

Albion Town Council
Tuesday, April 14, 2020, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Don Shultz, Vice-President (Electronically)
Darold Smolinske, Member (Electronically)
John Morr, Member (Electronically)
Chris Magnuson, Member (Electronically)

OTHERS: Carol A. Selby, Clerk-Treasurer (Electronically)
Tena, Woenker, Town Manager (Present)
Steve Clouse, Town Attorney (Electronically)
Matt Getts, KPC Media (Electronically)
Scott Cole, Police Dept (Electronically)
Bob Amber, Fire Dept (Electronically)
Terry Forker, Water/Wastewater Depts (Electronically)
Casey Myers, Park/Cemetery Depts (Electronically)
Corey Miller, Street/Cemetery Depts (Electronically)
Andrew McGill, North Ridge Village, LLC (Electronically)
Zach Smith, Noble County Engineer (Electronically)
Nick Peterson (Electronically)
Dan Weinheimer (Electronically)
Lori Gagen (Electronically)

APPROVAL OF MINUTES: Minutes from the Teleconference Meeting on March 24, 2020 were approved. Motion by Morr, seconded by Shultz, carried 5 Ayes, 0 Nays.

PUBLIC HEARING: Alley Vacation – Noble County Commissioners (Petitioners)
Town Council President Vicki Jellison called the public hearing to order at 6:04 pm and asked for public comment. Town Manager Tena Woenker reported there were no public comments or objections to report. As such, Jellison closed the hearing for public comment and opened the floor for council discussion. Noble County Engineer Zach Smith, along with Nick Peterson and Dan Weinheimer were available to answer

questions on behalf of Noble County Commissioners. The request to vacate a 150' platted alley (North-South) and 150' platted alley (East-West) adjacent to Main Street and Oak Street Square and a 134' platted alley (North-South) and 134' platted alley (East-West) adjacent to Jefferson and York Streets is being done in conjunction with the County's upcoming building project. Smith said the vacation is being requested in order for the County to access parking areas. Access will also be retained for the Noble county Jail Museum. The County will maintain the vacated alleys. The County will also work with the Chain O' Lakes Festival Committee regarding a 200 amp electrical service at the corner of West Main and York Streets that will be removed during the project. Magnuson said the COL Committee paid to have the service installed and needs electrical service for the festival. A proposed timeline for the County's project was also outlined, with relocation of the prosecutor's office planned for August of this year. Construction of the new facility is estimated to take 18-24 months. After discussion, Jellison adjourned the hearing at 6:23pm. Council answered "NO" to each of the Findings of Fact questions, and then approved both Ordinance No. 2020-03 and 2020-04 on first readings as follows. Second Readings will be considered at the next meeting.

Consideration of Ordinance No. 2020-03 – 1st Reading

After discussion, and acting on the recommendation from the Plan Commission, Council voted to approve Ordinance No. 2020-03, *An Ordinance Vacating a Public Way or Place, To-Wit: The 150' Platted Alley (North-South) and 150' Platted Alley (East-West) Adjacent to Main Street and Oak Street Square* on its first and second readings as follows.

First Reading

Magnuson caused Ordinance 2020-03, to be read for the first time by title only, and motioned for approval of the ordinance, seconded by Morr, carried 5 Ayes, 0 Nays via Roll Call Vote.

Consideration of Ordinance No. 2020-04 – 1st Reading

After discussion, and acting on the recommendation from the Plan Commission, Council voted to approve Ordinance No. 2020-04, *An Ordinance Vacating a Public Way or Place, To-Wit: The 134' Platted Alley (North-South) and 134' Platted Alley (East-West) Adjacent to Jefferson Street and York Street* on its first and second readings as follows.

First Reading

Magnuson caused Ordinance 2020-04, to be read for the first time by title only, and motioned for approval of the ordinance, seconded by Smolinske, carried 5 Ayes, 0 Nays via Roll Call Vote.

PUBLIC HEARING: Tax Abatement- North Ridge Village, LLC (Petitioner)

Town Council President Vicki Jellison called the public hearing to order at 6:32 pm and asked for public comment. Town Manager Tena Woenker reported there were no public comments or objections to report. As such, Jellison closed the hearing for public comment and opened the floor for council discussion. Andrew McGill, North Ridge Village, LLC was available to answer questions. It was noted the Tax Abatement

Committee received additional documentation they had requested. McGill said cost estimates were based off of old construction cost figures provided by Keith Leatherman for previously built senior housing in the area. McGill said they do not have current cost estimates yet. Shultz questioned the Lot numbers on the map provided of the area. Woenker said the map was an old one, and that the Lot was split and new addresses will be assigned when the new homes are built. After discussion, Council voted to approve a recommendation by the Tax Abatement Committee to approve the proposed Statement of Benefits and Resolution No. 2020-05 for a 10-year Tax Abatement on (5) Senior Housing Buildings (10 duplex units). Motion made by Smolinske, seconded by Shultz, carried 5 Ayes, 0 Nays via Roll Call Vote.

ANNOUNCEMENTS:

Town Council President Vicki Jellison gave a shout out to the Albion Police Department and Central Noble Schools for their efforts in handling the Coronavirus Pandemic. She also recognized the ARC of Noble County on their 50th Year Anniversary. Town Manager Tena Woenker reported receiving funding assistance for hiring an Intern at \$12/hour. Town Council Member Chris Magnuson reported the carnival company hired for the Chain O' Lakes Festival currently scheduled for June 10th-15th is waiting to see if Stay at Home directives will be extended before deciding if they will provide services for this year's festival or not.

OPEN DISCUSSION: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. 50/50 Façade Grant Application – Dan & Lori Gagen, 100 E Main St – Roof Repairs – Lori Gagen joined the electronic meeting to answer questions on the proposed grant request. She explained four vendors were solicited for quotes. Two vendors submitted quotes, one vendor declined to quote, and one quote was not considered because it was only verbal. After discussion, Council voted to approve a recommendation by the Albion Redevelopment Commission to approve a grant in the amount of \$2,700 which is 50% of the lowest most responsive and responsible quote from K&M Roofing (The quote amount was \$5,400). Motion made by Magnuson, seconded by Shultz, carried 5 Ayes, 0 Nays.

2. Acknowledgement of 2019 TIF Report & 2020 Spending Plan

Council acknowledged receipt of the TIF Report and Spending Plan. Woenker reported there were no big changes from last year's report, and it was approved by the RDC at their last meeting.

3. Rescheduling Events to the proposed dates listed below:

Due to the Coronavirus Pandemic and resulting "Stay at Home" orders and directives against large gatherings, Council voted to reschedule Spring Cleanup as listed below. Motion by Morr, seconded by Smolinske, carried 5 Ayes, 0 Nays. The Albion Chamber

of Commerce also tentatively rescheduled the Town Wide Yard Sale and Goodwill truck as indicated below.

- **Town-Wide Yard/Garage Sales – July 16th, 17th, & 18th**
- **Albion Cleanup Day – July 25th (Chamber sponsored Goodwill truck same day)**

4. Consideration of Park Board recommendation regarding Quotes for new

Bathroom – Council voted to approve a recommendation by the Albion Park Board to approve the lowest most responsive and responsible quotes for constructing a new bathroom facility at Hidden Diamonds Park in the total amount of \$15,155. Motion by Morr, seconded by Smolinkse, carried 5 Ayes, 0 Nays. Jack Owen Excavating submitted the lowest quote for installing the sewer line in the amount of \$812 and 323 Services submitted the lowest quote for constructing the bathroom in the amount of \$14,343. It was noted multiple quotes were sought for the work. The Park will also be contributing some materials for the project at an estimated \$3,300. Funding sources include Park Budget, Park Donation, CEDIT, CCD, and CCI Funds. (Grants have also been submitted, but some organizations have suspended their grant cycles and are redirecting funds to assist with the Coronavirus Pandemic.)

5. Acknowledgement of written Department Head Reports

Council acknowledged receipt of written reports for the Park, Cemetery, Street, Water and Wastewater Departments. Superintendents Casey Myers, Corey Miller, and Terry Forker provided summaries of their respective department’s activities and were available to field questions from council members. The status and progress of existing and upcoming projects was discussed. Council also received an update on employee schedules in relation to the Coronavirus Pandemic and Governor Holcomb’s “Stay at Home” Executive Order. Most employees are back to work, with some health-compromised individuals, or potentially exposed individuals off or on modified Pandemic Leave. Employees have been instructed to practice physical distancing, staggering shifts, and CDC recommended hygiene/sanitizing. The Governor’s current order is in effect until April 20, 2020.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

After discussion, Shultz motioned to approve Accounts Payable and Payroll Vouchers as of April 9, 2020 and April 14, 2020. Seconded by Magnuson, carried 5 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 8:07 pm. Motion made by Shultz, seconded by Morr, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on April 28, 2020 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the meeting will be held via electronic communication.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER