

AGENDA

ALBION TOWN COUNCIL MEETING

Tuesday, January 10, 2017, 6:00 P.M.
Albion Municipal Building
211 East Park Drive, Albion, IN 46701

ATTENDANCE:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ELECTION OF OFFICERS: **Town Council President & Vice President**

APPROVAL OF MINUTES: Regular & Executive meetings on 12/13/16 & regular meeting on 12/27/16.

ANNOUNCEMENTS:

OPEN DISCUSSION:

OLD BUSINESS:

Central Noble School Corporation – Property adjacent to Owen Park

Update regarding proposal made by the Central Noble School Board to donate a parcel of property to the Town southwest of Owen Park off of East Hazel Street. Consideration of Albion Park Board recommendation.

NEW BUSINESS:

1. TIF #1 Legacy Street Projects – Resolution No. 2017-02

- a. Consideration of Construction Contract between the Town and Niblock
- b. Consideration of Letter of Engagement from ERI for Construction Engineering
- c. Approval of Resolution No. 2017-02 – Permission for Street Superintendent and Town Manager to authorize field orders.

2. Memorandum of Understanding – Town of Albion & Noble County Emergency Management –

Reconfirm prior agreement for use of Albion Municipal Building loading dock for the purpose of accepting deliveries in the event of a natural disaster.

3. Cemetery Plan – Stefen Wynn, Casey Myers, Brian Stimpson

4. Consideration of Quotes for Salt Spreader – Brian Stimpson

5. Acknowledgement and Approval of 2016 Budget Transfers

(No year-end budget cuts were made. Actual 2016 expenditures will be used by the DLGF when working the 2017 Budget.)

6. 2016 Encumbrances for expenditure in 2017 – Resolution 2017-01

7. Approval of Annual Komputrol Software License, Updates, & Maintenance Agreement

The total cost of \$4,660 will be split between Water, Wastewater, and General Funds.

The Town of Albion acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact the Albion Town Hall @ 260-636-2246.

8. Approval of Parkview Occupational Health Consortium Contract Renewal

Agreement for Random Drug & Alcohol testing for the town's CDL drivers.

9. Employment Agreements – Town Manager and Street Superintendent

10. 2017 Town Council Appointments:

Department Heads – Current Dept Heads

Terry Forker – Water/Wastewater

Casey Myers – Park/Cemetery

*Fire Dept officials were affirmed at the meeting on December 27, 2016

Noble County Economic Development Corporation Board (No term limits)

Current member Chris Magnuson would like to relinquish her seat to Stefen Wynn.

Region III-A Board of Directors Appointment – currently Stefen Wynn (1-yr term)

Noble County EMA Representative – currently Tom Lock (1-yr term)

Redevelopment Commission – currently Tim Christopher & Scott Lindsey (1-yr term)

11. 2017 Council President Appointments:

Redevelopment Commission – current members (1-yr terms)

Tina Craft, Jona Slone, Justin Diehm, John McGill (CN School Board Advisory Member)

Board of Zoning Appeals – currently David Dunn & Scott Cole (4-yr term)

12. 2017 Town Events – Set Dates

- Town Wide Yard Sale – May 4, 5, 6 (waive fee)
- Spring Clean-up – May 13th (Restrict items? *Reference 5-24-16 minutes*)
- Albion Fireworks Display – Monday, July 3rd (previously approved Oct 11, 2016)
- Leaf Pick-up – October 23rd – December 1st
- Trick or Treat – Tuesday, October 31st from 5:00pm-7:00pm ????

13. 2017 Committee Assignments

14. Acknowledgement of 2017 Committee Schedule & Calendar

15. Approval of Cemetery Deeds

DEPARTMENT HEADS:

Casey Myers, Park/Cemetery Depts

Tom Lock, Police Dept

Stefen Wynn, Town Manager

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Accounts Payable and Payroll Vouchers as of January 5, 2017 & January 10, 2017.

ADJOURNMENT:

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