

Antrim County Capital Improvement Committee

**Minutes
May 24, 2020**

Members: Karen Bargy, Jason Helwig, Dawn LaVanway, Pete Garwood, Bill Bailey, Gary Lockwood, Dave Vitale, Brad Rizzo,

Members absent: Valerie Craft

Others: Terry VanAlstine, Jeremy Scott

1. The meeting was called to order at 9:08 a.m. by Karen Bargy

Bill Bailey attended via Zoom webinar.

2. Public Comment

None.

3. Organization

Pete Garwood nominated Karen Bargy to chair the committee.

Motion by Pete Garwood, seconded by Gary Lockwood to cast a unanimous ballot for Karen Bargy as chair of the Capital Improvement Plan Committee.

Motion passes, 7 yes, 2 absent.

4. Review of Minutes from August 7, 2020

The Committee reviewed the minutes from August 7, 2020.

Motion by Pete Garwood, seconded by Brad Rizzo, to approve the minutes of August 7, 2020 as presented.

Motion passes, 7 yes, 2 absent.

5. 2021-2026 Projects Review

Projects were reviewed, including discussion of the County Building Generator, Barnes Park Pedestals and Aerial Photography.

Jason Helwig joined the meeting at 9:20 via Zoom.

Dawn LaVanway questioned why Broadband was not listed in the CIP. Karen Bargy advised that this committee needed direction from the Board for that project. Pete Garwood advised that the consulting fee is not a capital asset and that we don't currently have a price estimate on actual backbone.

Ms. LaVanway felt that the CIP rules should be followed consistently, therefore the Barnes Park vehicle purchases should not be a part of the plan. It was the consensus of the committee that the vehicle purchase request from Barnes Park be removed from CIP project and advised that the Parks Director request the funding through the 2022 budget process.

Discussion ensued regarding the Annex building, particularly its deficiencies. Ms. LaVanway wants to explore moving the Michigan Department of Corrections/Probation offices to the County Building or Courthouse. Mr. Garwood, Ms. Bary, and Dave Vitale expressed past and current general public safety and space concerns. Ms. Bary asked that the committee be provided with a list of estimated repair/replace items included in the Facilities Master Plan that could be addressed through CIP, specifically the annex building. **Ms. LaVanway noted there was a possibility of demolishing the Nifty Thrifty building as part of the proposed Facilities Master Plan. Additionally, she noted the contract for the Health Department building in Bellaire is up on April 1, 2022.** Staff was also asked to provide an overall estimated maintenance and replacement plan for all County facilities.

The Probate Courtroom renovation project was briefly discussed. It was the consensus of the committee to remove the Probate Courtroom renovation from the capital improvement plan.

Discussion ensued regarding the Bank Building purchase.

A discussion of the Barnes Park drain field was on the CIP agenda. The committee requested that the health department have a site evaluation done on Barnes Park regarding the drain field.

Karen Bary requested committee members prioritize CIP projects for the next meeting.

5. 2022-2027 CIP Projects

New Projects

The CIP committee generally wanted to see specific breakdown costs for Barnes Park projects, including bathroom/septic improvement, pedestals, site clearing, and road repair/replacement. Committee members also requested clarification of project costs at the Elk Rapids Day Park between 2021 and 2022

It was the consensus of the committee to remove the Jail Duct Cleaning project from CIP and advised the Jail Administrator to put into the regular 2022 budget process or request budget amendment in 2021.

Clarification was requested as to the timing of the Jail RFID project.

County Building flooring to be switched to 2022 only with specific estimates requested.

Courthouse project slated specifically for 2022.

Ms. Bary requested updated pricing for a boardroom table.

6. Various Matters

Next meeting scheduled for June 21, 9:00am held in-person/hybrid

7. Public/Member Comment

None

Meeting adjourned at ~~11:30~~-**11:35**

Antrim County Capital Improvement Committee

**Minutes
June 21, 2021**

Members Present: Karen Bargy, Jason Helwig, Dawn LaVanway, Pete Garwood, Bill Bailey,
Gary Lockwood, Dave Vitale, Brad Rizzo, Valerie Craft,

Members absent:

Others: Jeremy Scott, Terry VanAlstine, Jarris Rubingh

1. The meeting was called to order at 9:01a.m. by Pete Garwood

2. Public Comment

Commissioners VanAlstine and Rubingh were present only as members of the public.

3. Review of Minutes from May 24, 2021

The Committee reviewed the minutes from May 24, 2021.

Dawn LaVanway noted she commented on annex building issues, potential nifty thrifty building demolition, and the Health department contract expiring April 1, 2022. The meeting adjourned 11:35.

Motion by Pete Garwood, seconded by Dawn LaVanway, to approve the minutes of May 24, 2021 as amended.

Motion – Passes Unanimously

4. 2022-2027 CIP Projects

The Committee reviewed the report and attached spreadsheet prepared by the Finance Director. Each item was reviewed and discussed, the following included actions taken and requested:

- The Barnes Park drain field was discussed, Bill Bailey advised evaluating the field again in 3 years. It was the consensus of the committee to remove the drain field from CIP.
- Valerie Craft indicated that 911 Unlimited Power Supply (UPS) was just replaced, therefore the committee moved the timeline back by 2 years.
- Clarification was requested for the 911 – 2022 - \$50,000 Radio Replacement.
- Clarification was requested for the 911 – 2022 - \$10,000 A/C Replacement.
- Clarification was requested for the 911 – 2022 - \$40,000 MCT Completion.
- Storage Building Paint and Door replacement to be removed and budgeted appropriately.
- Staff directed to communicate to ACT Director about adding covered parking to CIP.
- Board Room table to be updated to \$40,000
- Pricing for additional Barnes Park expansion improvements (e.g. pedestals, water or cable) was requested for subsequent years.
- Annex Emergency Signage & Lights to be removed and budgeted appropriately.

Mr. Lockwood left the meeting at 10:20am

The Annex building was discussed, specifically repairs versus replacement. The committee chose to present the Board of Commissioners with both options, to repair as scheduled or replacement within the next 2-3 years with room for Sheriff's Office needs (e.g. Administration offices, evidence lock-up, squad room, detective offices, and a forensics lab).

Additional information was requested about how many ACT garage doors are being replaced and their cost.

Board Room furniture was considered for removal by a few of the members.

6. Various Matters

7. Public/Member Comment

None

Meeting adjourned at 11:04.

The next meeting is scheduled for 9:00 a.m. on July 13, 2021.

Antrim County
 Capital Improvement Timeline
 FYE 12/31/2022-2031

General Notes:

1. I understand several of the projects recommended by Byce are under the \$10,000 threshold for the committee. However, due to uncertainty regarding FMP, several items have been deferred, and I feel a comprehensive punch list is appropriate for consideration.
2. The primary focus for this list, at this time, is a 5-year time horizon. This is expected to be expanded to a 10-year plan in future revisions. Included as a 10-year plan due to possible timing of issues identified by Byce.

Project#	Dept	Location	Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Cost	Commenter	Comment
2020-01	GRNA	Parks	Boardwalk Reconstruction	100,000	100,000	100,000								300,000		
2016-01	Admin	County Bldg	Commissioner Table	20,000										20,000		
2016-02	Maint	County Bldg	County Building Parking Lot					100,000						100,000		
2016-03	Maint	Courthouse	Courthouse Parking Lot					80,000						80,000		
2018-01	Maint	County Bldg	County Building Interior Repairs											-----	Rizzo	See 2022-10
2017-01	Maint	Annex	Annex Roof Replacement											-----	Rizzo	See 2022-27
2014-01	Sheriff	Annex	Electronic Forensic Lab											-	Bean	TBD - Currently no available space.
2014-02	Sheriff	New	Law Enforcement Center											-		
2022-01	Parks	Parks	Barnes Park Expansion	80,000										80,000		
2022-02	Parks	Parks	Barnes Park Playground	100,000										100,000		
2022-03	Parks	Parks	ER Day Park Bathroom	25,000										25,000		
2022-04	IT	Cty Bld/Shf	Fire Suppressant	20,000										20,000		
2022-05	Jail	Jail	RFID Tracking	27,652										27,652		
2022-05A	IT	Jail	Jail Wi-Fi Project	10,000										10,000	Rawling/Craft	Need Wi-Fi to read RFID monitors.
2022-06	Maint	County Bldg	County Building Tile	18,000										18,000		
2022-07	Maint	Courthouse	Court Door/Entrance	36,955										36,955		
2022-08	Byce	County Bldg	Exterior Walls									3,000,000		3,000,000		
2022-09	Byce	County Bldg	Exterior Doors/Windows						500,000					500,000		
2022-10	Byce	County Bldg	Interior Walls											-----	Vitale	Not needed
2022-11	Byce	County Bldg	Security System											-----	Vitale	Completed
2022-12	Byce	County Bldg	Bathroom ADA Upgrades		10,000									10,000		
2022-13	Byce	County Bldg	AHU Heating Coil											-----	Vitale	Repaired
2022-14	Byce	Courthouse	Court Windows/Doors											-----	Vitale	Office windows okay
2022-15	Byce	Courthouse	Exterior Sealants				8,000							8,000		
2022-16	Byce	Courthouse	Tuckpoint Limestone							150,000				150,000		
2022-17	Byce	Courthouse	ADA Compliant Handrails			5,000								5,000		
2022-18	Byce	Courthouse	Replace Old Boiler											-----	Vitale	No
2022-19	Byce	Courthouse	Replace Air Cooled Chiller		130,000									130,000		
2022-20	Byce	Sheriff/Jail	Tuck point masonry			120,000								120,000	Vitale, Bean/Rawling	Dave - complete; Todd/Dan - need brick replacement
2022-21	Byce	Sheriff/Jail	Exterior Doors/Windows/Sealant		80,000									80,000	Vitale, Bean/Rawling	Dave - no; Todd/Dan - several doors rusting through
2022-22	Byce	Sheriff/Jail	AHU and add AC Unit		40,000									40,000	Bean/Rawling	9 cells not air conditioned
2022-23	Byce	Sheriff/Jail	New Transformer/Electrical Panels				60,000							60,000	Vitale, Bean/Rawling	Dave - no clue; Todd/Dan - consolidate, not urgent
2022-24	Byce	Annex	Wood Siding to Metal											-----		
2022-25	Byce	Annex	Exterior Doors & Windows		30,000									30,000		
2022-26	Byce	Annex	Rain Water Drainage System											-----	Bean/Rawling	Request pitched roof. Should eliminate need for drain
2022-27	Byce	Annex	New Roof System/Flashing	80,000										80,000	Bean/Rawling	Request pitched roof. Should eliminate need for drain
2022-28	Byce	Annex	Consolidate Electric				35,000							35,000	Bean/Rawling	Consolidate, not urgent
2022-29	Byce	Annex	Replace Emergency Signage/Lights		2,000									2,000		

Antrim County
 Capital Improvement Timeline
 FYE 12/31/2022-2031

General Notes:

1. I understand several of the projects recommended by Byce are under the \$10,000 threshold for the committee. However, due to uncertainty regarding FMP, several items have been deferred, and I feel a comprehensive punch list is appropriate for consideration.
2. The primary focus for this list, at this time, is a 5-year time horizon. This is expected to be expanded to a 10-year plan in future revisions. Included as a 10-year plan due to possible timing of issues identified by Byce.

Project#	Dept	Location	Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Cost	Commenter	Comment
2022-30	Byce	Annex	Lighting Upgrade												Bean/Rawling	-Completed-
2022-31	Byce	Storage	Roof Replacement										70,000	70,000		
2022-32	Byce	Storage	Paint Soffit	1,400										1,400	Vitale	Paint only
2022-33	Byce	Storage	Exterior Insulation on Shell												Vitale	-Not needed-
2022-34	Byce	Storage	Replace HM Doors/Frames/Hardware	3,000										3,000		
2022-35	Byce	Storage	Replace Gas Heaters		12,000									12,000		
2022-36	Byce	Storage	Replace Gas Furnace										6,000	6,000		
2022-37	Byce	Animal Ctrl	Replace Trench Drain												Bean	-Unknown - small dollar amount-
2022-38	Byce	ACT	Main Building Roof					15,000						115,000	Meacham	Repair in 5 yr. Replace in 10 yr.
2022-39	Byce	ACT	Storefront Construction											200,000		
2022-40	Byce	ACT	Garage Trench Drains												Meacham	-Dug and cleaned in 2020. Only suggest new grates going forward-
2022-41	Byce	ACT	Consolidate Electric						50,000					50,000	Meacham	Not urgent.
2022-42	Byce	COA	Replace 1 Condensing Unit												Rizzo	-Small dollar. Judy believes replaced-
2022-43	Byce	Nifty Thrifty	Replace Roof and Trim													
2022-44	Byce	Nifty Thrifty	Exterior Windows/Doors													
2022-45	Byce	Nifty Thrifty	Exterior Insulation on Shell													
2022-46	Byce	Nifty Thrifty	Interior Finish													
2022-47	IT	Sheriff Dept	Air Conditioner Server Room		10,000									10,000		
2022-48	IT	County Bldg	COOP - Essential Wiring for Generator											-	Craft	TBD - One outlet in essential offices hooked to generator.
2022-49	Sheriff	Jail	Water Heater & Related Pipes			25,000								25,000	Bean/Rawling	Water heater is newer, but have had several issues with unit/surrounding infrastructure
2022-50	Sheriff	Jail	Workout Equipment		15,000									15,000	Bean/Rawling	In the past, equipment has been purchased from commissary funds
2022-51	Sheriff	Jail	Office Space Addition											-	Bean/Rawling	TBD - Currently no office space in jail. Possible expansion needed.
2022-52	Sheriff	Annex	Interior Walls, Doors, Soundproofing	40,000										40,000	Bean/Rawling	Interior walls and doors not soundproof, can hear between interviews and lockerroom. Can hear between offices.
2022-53	Sheriff	Storage	Evidence Room											-	Bean/Rawling	TBD - Currently in maintenance bldg complaint of roof leak.
2022-54	Airport	Airport	Easement Purchases/Tree trimming		200,000									200,000	Strehl	Easements are reimbursable, but initial outlay from Co. funds.
2022-55	ACT	ACT	Garage Doors (11)	15,000										15,000	Meacham	Current garage doors are original
2022-56	ACT	ACT	Exterior Doors		10,000									10,000	Meacham	Several doors rusted through
2022-57	ACT	ACT	2 Large Lifts			40,000								40,000	Meacham	In need of replacement
2022-58	IT	Parks	Barnes Park - Charter Internet Hookup	10,000										10,000	Craft	In case True Stream unable to hook up.
2022-59	COA	COA	Flooring Main Hall	43,200										43,200	Parliament	Can wait to 2023, if CY maintenance
2022-60	COA	COA	Walk-in Freezer		30,000									30,000	Parliament	Current freezer is 24 years old
2022-61	COA	COA	Roofing tiles/facia/trim	35,000										35,000	Parliament	Several panel are falling out, plows have hit trim.

Antrim County
 Capital Improvement Timeline
 FYE 12/31/2022-2031

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Project#	Dept	Location	Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Cost	Commenter	Comment
2022-62	Maint/Admin	Nifty Thrifty	Tear Down/Remediation		145,000									145,000	Vitale	Include asbestos eval, tear down, remediation
2022-63	Maint	County Bldg	Carpet					300,000						300,000		
2022-64	Maint	Cty Bld/Ct/Shf	Sidewalks					200,000						200,000		
2022-65	E-911	E-911	UPS Replacement			35,000					35,000			70,000		
2022-66	E-911	E-911	MPSCS Pagers	180,000										180,000		
2022-67	E-911	E-911	Radio Tower	800,000										800,000		
2022-68	E-911	E-911	911 Portable & Mobile Radio Replacement	50,000										50,000		
2022-69	E-911	E-911/Jail	911 Air Conditioner	10,000										10,000		
2022-70	E-911	E-911	MCT Project Completion	40,000										40,000		
2022-71	Jail	Jail	Jail Plumbing Plumbing	30,000										30,000	Rawling	Best estimate - exact figure not known
Annual Total				1,775,207	814,000	325,000	103,000	695,000	550,000	150,000	35,000	3,000,000	376,000	7,823,207		
Recommended Funding																
Oil/Gas or Forestry				290,000	100,000	100,000					-	-	-	490,000		
ACT				15,000	10,000	40,000		15,000	50,000				300,000	430,000		
Airport					200,000									200,000		
COA				78,200	30,000									108,200		
Commissary Fund					15,000									15,000		
E-911				1,070,000		35,000					35,000			1,140,000		
General				322,007	459,000	150,000	103,000	680,000	500,000	150,000	-	3,000,000	76,000	5,440,007		
Transfer to (from) R&M Fund				272,993	136,000	445,000	492,000	(85,000)	95,000	445,000	595,000	(2,405,000)				
CY GF outlays add (less) transfer to (from)R&M				595,000	595,000	595,000	595,000	595,000	595,000	595,000	595,000	595,000				
R&M Fund Balance				272,993	408,993	853,993	1,345,993	1,260,993	1,355,993	1,800,993	2,395,993	(9,007)				

Antrim County Capital Improvement Committee

Minutes July 13, 2021

Members Present: Dawn LaVanway, Gary Lockwood, Bill Bailey, Karen Bargy, Pate Garwood,

Members absent: Dave Vitale

Others: Jeremy Scott, Terry VanAlstine

1. The meeting was called to order at 9:01a.m. by Karen Bargy

2. Public Comment

None

3. Review of Minutes from June 21, 2021

The Committee reviewed the minutes from June 21, 2021.

Motion by Pete Garwood, seconded by Jason Helwig, to approve the minutes of June 21, 2021 as presented.

Motion Passes – 8 Yes, 0 No, 1 Absent

4. 2022-2027 CIP Projects

The Annex building replacement costs were discussed. The Health Department building was discussed as a space to move some of the Sheriff's Office needs. The committee was polled about presenting the annex replacement as one option to the Board of Commissioners along with the option of repair costs. Some felt that it should be presented, some felt that it was either not appropriate timing and/or that this was not appropriate from this committee.

The Table for the Commissioners room was removed from the CIP.

It was requested to get an estimated price for an Electronic Forensic Lab for future CIP.

MCT Project Completion was removed from the CIP.

Motion by Dawn LaVanway second by Gary Lockwood to exclude Electronic Forensic Lab, Jail Office Space, Law Enforcement Center and Evidence Room from this years CIP.

Roll Call: Dawn LaVanway - Yes, Gary Lockwood - Yes, Bill Bailey – Yes, Karen Bargy - No, Pete Garwood - No, Brad Rizzo - No, Valerie Craft - No, Jason Helwig - No

Motion Fails, 3 Yes, 5 No, 1 Absent

Motion by Pete Garwood second by Gary Lockwood - to remove Electronic Forensic Lab, Jail Office Space, Law Enforcement Center and Evidence Room from the spreadsheet but include them in a separate future need section to include project sheets, pricing estimate, and narrative to identify as a need & include options available (but not intended to be exhaustive) for future discussion & decision by the Board of Commissioners.

Roll Call: Dawn LaVanway - No, Gary Lockwood - Yes, Bill Bailey – Yes, Karen Bargy - Yes, Pete Garwood - Yes, Brad Rizzo - Yes, Valerie Craft - Yes, Jason Helwig – Yes

Motion Passes, 7 Yes, 1 No, 1 Absent

6. Various Matters

None

7. Public/Member Comment

None

Meeting adjourned at 10:52

Antrim County												
Capital Improvement Timeline												
FYE 12/31/2022-2031												
Project#	Requesting Dept	Location	Description	2022	2023	2024	2025	2026	2027-2031	Total Cost	Commenter	Comment
2022-55	ACT	ACT	Garage Doors (11)	28,000					-	28,000	Meacham	Current garage doors are original. Bob & Al to tune up this year. 2,000/per door without opener (9). 5,000/door with opener (2).
2022-56	ACT	ACT	Exterior Doors		10,000				-	10,000	Meacham	Several doors rusted through
2022-57	ACT	ACT	2 Large Lifts			40,000			-	40,000	Meacham	In need of replacement
2022-41	Byce	ACT	Consolidate Electric						50,000	50,000	Meacham	Not urgent.
2022-38	Byce	ACT	Main Building Roof					15,000	100,000	115,000		
2022-39	Byce	ACT	Storefront Construction						200,000	200,000		
2022-73	ACT	ACT	Covered Space for Busses						100,000	100,000		
2022-54	Airport	Airport	Easement Purchases/Tree trimming		200,000				-	200,000	Strehl	Easements are reimbursable, but initial outlay from Co. funds.
2022-52	Sheriff	Annex	Interior Walls, Doors, Soundproofing	40,000					-	40,000	Bean/Rawling	Interior walls and doors not soundproof, can hear between interviews and locker room. Can hear between offices.
2022-27	Byce	Annex	New Roof System/Flashing	80,000					-	80,000	Bean/Rawling	Request pitched roof. Should eliminate need for drain
2022-25	Byce	Annex	Exterior Doors & Windows		30,000				-	30,000		
2022-28	Byce	Annex	Consolidate Electric				35,000		-	35,000	Bean/Rawling	Consolidate, not urgent
2014-01	Sheriff	Annex	Electronic Forensic Lab						-	-	Bean	TBD - Currently no available space.
2022-59	COA	COA	Flooring Main Hall	43,200					-	43,200	Parliament	Can wait to 2023, if CY maintenance
2022-60	COA	COA	Walk-in Freezer		30,000				-	30,000	Parliament	Current freezer is 24 years old
2022-06	Maint	County Bldg	County Building Tile	18,000					-	18,000		
2016-01	Admin	County Bldg	Commissioner Table	40,000					-	40,000		
2022-12	Byce	County Bldg	Bathroom ADA Upgrades		10,000				-	10,000		
2016-02	Maint	County Bldg	County Building Parking Lot					100,000	-	100,000		
2022-63	Maint	County Bldg	Carpet					300,000	-	300,000		
2022-09	Byce	County Bldg	Exterior Doors/Windows						500,000	500,000		
2022-08	Byce	County Bldg	Exterior Walls						3,000,000	3,000,000		
2022-48	IT	County Bldg	COOP - Essential Wiring for Generator	14,500					-	14,500	Craft	TBD - One outlet in essential offices hooked to generator.
2022-64	Maint	Cty Bld/Ct/Shf	Sidewalks					200,000	-	200,000		
2022-04	IT	Cty Bld/Shf	Fire Suppressant	20,000					-	20,000		
2022-07	Maint	Courthouse	Court Door/Entrance	36,955					-	36,955		
2022-19	Byce	Courthouse	Replace Air Cooled Chiller		130,000				-	130,000		
2016-03	Maint	Courthouse	Courthouse Parking Lot					80,000	-	80,000		
2022-16	Byce	Courthouse	Tuck-point Limestone						150,000	150,000		
2022-70	E-911	E-911	MCT Project Completion	40,000					-	40,000	Gank	Need to deploy to Fire Rescue. Computers & mounting hardware (10 sets). We have routers and software.
2022-68	E-911	E-911	911 Portable & Mobile Radio Replacement	47,000					-	47,000	Gank	Current are backups for main system. Mobile with 12v power supply. Possible 2 additional.

Antrim County												
Capital Improvement Timeline												
FYE 12/31/2022-2031												
Project#	Requesting Dept	Location	Description	2022	2023	2024	2025	2026	2027-2031	Total Cost	Commenter	Comment
2022-72	E-911	E-911	Offsite/backup/mobile facility	25,000	35,000					60,000	Gank	Build cart with remote facility capability in case building is inoperable.
2022-67	E-911	E-911	Radio Tower	800,000					-	800,000		
2022-65	E-911	E-911	UPS Replacement						35,000	35,000	Gank	5,000-10,000 batteries in 2024. 10 yr replacement more realistic.
2022-69	IT	E-911/Jail	911 Air Conditioner	10,000					-	10,000	Gank	Server room. Removed 2022-47
2022-50	Sheriff	Jail	Workout Equipment		15,000				-	15,000	Bean/Rawling	In the past, equipment has been purchased from commissary funds
2022-05A	IT	Jail	Jail Wi-Fi Project	10,000					-	10,000	Rawling/Craft	Need Wi-Fi to read RFID monitors.
2022-05	Jail	Jail	RFID Tracking	27,652					-	27,652		
2022-71	Jail	Jail	Jail Plumbing	30,000					-	30,000	Rawling	Best estimate - exact figure not known
2022-49	Sheriff	Jail	Water Heater & Related Pipes			25,000			-	25,000	Bean/Rawling	Water heater is newer, but have had several issues with unit/surrounding infrastructure
2022-51	Sheriff	Jail	Office Space Addition						-	-	Bean/Rawling	TBD - Currently no office space in jail.
2014-02	Sheriff	New	Law Enforcement Center						-	-		Possible expansion needed.
2022-62	Maint/Admin	Nifty Thrifty	Tear Down/Remediation		145,000				-	145,000	Vitale	Include asbestos evaluation, tear down, remediation
2022-74	Parks	Parks	Tractor	46,091						46,091	Hunter	Need larger tractor to fit needs of parks.
2022-58	IT	Parks	Barnes Park - Charter Internet Hookup	10,000					-	10,000	Craft	In case True Stream unable to hook up.
2022-03	Parks	Parks	ER Day Park Bathroom	25,000					-	25,000		
2022-01	Parks	Parks	Barnes Park Expansion	80,000					-	80,000	Hunter	Rustic/gravel
2022-01A	Parks	Parks	Electric Hookup		60,000	60,000				120,000	Hunter	Electric hookups (2,000/site equip & install)
2022-01B	Parks	Parks	Barnes Park Repaving				242,000			242,000	Hunter	Current = 176,000 (10% increase from old project) Expansion = 66,000 (1.25/foot*16' wide*3,300')
2022-01C	Parks	Parks	Privy John for tent site		20,000					20,000	Hunter	Reduce usage on septic/sites per facilities.
2022-02	Parks	Parks	Barnes Park Playground	100,000					-	100,000		
2020-01	GRNA	Parks	Boardwalk Reconstruction	100,000	100,000	100,000			-	300,000		
2022-22	Byce	Sheriff/Jail	AHU and add AC Unit	361,091	40,000				-	401,091	Bean/Rawling	9 cells not air conditioned
2022-21	Byce	Sheriff/Jail	Exterior Doors/Windows/Sealant		80,000				-	80,000	Vitale, Bean/Rawling	Dave - no; Todd/Dan - several doors rusting through
2022-20	Byce	Sheriff/Jail	Tuck point masonry			120,000			-	120,000	Vitale, Bean/Rawling	Dave - complete; Todd/Dan - need brick replacement
2022-23	Byce	Sheriff/Jail	New Transformer/Electrical Panels				60,000		-	60,000	Bean/Rawling	Consolidate, not urgent
2022-35	Byce	Storage	Replace Gas Heaters		12,000				-	12,000		
2022-36	Byce	Storage	Replace Gas Furnace						6,000	6,000		
2022-31	Byce	Storage	Roof Replacement						70,000	70,000		

Antrim County												
Capital Improvement Timeline												
FYE 12/31/2022-2031												
Project#	Requesting Dept	Location	Description	2022	2023	2024	2025	2026	2027-2031	Total Cost	Commenter	Comment
2022-53	Sheriff	Storage	Evidence Room						-	-	Bean/Rawling	TBD - Currently in maintenance bldg complaint of roof leak.
			Annual Total	2,032,489	917,000	345,000	337,000	695,000	4,211,000	8,537,489		
			Recommended Funding									
			Oil/Gas or Forestry	361,091	180,000	160,000	242,000	-	-	943,091		
			ACT	28,000	10,000	40,000	-	15,000	450,000	543,000		
			Airport	-	200,000	-	-	-	-	200,000		
			COA	43,200	30,000	-	-	-	-	73,200		
			Commissary	-	15,000	-	-	-	-	15,000		
			E-911	887,000	-	-	-	-	35,000	922,000		
			General	713,198	482,000	145,000	95,000	680,000	3,726,000	5,841,198		
			Transfer to (from) R&M Fund	(113,198)	118,000	455,000	505,000	(80,000)				
			CY GF outlays add (less) transfer to (from)R&M	600,000	600,000	600,000	600,000	600,000				
			R&M Fund Balance	(113,198)	4,802	459,802	964,802	884,802				

Antrim County Capital Improvement Committee

Minutes August 2, 2021

Members Present: Dawn LaVanway, Gary Lockwood, Bill Bailey, Karen Bary, Pate Garwood, Dave Vitale,
Brad Rizzo, Jason Helwig, Pete Garwood

Members absent: Valerie Craft

Others: Jeremy Scott, Terry VanAlstine

1. The meeting was called to order at 9:04a.m. by Karen Bary

2. Public Comment

None

3. Review of Minutes from July 13, 2021

The Committee reviewed the minutes from July 13, 2021.

Motion by Jason Helwig, seconded by Pete Garwood, to approve the minutes of July 13, 2021 as presented.

Motion Passes 8 Yes, 0 No, 1 Absent

4. 2022-2027 CIP Projects

The Narrative was discussed and general consensus was to keep as presented.

Differences between the working spreadsheet and finalized timeline were discussed with no changes.

It was noted that the project sheet for garage door updated to new \$28,000 estimate.

There was a consensus that an updated technology replacement schedule included as an Appendix spreadsheet.

Ms. LaVanway requested that the Annex roof system be moved to 2023, the committee did not concur.

Motion by Pete Garwood seconded by Jason Helwig to approve the Capital Improvement Plan and recommend the Board of Commissioners adopt the 2022-2027 plan.

Motion Passes 7 Yes, 1 No, 1 Absent

6. Various Matters

None

7. Public/Member Comment

None

Meeting adjourned at 9:45