



Register of Deeds Annual Report 2023

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Agenda

- ▶ Introduction
- ▶ Office Staff
- ▶ Register of Deeds Mission Statement
- ▶ Duties and Responsibilities
- ▶ 2023 Summary
- ▶ Statistics

Introduction

- ▶ Patty Niepoth, Antrim County Register of Deeds
 - ▶ 38 years with Antrim County Register of Deeds Office
 - ▶ Certified County Officer (CCO)
 - ▶ Master Certified County Officer (MCCO)
 - ▶ MCAO Assessor (Level 2)
 - ▶ Electronic Recording Commission 2018-2023 (ERC)
 - ▶ Elected MAC Representative 2020-2024
 - ▶ Associations:
 - ▶ Michigan Association of Register of Deeds (MARD)
 - ▶ United County Officers Association (UCOA)
 - ▶ Property Records Industry Association (PRIA)
 - ▶ Michigan Land Title Association (MLTA)
 - ▶ International Association of Government Officials (IAGO)
 - ▶ National Association of County Recorders, Election Officers & Clerks (NACRC)



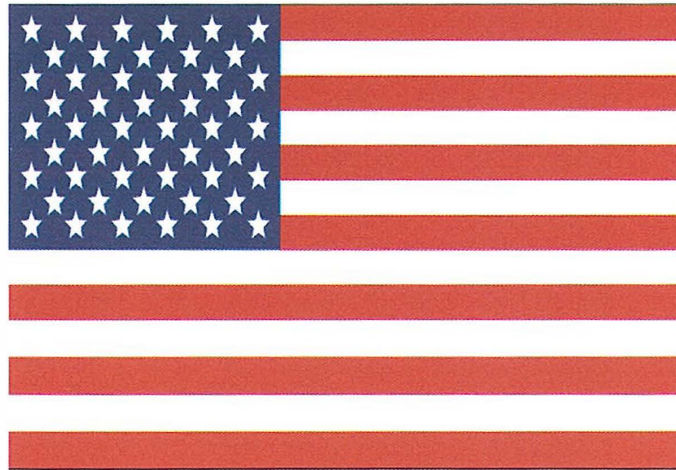
Office Staff

Patty Niepoth - Register of Deeds

Sally Freeman - Chief Deputy

Ann Golden - Clerk II

Cindi McPherson – Part-Time



Mission Statement: Antrim County Register of Deeds

Provide timely, secure, and accurate services that are delivered in a prompt and courteous manner.

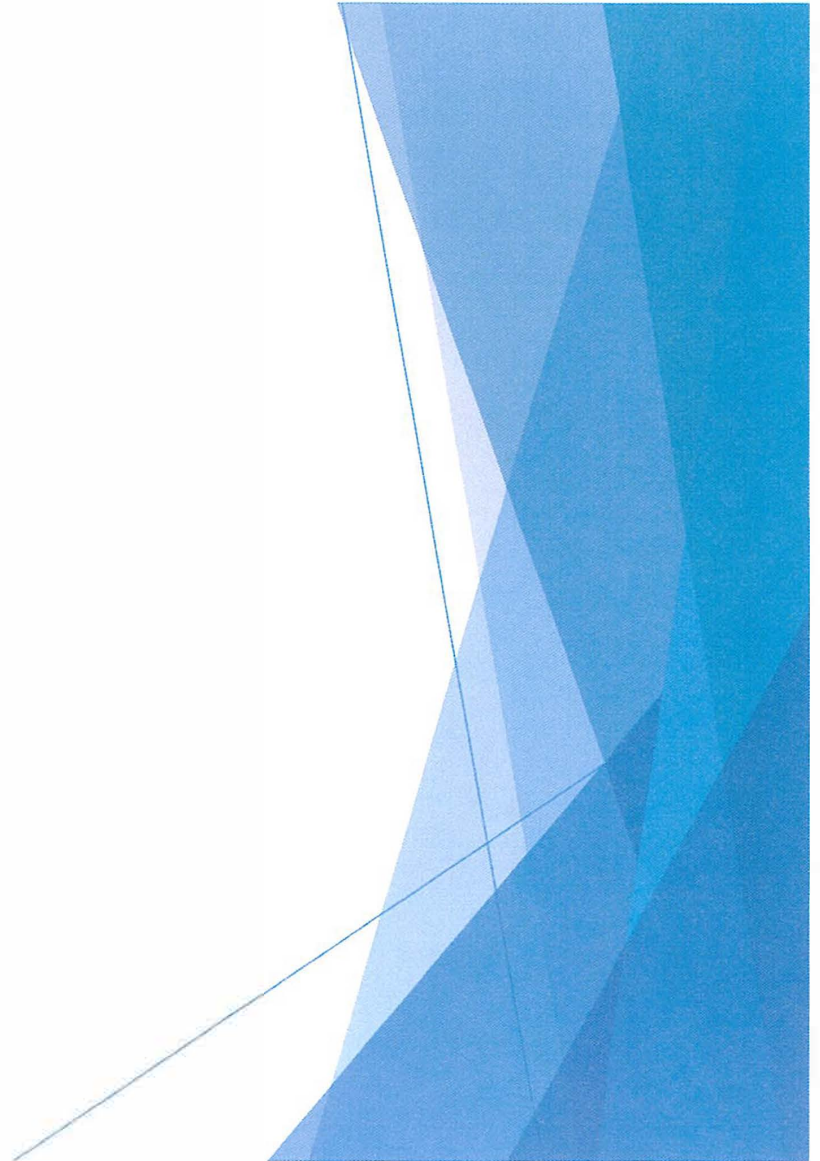


Duties

- ▶ *Duties are prescribed by state law.*
- ▶ Official recording office for all legal documents affecting real and personal property in Antrim County. Ex: warranty deeds, quit claim deeds, tax and sheriff deeds, mortgages, assignments, discharges, liens, leases, court documents, etc.
- ▶ Recordings are performed daily.
- ▶ Each document is individually checked to be sure that it meets requirements based on state statutes.
- ▶ Documents are date and timed stamped in when they are received.
- ▶ Each document is numbered consecutively and properly indexed so that the public as well as the businesses that we service such as title searchers and surveyors can easily find documents.
- ▶ Proof of ownership is established according to the records of the Register of Deeds.

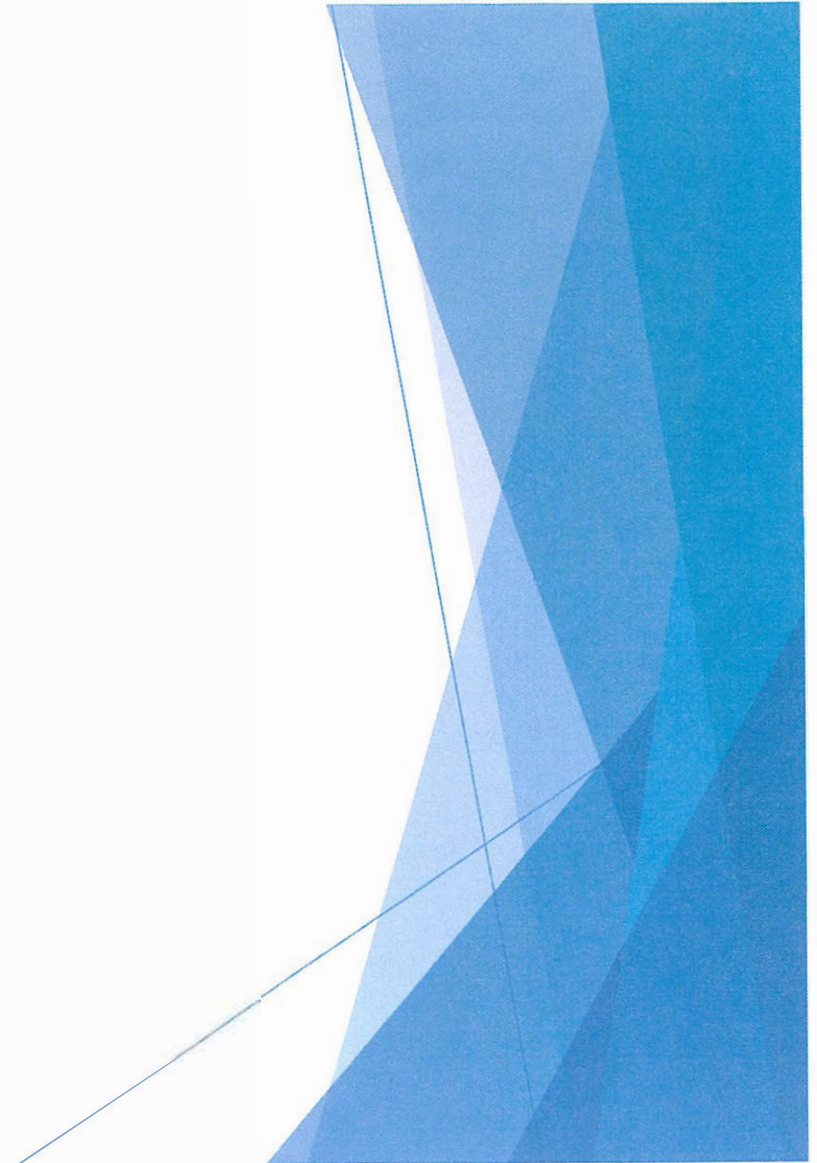
2023 Summary

- ▶ Documents Recorded: 9,712
- ▶ Documents Scanned: 32,263



Statistics: E-Recording

- ▶ 2015: 0
- ▶ 2016: 549
- ▶ 2017: 714
- ▶ 2018: 1434
- ▶ 2019: 1957
- ▶ 2020: 2831
- ▶ 2021: 3590
- ▶ 2022: 2855
- ▶ 2023: 2371



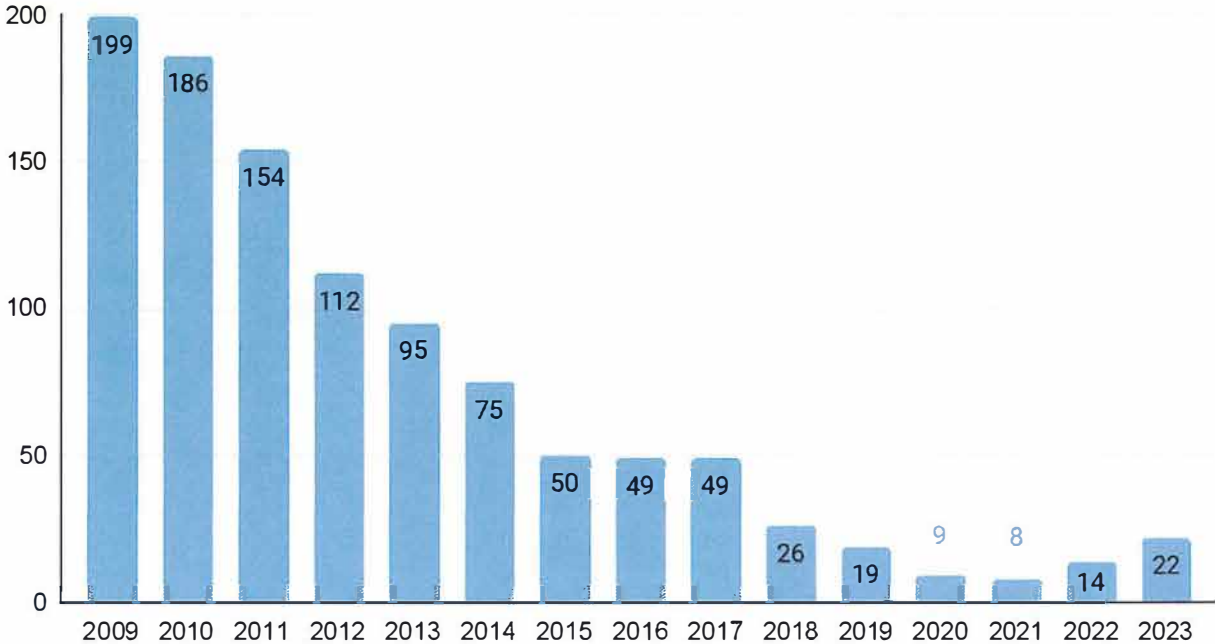
Statistics: Revenue

	2019	2020	*2021	2022	2023
*Transfer Tax County	232,722.05	309,329.90	401,133.70	357,205.60	316,447.45
Transfer Tax State	1,555,572.50	2,091,937.50	2,705,707.50	2,392,038.75	2,116,267.50
*Recordings	216,328.00	233,502.00	262,291.00	226,664.00	211,028.00
*Searches			190.00	866.00	195.00
*Tract Fund			9,655.00	9,140.00	8,430.00
*Copies	16,176.45	8,201.00	6,311.00	4,292.50	2,745.00
*Laredo Copy Fund	28,281.00	31,693.00	32,595.00	35,997.00	44,297.00
*Revenue Online Usage Laredo	14,046.25	20,947.60	28,918.38	40,215.72	32,090.52
MSSR-State	32,564.00	36,311.04	42,260.44	33,281.18	31,984.92
*MSSR-County	495.00	552.96	643.56	506.82	487.08
*Tax Certification	8,080.00	8,550.00	10,295.00	8,755.00	8,410.00
Totals	2,104,265.25	2,741,025.00	3,500,000.58	3,108,962.57	2,772,382.39
Antrim County Net Activity					
Automation Fund	48,605.00	53,610.00	60,460.00	48,980.00	48,460.00
*Monies Deposited in Antrim County	516,128.75	612,776.46	751,842.64	683,642.64	624,129.97

*In 2021, the Abstract Department was merged into The Register of Deeds Office.

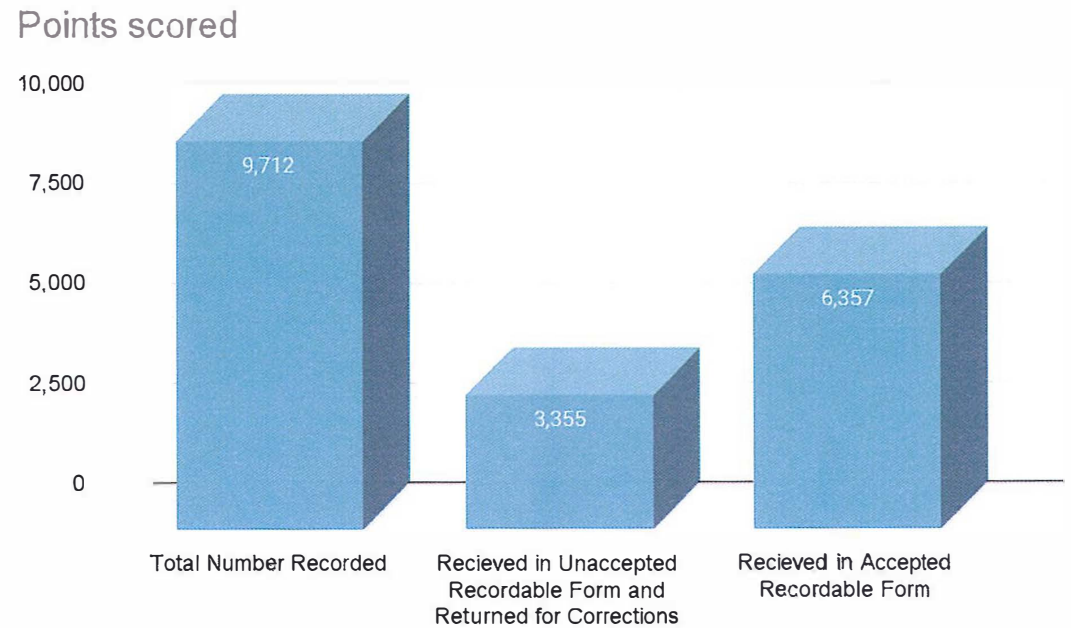
Statistics: Sheriff Deeds

Points scored



Statistics: Rejected Documents

- ▶ Documents must meet Michigan State Statutes and office standards to be considered “in acceptable recordable form.”
- ▶ Documents that don’t meet these standards are rejected.
- ▶ Rejected documents are time consuming to correct.



Goals

- ▶ The Antrim County Register of Deeds Office looks forward to maintaining our services and helping the taxpayers of Antrim County by:
 - ▶ Continuing to accept credit/debit cards for payments.
 - ▶ Encouraging more electronic e-filing for ease of service.
 - ▶ Continuing our back indexing and scanning projects.
 - ▶ Providing excellent customer service.
 - ▶ Building strong working relationships.
 - ▶ Providing 24/7 access to recorded documents electronically.