

Albion Town Council
Tuesday, July 28, 2020, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Don Shultz, Vice-President (Present)
Darold Smolinske, Member (Present)
Chris Magnuson, Member (Present)

ABSENT: John Morr, Member

OTHERS: Carol A. Selby, Clerk-Treasurer (Electronically)
Tena, Woenker, Town Manager (Present)
Steve Clouse, Town Attorney (Present)
Scott Cole, Police Dept (Electronically)
Bob Amber, Fire Dept (Electronically)
Corey Miller, Street/Cemetery Depts (Electronically)
Ralph Alvarez, Bosch (Electronically)
Tom Dukehart, Bosch (Present)
Gustavo Pucheco, Bosch (Present)
James Nagode, Bosch (Electronically)
Soundar arajan Rajan, Bosch (Electronically)
Jacyn Diehm (Electronically)
Gary Gatman, Noble County EDC (Present)

APPROVAL OF MINUTES: Minutes from the meeting on July 14, 2020 were approved. Motion by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays.

PUBLIC HEARING:

Bosch Tax Abatement - Confirmatory Resolutions 2020-14 & 2020-15

Town Council President Vicki Jellison called the public hearing to order at 6:03 pm and asked for public comment. Town Manager Tena Woenker reported there were no public comments or objections to report. As such, Jellison closed the hearing for public comment and opened the floor for council discussion. Several representatives from

Bosch were present to provide information and answer questions on their upcoming expansion project. Council members reiterated they are pleased Bosch chose Albion for their expansion project. Bosch representatives reported plans are to complete construction of the addition by July 2021 with installation of manufacturing equipment to begin about a month after, and continue into 2022 until fully staffed.

After review of the Statement of Benefits, and completion of Findings of Fact substantiating the requested deductions (Read by Town Attorney Steve Clouse and answered via Roll Call vote by each council member present, as documented on each Findings of Fact), Council voted to approve the recommendation by the Tax Abatement Committee and Redevelopment Commission to approve real estate and personal property abatements as per Confirmatory Resolutions 2020-14 (Motion made by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays) and Resolution 2020-15 (Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays). It was noted actions taken by Council tonight to finalize approval of the abatements serve as official notice to Bosch that they may proceed with their expansion project. Town Attorney Steve Clouse said he will complete the Findings of Fact and forward them to Town Manager Tena Woenker. Woenker reported she will file the documents with the Noble County Auditor's Office.

ANNOUNCEMENTS:

Jellison reported the Albion Harvest Fest has been cancelled this year due to the Coronavirus Pandemic. Augusta Hills Learning Center will be hosting its first Farmer's Market on August 8, 2020. Jellison also announced the Central Noble School Board recently approved their re-entry plan for classes this year. They will offer both online and in-class options.

OPEN DISCUSSION:

1. Railroad Crossing Repairs

Town Marshal Scott Cole reported CSX made crossing cuts in preparation of repairing the three railroad crossings in town. The crossings will be closed an estimated 2-3 days during August while the repairs are being made.

2. Town-wide Clean-up

The Town-wide Clean-up went well. Council was accepting of the idea to reduce the electronics drop off time frame down to 8:00-10:30am next year. Most drop offs this year were during that time. So, next year workers will not need to be stationed at the drop off site until noon.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Zoning Request – Diehm/Plan Commission – Ord. No. 2020-13 – 2nd Reading

Council voted to approve a recommendation by the Albion Plan Commission to rezone properties along E. Main Street/State Road 8 from Industrial Heavy to Commercial Highway on its second reading as follows. At the council meeting on July 14th, petitioner Jaclyn Diehm, explained she would like to operate a small hair salon in her garage at

1134 E Main Street. In reviewing her request, members of the Albion Plan Commission realized zoning in this area may be too restrictive, and determined other properties in that block would benefit from the zoning change. Diehm was available at tonight's meeting electronically to answer questions. After discussion, and acting on the recommendation from the Plan Commission, Council voted to approve Ordinance No.2020-13 on its second reading as follows.

Second Reading

Shultz caused Ordinance No. 2020-13, *An Ordinance to Amend Zoning Map of the Town of Albion, Indiana from "IH" to "CH" for the Parcels Commonly Known As: 1122 East Main Street; 1126 East Main Street; 1130 East Main Street; 1134 East Main Street; and 101 East Park Drive* to be read a second time by title only, and motioned for adoption of the ordinance, seconded by Smolinske, carried 4 Ayes, 0 Nays.

2. Consideration of 2020 Tree Trimming & Removal Quotes

Council voted to approve a recommendation by Street Superintendent Corey Miller to award the lowest most responsive and responsible quote for this year's tree work to Top Notch Tree Service in the amount of \$5,500. Motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. Other quotes received included: Arbor Tamer, LLC, \$7,585; B&E Tree Service - \$8,290; Rhonda Maldeney - \$8,840; Skip Altimus - \$9,650. Corporation General funds are allocated for the purchase (Appropriation No. 101 100 397 000).

3. Approval of Firefighter Officer Election Policy

Fire Chief Bob Amber reported suggestions made by Attorney Steve Clouse were incorporated into the final draft of the Firefighter Officer Election Policy. Clouse provided a summary of the changes. After discussion, Council voted to approve the policy. Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays.

4. Department Head Reports:

Council acknowledged receipt of written reports for Fire and Police Departments, and the Town Manager's Report. Fire Chief Bob Amber reported there are approximately four new firefighter candidates and one returning member. Council voted to approve a request from Town Marshal Scott Cole to promote Deputy Marshal Matt Fought from 2nd Class Deputy Marshal to 1st Class Deputy Marshal effective with the pay period beginning August 23, 2020. Motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. Council expressed their sincere congratulations to Officer Fought on his completion from the ILEA. Cole reported he is in talks with Nexis Lexis about updating the Police Department's Standard Operating Procedures. More info will come at a later date once cost estimates are available. Town Manager Tena Woenker reported CCMG projects are on hold due to the Coronavirus Pandemic. Special Event Applications will be reviewed during the next Department Head Meeting. Town Attorney Steve Clouse said any event where more than 250 people are anticipated to attend requires prior approval by the Noble County Health Officer. Council voted to approve a quote from KML to purchase biological enzymes in bulk for treating the wastewater

ponds to assist in reducing ammonia levels. Magnuson motioned to approve the purchase in the amount of \$6,958.50, seconded by Shultz, carried 4 Ayes, 0 Nays.

OTHER COMMENTS:

The HCI Committee is scheduled to have a meeting this week to discuss the Alley Activation Project. The Albion S.T.A.R. Team has cancelled all events through September 2020 due to the Coronavirus Pandemic. The Public Works Committee is scheduled to meet with Wessler Engineering next week regarding Phase 2 of the Ammonia Project. Jellison reported receiving a certified letter inviting the town to participate in a virtual meeting regarding Flood Engineering on August 11, 2020. Woenker will participate on the town's behalf.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Smolinske motioned to approve Accounts Payable and Payroll Vouchers as of July 16, 2020 and July 28, 2020. Seconded by Shultz, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 6:51 pm. Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on August 11, 2020 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the meeting will be held via electronic communication.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER