

Albion Town Council
Tuesday, October 13, 2020, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Darold Smolinske, Member (Present)
Chris Magnuson, Member (Present)
John Morr, Member (Present)

ABSENT: Don Shultz, Vice-President (Present)

OTHERS: Carol A. Selby, Clerk-Treasurer (Electronically)
Tena Woenker, Town Manager (Present)
Steve Clouse, Town Attorney (Present)
Scott Cole, Police Dept (Present)
Casey Myers, Park/Cemetery Depts (Present)
Corey Miller, Street/Cemetery Depts (Present)
Aaron McGinnis, Water/Wastewater Depts (Electronically)
Steve Hook, Albion S.T.A.R. Team (Present)
Mary Ann Troutner S.T.A.R. Team (Present)
Dawn Jones S.T.A.R. Team (Present)

APPROVAL OF MINUTES: Minutes from the meeting on September 22, 2020 were approved. Motion by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

Jellison reported Council Vice-President Don Shultz is unable to attend tonight's meeting due to a death in the family and expressed condolences. Town Manager Tena Woenker reported Council President Vicki Jellison, along with Bosch officials, signed a Memorandum of Understanding prepared by Town Attorney Steve Clouse agreeing that a storm tile along the east side of the Bosch facility is owned and controlled by Bosch. Town Manager Tena Woenker reported Town Council President Vicki Jellison, along with Bosch officials, signed a Memorandum of Understanding prepared by Town Attorney Steve Clouse agreeing that a storm tile along the east side of the Bosch facility

is owned and controlled by Bosch. The agreement clears up ambiguity over ownership of the tile and will allow Bosch to work directly with the county surveyor and engineers on Bosch's expansion project. Magnuson reported the Albion Chamber of Commerce's "Christmas in the Village" committee, chaired by Tammy Luce, is planning to adapt this year's events to be compliant with Governor Holcomb's orders regarding the pandemic. This may mean foregoing the traditional parade and other events where social distancing is not possible. Questions regarding events may be directed to Tammy Luce.

OPEN DISCUSSION: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. 2021 Proposed Budget Estimates – Ref. Ord# 2020-19 (2nd Reading)

Council voted to approve the proposed 2021 Budget and Ordinance 2020-19 on its second reading as follows. The total 2021 proposed budget is estimated at \$4,183,613. The proposed 2021 Levy has been advertised at \$1,077,000 which is the estimated maximum levy allowed, and represents a 4.2% increase over this year's levy for property tax supported funds.

Second Reading

Magnuson caused Ordinance 2020-19, *An Ordinance for Appropriations and Tax Rates*, to be read for the second time by title only. Magnuson motioned for adoption of the ordinance, seconded by Smolinske, carried 4 Ayes, 0 Nays.

No objecting opinions were filed regarding the proposed budget. The adopted budget will be submitted to the Department of Local Government Finance (DLGF) through the state's "Gateway" website, and will be available for review by the public online.

2. Consideration of "Scare on the Square" Event Application

Steve Hook, Mary Ann Troutner, and Dawn Jones of the Albion S.T.A.R. Team were present to provide information on their special event application for the "Scare on the Square" event. They outlined proposed events and precautions they plan to take to help mitigate the spread of CoVid-19. Hook had consulted with Noble County Board of Health officer Doctor Terry Gaff and under Governor Holcomb's current Order, the S.T.A.R. Team's plan is ok, but if the status changes, then they may need to make modifications, or cancel events. After discussion, Smolinske motioned to approve the Special Event Application for the "Scare on the Square" Event, seconded by Morr, carried 4 Ayes, 0 Nays.

3. Approval of CARES Act Resolution No. 2020-20

In an email previously sent to Council, Clerk-Treasurer Carol Selby explained expenses eligible for reimbursement with CARES Act funding have been broadened to include public health and safety wages. Because of this, plans are to submit a request for reimbursement for eligible employee compensation. Assuming approval, this will allow the town to fully utilize all of the CARES Act grant funds allocated for Albion. The SBOA

has issued procedural guidance on requesting reimbursement of public health and public safety payroll costs. Their guidance includes approval of a Resolution by the governing body outlining the reimbursement process. As such, Council passed *Resolution 2020-20, A Resolution to Provide for Reimbursement of Public Health and Public Safety Payroll Costs with CARES Act Funding*. Motion made by Magnuson, seconded by Morr, carried 4 Ayes, 0 Nays.

4. Department Head Reports:

Council acknowledged receipt of written reports for the Park, Cemetery, Street, Water and Wastewater Depts. Superintendent Casey Myers provided a summary of park and cemetery activities. He reported department heads discussed the status of the maintenance building in Rose Hill Cemetery. Because the building is beneficial for storing grave layout tools and equipment, department heads agreed efforts should be made to retain the building. Council consensus was for Myers to proceed with obtaining quotes for work on the building. Council also agreed with a recommendation by the park board to begin the process of selecting a design engineer to assist with plans for development of approximately 28 acres of land in Hidden Diamonds Park. Woenker reported this kind of project would be perfect for the Stellar Program. Smolinske said he didn't see anything wrong with getting preliminary work done, and developing a cost analysis. Superintendent Corey Miller reported the street department is trying a vinyl wrap on some of the streetlight poles to see if it will help deter rust. In regards to paving done at railroad crossings by CSX, risers are needed for manholes. The street department has started gathering up flower planters from downtown and bringing them out to the Albion Municipal Building. Anyone wanting to salvage bulbs, may do so. Deputy Superintendent Aaron McGinnis reported the wastewater department received a sock full of pellet media intended to assist with ammonia removal at the ponds. The department will be monitoring data, and will send council an email regarding results. Town Council President Vicki Jellison said she would like to hear from department heads as to whether or not they have any changes or recommendations for next year. She gave as an example; a favorable change made this year whereby department heads are sharing an employee.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS: Magnuson motioned to approve Accounts Payable and Payroll Vouchers as of September 24, 2020, October 8, 2020, and October 13, 2020. Seconded by Morr, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 6:54 pm. Motion by Magnuson, seconded by Morr, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on October 27, 2020 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the option to join the meeting electronically will be available.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER