

Albion Town Council
Tuesday, February 11, 2020, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Don Shultz, Vice-President
Chris Magnuson, Member
Darold Smolinske, Member

ABSENT: John Morr, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Tena, Woenker, Town Manager
Steve Clouse, Town Attorney
Sheryl Prentice, KPC Media
Aaron McGinnis, Water/Wastewater Depts
Bryce Sheckler, Water/Wastewater Depts
Casey Myers, Park/Cemetery Depts
Corey Miller, Street/Cemetery Depts
Kevin Todd, Street/Cemetery Depts
Sharon Leitch
Emily Schneider, Noble County Convention & Visitor's Bureau

APPROVAL OF MINUTES: Minutes from the Regular Meeting on January 28, 2020 were approved. Motion by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. **Item No. 6 was added to the Agenda, "50/50 Sidewalk Program"**
2. **Town Manager Tena Woenker has completed ERC certification**
3. **CSX has been contacted to address the rough Railroad Crossing at 7th Street**

OPEN DISCUSSION: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. **Noble County Convention & Visitor's Bureau (NCCVB) Presentation**
NCCVB Board Member Casey Myers and Executive Director Emily Schneider provided an overview of the bureau's activities and summary of their 2019 Industry Report. They highlighted several initiatives the bureau is undertaking to help draw visitors to Noble County.

2. Consideration of Park Board recommendation regarding Hidden Diamonds

Park tillable land - Council voted to approve the Park Board's recommendation to accept a bid from Richard Lock for \$125/acre for leasing approximately 22 acres of tillable land in Hidden Diamonds Park. Magnuson motioned to allow the Park Board to sign the 3-year lease, seconded by Shultz, carried 4 Ayes, 0 Nays. It was noted a request for sealed bids was advertised in the newspaper, and only one bid was received.

3. Consideration of Park Board recommendation regarding mower purchase

Council voted to approve the Park Board's recommendation to purchase a John Deere Z970R ZTrack Mower from the lowest most responsive and responsible quoter, Greenmark Equipment, Inc., LaGrange, IN in the amount of \$6,426 (\$12,426 less \$6,000 trade-in of the town's Woods Mower). Motion made by Magnuson, seconded by Smolinke, carried 4 Ayes, 0 Nays. CREDIT funds are appropriated for the purchase (Appropriation No. 104 200 43000). It was noted a total of four quotes were received, with Greenmark, LaGrange submitting the lowest quote.

4. Consideration of Park Board recommendation regarding new bathroom facility

Council agreed with the Park Board's recommendation to proceed with a project to replace the existing outhouse located in Hidden Diamonds Park near the basketball/pickle ball court with a modern, ADA compliant bathroom. Motion made by Shultz, seconded by Smolinske, carried 4 Ayes, 0 Nays. During discussion, Myers outlined proposed funding options. Council members asked if the sewer work could be done with assistance from town employees and requested that be a topic for discussion at the next department head meeting. Bids will be sought for construction of the facility, and considered at a future meeting.

5. Consideration of Noble County Disposal Quote for Spring Cleanup – May 16th

Council voted to approve a quote from Noble County Disposal for this year's Spring Cleanup. Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. The cost per ton has increased \$2.00/Ton from \$62/Ton last year to \$64/Ton this year. All other prices remain the same as last year. General Fund appropriations are allocated for the cost (Appropriation No. 101 100 39600).

6. 50/50 Sidewalk Program

This item was added to the agenda. Council approved a recommendation by the Public Works Committee to approve two applications for this year's 50/50 Sidewalk Program. Pulver Asphalt Paving submitted quotes for the work.

a.) 111 W Hazel Street – Town's portion is \$2,990

(Motion to approve made by Smolinke, seconded by Shultz, carried 3 Ayes, 1 Abstention. Magnuson abstained because she is selling the property on land contract.) This project is being done in coordination with the Town's W Hazel Street Project.

b.) 215 E Highland Street – Town's portion is \$1,008

(Motion to approve made by Shultz, seconded by Smolinske, carried 4 Ayes, 0 Nays.)

DEPARTMENT HEADS:

Park/Cemetery Depts

Council acknowledged receipt of the monthly report. Superintendent Casey Myers provided an update of Cemetery and Park activities. He is working on creating a new brochure to market park amenities. The Park Board is researching the possibility of providing WiFi service at Hidden Diamonds Park.

Street/Cemetery Depts

Council acknowledged receipt of the monthly report. Superintendent Corey Miller reported two burials in January. He thanked Deputy Superintendent Kevin Todd for getting the Brine machine dialed in. They have been pretreating streets and seeing good results. Jellison reported receiving positive comments on the department's snow plowing. When weather permits, employees have been cold patching streets. Employees have also been refurbishing barricades in preparation for upcoming events.

Water/Wastewater Depts

Council acknowledged receipt of the monthly report. Superintendent Terry Forker was on vacation. Bryce Sheckler provided an update on the Bosch lift station. American Pump is expected to be here February 24th. The work, which includes installation of chopper pumps, 200-amp service, and an electrical panel is being coordinated with the utility company and an electrician. The department is also testing hydrants in the east industrial park area. Deputy Superintendent Aaron McGinnis provided an update on the Ammonia project. The wastewater ponds are currently out of compliance due to ammonia limitations. However, the levels are much lower compared to past averages for this time of year due to pond improvements. The department is adding nitrifying bacteria to try and reduce ammonia levels. IDEM has been notified of the situation, as well as Wessler Engineering.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

After discussion, Magnuson motioned to approve, Accounts Payable and Payroll Vouchers as of January 30, 2020 and February 11, 2020, seconded by Smolinske, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 7:12 pm. Motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. An executive session is scheduled for February 19, 2020 at 6:00 pm. The next regularly scheduled meeting is to be held on February 25, 2020 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER