

Antrim County Capital Improvement Committee

**Minutes
August 18, 2022**

Members Present: Dawn LaVanway, Gary Lockwood, Richard Friske, Jarris Rubingh, Mitch Bart, Brad Rizzo,
Jason Helwig, Pete Garwood, Valerie Craft

Members absent: Gary Lockwood, Jason Helwig

Others: Jeremy Scott, Terry VanAlstine

1. The meeting was called to order at 9:03 am by Pete Garwood

2. Public Comment

None

3. Organization

Richard Friske Nominated Jarris Rubingh to chair the committee.

Motion by Richard Friske, seconded by Dawn LaVanway to cast a unanimous ballot for Jarris Rubingh as chair of the Capital Improvement Plan Committee.

Motion passes, 7 yes, 2 absent.

Richard Friske Nominated Dawn LaVanway as vice-chair of the committee.

Motion by Pete Garwood, seconded by Richard Friske to cast a unanimous ballot for Dawn LaVanway as vice-chair of the Capital Improvement Plan Committee.

Motion passes, 7 yes, 2 absent.

4. Review of Minutes from August 2, 2021

Dawn LaVanway requested to strike “Ms. LaVanway requested that the Annex roof system be moved to 2023, the committee did not concur.”

Motion by Pete Garwood, seconded by Richard Friske, to approve the minutes of August 2, 2020 as amended.

Motion passes, 7 yes, 2 absent.

4. 2022-2027 CIP Projects

The health Department Building Renovation was discussed, Valerie Craft advised that a generator should be considered for the location. A discussion of an older generator currently at the Road Commission ensued.

The Committee requested that the Maintenance Director and Deputy Administrator get together to discuss the board room reconfiguration.

Jason Helwig entered the meeting at 9:43am

Additional information was requested for the folder/insert/sealer, specifically the maintenance requirements.

10:00 am the group took a 10-minute break to look at the carpet and ceiling tile in the building.

The Nifty thrifty building was discussed and Mary Shafer was invited to give input.

The committee reviewed several maintenance projects briefly.

It was requested of the Maintenance Director to look into stainless steel doors for the jail.

6. Various Matters

None

7. Public/Member Comment

None

Meeting adjourned at 10:50

DRAFT