



**CITY COUNCIL AGENDA  
MUNICIPAL COURT BUILDING AUDITORIUM  
101 NW AVE A, ANDREWS, TEXAS  
THURSDAY, SEPTEMBER 28, 2023, 5:30 P.M.**

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**CALL THE MEETING TO ORDER  
INVOCATION**

**RECOGNITIONS & PROCLAMATIONS:**

- I. Recognize employees reaching service milestones in the third quarter of 2023.
  - Jamie Marquez – 5 years
  - Stephen Salyer – 5 years
  - Camille Allen – 5 years
  - Alyson Garrett – 20 years
- II. Proclamation: Recognizing our local teachers by declaring October 5, 2023 as Andrews Teacher’s Day.

**PUBLIC COMMENTS ON AGENDA ITEMS:** <sup>1</sup>

- III. Hear comments from the public on agenda items for City Council consideration.

**CITIZEN REQUESTS:** <sup>2</sup>

- IV. Consider and act upon a CITIZEN REQUEST from Sara Brus and Crystal Fletcher, representing Happy Tails Animal Advocacy Group, for a Temporary Street Closure of SE 100 in front of the City animal shelter on November 4, 2023, from 9:00 a.m. to 3:00 p.m., for a pet vaccination and microchip event with Fix West Texas.

**PRESENTATIONS:**

- V. Hear a presentation from Mike Mitchell of Petro Communications about an enhanced radio communications system that could be used by all Andrews taxing entities.
- VI. Hear an update from Council member Chris Helbig on Legacy Fund projects.

**REGULAR COUNCIL BUSINESS:**

- VII. CONSENT AGENDA: <sup>3</sup>
  - i. Minutes of the Council Meeting held September 14, 2023
  - ii. Check Register September 7- September 21, 2023
  - iii. Monthly Investment Report for August 31, 2023
  - iv. Property Taxes Collected for the Period Ending August 31, 2023
  - v. Travel Requests
- VIII. Consider and act upon Ordinance No. 1745, on 2<sup>nd</sup> Reading, adopting the 2023-24 Budget, including the EMS / Ambulance Services (funded by Andrews County Hospital District).
- IX. Consider and act upon Ordinance No. 1746, on 2<sup>nd</sup> Reading, adopting the 2023 Tax Rate for the use and support of municipal government.
- X. Consider and act upon the ratification of the 2023 Tax Rate which will raise more property tax revenue than the previous year’s budget.
- XI. Consider and act upon Ordinance No. 1747, on 2<sup>nd</sup> Reading, amending Appendix A - Master Fee Schedule of the City of Andrews Code of Ordinances and approving the reauthorization of Building Permit Fees as defined in Section 1, Subchapter Z, Chapter 214.908 of the Texas Local Government Code.
- XII. Consider and act upon Ordinance No. 1748, on 2<sup>nd</sup> Reading, adopting non-retroactive repeating cost of living adjustments for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1), and authorizing annually accruing updated service credits and transfer updated service credits.

- XIII. Recess into EXECUTIVE SESSION in compliance with:
- Tx Gov't Code §551.074 – To deliberate the appointment of a public officer or employee
- XIV. Consider and act upon two three-year appointments or reappointments to the Andrews Economic Development Corporation Board of Directors.
- XV. Request topics from City Council to be placed on future Council Agenda. <sup>4</sup>
- XVI. City Manager Comments:
- Update on Florey water transmission line project.
  - October Events
    - October 7 – Oktoberfest
    - October 14 – Solar Eclipse Watch
    - October 20 – Guns & Hoses Softball game
    - October 28 – Fall Trash Bash
- XVII. Adjournment

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<sup>1</sup> Persons wishing to address the Council during "Public Hearings" or "Public Comments" shall complete a "Request to Speak" form and present the form to the City Secretary prior to the beginning of the regularly scheduled City Council meeting. Each speaker will be allowed three (3) minutes to speak. There shall be a cumulative time limit of thirty (30) minutes allotted for the "persons to be heard" portion of any regularly scheduled City Council meeting.

<sup>2</sup> To be placed on the Council Agenda, a written request must be received in the City Secretary's office at City Hall and the specifics of the request discussed with the City Manager or his/her designee before noon on the Thursday prior to the Council Meeting.

<sup>3</sup> The items on the Consent Agenda are of a routine nature and will be approved in one motion. There will be no separate discussion of these items unless requested by a Council Member. Any item may be removed from the Consent Agenda by request by any Councilmember. Such a request must be made prior to the taking of a vote on the Consent Agenda. All removed items shall be considered in the order in which they are removed, immediately following the consideration of the Consent Agenda.

<sup>4</sup> The Mayor or City Council may direct the City Manager to place an item on a future agenda during any scheduled regular or special meeting or work session, or in writing no later than noon on the Thursday preceding the week of the City Council meeting.

#### **Executive Session Disclosure Statement**

The City Council reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any item listed on this agenda as authorized by Chapter 551 of the Texas Government Code, including but not necessarily limited to §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices), §551.087 (Deliberation regarding Economic Development negotiations)

#### **CERTIFICATION**

I do hereby certify that this Notice of a Meeting was posted on the digital bulletin board at City Hall, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time, September 25, 2023, at 1:00 p.m., and remained so posted continuously for at least 72 hours before said meeting was convened.



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Mitzi Puentes, City Secretary

The City of Andrews Council Chamber is wheelchair accessible. If you require special assistance, please contact the City Secretary at 432-523-4820 no later than 48 hours prior to a meeting.