

**Albion Town Council
Meeting Minutes
Tuesday, July 26, 2022, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701
Teleconference via GoToMeeting
(Meeting ID# 280137509)**

CALL TO ORDER: Town Council Vice President Don Shultz called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Don Shultz, Vice-President
Chris Magnuson, Member
John Morr, Member
Darold Smolinske, Member

ABSENT: Vicki Jellison, President

OTHERS PRESENT:

Carol A. Selby, Clerk-Treasurer	Scott Cole, Police Dept
Jacob Ihrie, Town Manager	Trince Hursey, Police Dept
J. Darrick Brinkerhoff, Town Attorney	Robert Amber, Fire Dept
Matt Getts, KPC Media	Max Weber, Noble County Sheriff

APPROVAL OF MINUTES: Minutes from the regular meeting on July 12, 2022 were approved. Motion by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Town Council President Vicki Jellison is on vacation.
2. Council expressed heartfelt condolences to the Jacob Ihrie family on the passing of his grandmother and to Stan Tipton and family on the passing of his wife.
3. Two agenda changes were made. Consideration of Item No. 1, under New Business is no longer needed and was removed from the agenda. Consideration of an amendment to a previously approved Special Event Application was added to the agenda under Item No. 6.

OPEN DISCUSSION: NONE

DEPARTMENT HEAD REPORTS:

Fire Dept - Council acknowledged receipt of the monthly report. Fire Chief Robert Amber reported the Energy Efficient Lighting Project at the fire station is complete and AEP/I&M Power has issued a rebate check in the amount of \$1,765.65. The rebate check will be used to offset the cost of the work provided by Richard Rider Electric, Inc.

Police Dept - Council acknowledged receipt of the monthly report. Council voted to approve retrofitting the recently purchased Dodge Durango with up to \$10,000 in equipment. Motion by Morr, seconded by Smolinske, carried 4 Ayes, 0 Nays. CopsGear submitted an estimate of \$8,914.09. However, that cost may increase if additional items are needed since some of the equipment from the old vehicle may not be compatible with the new vehicle. INDOT painted the crosswalks and stop bars at the stoplight at State Roads 8 & 9.

Town Manager - Council acknowledged receipt of the monthly report. Acreage in North Ridge Village off of 400 N has been sold. The owner has not yet shared what their plans are for the property. In regards to another property in North Ridge Village, a representative from Family Dollar said they are having issues getting building materials which has pushed back construction. The current building permit is good until February 2023. Town Manager Jacob Ihrle reported he met with Sarah Knopp and Heather Rawles, Noble County Historical Society earlier today regarding their request to obtain architectural columns and accents from the old Albion School that was demolished. The items have been stored outside on Town property by the Industrial Park water tower. The items are very heavy and would require equipment to move. The Historical Society would like to integrate the items into the “Old Jail Museum.” Council was receptive to the idea. Town Attorney J. Darrick Brinkerhoff said he would look into the transfer of the items to the Historical Society. Work on the Aeration Project at the Wastewater Lagoon for Ammonia Treatment is progressing. An inlet pipe has been placed in a trench. Water has been drained from the lagoon giving a perspective of where sludge is located. Biological enzymes, “bugs” will be used to target those areas.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Consideration of Albion Fire Board’s disciplinary determination

2. Request for temporary storage – Noble County Sheriff Max Weber

Noble County Sheriff Max Weber was present to ask Council for approximately 700 sq ft of storage space to store roofing material (27-29 pallets) for the Noble County Jail. The County is using ARP Coronavirus Relief Grant Funds to assist with paying for a new roof, and materials are being purchased now to get a better price. The contractor hired for installation plans to start the project this Fall, or next Spring, so the materials may be stored for about 9 months. Weber said the County would insure the materials. Ihrle said he spoke with Superintendent Corey Miller and because they have sold some old equipment and are consolidating storage of town-owned items, space could be made in the Tin Shed to store the County’s roofing materials. After discussion, Council voted to approve the request for storage, providing Brinkerhoff drafts an Indemnification Agreement holding the Town harmless in the event something would happen with the materials. Motion made by Morr, seconded by Magnuson, carried 4 Ayes, 0 Nays. Once, the Agreement is drafted, Weber will present to County officials for approval.

3. Safe Haven Baby Box Request – Approval of Lease & Service Agreement

Council members were concerned about committing to the cost of the project by signing the Lease & Service Agreement. As such, this item was tabled to allow time to get information on the fundraising aspect of the project before signing the proposed Lease & Service Agreement.

4. Consideration of RDC recommendation - Central Noble Infrastructure Project

Council voted to approve a recommendation by the Albion Redevelopment Commission (RDC) to assist Central Noble Schools with their Albion Elementary Façade Project. The school is located within TIF #2 and is seeking \$150,000 in TIF funding. Ihrle referenced information provided by school officials on the project which includes infrastructure improvements to the elementary school gymnasium located at 202 Cougar Court. The total base price of the project is \$544,400 with Alternate #1 costs listed as \$158,800 bringing the total project costs to \$703,200. The RDC recommended splitting the cost into two payments- \$75,000 towards material costs this year, and \$75,000 for construction costs next year. After discussion, Magnuson motioned to approve the request as recommended by the RDC, seconded by Smolinske, carried 4 Ayes, 0 Nays.

5. Special Event Policy Amendment – Discussion on fee structure (Ref. Ordinance No. 2022-09) – While, notice of a Public Hearing for this item was published in the newspaper, it was not listed on the Meeting Agenda as a Public Hearing, as such Council continued this item to the next meeting to be held on August 9, 2022.

6. Special Event Application – Albion STAR Team – Albionopoly & Market on the Square
Council voted to approve the following Special Event Applications and waive the application fee. Motion by Smolinkse, seconded by Morr, carried 4 Ayes, 0 Nays. Albionopoly – Friday, July 29, 2022, 5pm-8pm and Market on the Square – amended to include every other Saturday beginning July 30, 2022 – September 10, 2022 in addition to Mondays, 11am-3pm.

7. Approval of Street Sweeping Agreement with INDOT
Brinkerhoff reported he reviewed the agreement and didn't see anything of concern, but noted the amount to be paid by INDOT for the Town's services remains the same as the prior agreement- \$1,080/per year. After discussion, Council voted to approve the Agreement. Motion made by Magnuson, seconded by Morr, carried 4 Ayes, 0 Nays.

8. Procurement Policy Amendment
This item was tabled until all council members are present for discussion.

OTHER COMMENTS:
In response to a question from Matt Getts, KPC Media about a proposed new Day Care, it was noted a presentation to discuss strategies for addressing childcare in Albion is planned for the next council meeting on August 9, 2022.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS: Magnuson motioned to approve Accounts Payable & Payroll Vouchers as of July 14th, & July 26th, 2022. Morr seconded, carried 4 Ayes, 0 Nays, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, the meeting adjourned at 7:13 pm. Motion by Smolinske, seconded by Morr, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on August 9, 2022 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, VICE-PRESIDENT

DAROLD R. SMOLINSKE, MEMBER

CHRISTINA K. MAGNUSON, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER