

**Antrim County 911 Board
Rescheduled Meeting Minutes
3/10/2021**

Present: Dan Bean, Burt Thompson, Ted Schroeder,

By Video Conf: Ed Boettcher, Bill Drollinger, Mike Bertram, Marc Becmer (Late)

Absent: Lt. Jason Nemecek, Leslie Meyers,

Others Present: Mike Gank, Michael Lee

Call to Order:

Chairman Bean called the meeting to order at 1:05pm.

Approval of agenda: Discussion to add September minutes added to Agenda due to email error at the December meeting.

Motion by Thompson, supported by Bean to approve agenda with the addition of the September 2020 regular meeting minutes. Motion Carried Unanimously.

Public comment: None

Approval of Minutes: Motion by Thompson, supported by Drollinger to approve the September 2020 regular meeting minutes. Motion Carried Unanimously.

Motion by Bertram, supported by Boetcher to approve agenda with the addition of the December 2020 regular meeting minutes. Motion Carried Unanimously.

Financial Reports: Motion by Bean, supported by Thompson to approve the 2020 financial report. Motion Carried Unanimously.

Motion by Drollinger, supported by Thompson to approve the January February 2021 financial report. Motion Carried Unanimously.

New Business:

- **ACES Representative Appointment:** Pete Vandenberg has resigned from ACES and as the ACES rep. Ted Schroeder had been voted by the ACES group and the BOC have accepted and appointed Schroder as the new ACES rep.

OLD BUSINESS:

- **UPS Project:** On time and under budget.
- **Radio Console Project:** The hardware has been purchased and is being assembled off site. Radio hardware should be installed by April. The holdup will be the MPSCS programming as the SOM is still six months behind.
- **VHF Paging Project:** On hold pending final console installation.
- **MPSCS Radio Project:** All the radios have been installed. Project was under budget but delayed due to the MPSCS having a six month back log. COVID 19 causing the back log.
- **MCT Project:**

Communications/Operations:

- Gank advised Orchard Hill Tower was not functioning correctly. TeleRad had been out numerous times trying to find the issue. TeleRad believes the issues is the antennae.
- Lecureux reporting one in training, one additional positon is open looking at applicants.

Meeting Adjourned at 1:55 pm

Next meeting – May 12, 2021

Respectfully Submitted,

Mike Gank, Sgt

**Antrim County 911 Board
Meeting Minutes
6/16/2021**

Present: Dan Bean, Burt Thompson, Ted Schroeder, Ed Boettcher, Bill Drollinger, Ted Schroeder, Mike Bertram, Mark Becmer, Leslie Meyers

Absent: MSP Lt., Bill Drollinger

Also Present: Mike Gank, Michael Lee, Corey LeCureux,

Call to Order:

Chairman Bean called the meeting to order at 1:05 pm.

Approval of agenda:

Motion by Bertram, supported by Meyers to approve agenda as presented. Motion Carried Unanimously.

Public comment: None

Approval of Minutes: Motion by Meyers, supported by Bertram to approve the May 2021 meeting minutes. Motion Carried Unanimously.

Financial Reports: Motion by Thompson, supported by Bean to approve the May 2021 Financial statements for 259, 261 & 262 accounts. Motion Carried Unanimously.

New Business:

- **Volunteer minute taker:** Bean stated that he would talk with Dana, his transcriptionist to take over the minute taking duty. **Motion by Meyers, supported by Drollinger to set a special meeting of the 911 Board to meet to discuss the budget needs for 2022 and further review of an updated 10 forecast. Motion carried unanimously.**

OLD BUSINESS:

- **10 year budget projection – backup location addition:** Tech meeting put an emphasis on a backup 911 center. The first location will be the new communications trailer that will be purchased as part of the CIP budget this year. It must be stated that a trailer on wheels that serves a dual purpose (incident command post) cannot be used for the long haul. Most large scale emergencies that could cause the 911 center to be relocated will result in 6 months to a year + relocation – i.e. fire, tornado, etc. They propose to work on 2 separate alternate long term locations. One has been identified as Torch Lake Township Hall within their server room and the basement of the Mancelona ACRC location. For approximately 20k they can set up the communications trailer and approximately 25k for each of the other locations. For the trailer, we will purchase (trailer 2021) and then utilize all equipment in the current trailer, plus additional CAD, paging and radios and then begin to build out in 2022. Then 2023, we begin a

buildout in the first alternate location and finish buildout in 2024. In 2025, we begin the buildout in location 2.

Next the tower was discussed. It is imperative that we begin moving on the new Orchard Tower now. We know that the tower is causing much of our issues, we have a solution so it's time to move it along. Talking is getting us nowhere. **Motion by Meyers, supported by Thompson to move forward with the recommendation of the Tech Committee for addressing 911 backup locations and the new Orchard Hill Tower in the 10 year plan.**

Discussion: Are there any additional needs over the next 10 years? Gank responded that all equipment currently in use has a replacement built in to the 10 year plan.

Motion Carried Unanimously.

- **Paging VHF/800 MHz:** \$180k is being requested for 2021. This is for dual band responder pagers.
- **Law Enforcement Installs:** They are at Grand Traverse Mobile awaiting programming from the state. The state has increased their workforce by 3 so the 6 month wait has been reduced considerably and we are awaiting a call that we are ready to go anytime.

Communications/Operations:

- ACES Board Call Sign Changes took effect on June 15. It will take a bit for all to get used to it. Communications were included in the packet.
- Radio Console is completely operational.
- ES Chat is now available to those that want it. It will allow for event channels and dispatch to interact similar to the old Nextel push to talk. There is a cost of \$5 per month for each phone. Burt asked if it was available to only first responders and Gank responded no, others could use it too. So far EMS and ACRC were the only ones expressing an interest yet.

Board Comments:

- Mike Bertram: Working to resolve the 800 reimbursement issue with TAA.
- Road Commission is considering upgrades to their generator for the Mancelona location.
- Leslie Meyers asked questions about securing bids for apples and oranges regarding the new comm's trailer. It was suggested that she try an RFP approach.
- Mark Becmer: They are currently purchasing 800MHz radios for all long term care facilities.
- Sheriff Bean: Appreciates Commissioner Boettcher's commitment to public safety.

Meeting Adjourned at 2:00 pm

Next meeting – May 12, 2021

Respectfully Submitted,

Leslie Meyers, 911 Secretary

**Antrim County 911 Board
Meeting Minutes
7/7/2021**

Present: Dan Bean, Burt Thompson, Ted Schroeder, Ed Boettcher, Leslie Meyers

Absent: MSP Lt., Bill Drollinger, Becmer, Bertram

Also Present: Mike Gank (arrived at 1:22 PM)

Call to Order:

Chairman Bean called the meeting to order at 1:14 pm.

Approval of agenda:

Motion by Thompson, supported by Meyers to approve agenda with the addition of 2022 Budget added to New Business. Motion Carried Unanimously.

Public comment: None

Approval of Minutes: Motion by Thompson, supported by Boettcher to approve the June 2021 special meeting minutes. Motion Carried Unanimously.

Financial Reports: Motion by Meyers, supported by Thompson approve the June 2021 Financial statements for 259, 261 & 262 accounts. Motion Carried Unanimously.

New Business:

- **Budget 2022:** After much discussion, it was decided to direct Mike and Dan to prepare the budget utilizing the CIP plans in place for 2022 including the \$800,000 for the Orchard Hill Tower replacement, 50K for old mobile replacements and 25K towards outfitting the new Communications Trailer replacement. These items were identified and recommended by the Tech Committee. Also included in the discussion is the boosters that are needed for large scale buildings throughout the county (especially schools). This issue will be discussed in detail at a later date. **Motion by Boettcher, supported by Thompson to direct the Sheriff and 911 Director to prepare the budget to include all CIP projects for 2022 for submittal to the BOC at the end of the month. Motion carried unanimously.**

OLD BUSINESS:

- **VHF/MPSCS Paging:** The 911 Board emphasized the great meeting with the BOC and the improvements were approved at the BOC's meeting July 1, 2021.
- **Orchard Hill Tower Update:** The Airport Board of Appeals has approved the variance for the construction of the Tower.

Communications/Operations:

7/7/2021 Draft Meeting Minutes

- No correspondence.
- Viper update: ATT is still holding out on the transfer. Frontier stated today, July 7, that they will be forcing ATT's hand. Old equipment will be able to be disposed of when the transfer is complete.
- Ambulance issues for ACES agenda: Whitewater Township will not provide back-up assistance for Milton Twp, Elk Rapids Twp or the Village of Elk Rapids.
- Down only 1 in dispatch.

Board Comments:

- Mike Bertram: Working to resolve the 800 reimbursement issue with TAA.
- Road Commission is considering upgrades to their generator for the Mancelona location.
- Leslie Meyers asked questions about securing bids for apples and oranges regarding the new comm's trailer. It was suggested that she try an RFP approach.
- Mark Becmer: They are currently purchasing 800MHz radios for all long term care facilities.
- Sheriff Bean: Appreciates Commissioner Boettcher's commitment to public safety.

Meeting Adjourned at 2:05 pm

Next meeting – September 8, 2021

Respectfully Submitted,

Leslie Meyers, 911 Secretary

**Antrim County 911 Board
Meeting Minutes
9/8//2021**

Present: Dan Bean, Burt Thompson, Ted Schroeder, Ed Boettcher, Bill Drollinger

Absent: MSP Lt., Becmer, Bertram, Meyers

Also Present: Mike Gank

Call to Order:

Chairman Bean called the meeting to order at 1:01 pm.

Approval of agenda:

Motion by Drollinger, supported by Boettcher to approve agenda with the addition. Motion Carried Unanimously.

Public comment: None

Approval of Minutes: Motion by Thompson, supported by Boettcher to approve the July 2021 meeting minutes. Motion Carried Unanimously.

Financial Reports: Motion by Thompson, supported by Drollinger approve the July and August 2021 Financial statements for 259, 261 & 262 accounts. Motion Carried Unanimously.

New Business: None

Old Business:

- **VHF/MPSCS Paging:** The pagers bid was awarded to Grand Traverse Mobile at the Sept 2, 2021 BOC meeting. The Orchard Hill Tower site project is awaiting more information from Northern Tower.
- **MCT:** Trying to work with IT to finalize the Fire MCT's.
- **VIPER 911 Conversion:** Complete.

Communications/Operations: None.

Board Comments:

Meeting Adjourned at 1:25 pm

Next meeting – November 10, 2021

Respectfully Submitted,

Mike Gank, Acting 911 Secretary

**Antrim County 911 Board
Meeting Minutes
11/10/2021**

Present: Dan Bean, Ted Schroeder, Bill Drollinger, Mike Bertram, Leslie Meyers

Absent: MSP Lt., Becmer, Thompson, Boettcher

Also Present: Mike Gank

Call to Order:

Chairman Bean called the meeting to order at 1:08 pm.

Approval of agenda:

Motion by Meyers, supported by Bertram to approve agenda with the addition. Motion Carried Unanimously.

Public comment: None

Approval of Minutes: Motion by Meyers, supported by Drollinger to approve the September 2021 meeting minutes. Motion Carried Unanimously.

Financial Reports: Motion by Meyers, supported by Drollinger to approve the Financial Reports for 259, 261 & 262.

Discussion: a few capital outlay projects will not be finished by the end of the year due to limited quotes. Also, they are working on brining the overtime and standard wage line items to more correctly reflect the outlay. **Motion Carried Unanimously.**

New Business:

- **Election of Officers:** Motion by Meyers, supported by Drollinger to reflect the current slate, Chairman Bean, Vice Chair Drollinger and Secretary Meyers. With no other nominations, the nominations were closed. **Motion Carried Unanimously.**
- **Meeting Dates:** The following dates were proposed as follows:
 - January 12, 2022**
 - March 9, 2022**
 - May 11, 2022**
 - July 6, 2022**
 - September 7, 2022**
 - November 9, 2022**

Motion by Schroeder, supported by Drollinger to adopt the meeting schedule for 2022 as presented. Motion carried unanimously.

- **2022 Millage Election:** Bean updated the Board regarding the 911 Millage. The millage will need to be renewed in 2022 and the options include May (there will be a cost for this election as no other issues are scheduled) or August or November which will be the regular primary and general election cycle dates.
- **CAD Vendor:** Gank updated the board regarding the CAD vendor. The department will begin a search for a new one as the original direction has been changed. 911 began using OSSI in 2000 to provide the service. Since 2009, the company has been bought out numerous times. It appears that the same thing is happening to other vendors. Roscommon, CCE and others are having issues finding new providers while all are dealing with multiple short-comings with their old ones. This is not in our future spending forecasts and could come with a large price tag. He will keep the board updated as more information becomes available.

Old Business:

- **VHF/800 MHz paging:** The pagers have been received and will be distributed within the next 6-8 weeks. They will have a limited use for the first 6-9 months as all the bugs are worked out of them.

The Engineer is working on the RFP. Northern Tower has stated that the cost for the footing could range from \$20 k to 200K, depending on the depth and soil tests. Two proposals will be made, 1 at 199' and the other at 250'. If the 250' is considered, it may require modifications to the airport zoning ordinance.

Communications: None

Operations: CAD to CAD access between Antrim and CCE may be lost due to the CAD vendor deficiencies described earlier. Gank is watching this issue closely and has a backup plan in place should this happen. Again, he will keep us updated.

Board Comments:

Drollinger: Bellaire Fire had some issues with their new equipment and it was resolved by Grand Traverse Mobile which tweaked the antennae.

Schroeder: Speaker issues with their MCT's. Looking for direction as OTEC – the installer, does not service the Viking model.

Meeting Adjourned at 1:25 pm

Next meeting – January 12, 2022

Respectfully Submitted,

Leslie Meyers, 911 Secretary