

**Albion Town Council
Meeting Minutes
Tuesday, November 22, 2022, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701
Teleconference via GoToMeeting
(Meeting ID# 280137509)**

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Zane Gray, Member
John Morr, Member
Darold Smolinske, Member

ABSENT: Don Shultz, Vice-President

OTHERS PRESENT:

Carol A. Selby, Clerk-Treasurer
Jacob Ihrie, Town Manager
J. Darrick Brinkerhoff, Attorney
Matt Getts, KPC Media

Scott Cole, Police Dept
John Urso, Fire Dept
Abby Lindsey

APPROVAL OF MINUTES: Minutes from the regular meeting on November 8, 2022 were approved. Motion by Smolinske, seconded by Morr, carried 4 Ayes, 0 Nays.

PUBLIC HEARING: Codification of Ordinances – Supplement #8 - Ordinance No. 2022-02

Notice of the public hearing was published in the newspaper as required. The public hearing was called to order at 6:03 pm. Council President Vicki Jellison asked for public comment. There being no public comment, Jellison closed the public hearing and opened the floor for discussion between council members. Town Manager Jacob Ihrie reported American Legal Publishing has completed the codification update, and approval of the ordinance serves to codify ordinances approved by council through Ordinance 2021-23. In response to a question about the span of ordinance numbers between proposed Ordinance 2022-02 and the last adopted Ordinance number of 2022-15, he explained the ordinance number of “2022-02” was assigned several months ago when it was anticipated it would only take a few weeks to prepare the update. However, it ended up taking several months to complete the update. Town Attorney Brinkerhoff explained adoption of the proposed ordinance is more procedural in nature, rather than substantive. There being no further comment, the public hearing was adjourned at 6:05 pm, and Council voted to adopt the Ordinance on first and second readings as indicated below. It was noted American Legal Publishing provides updated inserts for the Town’s “Code of Ordinances” binders, as well as updating the Town’s Online Code of Ordinances.

First Reading – Ordinance No. 2022-02

Morr caused Ordinance 2022-02 to be read for the first time by title only. *Ordinance No. 2022-02, An Ordinance Enacting and Adopting Supplement #8 to the Code of Ordinances for the Town of Albion in the State of Indiana, Updating Local Legislation Current Through Ordinance 2021-23, Adopted 11-23-2021; and All Current State Legislation.* Morr motioned to approve the ordinance as read, seconded by Smolinske, carried 4 Ayes, 0 Nays.

Second Reading - Ordinance No. 2022-02

Morr motioned to suspend the rules to allow for the reading of the ordinance a second time by title only, seconded by Smolinske, carried 4 Ayes, 0 Nays. Morr then caused Ordinance 2022-02 to be read for the second time by title only. *Ordinance No. 2022-02, An Ordinance Enacting and Adopting Supplement #8 to the Code of Ordinances for the Town of Albion in the State of Indiana, Updating Local Legislation Current Through Ordinance 2021-23, Adopted 11-23-2021; and All Current State Legislation.* Morr motioned to adopt the ordinance as read, seconded by Smolinske, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Council President Jellison expressed condolences to the families of Councilmember Don Shultz and Police Investigator, Sergeant David Thieme, Jr. on the recent passing of their mothers.
2. A Christmas Dinner for town employees is scheduled for Thursday, December 22, 2022 at noon. Plans are to recognize employees with milestone anniversaries.
3. Council will wait until the December 13th council meeting before making a decision on whether or not to cancel the December 27th council meeting.
4. Prior to the December 13, 2022 council meeting, a reception in honor of Councilmember Darold Smolinske will be held at 5:45 pm at the Albion Municipal Building. Smolinske's term is up at the end of this year, and he did not seek reelection.
5. At the council meeting on January 10, 2023, Councilmember John Morr will give a presentation on information learned at the AIM Ideas Summit he attended last month.
6. The purchase of a replacement pump for the wastewater ponds will be considered under New Business.

OPEN DISCUSSION:

Façade Grant Policy Updates – Councilmembers discussed a recommendation made by Councilmember John Morr to amend verbiage in the Redevelopment Commission's Façade Grant Policy to expand proof of insurance requirements. Attorney Brinkerhoff explained he did not believe additional requirements were necessary because no one from the Town would be doing the work. It was noted the RDC is on board with setting up a committee to review Façade Grant Policy updates after the holidays.

DEPARTMENT HEAD REPORTS:

The order in which department head reports were presented was changed due to a call to service occurring during the meeting, requiring Deputy Chief John Urso and Town Marshal Scott Cole to respond.

Town Manager – Town Manager Jacob Ihrle provided a summary of his monthly report. The CCMG Project on E Hazel and S Liberty Streets is wrapping up. An updated Asset Management Plan has been submitted to INDOT and a confirming letter of approval has been received. Ihrle provided information on a proposed water main project for next year that would loop mains between Weber Road and Seventh Street. Consideration of engaging with VS Engineering for services for the project will be on the December 13, 2022 council agenda. Ihrle reported Melanie Kellogg has been hired as Executive Director for Be Noble.

Fire Dept - Council acknowledged receipt of the monthly report. Deputy Fire Chief John Urso was present to provide a summary of departmental activities. An Appreciation Breakfast was held recently at the fire station with about 100 people attending. Four Albion firefighters recently completed training above and beyond entry level course training.

Police Dept – Council acknowledged receipt of the monthly report. Town Marshal Scott Cole, sits on a committee tasked with hiring a new Emergency Management Agency (EMA) Director. He reported they are currently in the interviewing phase of the process. Cole also reported Albion Police Officers are assisting Central Noble School with security and providing a law enforcement presence by making rounds at the Albion Elementary School. The school has an open position for a Resource/Police Officer that has yet to be filled. In regards to purchasing a new police vehicle, Cole explained the difficulty he has had in finding vehicles in stock, and in obtaining quotes, presumably due to manufacturing delays related to the global Coronavirus Pandemic. He outlined the procurement process for a new vehicle which started back in August. After discussion, Cole requested permission to purchase a 2022 vehicle from a dealer in Kentucky. Council took the following action on Cole’s request to purchase a new police vehicle.

2022 Ford Interceptor: Council voted to approve a recommendation by Cole to accept a quote from the lowest most responsive and responsible quoter, Don Franklin Ford, Summerset, KY for the amount of \$36,471.00 plus \$400 delivery for a 2022 Ford Interceptor Utility vehicle. Motion by Morr, seconded by Gray, carried 4 Ayes, 0 Nays. A 3-year/36,000-mile (Bumper to Bumper) warranty and a 5-year/100,000-mile (Power Train) warranty is included with the purchase. Proceeds in the General Donation Fund from the recent sale of the department’s Dodge Ram truck, along with CEDIT funds will be used for a down payment on the purchase. The remaining balance will be financed for two years through Ford Motor Credit, with plans to use CEDIT funds for the payments. General Donation (Appropriation 2500 100 399 000) and CEDIT (Appropriation No. 2209 100 430 000) Funds will be allocated for the purchase. Bloomington Ford quoted \$36,657.25 however, availability was not guaranteed. Max Platt Ford did not have stock available and is not anticipating to have stock available until 2024, as such they were unable to quote.

OLD BUSINESS:

Appointment to Noble County Convention & Visitors Bureau - 3-year term

Council voted to appoint Town Manager Jacob Ihrle to the Noble County Convention & Visitors Bureau. Motion by Morr, seconded by Gray, carried 4 Ayes, 0 Nays. Ihrle will fill the seat vacated by Park Superintendent Casey Myers. Myers has served two consecutive 3-year terms, and will reach his term limits at the end of this year.

NEW BUSINESS:

1. Consideration of Façade Grant – Noble Enterprises, Ron Wentworth - \$10,000

Casey Myers was present on behalf of property owner Ron Wentworth, Noble Enterprises to provide information on a request for 50/50 Façade Grant Matching funds for replacing doors and installing new siding on a downtown building located at 110 N Orange Street. The building currently houses Carson Financial and six apartments. After discussion, Council voted to approve a recommendation by the Albion Redevelopment Commission to award \$10,000 in TIF #1 Funds (Appropriation No. 4445 100 530 000) towards the project. Motion by Smolinske, seconded by Morr, carried 4 Ayes, 0 Nays. Total project cost is \$21,683.22. The maximum grant allowed is \$10,000. It was noted three vendors for each portion of the project were solicited for quotes. One vendor declined to quote.

2. Consideration of replacing a pump at the wastewater ponds

Council voted to approve the purchase of a Barmesa 11.3 HP, 460V pump from Wagner Electric of Ft Wayne, Inc. for the wastewater ponds in the amount of \$4,940.65 plus freight and inspection fees. Motion by Smolinske, seconded by Gray, carried 4 Ayes, 0 Nays. The new pump will replace a failed pump at the ponds that is not cost effective to repair.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS: Gray motioned to approve Accounts Payable & Payroll Vouchers as of Nov 17th, & Nov 22nd, 2022. Morr seconded, carried 4 Ayes, 0 Nays, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, the meeting adjourned at 6:47 pm. Motion by Morr, seconded by Smolinske, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on December 13, 2022 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, VICE-PRESIDENT

DAROLD R. SMOLINSKE, MEMBER

ZANE M. GRAY, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER