

# Antrim Creek Natural Area Commission



The Antrim Creek Natural Area Commission meeting is scheduled for  
**Wednesday, July 27, 2022**  
Antrim Creek Natural Area Schoolhouse  
9890 Old Dixie Highway, Ellsworth

## MEMBERS

**Jarris Rubingh**  
*Annual Appointment*

**Don Miles**  
12/31/2022

**Lauri Grear**  
12/31/2023

**Carl Veenstra**  
12/31/2024

**Douglas Seaney**  
12/31/2023

## STAFF

**Jeremy Scott**  
Deputy Administrator

**James Hunter**  
Parks Director

**Margie Boyd**  
Secretary

## OFFICE ADDRESS

P.O. Box 187  
Bellaire, MI 49615

**PHONE:** 231-533-6265

**FAX:** 231-533-8111

## SPECIAL ASSISTANCE

If you wish to attend this meeting and require special assistance, please contact the County Administration Office by writing PO Box 187, Bellaire, MI 49615 or calling (231)533-6265.

## MEETING NOTICE

7:00 p.m. Call to order  
Public Comment  
Approval of May 18, 2022 Minutes  
Trail Project Update  
Parks Director Update

- Maintenance Update
- Signage Update
- Schoolhouse Update

FY2023 Budget  
Various Matters

- Private Donations

Public Comment  
Adjourn

If you have any questions, concerns, please contact the Administration and Planning Office at 231-533-6265.  
We appreciate your cooperation in this matter. Thank you



## *Memorandum Administration Office*

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July 18, 2022

TO: Antrim Creek Natural Area Commission

RE: Approval of Minutes

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A draft of the minutes from the May 18, 2022 organizational meeting is included in the agenda packet. If there are no corrections, please consider the following motion:

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes from May 18, 2022 organizational meeting as presented.**

# Antrim Creek Natural Area Commission

Don Miles  
Douglas Seaney

Jarris Rubingh, Chairman

Carl Veenstra  
Lauri Grear

## ACNA Meeting Minutes

DATE 5/18/2022 at 7PM held at the Antrim Creek Natural Area Schoolhouse

Members Present: Jarris Rubingh, Carl Veenstra, Douglas Seaney, Don Miles

Members absent:, Lauri Grear

Others present: Steve Lagerquist from Grand Traverse Land Conservancy, James Hunter Antrim Co. Parks, Tim Schacht from Friends of ACNA

1. **The meeting was called to order at 7 PM by Jarris Rubingh.**

2. **Public Comment**

Don Miles regarding Friends of Antrim Creek and an update on the organization. Request was made for Parks to provide a list of activities volunteers can assist with to better coordinate volunteer efforts.

3. **Organizational Meeting**

**Election of Chair**

**Motion** by Don Miles to nominate Jarris Rubingh for chair, seconded by Seaney, **Passed.**

**Motion** by Rubingh, seconded by Veenstra for Miles to vice-chair the commission. **Passed.**

**Meeting dates for 2022.**

Commission had general conversation regarding increasing frequency of meetings to allow for additional conversation and decision making time of the commission.

**FY22 Meeting dates are decided to be as follows;**

- July 27<sup>th</sup>, 2022
- September 28<sup>th</sup>, 2022
- November 30<sup>th</sup>, 2022

4. **Approval of Meetings**

**Motion** by Rubingh, seconded by Miles to approve the minutes from September 22, 2021 as presented. **Passed.**

**Motion** by Rubingh, seconded by Miles to approve the minutes from April 27, 2022 as amended.

**Passed.** \*Note\* Amendment to the minutes is to be made to correct two dates & to add verbiage from a spending motion to include "For walking trails"

5. **Parks Director Update**

**Maintenance Update:** Parks employees are back and will be maintaining trails & the port-a-johns.

**Trash Cans:** The trash cans are here and just need to be installed. This will be coordinated on a day with multiple staff members to avoid injuries as they are cumbersome and will require 3-4 to lift them.

**Signage Update- Deferred time to Steve Lagerquist from** Grand Traverse Land Conservancy gave additional insight and the new signs can be expected in late summer. Commission shared their expectation they be involved in the final draft prior to printing.

**Trail Expansion** – Walking the pathway during the week of 5/23 with commissioner Veenstra to identify the trail and what work will need to happen to complete the trail.

**Capital Improvements Update** – Foundation & Roof project along with bathroom projects were moved from FY 23 & 24 respectively to FY26 by CIP.

6. **Various Matters**

**GRNA Annual Programming** – Cancelled by GRNA due to staffing.

General discussion on future educational programs and for topics the commission would like to see in educational programs to be brought to the next meeting for discussion.

**Community Foundation Report** (Attached to agenda) – Presented by Parks Director to commissioners, questions answered.

**ACNA Financial Committee** – General discussion on why the committee was formed and the history of the committee. Veenstra explained the how/why and who was on the committee. Discussion on possibly getting the committee back together.

**Motion** by Miles to remove/sell/dispose of any of the contents of the school house for raising funds for schoolhouse project and repairs. Seconded by Seaney. Passed.

7. **Public Comment**

No additional public comment made.

**Adjourned at 8:20 PM by Rubingh**

*The next meeting is scheduled for May 18, 2022 at 7PM to be held at the Antrim Creek Schoolhouse.*

9341 Antrim Lane  
Ellsworth, MI 49729  
June 6, 2022

Mr. Peter Garwood  
Administrator's Office  
Antrim County, MI

Dear Peter,

Please accept this donation for  
Antrim Creek Natural Area in memory of  
Mrs. Elizabeth Hoffman. I know  
that she was interested in ACNA  
for many years.

If you wish to let her family  
know that a contribution has  
been made in Betty's memory,  
that would be Mr. & Mrs. Fred Brooks  
I think their address is: 2216 U.S. Hwy 31 S.  
Charlevoix, MI 49720

By the way, the beach at ACNA  
looks wonderful this Spring - lots of sand!  
Currently, the creek mouth has no  
cattails or willow shrubs in it.

I am fortunate now to spend most  
of the summer in Antrim Lane.

Sincerely yours,  
Haren J. Jones