

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Courthouse  
Ritzville, Washington

October 4, 2023 – 9:05 a.m.  
(Wednesday)

### Call to Order

Chairman Weise called the meeting to order.

### Present:

Chairman Jay R. Weise  
Vice-Chairman Dan C. Blankenship  
Commissioner Miguel A. Garza

### Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

### Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

### Board Workshop

#### 2024 Budget – Public Works

Public Works Director O'Brien and Engineer Yaeger presented the following budgets:

- Fund #108 Fair – revenue estimates were reviewed. No capital outlay projects were identified.
- Fund #110 Paths and Trails – no project requests have been received for 2024.
- Fund #115 County Road – revenue estimates and expenditures were reviewed.
- Fund #301 Rodeo Lake – no capital projects were identified. \$4,000 is budgeted for culvert replacement.
- Fund #321 Capital Improvement – capital outlay in the amount of \$980,000 was identified with projects to be determined.

- Fund #324 Economic Development Capital Projects – no projects identified.
- Fund #401 Solid Waste – revenues and expenditures were reviewed. Capital outlay in the amount of \$35,000 was identified.

#### 2024 Budget – Superior Court

Administrative Assistant Garcia reviewed Fund #010 expenditures noting small tools and equipment; interpreter fees; and trial costs are expected to rise in 2024. No capital outlay items were identified.

#### 2024 Budget – Juvenile Department

Administrator Garza and Administrative Assistant Olscon reviewed Fund #085 noting a request in overtime and training expenses. No capital outlay items were identified.

#### 2024 Budget – Emergency Management

Director Duffey reviewed grant revenues for Fund #106, noting an operating transfer of \$82,717 is requested from the current expense fund. No capital outlay items were identified.

**Recess @ 11:28 a.m.**

**Reconvene @ 1:00 a.m.**

#### **Board Workshop**

##### 2024 Budget – Central Services

Director Igbinoba, along with Administrative Assistant Boyer, reviewed revenues and expenditures for Fund #502. Capital outlay items were identified.

##### Budget Workshop – Building and Planning

Director Lorenz reviewed the 2024 budgets for the following funds:

- Fund #112 Building – revenues and expenditures were reviewed. A capital outlay expense of \$17,000 was identified.
- Fund #087 Planning – revenues and expenditures were reviewed. No capital outlay projects were identified.

##### Budget Workshop – Geographic Information Systems (GIS)

Director Stolsig reviewed expenditures for Fund #089 noting no major changes from last year. A capital outlay item of \$8,000 was identified. A cost allocation plan for the department was discussed.

Budget Workshop – Adult Probation

Fund #017 revenue and expenditures were reviewed. A capital outlay item of \$1,000 was identified.

Budget Workshop – District Court Position No. 1

Judge Russell reviewed revenues and expenditures for Fund #015. A capital outlay expense of \$1,200 was identified.

Budget Workshop – District Court Position No. 2

Judge Benzel reviewed revenues and expenditures for Fund #016. A capital outlay expense of \$2,000 was identified.

**Adjournment @ 3:00 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Dan C. Blankenship, Vice-Chairman  
s/Miguel A. Garza, Commissioner