

Adams County Washington		APPLICATION FOR SITE ADDRESS New Address or Change of Address		In unincorporated areas of Adams County	
Submit this application and required documents to: Adams County Building and Planning: 449 E Cedar Blvd Othello WA, 99344 By mail or in person, M-F 8 am-4 pm: Email: buildingandplanning@co.adams.wa.us				Questions? Please call 509-488-9441	
<input type="checkbox"/> New site address; to be used for <input type="checkbox"/> residential <input type="checkbox"/> non-residential			Address assignment fee \$50.00		
<input type="checkbox"/> Change of site address; Existing address:			Blue address marker \$10.00		
Assessor's Parcel No.		<i>Don't know the parcel number? Check your tax statement or go to https://adamswa-taxsifter and search by owner name</i>			
Applicant's Name					
Applicant's Mailing Address					
Telephone (optional)		E-mail (optional)			
Property Owner's Name		<input type="checkbox"/> Same as Applicant			
Property Owner's Mailing Address		<input type="checkbox"/> Same as Applicant			
Name of road your driveway connects to:					
Road Access <i>Please note that an approach/access permit and easement may be required, depending on your situation.</i>		A Public Works approach permit is required (<i>RCW 36.75.130-150</i>) if any of the following: Driveway connects directly to a county road; or Driveway connects directly to a private road that connects to a county road			
		A WA State Department of Transportation Access permit is required (<i>RCW 47.50 and WAC 468-51; 52</i>) if: Driveway connects directly to a state route			
		An easement is required if: Driveway crosses a neighboring parcel before connecting to a private, county, or state route			
		Written permission from the city is required if: Driveway connects directly to a city street			
Does your driveway cross any rights-of-way, such as railroad or canal?		<input type="checkbox"/> Yes. Attach documentation (e.g. easement) <input type="checkbox"/> No.			
Site Plan Required	Mark your driveway location and structure (if applicable) on a site plan or map of the subject parcel. Base maps available at adamswa-mapsifter if needed				
Posting Your Address	I have read "Posting Addresses" on page 2 of this form, and I understand the importance of proper address posting. I/We hereby declare that the number(s) will be posted in accordance with the Adams County code within 15 days of notification or before occupancy of a new residence or building. Blue Address driveway markers are issued by the county for a fee of \$10.00				
Signature				Date	

COUNTY USE ONLY	Building App #		Proof of access		Date
	Address Assigned				
	Public Works	Reviewed and Approved <input type="checkbox"/>			By
	911 Dispatch	Reviewed and Approved <input type="checkbox"/>			
					Date

Posting Addresses

Posting of addresses is required by Adams County Code in order for fire, law enforcement and medical personnel to find you quickly during an emergency.

ADDRESS NUMBERS.

The following requirements are intended to compliment the currently adopted International Building Code Section 502.1, Site Address.

- 1) Each property owner shall display and maintain the address number assigned to the property, structure, unit, or improvement.
- 2) Display of a uniform address marker inside the owner's property line at the driveway approach is required in the following circumstances:
 - a. The addressed structure is located more than one hundred feet from the road designated in the site address.
 - b. The addressed structure is not clearly visible from the road designated in the site address.
- 3) Display of a uniform address marker is recommended in the following circumstance:
 - a. The addressed structure is located one hundred feet or less from the road designated in the site address and is clearly visible from said road.
- 4) Address numbers displayed on a structure shall be a minimum of four inches in height, with a minimum stroke width of one-half-inch and shall be placed in a location that can be easily identified from the roadside from which the building is addressed. For maximum daylight visibility, the numbers shall contrast with the background they are placed upon. For maximum nighttime visibility, the numbers shall be illuminated or receive illumination from a nearby light source.
- 5) Corner lot address numbers shall be displayed facing the road designated in the assigned site address.

6) SHARED ACCESS.

Addressable structures or sites located along an unnamed shared-use driveway must be posted at the intersection of the driveway and the road designated in the assigned site address. Additional posting may be required at the location of any subsequent intersections along the shared-use driveway. The structure or site shall display posting at the structure location or the site.

An owner shall display the assigned site address within 15 days of notification or before occupancy of a new residence or building.