

Albion Town Council
Tuesday, February 8, 2022, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Don Shultz, Vice-President (Present)
Chris Magnuson, Member (Present)
Darold Smolinske, Member (Present)

ABSENT: John Morr, Member

OTHERS PRESENT:

Carol A. Selby, Clerk-Treasurer	Matt Getts, KPC Media
Jacob Ihrie, Town Manager	Scott Cole, Police Dept
Darrick Brinkerhoff, Town Attorney	Trince Hursey, Police Dept
Casey Myers, Park/Cem Depts	Corey Miller, Street/Cem Depts
Terry Forker, Water/Wastewater Depts	Karl Tanner, WET Environmental
Wade Hale, WET Environmental	Phil LaBrash, DLZ
Richard Recker, Berean Baptist Church	

APPROVAL OF MINUTES: Minutes from the regular meeting on January 25, 2022 were approved. Motion by Shultz, seconded by Smolinske, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Councilmember John Morr was unable to attend tonight's meeting.
2. Councilmembers were reminded to RSVP for the Fire Dept Appreciation Dinner.
3. The annual Debt Management Report has been submitted via Gateway as required.

OPEN DISCUSSION: NONE

DEPARTMENT HEAD REPORTS:

Park/Cemetery - Superintendent Casey Myers provided a summary of his monthly report. He plans to submit a grant application to Noble REMC for a \$3,000 EnviroWatts grant. If awarded, grant funds would be used for an environmentally friendly project. The turnaround at Hidden Diamonds has been plowed to allow for parking for sleds. Work continues on updating the Master Plan and creating a new website for the park. Noble County Community Foundation has received over \$15,000 so far in donations for a skatepark. Myers is seeking quotes on asphalt sealing work at Hidden Diamonds Park.

Street/Cemetery Depts – Superintendent Corey Miller provided a summary of his monthly report. The department had two burials last month. Four more powder coated lamp posts have been readied for installation. There were six snow events resulting in many hours of snow plowing. Miller thanked his crew, as well as employees from other departments for helping plow snow.

Water/Wastewater Depts – Superintendent Terry Forker provided a summary of his monthly report. Council voted to officially approve the purchase of a pump for the lift station near Dollar General from Wagoner Electric in the amount of \$4,221.60. Motion by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. Karl Tanner and Wade Hale, WET Environmental were present to request an extension on the bid acceptance date for the Lagoon Treatment Facility Aeration Project. Tanner reported they have not seen sufficient interest in the project to garner at least three or four quotes. He said some contractors are interested, but with present workloads and people out, or on vacation, they are unable to meet the current bid submission deadline of February 14, 2022. Town Manager Jacob Ihrle said a couple week extension should still be within the current IDEM Permit timeline, and noted it would work better financially, since the second draw of grant funds aren't expected until late summer. After discussion, council agreed it was in the best interest of the Town to extend the bid submission date. Tanner will prepare an updated Notice to be readvertised in the newspapers with a new date of March 7, 2022.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Follow-up on Berean Baptist Church's paving project

Richard Recker, representing Berean Baptist Church was present to ask if the Town would provide reimbursement for the cost of paving an area between the Church's parking lot and Highland Park Drive. Mr. Recker previously approached Council about paving this area last year. However, research done so far, does not show a clear determination of ownership of this area. Mr. Recker already had the area paved, in addition to the Church parking lot. Town Manager Jacob Ihrle expressed concern about the Town losing "point of contact" in reference to statutes the Town must follow in procuring a contractor to do work, and in ensuring infrastructure is constructed to Town specifications. After discussion, Council was agreeable to Town Attorney Darrick Brinkerhoff's offer to review the matter further in an attempt to resolve ambiguity over ownership of the property.

2. Consideration of Public Works Committee recommendation on CCMG Street Improvement Bids

– Solicitation for bids was published as required. Four bids were received, and are listed below. The Public Works Committee held a public meeting on February 7, 2022 to open the bids. Town Manager Jacob Ihrle, Town Attorney Darrick Brinkerhoff, and DLZ Engineer Phil LaBrash reviewed the bids and determined the lowest bidder had submitted the required bid documents. LaBrash was present to answer questions. After discussion, Council voted to approve the committee's recommendation to issue a Notice of Award to the lowest most responsive and responsible bidder, Pulver Asphalt Paving, Inc in the amount of \$908,227.50. Motion made by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays. It was noted, Pulver Asphalt Paving, Inc was the only bidder that attended the pre-bid meeting.

<u>Contractor</u>	<u>Part 1</u>	<u>Part 2</u>	<u>Total</u>
Pulver Asphalt Paving Inc	\$553,686.50	\$354,541.00	\$908,227.50
Niblock Excavating	\$574,057.75	\$349,888.50	\$923,946.25
Brooks Construction Co Inc	\$613,551.80	\$340,384.20	\$953,936.00
API Construction Corp	\$607,000.00	\$357,100.00	\$964,100.00

3. Approval to Solicit Bids for Water Main Work on E Hazel Street (VS Engineering assisting) – Council voted to move forward with soliciting bids for water main work on E Hazel Street (3rd St to 5th Street). Motion by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. The work will be done in coordination with the E Hazel Street CCMG Paving Project. It was noted VS Engineering provided estimates for the proposed work.

4. Approval of Noble County Disposal Quote for Spring Clean-up – May 14, 2022
Council voted to approve a Quote from Noble County Disposal dated January 24, 2022 for this year's Spring Clean-up. Motion by Smolinske, seconded by Shultz, carried 4 Ayes, 0 Nays. It was noted, prices have increased from \$175 per hour per truck last year, to \$200 per hour per truck this year. The disposal rate this year will be \$75 per ton, with NO minimum tonnage. Last year's rate was \$64 per ton with a 40-ton minimum charge. (Last year's total tonnage, including electronics was 39.47 tons). Prices for freon items and tires remain the same as last year. The timeframe for dropping off electronics will be 6:30am-10:30am. The cost for last year's cleanup was \$6,806.08. General Fund appropriations are allocated for Spring Clean-up (Appropriation No. 1101 100 396 000).

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Magnuson motioned to approve Accounts Payable Vouchers as of January 27, 2022 and February 8, 2022. Shultz seconded, carried 4 Ayes, 0 Nays, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, the meeting adjourned at 6:50 pm. Motion by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on February 22, 2022 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the option to join the meeting electronically will be available.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER