

# Antrim Creek Natural Area Commission



The Antrim Creek Natural Area Commission  
meeting is scheduled for

**Thursday, September 28, 2023 at 7 p.m.**

Antrim Creek Natural Area Schoolhouse  
9890 Old Dixie Highway, Ellsworth, MI

## **AGENDA**

- 1) Call to order
- 2) Public Comment
- 3) Approval of [Minutes - July 27, 2023](#)
- 4) Parks Director Update
- 5) Schoolhouse Update
- 6) Various Matters
- 7) Public Comment
- 8) Adjourn

### **MEMBERS**

**Jarris Rubingh**  
*Annual Appointment*

**Don Miles**  
12/31/2024

**Sue Holcomb**  
12/31/2023

**Carl Veenstra**  
12/31/2024

**Douglas Seaney**  
12/31/2023

### **STAFF**

**Janet Koch**  
Deputy Administrator

**Anna Hall**  
Parks Director

**Margie Boyd**  
Secretary

### **OFFICE ADDRESS**

P.O. Box 187  
Bellaire, MI 49615

**PHONE:** 231-533-6265

**FAX:** 231-533-8111

### **SPECIAL ASSISTANCE**

If you wish to attend this meeting and require special assistance, please contact the County Administration Office by writing PO Box 187, Bellaire, MI 49615 or calling (231)533-6265.

If you have any questions, concerns, please contact the Administration and Planning Office at 231-533-6265.  
We appreciate your cooperation in this matter. Thank you

# Antrim Creek Natural Area Commission

Don Miles  
Susan Holcomb

Douglas Seaney, Chairman

Carl Veenstra  
Jarris Rubingh

## Minutes July 27, 2023

Members Present: Jarris Rubingh, Carl Veenstra, Douglas Seaney, Don Miles, Susan Holcomb

Members absent:

Others present: Anna Hall, Janet Koch, Jennifer Carroll

### **1. The meeting was called to order at 7:00 PM by Douglas Seaney**

### **2. Public Comment**

Ms. Carroll from the Friends of Antrim Creek organization proposed adding small signs that will complement the signs already placed at ACNA. These signs will detail the landscape, trees, native plants, water and history throughout the natural area.

### **3. Approval of Minutes**

Amend the minutes from the May 25<sup>th</sup>, 2023 meeting to correct the name of Sue Holcolbe to Susan Holcomb.

**Motion by Jarris Rubingh seconded by Douglas Seaney to approve the minutes from the May 25, 2023 meeting as amended.**

**Motion Passes, Yes- 5, No- 0, Absent- 0**

### **4. Parks Director Update**

#### Trail/Vehicle Counters

Mr. Seaney provided information on several traffic/trail counter systems. Discussion on where traffic counters and foot/bicycle counters could be used at ACNA, if they can be moved, and how the data collected will be used.

**Motion by Don Miles seconded by Jarris Rubingh to purchase a TRAFx system package for \$2490.00 and one additional counter for \$590.00.**

**Motion Passes, Yes- 5, No- 0, Absent- 0**

#### 2024 Budget

Anna Hall, Parks Director, presented the budget request submission for 2024.

**Motion by Jarris Rubingh seconded by Don Miles to approve the budget as presented.**

**Motion Passes, Yes- 5, No- 0, Absent- 0**

#### Project Opportunity—Antrim Writers Series

Ms. Hall presented the Antrim Writers Series project proposed by the Crosshatch Center for Art and Ecology and the Bellaire/Elk Rapids Public Libraries.

**Motion by Don Miles seconded by Susan Holcomb to move forward with the Antrim Writers Series project and draft an agreement that can be submitted to the Antrim County Board of Commissioners.**

**Motion Passes, Yes- 5, No- 0, Absent- 0**

Janet Koch, Deputy Administrator, presented the Consumers Energy Foundation Prosperity Awards grant opportunity.

## **5. Schoolhouse Update**

Ms. Hall provided an update from Performance Engineering on the structure of the schoolhouse prior to receiving the final report.

Discussion on the need for a revised Schoolhouse Plan, defined vision for the schoolhouse, and to revisit past meeting minutes related to the plan.

## **6. Various Matters**

Mr. Miles stated that at the last Friends of Antrim Creek meeting they discussed the security of the schoolhouse, and potential need for a camera to prevent damage and vandalism.

**Motion by Douglas Seaney seconded by Don Miles to spend up to \$500 on two security camera devices.**

**Motion Passes, Yes- 5, No- 0, Absent- 0**

Mr. Miles provided information on the program with Grass River Natural Area on July 29<sup>th</sup> from 10am to 12pm, and the program with the Norwood Area Historical Society and Dr. Chuck Cleland on August 12<sup>th</sup> at 10am.

Mr. Miles provided information on how to join the Friends of Antrim Creek organization.

## **7. Public Comment**

No public comment.

Adjourned at 8:48 PM

*The next meeting is scheduled for 7pm on September 28<sup>th</sup>, 2023 at the ACNA Schoolhouse*