

Albion Town Council
Tuesday, December 14, 2021, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Chris Magnuson, Member (Present)
Darold Smolinske, Member (Present)
John Morr, Member, Member (Present)
Don Shultz, Vice-President (Present)

OTHERS PRESENT:

Carol A. Selby, Clerk-Treasurer	Matt Getts, KPC Media
Jacob Ihrie, Town Manager	Scott Cole, Police Dept
Terry Forker, Water/Wastewater Depts	David Thieme, Jr, Police Dept
Casey Myers, Park/Cemetery Depts	Darrick Brinkerhoff, Brinkerhoff &
Corey Miller, Street/Cemetery Depts	Brinkerhoff, PC
Mike Selby, RDC & Plan Commission	

APPROVAL OF MINUTES: Minutes from the regular meeting on November 23, 2021 were approved. Motion by Magnuson, seconded by Smolinske, carried 5 Ayes, 0 Nays.

ANNOUNCEMENTS:

Council wished town employees a Merry Christmas & Happy New Year. Christmas in the Village events and the Light Parade were well attended and considered very successful. Augusta Hills Learning, Recreation & Community Center will be hosting "Christmas at Augusta" on December 19, 2021. About 50 people attended an informational meeting held by Hickory Recovery Network to provide information on the addiction treatment facility that will be located in the former North Ridge Village Nursing and Rehabilitation facility. Council member Chris Magnuson thanked Jack Owen and Casey Myers for help putting up Christmas lights on the Courthouse Square 45' tree, and fixing banners/decorations that were blown from recent high winds.

OPEN DISCUSSION:

1. Augusta Hills Learning, Recreation & Community Center Board Appointment – Council members had no issue with Town Manager Jacob Ihrie being appointed to the Augusta Hills Board of Directors.

2. Full-time position in Police Department filled

Town marshal Scott Cole announced part-time deputy marshal Charles Lewallen has been selected to fill the vacant full-time position in the police department effective Wednesday, December 15, 2021.

DEPARTMENT HEAD REPORTS:

Park/Cemetery Depts

Superintendent Casey Myers provided a summary of his monthly reports for the park and cemetery departments. Council voted to approve a 3-Year Agreement (2022, 2023, 2024) with Camtor LLC for the town's annual Fireworks Display. Motion by Morr, seconded by Magnuson, carried 5 Ayes, 0 Nays. The agreement requires 50% down at the beginning of each year, with the balance owed after the display. CEDIT and Fireworks Donation funds will be allocated to cover the cost (\$7,500 annually). Dates for the shows are July 1, 2022, July 3, 2023, and July 3, 2024. Employees worked to clean downed trees in Rose Hill Cemetery due to recent high winds. The Parks Department will be working to update their Master Plan.

Street/Cemetery Depts

Council acknowledged receipt of the department's monthly report. Superintendent Corey Miller provided a summary of his monthly report for the street and cemetery departments. The East Hazel Street project from Orange to First Street is done. Likewise, 50/50 Sidewalk projects are completed. Bulk leaf pickup was finished last week, and the department will be preparing vehicles and equipment for snow and ice removal. Leaves placed in biodegradable bags will be picked up through the end of December. The Town plans to provide biodegradable bags to residents at no charge. A limit on the number of bags may be imposed to control costs.

Water/Wastewater Depts

Council acknowledged receipt of the department's monthly report. Superintendent Terry Forker thanked the Street Department for help in fixing a water main break that occurred on a holiday. Fire hydrants have been serviced for the winter. Should someone need to use a hydrant, Forker requested the Water Department be notified so the hydrant can be properly winterized.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Consideration of Quotes for 2022 Dodge Durango for Police Dept

Council voted to approve the purchase of a 2022 Dodge Durango, AWD, Police Pursuit vehicle from Fletcher Chrysler, Dodge, Jeep & Ram for \$35,888. Motion made by Morr, seconded by Magnuson, carried 5 Ayes, 0 Nays. Quotes were also received from Shepherd's Chrysler, Dodge, Jeep & Ram - \$36,507 and John Jones Police Pursuit Vehicles - \$36,114. Cole will come back to council at a later date with quotes on equipment for the vehicle. The RDC approved using TIF funds towards the purchase at their meeting on December 8, 2021. Other funds allocated toward the purchase include: CEDIT, Police, and Public Safety LIT funds.

2. Consideration of Town Attorney Representation for 2022

Darrick Brinkerhoff, Brinkerhoff & Brinkerhoff, PC was present to introduce himself to Council. The hiring committee is recommending utilizing his services for the Town's legal representation. Council acknowledged receipt of the Letter of Representation he submitted to provide legal services. Council will review the letter and consider approval at their next meeting on January 11, 2022.

3. Approval of 2022 Salary Ordinance – Ord. No. 2021-24 – 2nd Reading

Council voted to approve a recommendation by the Salary, & Benefits Package & Insurance Committee for employee compensation for 2022 by adopting Ordinance No. 2021-24 on its second reading as indicated below.

Second Reading

Shultz caused Ordinance No. 2021-24, A Payroll Ordinance for the Town of Albion, Indiana, Amending Wages for employees of the Town of Albion. This Ordinance Amends Ordinance No. 2021-21, and Sets Wages and Benefits for Town of Albion, Elected, Appointed, and All Other Employees by Department for the 2022 Calendar Year., to be read for the second time by title only, and motioned for approval of the ordinance, seconded by Magnuson, carried 5 Ayes, 0 Nays.

4. Ratification of Fire Dept Officers for 2021

Council voted to ratify Fire Department elections for 2022 officers as listed below. Motion made by Morr, seconded by Smolinske, carried 5 Ayes, 0 Nays.

Assistant Chief – Mike Adams

Captains – Brian Tigner, Kody Forker, Conner Marks, Blake Rollins

Board Members – Mitch Fiandt, Tom Lock

5. Elected Official Nepotism & Conflict of Interest Compliance Forms

As required per HEA-1005 entitled Nepotism; Conflict of Interest (IC 36-1-20.2 and IC 36-1-21) all six of the town's elected officials (Vicki E. Jellison, Christina K. Magnuson, John D. Morr, Donald J. Shultz, Darold R. Smolinske, and Carol A. Selby) submitted written notice that they have not violated the nepotism and conflict of interest policies identified in Resolution No. 2012-07. The forms will be retained in the Town Hall office for review by the State Board of Accounts.

6. Approval to process Claims, Encumbrances, and Transfers prior to year-end

Subject to final review by council members, Shultz motioned to allow Selby to process claims, encumbrances, and transfers as needed prior to year-end, seconded by Magnuson, carried 5 Ayes, 0 Nays. Selby will provide council with a voucher list and details regarding encumbrances, and transfers at a later date for official approval in January 2022.

7. Board & Commission Appointments for 2022 (RDC, Region 3a, EMA, BZA, Plan Com)

Council voted to make the following Town Council appointments. Motion made by Morr, seconded by Shultz, carried 5 Ayes, 0 Nays.

Redevelopment Commission – Joshua Kessler – 1-yr term, expires Jan 1, 2023

Redevelopment Commission – Mitch Fiandt – 1-yr term, expires Jan 1, 2023

Region 3-a – Jacob Ihrle – 1-yr term, expires Jan 1, 2023

Emergency Management Agency – Scott Cole – 1-yr term, expires Jan 1, 2023

Town Council President Vicki Jellison made the following Town Council President appointments as indicated below.

Redevelopment Commission – Mike Selby – 1-yr term, expires Jan 1, 2023

Redevelopment Commission – Brian Stolte – 1-yr term, expires Jan 1, 2023

Redevelopment Commission – Jona Slone – 1-yr term, expires Jan 1, 2023

Plan Commission – Matt Phillips – 4-yr term, expires Jan 1, 2026

Albion Park Board – Tim Kiebel – 4-yr term, expires Jan 1, 2026

Town Manager Jacob Ihrle will follow up with BZA member David Bremer to see if he would like to serve another term on the Board of Zoning Appeals.

8. Approval of Cemetery Deeds

Council voted to approve the following Rose Hill Cemetery Deed. Motion by Shultz, seconded by Morr, carried 5 Ayes, 0 Nays. **Douglas Wilson – Section N, Lot 113, Grave 4**

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Shultz motioned to approve Accounts Payable & Payroll Vouchers as of December 2, 2021 and December 14, 2021. Smolinske seconded, carried 5 Ayes, 0 Nays, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, the meeting adjourned at 6:51 pm. Motion by Morr, seconded by Smolinske, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on January 11, 2022 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the option to join the meeting electronically will be available.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER