

**Albion Town Council**  
**Tuesday, October 24, 2017, 6:00 pm**  
**Albion Municipal Building**  
**211 East Park Drive, Albion, IN, 46701**

**CALL TO ORDER:** Town Council President Max Weber called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

**ATTENDANCE:** Max Weber, President  
Vicki Jellison, Vice-President  
John Morr, Member  
Don Shultz, Member  
Chris Magnuson, Member

**OTHERS:** Carol A. Selby, Clerk-Treasurer  
Stefen Wynn, Town Manager  
Matt Getts, KPC Media  
Brian Stimpson, Street/Cemetery Depts  
John Urso, Fire Department  
Tom Lock, Police Department  
Shane Coney, Fire Department  
Bill Etzler, ERI

**APPROVAL OF MINUTES:** Weber asked for approval of the minutes from the regular meeting on October 10, 2017. Jellison motioned to approve the minutes, seconded by Shultz, carried 5 Ayes, 0 Nays.

**ANNOUNCEMENTS:**

1. Leaf Pickup has begun
2. "Scare on the Square" activities are scheduled for Friday, October 27, 2017.
3. Albion Chamber of Commerce Halloween Party is scheduled for Tuesday, October 31, 2017 at the Albion Fire Station.
4. Hometown Collaborative Initiative (HCI) – Community Forum is scheduled for November 9, 2017 at the Central Noble High School Cafeteria.

**OPEN DISCUSSION: NONE**

**OLD BUSINESS:**

**ADA Proposed ramps at Orange Street & Weber Road**

After lengthy discussion, Morr motioned to revisit this topic in January/February 2018, seconded by Jellison, carried 4 Ayes, 1 Nay per Magnuson. The sidewalk and paving committees need to meet and prioritize projects for next year. Also, council members recommended contacting ARC of Noble County to see if their clients would utilize the proposed crosswalk.

**NEW BUSINESS:**

**1. Consideration of Police Department Purchases**

Council members voted to approve purchasing a **2014 Dodge Charger police vehicle** with equipment, for \$17,000 from the Town of Roseland. The council also approved the purchase of a **lightbar from Copsgear for \$1,950**, and gave Lock approval to start the quote process for the **2018 purchase of a Dodge Durango**. Morr motioned to cause the town marshal, town manager, and clerk-treasurer to execute the necessary documents, seconded by Shultz, carried 5 Ayes, 0 Nays. Roseland is to replace the driver's seat in the 2014 Dodge Charger. A Resolution outlining details of the purchase will be presented to council at their next meeting on November 14, 2017. Police Department budgeted funds will be used to pay for the 2014 Dodge Charger. Law Enforcement Continuing Education (LECE) funds will be used to pay for the lightbar. Assuming council approves purchasing a 2018 Dodge Durango, the vehicle and equipment would be paid for next year with funds from the Police Department, CEDIT, and CCD budgets.

**2. Approval of Niblock Change Order/Pay Applications for TIF#1 Legacy Street Project**

Bill Etzler, Engineering Resources, Inc was present to explain the proposed Change Orders/Pay Applications from Niblock Excavating. Etzler informed council that some areas exceeded estimated costs, while other items were deleted or under run. This resulted in overall project costs being about \$9,000 less than original estimates. After discussion, council voted to approve Pay Application No. 3 in the amount of \$34,062.08 and Pay Application No. 4 in the amount of \$41,204.70. Motion made by Morr, seconded by Jellison, carried 5 Ayes, 0 Nays. Payment will be processed once all documentation (including Field Orders and Change Orders) has been submitted to the town.

**3. Consideration of Fire Department Purchase – 1000 feet of 5-inch hose**

Council voted to approve a quote from Hoosier Fire Equipment, Inc for \$5,428.00 for the purchase of 1000 feet of 5-inch hose. Motion made by Jellison, seconded by Magnuson, carried 5 Ayes, 0 Nays. Fire Department appropriations (101 600 41000) will be used to pay for the purchase. A total of four quotes were solicited. 5 Alarm submitted a quote in the amount of \$6,590. Nowak and Fire Service did not respond to the RFQ.

**4. Approval of Cemetery Deed**

Jellison motioned to approve the following cemetery deed, seconded by Shultz, carried 5 Ayes, 0 Nays. **Jerry Middleton - Section N, Lot 114, Grave #1**

**5. West Main Street Paving Quotes**

Street superintendent Brian Stimpson solicited quotes from four vendors for street improvements for West Main Street. The following three quotes were received. No bid was received from E&B Paving.

Niblock Excating & Asphalt .....	\$71,472
Brooks Construction Company, Inc .....	\$82,850
Pulver Asphalt Paving, Inc .....	\$88,200

It was noted if this project is awarded in 2017, it would not be eligible for Community Crossings Grant funds in 2018. Also, recently discovered issues with Village Drive need addressed and will require competing funds. After discussion, council members decided the Paving Committee should meet to prioritize projects for the ensuing year. As such, Magnuson motioned to put off a decision on paving West Main Street until after January 1, 2018. Seconded by Shultz, carried 5 Ayes, 0 Nays.

**DEPARTMENT REPORTS:**

**Fire Department**

Assistant Fire Chief John Urso was present to fill in for Chief Brad Rollins. Urso provided a summary of the department’s monthly report. A committee consisting of Council President Max Weber, Council Member Chris Magnuson, Town Manager Stefen Wynn, Fire Chief Brad Rollins, and Assistant Fire Chief John Urso has been formed to draft a job description and qualifications for a part-time fire chief position. The committee will have its first meeting on November 1, 2017. Magnuson said Black Pine Animal Park uses old discarded fire hose by weaving it into bedding mats for animals. Should the fire department have any old hose they cannot salvage for other purposes, she suggested contacting Black Pine Animal Park before discarding it.

**Police Department**

Council members acknowledged receipt of the department’s monthly report. Code, ordinance, and parking violations are down. Enforcement of code violations have been turned over to all full-time officers. Officers will be present during upcoming Halloween festivities.

**Town Manager**

Council members acknowledged receipt of the department’s monthly report. Several committees will meet prior to year-end. The Salary/Benefits Committee will be meeting soon to finalize recommendations for 2018 proposed salary increases. The Traffic & Parking committee, Paving, Sidewalk & ADA committee, and Hiring committees are all scheduled to meet before the end of the year. The Lagoon Study done by consultant

Steve Harris will be reviewed and a plan of action formulated for how best to proceed with meeting IDEM permit limits. The Albion S.T.A.R. Team will be working with the Albion Park Board for possible placement of bicycle racks in town parks. Plans are to hold the Noble County Relay for Life event in June 2018 around the Albion Courthouse Square. Magnuson expressed concern about the event conflicting with the Chain O' Lakes Festival car show.

**APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:**

Morr motioned to approve Payroll and Accounts Payable Vouchers as of October 12, 2017, and Oct. 24, 2017, seconded by Magnuson, carried 5 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

**OTHER COMMENTS:**

KPC Media reporter Matt Getts commended the Fire Department for the fire prevention program they conducted at Central Noble School. He said the firefighters did a great job interacting with the students while providing valuable fire safety information.

**ADJOURNMENT:** There being no further business to be brought before the council in regular session, Jellison motioned to adjourn the meeting at 7:14 pm, seconded by Magnuson, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on November 14, 2017 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

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MAX C. WEBER, PRESIDENT

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VICKI E. JELLISON, VICE-PRESIDENT

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CHRISTINA K. MAGNUSON, MEMBER

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JOHN D. MORR, MEMBER

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DONALD J. SHULTZ, MEMBER

ATTEST: \_\_\_\_\_  
CAROL A. SELBY, CLERK-TREASURER