



City of Anchorage Residents:

The City is happy to announce that beginning December 15, 2015, a new notification system, **REACH Alert**, will be used to send you **emergency and time critical information** that affects the City of Anchorage.

You will be able to:

- **Choose up to three ways to receive your messages** – email, voice call, and/or text messaging.
- **Add up to five** email addresses and/or phone numbers (cell or landline) that you want to use to receive your messages.
- **Update your contact information at any time** – add an email address and phone number when you register, then login to update your information today or three years from now.

Registration takes less than a minute to complete!

NEW USER

To register, go to www.reachalert.com and select “My Account” then “Create an account.” Follow the prompts to enter your personal information and password. Use the following information to register:

- **Organization Name:** Enter Anchorage in the box and select from the drop-down list.
- **Contact Information and Password:** Enter your information, check the box to accept terms and click Join.

If you request to receive City alerts via cell phone text message, REACH Alert will immediately send you a 4-digit validation code via text upon the creation of your account; simply enter this 4-digit number where requested on the registration page, then click the word Validate.

EXISTING USER*

It is possible that you already have a REACH Alert account associated with another network. If this is the case, log-in to your current account and click on JOIN NETWORK (right side of your dashboard page). Enter Anchorage from the drop-down list.

*You will know that you have an account with REACH Alert if you receive a notice that your phone number is already in use.

ADVANCED OPTIONS: You can select a different notification method for each category, alerts or reminders. For example, get Alerts via text message and Reminders via e-mail. To set-up this feature: click Settings at the far top right and check the box next to Advanced Contact Options. Click Dashboard, then Alert and check the boxes next to the ways you wish to receive alerts. Click Dashboard again and repeat the process for Reminders.

If you have difficulty registering, please contact REACH Alert at (877) 307-9313 or info@reachalert.com.