

Antrim County Commission on Aging Board of Advisors

Minutes of July 18th, 2022 Meeting -**AMENDED**

Board Members Present: Rick Teague; Chair, Sally Hannert, Brenda Ricksgers, Candy Jacques, Judy Parliament; Director **Others Present:** Amy Tate (office manager). **Absent:** Bev McCamman

Meeting called to order by Rick Teague at 1:04 pm in the Bellaire Senior Center conference room.

The **Agenda** was reviewed. Motion by Hannert to approve the agenda as presented. Supported by Ricksgers. Approved.

OPPORTUNITY FOR CONFLICT OF INTEREST DISCLOSURE: None Noted

The **Minutes** of the June 20th, 2022 meeting were reviewed. Motion by Jacques to approve the minutes as printed. Supported by Ricksgers. Approved.

Financial Reports

Review of the June 2022 Financial Reports. Motion by Ricksgers to accept the financial reports as presented, supported by Teague. Accepted.

Programs: COA Program Reports were reviewed. Motion by Hannert to accept the Program reports as presented, support by Jacques. Accepted.

OLD BUSINESS:

Trucks- 2 purchased- Second one is NEW & on the way to Delivery Concepts.

Snow Removal Program 2022/2023- The ad to request letters of interest from contractors is going to the Antrim Review & Elk Rapids News for the 22/23 contract year.

Painting Quotes – Motion by Teague to accept the painting bid from GBG painting to include the door jambs supported by Ricksgers. Approved

Chairs (Bellaire Senior Center) – beginning process to select new dining chairs to avoid damage to new floors, once they are installed this fall.

AAANM RFP Application- in progress, request to apply is going to BOC at 7/21/22 Meeting.

2023 Budget - Work in progress due 8/31/22

NEW BUSINESS:

In-Home Homechore Contract – consensus to update the contract, advertise for contractors and resume In-Home program /service.

Annual Picnic Returns (with Jake Slater as Elvis) – Aug 18th- Outside. BOA volunteers should arrive by 11:00 a.m. The event begins at 11:30 a.m.

Review of Policy & Procedures:

Organizational Chart – Updated chart presented and reviewed.

Policy #2021 - Mileage Reimbursement / Hours for Payroll – Policy reviewed.

Motion by Teague to approve the updated Policy #2021 (Mileage reimbursement/ Hours for payroll) with the revisions, as presented. Supported by Jacques. Approved.

Public Comment:

None

Meeting Adjourned:2:05 p.m. by Call of the Chair

Respectfully Submitted,

Sally Hannert,
Recording Secretary