

Albion Town Council
Tuesday, May 11, 2021, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Don Shultz, Vice-President (Present)
Darold Smolinske, Member (Present)
John Morr, Member (Present)
Chris Magnuson, Member (Present)

OTHERS: Carol A. Selby, Clerk-Treasurer (Present)
Tena Woenker, Town Manager (Present)
Steve Clouse, Town Attorney (Present)
Matt Getts, KPC Media (Electronically)
Scott Cole, Police Dept (Present)
Terry Forker, Water/Wastewater Depts (Present)
Casey Myers, Park/Cemetery Depts (Present)
Corey Miller, Street/Cemetery Depts (Electronically)
Steve Hook, Albion S.T.A.R. Team (Present)
Mary Ann Troutner, Albion S.T.A.R. Team (Present)
Lori Gagen, Albion S.T.A.R. Team (Present)
Dawn Jones, Albion S.T.A.R. Team (Present)
Doug Ebey (Electronically)

APPROVAL OF MINUTES: Minutes from the regular meeting on April 27, 2021 were approved. Motion by Shultz, seconded by Morr, carried 5 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Albion Plan Commission – Mike McCoy is moving out of town creating a vacancy. The seat is appointed by Noble County Commissioners. A candidate needs to be a registered democrat, and live within the town's two-mile jurisdiction.
2. Spring Clean-up Day & Goodwill Truck – May 15th
Information on Electronic drop-off will be posted on the town's Facebook Page.

OPEN DISCUSSION:

1. Cancellation of June 22, 2021 Albion Town Council Meeting
At least three council members have other commitments on June 22, 2021. As such, Council members decided to cancel the June 22, 2021 meeting due to lack of a quorum. Council granted permission for Clerk-Treasurer Carol Selby to process claims as

needed. She will send a Voucher list via email for council to review prior to sending checks. Official approval will be done at the following meeting.

2. Downtown Parking

The parking lot used by the Noble County Prosecutor's Office is privately owned, and leased by Noble County Commissioners. As such, the property owner does not want "Public Parking" signs erected for liability reasons. Town-owned property located off of S York Street has been prepared to use as overflow parking for the public during the Chain O' Lakes Festival. Park/Cemetery Superintendent Casey Myers said the parking lot at Valley View Park off of W Main Street might also be available for festival goers when no baseball/softball games are being played.

3. Flowers & Flags

Councilmember & Albion Chamber President Chris Magnuson reported flowers for the downtown flower pots will be delivered May 27, 2021. Park Board Vice-President Zane Gray has volunteered to be in charge of putting up the American flags purchased by the Chamber around town.

DEPARTMENT HEAD REPORTS:

Park/Cemetery Depts - Superintendent Casey Myers provided a summary of his monthly report. The Memorial Day Parade is scheduled for Monday, May 31, 2021. The parade starts at the courthouse at 10:30am and proceeds to Rose Hill Cemetery. Park, Police, and Fire departments will be assisting. The American Legion will have refreshments and a flag burning ceremony at the American Legion on E Park Drive after the ceremony. The Splash Pad is slated to open later next week, weather providing. A "little library" station is to be installed at the Park for book donations. The parks dept is very busy with an increased number of ball games being played on weekends. This has created some parking challenges.

Street/Cemetery Depts - Council acknowledged receipt of the department's monthly report. Superintendent Corey Miller was available electronically to answer questions. Six new powder coated streetlight poles are in the process of being rewired. A new catch basin was installed at the intersection of Liberty & Highland Streets. An RFQ has been sent out to contractors for tree trimming and removal projects. The department is waiting on better weather to begin patching streets. There were three burials in Rose Hill Cemetery in April. Banners purchased with Destination grant funds by the Noble County Convention & Visitors Bureau will be going up soon.

Water/Wastewater Depts - Council acknowledged receipt of the department's monthly report. Superintendent Terry Forker reported two new fire hydrants for E Hazel Street have been ordered. The new hydrants are being installed in conjunction with the CCMG Project on East Hazel Street. Doing a "live" valve installation prevents the town from having to issue a boil advisory, helps reduce the possibility of low water pressure for residents, and should reduce installation time. After discussion, Council voted to approve a recommendation by Forker to hire Team EJP to do a live valve installation for both new fire hydrants in the amount of \$10,239.90 (\$5,173.95 x 2 - \$108 trip charge). Motion made by Magnuson, seconded by Shultz, carried 5 Ayes, 0 Nays. Water funds will be used to cover the cost. Forker thanked street department employees for assisting with replacing a manhole. The water plant has all LED lights now. The East Industrial Park water tower is out of service now for planned maintenance. An excessive amount of grease, presumably being dumped down a residential drain, caused the float to fail on the lift station in the Village of White Oaks. Council recommended taking steps to notify residents in the area of the problem in an attempt to prevent it from happening again. Members of the Wastewater Treatment Committee provided an update on Ammonia treatment and removal at the wastewater ponds. The committee recently met with representatives from WET Environmental and discussed six different options. WET Environmental will be conferring with

IDEM, putting together figures, and evaluating the different options for further consideration. As a result of the meeting, it was determined the first step in the process is to get oxygen into Lagoon Cell No. 1. To accomplish this, removing some of the (54) discs in Cell No. 2 and relocating them to Cell No. 1 may serve as an option. Committee members gave a brief summary of items discussed at their meeting. Additional information will be available once WET Environmental completes their evaluation.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Consideration of Albion S.T.A.R. Team Event Application – June 4th

Members of the Albion S.T.A.R. Team were present to provide a summary of activities that will include life-sized games, music, food, and adult libations planned for June 4th around Courthouse Square, and in the Celebration Station alley. Doug Ebey will be providing alcohol under his Liquor License, which is in the process of being renewed. Woenker reported both Mr. Ebey and the Albion S.T.A.R. Team have submitted proof of insurance. Councilmember John Morr suggested the Albion S.T.A.R. Team check to see if their insurance covers liquor served at their events. A police reserve is to be onsite, and barricades placed at the alley entrance to prevent vehicle traffic from entering. Chairs and tables will be placed so as to promote social distancing and masks and sanitizer will be available. After discussion, Council voted to approve the event application submitted by the Albion S.T.A.R. Team. Motion made by Shultz, seconded by Morr, carried 5 Ayes, 0 Nays.

2. Consideration of Sidewalk Quotes

Town Manager Tena Woenker reported only one quote was received for Sidewalk Projects. She provided copies of emails showing three other vendors were solicited by email. Pulver Asphalt Paving, Inc submitted a quote for the total amount of \$62,546. After discussion, Council deemed Pulver Asphalt Paving to be the most responsive and responsible bidder, and voted to omit one of the projects (Item #11, Summit Street – \$21,140), and approve the remaining projects totaling \$41,406.00. Motion made by Smolinske, seconded by Magnuson, carried 5 Ayes, 0 Nays. The Town will be responsible for \$39,706.00 of the cost, with a property owner responsible for a 50/50 project in the amount \$1,700.00. The following funds are allocated to cover the Town's portion: TIF #1 (assuming RDC approval) - \$12,380 (Appropriation No. 526 100 525 000); General - \$20,976 (Appropriation No. 101 100 360 000); CCD - \$6,350 (Appropriation No. 402 100 550 000).

3. Ordinance No. 2021-09, American Rescue Plan – 2nd Reading

Council voted to adopt Ordinance No. 2021-09 on its second reading as follows. The ordinance establishes Fund No. 176, ARP Coronavirus Local Fiscal Recovery Fund for receipt of grant funds, and outlines permitted uses as specified in Section 603(c) of the Social Security Act.

Second Reading

Magnuson caused Ordinance 2021-09, to be read for the second time by title only, *An Ordinance of the Town of Albion, Noble County, Indiana Establishing a Local American Rescue Plan (ARP) Coronavirus Local Fiscal Recovery Fund*, and motioned for approval of the ordinance, seconded by Shultz, carried 5 Ayes, 0 Nays. Council will need to adopt a plan providing details for the use of the funds.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS: Shultz motioned to approve Accounts Payable and Payroll Vouchers as of May 6, 2021 & May 11, 2021. Morr seconded, carried 5 Ayes, 0 Nays, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, the meeting adjourned at 7:04 pm. Motion by Morr, seconded by Magnuson, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on May 25, 2021 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the option to join the meeting electronically will be available.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER