HOME CHORE	18,000.00	12,350.00	4,650.00	5,650.00	68.61
275.000-000.00-634.022	SVC CHG - COA-SENIOR TRIPS	40,000.00	47,584.00	1,670.00	(7,584.00)	118.96
275.000-000.00-634.024	SVC CHG - COA-SENIOR ACTIVITIES	1,500.00	2,902.00	246.00	(1,402.00)	193.47
275.000-000.00-634.025	SVC CHG - COA-MISC	3,500.00	8,470.00	0.00	(4,970.00)	242.00
275.000-000.00-634.026	SVC CHG - COA-BUSINESS OPERATIONS	7,500.00	10,750.91	1,245.00	(3,250.91)	143.35
275.000-000.00-634.027	SVC CHG - COA-HOMEMAKER	5,000.00	2,819.28	277.50	2,180.72	56.39
275.000-000.00-634.028	SVC CHG - COA-CSS PERS CARE IN HOME	4,500.00	1,252.75	665.50	3,247.25	27.84
275.000-000.00-634.029	SVC CHG - COA-RESPITE CARE	5,500.00	1,146.75	176.00	4,353.25	20.85
275.000-000.00-634.030	SVC CHG - COA-HEALTH PARTNERSHIPS	15,000.00	0.00	0.00	15,000.00	0.00
275.000-000.00-634.032	SVC CHG - COA-TRANSPORT	2,500.00	4,248.20	158.00	(1,748.20)	169.93
275.000-000.00-665.000	INTEREST EARNED INVEST & CDS	3,200.00	48,670.36	108.51	(45,470.36)	1,520.95
275.000-000.00-667.001	RENTS	1,500.00	925.00	0.00	575.00	61.67
275.000-000.00-669.000	UNREALIZED GAIN/LOSS	500.00	3,368.21	0.00	(2,868.21)	673.64
275.000-000.00-674.501	PRIV CONTRIB - HW-COA OUTSIDE FUNDRAISE	2,500.00	985.00	60.00	1,515.00	39.40
275.000-000.00-674.502	PRIV CONTRIB - HW-COA RESTRICTED	1,000.00	0.00	0.00	1,000.00	0.00
275.000-000.00-674.505	PRIV CONTRIB - HW-COA TRUCK	0.00	4,200.00	610.00	(4,200.00)	100.00
Total Dept 000.00		1,034,612.00	1,058,343.98	30,870.48	(23,731.98)	102.29
TOTAL REVENUES		1,034,612.00	1,058,343.98	30,870.48	(23,731.98)	102.29
Expenditures						
Dept 672.00 - AGING - BUSINESS OPERATIONS						
275.000-672.00-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	35,109.00	32,707.62	4,035.43	2,401.38	93.16
275.000-672.00-705.000	SALARIES/WAGES - OTHER WAGES	75,056.00	69,495.04	8,855.68	5,560.96	92.59
275.000-672.00-708.000	SALARIES/WAGES - PART TIME	25,571.00	23,622.73	3,803.75	1,948.27	92.38
275.000-672.00-709.000	SALARIES/WAGES - OT/HOLIDAY	1,000.00	170.33	54.52	829.67	17.03
275.000-672.00-709.000	PERSONAL LEAVE			0.00		
Antrim County Board of Commissioners		Page 40 of 51	(2,067.80)	0.00	January 18, 2024	(137.85)

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
275.000-672.00-714.000	PYRL TAX/BENEFIT - ANNUITY IN LIEU INSU	0.00	1,336.64	0.00	(1,336.64)	100.00
275.000-672.00-714.002	PYRL TAX/BENEFIT - 1:1 RATIO ANNUITY	500.00	510.14	0.00	(10.14)	102.03
275.000-672.00-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	10,384.00	9,810.19	1,275.32	573.81	94.47
275.000-672.00-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	45,360.00	33,632.38	3,057.49	11,727.62	74.15
275.000-672.00-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	2,166.00	2,050.11	179.02	115.89	94.65
275.000-672.00-718.000	PYRL TAX/BENEFIT - RETIREMENT	24,638.00	21,851.09	2,731.44	2,786.91	88.69
275.000-672.00-719.000	PYRL TAX/BENEFIT - OTR FRINGE	1,015.00	1,369.59	124.16	(354.59)	134.93
275.000-672.00-724.000	PYRL TAX/BENEFIT - WORKERS COMP	3,008.00	3,006.96	0.00	1.04	99.97
275.000-672.00-727.000	SUPPLIES - GENERAL	5,000.00	2,239.19	0.00	2,760.81	44.78
275.000-672.00-735.000	SUPPLIES - RAW FOOD COST	0.00	2,750.00	0.00	(2,750.00)	100.00
275.000-672.00-741.000	SUPPLIES - GASOLINE/DIESEL	250.00	174.34	0.00	75.66	69.74
275.000-672.00-802.000	CONTRACTUAL SERVICES	35,000.00	22,641.85	1,580.20	12,358.15	64.69
275.000-672.00-802.032	CONTRACT SVC - COA ACTIVITIES	2,000.00	1,846.48	75.19	153.52	92.32
275.000-672.00-835.600	HEALTH SVC - EMPLOYEE PHYSICALS	750.00	0.00	0.00	750.00	0.00
275.000-672.00-852.000	COMMUNICATION - POSTAGE	3,400.00	3,245.28	592.14	154.72	95.45
275.000-672.00-855.000	COMMUNICATION - TELEPHONE	1,800.00	1,484.89	83.93	315.11	82.49
275.000-672.00-861.000	TRANSPORT - TRAVEL	1,200.00	2,198.24	101.64	(998.24)	183.19
275.000-672.00-880.002	PROMOTION - ADVERTISING RECRUITING	1,000.00	414.38	0.00	585.62	41.44
275.000-672.00-901.000	PRINTING AND PUBLISHING	0.00	38.40	0.00	(38.40)	100.00
275.000-672.00-921.000	UTILITIES - ELECTRIC	4,500.00	3,656.00	0.00	844.00	81.24
275.000-672.00-922.000	UTILITIES - GAS	1,750.00	1,210.29	0.00	539.71	69.16
275.000-672.00-923.000	UTILITIES - WATER	1,250.00	1,022.96	0.00	227.04	81.84
275.000-672.00-931.000	REPAIR/MAINT - PLOWING	3,500.00	2,050.00	0.00	1,450.00	58.57
275.000-672.00-932.000	REPAIR/MAINT - GROUNDS	5,000.00	514.98	0.00	4,485.02	10.30
275.000-672.00-933.000	REPAIR/MAINT - BUILDING	10,000.00	7,227.93	152.63	2,772.07	72.28
275.000-672.00-934.000	REPAIR/MAINT - EQUIPMENT	1,000.00	618.75	0.00	381.25	61.88
275.000-672.00-935.000	REPAIR/MAINT - VEHICLES	1,000.00	0.00	0.00	1,000.00	0.00
275.000-672.00-940.000	RENTALS - BUILDING	1,800.00	1,770.00	0.00	30.00	98.33
275.000-672.00-955.000	MISC - TRAINING/CONFERENCE	2,500.00	587.40	587.40	1,912.60	23.50
275.000-672.00-955.200	MISC - CONFERENCE	1,000.00	324.67	0.00	675.33	32.47
275.000-672.00-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	500.00	406.00	0.00	94.00	81.20
275.000-672.00-980.000	CAP OUTLAY - EQUIPMENT	15,178.00	5,351.52	0.00	9,826.48	35.26
Total Dept 672.00 - AGING - BUSINESS OPERATIONS		324,685.00	259,268.57	27,289.94	65,416.43	79.85
Dept 672.10 - AGING - HOME MAKING						
275.000-672.10-708.000	SALARIES/WAGES - PART TIME	48,453.00	9,181.33	1,148.97	39,271.67	18.95
275.000-672.10-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	3,707.00	702.39	87.91	3,004.61	18.95
275.000-672.10-861.000	TRANSPORT - TRAVEL	3,500.00	1,998.15	110.70	1,501.85	57.09
Total Dept 672.10 - AGING - HOME MAKING		55,660.00	11,881.87	1,347.58	43,778.13	21.35
Dept 672.11 - AGING-PERSONAL CARE						
275.000-672.11-705.000	SALARIES/WAGES - OTHER WAGES	27,126.00	17,608.89	4,075.23	9,517.11	64.92
275.000-672.11-708.000	SALARIES/WAGES - PART TIME	7,276.00	2,053.97	166.82	5,222.03	28.23
275.000-672.11-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	2,632.00	1,478.78	311.81	1,153.22	56.18
275.000-672.11-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	12,092.00	5,843.55	1,706.44	6,248.45	48.33
275.000-672.11-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	898.00	411.35	88.15	486.65	45.81
275.000-672.11-718.000	PYRL TAX/BENEFIT - RETIREMENT	6,240.00	3,183.38	687.13	3,056.62	51.02
275.000-672.11-719.000	PYRL TAX/BENEFIT - OTR FRINGE	395.00	225.70	56.91	169.30	57.14
275.000-672.11-861.000	TRANSPORT - TRAVEL	6,000.00	3,299.45	490.59	2,700.55	54.99
Total Dept 672.11 - AGING-PERSONAL CARE		62,659.00	34,105.07	7,583.08	28,553.93	54.43

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY
 PERIOD ENDING 11/30/2023
 % Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDTG USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
Dept 672.12 - AGING - RESPITE						
275.000-672.12-705.000	SALARIES/WAGES - OTHER WAGES	37,460.00	18,708.38	2,268.50	18,751.62	49.94
275.000-672.12-708.000	SALARIES/WAGES - PART TIME	10,047.00	3,047.84	235.04	6,999.16	30.34
275.000-672.12-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	3,635.00	1,664.35	191.51	1,970.65	45.79
275.000-672.12-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	16,698.00	4,092.11	372.01	12,605.89	24.51
275.000-672.12-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	1,240.00	396.09	36.01	843.91	31.94
275.000-672.12-718.000	PYRL TAX/BENEFIT - RETIREMENT	8,619.00	3,921.15	476.03	4,697.85	45.49
275.000-672.12-719.000	PYRL TAX/BENEFIT - OTR FRINGE	290.00	256.38	23.25	33.62	88.41
275.000-672.12-861.000	TRANSPORT - TRAVEL	2,200.00	1,534.08	114.62	665.92	69.73
Total Dept 672.12 - AGING - RESPITE		80,189.00	33,620.38	3,716.97	46,568.62	41.93
Dept 672.13 - AGING - MEMORIALS						
275.000-672.13-802.000	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
275.000-672.13-802.100	CONTRACT SVC - OTHER	2,000.00	246.00	0.00	1,754.00	12.30
Total Dept 672.13 - AGING - MEMORIALS		4,500.00	246.00	0.00	4,254.00	5.47
Dept 672.14 - AGING - TRANSPORTATION						
275.000-672.14-802.000	CONTRACTUAL SERVICES	10,000.00	10,534.00	0.00	(534.00)	105.34
275.000-672.14-861.000	TRANSPORT - TRAVEL	3,000.00	1,317.24	0.00	1,682.76	43.91
Total Dept 672.14 - AGING - TRANSPORTATION		13,000.00	11,851.24	0.00	1,148.76	91.16
Dept 672.15 - AGING - HOMECHORE						
275.000-672.15-802.000	CONTRACTUAL SERVICES	4,000.00	40.00	30.00	3,960.00	1.00
275.000-672.15-861.000	TRANSPORT - TRAVEL	100.00	0.00	0.00	100.00	0.00
275.000-672.15-901.000	PRINTING AND PUBLISHING	100.00	144.00	0.00	(44.00)	144.00
275.000-672.15-931.000	REPAIR/MAINT - PLOWING	78,200.00	41,290.00	0.00	36,910.00	52.80
Total Dept 672.15 - AGING - HOMECHORE		82,400.00	41,474.00	30.00	40,926.00	50.33
Dept 672.20 - AGING - TITLE III C1 CONGREGATE MEALS						
275.000-672.20-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	14,044.00	13,083.09	1,614.17	960.91	93.16
275.000-672.20-705.000	SALARIES/WAGES - OTHER WAGES	64,950.00	54,970.78	7,565.21	9,979.22	84.64
275.000-672.20-708.000	SALARIES/WAGES - PART TIME	37,933.00	25,929.57	1,726.37	12,003.43	68.36
275.000-672.20-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	9,279.00	7,164.79	832.08	2,114.21	77.22
275.000-672.20-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	32,055.00	25,344.54	2,304.22	6,710.46	79.07
275.000-672.20-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	2,309.00	2,061.86	191.04	247.14	89.30
275.000-672.20-718.000	PYRL TAX/BENEFIT - RETIREMENT	17,544.00	13,958.70	1,879.62	3,585.30	79.56
275.000-672.20-719.000	PYRL TAX/BENEFIT - OTR FRINGE	760.00	802.52	76.09	(42.52)	105.59
275.000-672.20-724.000	PYRL TAX/BENEFIT - WORKERS COMP	19,184.00	19,180.24	0.00	3.76	99.98
275.000-672.20-727.000	SUPPLIES - GENERAL	3,500.00	3,275.59	112.74	224.41	93.59
275.000-672.20-729.000	SUPPLIES - UNIFORMS	2,000.00	1,185.14	122.75	814.86	59.26
275.000-672.20-735.000	SUPPLIES - RAW FOOD COST	85,000.00	77,236.55	3,457.39	7,763.45	90.87
275.000-672.20-735.100	SUPPLIES - DISPOSABLES	13,000.00	13,865.37	707.31	(865.37)	106.66
275.000-672.20-802.000	CONTRACTUAL SERVICES	850.00	1,154.51	74.74	(304.51)	135.82
275.000-672.20-802.033	CONTRACT SVC - DINING OUT	2,000.00	441.00	0.00	1,559.00	22.05
275.000-672.20-855.000	COMMUNICATION - TELEPHONE	1,275.00	1,244.66	103.91	30.34	97.62
275.000-672.20-861.000	TRANSPORT - TRAVEL	700.00	752.09	10.48	(52.09)	107.44
275.000-672.20-921.000	UTILITIES - ELECTRIC	1,800.00	1,078.01	0.00	721.99	59.89
275.000-672.20-922.000	UTILITIES - GAS	650.00	357.58	0.00	292.42	55.01

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BGD USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
275.000-672.20-923.000	UTILITIES - WATER	500.00	302.50	0.00	197.50	60.50
275.000-672.20-924.000	UTILITIES - TRASH REMOVAL	1,620.00	1,662.43	151.13	(42.43)	102.62
275.000-672.20-933.000	REPAIR/MAINT - BUILDING	2,000.00	86.24	0.00	1,913.76	4.31
275.000-672.20-934.000	REPAIR/MAINT - EQUIPMENT	4,000.00	2,962.57	484.89	1,037.43	74.06
275.000-672.20-940.000	RENTALS - BUILDING	13,200.00	9,011.00	315.00	4,189.00	68.27
275.000-672.20-955.000	MISC - TRAINING/CONFERENCE	500.00	245.00	0.00	255.00	49.00
275.000-672.20-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	2,000.00	2,840.23	0.00	(840.23)	142.01
275.000-672.20-980.000	CAP OUTLAY - EQUIPMENT	6,553.00	3,616.88	0.00	2,936.12	55.19
Total Dept 672.20 - AGING - TITLE III C1 CONGREGATE MEALS		339,206.00	283,813.44	21,729.14	55,392.56	83.67
Dept 672.21 - AGING - TITLE III C2 HOME DELIVERED MEAL						
275.000-672.21-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	21,066.00	19,624.29	2,421.24	1,441.71	93.16
275.000-672.21-705.000	SALARIES/WAGES - OTHER WAGES	99,725.00	95,352.01	12,716.61	4,372.99	95.61
275.000-672.21-708.000	SALARIES/WAGES - PART TIME	11,211.00	15,159.27	1,761.33	(3,948.27)	135.22
275.000-672.21-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	10,332.00	10,182.25	1,288.67	149.75	98.55
275.000-672.21-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	45,113.00	38,492.72	3,499.73	6,620.28	85.33
275.000-672.21-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	4,337.00	3,950.91	362.97	386.09	91.10
275.000-672.21-718.000	PYRL TAX/BENEFIT - RETIREMENT	29,945.00	23,809.16	3,125.88	6,135.84	79.51
275.000-672.21-719.000	PYRL TAX/BENEFIT - OTR FRINGE	1,130.00	1,229.67	115.59	(99.67)	108.82
275.000-672.21-727.000	SUPPLIES - GENERAL	1,600.00	2,708.14	227.24	(1,108.14)	169.26
275.000-672.21-735.000	SUPPLIES - RAW FOOD COST	142,000.00	157,263.79	12,104.27	(15,263.79)	110.75
275.000-672.21-735.100	SUPPLIES - DISPOSABLES	20,000.00	24,743.39	1,751.95	(4,743.39)	123.72
275.000-672.21-741.000	SUPPLIES - GASOLINE/DIESEL	20,000.00	14,393.05	0.00	5,606.95	71.97
275.000-672.21-802.000	CONTRACTUAL SERVICES	1,300.00	1,235.57	141.90	64.43	95.04
275.000-672.21-855.000	COMMUNICATION - TELEPHONE	200.00	84.04	8.60	115.96	42.02
275.000-672.21-861.000	TRANSPORT - TRAVEL	150.00	2,003.74	0.00	(1,853.74)	1,335.83
275.000-672.21-921.000	UTILITIES - ELECTRIC	3,000.00	2,577.98	0.00	422.02	85.93
275.000-672.21-922.000	UTILITIES - GAS	1,150.00	852.70	0.00	297.30	74.15
275.000-672.21-923.000	UTILITIES - WATER	750.00	720.47	0.00	29.53	96.06
275.000-672.21-934.000	REPAIR/MAINT - EQUIPMENT	0.00	748.50	493.50	(748.50)	100.00
275.000-672.21-935.000	REPAIR/MAINT - VEHICLES	12,000.00	6,135.92	0.00	5,864.08	51.13
275.000-672.21-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	1,800.00	3,967.38	0.00	(2,167.38)	220.41
275.000-672.21-980.000	CAP OUTLAY - EQUIPMENT	8,625.00	3,849.13	0.00	4,775.87	44.63
Total Dept 672.21 - AGING - TITLE III C2 HOME DELIVERED MEAL		435,434.00	429,084.08	40,019.48	6,349.92	98.54
Dept 672.22 - AGING - EVENTS COORDINATOR						
275.000-672.22-705.000	SALARIES/WAGES - OTHER WAGES	17,404.00	14,655.58	2,115.33	2,748.42	84.21
275.000-672.22-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	1,332.00	1,115.64	161.31	216.36	83.76
275.000-672.22-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	8,430.00	7,718.63	701.69	711.37	91.56
275.000-672.22-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	378.00	341.49	31.04	36.51	90.34
275.000-672.22-718.000	PYRL TAX/BENEFIT - RETIREMENT	3,655.00	2,939.82	424.32	715.18	80.43
275.000-672.22-719.000	PYRL TAX/BENEFIT - OTR FRINGE	230.00	226.09	21.41	3.91	98.30
275.000-672.22-802.032	CONTRACT SVC - COA ACTIVITIES	2,000.00	2,251.76	58.26	(251.76)	112.59
275.000-672.22-861.000	TRANSPORT - TRAVEL	500.00	220.74	155.89	279.26	44.15
275.000-672.22-955.000	MISC - TRAINING/CONFERENCE	350.00	275.00	0.00	75.00	78.57
275.000-672.22-967.003	PROJECTS - SPECIALIZED FUNDRAISER EXPEN	40,000.00	44,103.17	2,034.67	(4,103.17)	110.26
Total Dept 672.22 - AGING - EVENTS COORDINATOR		74,279.00	73,847.92	5,703.92	431.08	99.42
Dept 901.00 - CAPITAL OUTLAY						
275.000-901.00-980.120	CAP OUTLAY - EQUIP-COA	281,500.00	12,667.98	5,052.89	268,332.02	4.51

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BGD USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
Total Dept 901.00 - CAPITAL OUTLAY		281,000.00	12,667.98	5,052.89	268,332.02	4.51
Dept 902.00 - CAPITAL OUTLAY-COMPUTERS						
275.000-902.00-980.720 CAP OUTLAY - EQUIP-COA		1,500.00	1,140.00	0.00	360.00	76.00
Total Dept 902.00 - CAPITAL OUTLAY-COMPUTERS		1,500.00	1,140.00	0.00	360.00	76.00
TOTAL EXPENDITURES		1,754,512.00	1,193,000.55	112,473.00	561,511.45	68.00
Fund 275.000 - COMMISSION ON AGING:						
TOTAL REVENUES		1,034,612.00	1,058,343.98	30,870.48	(23,731.98)	102.29
TOTAL EXPENDITURES		1,754,512.00	1,193,000.55	112,473.00	561,511.45	68.00
NET OF REVENUES & EXPENDITURES		(719,900.00)	(134,656.57)	(81,602.52)	(585,243.43)	18.70

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 275.000	COMMISSION	ON AGING					
12/01/2023			275.000-000.00-001.000 CASH CONTROL				
					BEG. BALANCE		1,353,491.09
12/04/2023	CD	CHK	SPARTAN	90561		36.11	1,353,454.98
12/04/2023	CD	CHK	QUILL	90562		192.81	1,353,262.17
12/04/2023	CD	CHK	KING ORCHARDS	90563		40.00	1,353,222.17
12/04/2023	CD	CHK	CONSUMERS ENERGY	90564		532.67	1,352,689.50
12/04/2023	CD	CHK	PRAIRIE FARMS DAIRY	90565		1,073.02	1,351,616.48
12/04/2023	CD	CHK	VILLAGE OF BELLAIRE	90566		213.14	1,351,403.34
12/04/2023	CD	CHK	DTE ENERGY	90567		243.27	1,351,160.07
12/04/2023	CD	CHK	BEVERLY MCCAMMAN	90568		728.00	1,350,432.07
12/04/2023	CD	CHK	LOIS SUTHERLAND	90569		20.00	1,350,412.07
12/04/2023	CD	CHK	FRONTIER	90570		56.36	1,350,355.71
12/04/2023	CD	CHK	CENTRAL LAKE TOWNSHIP TREASURER	90582		255.00	1,350,100.71
12/04/2023	CD	CHK	PAPA K'S	90583		85.75	1,350,014.96
12/05/2023	CR	RCPT	Imported Subsidiary Database Receipt	46262	2,212.10		1,352,227.06
12/05/2023	POOL	JE	TRANSFER DUE TO COA C/C	48801		130.00	1,352,097.06
12/06/2023	CD	CHK	ANTRIM COUNTY TRANSPORTATION	90631		2,974.21	1,349,122.85
12/06/2023	CD	CHK	CONTINENTAL LINEN SERVICE	90632		518.35	1,348,604.50
12/06/2023	CD	CHK	GORDON FOOD SERVICE INC.	90633		21,812.69	1,326,791.81
12/11/2023	CR	RCPT	Imported Subsidiary Database Receipt	46313	1,825.75		1,328,617.56
12/11/2023	POOL	JE	TRANSFER DUE TO COA C/C	48888		100.00	1,328,517.56
12/12/2023	CR	RCPT	Imported Subsidiary Database Receipt	46328	15,326.94		1,343,844.50
12/13/2023	CD	CHK	WILMA GABRYS	90763		45.85	1,343,798.65
12/13/2023	CD	CHK	KENDRA ECKER	90764		16.38	1,343,782.27
12/13/2023	CD	CHK	NANCY OLIVER	90765		15.72	1,343,766.55
12/13/2023	CD	CHK	MIKE LABEAU	90766		32.75	1,343,733.80
12/13/2023	CD	CHK	SANDRA BODLEY	90767		212.23	1,343,521.57
12/13/2023	CD	CHK	SANDRA KOTALIK	90768		199.78	1,343,321.79
12/13/2023	CD	CHK	STEPHEN WEBSTER	90769		39.96	1,343,281.83
12/13/2023	POOL	JE	TRANSFER DUE TO COA C/C	48931		160.00	1,343,121.83
12/13/2023	CD	CHK	BRIGHTSTAR CARE	90770		455.00	1,342,666.83
12/13/2023	CD	CHK	XEROX CORPORATION	90771		362.20	1,342,304.63
12/13/2023	CD	CHK	SPECTRUM VOICE TECHNOLOGIES	90772		236.85	1,342,067.78
12/13/2023	CD	CHK	GFL ENVIRONMENTAL	90773		155.96	1,341,911.82
12/13/2023	CD	CHK	QUILL	90774		210.48	1,341,701.34
12/13/2023	CD	CHK	PRAIRIE FARMS DAIRY	90775		619.74	1,341,081.60
12/13/2023	CD	CHK	DANIEL BEAN	90776		114.63	1,340,966.97
12/13/2023	CD	CHK	ALDEN HARDWARE & LUMBER	90777		81.69	1,340,885.28
12/13/2023	CD	CHK	VOICE MOTOR SALES	90778		125.00	1,340,760.28
12/13/2023	CD	CHK	UP NORTH OUTDOOR LLC	90781		760.00	1,340,000.28
12/14/2023	PR	CHK	SUMMARY PR 12/14/2023			34,887.86	1,305,112.42
12/18/2023	CD	CHK	JEAN PETRIE	90806		850.00	1,304,262.42
12/18/2023	CD	CHK	VISA	90816		241.60	1,304,020.82
12/19/2023	CR	RCPT	Imported Subsidiary Database Receipt	46390	3,742.79		1,307,763.61
12/19/2023	POOL	JE	TRANSFER DUE TO COA C/C	49003		175.00	1,307,588.61
12/19/2023	CD	CHK	ANTRIM COUNTY TRANSPORTATION	90820		3,978.37	1,303,610.24
12/20/2023	CD	CHK	RICK LUCAS	90825		200.00	1,303,410.24
12/21/2023	CR	RCPT	Imported Subsidiary Database Receipt	46432	19,608.75		1,323,018.99
12/21/2023	POOL	JE	TRANSFER DUE TO COA C/C	49047		525.00	1,322,493.99
12/22/2023	CD	CHK	VERIZON WIRELESS	90922		196.94	1,322,297.05
12/27/2023	CR	RCPT	Imported Subsidiary Database Receipt	46470	3,793.25		1,326,090.30
12/28/2023	PR	CHK	SUMMARY PR 12/28/2023			25,455.98	1,300,634.32
12/28/2023	POOL	JE	TRANSFER DUE TO COA C/C	49089		25.00	1,300,609.32
12/28/2023	POOL	JE	PAYOUT UNCAPPING	49101	3.33		1,300,612.65
12/28/2023	GJ	JE	INVESTMENT INTEREST ALLOCATION	49105	301.87		1,300,914.52
12/28/2023	POOL	JE	TRANSFER COA TRUCK FUND REV FOR DEC	49109		1,050.00	1,299,864.52
12/28/2023	CD	CHK	VILLAGE OF BELLAIRE	90969		213.14	1,299,651.38
12/28/2023	CD	CHK	KING ORCHARDS	90970		400.00	1,299,251.38
12/28/2023	CD	CHK	GREEN ACRES LAWN CARE & SNOW REMOVA	90971		470.00	1,298,781.38
12/28/2023	CD	CHK	SANDRA KOTALIK	90973		222.70	1,298,558.68
12/28/2023	CD	CHK	STEPHEN WEBSTER	90974		66.15	1,298,492.53
12/28/2023	CD	CHK	MIKE LABEAU	90975		27.51	1,298,465.02
12/28/2023	CD	CHK	SANDRA BODLEY	90976		57.64	1,298,407.38
12/28/2023	CD	CHK	NANCY OLIVER	90977		7.86	1,298,399.52
12/28/2023	CD	CHK	DANIEL BEAN	90984		93.01	1,298,306.51
12/28/2023	CD	CHK	US POSTAL SERVICE	90985		219.47	1,298,087.04
12/28/2023	CD	CHK	GORDON FOOD SERVICE INC.	90992		11,194.76	1,286,892.28
12/29/2023	POOL	JE	2 INTEREST ALLOCATION	49126	18.87		1,286,911.15
12/29/2023	CD	CHK	MICHIGAN COUNTY WORKERS COMP FUND	90994		5,033.90	1,281,877.25
12/31/2023			275.000-000.00-001.000	END BALANCE	46,833.65	118,447.49	1,281,877.25
TOTAL FOR FUND 275.000 COMMISSION ON AGING					46,833.65	118,447.49	1,281,877.25

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Revenues						
Dept 000.00						
275.000-000.00-402.000	TAX - CURRENT TAX COUNTY	480,500.00	506,710.53	0.00	(26,210.53)	105.45
275.000-000.00-402.100	TAX - DDA RECAPTURE REIMBURSEMENT	0.00	175.29	0.00	(175.29)	100.00
275.000-000.00-410.000	TAX - PERSONAL PROP. TAX-COUNTY PORTION	34,250.00	23,192.01	0.00	11,057.99	67.71
275.000-000.00-411.000	TAX - DELINQUENT TAX COUNTY	44,750.00	31,678.07	3.33	13,071.93	70.79
275.000-000.00-429.000	TAX - COMM FOREST RESR-CO PORTION	50.00	70.90	0.00	(20.90)	141.80
275.000-000.00-429.010	TAX - COMM FOREST RESR-CO PORTION	0.00	156.27	0.00	(156.27)	100.00
275.000-000.00-432.000	TAX - P.I.L.T.	2,600.00	1,734.53	0.00	865.47	66.71
275.000-000.00-437.000	TAX - INDUSTRIAL FACILITIES TAX	3,400.00	2,254.84	0.00	1,145.16	66.32
275.000-000.00-445.100	TAX - INTEREST SUMMER	60.00	42.07	0.00	17.93	70.12
275.000-000.00-519.010	FED GRANT - WELF - CONG MEAL USDA	15,687.00	14,755.38	0.00	931.62	94.06
275.000-000.00-519.020	FED GRANT - WELF - HOME DELIV USDA	34,805.00	32,776.73	0.00	2,028.27	94.17
275.000-000.00-519.030	FED GRANT - WLF-AGING C-1	79,460.00	41,496.00	8,926.00	37,964.00	52.22
275.000-000.00-519.031	FED GRANT - WLF-AGING C-2	54,200.00	109,563.00	12,488.00	(55,363.00)	202.15
275.000-000.00-561.101	STATE GRANT - WELF-CARE MANAGEMENT	10,000.00	1,905.04	182.70	8,094.96	19.05
275.000-000.00-561.300	STATE GRANT - COA-CONTRACT WAIVER	29,000.00	33,930.33	4,096.07	(4,930.33)	117.00
275.000-000.00-561.302	STATE GRANT - COA-MIPPA REIMBURSEMENT	3,500.00	3,726.75	0.00	(226.75)	106.48
275.000-000.00-573.000	STATE GRANT - GEN-LOCAL COMM STBL SHARE	8,000.00	11,498.73	0.00	(3,498.73)	143.73
275.000-000.00-634.000	SVC CHG - COA-MEAL INCOME HOME DELIVER	70,000.00	67,393.10	7,858.00	2,606.90	96.28
275.000-000.00-634.002	SVC CHG - COA-MEAL INCOME BELLAIRE	35,000.00	35,687.09	2,510.56	(687.09)	101.96
275.000-000.00-634.003	SVC CHG - COA-MEAL INCOME CENTRAL LK	3,000.00	10,035.49	0.00	(7,035.49)	334.52
275.000-000.00-634.004	SVC CHG - COA-MEAL INCOME ELK RAPIDS	6,000.00	6,453.00	0.00	(453.00)	107.55
275.000-000.00-634.005	SVC CHG - COA-MEAL INCOME MANCELONA	6,000.00	3,667.05	0.00	2,332.95	61.12
275.000-000.00-634.006	SVC CHG - COA-MEAL INCOME ALDEN	650.00	159.00	0.00	491.00	24.46
275.000-000.00-634.010	SVC CHG - HW - DINING OUT	0.00	174.00	24.00	(174.00)	100.00
275.000-000.00-634.020	SVC CHG - COA-MEMORIAL AGING	2,000.00	6,039.98	515.00	(4,039.98)	302.00
275.000-000.00-634.021	SVC CHG - COA-HOME CHORE	18,000.00	13,900.00	1,550.00	4,100.00	77.22
275.000-000.00-634.022	SVC CHG - COA-SENIOR TRIPS	47,584.00	47,584.00	0.00	0.00	100.00
275.000-000.00-634.024	SVC CHG - COA-SENIOR ACTIVITIES	1,500.00	3,010.00	108.00	(1,510.00)	200.67
275.000-000.00-634.025	SVC CHG - COA-MISC	3,500.00	13,470.00	5,000.00	(9,970.00)	384.86
275.000-000.00-634.026	SVC CHG - COA-BUSINESS OPERATIONS	7,500.00	11,298.91	548.00	(3,798.91)	150.65
275.000-000.00-634.027	SVC CHG - COA-HOMEMAKER	5,000.00	2,929.78	110.50	2,070.22	58.60
275.000-000.00-634.028	SVC CHG - COA-CSS PERS CARE IN HOME	4,500.00	1,981.75	729.00	2,518.25	44.04
275.000-000.00-634.029	SVC CHG - COA-RESPIRE CARE	5,500.00	1,336.50	189.75	4,163.50	24.30
275.000-000.00-634.030	SVC CHG - COA-HEALTH PARTNERSHIPS	15,000.00	0.00	0.00	15,000.00	0.00
275.000-000.00-634.032	SVC CHG - COA-TRANSPORT	2,500.00	4,407.20	159.00	(1,907.20)	176.29
275.000-000.00-665.000	INTEREST EARNED INVEST & CDS	48,200.00	53,041.00	320.74	(4,841.00)	110.04
275.000-000.00-667.001	RENTS	1,500.00	1,350.00	425.00	150.00	90.00
275.000-000.00-669.000	UNREALIZED GAIN/LOSS	500.00	3,368.21	0.00	(2,868.21)	673.64
275.000-000.00-674.501	PRIV CONTRIB - HW-COA OUTSIDE FUNDRAISE	2,500.00	1,025.00	40.00	1,475.00	41.00
275.000-000.00-674.502	PRIV CONTRIB - HW-COA RESTRICTED	1,000.00	0.00	0.00	1,000.00	0.00
275.000-000.00-674.505	PRIV CONTRIB - HW-COA TRUCK	0.00	5,250.00	1,050.00	(5,250.00)	100.00
Total Dept 000.00		1,087,196.00	1,109,227.53	46,833.65	(22,031.53)	102.03
TOTAL REVENUES		1,087,196.00	1,109,227.53	46,833.65	(22,031.53)	102.03
Expenditures						
Dept 672.00 - AGING - BUSINESS OPERATIONS						
275.000-672.00-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	35,109.00	35,397.93	2,690.31	(288.93)	100.82
275.000-672.00-705.000	SALARIES/WAGES - OTHER WAGES	75,056.00	75,380.06	5,885.02	(324.06)	100.43
275.000-672.00-708.000	SALARIES/WAGES - PART TIME	25,571.00	25,504.93	1,882.20	66.07	99.74
275.000-672.00-709.000	SALARIES/WAGES - OT/HOLIDAY	1,000.00	170.33	0.00	829.67	17.03
275.000-672.00-710.000	PERSONAL LEAVE	0.00	(2,067.80)	0.00	(137.85)	100.00

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
275.000-672.00-714.000	PYRL TAX/BENEFIT - ANNUITY IN LIEU INSU	0.00	1,336.64	0.00	(1,336.64)	100.00
275.000-672.00-714.002	PYRL TAX/BENEFIT - 1:1 RATIO ANNUITY	500.00	510.14	0.00	(10.14)	102.03
275.000-672.00-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	10,384.00	10,604.18	793.99	(220.18)	102.12
275.000-672.00-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	45,360.00	36,877.22	3,244.84	8,482.78	81.30
275.000-672.00-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	2,166.00	2,234.27	184.16	(68.27)	103.15
275.000-672.00-718.000	PYRL TAX/BENEFIT - RETIREMENT	24,638.00	23,660.15	1,809.06	977.85	96.03
275.000-672.00-719.000	PYRL TAX/BENEFIT - OTR FRINGE	1,015.00	1,492.26	122.67	(477.26)	147.02
275.000-672.00-724.000	PYRL TAX/BENEFIT - WORKERS COMP	3,008.00	3,799.46	792.50	(791.46)	126.31
275.000-672.00-727.000	SUPPLIES - GENERAL	5,000.00	2,389.17	149.98	2,610.83	47.78
275.000-672.00-735.000	SUPPLIES - RAW FOOD COST	0.00	2,750.00	0.00	(2,750.00)	100.00
275.000-672.00-741.000	SUPPLIES - GASOLINE/DIESEL	250.00	275.86	101.52	(25.86)	110.34
275.000-672.00-802.000	CONTRACTUAL SERVICES	35,000.00	24,423.90	1,782.05	10,576.10	69.78
275.000-672.00-802.032	CONTRACT SVC - COA ACTIVITIES	2,000.00	1,846.48	0.00	153.52	92.32
275.000-672.00-835.600	HEALTH SVC - EMPLOYEE PHYSICALS	750.00	0.00	0.00	750.00	0.00
275.000-672.00-852.000	COMMUNICATION - POSTAGE	3,400.00	3,464.75	219.47	(64.75)	101.90
275.000-672.00-855.000	COMMUNICATION - TELEPHONE	1,800.00	1,625.13	140.24	174.87	90.29
275.000-672.00-861.000	TRANSPORT - TRAVEL	1,200.00	2,325.55	127.31	(1,125.55)	193.80
275.000-672.00-880.002	PROMOTION - ADVERTISING RECRUITING	1,000.00	414.38	0.00	585.62	41.44
275.000-672.00-901.000	PRINTING AND PUBLISHING	0.00	38.40	0.00	(38.40)	100.00
275.000-672.00-921.000	UTILITIES - ELECTRIC	4,500.00	3,922.34	266.34	577.66	87.16
275.000-672.00-922.000	UTILITIES - GAS	1,750.00	1,331.92	121.63	418.08	76.11
275.000-672.00-923.000	UTILITIES - WATER	1,250.00	1,236.10	213.14	13.90	98.89
275.000-672.00-931.000	REPAIR/MAINT - PLOWING	3,500.00	2,050.00	0.00	1,450.00	58.57
275.000-672.00-932.000	REPAIR/MAINT - GROUNDS	5,000.00	547.36	32.38	4,452.64	10.95
275.000-672.00-933.000	REPAIR/MAINT - BUILDING	10,000.00	7,234.67	6.74	2,765.33	72.35
275.000-672.00-934.000	REPAIR/MAINT - EQUIPMENT	1,000.00	627.01	8.26	372.99	62.70
275.000-672.00-935.000	REPAIR/MAINT - VEHICLES	1,000.00	391.92	391.92	608.08	39.19
275.000-672.00-940.000	RENTALS - BUILDING	1,800.00	1,970.00	200.00	(170.00)	109.44
275.000-672.00-955.000	MISC - TRAINING/CONFERENCE	2,500.00	587.40	0.00	1,912.60	23.50
275.000-672.00-955.200	MISC - CONFERENCE	1,000.00	324.67	0.00	675.33	32.47
275.000-672.00-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	500.00	406.00	0.00	94.00	81.20
275.000-672.00-980.000	CAP OUTLAY - EQUIPMENT	15,178.00	5,351.52	0.00	9,826.48	35.26
Total Dept 672.00 - AGING - BUSINESS OPERATIONS		324,685.00	280,434.30	21,165.73	44,250.70	86.37
Dept 672.10 - AGING - HOME MAKING						
275.000-672.10-708.000	SALARIES/WAGES - PART TIME	48,453.00	9,924.47	743.14	38,528.53	20.48
275.000-672.10-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	3,707.00	759.23	56.84	2,947.77	20.48
275.000-672.10-861.000	TRANSPORT - TRAVEL	3,500.00	2,190.72	192.57	1,309.28	62.59
Total Dept 672.10 - AGING - HOME MAKING		55,660.00	12,874.42	992.55	42,785.58	23.13
Dept 672.11 - AGING-PERSONAL CARE						
275.000-672.11-705.000	SALARIES/WAGES - OTHER WAGES	27,126.00	20,572.37	2,963.48	6,553.63	75.84
275.000-672.11-708.000	SALARIES/WAGES - PART TIME	7,276.00	2,146.43	92.46	5,129.57	29.50
275.000-672.11-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	2,632.00	1,696.59	217.81	935.41	64.46
275.000-672.11-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	12,092.00	7,626.78	1,783.23	4,465.22	63.07
275.000-672.11-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	898.00	502.03	90.68	395.97	55.91
275.000-672.11-718.000	PYRL TAX/BENEFIT - RETIREMENT	6,240.00	3,803.74	620.36	2,436.26	60.96
275.000-672.11-719.000	PYRL TAX/BENEFIT - OTR FRINGE	395.00	282.61	56.91	112.39	71.55
275.000-672.11-861.000	TRANSPORT - TRAVEL	6,000.00	3,713.41	413.96	2,286.59	61.89
Total Dept 672.11 - AGING-PERSONAL CARE		62,659.00	40,343.96	6,238.89	22,315.04	64.39

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
Dept 672.12 - AGING - RESPITE						
275.000-672.12-705.000	SALARIES/WAGES - OTHER WAGES	37,460.00	20,278.50	1,570.12	17,181.50	54.13
275.000-672.12-708.000	SALARIES/WAGES - PART TIME	10,047.00	3,184.90	137.06	6,862.10	31.70
275.000-672.12-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	3,635.00	1,794.96	130.61	1,840.04	49.38
275.000-672.12-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	16,698.00	4,480.86	388.75	12,217.14	26.83
275.000-672.12-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	1,240.00	433.13	37.04	806.87	34.93
275.000-672.12-718.000	PYRL TAX/BENEFIT - RETIREMENT	8,619.00	4,246.66	325.51	4,372.34	49.27
275.000-672.12-719.000	PYRL TAX/BENEFIT - OTR FRINGE	290.00	279.63	23.25	10.37	96.42
275.000-672.12-861.000	TRANSPORT - TRAVEL	2,200.00	1,638.23	104.15	561.77	74.47
Total Dept 672.12 - AGING - RESPITE		80,189.00	36,336.87	2,716.49	43,852.13	45.31
Dept 672.13 - AGING - MEMORIALS						
275.000-672.13-802.000	CONTRACTUAL SERVICES	2,500.00	811.76	811.76	1,688.24	32.47
275.000-672.13-802.100	CONTRACT SVC - OTHER	2,000.00	246.00	0.00	1,754.00	12.30
Total Dept 672.13 - AGING - MEMORIALS		4,500.00	1,057.76	811.76	3,442.24	23.51
Dept 672.14 - AGING - TRANSPORTATION						
275.000-672.14-802.000	CONTRACTUAL SERVICES	10,000.00	11,227.75	693.75	(1,227.75)	112.28
275.000-672.14-861.000	TRANSPORT - TRAVEL	3,000.00	1,431.87	114.63	1,568.13	47.73
Total Dept 672.14 - AGING - TRANSPORTATION		13,000.00	12,659.62	808.38	340.38	97.38
Dept 672.15 - AGING - HOMECHORE						
275.000-672.15-802.000	CONTRACTUAL SERVICES	4,000.00	80.00	40.00	3,920.00	2.00
275.000-672.15-861.000	TRANSPORT - TRAVEL	100.00	0.00	0.00	100.00	0.00
275.000-672.15-901.000	PRINTING AND PUBLISHING	100.00	144.00	0.00	(44.00)	144.00
275.000-672.15-931.000	REPAIR/MAINT - PLOWING	78,200.00	42,520.00	1,230.00	35,680.00	54.37
Total Dept 672.15 - AGING - HOMECHORE		82,400.00	42,744.00	1,270.00	39,656.00	51.87
Dept 672.20 - AGING - TITLE III C1 CONGREGATE MEALS						
275.000-672.20-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	14,044.00	14,159.16	1,076.07	(115.16)	100.82
275.000-672.20-705.000	SALARIES/WAGES - OTHER WAGES	64,950.00	59,989.89	5,019.11	4,960.11	92.36
275.000-672.20-708.000	SALARIES/WAGES - PART TIME	37,933.00	27,198.33	1,268.76	10,734.67	71.70
275.000-672.20-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	9,279.00	7,718.05	553.26	1,560.95	83.18
275.000-672.20-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	32,055.00	27,906.43	2,561.89	4,148.57	87.06
275.000-672.20-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	2,309.00	2,233.26	171.40	75.74	96.72
275.000-672.20-718.000	PYRL TAX/BENEFIT - RETIREMENT	17,544.00	15,207.95	1,249.25	2,336.05	86.68
275.000-672.20-719.000	PYRL TAX/BENEFIT - OTR FRINGE	760.00	878.01	75.49	(118.01)	115.53
275.000-672.20-724.000	PYRL TAX/BENEFIT - WORKERS COMP	19,184.00	23,421.64	4,241.40	(4,237.64)	122.09
275.000-672.20-727.000	SUPPLIES - GENERAL	3,500.00	3,410.23	134.64	89.77	97.44
275.000-672.20-729.000	SUPPLIES - UNIFORMS	2,000.00	1,283.34	98.20	716.66	64.17
275.000-672.20-735.000	SUPPLIES - RAW FOOD COST	58,000.00	87,843.65	10,607.10	(29,843.65)	151.45
275.000-672.20-735.100	SUPPLIES - DISPOSABLES	13,000.00	15,452.53	1,587.16	(2,452.53)	118.87
275.000-672.20-802.000	CONTRACTUAL SERVICES	850.00	1,220.68	66.17	(370.68)	143.61
275.000-672.20-802.033	CONTRACT SVC - DINING OUT	2,000.00	441.00	0.00	1,559.00	22.05
275.000-672.20-855.000	COMMUNICATION - TELEPHONE	1,275.00	1,348.57	103.91	(73.57)	105.77
275.000-672.20-861.000	TRANSPORT - TRAVEL	700.00	814.32	62.23	(114.32)	116.33
275.000-672.20-921.000	UTILITIES - ELECTRIC	1,800.00	1,141.93	63.92	658.07	63.44
275.000-672.20-922.000	UTILITIES - GAS	850.00	386.77	29.19	263.23	59.50

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING						
Expenditures						
275.000-672.20-923.000	UTILITIES - WATER	500.00	353.65	51.15	146.35	70.73
275.000-672.20-924.000	UTILITIES - TRASH REMOVAL	1,620.00	1,818.39	155.96	(198.39)	112.25
275.000-672.20-933.000	REPAIR/MAINT - BUILDING	2,000.00	86.24	0.00	1,913.76	4.31
275.000-672.20-934.000	REPAIR/MAINT - EQUIPMENT	4,000.00	3,011.06	48.49	988.94	75.28
275.000-672.20-940.000	RENTALS - BUILDING	13,200.00	9,266.00	255.00	3,934.00	70.20
275.000-672.20-955.000	MISC - TRAINING/CONFERENCE	500.00	245.00	0.00	255.00	49.00
275.000-672.20-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	2,000.00	2,840.23	0.00	(840.23)	142.01
275.000-672.20-980.000	CAP OUTLAY - EQUIPMENT	6,553.00	3,616.88	0.00	2,936.12	55.19
Total Dept 672.20 - AGING - TITLE III C1 CONGREGATE MEALS		312,206.00	313,293.19	29,479.75	(1,087.19)	100.35
Dept 672.21 - AGING - TITLE III C2 HOME DELIVERED MEAL						
275.000-672.21-703.000	SALARIES/WAGES - DEPUTY 1, OFFICE MGR	21,066.00	21,238.47	1,614.18	(172.47)	100.82
275.000-672.21-705.000	SALARIES/WAGES - OTHER WAGES	99,725.00	104,022.80	8,670.79	(4,297.80)	104.31
275.000-672.21-708.000	SALARIES/WAGES - PART TIME	11,211.00	17,445.25	2,285.98	(6,234.25)	155.61
275.000-672.21-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	10,332.00	11,138.96	956.71	(806.96)	107.81
275.000-672.21-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	45,113.00	42,468.84	3,976.12	2,644.16	94.14
275.000-672.21-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	4,337.00	4,265.74	314.83	71.26	98.36
275.000-672.21-718.000	PYRL TAX/BENEFIT - RETIREMENT	29,945.00	25,934.24	2,125.08	4,010.76	86.61
275.000-672.21-719.000	PYRL TAX/BENEFIT - OTR FRINGE	1,130.00	1,345.25	115.58	(215.25)	119.05
275.000-672.21-727.000	SUPPLIES - GENERAL	1,600.00	3,107.84	399.70	(1,507.84)	194.24
275.000-672.21-735.000	SUPPLIES - RAW FOOD COST	169,000.00	177,426.71	20,162.92	(8,426.71)	104.99
275.000-672.21-735.100	SUPPLIES - DISPOSABLES	20,000.00	27,481.72	2,738.33	(7,481.72)	137.41
275.000-672.21-741.000	SUPPLIES - GASOLINE/DIESEL	20,000.00	19,254.78	4,861.73	745.22	96.27
275.000-672.21-802.000	CONTRACTUAL SERVICES	1,300.00	1,350.35	114.78	(50.35)	103.87
275.000-672.21-855.000	COMMUNICATION - TELEPHONE	200.00	93.19	9.15	106.81	46.60
275.000-672.21-861.000	TRANSPORT - TRAVEL	150.00	176.85	(1,826.89)	(26.85)	117.90
275.000-672.21-921.000	UTILITIES - ELECTRIC	3,000.00	2,780.39	202.41	219.61	92.68
275.000-672.21-922.000	UTILITIES - GAS	1,150.00	945.15	92.45	204.85	82.19
275.000-672.21-923.000	UTILITIES - WATER	750.00	882.46	161.99	(132.46)	117.66
275.000-672.21-934.000	REPAIR/MAINT - EQUIPMENT	0.00	748.50	0.00	(748.50)	100.00
275.000-672.21-935.000	REPAIR/MAINT - VEHICLES	12,000.00	8,122.03	1,986.11	3,877.97	67.68
275.000-672.21-958.000	MISC - DUES SUBSCRIPTIONS LICENSES	1,800.00	3,967.38	0.00	(2,167.38)	220.41
275.000-672.21-980.000	CAP OUTLAY - EQUIPMENT	8,625.00	3,849.13	0.00	4,775.87	44.63
Total Dept 672.21 - AGING - TITLE III C2 HOME DELIVERED MEAL		462,434.00	478,046.03	48,961.95	(15,612.03)	103.38
Dept 672.22 - AGING - EVENTS COORDINATOR						
275.000-672.22-705.000	SALARIES/WAGES - OTHER WAGES	17,404.00	15,958.71	1,303.13	1,445.29	91.70
275.000-672.22-715.000	PYRL TAX/BENEFIT - FICA EXPENSE	1,332.00	1,207.35	91.71	124.65	90.64
275.000-672.22-716.000	PYRL TAX/BENEFIT - HEALTH INSURANCE	8,430.00	8,469.50	750.87	(39.50)	100.47
275.000-672.22-716.008	PYRL TAX/BENEFIT - DENTAL INSURANCE	378.00	373.42	31.93	4.58	98.79
275.000-672.22-718.000	PYRL TAX/BENEFIT - RETIREMENT	3,655.00	3,201.22	261.40	453.78	87.58
275.000-672.22-719.000	PYRL TAX/BENEFIT - OTR FRINGE	230.00	246.89	20.80	(16.89)	107.34
275.000-672.22-802.032	CONTRACT SVC - COA ACTIVITIES	2,000.00	2,382.31	130.55	(382.31)	119.12
275.000-672.22-861.000	TRANSPORT - TRAVEL	500.00	220.74	0.00	279.26	44.15
275.000-672.22-955.000	MISC - TRAINING/CONFERENCE	350.00	476.60	201.60	(126.60)	136.17
275.000-672.22-967.003	PROJECTS - SPECIALIZED FUNDRAISER EXPEN	45,150.00	45,148.17	1,045.00	1.83	100.00
Total Dept 672.22 - AGING - EVENTS COORDINATOR		79,429.00	77,684.91	3,836.99	1,744.09	97.80
Dept 901.00 - CAPITAL OUTLAY						
275.000-901.000	ANTRIM COUNTY BOARD OF COMMISSIONERS P-COA	21,667.00	12,667.98	0.00		5.86

REVENUE AND EXPENDITURE REPORT FOR ANTRIM COUNTY
 PERIOD ENDING 12/31/2023
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 275.000 - COMMISSION ON AGING Expenditures						
Total Dept 901.00 - CAPITAL OUTLAY		216,000.00	12,667.98	0.00	203,332.02	5.86
Dept 902.00 - CAPITAL OUTLAY-COMPUTERS						
275.000-902.00-980.720 CAP OUTLAY - EQUIP-COA		1,500.00	1,140.00	0.00	360.00	76.00
Total Dept 902.00 - CAPITAL OUTLAY-COMPUTERS		1,500.00	1,140.00	0.00	360.00	76.00
TOTAL EXPENDITURES		1,694,662.00	1,309,283.04	116,282.49	385,378.96	77.26
Fund 275.000 - COMMISSION ON AGING:						
TOTAL REVENUES		1,087,196.00	1,109,227.53	46,833.65	(22,031.53)	102.03
TOTAL EXPENDITURES		1,694,662.00	1,309,283.04	116,282.49	385,378.96	77.26
NET OF REVENUES & EXPENDITURES		(607,466.00)	(200,055.51)	(69,448.84)	(407,410.49)	32.93

Timeframe: 1/3/24-1/9/24

1. Year End

The year-end budget review was completed and the amendment was posted. A copy of the proposed entry was sent to all commissioners prior to the end of the year.

I have the entry as an action item for approval and a second action item for the incomplete projects to roll into 2024.

2. Appropriations

First half appropriation letters are created and in AP for processing.

3. Audit

With year end passing, most of my time will now be focused on gathering information for the annual audit. I am currently working on review and balancing several liabilities in the trust and agency fund.

4. Payroll Budget Amendment

I have not started, but I will have the payroll budget amendment complete for the next BOC meeting. This will include the rate changes for the unrepresented and general unit employees, as well as insurance rate changes and insurance election changes for all employees.