

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

August 15, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of August 1 and 2, 2023

Payroll

Approve July 16 – 31, 2023 Payroll in the amount of \$532,571.09; and, Benefits in the amount of \$268,675.31 (Warrant # Series 533068-533075; Direct Deposit # Series 77221-77405; Benefit/Deduction # Series 1172404-1172414)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	23-7101 – 23-7131	\$ 53,917.26
104	23-7132 – 23-7141	\$ 16,946.07
106	23-7142 – 23-7144	\$ 14,208.49
112	23-7145 – 23-7146	\$ 152.70
116	23-7147 – 23-7148	\$ 27.72
130	23-7149 – 23-7152	\$ 2,095.65
131	23-7153	\$ 35.00
502	23-7154 – 23-7161	\$ 8,772.53
108	1095 – 1100	\$ 4,556.02
115	1101 – 1111 & 1148	\$522,433.92
401	1112 – 1119	\$ 47,980.59
501	1120 – 1132	\$ 9,677.97
590	1133 – 1147	\$122,897.38
	TOTAL	\$803,701.30

Agreement K2405

Voluntary Stewardship Program

Approve 2023-25 Biennium Contract No. K2405 between Washington State Conservation Commission and Adams County for Voluntary Stewardship Program Implementation for the period July 1, 2023 through June 30, 2025.

Correspondence

Anne Henning, AICP, Community Development Director, City of Othello re: Annexation Notification – Ochoa Properties

Washington State Liquor and Cannabis Board re: Evil Spirits Production, 986 E. Hampton Road, Suite G, Lind, License 413470 – 7X re: License to be discontinued if an appeal is not received

Washington State Liquor and Cannabis Board re: Apollo Leaf, 986 E. Hampton Road, Suite #5, Lind, License 416622 – 7X re: License to be discontinued if an appeal is not received

Board Updates

Commissioner Garza reported on his attendance at the QuadCo meeting held in Ephrata. Also attended was the National Night Out in Othello, noting the event was very well attended. A canvassing board meeting was held yesterday with the August 1, 2023 election to be certified today.

Commissioner Blankenship reported sending an email to Lincoln County Commissioners requesting a meeting to discuss potential collaboration on

county coroner duties. Additional options will be explored with neighboring counties.

Commissioner Weise reported he has been working on the 2024 Budget, noting he is researching potential items that may impact the budget.

Board Discussion/Decision Items

Cost Allocation Plan

Auditor Hunt reviewed the proposed cost allocation plan. Central Services Director Igbinoba and Assistant Boyer joined the meeting at 9:35 a.m. Director Igbinoba provided updates on current Central Services matters.

Public Works

Engineer Yaeger provided the weekly update noting crews are maintaining gravel roads. Seal coat was completed last week. Additional updates were provided on solid waste and facilities.

Engineer Yaeger reported the Hatton Road Safety project is scheduled to begin August 28, 2023; and, the County Wide Crushing project is complete.

2023 County Wide Crushing Project

Commissioner Garza moved, Blankenship seconded, to *approve Pay Request No. 2, in the amount of \$644,551.72, to DeAtley Crushing Company, Lewiston, Idaho, for work completed July 1, 2023 through August 3, 2023 on the County Wide Crushing Project, ERP-802.* **Motion carried.**

Deal Road #2 Project (CRP-197)

Commissioner Blankenship moved, Garza seconded, to *approve Pay Request No. 1, in the amount of \$394,074.25, to Granite Construction Company, Yakima, Washington, for work completed July 1, 2023 through July 31, 2023 on the Deal Road #2 Project, CRP-197.* **Motion carried.**

Other Business

Sheriff's Department Grant Award

Sheriff Wagner reviewed a grant award to the Sheriff's Office from BNSF Railway Foundation in the amount of \$5,000. The grant was awarded for equipment upgrades for less lethal options for patrol and jail. Grant award terms and conditions were reviewed with Sheriff Wagner receiving authorization to accept the grant funds.

Coroner Budget

Prosecutor Flyckt, along with Assistant Kerr, reviewed the current 2023 coroner budget noting there are outstanding costs associated with autopsies and will most likely create a shortfall to the budget prior to year-end. Kerr provided an explanation of charges the coroner's office will likely be billed for in the remainder of 2023. Prosecutor Flyckt requested and **received consensus authorization to continue with all necessary operations of the coroner office with the Board providing a budget amendment, if necessary, at the appropriate time.**

Permanent Minutes Signed

July 25 and 26, 2023

Executive Session – None

Adjournment @ 11:35 a.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner