

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

October 3, 2023 – 9:01 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment

Public comment was received from Tammy Foley, Othello, Washington, on the subject of Adams County Pet Rescue.

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of September 19 and 20, 2023

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	23-7675 – 23-7697	\$ 66,252.37

103	23-7698 – 23-7700	\$ 761.58
104	23-7701 – 23-7708	\$ 9,893.96
116	23-7709 – 23-7710	\$ 22,266.19
123	23-7711 – 23-7713	\$ 2,465.44
502	23-7714 – 23-7717	\$ 23,162.65
115	1348 – 1352	\$ 16,335.94
401	1353 – 1361	\$ 14,400.92
590	1362 – 1380	\$ 20,034.87
	TOTAL	\$175,573.92

Correspondence

Attorney Carson Van Valkenburg re: Public Defender Quarterly Report for 3rd Quarter, 2023

Board Updates

Commissioner Garza reported studying 2024 budget documents; and, attending a Columbia Basin Development meeting in Connell.

Commissioner Blankenship reported on Broadband activities, noting he will be attending the City of Ritzville council meeting this evening to discuss Broadband matters. Blankenship attended the Eastern Washington Council of Governments (EWCOG) meeting in Davenport on Friday. Additionally, Blankenship was informed that Senator Maria Cantwell has a new assistant that will be located in Spokane; and, it is time to begin thinking about the next round of federal funding.

Commissioner Weise remains focused on 2024 budget matters.

Board Discussion/Decision Items

Ordinance No. O-03-2023

Commissioner Blankenship moved, Garza seconded, to *approve Ordinance No. O-03-2023: An Ordinance Amending, and Replacing in its Entirety, Adams County Code Chapter 12.12 – Addressing and Grid Systems; and Repealing Ordinance Nos. O-02-95 and O-01-00.* **Motion carried.**

Ordinance No. O-04-2023

Commissioner Garza moved, Blankenship seconded, to *approve Ordinance No. O-04-2023: An Ordinance Amending Adams County Code Title 17 to Add Chapter 17.72 – Solar Energy Facilities; and Providing an Effective Date.* **Motion carried.**

Ordinance No. O-05-2023

Proposed Ordinance No. O-05-2023 was reviewed. Building and Planning Director Lorenz noted the Adams County Planning Commission did not hold public hearings on the matter; however, a SEPA was completed with no comments received. A hearing will be set for the public to provide comment on the proposed ordinance.

Interagency Agreement with Spokane County for Juvenile Detention Services

A revised Interlocal Juvenile Detention Housing Agreement was reviewed. The agreement has not been reviewed by legal. The Board noted additional time is necessary for a complete review of the contract prior to the Board taking action.

Public Works

Public Works Director O'Brien provided updates on gravel road maintenance; solid waste; facilities; and, the Broadband project. Engineer Yaeger provided updates on the Deal Road project, noting the road is now open for traffic; and, potential bridge funding.

2022 Bridge Inspection Report

County Engineer Yaeger filed the 2022 Bridge Inspection Report as required under WAC 136-20-060 noting inspections; accomplishments; and, future plans and recommendations.

Broadband

Resolution No. R-038-2023

Commissioner Garza moved, Blankenship seconded, to *approve Resolution No. R-038-2023 Notice to Suppliers for Supply of Fiber Optic Materials*. **Motion carried.**

Adams County Sheriff and Public Works Campus

An Additional Service Agreement between Mackenzie and Adams County for additional services in accordance with the original agreement, dated December 17, 2021, was presented for review.

Commissioner Garza moved, Blankenship seconded, to *authorize the Chairman to sign the Additional Services Agreement between McKenzie and Adams County in an amount not to exceed \$5,000 on the Adams County Sheriff and Public Works Campus project*. **Motion carried.**

Adams County Development Council

Executive Director Kyle Niehenke cancelled his scheduled appointment.

Other Business – None

Permanent Minutes Signed

September 12 and 13, 2023

Executive Session

At 11:21 a.m. Chairman Weise announced the Board would recess into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.” Prosecutor Flyckt was present.

At 11:51 a.m. the Board reconvened from Executive Session. No action taken.

Recess @ 11:52 a.m.

Reconvene @ 1:00 p.m.

Board Workshop – Department Updates

Geographic Information Systems (GIS)

Director Stolsig reported he has been working on data for the Spillman computer program, noting the road centerline data is taking the most time. During September he has been working on gaps and overlaps in the current data. In October, Stolsig reported he will be working on moving district lines due to the new Othello annexation.

Central Services

Director Igbinoba reported that he is moving forward with current projects. Everything is on schedule with the server upgrades.

Emergency Management

Director Duffey reported on current projects; goals; and, events she will be attending the month of October. Additionally, CGS training scheduled for August 23, 2023 was cancelled and rescheduled to December 5, 2023.

Building and Planning

Director Lorenz reported on Planning Commission activities noting they are continuing to work on zoning code update language; residential districting; and a review of zoning around towns and cities and how it will

meld with their future growth plans. Additionally, building permit and land use permitting was reviewed; the annual burn ban ended September 30, 2023; and the department is continuing to track enforcement actions and coordinating with landowners toward compliance. Lorenz reported that no applications have been received for the Planner position, noting the county may need to look at other options.

Adjournment @ 2:31 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner

RESOLUTION NO. R-038-2023

**Notice to Suppliers
for
Supply of Fiber Optic Materials**

Notice is hereby given by the Board of Adams County Commissioners that sealed bids will be received at their office in the Courthouse, 210 W. Broadway, Ritzville, Washington, 99169 until 1:30 p.m., Tuesday, **October 24, 2023**, at which time and place they will be publicly opened and read for purchase and delivery of the following:

Adams County, Washington State Broadband Office Project. This project, being a fiber broadband communication infrastructure, which consists of a fiber to the premise construction. The project is County wide, with work being done in the City of Ritzville, Town of Lind, City of Othello, and its surrounding area.

Specifications and bid forms are available at the Adams County Public Works Department office, 210 W. Alder, Ritzville, Washington, 99169. (troyr@co.adams.wa.us) (509) 659-3279. Bids must be on the forms provided by the Public Works Department office and be attached to the County specifications.

Bidders shall submit their bid in sealed envelope addressed to the Adams County Board of Commissioners, 210 W. Broadway, Ritzville, Washington 99169. The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion serves the best interest of Adams County.

This project is funded through the Washington State Broadband Office with federal funds from the U.S. Treasury ARPA STIMULUS FUNDING OF CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS AND Capital Project Funds.

- **Domestic manufacturer of product preferred***

* “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Americans with Disabilities Act (ADA) Information

Adams County in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Troy Reynolds at troyr@co.adams.wa.us or by calling (509) 659-3279.

Title VI Statement

The (*Adams County*), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

Adams County is an Equal Opportunity and Affirmative Action Employer. Small, Minority- and Women-owned firms are encouraged to submit proposals. This project is funded/partially funded through the Washington State Broadband Office with federal funds from the U.S. Treasury ARPA State and Local Fiscal Recovery Funds, federal award number SLRFP0002.

Dated this 3rd day of October, 2023.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board