

ORGANIZATIONAL MEETING

Sheryl Guy, County Clerk, called the meeting to order at 9:00 a.m.

Pledge of Allegiance to the U.S. flag.

The County Clerk delivered the oath of Office to the following Board members.

Present:	District #1	David Heeres
	District #2	Melissa Zelenak
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Bryan Smith
	District #6	Brenda Ricksgers
	District #7	Dawn LaVanway
	District #8	Scott Kruger
	District #9	Christian Marcus

Absent: None

Invocation was offered by Brenda Ricksgers

The County Clerk requested Public Comment. David Schulz spoke to the Board on behalf of the Village of Bellaire indicating that the Village of Bellaire submitted their resolution to establish a Commercial Rehabilitation District (CRD) which had been hand delivered and that statutory requirements indicates that the Village “shall provide a copy of the resolution by certified mail to the county in which the district is located.” Due to delivery error and the action taken at the meeting of the Board at the December 8, 2016 meeting was premature and requests that the Board take action at today’s Board meeting. Public Comment closed at 9:15 a.m.

The County Clerk appointed Peter Garwood, County Administrator teller for the election.

The County Clerk requested nominations for Chairman. Bryan Smith nominated Ed Boettcher.

It was moved by Smith, seconded by Heeres the nominations be closed and a unanimous ballot be cast for Ed Boettcher for Chairman of the Board of Commissioners. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

Ed Boettcher took the Chairman’s seat and conducted the remainder of the meeting.

The Chairman requested nominations for Vice Chairman. Bryan Smith nominated Karen Bargy.

It was moved by Smith, seconded by Zelenak the nominations be closed and a unanimous ballot be cast for Karen Bargy for Vice Chairman of the Board of Commissioners. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

RESOLUTION #01-2017 By Karen Bargy, seconded by Brenda Ricksgers

REGULAR BOARD MEETING DAYS AND TIMES

BE IT HEREBY RESOLVED the 2017 regular meeting of the Antrim County Board of Commissioners be held on the 2nd and 4th Thursday of each month at 9:00 a.m. in the Commissioners' Room of the Antrim County Building.

Yes – Bargy, Ricksgers;

No – Heeres, Zelenak, Boettcher, Smith, LaVanway, Kruger, Marcus;

Absent – None.

RESOLUTION #01-2017 DECLARED FAILED.

RESOLUTION #02-2017 By Melissa Zelenak, seconded by Christian Marcus

REGULAR BOARD MEETING DATES AND TIMES

BE IT HEREBY RESOLVED the 2017 regular meeting of the Antrim County Board of Commissioners be held on the 2nd Thursday of each month at 9:00 a.m. in the Commissioners' Room of the Antrim County Building.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;

No – None;

Absent – None.

RESOLUTION #02-2017 DECLARED ADOPTED.

RESOLUTION #03-2017 By Scott Kruger, seconded by Brenda Ricksgers

**CIVIL RIGHTS ACT/AMERICANS WITH DISABILITIES ACT
AND FAMILY MEDICAL & FAMILY LEAVE ACT**

WHEREAS, Antrim County desires to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in all entities.

BE IT THEREFORE RESOLVED that, Antrim County shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in the employment and retention of personnel. And all other phases pursuant to these Acts, and affirms its policy prohibiting discriminatory practices, policies, and customs that violate the rights of any citizen or lawful permanent resident of the United States on the basis of race, color, national origin, religion,

RESOLUTION #03-2017 continued.

creed, sex, age, weight, height, marital status, or physical disability and/or ability and hereby adopts a broadened policy encouraging participation of minorities, the handicapped, and the disabled.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;

No – None;

Absent – None.

RESOLUTION #03-2017 DECLARED ADOPTED.

RESOLUTION #04-2017 By Melissa Zelenak, seconded by Christian Marcus

PUBLIC DISTRIBUTION OF MINUTES

WHEREAS, Public Act #344 of 1982 changes and extends the procedures under which the Board of Commissioners must make the report of its meetings available to the public, and,

WHEREAS, the Antrim County Board of Commissioners intends to continue the procedure under which it is currently making the report of its meetings available to the public;

BE IT THEREFORE RESOLVED that, pursuant to P.A. #344 of 1982, the Antrim County Board of Commissioners will direct the County Clerk to make a report of session of the Board available as soon as possible after each session in the Office of the County Clerk for public inspection and copying without charge, and

BE IT FURTHER RESOLVED, that, pursuant to P.A. #344 of 1982, sec. 9c, copies of the report of each session will be mailed or e-mailed upon request without charge, and

BE IT ALSO FURTHER RESOLVED that, it be advertised in the County newspapers that the report of each open session is available from the Office of the County Clerk without charge.

BE IT ALSO FURTHER RESOLVED that, the County Board of Commissioners minutes be posted on the Antrim County web site when available and approved.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;

No – None;

Absent – None.

RESOLUTION #04-2017 DECLARED ADOPTED.

RESOLUTION #05-2017 By Melissa Zelenak, seconded by Christian Marcus

ANNUAL REPORTS

WHEREAS, Michigan P.A. 156 of 1851, as amended, confers on Boards of Commissioners the following power "...require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office...";

BE IT THEREFORE RESOLVED that, the following county officers be required to make a 2016 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday, in July 2017: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, Dam Operator, County Surveyor, Probate Judge, District Court, Circuit Court, Abstractor, County Administrator, Planning Director, County Accountant, Building Official, Animal Control Officer, ACT Director, Airport Manager, Housing Director, I.T. Coordinator, Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, and Veterans' Counselor, and also the following Agencies: North Country Community Mental Health, Meadow Brook Medical Care Facility, and Department of Human Services, MSU Extension, Antrim Conservation District (County Forester, Soil Erosion Control), Antrim County Community Collaborative, Road Commission, Northern Lakes Economic Alliance, Grass River Natural Area, Inc., Meadowview Apartments, the Antrim County Fair Board and Other Agencies contractually required to report to the County.

BE IT ALSO RESOLVED that, each report last not more than fifteen (15) minutes.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, Kruger, Marcus;

No – LaVanway;

Absent – None.

RESOLUTION #05-2017 DECLARED ADOPTED.

It was moved by Heeres, seconded by Smith the Antrim County Commissioners' Procedures as approved April 13, 2000 and amended February 8, 2001, February 14, 2002, November 14, 2002, February 9, 2006, January 7, 2010, February 11, 2010, January 12, 2012, January 3, 2013, March 14, 2013, October 9, 2014, November 13, 2014, January 5, 2015, June 11, 2015, and January 4, 2016 continue to be used in the year 2017. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

RESOLUTION #06-2017 By Karen Bargy, seconded by David Heeres

DEPOSITORIES

BE IT HEREBY RESOLVED, the Antrim County Board of Commissioners hereby adopts the following institutions and their subsidiaries as depositories of Antrim County funds for the year 2017:

Alden State Bank
Bank of America
Charlevoix State bank
Chemical Bank
Comerica
Fifth Third Bank
First Federal of Northern Michigan
FirstMerit Bank *Merging with Huntington
Flagstar Bank
Huntington Bank *Main Depository
PNC Bank
Morgan Stanley
Fifth Third Securities, Inc.
J.P. Morgan Chase & Co
Michigan CLASS
UBS Financial Service, Inc.

NOW THEREFORE BE IT RESOLVED, that the County Treasurer be authorized to use these designated institutions.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;
No – None;
Absent – None.

RESOLUTION #06-2017 DECLARED ADOPTED.

RESOLUTION #07-2017 By Christian Marcus, seconded by Scott Kruger

COUNTY TREASURER’S INVESTMENT AUTHORITY 2017 – 2018

WHEREAS, pursuant to the provisions of Act No 20 of the Public Acts of Michigan of 1943, as amended (“Act 20”) the Board of Commissioners of the County of Antrim may authorize the County Treasurer to invest County funds in certain investments; and

WHEREAS, this Board wishes to authorize such investments as are permitted by Act 20; and

WHEREAS, section 5, of Act 20 required this Board of Commissioners in conjunction with the County Treasurer to adopt an investment policy which complies with the provisions of Act 20; and

RESOLUTION #07-2017 continued.

WHEREAS, the County Treasurer has submitted a proposed Investment Policy which complies with provisions of Act 20;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF ANTRIM as follows:

1. The County Treasurer is authorized to invest funds of the County of Antrim in investments authorized by Act 20.
2. The Investment Policy attached hereto as Appendix 1 is approved and shall take effect on January 1, 2017 through December 31, 2018 (see pages).
3. Before executing an order to purchase or trade the funds of the County of Antrim a financial intermediary, broker, or dealer shall be provided with a copy of the County's Investment Policy and shall acknowledge receipt of the Investment Policy and agree to comply with the terms of the Investment Policy regarding the buying or selling of securities by executing the form as Appendix 2.
4. The County Treasurer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the Board of Commissioners.
5. This resolution shall take effect on Sunday, January 1, 2017.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;

No – None;

Absent – None.

RESOLUTION #07-2017 DECLARED ADOPTED.

RESOLUTION #08-2017 By Christian Marcus, seconded by LaVanway

TAX WAIVERS

BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners provides all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled, or blind person, as those persons are defined in Chapter 9 of the Income Tax Act of 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by Chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for the credit to the county treasurer, and if that claimant has not received the credit before March 1:

- a. Any interest, fee, or penalty in excess of the interest, fee or penalty that would have been added if the tax had been paid before February 15 is waived.

RESOLUTION #08-2017 continued.

- b. Interest paid under subsection (1) of section 89 (1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- c. The county property tax administration fee is waived.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the following:

- a. The treasurer of the local tax collecting shall indicate on the delinquent tax roll if a 1% property tax administration fee was added to taxes collected before February 15.
- b. The fees authorized and collected under this section and credited to the delinquent property tax administration fund shall be used by the department of treasury to pay expenses incurred in the administration of this act.
- c. The county property tax administration fee shall be used by the county to offset the costs incurred in and ancillary to collecting delinquent property taxes and for purposes authorized by sections 87b and 87d.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, Lavanway, Kruger, Marcus;

No – None;

Absent – None.

RESOLUTION #08-2017 DECLARED ADOPTED.

RESOLUTION #09-2017 By LaVanway, seconded by Scott Kruger

**RESOLUTION TO APPROVE
THE ESTABLISHMENT OF A COMMERCIAL REHABILITATION DISTRICT
IN THE VILLAGE OF BELLAIRE**

WHEREAS, in accordance with Act 210, Public Acts of Michigan 2005, the Village of Bellaire Clerk has sent the County of Antrim certified notice of a public hearing held on December 7, 2016 to consider a request to establish a Commercial Rehabilitation District, and

WHEREAS, the properties in the proposed district are parcel #05-41-030-005-00, located at 201 S. Division, commonly known as Papa K's, and the adjacent vacant land, identified on the tax rolls as parcels #05-41-030-005-05, #05-41-030-005-15, and #05-41-030-005-40, and

WHEREAS, the Village of Bellaire passed a resolution on December 7, 2016 to establish a Commercial Rehabilitation District, and

WHEREAS, the creation of a Commercial Rehabilitation District by the Village of Bellaire will enable the capture of County tax revenue, and

RESOLUTION #09-2017 continued.

WHEREAS, on October 8, 2009 the Antrim County Board of Commissioners approved a Tax Sharing Policy which provides conditions under which Antrim County has the statutory authority to exempt itself from participation in certain tax abatement districts, and

WHEREAS, under Section 3.5 of Act 210, the County has 28 days after receiving a copy of the Village of Bellaire's resolution establishing a Commercial Rehabilitation District to reject the establishment of the district.

NOW, THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners hereby approves the establishment of the Commercial Rehabilitation District in the Village of Bellaire as established by the Village of Bellaire on December 7, 2016.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #09-2017 DECLARED ADOPTED.

Commissioner Bargy stated that the Northwest MI Community Health Board and Area Agency on Aging Board will be meeting in mid-January and she was appointed to these Boards in 2016 and has concerns regarding County representation.

The Chairman announced that Board orientation will begin on Monday, January 9, 2017 at 9:00 a.m. with the Financial Director, Chief Administrative Officer, Deb Haydell presenting County Finance and Budgeting training for members. Following training session the County Claims and Account will be reviewed by three members: Commissioner Bargy, Commissioner Lavanway and Commissioner Marcus and an alternate being Commissioner Zelenak if needed. The appointments to committees and Board member appointments will be announced at the regular Board meeting Thursday, January 12th, 2017.

Peter Garwood, County Administrator announced that the position of secretary in his office has been filled by the hiring of Margie Thomas-Boyd and she will start on Tuesday, January 17, 2017. He reminded the Board that directly after the Board meeting a representative from MSU Extension, John Amrhein will be conducting a training session on county government. Also, that additional training and orientation will be offered on Monday, January 9th at 9:00 a.m. the session topic is County Finance and Budgeting presented by Deb Haydell and an additional session directly after the Thursday, January 12th Board meeting is with the Department Heads and Elected Officials who will be providing an overview of the functions within their department.

The meeting adjourned at 10:23 a.m.

Edgar Boettcher III, Chairman

Sheryl Guy, County Clerk

ANTRIM COUNTY
INVESTMENT POLICY
To comply with PA 20 of 1943, as amended

It is the policy of Antrim County to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of Antrim County and comply with all state statutes governing the investment of public funds.

This investment policy applies to all financial assets of the County of Antrim. These assets are accounted for in the various funds of Antrim County and include the general, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds, trust and agency funds and any new fund established by Antrim County.

The primary objectives, in priority order, of the County of Antrim's investment activities shall be:

Safety — Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Diversification — The investments will be diversified by security type or individual financial institution or specific maturity.

Liquidity — The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment — The investment portfolio shall be designed with the objective to obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Authority to manage the investment program is derived from MCL 48.40 and Antrim County Board of Commissioners Resolution No 18 dated May 14, 1998. Management responsibility for the investment program is hereby delegated to the County Treasurer per MCL 48.40 who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, collateral/depository agreements transaction except as provided under the terms of this policy and the procedures established by the County Treasurer. The County Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

The County Treasurer is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

1. Bonds, securities, and other obligations of the United States or an agency or an instrumentality of the United States.
2. In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution. The financial institution must be:
 - a. A state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank or credit union

- b. Whose deposits are insured by an agency of the United State government
 - c. That maintains a principal office located in the State of Michigan under the laws of this State of the United States
- 3. In commercial paper rated prime at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and which matures not more than 270 days after the date of purchase.
- 4. Repurchase agreements consisting of instruments listed in subdivision (1).
- 5. Bankers' acceptances of United State banks.
- 6. Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investments grade by not less than 1 standard rating service.
- 7. Mutual funds registered under the investment company act of 1940, 15 U.S.C. 80a-1 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by the public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following
 - a. The purchase of securities on a when-issued or delayed delivery basis.
 - b. The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
 - c. The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes
 - d. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.
- 8. Obligations described above if purchased through an inter-local agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- 9. Investment pools organized under the surplus funds investments pool act, 1982 PA 367, 129.111 to 129.118.
- 10. Investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150

Safekeeping and Custody – All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the County Treasurer may be on a cash basis or a delivery vs. payment basis as determined by the County Treasurer. Securities may be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

Prudence – Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capita as well as the probable income to be derived.

Ethics and Conflicts of Interest- The Treasurer and employees of the Treasurer's Office, involved in investment activities, shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair (or create the appearance of an impairment on) their ability to make impartial investment decisions. These persons shall disclose to the County Board of Commissioners any material financial interests in financial institutions that conduct business with Antrim County, and they shall further disclose any large personal financial investment positions that could be related to the performance of the County's portfolio.

Amended 01/03/2013 Reviewed 12/23/2014 for 2015 Reviewed 12/1/2016 for 2017 - 2018

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

Invocation was offered by Brenda Ricksgers.

The Chairman requested Public Comment: Linda Gallagher, Associate Editor of the Antrim Review introduced herself to the new Board members and spoke to the Board in support of reconsideration to reinstate the Parks and Recreation Citizens Advisory Board. Public Comment closed at 9:05 a.m.

It was moved by Bargy, seconded Zelenak that the minutes of the December 8, 2016 meeting be approved as corrected. Motion carried – all present voting yes.

It was moved by Bargy, seconded by Marcus that the Claims and Accounts totaling \$271,549.47 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

The Chairman made the following appointments to Standing Committees, Various Boards and Commissions.

STANDING COMMITTEES

Administration & County Services

Christian Marcus, Chairman
David Heeres
Bryan Smith

Building, Lands & Infrastructure

Bryan Smith, Chairman
Dawn LaVanway
Scott Kruger

Finance, Ways & Means

(Committee of the Whole)

Karen Bargy, Chairman
~~Christian Marcus, Alternate~~
Edgar Boettcher, III, Alternate **(BOC-2-9-2017 Change due to Board Rules)**

Health & Public Safety

Brenda Ricksgers, Chairman
Karen Bargy
Melissa Zelenak

VARIOUS BOARDS AND COMMISSIONS

Antrim County Road Commission
Antrim Conservation District Liaison
Antrim Creek Natural Area
Antrim Fair Board Liaison
Area Agency on Aging
Capital Improvement Committee

Dawn LaVanway
Bryan Smith
David Heeres
Brenda Ricksgers
Karen Bargy
Karen Bargy
Scott Kruger
Christian Marcus

term of elected office
term of elected office
term of elected office
term of elected office
term of elected office

term of elected office

Chairman appointments continued.

VARIOUS BOARDS AND COMMISSIONS

Commission on Aging	Brenda Ricksgers	term of elected office
Community Corrections	Ed Boettcher	term of elected office
Community Collaborative Board	Bryan Smith	term of elected office
E-911 Board	Karen Bargy	
	Brenda Ricksgers	term of elected office
EDC/BRA Board	David Heeres	term of elected office
Grass River Natural Area Liaison	Christian Marcus	term of elected office
Glacial Hills Work Group	Ed Boettcher	
	Bryan Smith	term of elected office
Housing Committee	Scott Kruger	
	Bryan Smith	term of elected office
Meadow Brook Liaison	Melissa Zelenak	term of elected office
North Country Community Mental Health	Christian Marcus	term of elected office
Northwest Michigan Community Health Dept.	Karen Bargy	
	Scott Kruger	term of elected office
Networks Northwest (formerly NEMCOG)	Ed Boettcher	
	Melissa Zelenak	term of elected office
Northern Lakes Economic Alliance	Dawn LaVanway	term of elected office
Planning Commission	Dawn LaVanway	
	Christian Marcus	term of elected office
Solid Waste/Recycling	Melissa Zelenak	term of elected office
Veteran's Affairs	David Heeres	term of elected office

Circuit Court and District Court Liaisons:

Ed Boettcher (Chairman Board of Commissioners), Debra Haydell (Chief Administrative Officer of Budget), Karen Bargy (Chairman, Finance, Ways & Means Committee), Peter Garwood (County Administrator)

ADDITIONAL APPOINTMENTS

Capital Improvements:

Mike Hayes, Peter Garwood, Debra Haydell, Valerie Craft, David Vitale

It was moved by Zelenak, seconded by Kruger that the appointments of the Standing Committees, Various Boards, Commissions, and the Circuit Court/District Court Liaisons and Capital Improvements be approved. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

Deb Haydell, Chief Administrative Fiscal Officer presented the following reports:

- 2016 - Budget Status Report – December
- 2016 - Budget Amendments Report
- 2016 - Budget Amendment Detail Report – 4th Quarter

Deb Haydell - continued.

Ms. Haydell recommended that the Board set the 2017 County mileage reimbursement rate at \$0.535 cents per business mile, which is a decrease from the 2016 rate of \$0.56 cents per business mile, the decreased rate is the 2017 standard business mileage rate set by the Internal Revenue Service (IRS).

It was moved by Bargy, seconded by Smith that the 2017 County business mileage reimbursement rate be set at \$0.535 cents per mile effective January 1, 2017 and that future rates be set to correspond with the standards set by the Internal Revenue Service (IRS). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Zelenak, seconded by Ricksgers that the minutes of January 3, 2017 be approved. Motion carried – all present voting yes.

Peter Garwood, County Administrator presented to the Board the proposals from the 86th District Court – Memorandums of Understanding (MOU), for Sobriety Court and Drug Court.

It was moved by Zelenak, seconded by Marcus that the Memorandums of Understanding with the 86th District Court indicating the Board's support of a Drug Court and a Sobriety Court, to allow the District Court to accept grant funds from the State Court Administrators Office. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

The Chairman requested Public Comment. There was none.

The meeting adjourned at 9:28 a.m.

Edgar Boettcher, III, Chairman

Sheryl Guy, County Clerk

**ANTRIM COUNTY TREASURER
ANTRIM COUNTY BUILDING – 203 E. CAYUGA STREET
P.O. BOX 544
BELLAIRE, MICHIGAN 49615**

RECEIPT OF INVESTMENT POLICY AND AGREEMENT TO COMPLY

I have read and fully understand PA Act 20 of 1943, as amended, and the Investment Policy of the County of Antrim.

Any investment advice or recommendation given by _____
representing _____ to the County of Antrim shall
comply with the requirements of PA Act 20 of 1943, as amended, and the Investment
Policy of the County of Antrim. Any existing investment not conforming with the statute
or the policy will be disclosed promptly.

By: _____

Title: _____

Date: _____

(Return this receipt to Antrim County Treasurer, P.O. Box 544, Bellaire, MI 49615)

SPECIAL MEETING

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus

Absent: Edgar Boettcher

The meeting was called to order by the Vice-Chairman at 11:46 a.m.

The Vice-Chairman requested Public Comment. There was none.

RESOLUTION #10-2017 By Melissa Zelenak, seconded by Christian Marcus, that the following Millage Proposal be offered to the electorate on the May 2, 2017 ballot:

**ANTRIM COUNTY
CONTINUED FUNDING 9-1-1 EMERGENCY TELEPHONE AND
CENTRAL DISPATCH**

This proposal is a renewal of the previously approved millage and will permit the County to levy up to ½ of one mill (\$0.50 cents per \$1,000.00 of taxable valuation) to provide funds for the continued operations of the comprehensive countywide 9-1-1 Emergency Telephone and Central Dispatch System.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be imposed by the County of Antrim, State of Michigan, against taxable property in the County be increased by one-half (1/2) of one mill (\$0.50 cents per \$1,000 of taxable value) on the taxable value of such property for a period of five (5) years, 2018 through 2022, inclusive, for the purpose of providing funds for the continued operations of the comprehensive countywide 9-1-1 Emergency Telephone and Central Dispatch System, and shall the County be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$876,239 for Antrim County in 2018.

_____ YES

_____ NO

Yes – Melissa Zelenak, Karen Bargy, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – David Heeres;

Absent - Edgar Boettcher.

RESOLUTION #10-2017 DECLARED ADOPTED.

It was moved by Smith, seconded by Ricksgers that a 2017 budget amendment be approved for the cost of the countywide ballot proposal for the millage renewal question for: Antrim County Continued Funding 9-1-1 Emergency Telephone and Central Dispatch, as approved to be placed on the ballot on the May 2, 2017 election, approved, by Resolution #10-2017 and that Deb Haydell, Chief Administrative Officer be authorized to make the 2017 budget amendment to transfer \$36,000.00 from the General Fund - Special Projects – Contingencies (101-895-999), to the General Fund – Elections – Operating Supplies (101-262-741), in the amount of \$36,000.00. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Heeres; Absent – Boettcher.

The Vice-Chairman requested Public Comment. There was none.

The meeting adjourned at 12:24 p.m.

Vice-Chairman, Karen Bargy

County Clerk, Sheryl Guy

The Vice Chairman called the meeting to order at 9:00 a.m.

Members present: Melissa Zelenak, Karen Bargy, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus.

Absent: David Heeres and Edgar Boettcher.

Pledge of Allegiance to the U.S. flag.

Invocation was offered by Brenda Ricksgers.

The Vice-Chair requested Public Comment: Dan Bennett owner of Jordan Valley Outfitters spoke to the Board requesting a letter of support to be sent to the Department of Natural Resources (DNR) to encourage that they move swiftly with a plan for a future Access Site at Old State Road, and to consider a temporary access site to and from the river until the new Public Access at Kokirs Creek can be completed and fully operational. Paul Sopsich spoke to the Board on the "Open meeting Act" House Bill 5580 introduced by Representative MacMaster in 2014 to provide transparency by tape recording Board meetings. The bill was not adopted and informed members that Representative Cole may be pursuing the bill amendment in the future. Gerald Averill spoke in support for the Board holding evening meetings to better serve the public. Dean Veliquette, Dieter Amos, Jim King, David Kopkau and Vince Cooper all local farm owners along US 31, each spoke to the Board to request that the Board not support the concept for development of the Traverse City to Charlevoix Trail connecting the TART Trail in Acme Township to the Lake to Lake Trail in the City of Charlevoix. Concerns were voiced of the right of the government to appropriate private property for public use (eminent domain) and that the Board take into consideration those that trespass, misuse property, and liability on private property.

Commissioner Smith stated that he has not heard of any controversy from property owners until now but certainly can understand concerns.

Janet Koch, Associate Planner spoke to the Board on the sample resolution and provided an overview of the efforts to date regarding a non-motorized trail system connecting the TART in Traverse City to the Little Traverse Wheelway in Charlevoix County. She reported that the status is merely a request to support the ~~general~~ development concept for a future trail system. **BOC 03/09/2017 correction**

The Vice-Chair referred the Traverse City to Charlevoix County Trail proposal for the general "concept" back to the Building, Lands and Infrastructure Committee.

Tad Erickson, Networks Northwest Regional Planner presented the 2016 Road Surface Asset Management Report known as the PASER Report. The report contains the results of collecting road surface condition data for existing road network and managing pavement conditions based on strategic goals outlined by the Michigan Department of Transportation (MDOT) and local road agencies. The report is a planning tool that is used by transportation agencies to make the most efficient use of public resources for the purpose of improving road infrastructure in communities.

Consent Agenda

It was moved by Marcus, seconded by Zelenak that the Claims and Accounts totaling \$138,427.57 be approved and paid. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

RESOLUTION #11 - 2017 By Christian Marcus, seconded by Melissa Zelenak

FISCAL YEAR 2018 RESOLUTION OF INTENT

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Antrim County Board of Commissioners, (hereby known as THE APPLICANT) established under Act 941-933 to provide a local transportation program for the state fiscal year of 2017 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$152,995, estimated state funds \$316,794, estimated local funds \$166,000, estimated fare box \$133,211, estimated other funds \$58,000, with total estimated expenses of \$827,000.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Alan Meacham, ACT Executive Director as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2018.

Yes – Melissa Zelenak, Karen Bargy, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent – David Heeres, Edgar Boettcher.

RESOLUTION # 11- 2017 DECLARED ADOPTED.

It was moved by Marcus, seconded by Zelenak to authorize the purchase of a 2017 Ford F250 Super Cab 4 x 4 Pickup 6 ½' Box in Black for the Marine Patrol Program and Snowmobile Program at an overall cost not to exceed \$27,845.00 to be purchased through the State of Michigan and that the Sheriff Department will lease the vehicle from the County. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to make the 2017 budget amendment to Medical Marihuana Grant Operations and Oversight Budget Fund #216 revenue account #216-000-564.001 for \$9,770.00 and Fund #216-301-980 in the amount of \$9,770.00 for expenditures. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that application be approved to apply for a Michigan Natural Resources Trust Fund grant for the acquisition of an 80-acre parcel adjacent to Mohrmann Natural Area which is the E ½ of the SW ¼ of Section 31, Echo Township, and that if the grant is approved will require a 25% County grant match. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to make a budget amendment in the amount of \$15,375.00 to increase the Elk Rapids Hydro Fund, Capital Outlay, equipment line item (582-901-980) for renovations above the 2017 budget, with fund source be from the Enterprise Fund #582 Fund Balance for a project totaling \$177,875.00. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to make a 2017 budget amendment to reduce Revenue Sharing, General Fund Revenue (101-000-699.285) in the amount of \$490.00 decreasing the Revenue Sharing balance total from \$495,646.00 to \$495,146.00, (due to the State's final report indicating County allowable spending amount for Fiscal Year 2017). Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to make a 2017 budget amendment to transfer \$3,500.00 from the General Fund, Sheriff Uniforms line item (101-301-742) to the taxable line item Uniforms, Boots and Equipment (101-301-711). Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to make a 2017 budget amendment to budget the parks pedestal project that was budgeted in 2016 General Fund, Capital Outlay, Parks (101-901-980.756), the project was not completed in 2016. Therefore, this motion is to have a Budget Amendment in 2017 for the amount of \$70,000.00, and that the fund source be Fund balance to the 2017 General Fund, Capital Outlay, Parks (101-901-980.756) budget to complete the project in the amount of \$70,000.00. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to make a 2017 budget amendment to the General Fund, Fringe Benefits, Unemployment (101-852-722) for two (2) Commission on Aging – Nifty Thrifty employees, in the amount of \$15,503.00 the fund source to be the 2017 General Fund, Fund balance. Motion carried as follows: Yes – Zelenak, Bargo, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to make a 2017 budget amendment to increase the General Fund, Veterans Affairs, equipment line item (101-682-980) in the amount not to exceed \$1,200.00 contingent on the actual cost of the scanner and printer, and a Budget amendment not to exceed \$1,200.00 from the General Fund, Revenue, grant reimbursement, miscellaneous funding from the Michigan Veterans Affairs Agency (101-000-676) for the actual cost not to exceed \$1,200.00. Motion carried as follows: Yes – Zelenak, Bargo, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to amend the 2017 budget by increasing the 2017 General Fund, Marine Patrol, vehicle lease (101-331-941.005) in the amount of \$382.00, and that the 2017 Snowmobile Fund, Sheriff, vehicle lease (279-301-941.005) be increased by the amount of \$465.00, with the fund source to come from the Snowmobile grant fund balance #279. Motion carried as follows: Yes – Zelenak, Bargo, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

The Vice-Chair referred the Mohrmann Natural Area boundary definition of County owned acreage back to the Building, Lands and Infrastructure Committee.

It was moved by Smith, seconded by Zelenak that approval for the application to the Michigan Natural Resources Trust Fund and a public hearing be set for the Board meeting on Thursday, March 9, 2017 at 10:00 a.m. for the purpose of fulfilling the Michigan Natural Resources Trust Fund Grant requirements for the acquisition of the 80 acre parcel adjacent to Mohrmann Natural Area which is the E ½ of the SW ¼ of Section 31, Echo Township. Motion carried as follows: Yes – Zelenak, Bargo, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Smith, seconded by Kruger that the bid in the amount of \$177,875.00 for the interior remediation project at the Elk Rapids Hydro Dam be awarded to Pro –Tec, Environmental, Inc. Motion carried as follows: Yes – Zelenak, Bargo, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Ricksgers, seconded by Zelenak that the Fiscal Year 2017 Medicare Improvement for Patients and Providers Act (MIPPA), Adult Resource Collaborative (ADRC), a Beneficiary Outreach and Assistance Services Sub-Contract Agreement between the Area Agency on Aging of Northwest Michigan (AAANM) and the Antrim County Commission on Aging (COA) commence on November 23, 2016 and continue through September 29, 2017 be approved and the Chairman be authorized to execute the agreement. Motion carried as follows: Yes – Zelenak, Bargo, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Ricksgers, seconded by Zelenak that Dean Pratt, Antrim County Undersheriff be authorized to execute the 2017 Medical Marihuana Operations & Oversight Grant. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Ricksgers, seconded by Zelenak that the competitive sealed bid process through compliance with Section 3.4.1. of the County's Purchasing and Bid Policy be waived for the 2017 purchase of an Electrolux commercial washer and dryer from the Great Lake Laundry Commercial Sales, Inc. at a cost of \$10,254.00 for the Jail be approved. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Ricksgers, seconded by Zelenak to authorize the Sheriff to purchase a 2017 Ski-Doo Renegade 1200 from Lakes and Trails Power Sports, LLC. at the cost not to exceed \$12,200.00, to be paid from the 2017 General Fund Budget, Capital Outlay, Equipment (101-901-980.301), and that the State Department of Natural Resources (DNR) grant reimburse \$8,000.00. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Ricksgers, seconded by Zelenak that the Chairman be authorized to execute a letter of acceptance of the one-time grant award of up to \$1,200.00, a County Incentive Grant from the Michigan Veterans Affairs Agency (MVAA). Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Kruger, seconded by Smith to purchase a 2017 Ford F-150 Super Cab 4 x4 Pickup with 6 ½' box for the Construction Code Department, through MiDeal at a cost of \$23,322.00 and that the truck decals be purchased from Creative Character at a cost of \$137.50 for a total cost of \$23,459.50, to be paid as budgeted in 2017 Construction Code Fund #249, Capital Outlay, Equipment, (249-901-980), line item budgeted in the amount of \$27,000.00 be approved. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

Traverse Narcotics Team Commander and a Detective presented to the Board an overview of the Eight (8) County Region which is overseen by Michigan State Police and spoke on the 2008 legislation for Medical Marihuana and new law effective December 2016. The Eight (8) County Region has seen an alarming increase in deaths due to heroin and opiate use. Question and answer session held.

It was moved by Zelenak, seconded by Ricksgers to suspend the Board Rules and Procedures Section 4.124 to permit the Vice Chairman to make appointments to the E-911 Committee and the Construction Board of Appeals. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent - Heeres, Boettcher.

It was moved by Marcus, seconded by Smith that the Vice-Chair make the appointments of David Heeres and Kelly Dunigan to the Construction Code Appeals Board, with terms to expire December 31, 2019. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

The Vice-Chair made the appointments of David Heeres and Kelly Dunigan to the Construction Code Appeals Board, with terms to expire December 31, 2019.

It was moved by Marcus, seconded by Kruger to accept the Vice-Chair appointments of David Heeres and Kelly Dunigan to the Construction Code Appeals Board, both terms to expire December 31, 2019. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Kruger that the Vice-Chair makes the appointment of Wendy Dawson to the E-911 Board to fill the vacant position left by Paul Trumble term expiring, January 1, 2018. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

The Vice-Chair made the appointment of Wendy Dawson to the E-911 Board to fill the remaining term of member Paul Trumble who resigned and the partial term to expire January 1, 2018.

It was moved by Marcus, seconded by Kruger to accept the Vice-Chair appointment of Wendy Dawson to the E-911 Board to fill the vacant position created by resignation of Paul Trumble and that the partial term to expire January 1, 2018. Motion carried as follows: Yes – Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

It was moved by Marcus, seconded by Smith that the funds be released and that the hiring process being to fill the vacant position of a full-time custodian for the Maintenance Department. Motion carried as follows: Yes- Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Heeres, Boettcher.

RESOLUTION #12-2017 By Christian Marcus, seconded by Bryan Smith

**MICHIGAN EMPLOYEE RETIREMENT SYSTEM (MERS)
A Resolution to Terminate Coverage
Of the Commissioners of the Antrim County Road Commission
From the Antrim County Defined Benefit Plan 0502**

NOW, THEREFORE, BE IT RESOLVED, Antrim County Board of Commissioners hereby approve the termination of coverage for Fred Hunt Jr. and Glenn Paradis under the Michigan Employee Retirement System (MERS) Defined Benefit Plan as of 01/31/2017. Antrim County authorized staff will convert the participant status to *terminated* effective February, 2017 in the MERS employer portal.

Resolution #12-2017 continued.

BE IT FURTHER RESOLVED, that Commissioners Fred Hunt Jr. and Glenn Paradis will be entitled to the MERS benefit accrued as of 01/31/2017 (last day of accrual). The County agrees to assume all the accrued liability associated with the Commissioners.

Yes – Melissa Zelenak, Karen Bargy, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent – David Heeres, Edgar Boettcher.

RESOLUTION #12-2017 DECLARED ADOPTED.

The Vice-Chair directed the County Administrator, Peter Garwood to consult with County legal and the Municipal Employees Retirement System (MERS) to advise and review the past, present and future liabilities caused by the Antrim County Road Commission members on County plan.

The Vice-Chair referred the Antrim County Board Rule and Procedures to the Administrative and County Services Committee for review and recommendations.

It was moved by Kruger, seconded by Ricksgers that the minutes dated January 12, 2017 be approved with correction as follows: Board Rules and Procedures, last adopted by the Board at the January 3, 2017 Organizational meeting which requires the Board Chairman, Edgar Boettcher to be the Alternate Chairman of the Finance, Ways and Means Committee of a Whole in the absence of Committee Chairman and that the appointment of Christian Marcus be removed. Motion carried all present voting yes.

It was moved by Zelenak, seconded by Kruger that the minutes of the Special Board Meeting dated February 6, 2017 be approved. Motion carried all present voting yes.

Peter Garwood, County Administrator provided the Board with sample letters for consideration and review. The letter of support from the Board for EJ formerly known as the East Jordan Iron Works, in the construction of a new foundry in Warner Township, Antrim County and a letter of support to the Department of Natural Resources (DNR) to move swiftly with a plan for the future access site at Old State Road and that consideration be given for a temporary access to and from the river until such a time that the new public access at Kokirs Creek can be fully operational. He informed the Board that the Michigan Association of Counties (MAC) conference has been set for March 27, 28 and 29th in Lansing to register please contact the County Clerk.

It was moved by LaVanway, seconded by Zelenak to approve the revised letter of Board support for the EJ construction of a new foundry in Warner Township and support the economic development along the proposed 131 Corridor project. Motion as follows: All present voting yes.

It was moved by Smith, seconded by LaVanway to approve the revised letter of support to the Department of Natural Resources (DNR), to move swiftly with a plan for future access site at Old State Road and for a temporary access to and from the river until the new public Access at Kokirs Creek can be fully operational. Motion carried as follows: All present voting yes.

The Vice-Chair deferred the 2016 Economic Development Corporation Annual Report be moved to the March 9, 2017 meeting of the Board.

The Vice-Chair requested Public Comment. There was none.

The meeting adjourned at 1:28 p.m.

Karen Bargy, Vice-Chair

Sheryl Guy, County Clerk

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

Invocation was offered by Brenda Ricksgers.

The Chairman requested Public Comment:

It was moved by Bargy, seconded by LaVanway that the Board Procedures be suspended as stated in Section 7.3: Any member of the public speaking under the privilege of " Limited Public Comment" may speak no longer than three (3) minutes with not more than three individuals allowed to speak in support and three in opposition to the same issue, unless extended privileges are granted by the Board. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

Dianne Richter spoke in support of the Tart Trail System. David Kopkau spoke in opposition of the Board passing a resolution in support of the Tart Trail System. He does not oppose trails but does oppose the location which is being recommended and asked the Board to hold a public hearing before offering any support for the Tart Trail System from Traverse City to Charlevoix County. Carolyn Kennedy spoke in support of the Tart Trail System as the Village and Township have worked on the design phase for the segment of trail running from the Village of Elk Rapids to the Maple Bay Natural Area. Matt Drake spoke in support of the trail system for family use to provide a safe route to both the Village of Elk Rapids and to Charlevoix County. Dean Branson spoke to the Board in support of the trail system as member of the Elk Rapids Rotary Club. The club began addressing the possibility of trails in 2010 and suggested that spur tracks be considered to connect side trails to the main trails to assist with property owners concerns and bypass their land. He also informed the Board that a designated day has been established for ride your bike to work day and this year it is May 19th and encouraged all to take part. Julie Clark, Executive Director of Tart Trails spoke to the Board and encourage their support and encourage input and community involvement in the concept and plan development. Don Lukins spoke to the Board on the cost of proposed trail system and future costs to design, develop, construct and maintain a trail system. Joe Short spoke to the Board in support of County and Regional trail systems for economic considerations and to be a driving force to move forward and that challenges can be navigated along the way. Vince Cooper and Dean Veliquette both spoke to the Board opposing the trail system as farmers have many concerns of liability and misuse. Stating that these trails could be running through their yards and those that are supporting these trails more than likely would not support if the trails ran through their front yards. Barb Bradford spoke to the Board to encourage an open dialogue with tax payers and that consideration be given to our broken down road system before investing in new projects. She stated that she does not oppose a trail system but would suggest a bike tax and that our road conditions should be a priority. Michael Conrad spoke to the Board in support of trail system proposal.

Public Comment continued.

Michael Null spoke to the Board as a member of the Antrim County Snowmobile Club and supports trail systems for multiuse such as motorized and that the Jordan Valley Trails Council has expanded and increased snowmobile trails and that all has been accomplished by a great group of volunteers. Eric Crissman spoke in support of the concept for a trail systems and that the Elk Rapids Harbor Commission is also in support of the concept. Rob Ford spoke to the Board in support of trail systems and has been involved off and on over the past twelve (12) years knowing that the day would come to approach the farmers and property owners. Chris Kushman spoke to the Board as being affiliated with the Tart Trail System and offered to begin a dialogue with all property owners to address concerns stated. Public Comment closed at 9:39 a.m.

Tony Radjenovich, Regional Manager for the Michigan Municipal Retirement System (MERS) addressed the Board regarding the County's Retirement Plans. MERS is governed by an elected board that is committed to accountability, transparency and fiduciary responsibilities. The investment goals are to provide a completely diversified fund utilizing various management and style strategies that will provide downside market protection with upside market participation. To generate reasonable growth and income while minimizing market volatility, integrate and develop industry best practices. Underfunding has occurred for many reasons including historical benefit enhancements and the one in 100 year market downturn of 2008. MERS operation over the long-term, continues to improve investment performance by reducing a groups amortization period to eliminate a pension plan's unfunded liability. He spoke of the many educational tools available to participants at no cost: Retirement readiness reports that provides individual guidance; myMERS provides online account access; Quick Bite Webinars; Pizza & Planning for participants and their spouses and on-site education at no cost to employer or employee.

The Public Hearing was called to order by the Chairman at 10:00 a.m.

The County Administrator, Peter Garwood spoke to the purpose of the public hearing is to review a grant application for the acquisition of 80 acres in Echo Township. This grant is scheduled for submittal to the Michigan Department of Natural Resources, Michigan Natural Resources Trust Fund Grant Program. The proposed acquisition for an 80 acre parcel adjacent to Mohrmann Natural Area property description is the E ½ of the SW ¼ of Section 31, Echo Township. The decision by the Board is to apply, or not apply for the grant and that the deadline to apply is April.

Public comment: Kevin Giar spoke to the Board on behalf of the Antrim County Snowmobile Club, in support of trails that can be used for multiuse such as motorized vehicles and that snowmobile trails are developed and paid for by recreational support trail stickers, rather than cost to the County and Township. Mike Meriwether, County Forester spoke of tax diverted properties have been effective for 80 years the County has benefited with the assets of Grass River Natural Area, Glacial Hills, Mohrmann Park and many others. The forestry revenue has grown to nearly \$300,000.00 from County land timber sales and with funds being used to match land acquisition grants and supports the application to the Michigan Natural Resources Trust Fund for the acquisition of this 80 acre parcel in Echo Township. Sheryl Guy, County Clerk, read a letter from Bill Derenzy, Echo Township Supervisor, regarding the Township Board opinion that the proposal lacks specific information needed for the Echo Township Board to provide support, considering the potential negative impacts on a beautiful natural

Public Comment – continued.

area, combined with unnecessary spending by the county makes it impossible for the Board to provide support. Bryan McCloskey submitted a letter requesting the Board reject the proposal. Rick Hebden suggested that the Board pull the records to investigate the deed restrictions placed on the property and the cost per acre on parcel. Joyce Hagood spoke on the value of property and cost to acquire property that has already been timbered and that the County clarifies the use to the public before the Board takes any action. Public comment closed at 10:34 a.m.

Theresa Kent, County Abstractor presented the Abstract Department 2016 Annual Report.

It was moved by Heeres, seconded by Zelenak that the Abstract Department 2016 Annual Report be accepted as presented. Motion carried all members present voting yes.

Sherry Comben, County Treasurer presented the County Treasurer 2016 Annual Report.

It was moved by Marcus, seconded by Kruger that the County Treasurer 2016 Annual Report be accepted as presented. Motion carried all present voting yes.

It was moved by Zelenak, seconded by Ricksgers that the minutes of February 9, 2017 be approved as corrected. Motion carried all present voting yes.

It was moved by Smith, seconded by Kruger that Mohrmann Natural Area be defined as parcel number 05-10-101-008-00 in Section 1 of Kearney Township. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

Resolution #13-2017 By Bryan Smith, seconded by Scott Kruger

**Resolution of Support for an Application by Antrim County
To the Michigan Department of Natural Resources Trust Fund Grant Program
To Acquire Property Located Within Echo Township, Antrim County**

WHEREAS, public lands are essential to meet the recreational needs of the community, and

WHEREAS, lands remaining in their natural state preserve the character of our localities and protect water quality, and

WHEREAS, Antrim County supports the submission of an application titled, “Mohrmann Acquisition” to the Michigan Natural Resources Trust Fund for acquisition of 80 acres adjacent to County-owned forest properties and the Mohrmann Natural Area; and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, Antrim County has made a financial commitment to the project in the amount of \$_____ matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$_____, and further resolves to make available its financial obligation amount of \$_____ (25 %) of a total \$_____ project cost, during the 2018 fiscal year.

RESOLUTION #13-2017 continued.

Yes – David Heeres, Bryan Smith, Scott Kruger;

No – Melissa Zelenak, Karen Bargy, Ed Boettcher, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;

Absent – None.

RESOLUTION #13-2017 DECLARED FAILED.

It was moved by Marcus, seconded by _____ to amend resolution to not exceed financial obligation amount to \$22,500.00 for total project cost. Motion died lack of support.

Commissioner Smith and Kruger committee members of the Building, Lands and Infrastructure reported that at this time they are not willing to offer a motion for the general concept of the Traverse City to Charlevoix trail.

Commissioner Boettcher provided a brief history on the proposed trail connection of the TART Trails project that will draw people from around the state and the region and will provide local communities with economic growth opportunities. The concept plan and development of trails from Traverse City to Charlevoix is community driven. The Master Plan contains the county's goals and objectives for trail systems for community and economic growth and supports concept and development.

Commissioner Bargy provided members a handout stating her concerns of the Concept Plan and Development Guide of December 2015 as follows: Funding minimum match and required matches, contracts for maintenance at a cost of \$1,000-\$3,000/per mile per year, the property owners during public comment stated concerns for trespassing, nuisance, safeguarding Agriculture and oppose the trails on their property.

It was moved by Bargy, seconded by Marcus to postpone support of the Traverse City to Charlevoix Trail until an addendum to the Concept Plan and Development Guide is adopted that addresses the concerns cited and brought forth from Milton Township and this board with regards to safeguards to the Agricultural Community (such as and not limited to trespass, nuisance, appropriate fencing or barriers and facilities.) Motion carried as follows: Yes – Heeres, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Zelenak, Boettcher; Absent – None.

Commissioner LaVanway stated that the concept is good but to move forward and infringe onto public owned land and agricultural business properties is of great concern.

It was moved by Smith, seconded by Kruger to authorize the County Administrator to seek bids for the best possible terms for natural gas for the County and that the Chairman be authorized to execute the agreement. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargy; Absent – None.

It was moved by Bargy, seconded by _____ that the Planning Commission Chair or an alternate Commission member be appointed as the Tart Trail as the County liaison and rather than current liaison Janet Koch staff member. Motion died for lack of support.

Commissioner Ricksgers left the meeting at 12:23 p.m.

Commissioner Marcus left meeting at 12:29 p.m.

It was moved by Smith, seconded by Heeres that the Associate Planner, Janet Koch continues to serve as an appointed liaison to the Tart Trails Concept and Development Planning Project on behalf of the County Administrator's Office and the County. Motion carried as follows: Yes- Heeres, Zelenak, Boettcher, Smith, LaVanway, Kruger; No – Bargy; Absent – Ricksgers, Marcus;

It was moved by Zelenak, seconded by Boettcher that the Chairman be authorized to execute the five (5) year contract with Rave Wireless, INC. d/b/a Rave Mobile Safety for a Mass Notification System License and Services Order Form No. 2, which is an addendum to the Existing Rave Mobile Safety License and Services Agreement executed August 24, 2015 for the purchase of a mass notification system. Motion carried as follows: Yes- Heeres, Zelenak, Boettcher, Smith, LaVanway, Kruger; No – Bargy; Absent – Ricksgers, Marcus;

It was moved by Smith, seconded by Heeres that the funds be released and that the Sheriff be authorized to engage in the hiring process for the vacant Corrections Deputy position. Motion carried as follows: Yes- Heeres, Zelenak, Bargy, Boettcher, Smith, LaVanway, Kruger; No – None; Absent – Ricksgers, Marcus.

It was moved by Smith, seconded by Heeres that contingent on the receipt of a resignation letter from the full-time driver, that funds be released and the hiring process begin to fill a position for a regular part-time driver for Antrim County Transportation, with a start date no sooner than the effective date of the resignation of the current full-time driver; and contingent on the receipt of a resignation letter from the regular part-time dispatcher, that the funds be released and the hiring process begin for a regular part-time dispatcher with a start date to be no sooner than the effective date of the resignation of the current regular part-time dispatcher be approved. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, LaVanway, Kruger; No – None; Absent – Ricksgers, Marcus.

The Chairman directed the proposal to revise the Antrim County Board of Commissioners' Procedures back to the Administration and County Services Committee.

It was moved by Smith, seconded by Heeres that the Chairman be authorized to execute the Equalization Tuition Reimbursement Agreement with Keegan Bengal, Equalization Clerk II, for a total of \$250.00 for the cost of tuition for the State Tax Commission's Michigan Advanced Assessing Officer Program and that the original agreement contained a signature line for the Union Steward, Danell Doucette be removed. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Kruger; No – Bargy, LaVanway; Absent – Ricksgers, Marcus.

CONSENT AGENDA

It was requested by Bargy that Grass River Natural Area's Boardwalk Reconstruction Special Projects Campaign commitment of \$100,000.00 be pulled from the consent agenda.

It was moved by Bargy, seconded by LaVanway that the Claims and Accounts totaling \$338,696.65 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, LaVanway, Kruger; No – None; Absent – Ricksgers, Marcus.

It was moved by Bargy, seconded by LaVanway that the Rave Mass Notification System be funded from the E-911 Operating Fund #261 as follows: \$3,000.00 annual license fee to be paid from #261-348-727.015 and that the \$2,000.00 for the one-time setup fee be paid from #261-348-803.213 totaling \$5,000.00 and that Deb Haydell, Chief Administrative Officer make the corresponding budget amendments to these line items. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, LaVanway, Kruger; No – None; Absent – Ricksgers, Marcus.

It was moved by Bargy, seconded by LaVanway that Deb Haydell, Chief Administrative Officer be authorized to make a 2017 General Fund budget amendment to decrease Computer, Employee Health Insurance (101-228-716) by \$14,597.52 and increase the General Fund, Computer, Annuity Benefit (101-228-714) by \$3,675.76. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, LaVanway, Kruger; No – None; Absent – Ricksgers, Marcus.

It was moved by Bargy, seconded by LaVanway that Deb Haydell, Chief Administrative Officer be authorized to make a 2017 budget amendment in an amount not to exceed \$25,000.00 to purchase the 911 Dispatch Center MCC5500 consoles and service from the E-911 Operating Fund #261, Capital Outlay (261-901-980.348). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, LaVanway, Kruger; No – None; Absent – Ricksgers, Marcus.

It was moved by Bargy, seconded by LaVanway to extend the current agreement between Antrim County and the County townships for services related to the maintenance of the tax assessment records to April 30, 2017 at the same cost (\$0.62 per parcel). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, LaVanway, Kruger; No – None; Absent – Ricksgers, Marcus.

Commissioner Zelenak thanked Patty Niepoth, Register of Deeds, for providing information that she requested from the Boards action dated October 11, 2012 to date.

It was moved by Smith, seconded by Kruger that the Grass River Natural Area (GRNA), Boardwalk Reconstruction Special Project Campaign request to support their campaign with a financial commitment in the amount of \$100,000.00. Motion carried as follows: Yes- Zelenak, Boettcher, Smith, LaVanway, Kruger; No – Heeres, Bargy; Absent – Ricksgers, Marcus.

Commissioner LaVanway provided the 2016 Economic Development Corporation Report.

Commissioner Smith left meeting at 1:35 p.m.

County Administrator, Peter Garwood spoke to the Board regarding the letter sent to the Board from Kelly Brown regarding the Old State Project at Chestonia to replace the tubes in the Jordan River.

The Chairman directed the County Administration to send a letter informing Ms. Brown that the County does not have authority over the project and that she contact the Antrim County Road Commission.

The Chairman requested Public Comment: Equalization Directors' Cindy Reetz and Jamie Houserman thanked the Board for their cooperation and support. Vince Cooper thanked the Board for listening to the farmers' point of view regarding Tart Trails.

The meeting adjourned at 1:43 p.m.

Edgar Boettcher, III, Chairman

Sheryl Guy, County Clerk

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith,
Brenda Ricksgers, Dawn LaVanway, Christian Marcus.

Absent: Scott Kruger

Pledge of Allegiance to the U. S. flag.

Invocation was offered by Brenda Ricksgers.

The Chairman requested Public Comment: David Schulz spoke to the Board on behalf of the Village of Bellaire recommending the support of the "Agreement to Share Captured Assessed Value Under the Village of Bellaire Downtown Development and Tax Increment Financing Plan." Public comment closed at 9:05 a.m.

The Chairman requested that "Approval of the Agenda" be placed on the agenda as an item of business to be approved by the Board as addressed in Robert's Rules of Order.

It was moved by Zelenak, seconded by Ricksgers that the Agenda be placed for approval on the Agenda and be added to the order of business as recommended in Robert's Rules of Order. Motion carried all present voting yes.

It was moved by Heeres, seconded by Smith that the minutes of March 9, 2017 be approved as corrected. Motion carried all present voting yes.

County Administrator, Peter Garwood spoke to the Board regarding the Northern Lakes Economic Alliance (NLEA) Annual Luncheon and that his office will be making the reservations to attend; and that the Antrim County Development Corporation supports the Water Trails System and the ongoing support of the Board is appreciated; and that the full time Electrical Inspector in the Building Department has recently been injured on the job and is currently on workers' compensation and his recommendation is that the Board consider approval to enter into a contract with Mark Raymond to temporarily fill the position until the employee returns to work.

It was moved by Smith, seconded by Heeres that the Chairman be authorized to sign the contract with Mark Raymond to perform Electrical Inspections on a temporary basis while the current employee is off work due to injury. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

Steve Currie, Executive Director for Michigan Association of Counties (MAC), gave a presentation of the benefits of Antrim County's membership with MAC. The county utilizes a variety of cost-saving services and programs. Each year, MAC works to educate lawmakers on the importance of appropriating full formula funding for county revenue sharing and works to keep the counties up-to-date on current legislative issues.

It was moved by Marcus, seconded by LaVanway to accept the report presented by Steve Currie, Director of Michigan Association of Counties (MAC). Motion carried with all present voting yes.

Crystal Swain, Director Antrim County Fair presented the 2016 Antrim County Fair Annual Report.

It was moved by Zelenak, seconded by Ricksgers that the 2016 Annual Report for the Antrim County Fair be accepted as presented. Motion carried all present voting yes.

Jamie Houserman, Deputy Director Equalization presented the 2017 Antrim County Equalization Report.

It was moved by Heeres, seconded by Smith that the 2017 Antrim County Equalization Report be accepted as presented and that the Chairman Edgar Boettcher III, Director of Equalization, Cindy Reetz, and County Clerk, Sheryl Guy be authorized to sign the Statement of Acreages and Valuations (L-4024's) as equalized and the Assessment Roll Certifications (L-4037/2691 County-wide totals and individually for each municipality) be accepted. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

RESOLUTION #14-2017 By Bryan Smith, seconded by Melissa Zelenak

**ANTRIM COUNTY EQUALIZATION 2017 REPORT
RESOLUTION TO ADOPT**

WHEREAS, the Antrim County Board of Commissioners hereby certify that the assessment rolls of the Townships and Villages have been examined and we find the rolls relatively equal as equalized; and

WHEREAS, the Antrim County Board of Commissioners hereby approve that the valuations be equalized on taxable property, by class, in Antrim County, for the year 2017 in compliance with Sections 209.5 and 211.34 MCL of 1948 as amended, and in accordance with the equalization certificates.

NOW THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners adopts the 2017 Equalization Report and authorizes the Chairman Edgar Boettcher III, the Director of Equalization, Cindy Reetz, and the County Clerk, Sheryl Guy to sign the Statements of Acreages and Valuations (L-4024's) as equalized and all Assessment Roll Certifications (L-4037/2691) County-wide totals and individually for each municipality.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;

No - None;

Absent – Scott Kruger.

RESOLUTION #14-2017 DECLARED ADOPTED.

Commissioner Zelenak left meeting at 10:00 a.m. and returned 10:03 a.m.

Dewey Benson, Antrim County Medical Examiner presented the 2016 Medical Examiner Annual Report.

It was moved by Ricksgers, seconded by LaVanway that the 2016 Medical Examiner Annual Report be accepted as presented. Motion carried all present voting yes.

Marna Robertson, Director Meadowbrook Medical Care Facility presented the 2016 Antrim County Meadow Brook Medical Care Facility Annual Report.

It was moved by Zelenak, seconded by Ricksgers that the 2016 Annual Report of the Antrim County Meadow Brook Medical Care Facility be accepted as presented. Motion carried all present voting yes.

David Schulz, presented the 2016 Meadow View Antrim County Senior Housing Annual Report.

It was moved by Smith, seconded by Heeres that the 2016 Annual Report of the Meadow View Antrim County Senior Housing Report be accepted as revised. Motion carried all present voting yes.

Haley Breniser, Director of Grass River Natural Area presented the 2016 Grass River Natural Area Annual Report.

It was moved by LaVanway, seconded by Ricksgers that the 2016 Grass River Natural Area Annual Report be accepted as presented. Motion carried all present voting yes.

Sheryl Guy, Antrim County Clerk presented the 2016 County Clerk Annual Report.

It was moved by Marcus, seconded by Heeres that the 2016 County Clerk Annual Report be accepted as presented. Motion carried all present voting yes.

Commissioner Smith left the meeting at 11:50 a.m. and returned at 11:53 a.m.

Erika Van Dam, representative from the North West Michigan Health Department presented a case study in Collaborative Community Care in Mancelona, a town faced with challenges common to many rural communities to improve adolescent health, academic success, and hope for the future.

Consent Agenda – Items pulled as follows:

LaVanway pulled the “Agreement to Share Assessed Value Under the Village of Bellaire Downtown Development Authority Development and Tax Increment Financing Plan” from the consent agenda.

Bargy pulled the 2017 budget amendment for \$2,145.00 from Fund #240-257-802.213 to purchase services from Land Information Access Association (LIAA) to convert and upload the 2016 orthophotography to the County website for public display.

Bargy pulled the item to direct the County Treasurer to transfer out \$525,000.00 from the Tax Payment Fund #516-000-999.101 and transfer into the General Fund #101-000-699.516 for the purpose of the purchase of the property at 101 Depot, Bellaire, Michigan, tax identification numbers 05-41-010-052-00 and 05-41-010-057-00, the purchase of which will be expensed out of General Fund, Capital Outlay #101-901-971.101 and authorize the Finance Director to make the necessary amendments and create the appropriate line items.

Consent Agenda – continued.

It was moved by Bargy, seconded by Heeres that the Claims and Accounts totaling \$190,668.16 be approved and paid. Motion carried as follows: Yes- Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Heeres that Deb Haydell, Administrative Officer be authorized to transfer \$10,516.00 from the 2017 General Fund , Department #967 to the Energy Savings Fund #242 Revenue account, and that budget amendments be made in the General Fund 101 Department #967 expenditure account and Fund #242 Energy Savings account revenue. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Heeres that Deb Haydell, Administrative Officer be authorized to make a line item Budget Amendment in the amount not to exceed \$2,075.00 for installation of a foot wash faucet and an exterior spigot on the far side of the 2003 bath house and that the increase be General fund, Parks, Equipment (101-756-980.000) and decrease the Contractual Services #802 line item fund and department budget. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Heeres that the Chairman be authorized to sign the Memorandum of Understanding (MOU) #15-05000 Amendment 1, between Antrim County and the Michigan Department of Health and Human Services (DHHS). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Heeres that the Independent Contractor Appraisal Services Agreement to perform statutory appraisals for the Equalization Department between Antrim County and A & P Assessing, LLC for the 2017 year at the cost of \$15,000.00 be approved and that the Chairman be authorized to execute the agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Heeres that the agreement be extended between Antrim County and the townships for services related to the maintenance of the tax assessment records to a future date when all agreements are signed and executed, not to exceed December 31, 2017 at the same cost (\$0.62 per parcel). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Heeres that the funds be released and that the hiring process be authorized to begin to fill the two (2) soon to be vacant positions at the Antrim County Animal Control Department under supervision of the Antrim County Sheriff. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Zelenak, seconded by Marcus that the 2017 Walk of Art events schedule at the Elk Rapids Day Park be approved as follows: Tuesday, June 20, education class, Monday – Friday, July 17-21, Art Camp and Thursday, July 27th from 5-9 pm., Concert in the Park. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Smith that the Chairman be authorized to execute the Edward Jones, Non-ERISA Status and Investment Selection Certification for the 457 (Annuity/Deferred Compensation) plans for the County. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Smith that the Antrim County Board of Commissioners' Procedures and County Rules that throughout document's the Chairman be addressed as the Chairperson and Section 5.2 Agenda revised to the Clerk shall provide to each member an agenda for each regular and adjourned regular meeting of the Board 3 days prior to the meeting and all information to be placed on the agenda must be received by the Clerk of the Board no later than 10:00 a.m. on the 3rd day proceeding the regular meeting. 5.22 Action needed on items recommended by the Finance Committee (Committee of Whole) through unanimous vote.

Debate followed with members addressing the following sections: Section 5.11 Regular Order of business; Section 7. Non-Member Addresses Commission; and 7.3 Public Comment and Board Communications. **No action.**

The original motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

The Chairman referred the Antrim County Board of Commissioners' Procedures and County Rules back to the County Administration and County Services Committee.

It was moved by Marcus, seconded by Smith that the Chairman appoint Scott Kruger to the Joint Land Use Study Policy Committee for a term of two (2) years. Motion carried as follows: All present voting yes.

The Chairman appointed Scott Kruger to the Joint Land Use Study Policy Committee for a term of two (2) years.

It was moved by Marcus, seconded by Heeres that the appointment of Scott Kruger to the Joint Land Use Study Policy Committee for a term of two (2) years to accepted. Motion carried all present voting yes.

The Chairman referred the Board of Commissioners Per Diem Policy back to the County Administration & County Services Committee.

It was moved by Bargy, seconded by Marcus that the Purchase and Sell Agreement (PSA) for the purchase of the Huntington Bank Property located at 101 Depot, Bellaire, Michigan, tax identification number 05-41-010-052-00 and 05-41-010-057-00 at a purchase price of \$495,000.00 and authorize the Chairman to execute the First Amended Assignment of the Purchase and Sell Agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Heeres that the Chairman be authorized to execute all documents necessary for the purchase of the Huntington Bank Property. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Heeres that the expense of \$5,000.00 for “earnest money” toward securing a Purchase and Sell Agreement for the purchase of the Huntington Bank Property, that \$3,115.00 for the services of David Rowe real estate attorney and future costs associated with the property not to exceed a total of \$525,000.00 including the cost of purchasing property. Motion carried as follows: Yes- Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Smith that the County Treasurer, Sherry Comben be directed to transfer \$525,000.00 out of the Tax Payment Fund #516-000-999.101 and transfer into the General Fund #101-000-699.156 for the purpose of the purchase of the property located at 101 Depot, Bellaire, Michigan, tax identification numbers 05-41-010-052-00 and 05-41-010-057-00, the purchase which will be expensed out of the General Fund, Capital Outlay #101-901-971.101 and authorize Deb Haydell, Chief Administrative Officer to make the necessary amendments and create the appropriate line items for expensing all cost of property purchase. Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Heeres; Absent – Kruger.

It was moved by Smith, seconded by Zelenak that Deb Haydell, Chief Administrative Officer be authorized to make a 2017 budget amendment in the amount of \$2,145.00 to increase the GIS Fund #240-257-802.213 and decrease the 2016 Fund #240 fund balance for the purchase of services from Land Information Access Association (LIAA) to convert and upload the 2016 orthophotography to the County website for public display. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Bargy; Absent – Kruger.

It was moved by Smith, seconded by Zelenak that the “Agreement to Share Captured Assessed Value Under the Village of Bellaire Downtown Development Authority Development Authority Development and Tax Increment Financing Plan” be approved. Motion carried as follows: Yes – Zelenak, Boettcher, Smith, Ricksgers, Marcus; No – Heeres, Bargy, LaVanway; Absent – Kruger.

RESOLUTION #15-2017 By Bryan Smith, seconded by Melissa Zelenak

**A Resolution to Rescind
the December 8, 2016 #31-2016 Resolution to Exempt Antrim County Tax Levy from
Capture by the Village of Bellaire
Downtown Development Authority (DDA)**

WHEREAS, in accordance with Act 197, Public Acts of Michigan 1975, as amended, the Village of Bellaire Clerk has sent the County of Antrim notice of a public hearing held on December 7, 2016 to consider adoption by the Village Council of an ordinance to create a DDA, and

WHEREAS, the adoption of a DDA by the Village of Bellaire will enable the capture of County tax revenue, and

WHEREAS, on October 8, 2009 the Antrim County Board of Commissioners approved a Tax Sharing Policy which provides conditions under which Antrim County may participate in a tax sharing agreement with the local unit of government considering the establishment of a DDA, and

WHEREAS, the tax sharing agreement discussion is to begin after the County takes the appropriate action to exempt the County tax levy from capture by the local unit of government with the intention that if and when an agreement can be reached the County will allow some tax capture under specific conditions, and

WHEREAS, the County had 60 days from the public hearing to exempt the County tax levy from capture, and

WHEREAS, on December 8, 2016, the Antrim County Board of Commissioners approved a resolution to exempt the Antrim County tax levy from capture by the proposed Village of Bellaire DDA until such time that a tax sharing agreement between Antrim County and the Village of Bellaire could be approved.

NOW, THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners hereby approves the rescinding of the December 8, 2016 Resolution #31-2016 to Exempt Antrim County Tax Levy from Capture by the Village of Bellaire Downtown Development Authority (DDA) contingent upon approval of the tax sharing agreement by the Village of Bellaire.

Yes – David Heeres, Melissa Zelenak, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Christian Marcus;
No – Karen Bargy, Dawn LaVanway;
Absent – Scott Kruger.

RESOLUTION #15-2017 DECLARED ADOPTED.

County Clerk, Sheryl Guy provided a brief background on the Health Department of Northwest Michigan District Sanitary Code Board of Appeals revised and approved by Antrim, Charlevoix, Emmet and Otsego counties and Health Department of Northwest Michigan and adopted January 30, 2017. The Board of Appeals previously consisted of three (3) Board members as follows: The Chairman of the Board of Commissioners, the Chairman of the Health & Public Safety Committee and the Chairman of the Building, Lands and Infrastructure Committee. The District Sanitary Code as revised now requires the Appeals Board to consist of a five (5) member Board. The duty of the Board shall be to consider appeals from the decision of the officials charged with the enforcement of the Code and which relate to property that is located in Antrim County.

The Chairman reaffirmed the Sanitation Appeals Board members of the Chairman of the Board, the Chairman of the Health & Public Safety, Chairman of Buildings, Lands and Infrastructure and appointed Karen Bargy and Melissa Zelenak to the Northwest Michigan District Sanitation Code Board of Appeals.

It was moved by Smith, seconded by LaVanway that the Sanitation Appeals Board members of the Chairman of the Board, the Chairman of the Health & Public Safety, the Chairman of the Buildings, Lands and Infrastructure and Karen Bargy and Melissa Zelenak. Motion carried all present voting yes.

County Clerk, Sheryl Guy provided the Board with the Circuit Court Judges' endorsement of two (2) Jury Board Members upon the Clerks recommendation. The Circuit Court Judges' endorse the recommendation and ask the Board to return Michael Shanahan and Janice Olach both applicants political affiliation being democratic. The law requires bi-partisan representation and the third member is republican. The re-appointment term is for a period of six (6) years to expire April 30, 2023.

On recommendation from the Circuit Court Judges, the Chairman re-appointed Michael Shanahan from Mancelona (Democrat) and Janice Olach from Ellsworth (Democrat) to the Antrim County Jury Board.

It was moved by Smith, seconded by Heeres that the re-appointment of Michael Shanahan from Mancelona and Janice Olach from Ellsworth to the Antrim County Jury Board term to expire April 30, 2023 be approved. Motion carried as follows: Yes- Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway; No – Marcus; Absent – Kruger.

Commissioner Smith requested that the matter be re-visited to address attorney fees/legal expenses accrued by the Register of Deeds, Patty Niepoth, in the amount of \$2,190.00 incurred in 2012 when she consulted with an attorney over Board action related to the salary for the elected office of the Register of Deeds for the 2013-2016 term of office.

The Chairman directed this matter be put on the May Board meeting agenda under old business and that Board members be provided all documentation related to this matter.

The Chairman requested Public Comment. There was none.

The meeting adjourned at 1:40 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public Comment: James Leposky spoke to the Board to address a complaint with his neighbor's chickens and roosters after the Sheriff and Prosecuting Attorney were unwilling to assist him and referred him to the Antrim County Antrim Control Ordinance Section 800.2 which addresses noise. Mike Bertram spoke to the Board on the upcoming Bass Festival in Mancelona and invited the Board members to attend to show support and that the Board take action to approve payment of the Register of Deeds legal fees to make a wrong a right. Joanna Thorton spoke to the Board as the neighbor of Mr. Leposky and owner of chickens and roosters stating that the Forest Home Township Master Plan identifies her property as "Rural Residential" and her business is Grass Lake Organics. She has tried to make improvements to their chicken coop to decrease noise by adding insulation. Public comment closed at 9:05 a.m.

It was moved by Heeres, seconded by Zelenak that the agenda be approved as presented. Motion carried – Unanimous.

County Administrator, Peter Garwood spoke to the Board to remind them of the Northern Lakes Economic Alliance (NLEA) luncheon and that the communication training date has not yet been confirmed. The court case involving the barking dog complaint in Helena Township which was appealed to the Circuit Court with the decision and order affirming in part and reversing in part the District Court's decision (the District Court's decision holding that the Antrim County Animal Control Ordinance is unconstitutionally overbroad is reversed and that the District Court's decision with respect to the applicability of the Rights to Farm Act exemption is Affirmed). Being said our legal counsel has recommended that the County not pursue additional legal action.

Sienna Suszek, Michigan State University Extension 4-H Supervising Educator for District #3 Introduced, the newly hired 4-H Program Coordinator, David Vachon.

Alan Meacham, Antrim County Transportation Director presented the 2016 Antrim County Transportation Annual Report.

Commissioner Smith left the meeting at 9:35 a.m.

It was moved by Marcus, seconded by Zelenak that the 2016 Antrim County Transportation Annual Report be accepted as presented. Motion carried all present voting yes.

Commissioner Smith returned to the meeting at 9:40 a.m.

Thomas Clement, Antrim County Conservation District Director presented the Antrim County Conservation District 2016 Annual Report which included Forestry and Soil Erosion.

It was moved by Zelenak, seconded by Ricksgers that the Antrim County Conservation District 2016 Annual Report be accepted as presented. Motion carried all present voting yes.

Dean Crandall presented the Board with a large map of the Glacial Hills Trail System for hanging in the County Building donated by the Forest Home Township Board.

David Foote, representative of the Grand Traverse Conservancy presented the 2016 Glacial Hills Trail System Annual Report and Economic Impact Study.

It was moved by Ricksgers, seconded by Kruger that the 2016 Glacial Hills Trail System Annual Report and Economic Impact Study be accepted as presented. Motion carried all present voting yes.

Scott Papineau, County Surveyor presented the 2016 Antrim County Surveyor Annual Report.

It was moved by Heeres, seconded by Smith that the 2016 Antrim County Surveyor Annual Report be accepted as presented. Motion carried all present voting yes.

It was moved by LaVanway, seconded by Zelenak that the minutes of April 13, 2017 be approved. Motion carried all present voting yes.

Sherise Shively, 13th Circuit Court Community Correction presented the 2016 Annual Report.

It was moved by Kruger, seconded by Ricksgers that the 2016 13th Circuit Court Community Correction Report be accepted. Motion carried all present voting yes.

RESOLUTION #16-2017 By Melissa Zelenak, seconded by Scott Kruger

**13th CIRCUIT COURT COMMUNITY CORRECTIONS
GRANT APPLICATION TO MDOC FOR FISCAL YEAR 2018**

WHEREAS, on May 11, 2017 the Antrim County Board of Commissioners was presented the yearly Plans and Services Grant Application for the Department of Corrections, Office of Community Correction has been submitted to the board of commissioners for approval, and

WHEREAS, the grant is for one year starting with October 1, 2017 and is consistent with the prior year's funding amount of \$264,256 and,

WHEREAS, NOW, the application requires the approval from the Antrim County Board of Commissioners, to continue funding for the next fiscal year 2018 with no changes or amendments.

NOW, THEREFORE, BE IT RESOLVED, by this BOARD OF COMMISSIONERS, that ANTRIM COUNTY approves the submission of the 13th Circuit Court Community Corrections FY2018 Grant Application as presented.

RESOLUTION #16-2017 continued.

Yes – David Heeres, Melissa Zelenak, Karen Bargo, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #16-2017 DECLARED ADOPTED.

The Chairman requested that his appointment to the Glacial Hills Board be rescinded and that Bryan Smith be appointed to the position to replace him on the Glacial Hills Board.

It was moved by LaVanway, seconded by Heeres that the appointment of Edgar Boettcher to the Glacial Hills Board be rescinded and that Bryan Smith be appointed to fill the position on the Glacial Hills Board. Motion carried all present voting yes.

It was moved by Zelenak, seconded by Ricksgers that Art Rapids be granted permission to install a donation tube on the Walk of Arts at no cost to the County, with the donation tube's location to be approved by the Park Manager, and all proceeds to be used for County-approved improvements to the Day Park and the Walk of Art. Motion carried all present voting yes.

It was moved by Kruger, seconded by Zelenak that the Bellaire Chamber of Commerce be granted the use of the Courthouse lawn during the Annual Rubber Ducky Festival to take place August 19, 2017; that the lawn sprinklers be turned off on August 18 and 19; that an extra trash container be placed in front of the Courthouse; and allow the use of an electrical outlet by "Great Lakes Bounce" Inflatable Company to plug in a "bouncer" (large inflatable toy kids can enter and bounce around in) subject to the receipt of an appropriate certificate of insurance. Motion carried all present voting yes.

It was moved by Kruger, seconded by Zelenak that the Bellaire Chamber of Commerce be granted the use of the Courthouse parking lot and grassy area west of the lot for kids' bouncers to be provided by "Great Lakes Bounce" Inflatable Company and the parking lot adjacent to the Food Pantry during the Annual Harvest Festival to take place September 30, 2017; that the lawn sprinklers be turned off on September 29 and 30 subject to receipt of an appropriate certificate of insurance. Motion carried all present voting yes.

It was moved by Zelenak, seconded by Kruger that the registration of the 2017 Michigan Recycling Coalition Conference for Melissa Zelenak as paid by the County be transferred to Antrim Conservation District Manager, Thomas Clement and all other costs be paid by the Antrim Conservation District. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Kruger; No – Bargo, Ricksgers, LaVanway, Marcus; Absent – None.

It was moved by Kruger, seconded by Bargo that the change order from contractor Schlicht Excavating, Inc. for the Antrim Creek Natural Area – Minor Boat Launch Improvement Project in the amount of \$400.00 be approved and that the Financial Fiscal Officer, Deb Haydell be authorized to make the necessary budget amendment in fund #234. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Christian; No – None; Absent – None.

It was moved by Ricksgers, seconded by Bargy that the Commission on Aging Director, Judy Parliament be authorized to execute the Memorandum of Agreement between the Michigan Department of Health and Human Services Aging and Adult Services Agency and Antrim County Commission on Aging for the Senior Project FRESH/Market FRESH program for 2017 at no cost to the County. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Bargy that the Chairman be authorized to execute a five (5) year commercial lease with the Township of Mancelona to lease the property located at 122 E. State Street, Mancelona, Michigan, to serve as a Commission on Aging meal site. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Bargy that the First Amendment to the Master Services Agreement with Securus Technologies, Inc. for the Antrim County Jail inmate phone system for a five (5) year period, ending February 17, 2022 and that the Sheriff, Dan Bean be authorized to execute the agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Bargy that the funds be released for the purchase of seven (7) Tasers at the cost of \$10,970.00 for the road patrol to be paid from the General Fund, Capital Outlay, Equipment, Sheriff (#101-901-980.301) and seven (7) Tasers in the amount of \$10,970.00 for the jail to be paid from the General Fund, Capital Outlay, Equipment, Jail (#101-901-980.351) and that the Sheriff be authorized to execute the agreement with TASER International for the total purchase amount of \$21,940.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Smith that the Antrim County Per Diem Policy adopted September 14, 2006, Amended April 11, 2013, and with the proposed revisions of the Administration and County Services Committee minutes dated April 6, 2017 be adopted. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargy; Absent – None.

It was moved by Marcus, seconded by Smith that the Chairman make the appointment of Caroline Loper to a three (3) year term beginning May 18, 2017, to the North Country Community Mental Health Board of Directors. Motion carried – all present voting yes.

The Chairman appointed Caroline Loper to a three (3) year term beginning May 18, 2017, to the North Country Community Mental Health Board of Directors.

It was moved by Smith, seconded by Ricksgers that the appointment of Caroline Loper to the North Country Community Mental Health Board for the term of three (3) years beginning May 18, 2017 be accepted. Motion carried - all present voting yes.

It was moved by Smith, seconded by Heeres that the Antrim County Discrimination and Harassment Policy adopted December 11, 2008 be amended as proposed by the Administration and County Services Committee minutes dated April 6, 2017 be adopted. Motion carried – all present voting yes.

It was moved by Smith, seconded by Heeres that the job title reclassification request by the County Administrator for his employee Janet Koch, Associate Planner position be reclassified to that of Deputy Administrator given the change of duties since Ms. Koch was hired November 12, 2013. Discussion and debate followed. The Chairman called for a roll call vote. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, Kruger, Marcus; No – Zelenak, Bargo, LaVanway; Absent – None.

It was moved by Marcus, seconded by Smith that the reimbursement request from Patty Niepoth, Register of Deeds, for her legal expenses paid to Cohl, Stoker & Toskey, PC in the amount of \$2,190.00 incurred in 2012 when she consulted with an attorney over Board action related to the salary for the elected office of the Register of Deeds for the 2013-2016 term of office be approved and paid to Ms. Niepoth.

Discussion and debate followed.

The motion shall include the language that Ms. Niepoth provide the County with proof of payment for the legal fees she paid to Cohl, Stoker & Toskey, PC, before a payment is made and that the County payment in the amount of \$2,190.00 be the final settlement of this claim issued in 2012. Both Marcus and Smith approved the revisions to the motion to as follows:

It was moved by Marcus, seconded by Smith that the reimbursement request from Patty Niepoth, Register of Deeds, for the legal expenses she incurred and paid to Cohl, Stoker & Toskey, PC in the amount of \$2,190.00, incurred in 2012 when she consulted with the attorney over Board action related to the salary for the Register of Deeds for the 2013-2016 term of office and that Ms. Niepoth provide the County with proof of payment for the legal fees paid to Cohl, Stoker & Toskey, PC, before payment is issued and that the County's payment in the amount of \$2,190.00 be the final settlement of this claim incurred in 2012 be approved and paid. Motion carried as follows: Yes – Boettcher, Smith, LaVanway, Kruger, Marcus; No – Heeres, Zelenak, Bargo, Ricksgers; Absent – None.

Deana Jerdee, Executive Director of Paddle Antrim presented the 2016 Paddle Antrim Annual Report.

It was moved by Heeres, seconded by Zelenak that the 2016 Paddle Antrim Annual Report be accepted. Motion carried all present voting yes.

Commissioner Bargo addressed the action of paying the attorney fees for the elected officials and/or employees and that the Board has now set precedent. Most but not all members are aware that there was an incident in which an elected official attempted to bring criminal charges against a past Board member and by setting precedent that the past member could approach the Board requesting that her legal fees be reimbursed.

Consent Agenda

It was moved by LaVanway, seconded by Kruger that the Claims and Accounts totaling \$257,471.60 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a budget amendment to transfer out \$5,976.00 from the General Fund, Special Projects – Contingencies (#101-895-999.000), and transfer in to the General Fund, Park (101-756-934.000) and approve the hiring Olstrom Excavating and Paving to repave the areas identified in their quote, at the Barnes Park Campground, at a cost of \$5,976.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make the budget amendment for the Commission on Aging – Business Operations- Building Maintenance, general ledger account (#297-686-932) in the amount of \$45,829.00 and approve the proposal from Springfield, Inc. to replace the roof on the Commission on Aging Center building at a cost of \$45,829.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 Budget Amendment to increase the Revenue in the General Fund for the Michigan Municipal Risk Management (MMRMA) County liability insurance Excess Distribution Account for \$57,106.00, General Fund #101-000-689.001. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 Budget Amendment for \$70,000.00 to the Antrim County Housing Program Income Fund #275, Department Expenditure, Administration (#275-694-956.278), to the Antrim County Housing CDBG Grant, Revenue Fund (#278-000-699.275) in the amount of \$70,000.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 Budget Amendment for \$14,000.00 to the Antrim County Housing CDBG Grant, Fund #278, Expenditure, Department #695 Housing Projects, Contractual Services-Director (#278-695-802) in the amount of \$14,000.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 Budget Amendment for \$56,000.00 to the Antrim County CDBG Grant, Fund #278, Department #695 Housing Projects, Contractual Services – Vendors (#278-695-802.820) in the amount of \$56,000.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 Budget Amendment for \$34,547.00 to Fund #281 Housing CDBG Grant 2015-2017, Revenue, line item #520 Federal Housing (#281-000-520) in the amount of \$34,547.00. Motion carried as follows: Yes- Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No- None; Absent - None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 Budget Amendment for \$6,909.40 to Fund #281 Housing CDBG 2015-2017, for expenditures in Department #694, line item Administration Contractual Services Director (#281-694-802) in the amount of \$6,909.40. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 Budget Amendment for \$27,637.40 to Fund #281 Housing CDBG Grant 2015-2017, for expenditures in Department #695, Housing Projects, Contractual Services –Vendors (281-695-802.695). Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by LaVanway, seconded by Kruger that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 budget amendment for Fund #249 to increase the Building Code, Contractual Services line item (#249-371-802) in the amount of \$34,000.00 and decrease the Building Code, wages – plumbing inspector wages line item (#249-371-704.004) by \$34,000.00. Motion carried as follows: Yes- Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

Valerie Craft, Antrim County Information Technology Director presented the 2016 Antrim County Information Technology Department Annual Report.

It was moved by Zelenak, seconded by Ricksgers that the 2016 Antrim County Information Technology Department Annual Report be accepted. Motion carried all present voting yes.

Commissioner Bargo requested that the Finance of a Whole Committee minutes dated April 10, 2017 and May 8, 2017 be corrected.

It was moved by Boettcher, seconded by Zelenak that the two (2) metal desks in the hallway on the second floor of the County Building having been offered to all departments and with no interest that rather than putting them in the dumpster, that the two (2) desks be offered to the Nifty Thrifty Re-Sale Shop. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Marcus; No – Bargo, Ricksgers, LaVanway, Kruger; Absent – None.

It was moved by Bargo, Seconded by Zelenak that the Chairman be authorized to execute the individual agreements between Antrim County and each of the townships for services related to the maintenance of the tax assessment records at a cost of \$0.68 per parcel for the full service agreement (Option 1) and \$0.45 per parcel for the lesser service agreement (Option #3). Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Smith, seconded by Marcus that the Antrim County Register of Deeds, Patty Niepoth legal fees reimbursement in the amount totaling \$2,190.00 be paid from the General Fund, Commissioner, Legal (101-101-806). Motion carried as follows: Yes – Boettcher, Smith, LaVanway, Kruger, Marcus; No – Heeres, Zelenak, Bargy, Ricksgers; Absent – None.

Judy Parliament, Antrim County Commission on Aging Director presented the 2016 Antrim County Commission on Aging Annual Report.

It was moved by Ricksgers, seconded by Zelenak that the 2016 Antrim County Commission on Aging Annual Report be accepted. Motion carried all present voting yes.

John Strehl, Antrim County Airport Manager presented the 2016 Antrim County Airport Annual Report.

It was moved by Ricksgers, seconded by Smith that the 2016 Antrim County Airport Annual Report be accepted. Motion carried all present voting yes.

The Chairman requested Public Comment: There was none.

The meeting adjourned at 12:15 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Christian Marcus.

Absent: Scott Kruger.

Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman request Public Comment: Sheriff, Dan Bean introduced the newly hired Animal Control Officers, Kari Sieniarecki and Lauren Richey. Public comment closed at 9:04 a.m.

It was moved by Marcus, seconded by LaVanway that the agenda be approved as presented. Motion carried all present voting yes.

It was moved by Marcus, seconded by Zelenak that the minutes of May 11, 2017 be approved. Motion carried all present voting yes.

County Administrator, Peter Garwood spoke to the Board of the upcoming Conflict Resolution Communication Training scheduled on June 27, 2017 at 9:00 a.m. and that he had received a communication from Emergency Services Coordinator Leslie Meyers regarding the FY2016 Hazardous Materials Emergency Preparedness (HMEP) Planning Program Grant Agreement.

It was moved by Ricksgers, seconded by LaVanway to authorize the Board Chairman to execute the State of Michigan 2016-2017 Hazardous Materials Emergency Preparedness (HMEP) Planning Program Grant Agreement (CFDA Number: 20.703, Grant Number: HM-HMP-0558-16-01-00). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

Mark Haynes, Building Official presented the Construction Code 2016 Annual Report.

It was moved by Heeres, seconded by Smith that the 2016 Construction Code Annual Report be accepted. Motion carried all present voting yes.

Mark Stone, Antrim County Drain Commissioner and Operator of Dams presented the 2016 Antrim County Drain Commissioner and Operator of Dams Annual Report.

It was moved by Smith, seconded by Zelenak that the 2016 Antrim County Drain Commissioner and Operator of Dams Annual Report be accepted. Motion carried all present voting yes.

Jennifer Berkey, MSU Extension District #3 presented the 2016 Antrim County Michigan State University Extension Annual Report.

It was moved by Zelenak, seconded by Ricksgers that the 2016 Antrim County Michigan State University Extension Annual Report be accepted. Motion carried all present voting yes.

Deborah Peters, Antrim County Veterans Affairs Director presented the 2016 Antrim County Department of Veterans Affairs Annual Report.

It was moved by Zelenak, seconded by Heeres that the 2016 Antrim County Veterans Affairs Annual Report be accepted. Motion carried all present voting yes.

Burt Thompson, Antrim County Road Commission Manager presented the 2016 Antrim County Road Commission Annual Report.

It was moved by Zelenak, seconded by Heeres that the 2016 Antrim County Road Commission Annual Report be accepted. Motion carried all present voting yes.

Kim Balke presented the 2016 Conservation Resource Alliance Annual Report.

It was moved by Smith, seconded by Ricksgers that the 2016 Conservation Resource Alliance Annual Report be accepted. Motion carried all present voting yes.

Peter Garwood, County Administrator presented the 2016 Antrim County Administration and Planning Annual Report.

It was moved by Smith, seconded by Heeres that the 2016 Antrim County Administration and Planning Annual Report be accepted. Motion carried all present voting yes.

Robert Schlueter, Executive Director for Area Agency on Aging of Northwest Michigan presented the 2016 Area Agency on Aging of Northwest Michigan Annual Report.

It was moved by Ricksgers, seconded by Marcus that the 2016 Area Agency on Aging of Northwest Michigan Annual Report be accepted. Motion carried all present voting yes.

Dan Bean, Antrim County Sheriff presented the 2016 Antrim County Sheriff's Annual Report.

It was moved by Zelenak, seconded by Ricksgers that the 2016 Antrim County Sheriff's Annual Report be accepted. Motion carried all present voting yes.

Leslie Meyers, Emergency Services Coordinator presented the 2016 Emergency Management Annual Report.

It was moved by Zelenak, seconded by Ricksgers that the 2016 Emergency Management Annual Report be accepted. Motion carried all present voting yes.

Christine Crissman presented the Watershed Center Grand Traverse Bay Antrim County Annual Report FY 2016-2017 Annual Report.

It was moved by Smith, seconded by Ricksgers that the Watershed Center Grand Traverse Bay Antrim County Annual Report FY 2016-2017 be accepted. Motion carried all present voting yes.

Andy Hayes presented the Northern Lakes Economic Alliance 2016 Annual Report.

It was moved by Marcus, seconded by LaVanway that the Northern Lakes Economic Alliance 2016 Annual Report be accepted. Motion carried all present voting yes.

It was moved by LaVanway, seconded by Smith that the proposed resolution to support the Elk Rapids Hydroelectric Plant and to encourage the Michigan Public Service Commission to establish an avoided cost reflected in docket U-18090 that supports the positions as filed in court by the Independent Power Producers Coalition (IPPC). Motion carried all present voting yes.

RESOLUTION #17-2017 By Dawn LaVanway, seconded by Bryan Smith

DECLARATION OF SUPPORT
BY ANTRIM COUNTY
FOR
ADOPTION OF TRANSFER PRICE SCHEDULE

WHEREAS, the Elk Rapids Hydroelectric Plant has provided valuable, renewable energy services to the Antrim County area for over 100 years; and

WHEREAS, the Elk Rapids Hydroelectric Plant provides employment and economic support in the community; and

WHEREAS, the Elk Rapids Hydroelectric Plant provides REVENUE TO Antrim County through 10% of the gross electricity sales; and

WHEREAS, the Elk Rapids Hydroelectric Plant provides significant electric grid support and increases the reliability of the electric system in the immediate geographic area; and

WHEREAS, the Elk Rapids Hydroelectric Plant provides significant ad valorem property values by creating lakefront properties; and

WHEREAS, the Elk Rapids Hydroelectric Plant, through the creation and maintenance of Elk and Skegemog Lakes, provides resources for recreation such as boating and fishing, and habitat for fish and wildlife; and

WHEREAS, the Elk Rapids Hydroelectric Plant, provides a critical and extremely important barrier to the pristine Antrim County Chain of Lakes from the many invasive species that have been introduced into the Great Lakes; and

WHEREAS, the ability of the Elk Rapids Hydroelectric Plant to continue providing all of these “ancillary services” requires successful operation that depends upon the on sale of electricity through a Power Purchase Agreement; and

RESOLUTION #17-2017 – continued.

WHEREAS, Consumers Energy has a legal obligation to abide by the requirements of the Public Utility Regulatory Policies Act of 1978 (“PURPA”), 16 U.S.C. § 2601 *et seq.*, and the rules promulgated thereunder (18 CFR Part 292, *et seq.*), including its mandatory purchase obligation, for Michigan’s small power production and cogeneration facilities; and

WHEREAS, the Elk Rapids Hydroelectric Plant is a “Qualifying Facility” subject to the PURPA requirements; and

WHEREAS, Consumers Energy has received a waiver from the Federal Energy Regulatory Commission (“FERC”) of PURPA obligations with respect to Qualifying Facilities with a net capacity larger than 20 MW, but was denied its request for a waiver for Qualifying Facilities of 20 megawatts or smaller; and

WHEREAS, Consumers Energy retains its PURPA obligations for facilities with capacity of less than 20 MW; and

WHEREAS, the Elk Rapids Hydroelectric Plant has a capacity of 700 kW, thereby requiring Consumers Energy to fulfill its PURPA obligations with respect to the Elk Rapids Hydro; and

WHEREAS, as of this date, Consumers Energy has not negotiated in good faith in front of the MPSC nor offered an extension of the Elk Rapids Hydro Power Purchase Agreement; and

WHEREAS the Michigan Public Service Commission has within its authority to approve avoided costs under docket U-18090 that reflect the value of these ancillary services.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Antrim County, Michigan, hereby memorializes its support for the Elk Rapids Hydroelectric Plant and encourages the Michigan Public Service Commission to establish an avoided cost reflected in docket U-18090 that supports the positions proffered by the Independent Power Producers Coalition of Michigan as filed in court.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;

No – None;

Absent – Scott Kruger.

RESOLUTION #17-2017 DECLARED ADOPTED.

It was moved by LaVanway, seconded by Heeres that the Chairman be authorized to execute the Chain of Lakes Water Trail Memorandum of Understanding. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway; No – Bargy, Marcus; Absent – Kruger.

It was moved by Ricksgers, seconded by Zelenak that the contract between the Area Agency on Aging of Northwest Michigan and the County on behalf of the Commission on Aging to conduct the Personal Action Toward Health (PATH) Program, and that upon annual review by the County Administrator and the Commission on Aging Director, that the Commission on Aging director Judy Parliament be authorized to execute the contract annually as long as the language of the agreement does not substantially change. Motion carried as follows: Yes –Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Ricksgers, seconded by Zelenak that the Antrim County Transportation Controlled Substances and Alcohol Misuse Testing Policy be adopted. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Smith that Antrim County be the sponsor of a 2% grant application to the Grand Traverse Tribe of Ottawa and Chippewa Indians for Grass River Natural Area (GRNA) for reconstruction of 0.25 miles of boardwalk. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Smith that the Chairman be authorized to execute a communication to the State of Michigan, 37th District State Senator, Wayne Schmidt, and Representative, Triston Cole requesting a bill be introduced that would strike the requirement that boards of commissioners shall equalize the assessment rolls per the State Board of Equalization Act, PA 44 of 1911, 209.5 Section 5 (1) Annual State Equalization date requirement for counties to equalize on the Tuesday after the second Monday in April. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Smith that the Tip of the Mitt Watershed Council request for the parcel line spatial data from the County Geographic Information System (GIS) database be approved and that the fees be waived. Motion carried as follows: Yes- Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Bargo; Absent – Kruger.

It was moved by Heeres, seconded by Smith that the U.S. Census Bureau's Geographic Support System (GSS) be provided the residential address lists, residential structure points (shapefile), street centerlines (shapefiles) from the County Geographical Information System (GIS) database to improve the address coverage and map features for the upcoming 2020 U.S. Census data collection and that the fees be waived. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Zelenak, seconded by Marcus that the Chairman be authorized to execute a letter to the President of the United States to designate the financial resources necessary to stop the invasive species known as the Asian Carp from entering the Great Lakes. Motion carried as follows: Yes- Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Smith that the Information Technology (IT) Director Valerie Craft and the Antrim County Sheriff Daniel Bean be authorized to execute the Management Control Agreement between the Information Technology (IT) Department and the Sheriff's Office with regard to the FBI Criminal Justice Information System (CJIS) Security Policy and the Michigan Addendum. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No - None; Absent – Kruger.

It was moved by Marcus, seconded by Smith to authorize the promotion of Adam Hott from regular, part-time mechanic to full-time mechanic with all the benefits afforded to regular, full-time employees of the Antrim County Transportation bargaining unit effective June 12, 2017. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Zelenak, seconded by Marcus that the Chairman appoint Rachel Krino to the Economic Development Corporation Board to fill the term of Dawn LaVanway, expiring term December 31, 2021. Motion carried all present voting yes.

The Chairman appointed Rachel Krino to the Economic Development Corporation Board to fill the term of Dawn LaVanway, expiring term December 31, 2021.

It was moved by Zelenak, seconded by Heeres that the Chairman's appointment of Rachel Krino to the Economic Development Corporation Board, term to expire December 31, 2021 be accepted. Motion carried all present voting yes.

RESOLUTION #18-2017 By Christian Marcus, seconded by David Heeres

**SUPPORT TO MAINTAIN THE REQUIRED FUNDING
OF THE MICHIGAN STATE UNIVERSITY (MSU) RESEARCH STATION
LOCATED IN LEELANAU COUNTY TO ASSIST WITH THE ERADICATION OF THE
SPOTTED WING DROSOPHILA**

The Antrim County Board of Commissioners hereby approves the following resolution regarding maintaining the required funding of the MSU research station located in Leelanau County to assist with controlling and eventually eradicating the Spotted Wing Drosophila (SWD):

Whereas, Antrim County and the rest of Northwest Michigan region are the primary producers of tart cherries in the United States, producing 70-75% of the tart cherries grown nationally; and

Whereas, the job creation associated with growing, harvesting and processing of tart cherries is a major economic driver in Antrim County along with other West Michigan Counties; and

Whereas, the invasive SWD has the potential of devastating the State cherry industry, by burrowing and destroying the ripe cherry, to the point where the tart cherries are not a marketable product; and

RESOLUTION #18-2017 – continued.

Whereas, abandoned and neglected tart cherry farms are contributing to the spread of the invasive SWD, by not properly controlling the invasive SWD through the appropriate use of pesticide management; and

Whereas, Antrim County is requesting the assistance from the neighboring tart cherry producing counties, State of Michigan and the Federal Government for all possible interventions to help control and eradicate the invasive SWD through continued funding of research and encourages the consideration of additional funding opportunities to appropriately manage the invasive SWD; and

NOW THEREFORE BE IT RESOLVED, that the Antrim County Board of Commissioners strongly supports all efforts to eliminate this invasive pest that is having a negative impact upon our internationally recognized fruit growing economy.

BE IT FURTHER RESOLVED, that the Antrim County Clerk be directed to forward this resolution to the following: Senator Wayne Schmidt, Representative Triston Cole, and to Benzie, Charlevoix, Grand Traverse, Leelanau, Manistee, Kent, Mason, Muskegon, Newaygo, Oceana, Allegan, Berrien and VanBuren Counties.

..Yes - David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;
No – None;
Absent – Scott Kruger.

RESOLUTION #18-2017 DECLARED ADOPTED.

It was moved by Smith, seconded by Heeres that Northwest Michigan Tourist Association be authorized to hold a 100th anniversary event at the Hugh J Gray Cairn on July 24, 2017. Motion carried all present voting yes.

CONSENT AGENDA

It was moved by Bargy, seconded by Ricksgers that the Claims and Accounts totaling \$472,067.04 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent -Kruger.

It was moved by Bargy, seconded by Ricksgers that the Financial Fiscal Officer, Deb Haydell be authorized to make a 2017 budget amendment to increase the Capital Outlay line item in the Antrim Creek Natural Area Fund #234-901-980.756 in the amount of \$30,780.00 with funds from the fund balance in Fund #234, Antrim Creek Natural Area. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Ricksgers that the Financial Fiscal Officer, Deb Haydell be authorized to make a budget amendment to decrease the revenue in the Snowmobile Grant Fund #279

(279-000-564.001) in the amount of \$2,000.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Ricksgers that the Financial Fiscal Officer, Deb Haydell be authorized to make a budget amendment to decrease the General Fund – Capital Outlay- Sheriff (101-901-980.301) in the amount of \$6,900.00 and increase Fund #279 Snowmobile-Capital Outlay- Sheriff (279-901-980.402) in the amount of \$6,900.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Bargy that the 2017 Tax Rate Request (L-4029) be approved and the millage rate for the County Operating millage be set at 5.4000 mills, the Commission on Aging at 0.4000 mill, Meadow Brook Medical Care Facility at 1.0000 mill, Antrim Conservation District millage at 0.1000, E-911 at 0.5000 mill and the recycling millage at 0.1838 mill and to authorize Ed Boettcher, Chairman, and Sheryl Guy, County Clerk, to execute the Summer L-4029 Tax Rate Request. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Marcus that the Sheriff be authorized to apply for a Community Oriented Policing Services (COPS) Hiring Program (CHP) grant to hire one (1) new road patrol officer for 36 months under the grant with an additional 12 months that the county will be responsible for the full cost of the employee, and that if awarded, the Sheriff will address the Board in advance of grant expiration date, which will be 48 months after the hiring date of employee under the grant. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

The Chairman requested Public Comment: There was none.

The meeting adjourned at 1:27p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, June 8, 2017

Michigan Department of Treasury
614 (Rev. 03-15)

This form is issued under authority of MCL Section 211.24e,
211.34 and 211.34d. Filing is mandatory. Penalty applies.

L-4029

ORIGINAL TO: County, Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

2017 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County(ies) Where the Local Government Unit Levies Taxes ANTRIM	2017 Taxable Value of ALL Properties in the Unit as of 5-22-2017 1,794,367,521 <i>Ad Valorem minus Ran Zone</i>	CAREFULLY READ THE INSTRUCTIONS ON PAGE 2.
Local Government Unit Requesting Millage Levy ANTRIM COUNTY - SUMMER	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.
The following tax rates have been authorized for levy on the 2017 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2017 Current Year "Headlee" Millage Reduction Fraction	2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
ALLOCATED	GENERAL FUND	08/2016	5.4000	5.4000	1.0000	5.4000	1.0000	5.4000	5.4000		12/2020
**VOTED	COA	08/2016	0.4000	0.4000	1.0000	0.4000	1.0000	0.4000	** 0.4000		12/2020
**VOTED	Meadowbrook	08/2010	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	** 1.0000		12/2029
**VOTED	E911	11/2012	0.5000	0.5000	1.0000	0.5000	1.0000	0.5000	** 0.5000		12/2017
**VOTED	Conservation District	08/2016	0.1000	0.1000	1.0000	0.1000	1.0000	0.1000	** 0.1000		12/2020
**VOTED	Recycling	08/2016	0.2500	0.2500	1.0000	0.2500	1.0000	0.2500	0.1638		12/2020
									**FOR TAX BILL AMOUNTS \$100 OR LESS		
TOTALS			7.6500	7.6500				7.6500	5.5838		

**Pursuant to the State of Michigan Public Acts 184 & 185 of 2012 the Township of Manvelona passed resolution #10-12 on October 26, 2012 and, at the request of the Township of Manvelona, the Antrim County Board of Commissioners passed resolution #16-13 on October 10, 2013 authorizing 100% of the millage to be levied in the Township of Manvelona annually on July 1st for those individual tax bills totaling \$100 or less.

Prepared by CINDY REETZ	Telephone Number 231-533-6320	Title of Preparer ANTRIM County Equalization Director	Date June 8, 2017
-----------------------------------	---	---	-----------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Sec.31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and , for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> President			
		Sheryl Guy	6/8/2017
		Edgar Boettcher III	6/8/2017

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For All Other	

SPECIAL MEETING

The meeting was held at the Hugh J. Gray-Cairn Stone Monument located at 5899 Cairn Highway, Elk Rapids at 9:00 a.m.

Member Present: David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Dawn LaVanway.

Absent: Brenda Ricksgers, Scott Kruger, Christian Marcus.

The Chairman called the meeting to order at 9:03 a.m.

The Chairman spoke on the purpose of the Special Meeting to consider the opening of the crypt in the Hugh J. Gray – Cairn Stone Monument. The Board action at the June 8, 2017 regular meeting addressed and authorized Northwest Michigan Tourist Association to hold a 100th Anniversary event at the Hugh J. Gray - Cairn Stone Monument on July 24, 2017. The communication addressing the opening of the crypt had not been addressed. The proposal to open the time capsule housed in the Cairn, to document its contents, and to reseal the time capsule with additional items from the years since its interment to preserve for future generations. The purpose of today's meeting is to render a decision on allowing the opening or to deny the opening of the crypt.

County Clerk, Sheryl Guy read resolution #5 from the Board minutes dated April 12, 1938 to resolve that Antrim County guarantee the cost of erecting a Cairn to Hugh Gray if placed in Antrim County at the cost not to exceed \$125.00 and a motion from minutes dated October 13, 1938 with Mr. Gray addressing the Board to thank them for their part in erecting the Cairn in Antrim County. The County expenditures totaled \$306.40 in budget year 1938 and requested that some appropriation be made by the County to carry on the work next year.

Dan Sippel, Executive Director of West Michigan Tourist Association spoke of the history of the founder of the West Michigan Tourist Association, Hugh J. Gray and his strides in promoting and creating tourism in the area, a mission which has been kept true for over 100 years. To honor Mr. Gray for his efforts while showcasing to others in the state just how fine our county is and to request that the Board approve the opening of the time capsule to document its contents, add contents and reseal the capsule. The event will be attended by state officials, West Michigan Tourist Association employees, county and local officials, the media and public to mark the 100th Anniversary celebration of the Association.

He reported that he had called the Milton Township Supervisor and Clerk who verbally recommended that he address the County with the proposal and now realizing that he should have met with the full Milton Township Board and that public input should have been addressed prior to seeking Antrim County Board of Commissioners permission.

Public Comment. Larry Bargy, Lon Bargy, Mike Paradis and Brett Pharo all spoke asking that the Board respect local input and their stories of the history shared by family members of the 1938 construction of the Hugh J. Gray - Cairn Stone Monument and deny the request of West Michigan Tourist Association.

Commissioner Bargy spoke on the many residents of Milton Township who have shared their family's history on the Cairn and recalling that the crypt be opened on the 100th year anniversary not on the 79th year anniversary. The Township Board and public did not have the chance to address the question and an e-mail was sent my trustee Thomas Cole objecting to the proposal of opening the crypt.

It was moved by Bargy, seconded by Zelenak that the request of West Michigan Tourist Association to open the crypt at the 100th Anniversary Ceremony event scheduled for July 24th at the Cairn Monument be denied. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, LaVanway; No – Boettcher; Absent – Ricksgers, Kruger, Marcus;

The meeting adjourned at 9:37 a.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public Comment. Karen Bargy stated that Mike Paradis asked her to speak on his behalf to thank the Board for their decision to deny the opening of the Cairn crypt and request that the site be prepared for the event of West Michigan Tourist Association. Public comment closed at 9:02 a.m.

Commissioner Boettcher suggested that the process in which appointments are added to the agenda per the Commissioner Rules and Procedures be reviewed by the Administration & County Services and that the two (2) appointments provided to Ed Martel on the agenda be reduced from fifteen (15) minutes each to five (5) minutes each.

It was moved by Marcus, seconded by Smith that the Agenda be amended to reduce each of the appointments for Ed Martel from fifteen (15) minutes to five (5) minutes each. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Marcus; No – Zelenak, Bargy, Ricksgers, LaVanway, Kruger; Absent – None.

It was moved by Ricksgers, seconded by Zelenak that the Agenda be approved as presented. Motion carried - all present voting yes.

The Chairman referred the Board Agenda process in which appointments are scheduled to the Administrative & County Services Committee.

It was moved by Kruger, seconded by Bargy that the minutes of June 8, 2017 be approved. Motion carried - all present voting yes.

It was moved by Bargy, seconded by LaVanway that the minutes of the Special Meeting on June 30, 2017 be approved. Motion carried - all present voting yes.

It was moved by Smith, seconded by Boettcher that the motion denying the opening of the Cairn crypt be reconsidered. Motion carried as follows: Yes – Boettcher; No – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger, Marcus; Absent – None.

County Administrator, Peter Garwood spoke to the Board announcing the Northern Lakes Economic Alliance (NLEA) upcoming video conference on the U.S. 131 stake holders and scheduled for July 27th and that two (2) handouts have been disbursed one (1) requesting a proposed Construction Code Budget Amendment and one (1) for the Maintenance Department staff uniform contract with UniFirst Corporation for the term of thirty six (36) months.

It was moved by Kruger, seconded by Smith that the service agreement between Antrim County and UniFirst Corporation for the provision of weekly uniforms for the Maintenance Department staff for thirty six (36) month period be approved. **No Action Taken**

Commissioner Barga requested that this motion be **TABLED** to next regular Board meeting per Board Rules and Procedures referring to 5.23 Deferred Action, stating that she has not had sufficient time three (3) days to consider the issue.

It was moved by Kruger, seconded by Smith that the Finance Director, Deb Haydell make a budget amendment to decrease Construction Code, Department wages for the Electrical Inspector Fund (#249-371-704.002) by \$17,250.00 and increase Construction Code, Department Contractual Services (#249-371-802) by \$17,250.00. **No Action Taken**

Commissioner Barga requested that this motion be **TABLED** and be addressed during the standing committee reports: Finance Committee of the Whole report.

Maureen Clore presented the Antrim County Department of Health and Human Services 2016 Annual Report.

It was moved by Smith, seconded by Ricksgers that the 2016 Antrim County Department of Health and Human Services Annual Report be accepted. Motion carried - all present voting yes.

James Rossiter presented the Antrim County Prosecuting Attorney 2016 Annual Report.

It was moved by Zelenak, seconded by Kruger that the 2016 Antrim County Prosecuting Attorney 2016 Annual Report be accepted. Motion carried - all present voting yes.

It was moved by Smith, seconded by Kruger that Grass River Natural Area Inc. be authorized to serve alcoholic beverages at the Grass River Natural Area Inc. Annual Meeting and that Grass River Natural Area Inc. provide the County with proof of liability insurance to cover the event. Motion carried as follows: Yes – Heeres, Zelenak, Barga, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; absent – None.

Janet Koch provided an update to the Antrim County Conservation District Agreement for Services and the cost for each service.

Commissioner Bargy spoke of the proposed Antrim County Conservation District Contract Agreement for services proposal which contains the following exhibits: Exhibit A - Soil Erosion and Sedimentation Control Services; Exhibit B –Forest and Wildlife Management Assistance; Exhibit C – Household Hazardous Waste Program Management; Exhibit D – Recycling Program Management. She asked how and why it is that the County Recycling Program was added to the Antrim County Conservation District Contract for services. Where and when were these steps discussed and /or authorized to pursue adding the Recycling Program services to the Antrim County Conservation District Contract Agreement, because the Board did not direct the County Administrator to take these steps and she is under the impression that the Antrim County Conservation District Board is not interested in establishing or providing services for the Recycling Program. She requested that the County Administrator provide a written report of the actions and planning of moving these services of the Recycling Program to the Conservation District.

The Chairman requested that this item be set aside and be moved to the end of the meeting for further discussion.

Carol Stocking, District Court Administrator presented the 86th District Court 2016 Annual Report.

It was moved by Ricksgers, seconded by Zelenak that the 86th District Court 2016 Annual Report be accepted. Motion carried all present voting yes.

Kevin Elsenheimer, 13th Circuit Court Judge presented the 13th Circuit Court 2016 Annual Report.

It was moved by Kruger, seconded by LaVanway that the 13th Circuit Court 2016 Annual Report be accepted. Motion carried - all present voting yes.

Kenneth Talsma, Anderson, Tackman & Company PLC Certified Public Accountants presented the 2016 Antrim County Audit Report.

It was moved by Marcus, seconded by Ricksgers that the 2016 Antrim County Audit Report be accepted. Motion carried – all present voting yes.

Debra Haydell, Finance Director presented the Antrim County Finance Director 2016 Annual Report.

It was moved by Heeres, seconded by Smith that the Antrim County Finance Director 2016 Annual Report be accepted. Motion carried – all present voting yes.

It was moved by Boettcher, seconded by Ricksgers that the Board work through lunch and that lunch be ordered and delivered from Papa K's. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – None; Abstain – Kruger. (Kruger stating conflict of interest due to personal and pecuniary interest in Papa K's).

Christine Gebhard, Director North Country Community Mental Health presented the North Country Community Mental Health 2016 Annual Report.

It was moved by Marcus, seconded by Zelenak that the North Country Community Mental Health 2016 Annual Report be accepted. Motion carried – all present voting yes.

Jonathan Scheel, Antrim County Housing Director presented the Antrim County Housing 2016 Annual Report.

It was moved by Smith, seconded by Kruger that the Antrim County Housing 2016 Annual Report be accepted. Motion carried – all present voting yes.

Commissioner Bargo spoke to the proposed Antrim County Conservation District Contract Agreement for Services stating her concerns with the terms of proposed contract such as the length, processes for reporting to committees and Boards and detailed description of what is expected to comply with the duties and responsibilities of the County.

It was moved by Zelenak, seconded by Ricksgers that the Antrim Conservation District Contract for Services Agreement be referred back to the Building, Lands and Infrastructure Committee and that the Recycling Program Management proposal be referred back to the Solid Waste & Recycling and then Building, Lands and Infrastructure Committee for recommendations. Motion carried – all present voting yes.

It was moved by Smith, seconded by Kruger that the Chairman be authorized to execute the elevator maintenance agreement between Antrim County and Otis Elevator Company for the elevator in the 1905 Courthouse at a cost of \$240.00 per month. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Smith, seconded by Kruger that the Chairman be authorized to execute the three-year (3) proposal from KONE, Inc. for load pressure testing of the elevator in the County Building at an annual cost of \$1,150.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Smith, seconded by Kruger that the Friends of Glacial Hills be approved to place an 8'x8' storage shed and 14' x 8' changing room at the Glacial Hills trail head on Vandermark Road, and a 14' x 8' changing room at Orchard Hill with the Friends of Glacial Hills funding all costs for the placement of the structures, including any necessary permits. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, Kruger; No – Zelenak, Bargo, LaVanway, Marcus; Absent – None.

Commissioner Smith left the meeting at 2:05 p.m.

It was moved by Marcus, seconded by Kruger that the Chairman be authorized to execute the Sanitary Sewer Utility Easement between Antrim County and Donald and Michelle Jump, 5713 Brake Road, Bellaire, Michigan 49615. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Kruger, seconded by Zelenak that the Chairman be authorized to execute the Memorandum of Understanding with Star Township for a County Recycling Program Recycling Site. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Ricksgers, seconded by Zelenak that the Chairman be authorized to execute the contract with Payne and Dolan, Inc. for the rehabilitation of runway 2-20 at the Antrim County Airport at a total cost of \$1,023,553.72 with a cost to the County (5% of project) totaling \$51,177.69, contingent on approval of the project grant agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Ricksgers, seconded by Zelenak that the Chairman be authorized to execute Amendment #1 to the contract for professional engineering services between Antrim County and Mead & Hunt for the construction administration of the runway rehabilitation project at the Antrim County Airport at a total cost of \$167,504.69 with the cost to the County (5% of project) totaling \$8,375.23, contingent on approval of the project grant agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Ricksgers, seconded by Zelenak that as a part of the runway rehabilitation project, an additional cost of \$6,604.00 with the cost to the County (5% of project) totaling \$330.20 for project and administration by the Michigan Office of Aeronautics be approved, contingent on the project grant agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

RESOLUTION #19-2017 By Brenda Ricksgers, seconded by Melissa Zelenak

**FISCAL YEAR 2018 ANNUAL IMPLEMENTATION PLAN
AREA AGENCY ON AGING OF NORTHWEST MICHIGAN**

“BE IT RESOLVED that the Antrim County Board of Commissioners have reviewed the Fiscal Year 2018 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan and believe that the plan addresses the needs of the aging population in Region 10.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the Fiscal Year 2018 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan.”

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;
No – None;
Absent – Bryan Smith.

RESOLUTION #19-2017 DECLARED ADOPTED

RESOLUTION #20-2017 By Brenda Ricksgers, seconded by Melissa Zelenak

**TITLE VI PLAN
RENEWAL
ANTRIM COUNTY TRANSPORTATION**

WHEREAS:

- Title VI of the Civil Rights Act of 1965 prohibits discrimination by agencies utilizing federally assisted program;
- Antrim County receives federal funds in support of operations by the Antrim County Transportation (ACT) programs;
- The Antrim County Transportation (ACT) Director revised the Antrim County Title VI Plan in accordance with the Federal Transit Administration Title VI Circular 4702.1B; and,
- The Antrim County Board of Commissioners wish to communicate to the Michigan Department of Transportation that it complies with Title VI,

BE IT RESOLVED, that the Antrim County Board of Commissioners adopted the attached Renewal of the Title VI Plan.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent – Bryan Smith.

RESOLUTION #20-2017 DECLARED ADOPTED.

Commissioner Bargy requested that corrections be made to the committee minutes Building, Lands and Infrastructure meeting date July 5, 2017 and Health and Public Safety dated June 28, 2017.

It was moved by Marcus, seconded by Heeres that the request from Northern Lakes Economic Alliance (NLEA) for the County GIS Technician to assist the Broadband Consortium with the mapping of the broadband survey results in Antrim County. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

CONSENT AGENDA

Commissioner Ricksgers requested that the action to authorize the Sheriff's Office to give Charlevoix County the first right of refusal for purchasing the dive trailer at \$1,000 be pulled from the consent agenda.

It was moved by Zelenak, seconded by Ricksgers that the Claims and Accounts totaling \$265,603.04 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Zelenak, seconded by Ricksgers that an additional \$4,120.00 for equipping the recreational vehicle with required equipment be approved and authorize the Finance Director, Deb Haydell to amend the 2017 budget by increasing the General Fund, Marine Patrol Cost Center – Capital Outlay by \$2,060.00, funding source is General Fund, Fund Balance and the Snowmobile Fund, Capital Outlay by \$2,060.00 with funding source being the Snowmobile Fund, Fund Balance. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Zelenak, seconded by Ricksgers that Springfield Construction be approved to replace the roof over the jail boiler room and garage at a cost of \$15,233.00 and authorize the Finance Director, Deb Haydell make a Transfer in the amount of \$233.00 from the Fund #470 Capital Project Fund to the General Fund and make the appropriate budget amendment. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Zelenak, seconded by Ricksgers that up to an additional \$800.00 be approved for the Commission on Aging building for the extension of four (4) roof drains and the Finance Director, Deb Haydell be authorized to make the appropriation budget amendments from the Commission on Aging Fund Balance. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Zelenak, seconded by Ricksgers that the invoice from Dean Crandall for services to repair trails at Glacial Hills in the amount of \$1,725.00 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Zelenak, seconded by Ricksgers that the Finance Director, Deb Haydell be authorized to make the following budget amendments:

- Decrease General Fund Revenue for Township-Computer Services (101-000-581.020) by \$4,101.55.
- Decrease the General Fund, Department #272, Health Insurance (101-272-716.000) by \$3,172.50 and increase General Fund, Department #273, Health Insurance (101-273-716.000) by \$3,172.50.
- Decrease General Fund, Department #895 Contingencies (101-895-999) by \$399.96 and increase General Fund, Department #272 and Department #273, Dental Insurance (101-272-716.008) by \$167.40 and (101-273-716.008) by \$232.56.
- Decrease General Fund, Department #430, Health Insurance (101-430-716.000) by \$2,005.00 and increase General Fund, Department #430, Employee Annuity Benefit (101-430-714.000) by \$2,005.00.
- Increase General Fund, TNT Department Other Services and Charges (101-335-800.000) by \$2,000.00 and decrease the General Fund, Fund Balance by \$2,000.00.
- Increase General Fund, Revenue, Rents (101-000-669) by \$8,512.00 and increase General Fund, Department New Building Expenditures: Utilities, (101-266-921.000) Electric by \$7,727.00, (101-266-922.000) Gas by \$715.00, (101-266-923.000) Water by \$1,686.00.

Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Bargy, seconded by Zelenak that the process begin to vacate Grove Street and that the County Administration Office to bring an outline of steps and associated costs of vacating to a future Special Meeting. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Bargy, seconded by Zelenak to authorize the Sheriff's Office offer Charlevoix County the first right of refusal for purchasing the dive trailer at \$1,000.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, LaVanway, Kruger, Marcus; No – Ricksgers; Absent – Smith.

It was moved by Bargy, seconded by Heeres that a budget amendment be approved to decrease Construction Code Fund #249, Department #371, Wages, Electrical Inspector (249-371-704.002) by \$17,250.00 and increase Construction Code Fund #249, Department #371, Contractual Services (249-371-802.000) by \$17,250.00 and authorize the Finance Director, Deb Haydell to make budget amendment. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – Smith.

It was moved by Kruger, seconded by Marcus that the Sheriff Department seasonal employee's wages be increased to match Barnes Park seasonal employee's wage scale effective July 10, 2017 and authorize the Finance Director, Deb Haydell to make the appropriate budget amendments and transfers from General Fund, Contingencies.

Start	\$11.77	3 Year	\$13.50	
1 Year	\$12.26	4 Year	\$14.10	
2 Year	\$12.89	10 Year	\$15.42	20 years \$16.42

Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – Bargy; Absent – Smith.

County Administrator, Pete Garwood spoke to the process taken by his office in the matter of the Antrim County Conservation District Contracts and Service Agreements and that all County processes have been followed and the matter has been discussed at several meetings. The process has been transparent and Janet Koch did meet with the Conservation District Board and at the time of the meeting the board was in support, later changing their position. The County Administration Office has continued to handle the responsibilities that it takes to run the program without any formal assignment and continues to carry out the program.

It was moved by Bargy, seconded by _____ that the County Administrator provide the Board with a report in which addresses the events and actions of his department has handled the Recycling Program and that he address actions to prevent future situations. That any directives that had been given to the Administration Office be addressed that suggested the Board supports the concept that Antrim County Conservation District be contracted to perform maintenance services. **No Action - Motion was not seconded.**

Commissioner Marcus requested that any corrective action plan from County Administrator regarding the lack of communication to Board members regarding the inclusion of the Recycling Program Contract and Maintenance Services as part of the Conservation Contract be **TABLED**.

The Chairman stated that the Recycling Program Contract and Maintenance Services was by Motion referred back to the Building, Lands and Infrastructure Committee and that the Recycling Program Management proposal is referred back to the Solid Waste & Recycling and then Building, Lands and Infrastructure Committee for recommendations.

It was moved by Zelenak, seconded by LaVanway that all meeting be tape recorded.
NO ACTION TAKEN.

Commissioner Heeres requested that the tape recording of all meeting minutes be **TABLED**.

The Chairman referred the tape recording of meeting minutes to the Administration Committee.

County Administrator, Peter Garwood spoke to the Board on a case filed against the Antrim County Prosecuting Attorney by a resident of Antrim County, seeking declaratory and injunctive relief from Michigan law which requires the person to file as a sex offender.

The Chairman requested Public Comment: The editor of the Antrim Review asked if corrective action was taken.

The Chairman stated that the matter had been requested to be **TABLED** by Commissioner Marcus, although the matter was already referred back to committees for recommendations.

The meeting adjourned at 3:13 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn Lavanway, Christian Marcus.

Absent: Scott Kruger

Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public Comment. There was none.

It was moved by Ricksgers, seconded by Marcus that the Agenda be approved as presented. Motion carried - all present voting yes.

It was moved by Smith, seconded by Ricksgers that the minutes of July 13, 2017 be approved. Motion carried – all present voting yes.

Commissioner Kruger joined the meeting at 9:05 a.m.

County Administrator, Peter Garwood spoke to the Board reminding them of the Special Board meeting scheduled for Thursday, August 24th at 1:00 p.m. and that the County shredding Day was a success with over 300 boxes being shredded. A communication was received from Impact 7G, Inc. requesting information regarding the potential effect on any historic properties within the vicinity of two (2) proposed project locations and that no response means no potential effect on any historic properties within the vicinity of the projects and no objections.

Judge Norman Hayes presented the Antrim County Probate and Family Court 2016 Annual Report.

It was moved by Smith, seconded by Heeres that the Antrim County Probate and Family Court 2016 Annual Report be accepted. Motion carried – all present voting yes.

Lisa Peacock and Scott Kendzierski presented the District Health Department of Northwest Michigan 2016 Annual Report.

It was moved by Kruger, seconded by Ricksgers that the District Health Department of Northwest Michigan 2016 Annual Report be accepted. Motion carried - all present voting yes.

Bill Broadwick presented the Antrim County Community Collaborative 2016 Annual Report.

It was moved by Smith, seconded by Heeres that the Antrim County Community Collaborative 2016 Annual Report be accepted. Motion carried – all present voting yes.

Patty Niepoth presented the Antrim County Register of Deeds 2016 Annual Report.

It was moved by Zelenak, seconded by Smith that the Antrim County Register of Deeds 2016 Annual Report be accepted. Motion carried – all present voting yes.

Ross Hooley and Brad Berkau, Summer Interns for the Northern Lake Economic Alliance, (NLEA) presented the Northern Lakes Economic Alliance Broadband Internet Survey Project for Antrim County.

Undersheriff Dean Pratt presented a proposal for a County K-9 Unit a six (6) year Program with an offered grant/donation in the amount of \$17,250.00 from the Antrim Division of the Grand Traverse Regional Community Foundation for the purchase of a trained dog and implementation of a canine unit.

It was moved by Zelenak, seconded by Smith that the County establish a canine program in the Sheriff Office with the startup costs to be paid with the grant/donation funds in the amount of \$17,250.00 from the Grand Traverse Regional Community Foundation. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargo; Absent – None.

It was moved by Smith, seconded by Kruger that the Service Agreement for Antrim County and UniFirst Corporation for the Maintenance Department Uniforms be picked up from the Table and be addressed. Motion carried – all present voting yes.

It was moved by Smith, seconded by Kruger that the Chairman be authorized to execute the service agreement between Antrim County and UniFirst Corporation for the provision of weekly uniforms for the County maintenance department staff for a thirty-six (36) month period. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Smith, seconded by Kruger that the Grass River Natural Area Inc. be authorized as the manager of the Grass River Boardwalk Reconstruction Project. Motion carried - all present voting yes.

It was moved by Smith, seconded by Kruger that the revised contract with the Antrim Conservation District Agreement for Services for the Soil Erosion and Sedimentation Control Services, Exhibit A; Forest and Wildlife Management Assurances Exhibit B; Household Hazardous Waste Program Management Exhibit C; and the Recycling Program Management Exhibit D; and that the chairman be authorized to execute said contract agreement. For each year of the contract the Antrim Conservation District provide their appropriation request through the County budget process for consideration. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None **Bargo, LaVanway, Marcus**; Absent – None. **BOC - 9/14/2017**

Commissioner Smith left the meeting at 12:10 p.m. returned at 12:13 p.m.

It was moved by Ricksgers, seconded by Zelenak that the Chairman be authorized to execute the proposed 2018 Child Care Fund Budget Summary as presented totaling \$330,000.00 and that the budget be submitted to the State of Michigan prior to the October 1, 2017 deadline. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Bargy that the Chairman be authorized to execute the agreement with Wellspring Lutheran Services to administer the Family Support Program effective October 1, 2017 – September 30, 2018. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Smith that the additional annual payment in the amount of \$331,000.00 to the Michigan Municipal Retirement System (MERS) in 2018 to reduce the unfunded liability of the Antrim County defined benefit pension program and direct Deb Haydell, Finance Director to include in the 2018 proposed budget. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

The Chairman referred the procedures and rules for annual reports back to the Administration and County Services Committee.

It was moved by ~~Bargy~~ **Zelenak**, seconded by Ricksgers that the Finance Director Deb Haydell be authorized to make the appropriation transfers and budget amendments for the acquisition of parcel 05-15-023-011-30 at a cost of \$4,182.09, plus Summer 2017 and Winter 2017 property taxes, and the completion of the Application to Purchase Tax Foreclosed Property for parcel 05-15-023-011-30, with a Phase 1 environmental assessment to be completed after the County's purchase of property, with American Waste to reimburse the County for all costs associated with the purchase of the property including property taxes, and with the intent of leasing the property to American Waste for the construction and operation of a processing facility/transfer station with the funds to come from the Forestry Fund #230. Motion carried as follows: Yes – Zelenak, Boettcher, Smith, Ricksgers, Kruger, Marcus; No – Heeres, Bargy, LaVanway; Absent – None. **BOC - 9/14/2017**

RESOLUTION #21-2017 By Christian Marcus, seconded by David Heeres

**MICHIGAN EMPLOYEES RETIREMENT SYSTEM (MERS)
UNIFORM 457 SUPPLEMENTAL RETIREMENT PROGRAM**

WHEREAS, the Municipal Employees Retirement Act of 1984, Section 36(2)(a), MCL 38.1536(2)(a) (MERS) Plan Document (Section 36(2)(a) authorizes the Municipal Employees' Retirement Board (the "Board") to "establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other postemployment benefit programs," and on November 8, 2011, the Municipal Employees' Retirement Board adopted the MERS 457 Deferred Compensation Plan.

WHEREAS, this Uniform Resolution has been approved by the Board under the authority of Section 36(2)(a), and the Board has authorized the MERS 457 Deferred Compensation Plan, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution.

WHEREAS, The Participating Employer, a participating "municipality" (as defined in Section 2b(2) in the Municipal Employees Retirement Act of 1984; MCL 38.1502b(2); Plan Document Section 2b(4)) or participating "court" (circuit, district or probate court as defined in Section 2a(4) – (6) of the Act, MCL 38.1502a(4) – (6); Plan Document Section 2a(4) – (6) within the State of Michigan has determined that in

RESOLUTION #21-2017 continued.

the interest of attracting and retaining qualified employees, it wishes to offer a deferred compensation plan;

WHEREAS, the Participating Employer has also determined that it wishes to encourage employees' saving for retirement by offering salary reduction contributions;

WHEREAS, the Participating Employer has reviewed the MERS 457 Supplemental Retirement Program ("Plan");

WHEREAS, the Participating Employer wishes to participate in the Plan to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment opportunities;

WHEREAS, the Participating Employer is an Employer as defined in the Plan;

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this Governing Body has completed and approved, and submitted to MERS and the Board documents necessary for adoption and implementation of the Plan; and

WHEREAS, the Governing Body for and on behalf of the Participating Employer is authorized by law to adopt this Resolution approving the Participation Agreement on behalf of the Participating Employer. In the event any alteration of the terms or conditions stated in this Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to continue to administer (or to have administered) the MERS 457 Supplemental Retirement Program for the Participating Employer.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body adopts the MERS 457 Supplemental Retirement Program as provided below.

- I. The Participating Employer adopts the Plan for its Employees.
- II. The Participating Employer hereby adopts the terms of the Participation Agreement, which is attached hereto and made a part of this Resolution. The Participation Agreement sets forth the Employees to be covered by the Plan, the benefits to be provided by the Participating Employer under the Plan, and any conditions imposed by the Participating Employer with respect to, but not inconsistent with, the Plan. The Participating Employer reserves the right to amend its elections under the Participation Agreement, so long as the amendment is not inconsistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Board.
- III. The Participating Employer shall abide by the terms of the Plan, including amendments to the Plan made by the Board, all investment, administrative, and other service agreements of the Plan and the Trust, and all applicable provisions of the Internal Revenue Code and other applicable law.

RESOLUTION # 21-2017 continued.

- IV. The Participating Employer acknowledges that the Board is only responsible for the Plan and any other plans of the Employer administered by MERS and that the Board has no responsibility for other employee benefit plans maintained by the Employer that are not part of MERS.
- V. The Participating Employer accepts the administrative services to be provided by MERS and any services provided by a Service Manager as delegated by the Board. The Participating Employer acknowledges that fees will be imposed with respect to the services provided and that such fees may be deductions from the Participants' accounts.
- VI. The Participating Employer acknowledges that the Plan contains provisions for involuntary Plan termination.
- VII. The Participating Employer acknowledges that all assets held in connection with the Plan including all contributions of the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights shall be held in trust for the exclusive benefit of Participants and their Beneficiaries under the Plan. No part of the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries and for defraying reasonable expenses of the Plan. All Amounts of compensation deferred pursuant to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights held as part of the Plan, shall be transferred to the Board to be held, managed, invested and distributed as part of the Trust Fund in accordance with the provisions of the Plan. All contributions to the Plan must be transferred by the Participating Employer to the Trust Fund. All benefits under the Plan shall be distributed solely from the Trust Fund pursuant to the Plan.
- VIII. This Resolution and the Participation Agreement shall be submitted to the Board for its approval. The Board shall determine whether the Resolution complies with the Plan, and, if it does, shall provide appropriate forms to the Participating Employer to implement participation in the Plan. The Board may refuse to approve a Participation Agreement by an Employer that does not possess State statutory authority to participate in the Plan. The Governing Body hereby acknowledges that it is responsible to assure that this Resolution and the Participation Agreement are adopted and executed in accordance with the requirements of applicable law.

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the Plan until a certified copy of this Resolution is filed with MERS, and MERS determines that all necessary requirements under the 457 Supplemental Retirement Program Plan and Trust, the Participation Agreement, and this Resolution have been met. All dates for implementation of the Plan shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer.

RESOLUTION #21-2017 continued.

In the event an amendatory Resolution or other action by the municipality is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred by this Governing Body and MERS (and a third-party administrator, if applicable and necessary). The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #21-2017 DECLARED ADOPTED.

It was moved by Marcus, seconded by Smith that the proposed draft letter prepared by the County Administrator be approved and sent to the State Representative Triston Cole and State Senator Wayne Schmidt regarding an amendment to the County Medical Examiner's Act 181 of 1953 addressing counties with a population of less than 50,000 from the requirement that does not allow the designation of a medical examiner investigator that was/is an agent or employee of a funeral establishment licensed under the occupational code. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, Kruger, Marcus; No – Bargy, LaVanway; Absent – None.

The meeting adjourned for lunch at 1:30 p.m. – 2:15 p.m.

The meeting reconvened at 2:20 p.m.

CONSENT AGENDA

It was moved by Kruger, seconded by Ricksgers that the Claims and Accounts totaling \$226,691.65 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

RESOLUTION #22 -2017 By Scott Kruger, seconded by Brenda Ricksgers.

**MICHIGAN DEPARTMENT OF TRANSPORTATION
ANTRIM COUNTY BOARD OF COMMISSIONERS
CONTRACT FOR A FEDERAL/STATE/LOCAL AIRPORT PROJECT
UNDER THE BLOCK GRANT PROGRAM
CONTRACT NO. 2017-0642 FEDERAL PROJECT NO. E-26-0011-3217**

BE IT RESOLVED that the Antrim County Board of Commissioners does hereby approve the proposed Contract submitted by the Michigan Department of Transportation; and

BE IT FURTHER RESOLVED that Edgar Boettcher, III Chairman, be authorized and directed to execute the Contract No. 2017-0642 (Federal Project No. E-26-0011-3217; REHABILITATE RUNWAY 2/20

RESOLUTION #22-2017 continued.

(5002' X 100') Categories 1 and 2 Construction) at the Antrim County Airport for and on behalf of the Antrim County Board of Commissioners.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent –None.

RESOLUTION #22 -2017 DECLARED ADOPTED.

It was moved by Kruger, seconded by Ricksgers that Deb Haydell, Finance Director make a 2017 budget amendment in the amount of \$6,500.00 from the General Fund, Fund Balance to the General Fund, Department 134, Family Court, Detention Support Services 802 (101-000-134-802) in the amount of \$6,500.00 and that the Michigan Department of Health and Human Service (MDHHS) will reimburse 100% of expenditure. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Zelenak, seconded by Kruger that the draft 2018-2023 Capital Improvement Plan be amended to include the Antrim County Prosecuting Attorney request for the software Prosecutor by Karpe! in the amount of \$45,000.00 for a 2018 project. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargy; Absent – None.

It was moved by Bargy, seconded by Zelenak that the 2018-2023 Capital Improvement Plan as amended be approved. Motion carried all present voting yes.

Commissioner Bargy request Capital Improvement Plan minutes be corrected to reflect that the Board consider the department head input.

It was moved by Kruger, seconded by Marcus that Deb Haydell Finance Director be authorized to make a transfer and budget amendment for a 2017 appropriation in the amount of \$100,000.00 to assist with the design and construction of Phase 1 of the Boardwalk Reconstruction Project at the Grass River Natural Area with funds from Capital Projects Building & Structure Fund #470. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargy; Absent – None.

It was moved by Bargy, seconded by Zelenak to pick up the ***Tabled*** item from the July 13, 2017 Board meeting which directed that the County Administrator provide a detailed reporting that identifies the events and any directives that took place to address the Antrim Conservation District Contract and the addition to the agreement which added the Antrim County Recycling Program and Maintenance Services. Motion carried – all present voting yes.

Peter Garwood County Administrator spoke of the chain of events that have occurred to address the Recycling Program. In February he had asked the Building, Lands and Infrastructure Committee for direction regarding the Antrim Conservation District contracts under various matters for discussion **and not in minutes**. It was the consensus of the Committee that all services be combined under one contract. Mr. Garwood indicated that although recycling is not specifically mentioned in the minutes it was discussed as one of the "other service" to be included. The concept was addressed by Janet Koch Deputy County Administrator at the March meeting of the Antrim Conservation District Board with ~~the~~ **their** Board indicating that they were in favor of moving the operational management of the recycling program to the District. At the April meeting of the Antrim County Solid Waste and Recycling Council the new manager of the Antrim Conservation District, Tom Clement addressed the committee to inform them that he and the County Administration have been working towards an arrangement that would move the operational management of the Recycling Program to the Antrim Conservation District. The committee made the recommendation that the County and Antrim County Conservation District enter into an agreement for the management of the County-wide recycling program. The issue was first addressed at the Board meeting in May when the registration of the 2017 Michigan Recycling Coalition Conference for Commissioner Zelenak paid by the County ~~was~~ **be** transferred to the Conservation District Manager Thomas Clement. The question was asked **by Commissioner Zelenak** if ~~who would recommend that~~ Thomas Clement ~~be considered~~ **could attend the conference** and this was when the full Board learned that the Administration Office had been active in the process of working out an agreement to include the County-wide Recycling Program in the Antrim Conservation District Contract. The County Administration office has continued to handle the responsibilities that it takes to run the program, but has not been able to provide the appropriate attention the program should have, especially ~~which~~ **with** the potentially higher expectations of the millage. It was discussed at the Building, Lands and Infrastructure Committee **(not addressed in minutes)** that the Antrim Conservation District is the logical department to manage the program as they have handled the Hazardous Waste Program for the County and recycling is in line with their mission. **BOC – 9/14/2017**

Janet Koch, Deputy County Administrator spoke of the processes taken for the County-wide Recycling Program Management and Services being addressed in the revised Antrim Conservation Contract. That support was provided by the Solid Waste and Recycling Council, Building, Lands and Infrastructure and the Antrim Conservation District. She stated that she encouraged the concept, not Peter Garwood and worked through the proposal with Mr. Clement to add the County-wide Recycling Program Management and Services contract to the Antrim County Conservation District Contract.

Commissioner Barge ~~spoke~~ **asked why the Building, Lands and Infrastructure Committee minutes did not reflect any discussion of adding the recycling program to the contract**. The process in which the County Administration Office addressed the County-wide Recycling Program being contracted for management and services in the revised proposed contract with the Antrim County Conservation District and that their Board **having** addressed it prior to the County Board of Commissioners. **That to prevent a re-occurrence of a similar situation** a policy be drafted to address unique contract proposals to this Board before outside units are approached with contract proposals. **BOC -9/14/2017**

Kruger left the meeting at 3:00 p.m. and returned at 3:03 p.m.

Ricksgers left the meeting at 3:03 p.m. and returned at 3:06 p.m.

It was moved by Bargy, seconded by _____ that the **upcoming Board of Commissioner budget meetings be allowed to be recorded for the purpose of assisting staff when creating the minutes to insure information is captured correctly.** ~~in minutes takers be recorded for the purpose of creating minute taking due to the situation addressed with the County-wide Recycling Program to assure that the information that is discussed is written in all minutes.~~ **NO SUPPORT-FAILS** **BOC 9/14/2017**

Commissioner Marcus addressed any recording of all minutes be **TABLED** to the next regular meeting of the Board.

It was moved by Heeres, seconded by Kruger that the Chairman be authorized to execute the agreement between Antrim County Municipality Number 0502 and Municipal Employees' Retirement System (MERS) 457 Participation Agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

The Chairman appointed Peter Garwood as Officer Delegate representing administration and Sheryl Guy as Officer Alternate representing administration to the Municipal Employees' Retirement System 71st Annual Conference to be held September 21-22, 2017 at the Detroit Marriott at the Renaissance Center.

It was moved by Marcus, seconded by Zelenak that the appointment of Peter Garwood as the Officer Delegate representing administration and Sheryl Guy as Officer Alternate representing administration to the Municipal Employees' Retirement System (MERS) 71st Annual Conference to be held September 21-22, 2017 at the Detroit Marriott at the Renaissance Center be approved. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

The Chairman request Public Comment. Dave Lein writer for the Antrim Review Newspaper spoke to the Board making the suggestion that the Chairman read a motion aloud for clarity after a lengthy discussion.

The meeting adjourned at 3:39 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

SPECIAL MEETING

The Chairman called the meeting to order at 1:00 p.m.

Members present: David Heeres, Melissa Zelenak, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus.

Absent: Karen Bargy

Pledge of Allegiance to the U.S. flag.

Commissioner Karen Bargy arrived at meeting at 1:04 p.m.

The Chairman requested Public Comment. David Schulz, Bellaire Village President spoke to the Board to request that the Village of Bellaire be involved with the County Strategic Planning Process of the County Campus and that the Village Infrastructure considerations be addressed when projects are being discussed as to future projects that may greatly increase the usage over and above what the system can handle. The Village of Bellaire Waste Treatment plant includes four (4) ponds that hold the waste and is required to shut down for four (4) months out of each year as required by the Department of Environmental Quality (DEQ) the department that issues permits for sewage treatment facilities. Public comment closed at 1:06 p.m.

John Amrhein, Facilitator from MSU Extension – Antrim County Main Campus Planning

Mr. Amrhein requested Board discussion as to the History of the Antrim County Bellaire campus as it relates to the current and future needs of the county and the process in which a long term vision can be met.

Janet Koch provided the Board with a slide production in which the Antrim County Bellaire campus has increased structures and renovations that have taken place over the past 50 years.

David Vitale County Maintenance Director provided a list of many of the county buildings, parking lots which spoke to the estimated age, past additions, remodeling projects and/or replacement status which included history of roof replacement, furnace replacement systems and boiler replacement systems.

Members Input:

- That the 1905 Court House considerations, preservations and past and present uses.
- Future for cost directives and restraints – Board determines future cost to assess space needs, structure conditions and future reconfigurations of the departments as needed and allow for flexibility for future growth.
- Master Plan campus wide is addressed for Antrim County Bellaire campus site with each department's space needs to be addressed and considered.
- Height restraints and sewer restraints within the Village of Bellaire along with firefighting restraints, American Disability Assessments, Buildings Security for all sites and structures.

- Storage needs for current and future of the Sheriffs' recreational equipment and space to secure evidence be addressed.
- That the Meadow Brook Medical Care Facility and the Antrim County Airport and structures be excluded.
- Possible RFP be addressed as to a Master Plan.
- Bank building may be a place to relocate offices on a temporary basis during any construction of structures.

Commissioner Christian Marcus left the meeting at 2:30 p.m.

It was moved by Zelenak, seconded by Kruger that the County Administrator, Peter Garwood solicit requests for qualifications for services to provide an Antrim County Master Plan to assess all Antrim County – Bellaire Area Campus and buildings that house Antrim County departments and that the request exclude the Antrim County Airport Buildings and properties, and that all of the Meadow Brook Medical Care Facility be excluded. That a Special Meeting be scheduled at the end of October 2017 to review the qualifications for services submitted. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Marcus.

It was moved by Bargy, seconded by Zelenak that the needs assessment be postponed due to the action of Board to request qualifications for services for an Antrim County – Master Plan and that the County Administrator notify the architect firms that attended the special meeting of the Buildings, Lands and Infrastructure Committee on August 23, 2017 where interviews were conducted for the County Building Facility Assessment Project and to request proposals with firm representatives from Cornerstone Architects, TowerPinkster and Hook DeJong Incorporation. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent - Marcus.

The Chairman requested Public Comment. David Schulz, Village of Bellaire President invited members of the Board to an open house at the Bellaire Village building from 6:00 p.m. to 9 p.m. hosted by the Downtown District Authority (DDA) and Crosshatch to present a proposal for a restoration project of the building structure and encourage community awareness and support for the future renovation project. John Amrhein addressed the Board to thank them for their work today and the decision to move forward. Public comment closed at 2:56 p.m.

The meeting adjourned at 2:57 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

The Chairman called to the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public Comment. Janet Koch announced that she has submitted her resignation from her position as Antrim County's Deputy Administrator, effective Friday, October 6. Stating she has enjoyed working with the entire Administration Office staff, the County's department heads, employees, Board of Commissioners and referred to the County Administrator, Peter Garwood as her best boss to date. It has been an honor and privilege to serve the residents of Antrim County.

It was moved by Ricksgers, seconded by Heeres that the Agenda be approved as presented. Motion carried – all present voting yes.

It was moved by Zelenak, seconded by LaVanway that the minutes of August 10, 2017 be approved as corrected. Motion carried – all present voting yes.

It was moved by Kruger, seconded by LaVanway that the minutes of the Special Meeting of August 24, 2017 be approved. Motion carried – all present voting yes.

County Administrator, Peter Garwood spoke to the Board on the three (3) handouts provided to members as follows: A letter to the Banks Township Historical Society, the recommendation for the Equalization Reorganization and Succession Plan and the recommendation for the Information Technology Employee Status Change.

Elaine Wood, Chief Executive Officer presented the Networks Northwest 2016 Annual Report.

It was moved by Ricksgers, seconded by Zelenak that the Networks Northwest 2016 Annual Report be accepted. Motion carried – all present voting yes.

Jill Porter, Assistant Director for Public Service presented the Traverse Area District Library, Talking Book Library 2016 Annual Report.

It was moved by Kruger, seconded by LaVanway that the Traverse Area District Library, Talking Book Library 2016 Annual Report be accepted. Motion carried – all present voting yes.

It was moved by Marcus, seconded by Smith to approve the changing of the Clerk II position to a Residential Appraiser position in the Equalization Department and index the pay with the Appraiser position in the General Unit Collective Bargaining Agreement with an added cost of \$1,472.00 for 2017. The employee serving in the Clerk II position be placed in the Residential Appraiser position starting October 1, 2017 if no other qualified General Unit employee signs the position posting as required by the Collective Bargaining Agreement. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, Kruger, Marcus; No – Zelenak, Bargy, LaVanway; Absent – None.

It was moved by Smith, seconded by Heeres to approve making the part-time Information Technology support Technician position a full-time position with the wage scale indexed to the General Unit Collective Bargaining Agreement GIS Technician wage scale with all benefits afforded to full time positions at the added cost in 2017 of \$9,927.00. The employee in the part-time Information Technician position be placed in the full-time Information Technician position starting September 25, 2017 if no other qualified General Unit employee signs the posting as required by the Collective Bargaining Agreement. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Zelenak, Bargy; Absent – None.

It was moved by Marcus, seconded by Smith that the Chairman be authorized to execute a renewal contract with Mutual of Omaha for life, accidental death & dismemberment, and short-term disability insurance coverages from October 1, 2017 –October 1, 2018. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger; Marcus; No – None; Absent – None.

RESOLUTION #23 -2017 BY CHRISTIAN MARCUS, SECONDED BY DAWN LAVANWAY

ANTRIM COUNTY – OPPOSE SENATE BILL 386 OF 2017

WHEREAS, the collection of delinquent real property taxes and the administration of the delinquent tax revolving fund by the county treasurer under The General Property Tax, 1893 PA 206, as amended, MCL 211.1 to 211.157, is important in assuring that ANTRIM COUNTY (the “County”) and local tax collecting units within the County actually receive taxes levied in a timely manner, that tax delinquent properties in the County are returned to productive use, and that a favorable credit rating for the County is maintained;

WHEREAS, Senate Bill 386 of 2017, as passed by the Michigan Senate (“SB 386”) would undermine the process for collecting delinquent real property taxes by: (1) increasing, litigation against the county treasurer, allowing anyone to challenge a court-ordered property tax foreclosure for eight new reasons, even a person with no legal interest in the property; (2) clouding title to court-foreclosed properties, reducing sale proceeds used to reimburse local tax collecting units for unpaid property taxes and reducing delinquent tax revolving fund revenue; and (3) creating uncertainty through retroactivity and interference with a pending case before the Michigan Supreme Court;

WHEREAS, by allowing new collateral attacks on judicial foreclosure orders after the orders are final and appeal rights exhausted, SB 386 would undermine the quality of the fee simple title vested in the foreclosing governmental unit, cloud otherwise clear titles, create uncertainty, and reduce prices paid for tax-foreclosed properties at tax sales, all of which undermine the current effective tax sale and delinquent tax collection process;

RESOLUTION #23-2017 continued.

WHEREAS, for these reasons, the Michigan Association of Counties, the Michigan Association of County Treasurers, and the county treasurer of this County have indicated their opposition to the passage and enactment of SB 386; and

WHEREAS, the county treasurer has asked this Board of Commissioners to join in opposing SB 386;

NOW, THEREFORE, BE IT RESOLVED, by this Board of Commissioners of ANTRIM COUNTY hereby opposes the passage and enactment of Senate Bill 386 of 2017.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be transmitted to the county treasurer, each member of the Michigan State Senate and the Michigan House of Representatives representing ANTRIM COUNTY, and the Governor of Michigan.

Yes – David Heeres, Melissa Zelenak, Karen Bargy, Ed Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #23-2017 DECLARED ADOPTED.

It was moved by Marcus, seconded by Heeres that the draft letter presented by the County Administrator's Office be approved and signed by the Chairman to recognize Gloria Jean Anderie for her generous donation of a 100-year-old stone house to the Banks Township Historical Society. Motion carried – all present voting yes.

It was moved by Marcus, seconded by Heeres that the funds be released and the hiring process begin to fill the soon to be vacant position of Deputy Administrator in the County Administration Office and the Antrim County Hiring Policy be waived to fill the position and grant the Administration and County Services Committee the hiring authority with assistance of the County Administrator. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Kruger, Marcus; No – Zelenak, Bargy, Ricksgers, LaVanway; Absent – None.

It was moved by Smith, seconded by Kruger that the pavement replacement and drain replacement project at the jail be approved not to exceed the cost of \$8,400.00 and must include the installation of insulation above the drainage pipe and that the Finance Director, Deb Haydell make the appropriate line item budget amendment transfer in the General Fund, 101-901-980.265 to 101-901-980.351. Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Heeres; Absent – None.

It was moved by Smith, seconded by Heeres that additional paving was completed on an emergency basis at Barnes Park at a cost of an additional \$2,400.00 to Olstrom Excavating and the funding source be the General Fund, Park budget 101-756-934 be approved. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Zelenak that the Chairman be authorized to execute the agreements for the Commission on Aging for in-home home chore services with Gaye O'Neal/dba/Garrett Landscaping and S J & Family Lawn Care from September 18, 2017 through October 1, 2018. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Bargo that the Chairman be authorized to execute an agreement for services for the Commission on Aging for snow plowing the parking lots, shoveling the walkways and removal of snow piles as necessary at the Bellaire Senior Center from November 1, 2017 through April 30, 2018 with Union Designs & Landscaping, LLC and to execute agreements for services for snow removal at private senior residences in various locations throughout Antrim County from November 1, 2017 through April 30, 2018 with the following contractors:

John Bacca

C & K, Inc.

Gaye O'Neal/dba/Garrett Landscaping

Frank Marshall & Sons Construction

S J & Family Lawn Care

Union Designs

Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Zelenak that the Chairman be authorized to execute the revised agreement with the Department of Health and Human Services to provide regional detention support services from October 1, 2017 through September 30, 2018. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Zelenak that an additional \$75,000.00 from the General Fund be included in the 2018 budget request for the Housing Department. The funding purpose will be for residential loan projects for vendor contracted services and for administration fees for each project to be paid to the Housing Director on a case-by-case basis and that the request be considered by the Finance Committee in the 2018 budget. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargo; Absent – None.

CONSENT AGENDA

Commissioner Bargo requested that two (2) items be pulled from the consent agenda as follows:

Action: Making the part-time Information Technology Support Technician position a full-time position with the wage scale indexed to the GIS Technician wage scale to be effective September 25, 2017, the Finance Director be authorized to make the appropriate budget amendments with the funding to come from General Fund Contingency.

Action: For the creation of a Residential Appraiser position in the Equalization Department and index the pay with the Appraiser position in the General Union Collective Bargaining Unit to be effective October 1, 2017, that the Finance Director make the appropriate budget amendments with the funding to come from the General Fund Contingency.

It was moved by Zelenak, seconded by Bargo that the Claims and Accounts totaling \$206,575.74 be approved and paid. Motion carried as follows: Yes –Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Zelenak, seconded by Bargo that an increase of the wages of the Commission on Aging irregular part-time Site Coordinator and Kitchen Assistant positions effective September 25, 2017 and authorize the Finance Director, Deb Haydell to make the appropriate budget amendments with the funding to come from Commission on Aging fund balance and the wages to be:

<u>Site Coordinator</u>		<u>Kitchen Assistant</u>	
Starting wage	\$10.13	Starting wage	\$ 9.92
Six month step increase	\$10.70	Six month step increase	\$10.48
1 year step increase	\$11.30	1 year step increase	\$11.06
2 year step increase	\$11.87	2 year step increase	\$11.62
3 year step increase	\$12.45	3 year step increase	\$12.19

Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Zelenak, seconded by Bargo that the Finance Director, Deb Haydell be authorized to make the following budget amendments:

- Decrease the General Fund, Fund Balance by the amount of \$79.44 and transfer to increase the General Fund, Emergency Services Department # 426, Annuity Benefit (101-426-714.002) by \$79.44.
- Increase General Fund, Veterans Affairs Department # 682, Printing and Publishing (101-682-901.000) by \$893.58, with the funding source to be General Fund Revenue 101-000-674.000 Contributions & Other received as donations.
- Increase Fund # 272 - Canine K-9 Program (272-000-671.000) by \$17,250.00 and decrease the Fund Balance #272 by the same amount.
- Increase expenditures for Fund # 272 Canine K-9, Sheriff, K-9 (272-301-763.000) by \$11,500.00 and decrease the Fund balance #272 by the same amount.
- Increase expenditures in Fund #297 - Commission on Aging - Title III Congregate Meals, Retirement (297-672-718.000) by \$10,212.00 and decrease Commission on Aging, Fund Balance #297 by \$10,212.00.
- Increase expenditures in Fund #297 – Commission on Aging - Title III C Home Delivered Meals, Retirement (297-674-718.000) by \$9,560.00 and decrease Commission on Aging, Fund Balance #297 by \$9,560.00.
- Increase expenditures in Fund #297 Commission on Aging - Events Coordinator, Retirement (297-677-718.000) by \$2,049.00 and decrease Commission on Aging, Fund Balance #297 by \$2,049.00.

- Increase expenditures in Fund #297 – Commission on Aging – Events Coordinator, Other fringe & AD & D, (297-677-719.000) by \$330.00 and decrease Commission on Aging, Fund Balance #297 by \$330.00.
- Increase the General Fund by \$66,667.00 and transfer out to the Grass River Natural Area Fund #223 the amount of \$66,667.00 with the funding source as approved to come from the Tax Payment Fund per the 2017 Capital Improvement Plan.

Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Zelenak, seconded by Bargy that the Chairman be authorized to execute a five-year agreement with Pitney Bowes for a new postage meter at the cost of \$340.62 per month upon review by legal counsel. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Krueger, Marcus; No – None; Absent – None.

Commissioner Bargy requested that the Finance Committee minutes dated Monday, September 11, 2017 be corrected to identify the funding source for the IT Position and Equalization Position from General Fund, Contingencies.

It was moved by Smith, seconded by Heeres that the Finance Director, Deb Haydell be authorized to make a budget amendment and transfer from the General Fund, Contingencies to the Information Technology (IT) Department to fund the part-time position to a full time position and fringe benefits line items be increased by same amount. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargy; Absent – None.

It was moved by Smith, seconded by Heeres that the Finance Director, Deb Haydell be authorized to make a budget amendment and transfer from the General Fund, Contingencies to the Equalization Department for the creation of the new position of Residential Appraiser indexed to the wage scale of the Appraiser position and fringe benefits line items be increased by same amount. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargy; Absent – None.

Carol Stocking, 86th District Court Administrator spoke to the Board of the recent changes that have occurred since the budget meeting she attended with Judge Stepka. The Leelanau County Board has approved the position of Ms. Stocking, 86th District Court Administrator in their 2018 budget. She announced that she will remain working in her position as long as the position is being allowed to be kept on the Leelanau County payroll and benefit plans. The proposed position of the half-time Assistant Deputy Administrator will remain in the budget and after full approval will be hired and added to Grand Traverse County payroll and benefit plans. The saving will represent an estimated reduction to their 2018 budget request by nearly \$32,000.00.

It was moved by Smith, seconded by Kruger that the 86th District Court budget request for 2018 be reduced by \$32,000.00, pending the full approval of the 86th District Court agreement (Antrim, Grand Traverse and Leelanau) with the full time position of the Court Administrator's salary and fringes to continue to be paid through Leelanau County for the year 2018 and that the full-time Assistant Deputy

Administrator requested position be placed on the Grand Traverse County payroll and benefits program, and that both positions be funded based on the Agreement for Antrim County. That the Chairman be authorized to execute the agreement pending Grand Traverse approval and legal counsel review. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargo, Absent – None.

Deb Haydell, Finance Director spoke to the Board requesting that the Finance of a Whole Committee schedule a special meeting to review and go through the 2018 proposed budget for the General Fund and Other Funds.

It was agreed that a Special Finance of a Whole Committee meeting be scheduled for the purpose of reviewing the proposed 2018 General Fund and Other Funds Budgets. The meeting of the committee was set to be Monday, October 2, 2017 at 1:00 p.m.

It was moved by Bargo, seconded by LaVanway that the tabled item on the recording of all Antrim County Board of Commissioners meeting be picked up from the table. Motion carried as follows: Yes – Zelenak, Bargo, Boettcher, Smith, Ricksgers, Smith, Ricksgers, Kruger, Marcus; No – Heeres; Absent – None.

Commissioner Bargo spoke on the recording of minutes was for the purpose of the budget meeting of the Finance of a Whole and that the purpose was to assist in minutes only. Discussion followed: **No Action taken**

The Chairman appointed Commissioner Melissa Zelenak to the Northwest Michigan Community Health Department Board to replace current member Scott Kruger due to his conflict with committee meeting dates.

It was moved by Bargo, seconded by Ricksgers to accept the Chairman's appointment of Melissa Zelenak to the Northwest Michigan Community Health Department Board to replace Scott Kruger, due to meeting date conflicts. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Kruger, seconded by Ricksgers that the Chairman and County Clerk be authorized to execute the revised form L4029 for the 2017 Tax Rate to be levied December 1, 2017 and affirms the voted millage rates are set at 0.4000 for the Commission on Aging, 1.000 mil for Meadowbrook, 0.5000 for E911, 0.1000 for the Conservation District, and 0.1838 for Recycling. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Smith that legal action be authorized and that the County Administrator take steps to collect the unpaid tuition per the Tuition Reimbursement Agreement between Antrim County and Casey Guthrie former employee of the Equalization Office. The agreement was signed and dated by all parties May 14, 2015 and the balance due the County is \$3,311.11. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Smith, seconded by Zelenak that a Special Board of Commissioner meeting be scheduled to review the Request of Proposals/Qualifications of the successful bidders for interviews by the full Board for the Facilities Master Plan project at 9:00 a.m. October 24, 2017. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

Members thanked Janet Koch, Deputy Administrator for her service and wished her well.

The Chair requested Public Comment: There was none.

The meeting adjourned at 1:13 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

Michigan Department of Treasury
614 (Rev. 05-15)

This form is issued under authority of MCL Section 211.24e,
211.34 and 211.34d. Filing is mandatory. Penalty applies.

L-4029

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

2017 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2017)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County(ies) Where the Local Government Unit Levies Taxes ANTRIM	2017 Taxable Value of ALL Properties in the Unit as of 5-22-2017 1,794,367,521	Ad Valorem minus Ren Zone
Local Government Unit Requesting Millage Levy ANTRIM COUNTY - To include Winter	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties	

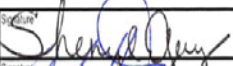

**CAREFULLY READ
THE INSTRUCTIONS
ON PAGE 2.**

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.
The following tax rates have been authorized for levy on the 2017 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2017 Current Year "Headlee" Millage Reduction Fraction	2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
ALLOCATED	GENERAL FUND	08/2016	5.4000	5.4000	1.0000	5.4000	1.0000	5.4000	5.4000		12/2020
VOTED	COA	08/2016	0.4000	0.4000	1.0000	0.4000	1.0000	0.4000	* 0.4000	0.4000	12/2020
VOTED	Meadowbrook	08/2010	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	* 1.0000	1.0000	12/2029
VOTED	E911	11/2012	0.5000	0.5000	1.0000	0.5000	1.0000	0.5000	* 0.5000	0.5000	12/2017
VOTED	Conservation District	08/2016	0.1000	0.1000	1.0000	0.1000	1.0000	0.1000	** 0.1000	0.1000	12/2020
VOTED	Recycling	08/2016	0.2500	0.2500	1.0000	0.2500	1.0000	0.2500	** 0.1838	0.1838	12/2020
									* FOR TAX BILL AMOUNTS \$100 OR LESS		
TOTALS			7.6500					7.6500	5.4000	2.1838	

Prepared by CINDY REETZ	Telephone Number 231-533-6320	Title of Preparer Antrim County Equalization Director	Date September 14, 2017
-----------------------------------	---	---	-----------------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Sec.31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and , for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature*	Type Name	Date
<input checked="" type="checkbox"/> Secretary		Sheryl Guy	9/14/2017
<input checked="" type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> President		Edgar Boettcher III	9/14/2017

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For All Other	

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Scott Kruger, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public Comment. Carl Griffith spoke on individuals entering the Commission on Aging Senior Center carrying their firearm. He stated that many of the senior citizens have addressed concerns and asked if the facility could be designated as an exempt public building and no firearms allowed. Public comment closed.

It was moved by Kruger, seconded by Zelenak that the Agenda be approved as presented. Motion carried – all present voting yes.

It was moved by Ricksgers, seconded Kruger that the minutes of September 14, 2017 be approved as corrected. Motion carried – all present voting yes.

County Administrator, Peter Garwood spoke to the Board on three (3) topics as follows: Special Board of Commissioners meeting set for Tuesday, October 24, 2017 at 1:00 p.m. to interview three (3) architects for the Facilities Master Plan, the request from Leslie Meyers, Emergency Management Coordinator to take action on the Emergency 2018 Emergency Management Performance Grant (EMPG) Work Agreement filing deadline is October 27, 2017 and requested the Board to address a per diem for the defense attorney representative when attending the Indigent Defense Committee meetings.

It was moved by Kruger, seconded by Smith that per diem be paid to the defense attorney representative when attending meetings of the Indigent Defense Committee consistent with the Antrim County Per Diem Policy, and the Finance Director, Deb Haydell be authorized to make a budget transfer from the General Fund, Contingencies 101-895-999. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

Ed Ness, President of Munson Medical Health Care System presented the Munson Healthcare Overview and Facility Plan for Regionalization of area hospitals.

It was moved by Smith, seconded by Kruger that the revisions to Exhibit D – Recycling Program Management be approved and that the Chairman be authorized to execute the Agreement for Services with the Antrim Conservation District beginning January 1, 2018. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, Kruger, Marcus; No – Bargy, LaVanway; Absent – None.

The County Clerk, Sheryl Guy presented the process to carry out the Board appointments for the two (2) positions of the Board of Canvassers expiring October 31, 2017. The members cast a secret ballot voting for one (1) republican member and one (1) democratic member. Ballots were cast and the clerk tallied the Board member votes.

The Chairman appointed Jim Gurr to fill the Republican Party position and Linda Travis to the fill the Democratic Party position of the Board of Canvassars, and the terms to expire October 31, 2021.

It was moved by Zelenak, seconded by Ricksgers that the appointments of Jim Gurr and Linda Travis to the Board of Canvassars, terms to expire October 31, 2021 be approved. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

The Public Hearing on the approved millage for 2018 county operations and the 2018 General Fund and other budgets opened at 10:02 a.m.

Karen Bargy, Chairman of the Finance, Ways and Means Committee of a whole explained the various elements of the Proposed 2018 General Fund and Other Fund budgets. There was no public input. Public Hearing closed at 10:05 a.m.

RESOLUTION #24-2017 By David Heeres, seconded by Melissa Zelenak

**RESOLUTION TO ADOPT THE 2018 ANTRIM COUNTY BUDGET,
GENERAL APPROPRIATIONS ACT AND MILLAGES**

WHEREAS, the Antrim County Board of Commissioners has set the millage rate of 5.40 for General Operating, 0.40 for Commission on Aging, 0.50 for 911 Central Dispatch and 1.00 for Meadowbrook Medical Care Facility Operating and Renovations, 0.10 Conservation District, 0.1838 for Recycling; and

WHEREAS, the Finance Committee has prepared and is recommending a General Fund budget based on the millage rate of 5.40 for General Fund operations;

THEREFORE BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners reaffirms the following millage rates are 5.40 for General Operating, 0.40 for Commission on Aging, .50 for 911 Central Dispatch and 1.00 for Meadowbrook Medical Care Facility Operating and Renovations, 0.10 Conservation District, 0.1838 for Recycling; and

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following General Fund and Other Funds budgets for 2018:

Beginning Fund Balance	January 1, 2018	\$8,901,717
------------------------	-----------------	-------------

Revenue

From Taxes	\$9,715,773	
From Licenses & Permits	185,300	
From Other Agencies	733,338	
From Current Services	982,664	
From Other Sources	<u>\$ 1,620,616</u>	<u>13,237,691</u>
TOTAL REVENUE		\$22,139,408

Expenditures

County Commissioners	\$ 304,035
Circuit Court	389,579
Family Division-Circuit Court	526,473
Circuit Court Probation	3,000
Family Court – Detention Support	12,000
District Court	640,283
Friend of the Court	47,198
Probate Court	321,645
Jury Commission	3,240
County Administration	348,721
Accounting	88,391
Budget/Accounting Services	96,040
County Clerk	404,559
Communications	85,862
Computer	195,723
Purchasing	22,230
Tax Allocation Board	370
County Treasurer	272,862
Equalization	270,795
MSU Extension	170,289
Elections	80,523
Grove St. Annex	12,100
'05 Courthouse	115,378
County Building & Grounds	503,307
New Building	15,280
Prosecuting Attorney	585,231
Register of Deeds	228,796
Microfilm	12,250
Plat Board	250
Pros. Atty. – Victims' Rights	28,800
P.A. Child Support/IVD	24,819
Drain Commissioner	643
Abstract Department	165,453
Survey & Remonumentation	35,941
Sheriff	3,482,197
Marine	134,190

Secondary Roads	58,544	
Jail	410,090	
Zero Tolerance	76,317	
Emergency Services	85,937	
Animal Control	187,701	
Dams & Dams Operator	62,944	
Health	501,870	
Medical Examiner	23,850	
Welfare	49,296	
Aging – not reimbursed	3,161	
Veterans Affairs	132,470	
Housing Administration	2,357	
Resource Recovery	30,944	
Planning Commission	5,800	
Economic Development Commission	7,065	
Parks-Cedar River, Mohrmann, Murphy	3,600	
Parks-Noteware's, Wetzel, Willow Day	7,575	
Parks – Barnes, etc.	275,070	
Parks – Elk Rapids	17,340	
Insurance & Bonds	412,000	
Special Projects – Other	698,605	
Capital Outlay	487,573	
Appropriations	836,322	
Transfer Out	201,503	<u>\$14,206,387</u>
Ending Fund Balance	December 31, 2018	7,933,021
TOTAL EXPENDITURES		\$22,139,408
Fund #105 – Self Insured Reserve Fund		
Beginning Fund Balance	\$	281,233
Revenue		950
Expenditures		-0-
Ending Fund Balance		282,183
Fund #129 – Victims' Rights Reserve		
Beginning Fund Balance	\$	8,502
Revenue		25
Expenditures		-0-
Ending Fund Balance		8,527
Fund #137 – Capital Outlay Reserve		
Beginning Fund Balance	\$	107,919
Revenue		344
Expenditures		-0-
Ending Fund Balance		108,263

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 12, 2017

Fund #142 – Dams Reserve

Beginning Fund Balance	\$	575,194
Revenue		1,833
Expenditures		7,500
Ending Fund Balance		569,527

Fund #144 – Gas & Oil Royalties Reserve

Beginning Fund Balance	\$	558,981
Revenue		16,000
Expenditures		-0-
Ending Fund Balance		574,981

Fund #161 – Grant Match Revenue

Beginning Fund Balance	\$	88,201
Revenue		250
Expenditures		-0-
Ending Fund Balance		88,451

Fund #165 – Antrim Conservation District Reserve

Beginning Fund Balance	\$	16,902
Revenue		100
Expenditures		-0-
Ending Fund Balance		17,002

Fund #182 – Special Projects Reserve

Beginning Fund Balance	\$	263,345
Revenue		800
Expenditures		-0-
Ending Fund Balance		264,145

Fund #215 – Friend of the Court

Beginning Fund Balance	\$	445
Revenue		5,000
Expenditures		5,000
Ending Fund Balance		445

Fund #216 – Medical Marihuana

Beginning Fund Balance	\$	-0-
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		-0-

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 12, 2017

Fund #218 – Technology Transition Fund

Beginning Fund Balance	\$	64,671
Revenue		200
Expenditures		64,471
Ending Fund Balance		400

Fund #223 – Grass River

Beginning Fund Balance	\$	13,746
Revenue		200,667
Expenditures		201,017
Ending Fund Balance		13,396

Fund #225 – Animal Control Donations

Beginning Fund Balance	\$	125,316
Revenue		4,625
Expenditures		1,500
Ending Fund Balance		128,441

Fund #226 – County-Wide Recycling

Beginning Fund Balance	\$	63,035
Revenue		326,469
Expenditures		387,685
Ending Fund Balance		1,819

Fund #230 – Forestry

Beginning Fund Balance	\$	354,513
Revenue		30,950
Expenditures		9,850
Ending Fund Balance		375,613

Fund #232 – Conservation District

Beginning Fund Balance	\$	-0-
Revenue		178,581
Expenditures		178,581
Ending Fund Balance		-0-

Fund #234 – Antrim Creek

Beginning Fund Balance	\$	64,262
Revenue		7,000
Expenditures		6,287
Ending Fund Balance		64,975

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 12, 2017

Fund #235 – Petoskey Stone Festival

Beginning Fund Balance	\$	6,542
Revenue		7,065
Expenditures		6,885
Ending Fund Balance		6,722

Fund #236 – Park Fundraiser

Beginning Fund Balance	\$	7,046
Revenue		2,300
Expenditures		2,300
Ending Fund Balance		7,046

Fund #238 – Glacial Hill Grant

Beginning Fund Balance	\$	8,708
Revenue		720
Expenditures		720
Ending Fund Balance		8,708

Fund #240 – GIS Operating

Beginning Fund Balance	\$	25,453
Revenue		2,965
Expenditures		2,965
Ending Fund Balance		25,453

Fund #242 – Energy Savings

Beginning Fund Balance	\$	17,440
Revenue		5,000
Expenditure		-0-
Ending Fund Balance		22,440

Fund #249 – Construction Code Enforcement

Beginning Fund Balance	\$	697,490
Revenue		487,100
Expenditures		484,107
Ending Fund Balance		700,483

Fund #255 – Homestead Property Tax Exemption Audit

Beginning Fund Balance	\$	4,000
Revenue		1,010
Expenditures		1,010
Ending Fund Balance		4,000

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 12, 2017

Fund #256 – Register of Deeds Automation

Beginning Fund Balance	\$	54,781
Revenue		65,183
Expenditures		50,500
Ending Fund Balance		69,464

Fund #257 – Budget Stabilization

Beginning Fund Balance	\$	615,414
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		615,414

Fund #259 – 911 Training

Beginning Fund Balance	\$	19,127
Revenue		9,900
Expenditures		9,900
Ending Fund Balance		19,127

Fund #261 – E-911 Operating

Beginning Fund Balance	\$	395,196
Revenue		899,106
Expenditures		892,906
Ending Fund Balance		401,396

Fund #262 – E-911 Wireless

Beginning Fund Balance	\$	679,251
Revenue		148,000
Expenditures		207,000
Ending Fund Balance		620,251

Fund #263 – Concealed Pistol Licensing

Beginning Fund Balance	\$	24,902
Revenue		11,000
Expenditures		3,550
Ending Fund Balance		32,352

Fund #264 – Local Corrections Officers Training

Beginning Fund Balance	\$	38,282
Revenue		7,117
Expenditures		10,000
Ending Fund Balance		35,399

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 12, 2017

Fund #266 – O.R.V. Ordinance Training

Beginning Fund Balance	\$	201
Revenue		-50-
Expenditures		-0-
Ending Fund Balance		251

Fund #267 – Jail Inmate Proceeds

Beginning Fund Balance	\$	33,759
Revenue		20,078
Expenditures		12,575
Ending Fund Balance		41,262

Fund #268 – Michigan Justice Training

Beginning Fund Balance	\$	25,039
Revenue		4,700
Expenditures		4,700
Ending Fund Balance		25,039

Fund #269 – Law Library

Beginning Fund Balance	\$	26,376
Revenue		13,500
Expenditures		10,000
Ending Fund Balance		29,876

Fund #275 - Housing Project Income

Beginning Fund Balance	\$	32,037
Revenue		38,100
Expenditures		38,100
Ending Fund Balance		32,037

Fund #278 – Antrim County Housing CDBG Grant

Beginning Fund Balance	\$	7,986
Revenue		113,100
Expenditures		108,120
Ending Fund Balance		12,966

Fund #279 – Snowmobile Grant

Beginning Fund Balance	\$	42,837
Revenue		61,141
Expenditures		67,557
Ending Fund Balance		36,421

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 12, 2017

Fund #281 – Housing CDBG

Beginning Fund Balance	\$	8,574
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		8,574

Fund #282 – Clean Lakes

Beginning Fund Balance	\$	7,801
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		7,801

Fund #285 – Revenue Sharing Reserve

Beginning Fund Balance	\$	1,445,140
Revenue		-0-
Expenditures		506,545
Ending Fund Balance		938,595

Fund #286 - Probate Grant

Beginning Fund Balance	\$	3,181
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		3,181

Fund #287 – Emergency Services LEPC Grant

Beginning Fund Balance	\$	6,962
Revenue		1,000
Expenditures		4,500
Ending Fund Balance		3,462

Fund #292 – Child Care

Beginning Fund Balance	\$	417,887
Revenue		191,000
Expenditures		358,000
Ending Fund Balance		250,887

Fund #293 – Veterans Relief

Beginning Fund Balance	\$	8,397
Revenue		25,000
Expenditures		25,000
Ending Fund Balance		8,397

SPECIAL MEETING

The Chairman called the meeting to order at 9:45 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Scott Kruger, Christian Marcus.

Absent: Dawn LaVanway.

Pledge of Allegiance to the U.S. flag.

The Chairman Requested Public Comment. There was none.

The Chairman spoke on the purpose of the Special Meeting is to interview the groups that submitted a proposal for the Antrim County Facilities Master Plan: TowerPinkster Architects/Engineers and Byce & Associates, Inc. and Securitecture. A third firm "Progressive" was scheduled for an interview today but discovered that they had a conflict and were unable to attend. The firm has offered an alternate date for interview.

Commissioner Bargy requested that members be provided a copy of the Request for Proposal bid specifications.

County Administrator, Peter Garwood provided the members with the bid specifications and reported that the groups were provided all the documents listed in Attachment "A" and "B" and a list of additional resources for the County.

Commissioner Smith left meeting at 10:01 a.m. and returned to meeting at 10:04 a.m.

TowerPinkster Architects/Engineers
Interview started at 10:20 a.m.

Adam Doubblestein Principal/Senior Architectural Engineer and Eric Hackman Project Manager/ Government Planner presented their request for proposal of the Antrim County Facilities Master Plan submitted and dated September 29, 2017.

Mr. Doubblestein and Mr. Hackman spoke of their firms qualifications, project understanding and approach, fees and expenses, experience, project team and proposed timeline for a long term strategic document for the Facilities Master Plan Project approach that contains a work plan demonstrating reasonable phases to rollout and implement the plan over the next 15 -20 years. Professional services as requested in the Request for Proposal compensation are as follows:

Facility Planning and Master Plan	\$62,000.00
Technology Planning	\$13,600.00
Travel/Reports/Review not to exceed	\$2,500.00

Total \$78,100.00

Commissioner LaVanway arrived to meeting at 11:00 a.m.

Interview ended at 11:21 a.m.

Byce and Associates Inc. & Securitecture Engineers/Architects

Interview started at 11:35 a.m.

James Escamilla President/CEO and Joseph Mrak, President Securitecture presented their request for proposal of the Antrim County Facilities Master Plan submitted and dated September 29, 2017.

Mr. Escamilla and Mr. Mrak spoke of the firms qualifications, experience, approach and methodology using a four (4) step process: Step 1: Pre-Project; Step 2: Strategic Planning & Facility Systems Evaluation; Step 3: Services System Evaluation & Programming and Step 4: Master Planning. Professional services as requested in the Request for Proposal compensation are as follows:

Step 1: Pre-Project	\$6,000.00
Step 2: Strategic Planning & Facility Systems Evaluation	\$18,000.00
Step 3: Service System Evaluation & Programming	\$18,000.00
Step 4: Master Planning	\$12,000.00
Anticipated Reimbursable Expenses not to exceed	\$14,192.00
Total \$68,192.00	

Interview ended at 12:44 p.m.

The Chairman asked members if there was an interest in scheduling another special meeting to interview the third firm that was unable to present today and had requested another date to present their Request for Proposal. **Progressive**

It was moved by Zelenak, seconded by Ricksgers that the interview process be closed and that no additional request for proposal be accepted and /or interviewed for the Antrim County Facilities Master Plan. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None;

It was moved by Bargy, seconded by Zelenak that the proposal for the Antrim County Facilities Master Plan be awarded to Byce & Associates Inc. & Securitecture Engineers/Architects and that the Finance Committee of a Whole be directed to make a recommendation to the full Board for the funding source. **No Vote**

It was moved by Smith, seconded by Kruger to **TABLE postpone** the motion to hire Byce & Associates Inc. & Securitecture Engineers/Architects to the next regular Board meeting on November 9, 2017. That the Finance, Ways and Means Committee of a Whole identify the funding source for the Master Plan Consultant at the November 6, 2017 committee meeting. **Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Heeres; Absent – None.**

The request was made to the County Administrator, Pete Garwood to provide each member with a sample of a completed Facilities Master Plan for both firms interviewed to review and compare their final product and contents.

The Chairman requested Public Comment. There was none.

The meeting adjourned at 1:23 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, October 12, 2017

Fund #294 – Veterans Trust

Beginning Fund Balance	\$	828
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		828

Fund #297 – Commission On Aging

Beginning Fund Balance	\$	622,416
Revenue		1,090,366
Expenditures		1,090,366
Ending Fund Balance		622,416

Fund #298 – Meadowview Senior Housing

Beginning Fund Balance	\$	127,082
Revenue		113,890
Expenditures		108,050
Ending Fund Balance		132,922

Fund #351 – Meadow brook Project Debt Retirement

Beginning Fund Balance	\$	100,803
Revenue		903,675
Expenditures		903,625
Ending Fund Balance		100,853

Fund #470 – Capital Projects – County Buildings & Structures

Beginning Fund Balance	\$	178,018
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		178,018

Fund #581 – Airport Operating

Beginning Fund Balance	\$	2,339,440
Revenue		522,712
Expenditures		513,212
Ending Fund Balance		2,348,940

Fund #582 – Elk Rapids Hydro Utility System

Beginning Fund Balance	\$	286,882
Revenue		23,062
Expenditures		6,250
Ending Fund Balance		303,694

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following policies for implementation of the 2018 General Fund budget:

1. That any increase in Total Receipts or Total Expenditures shall be approved by action of the Board of Commissioners.
2. That any increase of the total budget of any General Fund Cost Center must be accompanied by a proposed budget amendment and must be approved by the Board of Commissioners.
3. That any position or supplement adopted for 2018 which is reimbursed by grants or other monies from an outside unit may be terminated if the grant and/or other reimbursements are discontinued.
4. That, if any position should become vacant any time after November, 2017, the position shall immediately and automatically be deleted from the 2018 budget of the Cost Center involved and the monies shall be transferred to contingencies, until such time as the position may be reinstated by the Board of Commissioners or its designated representative and a new wage or salary is established.
5. That any Capital Outlay and Equipment purchases are consistent with the Antrim County Purchasing and Bid Policy.
6. Computers shall be grouped together, when possible, and purchased through a competitive quote process. Computers will be treated as a depreciating capital outlay through the fixed asset program.
7. That no appropriation be paid to a non-profit Organization not affiliated with Antrim County as a governmental entity until such time as a contract between Antrim County and the non-profit organization in question is approved.
8. That the Chief Administrative Officer of the Budget is authorized to make transfers between line items (excluding salaries, wages, overtime, all fringe benefit line items, capital outlay, and specific appropriations) within the Cost Center provided sufficient data is provided by the Department Head definitely showing that the Cost Center's total budget will not at any time during the budget year be increased as a result of the transfer.
9. The Finance Committee is authorized to make transfers between Cost Centers within the General Fund as long as it does not result in an increase of the overall General Fund Budget, and from fund to fund of up to \$10,000.
10. That any question concerning assignment of GL account to any purchase will be decided by the Chief Administrative Officer of the Budget.
11. That if the CIP has not been approved prior to the submission of departmental Budgets the department heads are authorized to include all requested in Capital Outlay.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;

No – None;

Absent – None.

RESOLUTION #24-2017 DECLARED ADOPTED.

RESOLUTION #25-2017 By Karen Bargy, seconded by Scott Kruger

EXPENDITURE APPROVAL

WHEREAS, under generally accepted auditing standards and the standards applicable to financial audits in Government Auditing Standards, issued by the Department of Treasury – State of Michigan, all Antrim County expenditures shall have prior approval of the governing body, and

WHEREAS, it has been determined by audit that Antrim County shall comply with this accounting standard,

BE IT THEREFORE RESOLVED, that all Antrim County expenditures in General Fund Type, Special Revenue Fund Type, Capital Project Fund Type, and Enterprise Fund Type Funds be approved for 2018 at the monthly meeting of the Antrim County Board of Commissioners with some exceptions, and

BE IT FURTHER RESOLVED the following expenditures be considered the exceptions and be considered approved by passage of this Resolution:

1. Special Revenue Fund Types for which the payment approval has been designated to another board or agency either by law or by action of the Board of Commissioners including but not limited to Meadowbrook Operating Fund, Road Commission, Veterans Affairs, Child Care, Register of Deeds Automation, Meadowview Operating, Commission on Aging and other similar Funds.
2. Special Revenue Fund Types that involve grant agreements including but not limited to Housing grants, Parks grants, Emergency Services grants, Antrim County Transportation/Dial –a-Ride grants, Law Enforcement grants, Commission on Aging grants, and other similar Funds.
3. Appropriations to other Agencies as designated in the current year’s budgets.
4. Any payroll and related fringe benefit expenses.
5. Expenditures which lack of timely payment results in late fees including but not limited to utilities, credit cards, and other similar expenses.
6. Contractual obligations including but not limited to trash removal, plowing, construction projects, maintenance contracts, insurance, and other similar expenditures.
7. Any expenses which the Chief Administrative/Fiscal Officer deems, due to circumstances, should be paid immediately, such expenses to be signed as approved by the Chief Administrative/Fiscal Officer.

Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;

No – None;

Absent – None.

RESOLUTION #25-2017 DECLARED ADOPTED.

The Assistant Equalization Director, Jamie Houserman presented the 2017 Apportionment Report.

It was moved by Heeres, seconded by Smith to adopt the L-4402 Statement Showing Taxable Valuations and Mills Apportioned by the Board of Commissioners for the year 2017 and authorize Cindy Reetz, Antrim County Equalization Director to sign the L-4402, thereby authorizing and directing the various assessing officers to spread the rates against the taxable valuation for 2017. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

RESOLUTION #26 -2017 By Bryan Smith, seconded by David Heeres

**GRANT APPLICATION FOR VOTING SYSTEM HARDWARE, FIRMWARE AND SOFTWARE
STATE OF MICHIGAN AND ANTRIM COUNTY**

WHEREAS, the Antrim County Board of Commissioners wish to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Dominion quote.

WHEREAS, Antrim County plans to begin implementation of the new voting system in November of 2017.

WHEREAS, the deadline for submitting a required Grant Application is December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Antrim County Clerk is authorized to submit this Grant Application on behalf of Antrim County on this day of October 12, 2017.

Yes- David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers,
Dawn LaVanway, Scott Kruger, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #26-2017 DECLARED ADOPTED.

It was moved by Smith, seconded by Kruger that the Building Department be approved to purchase a large scale printer/scanner from Traverse Reproduction and Supply at a cost of \$8,965.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Smith, seconded by Kruger that the Chairman be authorized to execute a timber sale agreement with Silverleaf Sawmill on a portion of the County-owned property known as the "Leonard Road Forest Area" for \$31,470 contingent upon receiving the proper certificate of insurance. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Smith, seconded by Kruger that the amendment to the agreement with Bert's Excavating, Inc. to provide snowplowing services at the former Huntington Bank property and Annex Building parking lots in the amount of \$3,300.00 from November 1, 2017 through April 30, 2018 and that the Finance Director, Deb Haydell be authorized to make budget amendments and transfers. Motion carried as follows: Yes – Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Heeres; Absent – None.

Jana Mathieu, Northern Michigan Regional Manager hired by the State of Michigan to assist the local units of government with the process and development of a Compliance Plan for Indigent Defense Services. An overview was presented of the Michigan Indigent Defense Commission and Compliance Plan for Indigent Defense Standards.

It was moved by Ricksgers, seconded by Marcus that the Chairman be authorized to execute the agreement with the State of Michigan for the fiscal year 2018 Emergency Management Performance Grant Work Agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Zelenak that the Chairman be authorized to execute the revised Commission on Aging Board of Advisors Procedures. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None;

It was moved by Ricksgers, seconded by Zelenak that the Chairman execute the agreement titled "Northern Health Care Management (a division of Northern Lakes Community Mental Health Authority) Subcontractor Agreement for Home and Community Based Services for the Elderly and Disabled – MI Choice Waiver" effective October 1, 2017; and authorize the Chairman to execute a business associate agreement with Northern Lakes Community Mental Health/Northern Michigan Healthcare Management, and authorize the Commission on Aging Director to execute the subcontractor enrollment agreement for Home and Community Based Services Waiver for the Elderly and Disabled with the Michigan Department of Community Health. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Bargo, seconded by Marcus that the Chairman be authorized to execute the Memorandum of Understanding with Catholic Human Services, Senior Companion Program of Northwest Michigan with the revisions in MOU be that "ensure" in #9 and #12 in the Obligations of the Sponsor be changed to "insure" for a three (3) year period to be in effect from August 1, 2017 to July 31, 2020. Motion carried as follows: Yes – Zelenak, Bargo, Marcus; No – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Kruger; Absent – None. **MOTION FAILS**

It was moved by Smith, seconded by Ricksgers that the Chairman be authorized to execute the Memorandum of Understanding with Catholic Human Services, Senior Companion Program of Northwest Michigan for a three (3) year period to be in effect from August 1, 2017 to July 31, 2020. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Zelenak, Bargy; Absent – None.

It was moved by Marcus, seconded by Smith that the hiring process begin to fill the Electrical Inspector position due to the retirement of David Scott on January 31, 2018 and the position be filled with a start date of December 18, 2017 allowing for an overlap for training purposes and that the Antrim County Hiring Policy be waived to fill the position and grant the Administration and County Services Committee the hiring authority with assistance of the County Administrator. Motion carried as follows: Yes – Heeres, ~~Zelenak, Bargy~~, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – ~~None~~ **Zelenak, Bargy**; Absent – None. **11/09/2017 BOC**

It was moved by Marcus, seconded by Heeres that the Chairman appoint Fred Harris to the Department of Human Services/Meadowbrook Governing Board to fill the term expiring October 31, 2018. Motion carried – all voting yes.

The Chairman appointed Fred Harris to the Department of Human Services/Meadowbrook Governing Board.

It was moved by Kruger, seconded by Zelenak that the appointment of Fred Harris to the Human Services/Meadowbrook Governing Board with the expiration date of October 31, 2020 be accepted. Motion carried – all present voting yes.

The Chairman appointed Mike Paradis to the Department of Human Services/Meadowbrook Governing Board.

It was moved by Zelenak, seconded by Karen Bargy that the appointment of Mike Paradis to the Human Services/Meadowbrook Governing Board with the expiration date of October 31, 2020 be accepted. Motion carried – all present voting yes.

RESOLUTION #27-2017 By Christian Marcus, seconded by Bryan Smith

**MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) OF MICHIGAN
APPLICATION FOR ADDITIONAL CREDITED SERVICE
EDWARD SMITH**

WHEREAS, provided by the MERS Plan, and in accordance with the Employer's policy there under, the additional credited service of one (1) year is hereby granted this member by Resolution of the Governing Body of Antrim County, at its meeting on October 12, 2017;

WHEREAS, the Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any differences between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit program through adoption or transfer of the affected employee to a division with "better" benefits; increase in

Resolution #27-2017 continued.

wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional services (increase or decrease);

BE IT RESOLVED, thus, actual events and experience may result in changes different than those assumed, and liability different than the estimated.

BE IT FURTHER RESOLVED, the employer understands and agrees that it is accountable for any difference between estimated and actual costs.

Yes – Melissa Zelenak, Bryan Smith, Brenda Ricksgers, Scott Kruger, Christian Marcus;

No – David Heeres, Karen Bargy, Ed Boettcher, Dawn LaVanway;

Absent – None.

RESOLUTION #27-2017 DECLARED ADOPTED.

It was moved by Heeres, seconded by Bryan Smith that the request to swap data with Great Lakes Energy; the County parcel line spatial data for their data layers of overhead lines, underground lines and substations in Antrim County at no cost to the County be approved. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

Commissioner Smith left meeting at 12:23 p.m. and returned to meeting at 12:26 p.m.

It was moved by Marcus, seconded by Heeres that the proposed Addendum to the Grant Administration Agreement between Antrim County and Jonathan D. Scheel of February 19, 2014 be approved. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Bargy; Absent – None.

It was moved by Marcus, seconded by Heeres that the hiring of an irregular part-time clerk at 25 hours per week in the Equalization Department following the Clerk II wage scale of the General Bargaining Unit be approved and that the hiring process begin. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, Marcus; No – Zelenak, Bargy, LaVanway, Kruger; Absent – None.

RESCINDED - BOC 12/14/2017**CONSENT AGENDA**

Commissioner Bargy requested that one (1) item be pulled from the consent agenda as follows: Action: If approved to purchase the large-scale printer/scanner from Traverse Reproduction and Supply at a cost of \$8,965.00, the funding source be Fund #249 Construction Code Enforcement, fund balance and the budget amendment for the expenditure be #249-901-980.

It was moved by Bargy, seconded by Zelenak that the consent agenda be approved. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent- None.

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargo, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Christian Marcus.

Absent: Scott Kruger.

Pledge of Allegiance to the U.S. flag.

Moment of Silence.

The Chairman requested Public Comment. Jim Janisse, employee of the Sheriff Department addressed the Board on behalf of County employees who currently are enrolled in the County health insurance to discuss the concerns of being left out of the insurance research and study planning for the fiscal year 2018 program options as agreed to in 2016. David Bell property owner on the Chain of Lakes addressed the Board of his concerns regarding the continued rising of the lake levels which creates havoc for homeowners and requested that the Board review the options available to the County. Public comment closed at 9:15 a.m.

It was moved by Zelenak, seconded by LaVanway that the agenda be approved as presented. Motion carried – all present voting yes.

It was moved by Zelenak, seconded by LaVanway that the minutes of October 12, 2017 be approved as corrected. Motion carried – all present voting yes.

It was moved by LaVanway, seconded by Heeres that the Special Meeting minutes of October 24, 2017 be approved as written. Motion carried – all present voting yes.

It was moved by Smith, seconded by Zelenak that the bid from VIP Painting be approved for the project to strip and refinish the outside of Grass River Center and pavilion ceiling in the amount of \$10,000.00 and approve up to \$4,293.00 for the installation of gutters in the 2018 budget year and that the Finance Committee identify the funding source. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Heeres that the “Intergovernmental Agreement Supporting the Friends of Glacial Hills Recreation Board” be approved for the term agreement ending on December 31, 2020 and that the Chairman be authorized to execute the agreement. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Bargo; Absent – Kruger.

It was moved by Smith, seconded by Heeres that the Remonumentation Program Administrator be authorized to execute the 2018 Survey Remonumentation Program totaling \$46,055.00 and approve the grant submission for application. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by LaVanway that the Remonumentation Program Administrator be authorized to execute the 2018 Remonumentation Grant No. BCC 18-05 Agreement with the State of Michigan Department of Licensing and Regulatory Affairs. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Heeres that the North Country Trail Association (NCTA) request be approved to allow members to camp at Barnes Park beginning May 2nd through May 5th, 2019 at the County current set rates. **NO VOTE TAKEN**

It was moved by Smith, ~~Bargy~~, seconded by Heeres ~~Marcus~~ that the North Country Trail Association (NCTA) request be approved to allow the members to camp at Barnes Park beginning May 2nd through May 5th, 2019 and at the 2018 County set camp rates with the services available to the campers subject to the conditions during that time frame. Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, Marcus; No – Heeres, LaVanway; Absent - Kruger.

It was moved by Ricksgers, seconded by Bargy that the five-year (5) Airport Capital Improvement Program (CIP) for Fiscal Year 2018 through Fiscal Year 2023 under the Michigan State Block Grant Program with the expected County grant matches in the amount of \$49,335.00 be approved as follows:

2018	Design/Construction 2-20 runway lighting rehabilitation	\$8,350.00
2019	Design/Acquisition SRE -Snow Removal Equipment	\$8,300.00
2020	Airport Layout Plan	\$8,335.00
2021	Carry over Snow Removal Equipment – Acquisition	\$0.00
2022	Carry over Snow Removal Equipment - Acquisition	\$0.00
2023	Design/Acquisition Snow Removal Equipment (Plow Truck)	\$24,350.00

Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

Commissioner Bargy requested that the Administration & County Services Committee minutes of November 2, 2017 be corrected as to her public comment.

It was moved by Heeres, seconded by Ricksgers that the Open Meetings Act 267 of 1976, 15.268 Closed sessions, permissible purposes, in Section 8. Allows for the Board to meet in closed session to discuss tentative bargaining agreements of the General Unit and the Probate/Family Court Unit and that the Board move to closed session for this purpose and that the Elected Officials: Jim Rossiter, Dan Bean, Sherry Comben, Sheryl Guy, Patty Niepoth and County Administrator, Peter Garwood remain in closed session. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

Closed session began at 10:08 a.m.

Returned from closed session at 11:03 a.m.

It was moved by Zelenak, seconded by Ricksgers to re-convene the regular Board meeting at 11:04 a.m. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Heeres that the collective bargaining agreements with the Teamsters Local 214 representing the General Bargaining Unit and the Probate and Family Court Unit employees be ratified for the term of three (3) years, 2018, 2019 and 2020 providing pay increases for both units in the amount of 2% for each year beginning January 1, 2018 and that funding source be the 2018 General Fund, Contingencies (101-895-999.000) and that the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to make the corresponding 2018 budget amendments. Motion carried as follows: Yes – Heeres, Zelenak, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Bargo, Absent – Kruger.

It was moved by Marcus, seconded by Heeres that a 2% increase in the 2018 salaries and wages be approved for all Elected Officials serving as department heads, and the Prosecuting Attorney's Office employees non-union group be approved and that the funding source be the General Fund, Contingencies (101-895-999.000) and authorize the Finance Director, Chief Administrative Officer, Deb Haydell make the corresponding 2018 budget amendments. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Zelenak, Bargo; Absent – Kruger.

It was moved by Marcus, seconded by Heeres that a 2% increase in the 2018 salaries and wages be approved for the Departments Heads, Finance Director, Chief Administrative Officer, County Administrator and County Administrations non-union employee group, part-time/seasonal employees and that the funding source be the General Fund, Contingencies (101-895-999.000) and authorize the Finance Director, Chief Administrative Officer, Deb Haydell make the corresponding 2018 budget amendments. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Zelenak, Bargo; Absent – Kruger.

It was moved by Heeres, seconded by Smith that the parity increases for the 2018 salary and wage increases for the following department head positions be approved as follows: Park Manager 3%, Maintenance Director 3%, Commission on Aging Director 3%, Veterans Affairs Director 4%, Finance Director, Chief Administrative Officer 5%, Emergency Services Coordinator 6.5%, and IT Director 6.5%, and that the salary and wage increases be calculated after the addition of the 2% approved for the General non-union employees and that the funding source be the General Fund, Contingencies (101-895-999.000) and authorize the Finance Director, Chief Administrative Officer, Deb Haydell to make the corresponding 2018 budget amendments. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers; No – Zelenak, Bargo, LaVanway, Marcus; Absent – Kruger. **TIE - MOTION FAILS**

The Chairman requested that the Administration & County Services Committee address and research the pros and cons of performance evaluations of the County departments and staff.

RESOLUTION #28 -2017 By Karen Bargo, seconded by Christian Marcus

**TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

Resolution #28-2017 Continued.

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the **ANTRIM COUNTY BOARD OF COMMISSIONERS** has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the **BOARD OF COMMISSIONERS** of the **COUNTY** of **ANTRIM** elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2018 through December 31, 2018.

Upon a call of the roll, the vote was as follows:

Ayes: David Heeres, Melissa Zelenak, Karen Bargy, Edgar Boettcher, Bryan Smith, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;

Nays: None;

Absent: Scott Kruger.

RESOLUTION #28 -2017 DECLARED ADOPTED.

It was moved by Marcus, seconded by Heeres that the Employer health insurance premium caps for 2018 benefit year beginning January 1, 2018 and adopt the following employer health insurance premium caps: Single \$546.71, Double \$1,224.91, and Family \$1,531.14, and that the funding source be the 2018 General Fund, Contingency budget (101-895-999.000) and authorize the Finance Director, Chief Administrative Officer, Deb Haydell to make the corresponding 2018 budget amendments. Motion carried as follows: Yes – Heeres, Boettcher, Ricksgers, LaVanway, Marcus; No – Zelenak, Bargy, Smith; Absent – Kruger.

It was moved by Marcus, seconded by Heeres that the Chairman be authorized to execute the contract for services for technical support and assistance for Antrim County’s network with Leelanau Professional Business Services, LLC from January 1, 2018 through December 31, 2018 at the rate of \$90.00 per hour and budgeted in the 2018 General Fund, Computer (101-228-802.227). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Marcus, seconded by Smith that the quote be accepted from Graphic Sciences Contract No. 071B7200345, with the State of Michigan for Scanning and Microfilm services, in the amount of \$103,098.47 for the service of microfilming old tax rolls and delinquent tax rolls be approved and that the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to make a 2018 budget amendment to transfer funds from the Delinquent Tax Fund #516. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

Commissioner Marcus spoke in support of utilizing technology to assist the public with availability of County records.

It was moved by Heeres, seconded by Zelenak that the concrete slabs at the Antrim Creek Natural Area North Entrance Beach (road ending) be removed. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

Commissioner Boettcher requested that the removal of the concrete slabs at Antrim Creek Natural Area be **Tabled** until the next regular Board meeting Thursday, December 14, 2017 to provide the County Administrator time to address removal cost and/or alternatives available. **WITHDREW ACTION**

Consent Agenda

Commissioner Bargo requested that the Claims and Accounts in the amount totaling \$278,206.60 be removed.

It was moved by Smith, seconded by Ricksgers that the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to make the 2018 budget amendments for the cost of the approved bid from VIP Painting for the Grass River Center and pavilion ceiling (strip and refinish) Project in the amount of \$10,000.00 and the cost of the installation of gutters not to exceed \$4,293.00 for a total of \$14,293.00, Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Ricksgers that the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to make a 2017 budget amendment, transferring the balance of overtime dollars from General Fund, County Planning (101-721-709.000) to General Fund, County Administration (101-172-709.000). Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Ricksgers that the Chairman be authorized to execute the contract for services for the 2018 appropriation with the Antrim County Fair. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Ricksgers that the Chairman be authorized to execute the contract for services for the 2018 appropriation with the Traverse Area District Library as corrected. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Ricksgers that the Chairman be authorized to execute the contracts for services for the 2018 appropriation with Goodwill Industries, Inc. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Ricksgers that the County Administrator give the current tenants 30 day notice of lease termination with the option to negotiate the terms of the current agreement. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Smith, seconded by Ricksgers that the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to make a budget amendment to increase the General Fund budget, Resource Recovery 2017 budget (101-718-802.000) in the amount of \$16,200.00 and that the funding source be the 2017 General Fund, fund balance be decreased in the amount of \$16,200.00. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Ricksgers that the claim and accounts totaling \$278,206.60 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

It was moved by Bargy, seconded by Zelenak that the Chairman be authorized to execute the contract for services for the 2018 appropriations with the Conservation Resource Alliance. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers; No – LaVanway, Marcus; Absent – Kruger.

Commissioner Smith left meeting at 12:53 p.m. and returned at 12:55 p.m.

It was moved by Bargy, seconded by Zelenak that the Chairman be authorized to execute the contract for services for the 2018 appropriations with the Watershed Center of Grand Traverse Bay. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers; No – LaVanway, Marcus; Absent – Kruger.

Postponed Motion

It was moved by Bargy, seconded by Zelenak that the proposal for the Antrim County Facilities Master Plan be awarded to Byce & Associates, Inc. and Securitecture Engineers/Architects and that the Finance Committee of the Whole has identified the funding source to be the 2017 General Fund budget, Capital Outlay (101-901-980.265) in the amount of \$25,000.00 for any work completed on the project in 2017. Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – Heeres; Absent – Kruger.

It was moved by Smith, seconded by Ricksgers that the Chairman, Edgar Boettcher, the Finance Director, Chief Administrative Officer, Deb Haydell and County Administrator, Peter Garwood be authorized to execute the Antrim County Compliance Plan for Indigent Defense in “concept” and that the Board have the ability to amend yearly. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Marcus; No – None; Absent – Kruger.

Peter Garwood, County Administrator addressed the Board regarding the following projects and or assignments directed to the Administration Office:

- Clean Sweep Grant – Pesticides: Grand Traverse County is the fiduciary for grant and the grant is not reimbursed at 100% - each County pays their share not reimbursed.
- The Antrim County Planning Commission has revised the Master Plan and current status is at the review and comment period and will be presented at the December Board meeting.
- American Waste Transfer Lease Status – Meetings are being held to work through lease agreement.
- Employee Handbook being reviewed.
- Human Resources – Studies will be on the December agenda of the Administrative & County Services Committee.
- Triston Cole, State Representative letter regarding the Boards request for support and initiation for changes to the Medical Examiner Act. Announcing that the Michigan Funeral Directors Association is in the process of a complete overhaul of the County Medical Examiner Act. Meanwhile, Dr. Dewey Benson, County Medical Examiner has reported that the Medical Investigator replacement has notified Mr. Benson that he is no longer interested in the position.
- Spoke with one of the Equalization directors regarding their agreement and the need to have one director present during office hours for continued training of current staff and to assist in the Boards plan for restructuring the department and ensure that the staff is being properly trained.
- The directors of the Equalization Department will continue to train the Residential Appraiser, report, and evaluate work; and when the new part-time employee is hired, the GIS Technician then will be moved to the Construction Code Department.
- The Board authorized legal action be taken to collect the unpaid tuition per the Tuition Reimbursement Agreement between Antrim County and Casey Guthrie former employee of the Equalization Office. The agreement was signed and dated by all parties May 14, 2015 and the balance due the County is \$3,311.11 with all members voting to support the action on September 14, 2017. County legal counsel has recommended that the balance due amount be reduced to \$3,000.00 and if approved will ask that the County Clerk to assist in providing forms to be filed with the 86th District Court.

It was moved by Smith, seconded by Heeres that the Tuition Reimbursement Agreement between Antrim County and Casey Guthrie former employee of the Equalization Office the agreement having been signed by all parties on May 14, 2015 and that the balance due the County being \$3,311.11 as of September 14, 2017 and approve that the balance be reduced by \$311.11 per legal counsel recommendation remaining balance due total \$3,000.00, and that this action be filed in the 86th District Court Division Small Claims Court. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, LaVanway; No – Marcus; Absent – Kruger. **RESCINDED - BOC 12/14/2017**

Commissioner Marcus reported on Michigan Association of Counties (MAC) legislative meeting issues concerning counties: Senate Bill 584 – Carrying Concealed/Open Pistol awaiting action of Governor Snyder and Senate Bill 97 – Michigan Alternative Project Delivery Act: Public-Private Agreements.

Commissioner Marcus spoke to the handout of the Michigan Compiled Law Act 261 of 1966 Section 46.415 County board of commissioners; compensation and mileage reimbursement of members.

Commissioner Ricksgers reported that she will be attending a session in Lansing regarding Medical Examiners in December.

It was moved by Zelenak, seconded by _____ to direct County Administrator/Planning Office and/or Administration & County Services Committee to research and present Human Resource Development Information within 90 days to the Board of Commissioners to include, but not limited to, performance evaluations for applicable employees, and job descriptions for a Human Resources Department, staff and to clarify what duties are currently performed by other departments and how their functions would be handled by a new Human Resources Department.

Commissioner Boettcher requested that the matter of a Human Resources Department be **Tabled** and referred to the County Administration and County Services Committee to be placed on the December meeting agenda.

The Chairman requested Public Comment: Jim Rossiter, Antrim County Prosecuting Attorney addressed the Board on the wage actions during the meeting. Stating that the Elected Officials are not and should not be treated like department heads. Elected Officials are voted into office by the voters of Antrim County, not one district or one township. Department Heads are at will employees and their continued employment is at the discretion of the Board. The Elected Officials are at the will of the voters, voted into office and can be recalled to be removed from office and thusly should be acknowledged and addressed with respect as they are co-employers.

The meeting was adjourned at 2:12 p.m.

Edgar Boettcher, III, Chairman

Sheryl Guy, County Clerk

It was moved by Bargy, seconded by Zelenak that the Claims and Accounts totaling \$264,217.54 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by Zelenak that the fund balance of Fund #249 Construction Code Enforcement be approved as the funding source for the position overlap of the electrical inspector. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by Zelenak that the funding source for the purchase of the large-scale printer/scanner from Traverse Reproduction and Supply be the Construction Code Enforcement Fund #249 fund balance in the amount of \$8,965.00 and that the Finance Director, Deb Haydell be authorized to make the budget amendment for the expenditure in the amount of \$8,965.00, be paid from Fund #249-901-980. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Ricksgers, LaVanway, Kruger, Marcus; No – Smith; Absent – None.

It was moved by Bargy, seconded by Smith that the agreement with Bert's Excavating, Inc. be amended to provide snow plowing services in the amount of \$3,300.00 from 11/1/2017 through 4/30/2018 and authorizes the Finance Director, Deb Haydell to make the appropriate transfers and budget amendments, the funding source be the General Fund, fund balance, due to rent revenue and that the budget amendment for the expenditure of \$3,300.00 be paid from General Fund 101-266-931. Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Heeres; Absent – None. **RESCINDED – BOC 12/14/2017**

It was moved by Heeres, seconded by Smith that the funding source for the new irregular part-time clerk in the Equalization Department funding source be the General Fund, Special Project Cost Center – Contingencies 101-895-999 and that the Finance Director, Deb Haydell be authorized to make a budget amendment to transfer funding to the Equalization Department General Fund – Wages 101-257-705 other wages. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Zelenak, Bargy; Absent – None. **RESCINDED – BOC 12/14/2017**

It was moved by Bargy, seconded by Zelenak that the Finance Director, Deb Haydell be authorized to offer Grass River Natural Area, Antrim Conservation District, or other non-county service organizations those County assets which are being discarded and are fully depreciated. Motion carried as follows: Yes - Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Smith, seconded by Heeres that the hiring policy be waived for the hiring of the position of the Construction Code Enforcement electrical inspector and that funds be released and the hiring process begin for a December 18, 2017 start date. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Zelenak, Bargy; Absent – None.

Commissioner Bargy asked the County Administrator, Pete Garwood the status of the Employee Policy Handbook. Mr. Garwood reported that the Employee Handbook is in draft form and he will provide to the Board upon completing his review process.

Commissioner Zelenak asked the members if she could direct Sarah Mills from the Center for Local, State and Urban Policy (CLOSUP) to provide a presentation on Wind Turbines an alternative energy source to keep families farming. The members showed interest in a future presentation.

The Chairman requested Public Comment. James Rossiter, Prosecuting Attorney spoke of the presentation provided by Jana Mathieu on the Michigan Indigent Defense Commission for the Indigent Criminal Defense Services and Compliance Plan. The statewide reform appears excessive and is being State driven with the County behind the power curve.

The meeting adjourned at 1:37 p.m.

Chairman, Edgar Boettcher, III

County Clerk, Sheryl Guy

The Chairman called the meeting to order at 9:00 a.m.

Members present: David Heeres, Melissa Zelenak, Karen Bargo, Edgar Boettcher, Bryan Smith
Brenda Ricksgers, Dawn LaVanway, Christian Marcus.

Absent: None.

Pledge of Allegiance to the U.S. flag.

Invocation offered by Christian Marcus.

The Chairman requested Public Comment. John Strehl, Airport Manager announced that the Antrim County Airport had received a Michigan Pavement award for their project for being under budget and project completion ahead of schedule this was one of only ten awards. Wendy Dawson spoke to the Board on her request to be reappointed to the 911 Board. Brenda Ricksgers spoke of the Medical Examiners workshop hosted by the State that she attended with Medical Examiner, Dr. Dewey Benson in Lansing. Public comment closed at 9:05 a.m.

It was moved by Heeres, seconded by Zelenak that the Agenda be approved. Motion carried – all present voting yes.

It was moved by Kruger, seconded by Zelenak that the minutes of November 9, 2017 be approved as corrected. Motion carried – all present voting yes.

It was moved by Ricksgers, seconded by Marcus that the closed session minutes of November 9, 2017 be approved as written. Motion carried – all present voting yes.

Peter Garwood, County Administrator spoke to the Board regarding correspondence he had received from Casey Guthrie regarding action of the Board to pursue collection of tuition reimbursement through small claims court and requested relief or repayment plan. He spoke on preventing duplication of motions coming from standing committees and from Finance Committee.

It was moved by Marcus, seconded by Zelenak that the proposed Antrim County Master Plan be approved for distribution to the public and municipalities per the Michigan Municipal Planning Enabling Act, PA 33 of 2008 Section 41, for the required review and comment period be approved. Motion carried – all present voting yes.

It was moved by Smith, seconded by Kruger that the Soil Erosion permit fees be doubled and to raise the additional acreage fee from \$80.00 to \$100.00 beginning on January 1, 2018. Motion vote as follows: Yes – Heeres, Boettcher, Smith, Kruger; No – Zelenak, Bargo, Ricksgers, LaVanway, Marcus; Absent – None. **MOTION FAILED**

It was moved by Zelenak, seconded by Ricksgers that the Soil Erosion permit fee structure be increased by 50% at each permit level and to raise the additional acreage fee from \$80.00 to \$100.00 beginning January 1, 2018 be approved. Motion carried as follows: Yes – Heeres, Zelenak, Bargo, Boettcher, Smith, Ricksgers, Kruger; No – LaVanway, Marcus; Absent – None.

The Chairman referred County Building Security back to the Building, Lands and Infrastructure Committee.

It was moved by Ricksgers, seconded by Zelenak that the Antrim County Emergency Operations Plan (EOP), including Attachments A through E, be approved and that the Chairman and the County Administrator be authorized to execute the plan. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Bargy that the Antrim County Sheriff be authorized to execute an inmate health services contract with David May, DO as correctional facility physician from January 1, 2018 through December 31, 2018. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Bargy that the Antrim County Sheriff be authorized to execute an inmate health service contract with Jennifer Held, RN as correctional facility nurse from January 1, 2018 through December 31, 2018. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Zelenak that the implementation of the practice of accepting emergency relief fund applications from peacetime veterans on a case by case basis, in addition to those who served during a period of war be authorized for acceptance. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Zelenak that the Chairman be authorized to execute contracts for regional detention support services between Antrim County, the Antrim County 13th Circuit Court/Family Division and each of the following independent contractors: Dawn Fant, John Fant, Cheryl McIntyre, James McIntyre, Judy Taskey, and Rhonda Wurtz. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Ricksgers, seconded by Zelenak that the Chairman execute contracts for Therapeutic Services between Antrim County, the Antrim County 13th Circuit Court/Family Division and each of the following independent contractors: Naomi Sponable and Gerard Schwind. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Kruger that the Chairman be authorized to execute the 2018 Agreement for Extension Services provided by the Michigan State University. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Heeres the motion of November 9, 2017 for the Tuition Reimbursement Agreement between Antrim County and Casey Guthrie former employee of the Equalization Office the agreement having been signed by all parties on May 14, 2015 and that the balance due the County being \$3,311.11 as of September 14, 2017 and approve that the balance be reduced by \$311.11 per legal counsel recommendation remaining balance due total \$3,000.00, and that this action be filed in the 86th District Court Division Small Claims Court be rescinded. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Heeres that the Tuition Reimbursement Agreement between Antrim County and Casey Guthrie former employee of the Equalization Office the agreement having been signed by all parties on May 14, 2015 and that the balance due the County being \$3,311.11 as of September 14, 2017 and any additional fees allowed by court be added to balance with the action being filed in the 86th District Court Division Small Claims Court. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Heeres that parity increases for the 2018 salary and wage increases for the following department head positions: Park Manager 3%, Maintenance Director 3%, Commission on Aging Director 3%, Veterans Affairs Director 4%, Finance Director, Chief Administrative Officer 5%, Emergency Services Coordinator 6.5%, IT Director 6.5% be reconsidered. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Heeres that parity increases for the 2018 salary and wages increases for the following department head positions be approved as follows:

Park Manager 3%
Maintenance Director 3%
Commission on Aging Director 3%
Veterans Affairs Director 4%
Finance Director, Chief Administrative Officer 5%
Emergency Services Coordinator 6.5%
IT Director 6.5%

The above parity increases to salary and wages be calculated after the addition of the 2% approved by Board on November 9, 2017 for the General non-union employees and that the funding source be the General Fund, Contingencies (101-895-999.000) and authorize the Finance Director, Chief Administrative Officer, Deb Haydell to make the corresponding 2018 budget amendments. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Zelenak, Bargy; Absent – None.

Commissioner Marcus left meeting at 11:05 a.m.

It was moved by Bargy, seconded by Zelenak that the County Administrator, the County Clerk and any other appropriate personnel provide a listing of any and all duties performed in their departments that are affiliated with duties of Human Resources and provide a written report for the January regular meeting date of the Board. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Marcus.

It was moved by Smith, seconded by Heeres that the Chairman appoint Don Miles to the Antrim Creek Natural Area Commission to fill the 3-year term. Motion carried – all present voting yes.

The Chairman made the appointment of Don Miles to the Antrim Creek Natural Area Commission for the term of 3-years.

It was moved by Heeres, seconded by Smith that the Chairman's appointment of Don Miles to the Antrim Creek Natural Area Commission to fill the 3-year term to expire 01/01/2020 be accepted. Motion carried – all present voting yes.

It was moved by Smith, seconded by Heeres that the Chairman appoint to the Commission on Aging Advisory Board: Rick Teague and Beverly McCamman to fill the 3-year terms, Sally Hannert to fill the 2-year term, Jeanette Hayes to fill the 1-year term. Motion carried – all present voting yes.

The Chairman made the following appointments:

Commission on Aging Advisory Board	Rick Teague	term to expire 12/31/2020
Commission on Aging Advisory Board	Beverly McCamman	term to expire 12/31/2020
Commission on Aging Advisory Board	Sally Hannert	term to expire 12/31/2019
Commission on Aging Advisory Board	Jeanette Hayes	term to expire 12/31/2018

It was moved by Zelenak, seconded by Smith that the Chairman's appointment of Rick Teague, Beverly McCamman to fill 3-year terms, Sally Hannert to fill 2-year term and Jeanette Hayes to fill 1-year term to the Commission on Aging Advisory Board be accepted. Motion carried – all present voting yes.

It was moved by Smith, seconded by Heeres that the Chairman appoint to the Construction Board of Appeals Michael Lanning, Timothy Moore and Amy Russell to fill the 3 positions with the terms all for 2-years. Motion carried - all present voting yes.

The Chairman appointed the following appointments:

Construction Board of Appeals	Michael Lanning	term to expire 12/31/2019
Construction Board of Appeals	Timothy Moore	term to expire 12/31/2019
Construction Board of Appeals	Amy Russell	term to expire 12/31/2019

It was moved by Heeres, seconded by Ricksgers that the Chairman's appointments of Michael Lanning, Timothy Moore and Amy Russell to fill the 2-year terms to the Construction Board of Appeals be accepted. Motion carried - all present voting yes.

It was moved by Smith, seconded by Heeres that the Chairman appoint Wendy Dawson to the E-911 Board to fill the position for a term of 3-years. Motion carried - all present voting yes.

The Chairman appointed Wendy Dawson to the E 911 Board.

E-911 Board	Wendy Dawson	term to expire 12/31/2020
-------------	--------------	---------------------------

It was moved by Zelenak, seconded by Heeres that the Chairman's appointment of Wendy Dawson to fill the 3-year term to the E-911 Board be accepted. Motion carried - all present voting yes.

It was moved by Smith, seconded by Heeres that the Chairman appoint Laura Sexton to the Housing Committee to fill the 3-year term. Motion carried - all present voting yes.

The Chairman appointed Laura Sexton to the Housing Committee.

Housing Committee Laura Sexton term to expire 12/31/2020

It was moved by Smith, seconded by Ricksgers that the chairman's appointment of Laura Sexton to fill the 3-year term to the Housing Committee. Motion carried - all present voting yes.

It was moved by Smith, seconded by Zelenak that the Chairman appoint Peter Garwood and Richard Diebold to the Northern Lakes Economic Alliance. Motion carried as follows: Yes – Heeres, Boettcher, Smith; No – Zelenak, Bargy, Ricksgers, LaVanway, Kruger; Absent – Marcus; **MOTION FAILS**

It was moved by Bargy, seconded by LaVanway that the Chairman appoint Richard Diebold to the Northern Lakes Economic Alliance to fill a position for term of 2-years. Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, No – Heeres; Absent – Marcus.

The Chairman appointed Richard Diebold to the Northern Lakes Economic Alliance.

Northern Lakes Economic Alliance Richard Diebold term to expire 12/31/2019

It was moved by Bargy, seconded by LaVanway that the Chairman's appointment of Richard Diebold to fill the 2-year term be accepted. Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger; No – Heeres; Absent – Marcus.

It was moved by Smith, seconded by _____ that the Chairman appoint Peter Garwood to fill the 2-year position to the Northern Lakes Economic Alliance. **NO SECOND**

It was moved by Smith, seconded by Heeres that the Chairman appoint Bruce Premier to the Planning Commission to fill the term of Jill Barnard expiring on December 31, 2018. Motion carried - all present voting yes.

The Chairman appointed Bruce Premier to the Planning Commission to fill the position of Jill Barnard expiring December 31, 2018.

Planning Commission Bruce Premier partial term to expire 12/31/2018

It was moved by Smith, seconded by Zelenak that the Chairman's appointment of Bruce Premier to the Planning Commission to fill the partial term to expire 12/31/2018 be accepted. Motion carried - all present voting yes.

It was moved by Smith, seconded by Zelenak that the Chairman appoints Ron Tschudy to the Planning Commission to fill the 3-year term. Motion carried all present voting yes.

The Chairman appointed Ron Tschudy to the Planning Commission to fill the term of the 3-year position.

Planning Commission Ron Tschudy term to expire 12/31/2020

It was moved by Zelenak, seconded by Kruger that the Chairman's appointment of Ron Tschudy to the Planning Commission to fill the position for the 3-year term. Motion carried - all present voting yes.

The Chairman appointed David Kotwick to the Solid Waste & Recycling Council to fill the 3-year term.

Solid Waste & Recycling Council David Kotwick term to expire 12/31/2020

It was moved by Zelenak, seconded by Kruger that David Kotwick's appointment to the Solid Waste & Recycling Council to fill the 3-year term. Motion carried - all present voting yes.

The Chairman appointed Thomas Brown and Don Seman to the Veteran's Affairs Committee to fill the 4-year terms.

Veteran's Affairs Committee Thomas Brown term to expire 12/31/2021
Veteran's Affairs Committee Don Seman term to expire 12/31/2021

It was moved by Heeres, seconded by Zelenak that Thomas Brown and Don Seman's appointments to the Veteran's Affairs Committee to fill the 4-year terms be accepted. Motion carried - all present voting yes.

It was moved by Smith, seconded by Bargy to **RESCIND** duplicated motions from the Board minutes of October 12, 2017:

MOTION - #1

It was moved by Marcus, seconded by Heeres that the hiring of an irregular part-time clerk at 25 hours per week in the Equalization Department following the Clerk II wage scale of the General Bargaining Unit be approved and that the hiring process begin. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, Marcus; No – Zelenak, Bargy, LaVanway, Kruger; Absent – None.

MOTION - #2

It was moved by Heeres, seconded by Smith that the funding source for the new irregular part-time-clerk in the Equalization Department funding source be the General Fund, Special Project Cost Center – Contingencies (101-895-999.000) and that the Finance Director, Deb Haydell be authorized to make a budget amendment to transfer funding to the Equalization Department General Fund – Wages 101-257-707 other wages. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Zelenak, Bargy; Absent – None.

MOTION - #3

It was moved by Bargy, seconded by Smith that the agreement with Bert's Excavating, Inc. be amended to provide snow plowing services in the amount of \$3,300.00 from 11/1/2017 through 4/30/2018 and authorizes the finance Director, Deb Haydell to make the appropriate transfers and budget amendments, the funding source be the General Fund, fund balance, due to rent revenue and that the budget amendment for the expenditure of \$3,300.00 be paid from General Fund 101-266-931. Motion carried as follows: Yes – Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus; No – Heeres; Absent – None.

Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Boettcher, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Marcus.

Chairman Boettcher left the meeting at 11:55 a.m.

Vice-Chairman Bargy assumed the seat for the remainder of Board meeting.

It was moved by Smith, seconded by Heeres that a shared Clerk II position be created for the 2018 budget year between the Equalization Department (22.5 hours/week) and the Abstract Office (15 hours/week) and the Equalization Department budget be increased by \$33,944.00 and the Abstract Office budget be increased by \$2,000.00, with the funding source to be the General Fund, Special Projects-Contingencies 101-895-999, and the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to make the appropriate amendments. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Smith, seconded by Kruger that for the 2018 budget year the full-time clerical position that was shared between the Clerk Office and the Abstract Office be discontinued and an irregular part-time Clerk/Typist position be created in the Clerk Office (22.5 hours/week) and the funding associated with benefits for the full-time position be removed from the Clerk Office budget, and authorize the Finance Director, Chief Administrative Officer, Deb Haydell to make the appropriate amendments. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Smith, seconded by Heeres to authorize the start of the hiring process for the newly created full-time shared position between the Equalization Department and the Abstract Department. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Smith, seconded by Heeres to authorize the Clerk to engage in the hiring process for the newly created irregular part-time position of Clerk/Typist. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Smith, seconded by Heeres that a 2% increase in the 2018 salaries and wages be approved for the Probate/Family non-union employees and that the funding source be the General Fund, Contingencies (101-895-999.000) and authorize the Finance Director, Chief Administrative Officer, Deb Haydell to make the corresponding 2018 budget amendments. Motion carried as follows: Yes – Heeres, Zelenak, Smith, Ricksgers, LaVanway, Kruger; No – Bargy; Absent – Boettcher, Marcus.

It was moved by Smith, seconded by Heeres that the Chairman be authorized to execute the application for the Michigan Veteran Affairs Agency's County Incentive Grant. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

Consent Agenda

Commissioner Bargy requested that two (2) action items be pulled from the consent agenda as follows:

Health and Public Safety Committee:

Chairman be authorized to execute the Superior Quote of October 26, 2017 which constitutes a Supplement to the Contract and Agreement between Antrim County and Open Software Solutions, Inc. and an annual maintenance cost of \$21,499.20 after the first year, and release funds as budgeted in Fund #261 – E-911.

Approve the appropriation of \$175,000.00 to be included in fiscal year 2019 for Antrim County Transportation Budget.

It was moved by Kruger, seconded by Zelenak that the claims and account totaling \$295,040.55 be approved and paid. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Kruger, seconded by Zelenak that the quote for the purchase of Net Motion software from CDW-G at a cost of \$15,580.00, as budget in Fund #261 E-911. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Kruger, seconded by Zelenak that 2017 budget amendments be approved and that the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to make the necessary 2017 budget amendments as listed:

Park –Camping Permits	101-000-452.001	\$ 48,558.00
Circuit Court Costs	101-000-608.060	\$ 12,584.00
Circuit Court Reimburse Appointed Attorney	101-000-608.090	\$ 10,675.00
Register of Deeds Real Estate Trans Tax	101-000-614.010	\$ 51,994.00
Register of Deeds Recording Fees	101-000-614.020	\$ 101,819.00
Household Hazardous Waste Fees	101-000-628.010	\$ 7,791.00
Interest Earned Invest and CDS	101-000-665.000	\$ 22,269.00
Workers' Compensation Dividend	101-000-689.003	\$ 10,691.00
Equipment	101-172-980.000	\$ 500.00
Delta Dental Insurance	101-261-716.008	\$ 100.00
Other Fringe Benefits – AD&D ETC.	101-261-719.000	\$ 100.00
Gas	101-266-922.000	\$ 400.00
Plowing	101-266-931.000	\$ 550.00
Grounds Maintenance	101-266-934.000	\$ 335.00
Equipment Maintenance	101-426-933.001	\$ 2,285.00
Communicable Diseases	101-601-834.000	\$ 100.00
Autopsies	101-601-837.002	\$ 5,000.00
Travel	101-671-861.000	\$ 582.00
Per Diem – Regular	101-694-710.001	\$ 250.00
FICA – County Share	101-694-715.000	\$ 25.00

2017 budget amendments – continued.

Equipment	101-721-980.000	\$ (500.00)
Salary – Department Head	101-756-702.000	\$ 1,600.00
Wages – Part-Time	101-756-708.000	\$ (7,130.00)
Overtime and Holiday	101-756-709.000	\$ 5,530.00
Telephone	223-756-855.000	\$ 581.00
Building Maintenance	223-756-932.000	\$ 1,058.87
Building Permit Fees	249-000-479.001	\$ 109,629.00
Electrical Permit Fees	249-000-479.003	\$ 22,372.00
Mechanical Permit Fees	249-000-479.004	\$ 10,546.80
Paid Building Fund Refunds	249-371-807.003	\$ 10,000.00
Operating Supplies	287-426-741.000	\$ 444.00
Operating Supplies	287-427-741.000	\$ (444.00)
Contractual Services	292-149-802.000	\$ 3,000.00
Contractual Services	292-662-802.000	\$ (3,000.00)
Specialized Fundraisers	297-000-641.013	\$ 7,000.00
Contractual Services	297-672-802.000	\$ 3,300.00
1:1 Ratio Annuity Benefit	297-686-714.002	\$ 257.00
Raw Food Cost	297-686-814.001	\$ 2,000.00
Senior Trips	297-677-965.000	\$ 6,000.00
Revenue Control	298-000-400.000	\$ 7,599.08
Equipment Meadow View Apartments	298-690-980.000	\$ 12,000.00
Transfer In – From Meadowbrook Operating	351-000-699.512	\$ 880.00
Interest	351-671-992.000	\$ 600.00
Transfer to General Fund	286-148-966.101	\$ 3,181.41

Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Kruger, seconded by Zelenak to approve the 2017 budget amendments, and that the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to make the necessary 2017 budget amendments as follows:

Transfer out of General; Fund	101-967-956.272	\$2,102.60	increase
K-9 From General Fund	272-000-699.101	\$2,102.60	increase
K-9 Donations	272-000-674.000	\$1,211.22	increase
K-9 Operating Supplies OS	272-301-741.000	\$ 104.17	increase
K-9 Veterinary	272-301-741.001	\$1,439.13	increase
K-9 Dues & Subscription	272-301-807.000	\$ 65.00	increase
K-9 Equipment	272-301-980.000	\$1,713.40	increase
General Fund, Sheriff OS	101-301-741.000	\$2,102.60	decrease

Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Kruger, seconded by Zelenak that the Finance Director, Chief Administrative Officer, Deb Haydell be authorized to close Fund #286 (Probate Grant) and Fund #294 (Veteran's Trust Fund). Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Kruger, seconded by Zelenak to authorize the Finance Director, Chief Administrative Officer, Deb Haydell after consultation with the Finance Chairman (or the Board Chairman in the absence of the Finance Chairman) and the County Administrator, make any necessary amendments to avoid negative fund balances for the General Fund and Other Funds at year end and present to the Finance Committee at their next regular meeting. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

It was moved by Zelenak, seconded by Ricksgers that the Chairman be authorized to execute the Superion Quote of December 2, 2017 which constitutes a Supplement to the Contract and Agreement between Open Software Solutions, Inc. (OSSl) currently known as Superion, LLC (August 2, 2002), at cost of \$258,754.00 and an annual maintenance cost of \$20,699.20 after the first year, and release funds as budgeted in Fund #261 E-911. Motion carried as follows: Yes – Heeres, Zelenak, Bargy, Smith, Ricksgers, LaVanway, Kruger; No – None; Absent – Boettcher, Marcus.

Peter Garwood, County Administrator spoke to the Board on the status of the following projects and/or assignments directed to the Administrative Office: Antrim Creek Natural Area Boat Launch – removal of concrete slabs, American Waste Transfer Lease, Employee Handbook with language to address tuition reimbursement, Antrim County Facilities Master Plan – Byce & Associates, Inc. and Securitecture Engineers/Architects plan to schedule first meeting for January, and a meeting was held with the Bank Building tenants and will continue to negotiate agreements with both to remain in our building.

Commissioner's Zelenak and Bargy spoke on a proposal that will be presented at the Board's Organizational meeting Wednesday, January 3, 2018 to eliminate current standing committee structure to a bi-monthly Board of Commissioners meeting schedule in an effort to improve and streamline communication and promote efficient use of time for a period of six months and consider an increase to the per diem for Board members. The Clerk will include a proposal in Board packets for the Organizational meeting and would appreciate input, questions, and concerns.

Commissioner Heeres left the meeting at 12:55 p.m.

The Vice Chairman requested Public Comment. There was none.

The meeting was adjourned at 1:11 p.m.

Karen Bargy, Vice Chairman

Sheryl Guy, County Clerk