

ADAMS COUNTY NOTICE TO CONSULTANTS FOR
Adams County Solid Waste Comprehensive Plan Update

Adams County Department of Public Works solicits interests / qualifications from qualified consulting firms with expertise in Solid Waste Management and Solid Waste Comprehensive Plan development. It is anticipated that the work will begin in the 1st quarter of **2024**. This agreement will last through 2024 with the option for Adams County to extend it for additional time and money if necessary. Consultants will be considered for the following project.

Project Description

The work to be performed by the CONSULTANT consists of working with and assisting Adams County and the Adams County SWAC in the reviewing, revising and/or amending of the current Adams County Solid Waste Comprehensive Plan.

Adams County reserves the right to amend terms of this “Request for Qualifications” (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultant have spent on their response.

Evaluation Criteria

Submittals will be evaluated and ranked based on key personnel, firm experience, familiarity with relevant codes and standards, familiarity with Eastern Washington/Adams County, past performance & references, timeline, and location.

Submittal

Submittals should include:

- Firm name
- Address
- Telephone and fax number
- Name of principal-in-charge
- Previous similar projects/jobs
- References

Please submit **THREE** copies of your Statement of Qualifications to Todd O’Brien, Adams County Public Works, 210 W Alder, Ritzville, WA 99169 or submit a .pdf electronically by email to toddo@co.adams.wa.us by **January 16th, 2024**, no later than **3:00 pm**. No submittals will be accepted after that date and time. Any questions should be directed to Todd O’Brien or Jennifer Saunders at (509) 659-3276.

Americans with Disabilities Act (ADA) Information

Adams County in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing **Jennifer Saunders** at jennifers@co.adams.wa.us or by calling **(509) 659-3276**.

Title VI Statement

The (*Adams County*), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

Adams County encourages Disadvantaged, Minority, and Women-owned consultant firms to respond.

Following evaluation of submittals, the County may conduct an interview with the most qualified firms to determine final selection. The county assumes no obligation of any kind for expenses incurred by any respondent to this solicitation.

Dates of publication: December 27th, 2023, January 3rd, and 10th of 2024.