

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 19, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of September 5 and 6, 2023

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
108	1280 – 1282	\$ 1,367.36

115	1283 – 1289	\$40,918.03
401	1290 – 1291	\$12,036.00
501	1292 – 1296	\$ 7,284.89
590	1297 – 1301	\$11,595.05
	TOTAL	\$73,201.33

Correspondence

Adams County Noxious Weed Control Board re: June 13, 2023 Meeting Minutes and Agenda for September 12, 2023

Board Updates

Commissioner Garza reported attending the Aging and Adult Care meeting in addition to reviewing 2024 budget materials.

Commissioner Blankenship reported on Broadband activities noting he attended a virtual meeting on the subject as well as reviewing 2024 budget materials.

Commissioner Weise reported he spend the majority of last week reviewing 2024 budget materials as well as collective bargaining materials.

Board Discussion/Decision Items

Human Resources

Manager Campbell reviewed compensation looking forward to 2024 nationally. Human Resource department costs were reviewed with Campbell requesting the Board consider an allocation plan for the Human Resource department.

Public Works

Public Works Director O'Brien and Engineer Yaeger provided the weekly update on maintenance noting pre-level in the Ritzville area will somewhat conclude the pavement preservation program. Updates were provided on gravel road maintenance. Additionally, updates were provided for the solid waste program; facilities; Broadband; and, equipment.

Engineering

Engineer Yaeger provided updates on the Deal Road project, noting once paving is completed crews will begin shoulder work and guardrail. The Hatton Road Safety project is progressing with crews working on sub-grade and culverts.

Deal Road #2 Project (CRP-197)

Commissioner Garza moved, Blankenship seconded, to *approve Pay Request No. 2, in the amount of \$660,000.50, to Granite Construction Company, Yakima, Washington, for work completed August 1, 2023 through August 31, 2023 on the Deal Road #2 Project (CRP-197).* **Motion carried.**

Sheriff's Office

Sheriff Wagner reported that inmates continue to be transported to other facilities and currently two vehicles are being used for that purpose. Wagner also noted that there are three (3) current position openings in the jail, requesting a plan be assembled to make necessary priority repairs to the jail facility in conjunction with proper staffing to allow the jail to be operational again.

E-911 Coordinator Shepherd has been working with Sheriff Wagner to research additional revenues for the Sheriff's office. Sheriff Wagner reported that two (2) dispatcher positions have been filled, noting a desire to hire a third dispatcher by bringing a current dispatcher to a supervisory position with a three to four percent salary increase for the specialty designation. Sheriff Wagner was requested to formulate a job description for the supervisory position. A follow-up meeting will be held to further discuss the matter.

Jail Commander Williams was not able to attend the meeting. Sheriff Wagner provided the quarterly jail report in his absence. Additionally present were E-911 Coordinator Shepherd and Administrative Assistant Gomez.

Recess @ 11:56 a.m.

Reconvene @ 1:00 p.m.

Board Discussion/Decision Items

The Board received a letter from Chairperson Linda Crosier, Adams County Library District No 1 (Othello) reporting the Library Board is recommending Nikki Cerrillo, Othello, to fill a vacancy on the Board.

Confirmation of the appointment will be placed on the September 26, 2023 consent agenda for approval. Additionally, it was noted that Roni Holm has been elected the new Chairperson as Ms. Crosier has completed two (2) five-year terms.

Other Business – None

Executive Session

At 1:32 p.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.” Additionally present were Prosecutor Flyckt and Civil Attorney Barden.

At 1:43 p.m. the Board reconvened from Executive Session. No action taken.

Closed Session

At 1:44 p.m. Chairman Weise announced the Board would recess into Closed Session for thirty (30) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Prosecutor Flyckt; Civil Attorney Barden; and, Human Resource Manager Campbell.

At 2:14 p.m. the Board reconvened from Closed Session.

Sheriff’s Office

Sheriff Wagner cancelled his afternoon appointment.

Adjournment @ 2:18 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner