

# Antrim County Capital Improvement Committee

**Minutes  
May 24, 2020**

Members: Karen Bargy, Jason Helwig, Dawn LaVanway, Pete Garwood, Bill Bailey, Gary Lockwood, Dave Vitale, Brad Rizzo,

Members absent: Valerie Craft

Others: Terry VanAlstine, Jeremy Scott

**1. The meeting was called to order at 9:08 a.m. by Karen Bargy**

Bill Bailey attended via Zoom webinar.

**2. Public Comment**

None.

**3. Organization**

Pete Garwood nominated Karen Bargy to chair the committee.

**Motion by Pete Garwood, seconded by Gary Lockwood to cast a unanimous ballot for Karen Bargy as chair of the Capital Improvement Plan Committee.**

**Motion passes, 7 yes, 2 absent.**

**4. Review of Minutes from August 7, 2020**

The Committee reviewed the minutes from August 7, 2020.

**Motion by Pete Garwood, seconded by Brad Rizzo, to approve the minutes of August 7, 2020 as presented.**

**Motion passes, 7 yes, 2 absent.**

**5. 2021-2026 Projects Review**

Projects were reviewed, including discussion of the County Building Generator, Barnes Park Pedestals and Aerial Photography.

Jason Helwig joined the meeting at 9:20 via Zoom.

Dawn LaVanway questioned why Broadband was not listed in the CIP. Karen Bargy advised that this committee needed direction from the Board for that project. Pete Garwood advised that the consulting fee is not a capital asset and that we don't currently have a price estimate on actual backbone.

Ms. LaVanway felt that the CIP rules should be followed consistently, therefore the Barnes Park vehicle purchases should not be a part of the plan. It was the consensus of the committee that the vehicle purchase request from Barnes Park be removed from CIP project and advised that the Parks Director request the funding through the 2022 budget process.

Discussion ensued regarding the Annex building, particularly its deficiencies. Ms. LaVanway wants to explore moving the Michigan Department of Corrections/Probation offices to the County Building or Courthouse. Mr. Garwood, Ms. Bary, and Dave Vitale expressed past and current general public safety and space concerns. Ms. Bary asked that the committee be provided with a list of estimated repair/replace items included in the Facilities Master Plan that could be addressed through CIP, specifically the annex building. **Ms. LaVanway noted there was a possibility of demolishing the Nifty Thrifty building as part of the proposed Facilities Master Plan. Additionally, she noted the contract for the Health Department building in Bellaire is up on April 1, 2022.** Staff was also asked to provide an overall estimated maintenance and replacement plan for all County facilities.

The Probate Courtroom renovation project was briefly discussed. It was the consensus of the committee to remove the Probate Courtroom renovation from the capital improvement plan.

Discussion ensued regarding the Bank Building purchase.

A discussion of the Barnes Park drain field was on the CIP agenda. The committee requested that the health department have a site evaluation done on Barnes Park regarding the drain field.

Karen Bary requested committee members prioritize CIP projects for the next meeting.

## **5. 2022-2027 CIP Projects**

### **New Projects**

The CIP committee generally wanted to see specific breakdown costs for Barnes Park projects, including bathroom/septic improvement, pedestals, site clearing, and road repair/replacement. Committee members also requested clarification of project costs at the Elk Rapids Day Park between 2021 and 2022

It was the consensus of the committee to remove the Jail Duct Cleaning project from CIP and advised the Jail Administrator to put into the regular 2022 budget process or request budget amendment in 2021.

Clarification was requested as to the timing of the Jail RFID project.

County Building flooring to be switched to 2022 only with specific estimates requested.

Courthouse project slated specifically for 2022.

Ms. Bary requested updated pricing for a boardroom table.

## **6. Various Matters**

Next meeting scheduled for June 21, 9:00am held in-person/hybrid

## **7. Public/Member Comment**

None

Meeting adjourned at ~~11:30~~-**11:35**