

Albion Town Council
Tuesday, January 25, 2022, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Don Shultz, Vice-President (Present)
Chris Magnuson, Member (Present)
Darold Smolinske, Member (Present)

ABSENT: John Morr, Member

OTHERS PRESENT:

Carol A. Selby, Clerk-Treasurer	Matt Getts, KPC Media
Jacob Ihrie, Town Manager	Scott Cole, Police Dept
Darrick Brinkerhoff, Town Attorney	John Urso, Fire Dept

APPROVAL OF MINUTES: Minutes from the regular meeting on January 11, 2022 were approved. Motion by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Councilmember John Morr was unable to attend tonight's meeting.
2. Dexter Axle cancelled the grand opening of their facility on E Park Drive due to the rise in CoVid cases (every County in Indiana was declared in the "red" zone).
3. Public Meetings will be held at the Albion Municipal Building, 211 E Park Drive, Albion IN, 46701 to open sealed bids for the following upcoming projects. A quorum of committee members are required to conduct the public meetings.

Public Works Committee Meeting – February 7, 2022 at 4:30 pm.

Public meeting to open sealed bids for CCMG Project E Hazel Street (1st to 5th Streets) and S. Liberty Street (E Main to E Washington Streets). DLZ Engineering is assisting with the project.

Wastewater Treatment Plant Committee Meeting – February 14, 2022 at 5:00 pm.

Public meeting to open sealed bids for the Lagoon Treatment Facility Aeration Project. WET Environmental Engineering is assisting with the project.

OPEN DISCUSSION: NONE

DEPARTMENT HEAD REPORTS:

Fire Dept

Council acknowledged receipt of the department's monthly and year-end reports. Deputy Fire Chief John Urso was present to answer questions and provide information on the department's activities. Urso reported they are pleased with the new online training system. Urso said it is very user-friendly, firefighters can access it with their phones, and it documents and tracks training hours.

Police Dept

Council acknowledged receipt of the department's monthly and year-end reports. Town Marshal Scott Cole was present and provided information on the department's annual report. He noted totals for Property Damage Accidents in 2021 included assisting with accidents outside of Town. Accidents in Town, were very close to 2020 figures. While calls to service were over 20,000 in 2021, over 14,000 of those calls were self-generated security checks and extra patrols. He noted being proactive helps to keep the community safe, and helps in decreasing calls to service in other categories. Councilmembers expressed appreciation for the creative scheduling being used within the department that resulted in no overtime rates being paid out in 2021.

Town Manager

Council acknowledged receipt of the department's monthly report. Town Manager Jacob Ihrle reported the Town issued nearly \$1.9 million dollars in building permits in 2021. The Albion Plan Commission will be reviewing a site plan at an upcoming meeting for a facility that would be a substantial investment in the community. Jellison reported they have a good lead on a potential candidate to fill a vacancy on the Plan Commission.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Approval of Boyce Annual Agreement - Keystone Software

Clerk-Treasurer Carol Selby recommended approving the Annual Keystone Software, License, Updates, and Maintenance Agreement with Boyce Systems (A. E. Boyce Company, Inc.). The agreement includes support for Key Assets (Capital Asset Reporting), Key Fund (Accounts Payable), Key-Payroll (Payroll w/ Direct Deposit), Key Device (Links Sensus meter reading software to Keystone), and Key Billing (Water & Wastewater Utility Billing). After discussion, Council voted to approve the Agreement with Boyce Systems in the amount of \$8,485.00. Motion by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays.

2. Approval of Resolution No. 2022-03 – Budget Cuts/Transfers

Council voted to approve Resolution 2022-03, motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. The resolution authorizes the Clerk-Treasurer and Town Manager to make cuts/transfers to the 2022 and/or 2023 departmental budgets as necessary.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Shultz motioned to approve Accounts Payable Vouchers as of January 13, 2022 and January 25, 2022. Magnuson seconded, carried 4 Ayes, 0 Nays, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, the meeting adjourned at 6:25 pm. Motion by Smolinske, seconded by Shultz, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on February 8, 2022 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the option to join the meeting electronically will be available.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER