

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 26, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of September 12 and 13, 2023.

Payroll

Approve September 1 - 15, 2023 Payroll in the amount of \$547,440.32; and, Benefits in the amount of \$97,524.82 (Warrant # Series 533096-533105; Direct Deposit # Series 77776-77962; Benefit/Deduction # Series 1173220-1173227)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|----------------|
| 001 | 23-7575 – 23-7637 | \$ 137,080.53 |
| 103 | 23-7638 – 23-7641 | \$ 1,186.44 |
| 104 | 23-7642 – 23-7653 | \$ 17,484.12 |
| 105 | 23-7654 | \$ 133,669.44 |
| 112 | 23-7655 – 23-7656 | \$ 541.45 |
| 116 | 23-7657 | \$ 786.00 |
| 122 | 23-7658 | \$ 31.00 |
| 123 | 23-7659 – 23-7660 | \$ 140.00 |
| 131 | 23-7661 | \$ 626.37 |
| 166 | 23-7662 – 23-7663 | \$ 755.44 |
| 502 | 23-7664 – 23-7671 | \$ 6,871.06 |
| 108 | 1302 – 1304 | \$ 8,169.96 |
| 115 | 1305 – 1312 | \$1,105,253.74 |
| 401 | 1313 – 1316 | \$ 31,814.17 |
| 501 | 1317 – 1322 | \$ 5,734.01 |
| 590 | 1323 – 1345 | \$ 91,347.27 |
| | TOTAL | \$1,541,491.00 |

Adams County Library Board District No. 1 (Othello)

Confirm the appointment of Nikki Cerrillo to the Adams County Library Board District No. 1 (Othello) for a five year term, effective September 22, 2023 through September 21, 2028

Correspondence – None

Board Updates

Commissioner Garza reported on his attendance at the P.A.I.D. meeting in Othello. Additionally, Garza reported meeting, along with ACDC Executive Director Kyle Niehenke, with an Othello citizen regarding a potential business locating in Othello; and, remodeling has taken place at the Othello food bank.

Commissioner Blankenship reported working on the Broadband project, noting he will be attending the Ritzville city council meeting to further discuss the matter. Blankenship participated in, via zoom, the Legislative

Steering Committee (LSC) meeting last week and will be attending the Eastern Washington Council of Governments (EWCOG) this Friday in Davenport.

Commissioner Weise reported working on budgeting and collective bargaining.

Board Discussion/Decision Items

Human Resources

Human Resource Manager Campbell provided input regarding the proposed Lexipol program relating to human resources, noting she is looking for more of a human resource management system. Additionally, Campbell reported upcoming increases in L&I rates as well as Paid Family Medical Leave (PFML) rates.

State Auditor Exit Conference

Commissioner Blankenship, along with Auditor Hunt, participated in the exit conference for the financial statement and federal grant compliance audits for the period January 1, 2022 through December 31, 2022. The conference was held virtually on Friday, September 22, 2023.

The audit produced no findings.

The next audit is scheduled to be conducted in the fall of 2023 and will cover accountability for public resources with an estimated cost of \$26,000 plus travel expenses.

Public Works

Public Works Director O'Brien and Engineer Yaeger provided the weekly update on road maintenance; solid waste; and, facilities. Additionally, updates were provided on the Deal Road project and the Hatton Road Safety project.

O'Brien noted that the public works department was successful in securing approximately \$2,400,000 in HSIP funding.

The public works department will be participating in the high school career showcases in Ritzville and Othello.

Director O'Brien reviewed the fuel price history in anticipation of future talks during budgeting, noting gravel road maintenance and vegetation

management are the most affected areas of county roads when gas tax revenues decrease.

Central Services

Director Igbinoba reviewed a proposal for county infrastructure improvements in the case of disaster and backup recovery at a cost of \$175,000. Commissioner Blankenship moved, Garza seconded, to *authorize the Central Services Director to move forward with the Backup and Disaster Recovery Operation with Cerium and Kess Express to purchase and deploy Dell servers, Dell T1200 PowerStore VMware VSphere, and Veeam Backup software for the county.* **Motion carried.** The estimated cost of this project is \$175,000.00 and will be funded with ARPA monies.

PEBB Employer Interlocal Agreement #K1974 – Amendment No. 1

Contract Number K1974, Amendment No. 1, between Washington State Health Care Authority and Adams County was reviewed. The purpose of the contract is to establish the terms and conditions under which HCA will provide certain benefits to Adams County and certain Adams County employees and their dependents. The contract will be placed on the October 3, 2023 consent agenda for approval.

Permanent Minutes Signed

September 5 and 6, 2023

Recess @ 12:00 p.m.

Reconvene @ 1:00 p.m.

Closed Session

At 1:03 p.m. Chairman Weise announced the Board would recess into Closed Session for fifteen (15) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Prosecutor Flyckt; Civil Attorney Barden; and, Human Resource Manager Campbell.

At 1:18 p.m. the Board reconvened from Closed Session.

Codification Services – General Code

A proposal from General Code for codification services was reviewed. General Code is proposing an editorial and legal analysis of the current Adams County Code at a cost of \$8,300. Prosecutor Flyckt stated an editorial review of the Code is acceptable, however, he is opposed to General Code performing a legal review noting all legal analysis should be conducted through his office. No action was taken pending additional consideration.

Public Hearing – Adams County Code Chapter 12.12

It being the time of 1:30 p.m. and the place set for the public hearing to consider Ordinance No. O-03-2023 – An Ordinance Amending and Replacing, in its Entirety, Adams County Code Chapter 12.12 – Addressing and Grid Systems; and Repealing Ordinance Nos. O-02-95 and O-01-00, Chairman Weise convened the public hearing.

Present: Building and Planning Director Lorenz; Prosecutor Flyckt; and, Civil Attorney Barden.

Director Lorenz provided a review of the updated addressing and grid systems, noting the proposed updates will provide clarity to staff and members of the public.

There was no public comment.

Chairman Weise closed the public hearing at 1:47 p.m.

Lexipol Policy Proposal

The Board determined additional consideration of the Lexipol policy proposal for human resource related tasks is necessary prior to taking action.

Other Business – None

Executive Session

At 1:50 p.m. Chairman Weise announced the Board would recess into Executive Session for ten (10) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to

become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.”
Prosecutor Flyckt and Civil Attorney Barden were present.

At 2:00 p.m. the Board reconvened from Executive Session. No action taken.

Adjournment @ 2:01 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner