



**Attendees:**

The Adams County LEPC held its monthly meeting at the Othello/Fire District 5 Station in Othello, WA on October 19, 2023, Sandi with ACEM opened the meeting.

**CBHA**

Rebecca  
Wolfs

**Welcome & Introductions:**

- Introductions were made for those attending in person and virtually.

**Adams Co EM**

Sandi Duffey

**Approval of Minutes:**

- The minutes were approved as emailed on September 27, 2023, with no corrections.

**Hazardous Materials Incidents:**

- No spills reported for August or September.

**NGLEP**

Mathew  
Saetre

**Old or Continuing Business:**

- Update/review of the County Hazardous Materials Plan Template, have a meeting with our Regional rep to make the update to the template on Tuesday, October 24, 2023. The revision process will begin after that date. Looking for assistance on plan update, please contact Sandi if you can help. (At this time, we have Tawni, Gary, and Brad that have offered assistance.)
- National LEPC-TERC Handbook-Emergency Planning for Releases of Hazardous Chemicals. What are the LEPC's Primary Responsibilities cont'd. Section 301 and 303 responsibilities include:
  - Appoint a chairperson for the committee.
  - Establish rules (Bylaws) by which the committee shall function.
  - Develop an emergency response plan for their community.
  - Update the emergency response plan at least once a year, or more frequently as changes occur in the community.
  - Evaluate the need for resources necessary to develop, implement and exercise the emergency plan.
  - Establish procedures for receiving reports from facilities in the community.
  - Establish procedures for processing requests from the public for EPCRA reports, emergency response plan, etc.

**WA St EMD**

Stephanie  
Hakkala

We as the Adams County LEPC comply with most of these requirements. We are in the process of updating the plan.

**Aging & Adult Care**

Guillermo  
Mendez

Public education and information on safety was conducted during the Othello Fair this year. Information on the hazardous materials in the community was available and how to Shelter In Place information (magnets) were distributed.

**Integrated Health**

Vicki Guse

We also need to work closer with the hospital, transportation, and industry partners on their planning efforts to ensure plans will coordinate during an incident.

**Othello Community Hospital**

Bradley  
Horst

**Othello Care**

Mark  
Sanders

**Othello Food Bank**

Jose Garza

**Phillips 66**

Brett DeVries



<p><b>People for People</b> <i>Ericka Warren</i></p> <p><b>Simplot</b> <i>Danielle Davey</i></p> <p><b>ACFD #5</b> <i>Gary Lebacken</i></p> <p><b>Adams Co Fire Marshall</b> <i>Andie Lorenz</i></p> <p><b>Gray Mar</b> <i>Angela Stenhouse</i></p>	<p><b>New Business:</b></p> <p>a. Correspondence was received from Phillips 66 requesting to update our LEPC contact information. Information acknowledged and updated.</p> <p>The Homeland Emergency Response Force (HERF) was not available to present their capabilities to the LEPC. Coordination for another date is being worked on.</p> <p><b>Roundtable:</b></p> <p>Fire District 5 held their Fire Prevention Week last week and provided fire safety information to all grade school children. The program closed on Thursday evening with their Open House which provided the opportunity to showcase their new fire engine. There were approximately 500 attendees.</p> <p>Gray Mar, no incidents to report. They have been receiving a number of calls on disposal of alcohol base hand sanitizer, Gray Mar is able to assist with this. Call Angela at 509-431-3364.</p> <p>Aging and Adult Care provides care giving services for independent living to their customers and assists their clients with non-Medicare service programs.</p> <p>Othello Ambulance, construction on their new facility is in progress. The opening date for their new facility is April of 2024.</p> <p>Othello Care, working on updating their emergency response plan. Development of relationships to offer services or request services during an emergency. Looking for transportation alternatives.</p> <p>People for People, ability to offer services to a facility such as Othello Care. PFP provides pickup and drop-offs four times a day in Othello.</p> <p>CBHA, expanding with Dental space rented out in Royal City and a Medical space in Pasco. The Pasco site is to build their patient volumes while building their permanent location on Road 68 in the next five years. As a result of these expansions, they are currently updating their Emergency Response Plans, Hazard Assessment policies, and emergency contact lists.</p> <p>Meeting adjourned.</p> <p style="text-align: center;"><b>Next Meeting:</b> December 21, 2023, 10:00 a.m. at CBHA</p> <p>Respectfully submitted, <i>Sandi Duffey, Ad-Hoc LEPC Secretary</i></p>
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