

**Albion Town Council
Tuesday, March 22, 2016, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701**

CALL TO ORDER: Town council president John Morr called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: John Morr, President
Chris Magnuson, Member
Don Shultz, Member

ABSENT: Max Weber, Vice-President
Vicki Jellison, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Mike Yoder, Town Attorney
Matt Getts, KPC Media
Trince Hursey, Police Dept
Mark Tarlton, Street/Cemetery Depts
Terry Forker, Water/Wastewater Depts
Brad Rollins, Fire Dept
Shane Coney, Fire Dept
Sharon Leitch, Chain O' Lakes Festival Committee
Joy LeCount, Albion S.T.A.R. Team
David Abbott, Noble County Commissioner
Zach Smith, Noble County Engineer

APPROVAL OF MINUTES: Morr asked for approval of the minutes from the regular meeting on March 8, 2016. Magnuson motioned to approve the minutes, seconded by Shultz, carried 3 Ayes, 0 Nays.

ANNOUNCEMENTS: NONE

OPEN DISCUSSION:

1. Noble County Camping Survival Guide

Council voted to partner with the Albion Chamber of Commerce to advertise community events and activities in this year's Noble County Camping Survival Guide. Motion made by Shultz, seconded by Magnuson, carried 3 Ayes, 0 Nays. The cost to the town is \$225 and includes (25) 30-second commercials on the radio.

2. Social Media

The Town of Albion's Facebook page received 1900 views for a public service announcement about unauthorized vehicle entries and 75 views for information on the town's yard waste pickup policy. The parks dept. is conducting an auction on Facebook to raise funds for the town's Fireworks Display.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Consideration of Inter-Local Agreement between Noble County and Town of Albion for Improvements to County Road 400 North & County Road 150 East

Noble County Engineer Zach Smith and Noble County Commissioner David Abbott were present to answer questions regarding the proposed agreement. Smith explained the purpose of the agreement is to aid in obtaining funding for road improvements to 150 E and 400 N in order to reroute truck traffic from the downtown area to manufacturing areas. After discussion, council members voted to approve the agreement with Noble County Board of Commissioners and Noble County Council members concerning improvements to County Road 400 North and County Road 150 East. Motion made by Magnuson, seconded by Shultz, carried 3 Ayes, 0 Nays. The agreement and road improvements are contingent on the award of federal or state funds. Federal funds require a local of 20% and state funds require a local match of 50%. The local match would be divided between the County and Town based upon jurisdictional limit, with the County responsible for 67% of the local match and the Town responsible for 33% of the local match. Smith estimated the worst case scenario project cost would be \$5,000,000 with the town responsible for approximately \$330,000. The estimated costs were based on classic

reconstruction of the roadway, lane widening, and costs for Right-of-Way (ROW) acquisition. Should the project receive funding, design engineering would begin in 2017-2018 with construction slated to begin in 2020. Smith said the project does not include improvements to the intersections of State Road 8 & 150 E or State Road 9 & 400 N. Because those intersections involve state roads, improvements would require INDOT approval and separate funding.

2. Noble County ALL-IN Block Party - June 25, 2016 – Joy LeCount

Council voted to extend the previously approved street on West Main and West Jefferson Streets from Orange Street to Oak Street beginning at 4:30 pm on June 24, 2016 - June 25, 2016 for the Noble County ALL-IN Block Party. Motion made by Shultz, seconded by Magnuson, carried 3 Ayes, 0 Nays. This event is sponsored by the Albion S.T.A.R. Team and is being held to celebrate the state's bicentennial. Town manager Stefen Wynn will serve as the contact person. Alleys cannot be blocked and barricades will be set up to allow homeowners to get to their houses. The state fire marshal will need to inspect electrical hookups.

3. Chain O' Lakes Festival – Sharon Leitch

Council voted to approve the following in conjunction with this year's Chain O' Lakes Festival to be held downtown on Courthouse Square. Motion made by Shultz, seconded by Magnuson, carried 3 Ayes, 0 Nays. Street closures, police and street department assistance, use of PA system, park dept. gator, laminator. Mark Tarlton and Kevin Todd will serve as the afterhours contact for this year's festival.

Council also voted to approve closure of East Highland Street on June 11, 2016 for the Boy Scouts Cub Mobile race. Shultz motioned, Magnuson seconded, carried 3 Ayes, 0 Nays. The street dept. will provide barricades.

4. Consideration of Quotes for Mini-Excavator

Council tabled this item until the next meeting.

5. Approval of Noble County Disposal Quote for 2016 Spring Cleanup

Council voted to approve the quote from Noble County Disposal for this year's Spring Cleanup. Motion by Magnuson, seconded by Shultz, carried 3 Ayes, 0 Nays.

6. Approval to include Albion S.T.A.R Team flyers with Spring Cleanup notices

Council voted to approve including the Albion S.T.A.R. Team flyers in with the town's Spring Cleanup notices. Motion made by Shultz, seconded by Magnuson, carried 3 Ayes, 0 Nays. Steve Hook, Chris Magnuson, and Vicki Jellison have volunteered to help stuff envelopes.

7. Update on TIF #3 Creation – Reference RDC Resolution 2016-02

On March 9, 2016, the RDC finalized the creation of a new TIF area by carving out a portion of TIF #2 to create a new TIF #3 for the proposed Busche development project.

8. Consideration of Quotes for Picnic Tables and Trash Can Lids

Council voted to approve purchasing (5) 8' picnic tables, (3) 6' picnic tables, and (15) trash can lids from Uline for \$3,310.01. Motion made by Magnuson, seconded by Shultz, carried 3 Ayes, 0 Nays. Assembly will be required- about two hours per table. Park donations and budgeted park funds can be used for the purchase. The Park Board will consider this purchase at their next meeting on April 11th. It was noted the Indiana Department of Corrections is not making picnic tables at this time. The park had purchased table from them in the past. Council also discussed needs for replacing trash receptacles in the downtown area. After discussion, council voted to approve the purchase of (3) trash receptacles with lids for approximately \$550/each from Uline or, if found cheaper elsewhere, from another vendor. Motion made by Magnuson, seconded by Shultz, carried 3 Ayes, 0 Nays.

9. Approval for town employees to conduct Income Survey during working hours

Council members voted to allow employees to go door-to-door during regular working hours (no overtime pay) to help complete Income Surveys. Motion made by Shultz, seconded by Magnuson, carried 3 Ayes, 0 Nays. Approximately 115 more surveys are needed to complete the study. The Income Survey is being done to determine the town's eligibility for certain grant funds. Town attorney Mike Yoder advised getting department head approval prior to an employee conducting the surveys.

DEPARTMENT HEADS:

Brad Rollins, Fire Dept – The fire dept logged 276.8 hours in February. Tornado siren testing is scheduled to be done the 2nd and 4th Mondays of each month at 6:00 pm. The old fire house bell is going to be refurbished by and an Indianapolis company for approximately \$2,000. Funding will come from donations.

Terry Forker, Water/Wastewater Depts – The flex rake at the wastewater ponds has been in service for nine years and is due for maintenance. Quotes are being sought to replace the roof

at the water plant. Forker reported he would like to have both water towers drained and inspected this year. The "See Snake" was used to help pinpoint a backup issue on South Elm Street.

Mark Tarlton, Street/Cemetery Depts – Council acknowledged receipt of the dept's monthly report and Catch Basin Inventory List. The list provides information on cleaning and inspection of the town's catch basins. The street dept is weighing options for replacing or repairing the leaf machine.

OTHER BUSINESS:

Council voted to approve spending \$180 and related expenses for town manager Stefen Wynn to attend training to become a certified grant administrator. Motion made by Shultz, seconded by Magnuson, carried 3 Ayes, 0 Nays.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS: Magnuson motioned to approve Accounts Payable Vouchers as of March 22, 2016, seconded by Shultz, carried 3 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before the council in regular session, Morr asked for a motion to adjourn the meeting at 7:39 p.m., so moved by Shultz, seconded by Magnuson, carried 3 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on April 12, 2016 at the Albion Municipal Building, 211 East Park Drive, Albion, IN.