

Albion Redevelopment Commission Regular Meeting Minutes – Thursday August 28, 2008 - page one of two

CALL TO ORDER: The Albion Redevelopment Commission met at 6:30 p.m. on Thursday August 28, 2008 in the Council Meeting Room, 211 E Park Drive, Albion Municipal Building.

ATTENDANCE: Upon determining a quorum was present, President Pro-tem David Fiandt called the meeting to order at 6:36 p.m. Members present were Michael Hatfield (arrived late), Tim Christopher; Duane Simpson; David Fiandt and John McGill. Also present were Beth Shellman, Town Manager, Michael Yoder, RDC/Town Attorney, Tina Craft, Dr. Cripe and Bob Braley from the Kendallville News Sun.

OATH OF OFFICE: Attorney Yoder administered the Oath of Office to non-voting advisory member John McGill representing the CN School Board following his appointment by the Council President. (original on file with Council Appointment files)

MINUTES: A motion was made and seconded (Tim Christopher, David Fiandt) to approve the minutes of the April 2, 2008 meeting. A voice vote determined the motion carried by a 3-0 margin.

NEW BUSINESS:

Façade Improvement Grant Program – Dr. Kenneth Cripe, owner of Cripe Chiropractic Clinic - application for façade funding assistance to Remove and Replace Signage; Exterior Painting and new Facing Board along bottom of building located at 118 N Orange Street.

Dr. Cripe presented an application for funding assistance and quotes from JLS Painting for exterior painting and placement of lower trim across the front of his building in the amount of \$575.00 and a quote for a 4' x 8' new sign from Affordable Signs, Inc. in the amount of \$470.00. The exterior paint will be the same color (or slightly darker) than the existing paint which is a burnt autumn orange. He is requesting a total of \$522 in funding assistance.

A motion was made and seconded (David-Duane) to approve the funding as requested. Voice vote determined motion carried by a 3-0 margin.

Façade Improvement Grant Program – Tina Craft, owner of Craft Insurance Agency, Inc. – application for façade funding assistance to Placement of new Awning, Exterior Painting/Tuck Work (2nd story, bay window and lower level doors), Removal of wood siding and install brick exterior on lower level and replacement of picture window of building located at 108 N Orange Street.

Tina Craft presented an application for funding assistance and multiple quotes from contractors, narrowed down to the 4 lowest quoters for work she desires to complete. "The House Doctor" will be the contractor for the Nova Brick Exterior, install Dental Work, Tuck and Masonry Repair work for a total cost of \$11,000. "Haney's Glass" will replace the lower store front picture window for \$2,475.05. "King Decorating, Co." will power wash and paint the wooden exterior with a three-color scheme of using either blue & burgundy or dark green & burgundy, combined with earthen tones of brown and white for a total cost of \$2,975.00. "Lake City Awnings & Signs" will hang a 9'6" wide x 2' drop x 3' projection awning with 5" white graphics "108 North Orange Street" in the same color scheme as the building for a cost of \$1,325.25. The awning will not be illuminated. She requests a total (50% of work) of \$8,887.65 in funding assistance.

A motion was made and seconded (David-Tim) to approve the funding as requested. Voice vote determined motion carried by a 4-0 margin.

Accounts Payable – Expense and Revenue Report members received an updated report for 2008

Set Time for Next Meeting- meet as needed.

ADJOURNMENT: A motion was made and seconded (David-Tim) to adjourn the meeting. Voice vote determined the motion carried by a 4-0 margin. Meeting adjourned at 6:55 p.m.

Michael Hatfield, President

Timothy Christopher, Secretary